



City of Humboldt
April 27, 2026 - Regular Council Meeting - 05:30 PM

- 1 Call To Order**
- 2 Land Acknowledgement**
- 3 Adopt Agenda**
 - 3.1 Conflict of Interest
- 4 Public Acknowledgement**
- 5 Approve Minutes**
 - 5.1 Regular Meeting of Council held March 23, 2026
 - 📎 Minutes of the Regular Meeting of Council held March 23, 2026
- 6 Delegations**
 - 6.1 Delegation - Humboldt Legion Branch #28 - Veterans Crosswalks
 - 📎 Humboldt Legion Branch #28 - Veterans Crosswalks
- 7 Correspondence**
 - 7.1 "A" Items Requiring Council Resolution
 - 7.2 "B" Items Received for Information Only
- 8 Committee Reports**
 - 8.1 Vacate Chair
 - 8.2 Executive Committee Meeting held March 9, 2026
 - 📎 Minutes of the Executive Committee Meeting held March 9, 2026
 - 8.3 REACT Waste Management District
 - 📎 Minutes for the REACT Waste Management District held January 20, 2025
 - 8.4 Humboldt & District Museum and Gallery Board
 - 📎 Minutes of the Humboldt & District Museum and Gallery Board held March 12, 2026
- 9 Bylaws**
 - 9.1 Recommendation - Tax Assessor - 02/2026 - A Bylaw to Provide for the Exemption and the Assessment of Certain Properties
 - 📎 Report - 02/2026 - A Bylaw to Provide for the Exemption and the Assessment of Certain Properties 1
 - 📎 Bylaw 02/2026 - A Bylaw to Provide for the Exemption and the Assessment of Certain Properties 1
 - 9.2 Bylaw No. 02/2026 - First Reading
 - 9.3 Bylaw No. 02/2026 - Second Reading

- 9.4 Bylaw No. 02/2026 Given all three readings
- 9.5 Bylaw 02/2026 - Final Reading
- 9.6 Recommendation - Director of Community & Leisure Services - 03/2026 - Cemetery Bylaw
 - 📎 Report - Cemetery Bylaw Revisions
 - 📎 Bylaw 03/2026 Cemetery Bylaw
- 9.7 Bylaw 03/2026 - First Reading
- 9.8 Bylaw No. 03/2026 Second Reading
- 9.9 Bylaw No. 03/2026 - Given Three Readings
- 9.10 Bylaw No. 03/2026 - Third Reading
- 9.11 Resumed the Chair
- 9.12 Recommendation - Tax Assessor - 04/2026 - 2026 Tax Rates Bylaw
 - 📎 Report - 2026 Tax Policy
 - 📎 Bylaw 04/2026 - 2026 Taxation Rates Bylaw
- 9.13 Bylaw 04/2026 - First Reading
- 9.14 Bylaw No. 04/2026 - Second Reading
- 9.15 Bylaw No. 04/2026 - Given all three readings at this meeting
- 9.16 Bylaw 04/2026 - Final Reading
- 9.17 Resumed the Chair
- 10 New Business**
- 10.1 Proclamation - Naturopathic Medicine Week
 - 📎 Naturopathic Medicine Week
- 10.2 Recommendation - Director of Protective Services - Fire Brigade Membership and Pay
 - 📎 Report - Fire Brigade Membership and Pay
- 10.3 Recommendation - Director of Corporate Services/City Clerk - FCM Board of Directors
 - 📎 Report - FCM Board of Directors
- 10.4 Recommendation - Finance Manager - 2025 Year-End Reserve Update
 - 📎 Report - 2025 Year-End Reserve Update
- 10.5 Recommendation - Director of Cultural Services - Cultural Services Committee Appointments
 - 📎 Report - Cultural Services Committee Appointments
- 10.7 Recommendation - Director of Community and Leisure Services - City Employee Wellness Pass
 - 📎 Report - City Employee Wellness Pass
- 10.8 Recommendation - Humboldt Broncos Lease Agreement
 - 📎 Report - Humboldt Broncos Lease Agreement
- 10.9 Recommendation - Director of Community & Leisure Services - IRL Youth Humboldt Partnership
 - 📎 Report - IRL Youth Humboldt Partnership
- 10.10 Recommendation - Municipal Engineer - 2026 Watermain Replacement Program
 - 📎 Report - 2026 Watermain Replacement Program
- 11 Enquiries**
- 12 Committee of the Whole**



City of Humboldt
Meeting Minutes
Regular Council Meeting March 23, 2026 - 05:30 PM

PRESENT:		Mayor Rob Muench	
		Councillor Larry Jorgenson	
		Councillor Roger Korte	
		Councillor Sarah McInnis	
		Councillor Dave Rowe	
		Councillor Marilyn Scott	
		Councillor Karen Siermachesky	
		City Manager	Joe Day
		Director of Corporate Services/City Clerk	Lori Yaworski
		Director of Public Works	Peter Bergquist
		Director of Leisure Services	Mike Ulriksen
		Director of Cultural Services	Jennifer Fitzpatrick
		Director of Protective Services	Mike Kwasnica
		Finance Manager	Jace Porten
		Marketing and Development Manager	Jarrett Delbridge
		Communication Manager	Angie Rolheiser

1 Call To Order

Mayor Muench called the meeting to order at 5:30 p.m.

2 Land Acknowledgement

As we gather here today, we acknowledge we are on Treaty 6 Territory and the Homeland of the Métis. We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.

Resolution: **3**
2026.053

Adopt Agenda
Moved By: Councillor Dave Rowe
Seconded By: Councillor Karen Siermachesky
That the agenda be adopted as presented.

CARRIED

3.1 Conflict of Interest

Mayor – Rob Muench

City Clerk – Lori Yaworski

4 **Public Acknowledgement**

Councillor Siermachesky acknowledged the work of several organizations in Humboldt that support those in need including the Horizon School Division, the Soup Kitchen, the Food Bank, the Good Neighbour Store, and the Humboldt Housing Authority. She thanked each organization for the work they do for the community.

Councillor Jorgenson acknowledged Humboldt Emergency Services who hosted a sold-out charity gala in February. It was amazing to see how collaborative the emergency services in Humboldt are and how well they all work together.

Councillor Rowe acknowledged all of the local hockey coaches for their work through the hockey season. Councillor Rowe also congratulated the Humboldt Collegiate Institute Mohawks on winning their regional basketball tournament to earn a spot at HOOPLA. This is the first time the HCI Mohawks are heading to HOOPLA since 1997.

Councillor Scott acknowledged the parents, teachers, and volunteers that support the young people who are participating in the Humboldt Music Festival that is currently underway. There are 300 participants from Humboldt and surrounding communities taking part. This festival has been happening for over 85 years.

Councillor Korte acknowledged Ag Day in Humboldt hosted by the Humboldt Chamber of Commerce. The day included supports and information on mental health in farming.

Councillor McInnis acknowledged the Humboldt Broncos who recently wrapped up the 2025/26 hockey season. She gave a special shoutout to all local coaching staff that consists of Brayden Klimosko, Carter Hansen, and Blair Wourms. An additional recognition was given to Ed Perry who retired this year - he was involved over several years with the team.

Mayor Muench thanked the Saskatchewan Trappers Association for hosting their annual convention in Humboldt once again. Humboldt is a central location making it a perfect place to host events that are on the provincial scale. A highlight was the youth mentorship program that drew attendees from all three prairie provinces.

5 **Approve Minutes**

Resolution:
2026.054

5.1 Regular Meeting of Council held February 23, 2026
Moved By: Councillor Marilyn Scott
Seconded By: Councillor Roger Korte

That the Minutes of the Regular Meeting of Council held February 23, 2026, be approved as recorded and circulated.

CARRIED

Mayor – Rob Muench

City Clerk – Lori Yaworski

	6	Delegations	
Resolution: 2026.055	6.1	Delegation - Humboldt Downtown Improvement District Moved By: Councillor Dave Rowe Seconded By: Councillor Sarah McInnis That the presentation by Andrew Breker be accepted for information and filed.	CARRIED
Resolution: 2026.056	6.2	Humboldt & District Museum and Gallery Board Moved By: Councillor Larry Jorgenson Seconded By: Councillor Roger Korte That this presentation by Carol McLaren and Susan Bellamy be accepted for information and filed.	CARRIED
	7	Correspondence	
	7.1	"A" Items Requiring Council Resolution	
	7.2	<i>"B" Items Received for Information Only</i>	
Resolution: 2026.057	7.2.1	Humboldt District Hospital Foundation- Heliport Legacy Campaign Moved By: Councillor Karen Siermachesky Seconded By: Councillor Marilyn Scott That the Administration provide further information on the request for funding for the Heliport project by the Humboldt District Hospital Foundation.	CARRIED
	8	Committee Reports	
	8.1	Vacate Chair Mayor Muench vacated the Chair and Deputy Mayor Korte presided at 6:18 p.m.	
Resolution: 2026.058	8.2	Executive Committee Meeting held March 9, 2026 Moved By: Councillor Dave Rowe Seconded By: Mayor Rob Muench That the Minutes of the Executive Committee Meeting held March 9, 2026, be accepted for information.	CARRIED
Resolution: 2026.059	8.3	Reid-Thompson Public Library Board meeting held February 10, 2026 Moved By: Councillor Karen Siermachesky Seconded By: Councillor Marilyn Scott That the Minutes of the Reid Thompson Public Library Board meeting held February 10th, 2026, be accepted for information.	CARRIED

Mayor – Rob Muench

City Clerk – Lori Yaworski

Resolution:

2026.060

8.4

Humboldt & District Museum and Gallery Board
Moved By: Councillor Karen Siermachesky
Seconded By: Mayor Rob Muench

That the Minutes of the Humboldt & District Museum and Gallery Board meeting held February 12, 2026, be accepted for information.

CARRIED

Resolution:

2026.061

8.5

Humboldt Golf Course Governance Committee
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Dave Rowe

That the minutes of the Humboldt Golf Course Governance Committee meeting held January 20th, 2026 be accepted for information.

CARRIED

9

Bylaws

9.1

Resume Chair
Mayor Muench resumed the Chair, the time being 6:22 p.m.

10

New Business

Resolution:

2026.062

10.1

Proclamation - 2017-2018 Humboldt Bronco Day
Moved By: Councillor Roger Korte
Seconded By: Councillor Dave Rowe

That the Mayor be authorized to proclaim Monday April 6, 2026, as “2017-18 Humboldt Broncos Day” in the City of Humboldt.

CARRIED

Resolution:

2026.063

10.2

Proclamation - Green Shirt Day
Moved By: Councillor Marilyn Scott
Seconded By: Councillor Karen Siermachesky

That the Mayor be authorized to proclaim Tuesday, April 7, 2026 "Green Shirt Day" in the City of Humboldt to raise awareness of the importance of organ donation and to encourage citizens to "have the kitchen table talk" with their families to wear green on this day to show your support.

CARRIED

Resolution:

2026.064

10.3

Recommendation - Director of Corporate Services/City Clerk - Development Appeals Board
Moved By: Councillor Dave Rowe
Seconded By: Councillor Sarah McInnis

That Aime Bussiere be appointed to the City of Humboldt's Development Appeals Board.

CARRIED

Mayor – Rob Muench

City Clerk – Lori Yaworski

5.1 Regular Meeting of Council held March 23, 2026

Minutes of the Regular Meeting of Council held Mar... | Page - 7

Resolution: 2026.065	10.4	Recommendation - Finance Manager - Targeted Sector Support Initiative Moved By: Councillor Roger Korte Seconded By: Councillor Larry Jorgenson That the Council of the City of Humboldt formally endorse the joint application for the Targeted Sector Support (TSS) Initiative in partnership with the Cities of Warman, Yorkton, and Moose Jaw, and further, That the City of Humboldt commit to its proportionate share of the 25% matching cost requirement for the project as outlined in the grant criteria. CARRIED
Resolution: 2026.066	10.5	Recommendation - Director of Community & Leisure Services - Horizon School Division Student Mental Health Day Moved By: Councillor Marilyn Scott Seconded By: Councillor Roger Korte That Council support the Horizon School Division Student Mental Health Day by providing a \$750 sponsorship from the City Council Special Initiatives budget. CARRIED
Resolution: 2026.067	10.6	Recommendation - City Manager - Award of Asphalt Contract at Bronco Memorial Site Moved By: Councillor Dave Rowe Seconded By: Councillor Larry Jorgenson That Ruszkowski Enterprises Inc. be awarded a contract for the supply and installation of asphalt at the site of the 2017-18 Humboldt Broncos tragedy, at a net cost estimated at \$100,000, plus applicable taxes. CARRIED
Resolution: 2026.068	10.7	Recommendation - City Manager - Award of Contract for After and Always 2026 Moved By: Councillor Dave Rowe Seconded By: Councillor Karen Siermachesky That a purchase of services and product be awarded to Courtney Schapansky for the “After and Always” program at an estimated cost of up to \$12,000. CARRIED
Resolution: 2026.069	10.8	Recommendation - Municipal Engineer - 2026 Concrete Replacement Program Moved By: Councillor Larry Jorgenson Seconded By: Councillor Sarah McInnis Award the 2026 Concrete Replacement Program to Westcrete Curb and Landscape Inc. in the value of \$169,203.00 plus applicable taxes. CARRIED

11 **Enquiries**

Councillor Siermachesky inquired about additional disabled parking signs; she will speak directly to the Director of Public Works.

Mayor Muench asked for an update on storm drain thawing and why crews clear only one drain per area before moving on. Administration explained that starting water flow at each site allows staff to maximize efficiency with the City’s limited equipment.

Mayor Muench noted the recent Water Ridge open house and requested that Administration follow up on inquiries raised during the event.

Resolution:
2026.070

12 **Committee of the Whole**

Moved By: Councillor Marilyn Scott
Seconded By: Councillor Sarah McInnis

That we sit in a private session as Committee of the Whole, the time being 6:54 p.m.

CARRIED

12.1 **Authority**

The Committee met under Section 5(3) of Part III of *The Local Authority of Freedom of Information and Privacy Act*.

12.2 **Present in the Committee of the Whole**

Mayor Rob Muench, Councillor Larry Jorgenson, Councillor Roger Korte, Councillor Sarah McInnis, Councillor Dave Rowe, Councillor Marilyn Scott, Councillor Karen Siermachesky, City Manager Joe Day, Director of Corporate Services, Lori Yaworski Director of Cultural Services Jennifer Fitzpatrick, Director of Leisure Services Mike Ulriksen, and Finance Manager Jace Porten,

12.3 **Director of Community & Leisure Services - Memorandum of Settlement**

Resolution:
2026.071

12.4 **Revert**

Moved By: Councillor Marilyn Scott
Seconded By: Councillor Roger Korte

That Council revert to the Regular Meeting, the time being 7:14 pm.

CARRIED

Resolution:
2026.072

12.5 **Recommendation - Director of Community & Leisure Services - Memorandum of Settlement**

Moved By: Councillor Marilyn Scott
Seconded By: Councillor Roger Korte

That Council ratify the Memorandum of Settlement between the City of Humboldt and CUPE Local 2359 for the term January 1, 2026, to December 31, 2027, and authorize execution of the collective agreement.

CARRIED

Mayor – Rob Muench

City Clerk – Lori Yaworski

Resolution: **13**
2026.073

Adjourn
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Marilyn Scott
That we do now adjourn, the time being 7:15 p.m.

CARRIED

Mayor – Rob Muench

City Clerk – Lori Yaworski









City of Humboldt
Meeting Minutes
Executive Committee March 9, 2026 - 05:30 PM

PRESENT:	Chair: Councillor Roger Korte	
	Mayor Rob Muench	Via Zoom
	Councillor Larry Jorgenson	
	Councillor Dave Rowe	
	Councillor Marilyn Scott	
	Councillor Karen Siermachesky	
	Councillor Sarah McInnis	Via Zoom
	City Manager	Joe Day
	Director of Corporate Services/City Clerk	Lori Yaworski
	Director of Protective Services/Fire Chief	Mike Kwasnica
	Director of Community and Leisure Services	Mike Ulriksen
	Director of Public Works	Peter Bergquiest
	Director of Cultural Services	Jennifer Fitzpatrick
	City Controller	Jace Porten
	Communication Manager	Angie Rolhieser
	Planning and Development Coordinator	Oriyomi Razak

- 1

Call To Order

Chairperson Roger Korte called the meeting to order at 5:30 p.m.
- 2

Land Acknowledgement

As we gather here today, we acknowledge we are on Treaty 6 Territory and the Homeland of the Métis. We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.
- 3

Adopt Agenda

Moved By: Councillor Marilyn Scott

That the agenda be adopted as presented.

CARRIED
- 3.1

Conflict of Interest
- 4

Delegations
- 5

Correspondence

Chairperson – Roger Korte

City Clerk - Lori Yaworski

- 6

Reports From Administration
- 6.1

Director of Protective Services' Reports

Moved By: Councillor Dave Rowe

That this report be accepted for information and filed.

CARRIED
- 6.2

Director of Corporate Services' Report

Moved By: Councillor Sarah McInnis

That this report be accepted for information and filed.

CARRIED
- 6.3

Finance Manager’s Report

Moved By: Councillor Dave Rowe

That this report be accepted for information and filed.

CARRIED
- 6.4

Director of Cultural Services’ Report

Moved By: Councillor Karen Siermachesky

That this report be accepted for information and filed.

CARRIED
- 6.5

Marketing and Development Manager’s Report

Moved By: Councillor Dave Rowe

That this report be accepted for information and filed.

CARRIED
- 6.6

Director of Community & Leisure Services

Moved By: Mayor Rob Muench

That this report be accepted for information and filed.

CARRIED
- 6.7

Director of Public Works’ Report

Moved By: Councillor Larry Jorgenson

That this report be accepted for information and filed.

CARRIED
- 7

New Business
- 7.1

Recommendation - Director of Community & Leisure Services - Horizon School Division Student Mental Health Day

Moved By: Councillor Dave Rowe

That Executive Committee recommend that Administration follow the parameters of the City’s Event Hosting Sponsorship Policy, and that Council consider supporting the Horizon School Division Student Mental Health Day by approving an amount to offset facility rental costs from the City Council Special Initiatives Budget.

CARRIED

Chairperson – Roger Korte

City Clerk - Lori Yaworski

- 8

Enquiries
- 9

Committee of the Whole
Moved By: Councillor Dave Rowe

That we sit in a private session as Committee of the Whole, the time being 6:23 p.m.

CARRIED
- 9.1

Authority

The Committee met under Section 5(3) of Part III of *The Local Authority of Freedom of Information and Privacy Act*.
- 9.2

Present in the Committee of the Whole

Mayor Rob Muench, Councillor Larry Jorgenson, Councillor Roger Korte, Councillor Sarah McInnis, Councillor Dave Rowe, Councillor Marilyn Scott, Councillor Karen Siermachesky, City Manager Joe Day, Director of Corporate Services/City Clerk Lori Yaworski, Director of Cultural Services Jennifer Fitzpatrick, Director of Leisure Services Mike Ulriksen, Finance Manager Jace Porten.
- 9.3

Verbal Update - Collective Agreement Negotiations
- 9.4

Revert
Moved By: Councillor Larry Jorgenson

That Executive Committee revert to the Meeting, the time being 6:52 pm.

CARRIED
- 10

Adjourn
Moved By: Councillor Larry Jorgenson

That we do now adjourn, the time being 6:53 p.m.

CARRIED

Chairperson – Roger Korte

City Clerk - Lori Yaworski



REACT Waste Management District **Regular Board Meeting, held on Tuesday January 20th, 2025** **at The Prairie Sky Collective**

PRESENT	Chairperson, Jack Gibney Board Member, Warren Cooper Board Member, Ed Fielder Board Member, Marilyn Scott Board Member, Rudy Martinka Board Member, Jason Hauber Board Member, Donald Brown	General Manager, Kristin Brataschuk Administrative Assistant, Shayla Gladdish
REGRETS	Board Member, Tom Ripley Board Member, Calvin Buhs	
CALL TO ORDER	Chairman Jack Gibney: Called the meeting to order at 9:01am	
CONFLICT OF INTEREST STATEMENT	The Board confirms that there are no conflicts of interest to declare among its members regarding the matters to be discussed in this meeting.	
#01-26 AGENDA	Fielder/Scott: That the agenda for the REACT board meeting be accepted as presented.	Motion Carried
#02-26 MINUTES	Hauber/Martinka: That the minutes from the REACT board meeting held December 18 th , 2025, be accepted as recorded and circulated.	Motion Carried
#03-26 FINANCIAL STATEMENTS – CHEQUE LISTING	Brown/Scott: That the issued Cheque Listing for the periods of November 18 th , 2025 – January 14 th , 2026, marked as Schedule "A", be approved and that the list be attached to form a part of the minutes.	Motion Carried
#04-26 INCOME FINANCIAL STATEMENTS	Hauber/Martinka: That the Financial Statements ending December 31 st , 2025, be approved as presented.	Motion Carried
#05-26 OPERATION MANAGERS REPORT	Brown/Scott That the Operations Manager report be accepted as presented.	Motion Carried
#06-26 LANDFILL AND TRANSFER STATION MANAGER REPORT	Fielder/Scott: That the Landfill & Transfer Station Manger report be accepted as presented.	Motion Carried
#07-26 GENERAL MANAGER REPORT	Hauber/Cooper: That the General Manager report be accepted as presented.	Motion Carried
#08-26 VOTE BY EMAIL	Cooper/Brown: That the board conduct the vote on purchase of a baler via email once all necessary information is available.	Motion Carried
#09-26 LEVIES ADJUSTMENT	Scott/Brown: That the per capita levy be increased by \$2.50 starting in 2026.	Motion Carried

DISCUSSION

There was discussion regarding Board members who have been frequently absent from meetings. The Board talked about options for addressing attendance and agreed to revisit the topic in a future meeting to determine the best approach.

There was discussion around summer holiday scheduling, including fairness in allocation and how many consecutive holidays are acceptable. It was agreed that the matter will be revisited if it becomes a further issue.

There was discussion about exploring leasing options for trucks, noting that while equipment is expensive, investment in the company is necessary.

There was discussion of the roads in the Resort Village of Manitou, noting that slippery slopes create a safety hazard for service during winter conditions.

There was discussion on when it is appropriate to take an outstanding account to court. No action was taken at this time; the matter will be revisited if necessary.

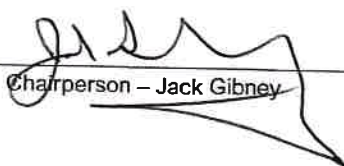
NEXT MEETING

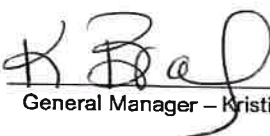
The next regular Board Meeting is Tuesday, February 24th, 2026, at 9:00am.

#10-26 ADJOURNMENT

Brown: That the REACT Board Meeting was adjourned at 11:14am

Motion Carried.


Chairperson – Jack Gibney


General Manager – Kristin Brataschuk



CITY OF HUMBOLDT

Minutes of a Meeting of the Humboldt and District Museum and Gallery Board of Directors on March 12, 2026, commencing at 9:00 am at the Museum



PRESENT:	Chairperson: Carol McLaren Board Members: Susan Bellamy Andrew Breker Kevin Garinger Karen Siermachesky – City Council Rep Jennifer Fitzpatrick – Director of Cultural Services
REGRETS:	Ivan Buehler and Aaron Lukan sent their regrets.
CALL TO ORDER:	Carol called the meeting to order at 9:00 AM.
LAND ACKNOWLEDGEMENT:	Carol read her land acknowledgement to open the meeting.
ADOPT AGENDA:	Bellamy / Breker: That the agenda of March 12, 2026, Humboldt & District Museum & Gallery be adopted. Motion Carried
ACKNOWLEDGEMENTS:	The board acknowledged the great exhibits and concerts recently held, and the compilation of a comprehensive annual report. Jennifer was acknowledged for becoming President of Heritage Saskatchewan.
ADOPT MINUTES:	Siermachesky / Breker: That the minutes of February 12, 2026, Humboldt & District Museum & Gallery be adopted. Motion Carried
BUSINESS ARISING:	Carol thanked the board members for their contributions to the Director’s Performance Appraisal, which was recently reviewed with the Director.
CHAIRPERSON & VICE-CHAIRPERSON:	Siermachesky / Breker: That Carol McLaren be appointed Chairperson and Susan Bellamy be appointed Vice-chairperson for a one year term. Motion Carried The board thanked Carol and Susan for continuing in these positions.
COMMITTEE APPOINTMENTS:	Bellamy / Breker: That the following board members be appointed to the respective committees for a one-year term: Original Humboldt Committee – Andrew Breker, Kevin Garinger, Ivan Buehler as alternate Water Tower Committee – Chairperson Susan Bellamy, Aaron Lukan, Andrew Breker as alternate Collections Management Committee – Susan Bellamy, Carol McLaren, Karen Siermachesky Friends of the Museum & Gallery – Karen Siermachesky HDMG Foundation Committee – Chairperson Carol McLaren, Susan Bellamy, Ivan Buehler Humboldt and District Sports Hall of Fame – Aaron Lukan, Kevin Garinger Motion Carried

Chairperson’s initials

DIRECTORS REPORT:	Jennifer provided an overview of the report, including upcoming exhibits and events.
FINANCIAL STATEMENT:	The Director’s report was received for information.
ANNUAL REPORT:	The financial statements were received for information.
	The draft of the annual report was reviewed, in preparation for the presentation to council on March 23.
MUNICIPAL HERITAGE ADVISORY COMMITTEE:	There was nothing to report at this time.
FRIENDS OF THE MUSEUM REPORT:	Karen reported on the recent meeting. Brenda Freistadt is in the middle of her two-year term as President. An overview of the 2025 activities was reviewed along with the financial statement. The plans for investment of the funds for 2026 was planned. The Friends are helping with the upcoming network meeting.
	Breker / Garinger: That the Friends 2025 financial statement be received for information.
	Motion Carried
FOUNDATION REPORT:	The foundation’s financial documents are being reviewed.
ORIGINAL HUMBOLDT REPORT:	The committee is meeting later this month with some new people interested in hearing more about the committee’s work.
SPORTS HALL OF FAME REPORT:	Aaron was not present, therefore, no report.
PUBLIC ART COMMITTEE REPORT:	The committee is meeting later this month and it will include a planning session for new ideas for public art projects.
WATER TOWER REPORT:	The committee is meeting later this month to plan for 2026.
COUNCIL REPORT:	Karen updated the board on the work of City Council including the Rec-Create committee, new maintenance manager, sale of old hospital site and other initiatives.
OTHER BUSINESS: COMMITTEE OF THE WHOLE:	Siermachesky / Garinger: That we sit in a private session as Committee of the Whole, the time being 9:54 am.
	Motion Carried
AUTHORITY:	The committee met under Section 5(3) of Part III of The Local Authority of Freedom of Information and Privacy Act.
PRESENT IN COMMITTEE OF THE WHOLE:	Present in committee of the whole: Chairperson Carol McLaren, Vice-chairperson Susan Bellamy, Board Members: Andrew Breker, Kevin Garinger, Councillor Karen Siermachesky and Director Jennifer Fitzpatrick.
REVERT:	Siermachesky / Breker: That we revert back to the regular meeting, the time being 10:44 am.
	Motion Carried
	Breker / Bellamy: That the Board request a meeting with City Council.
	Motion Carried

Museum Minutes for March 12, 2026, Page 3

NEXT MEETING:

The next regular meeting of the Board will be April 9, 9:00 am at the Gallery

ADJOURNMENT:

Bellamy / Garinger:
That the meeting adjourn at 10:46 AM.

Motion Carried

Carol McLaren – Chairperson

Jennifer Fitzpatrick – Secretary

CITY OF HUMBOLDT REPORT

TITLE: Bylaw No. 02/2026 – A Bylaw to Provide for the Exemption and Abatement from Taxation for the Assessment of Certain Properties

PREPARED BY: Donna Simpson, Tax Assessor

REVIEWED BY: Joe Day, City Manager

PREPARED FOR: City Council

DATE: April 27th, 2026

RECOMMENDATION

That this report be received and filed as information in support of the recommendation to adopt the Exemption and Abatement from Taxation for the Assessment of Certain Properties Bylaw No. 02/2026, and repeal Bylaw No. 08/2025.

BACKGROUND

Section 262(3) of *The Cities Act* allows a Council to exempt land, and/or improvements from taxation in whole or in part by bylaw. The bylaw must be adopted annually. The attached bylaw includes the list of properties that Council have approved partial exemptions for in the past.

CURRENT SITUATION

For 2026 the bylaw includes 6 not-for-profit properties where 30% of the land and improvements taxable assessment is exempt, 1 City owned property that has 100% of the land and improvements taxable assessment exempt, and 1 property with 100% of the improvement taxable assessment exempt in accordance with a land purchase agreement. Also included is an abatement of 30% of the municipal portion of the property taxes for The Elizabeth which will remain in place until 2028 providing that they remain a participant in the Capital Rent Subsidy program.

OPTIONS

1. Approve the recommendation.
2. Reject the recommendation and direct Administration in a different direction.

COMMUNICATION AND ENGAGEMENT

The Assessor will make the required changes to the Tax Roll accordingly for 2026.

This will be the last year that Calico Gymnastics will receive the 30% exemption, as the terms of the land sale agreement end December 31, 2026. Administration will notify Calico of this to

ensure they are made aware that they will be responsible for the full tax amount beginning in 2027.

ATTACHMENTS

1. Proposed Exemption or Abatement from Taxation for the Assessment of Certain Properties Bylaw No. 02/2026.

FINANCIAL IMPLICATIONS

In 2025, the exemptions and abatement reduced municipal tax revenue by approximately \$17,150 and school tax revenue by approximately \$4,250.

CONCLUSION

Approving the recommendation allows the City to provide partial or full exemptions from taxation to specific not-for-profit organizations in the City of Humboldt. It also allows the City to provide an abatement for a property as per the Purchase and Development Agreement signed with the Developer in 2016.

CITY OF HUMBOLDT

BYLAW NO. 02/2026

A BYLAW OF THE CITY OF HUMBOLDT TO PROVIDE FOR THE EXEMPTION FROM TAXATION FOR THE ASSESSMENT OF CERTAIN PROPERTIES

The Council of the City of Humboldt, in the Province of Saskatchewan, enacts as follows:

WHEREAS, section 262(3) of *The Cities Act*, authorizes a Council by bylaw to exempt from taxation in whole or in part any land, improvements, or business; and

WHEREAS various charitable organizations, individuals and businesses have made application to the City of Humboldt for exemption from taxation;

NOW THEREFORE, the Council of the City of Humboldt in Council assembled enacts as follows:

1. That 30% of the land and improvements taxable assessment of the following properties be exempt from taxation:
 - a) Roll Number 50510265001
Humboldt Community Gathering Place
Lots 36 – 38, Block 3, Plan 101810832
701 – 6th Avenue
 - b) Roll Number 50511630001
Futuristic Industries
Lot 37-38, Block 4, Plan G267
635 – 2nd Street
 - c) Roll Number 50511640001
Futuristic Industries
Lots 32 – 36, Block 4, Plan G267
631 – 2nd Street
 - d) Roll Number 50501510001
Humboldt and District Food Bank Inc.
Lot 13, Block 5, Plan 99H01872
901 – 5th Avenue
 - e) Roll Number 50490885001
Calico Gymnastic Club Inc.
Lot 9, Block 90, Plan 86H08909
1908 – 4th Avenue
 - f) Roll Number 50502165001
Humboldt Good Neighbor Store Inc.
Lot 38, Block 33, Plan 99H04824
239 – Main Street
2. That 100% of the improvement taxable assessment of the following properties be exempt from taxation:
 - a) Roll Number 49510050001
Humboldt Golf Club House
Block MR1, Plan 91H07386
1300 – 1st Street

b) Roll Number 51520220001
Joe Tameling
Block AA, Plan 89H02099
Sask. Avenue East

3. That an abatement of 30% of the municipal portion of the property taxes be applied to the following property:

a) Roll Number 49504700001
The Elizabeth
Block T, Plan 102201938
1212 12th Street

4. Bylaw No. 08/2025 is hereby repealed.

5. The Bylaw shall come into full force and take effect on the day of its final passing.

Mayor: Rob Muench

City Clerk: Lori Yaworski

INTRODUCED AND READ A FIRST TIME THIS 27th DAY OF APRIL 2026.
READ A SECOND TIME THIS 27th DAY OF APRIL 2026.
READ A THIRD AND FINAL TIME THIS 27th DAY OF APRIL 2026.

CITY OF HUMBOLDT REPORT

TITLE: Cemetery Bylaw Revisions

PREPARED BY: Michael Ulriksen, Director of Leisure Services

REVIEWED BY: Joe Day, City Manager

PREPARED FOR: Council

DATE: April 27, 2026

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

The City's current Cemetery Bylaw (Bylaw No. 06/2023) establishes regulations governing the operation of municipal cemeteries. Administration has undertaken a review of the bylaw to ensure it reflects current community expectations, operational practices and sustainable pricing.

CURRENT SITUATION

The following recommendations are presented within this report for consideration:

- Rescinding the prohibition of animals visiting within cemeteries;
- Eliminating the mandatory use of concrete, steel or fiberglass vaults for casket interments
- Providing flexibility for cremated remains, including companion urns;
- Clarifying rules for indigent interments and any additional interments; and
- Establishment of fees for 2027 through 2029.

Animal Provision (clause 5.10)

The current bylaw prohibits animals from visiting within cemetery grounds. Administration notes many municipalities now allow animals under controlled conditions. The proposed amendment would permit leashed animals that do not disturb visitors or ceremonies, with owners responsible for waste removal. Service animals would continue to be permitted, aligning with modern practice while maintaining respect for the cemetery.

Use of Concrete, Steel or Fiberglass Vaults (clause 6.2)

The proposed amendment would shift the City away from requiring or routinely permitting burial vaults, liners, domes, and rough boxes for standard casket interments. These items are often associated with higher burial costs for families and are not required by provincial legislation. Limiting their use also supports more natural burial practices and can reduce the amount of concrete, steel, fiberglass, and other non-biodegradable materials placed within the cemetery.

The proposed wording still provides the City with flexibility to approve these items in limited circumstances where there are religious, cultural, structural, maintenance, or other cemetery-related considerations. Overall, the amendment modernizes the bylaw while maintaining administrative discretion where warranted.

Cremated Remains and Companion Urns (clause 6.3)

The current bylaw limits the number of cremated remains permitted within a grave lot. Administration notes that practices are evolving to allow greater flexibility based on urn size and placement. The proposed amendment would provide flexibility for additional cremated remains, including recognition of companion urns, where space permits and subject to approval by the City.

Indigent Interments (clause 15)

The current bylaw provides for interment rights for indigent or unclaimed persons in accordance with provincial legislation. The proposed amendment clarifies that these interments are limited to the individual provided for, and that any additional interments requested by family members would be subject to City approval and applicable fees.

Fee Schedule — 2027 and 2028 (Schedule “B”)

The current fee schedule establishes annual pricing increases through 2026 only. Administration reviewed cemetery pricing in comparable Saskatchewan and western Canadian communities and found Humboldt’s rates to be generally within the mid-range for municipalities of similar size. The cemetery operations are designed to be self-funded with fees set to cover all current and long-term perpetual care costs related to community cemeteries.

Over the past five years, the cemetery operations have generated a net contribution to reserves of over \$21,000 annually, funding that will be used for future perpetual care and maintenance. Based on our review of the current financials, Administration is confident that the existing fees are sufficient to ensure that the cemetery operations remain self-funded. The operations are currently generating enough surplus revenue to ensure that perpetual care of the cemeteries is funded long after the sale of plots and niches have been exhausted.

While the cemeteries will continue to operate indefinitely, the supply of available burial plots and columbarium niches is finite. Based on current inventory, historic interment trends, and reasonable projections that account for moderate increases in annual interments, Administration is confident that sufficient capacity exists to accommodate interments at both the Public Cemetery and St. Augustine Cemetery for approximately the next three decades.

This projection reflects:

- Existing unsold plots and niches available for immediate use
- Plots previously purchased and reserved for future interment

- The ability to develop additional burial lots within the St. Augustine Cemetery
- Significant expansion potential within the Public Cemetery lands

Administration will continue to monitor burial rates, inventory levels, and land availability and will bring forward recommendations to Council well in advance of any capacity constraints.

OPTIONS

- Endorse the proposed changes to the Cemetery Bylaw (recommended)
- Maintain current bylaw without changes
- Provide alternative direction to administration

COMMUNICATION AND ENGAGEMENT

NA

ATTACHMENTS

1. Proposed bylaw No. 03-2026 Cemetery Bylaw

FINANCIAL IMPLICATION

Cemetery operations are intended to be largely self-supporting over time through user fees, particularly with respect to perpetual care responsibilities. Following three years of significant rate increases, Administration is confident that our rates are sufficient to cover the cost for interments and provide sufficient funds for long term perpetual care and cemetery enhancements. As such, Administration is recommending nominal increases to the interment rates (2%) to keep up with cost inflation and freeze plot and niche purchase prices for three years. It is also worth noting that the City's Cemetery Reserve is currently in a deficit as a result of the 2023 columbarium project. At the end of 2025, the reserve sits in a deficit position of \$78,744, and based on the contributions to reserves over the past five years, is expected to return to a surplus position at the end of 2029, one year later than initially projected.

At the end of 2025, the City has over 800 cemetery plots and over 500 columbarium niches still available to be sold. These numbers do not factor in the space available for additional plots in division 9 at the St. Augustine Cemetery or the space available on the east end of the Public Cemetery. There is also room to add additional columbarium units at the Public Cemetery.

CONCLUSION

Administration recommends proceeding with the proposed minor amendments to the Cemetery Bylaw to reflect current practices and ensure continued financial sustainability of cemetery operations.

CITY OF HUMBOLDT

BYLAW NO. 03/2026

A BYLAW OF THE CITY OF HUMBOLDT, IN THE PROVINCE OF SASKATCHEWAN, FOR THE PURPOSE OF PROVIDING FOR THE CONTROL AND REGULATION OF THE OPERATION OF THE CEMETERIES WITHIN CITY LIMITS.

WHEREAS Section 8 of the The Cities Act, S.S. 2002, c. C-11.1 authorizes a municipality to pass bylaws respecting public assets, safety, welfare, and the management of municipal property;

AND WHEREAS *The Cemeteries Act, 1999* governs the establishment, operation, and regulation of cemeteries within Saskatchewan;

AND WHEREAS the City of Humboldt owns, operates and administers cemeteries within the municipal boundaries;

AND WHEREAS Council deems it desirable to regulate the use, maintenance, interment, practices, monument installation, and general conduct within cemeteries to ensure respectful and orderly operation;

IT IS HEREBY ENACTED AS FOLLOWS

1.0 NAME

1.1 This bylaw may be cited as the “Cemetery Bylaw”.

2.0 PURPOSE AND INTENT

- 2.1 The purpose of this Bylaw is to:
- (a) regulate the operation and management of cemeteries owned or administered by the City;
 - (b) establish rules governing interments, disinterments, monuments, and maintenance;
 - (c) ensure cemeteries are maintained in a respectful, safe, and orderly condition;
 - (d) establish fees and charges for cemetery services; and
 - (e) provide for the preservation of cemetery lands and records.

3.0 DEFINITIONS

- 3.1 In this bylaw:
- (a) “**Block**” means a subdivision of land in the cemeteries containing two or more plots.
 - (b) “**Cemetery**” means land within the City of Humboldt set apart for use as a place for the interment of the dead or in which human bodies have been buried, known as the Public Cemetery, St. Augustine Cemetery, the Humboldt Ukrainian Cemetery, and the St. Elizabeth Convent Cemetery.
 - (c) “**City**” means the incorporated City of Humboldt;
 - (d) “**Columbarium**” means a structure or building in a cemetery designated for the purpose of storing or interring cremated human remains in sealed compartments or niches.
 - (e) “**Community and Leisure Services Director**” means the Director of the Community and Leisure Services Department for the City of Humboldt or any person acting under the Director’s instruction.

- (f) “**Grave Lot**” means a division of land in the Cemeteries for the purpose of a single burial.
- (g) “**Interment**” means:
 - i. the burial of human remains, or cremated human remains in a cemetery;
 - ii. the entombment of human remains in a mausoleum;
 - iii. the inurnment of cremated remains in a columbarium.
- (h) “**Licensee**” means a person or persons who purchase a grave lot or lots in the cemetery.
- (i) “**Monument**” means a structure in the cemeteries erected or constructed on a lot or lots as a memorial to the dead.
- (j) “**Niche**” means each individual compartment in a columbarium to be used for the interment of up to two (2) urns of cremated human remains.
- (k) “**Perpetual Care**” means the levelling of the ground of each lot, seeding and cutting the grass as required and generally keeping the cemetery in good order and repair. Notwithstanding the foregoing, it shall not include maintenance, repair or replacement of markers, tombstones, monuments or other like structures except as specifically provide by this Bylaw.
- (l) “**Plot**” means a subdivision of land in the cemeteries of sufficient size for two or more graves.
- (m) “**Vault/Dome**” means a structural enclosure designed to cover a casket and made of concrete, steel or fibreglass and used to prevent the sinking of graves.
- (n) “**Director of Public Works**” means the Director of the Public Works Department for the City of Humboldt, or any person acting under the Director’s instructions.

4. ADMINISTRATION AND ENFORCEMENT

- 4.1. Council hereby delegates the Community and Leisure Services Director to have charge of the cemeteries and control of all maintenance performed and such other works that are carried out at the cemeteries.
- 4.2. It shall be the duty of the Community and Leisure Services Director to keep in good order all walking paths and driveways in the cemeteries and control of all maintenance performed and such other works that are carried out at the cemeteries.
- 4.3. It shall be the duty of the Community and Leisure Services Department or any other person acting under the Director’s instructions to determine the location where a monument or marker may be erected and shall mark the center of each grave location prior to the erection thereof.

5. GENERAL REGULATIONS

- 5.1 The City may grant a license to any person for the exclusive use of any lot or plot. The said license shall be subject to all provisions of this Bylaw and any amendments or regulations passed from time to time by the Council of the City.
- 5.2 The license fee and all other charges for work done or service rendered shall be in accordance with the Cemetery Fee Schedule, attached and identified as Schedule “B” and forming a part of this Bylaw.
- 5.3 Lots or niches may be transferred by the licensee to any individual willing to assume ownership of license. A licensee must complete, to the satisfaction of the City, the prescribed transfer paperwork and remit an administration fee equal to 10% of the current price of a comparable lot or niche. Licensees may also surrender their unused

plot or niche to the City for a refund of 50% of the current purchase price of a comparable lot or niche.

- 5.4 No grave shall be used for any other purpose than for the burial of the human dead.
- 5.5 No person shall bury any dead body in the cemeteries until such person shall have complied with the provisions of *The Public Health Act, The Vital Statistics Act and The Cemeteries Act, 1999* of the Province of Saskatchewan and with any regulations issued thereunder and as amended from time to time.
- 5.6 All persons, while in the cemeteries, shall conduct themselves in a quiet and orderly manner.
- 5.7 Persons within the cemeteries shall use only the avenues, roadways, walkways and alleys.
- 5.8 Persons visiting the cemeteries or attending funerals are strictly prohibited from picking flowers, wild, or cultivated, breaking, or injuring any tree, shrub or plants, or from writing upon, defacing, or injuring any memorial, fence or other structure within the cemetery grounds.
- 5.9 Motor cars and vehicles in the cemeteries shall travel only on the roadways provided for that purpose and shall not travel at a greater rate of speed than fifteen (15) kilometers per hour, except those vehicles used for the performance of maintenance.
- 5.10 Animals are permitted within the cemetery provided they are under the control of a responsible person and restrained by a leash at all times. Owners must immediately remove and properly dispose of any animal waste. Animals shall not disturb visitors, ceremonies, wildlife, landscaping, graves, monuments, or cemetery operations. The City may temporarily restrict or prohibit animals during interments, ceremonies, or where necessary for safety or operational reasons. Service animals accompanying a person with a disability are permitted in accordance with applicable legislation.
- 5.11 Owners of grave lots or plots shall be entitled to have them kept in proper order by the city upon paying the amount required pursuant to **Schedule “B”** attached hereto.
 - 5.11.1 Perpetual care will apply to all grave lots or plots sold but does not include headstone or marker maintenance.
- 5.12 The City reserves the right to temporarily suspend or modify any regulations where literal interpretation may appear to create undue or unnecessary hardship.
- 5.13 The City reserves the right to limit the number of services in any given morning or afternoon, so that the number of interments does not impact the City’s commitment to fulfill the obligations of any interment.
- 5.14 Forty-eight (48) hours’ notice, two business days, exclusive of Saturdays, Sundays, Public and Statutory Holidays must be given to City Hall before an interment or disinterment takes place. No application or notice shall be received on Saturday, Sunday or on a Public or Statutory Holiday, except on production of a medical certificate that an early interment is desirable.

6. INTERMENTS

- 6.1 No interment of two or more bodies shall be made in one grave lot, except in the case of mother and child or two infants buried in one casket.
- 6.2 For all casket interments, the use of concrete, steel, fiberglass or other burial vaults, liners, domes, rough boxes or similar outer burial containers is generally prohibited. The City may authorize the use of such items in limited circumstances where required for religious, cultural, structural, maintenance or other cemetery-related considerations.

- 6.3 No interment of more than four cremated bodies shall be made in one grave lot or no more than four cremated bodies with one human being in one grave lot with the human body being the first burial in the grave plot. In all cases, the interments of cremated bodies shall be made in the centre of the grave lot with the first cremation to be placed 0.61 meter (2 feet) from the space required for a marker or monument. The remaining cremations shall be spaced 0.61 meters (2 feet) apart as per the attached **Schedule “A”**.

Notwithstanding the above, additional cremated remains may be permitted at the discretion of the City where companion urns or reduced-size urns are used and sufficient space exists within the grave lot.

- 6.4 No grave shall be less than 1.83 meters (6 feet) in depth from the surface of the ground.
- 6.5 No person other than a qualified funeral director shall have charge of the interment of any human body.
- 6.6 Whenever a block, plot or grave lot is held jointly by two or more parties, authority for interment in such block, plot or grave lot or any part thereof, will be accepted by the City of Humboldt from any one of the said parties or their executors or agents.
- 6.7 No interments shall be permitted in the cemeteries unless a proper burial permit is produced by the individual applying for the burial.

7. AUTHORITY TO ENTER INTO AGREEMENT

- 7.1. The disinterment of human remains, other than of cremated remains, shall be permitted by order of the Chief Coroner or upon issuance of a disinterment permit from the Minister of Health or his/her designate issued pursuant to an application under The *Public Health Act, 1994* and payment of the required fees as set out in Schedule “B”.
- 7.2. A person making an application shall ensure that a funeral home representative is present during the disinterment for the handling and transportation of the human remains. All handling of liners, casket or remains are the responsibility of the funeral home representative.
- 7.3. The disinterment of cremated human remains shall be permitted only upon written request from the Licensee of the lot in question or his heirs, executors or assigns.
- 7.4. Whenever the remains are disinterred, the grave space or spaces so vacated shall be reverted to the City.

8. CARE OF GRAVES

- 8.1 The City of Humboldt shall assume the general care of the entire cemeteries. The Licensee of a grave lot shall observe all rules and regulations passed from time to time by City Council for keeping the grave lots in order.
- 8.2 No borders, fences, railings, trellises, copings, hedges, grave covers, concrete or stone corners or iron posts shall be constructed or planted in or around any grave lot or plots.

9. MONUMENT AND MARKERS

- 9.1 All monument providers must complete an agreement with the City of Humboldt prior to selling or installing headstones or markers in City of Humboldt Cemeteries.
- 9.2 All monuments and markers shall be constructed of granite, marble, bronze or U.V. stabilized polyethylene. Other materials requested for monuments are subject to prior approval of the Community and Leisure Services Director.
- 9.3 No more than one upright monument unit may be placed on one grave lot.

- 9.4 City of Humboldt Cemeteries have restricted areas whereby no monument can be larger than 18” in height. These areas will be designated by the Director of Community and Leisure Services.
- 9.5 All upright monuments must be set at the head of a grave lot and shall be in a line designated by the Director of Community and Leisure Services.
- 9.6 No granite or marble monument or marker shall be erected except on a concrete foundation of a thickness of ten (10) to fifteen (15) centimetres (4 -6 inches). The foundation shall be reinforced with steel bars or steel mesh and shall be level with the ground surrounding the grave lot. The said foundation shall be of a dimension at least fifteen (15) centimetres (6 inches) wider and fifteen (15) centimetres (6 inches) longer than the base of the monument.
- 9.7 Monuments and markers made of U.V. stabilized polyethylene shall include an U. V. stabilized polyethylene base of a dimension at least fifteen (15) centimetres (6 inches) wider and fifteen (15) centimetres (6 inches) longer than the monument or marker and placed level with the ground surrounding the grave lot.
- 9.8 In the sections of the cemeteries where the City has provided a concrete border; granite, marble or U.V. stabilized polyethylene monuments or markers may be erected without a foundation.
- 9.9 No monument or marker shall be erected in the cemeteries until the design and description thereof has been approved by the Director of Community and Leisure Services and a written permit issued for the erection of such monument or marker in **Form “1”**, as attached hereto and forming a part of this Bylaw.
- 9.10 Grave covers of any type or description and of any material shall not be permitted.
- 9.11 Any monument company, its employees, contracted employees thereof and/or authorized individuals carrying out any monument work in the cemeteries will advise the Community and Leisure Services Department and shall be responsible for the restoration or repair of any damages to the Cemetery grounds or fixtures resulting from their actions. The City of Humboldt will not be held responsible for any monument damages or repairs required due to improper installation of the above noted monument.

10. CREMATION PLAQUES

- 10.1. All cremation plaques shall be of brass, granite, marble or U.V. stabilized polyethylene.
- 10.2. No cremation plaque shall be larger than 40.64 centimetres (16 inches) X 50.8 centimetres (20 inches).
- 10.3. No plaque shall be erected except on a concrete foundation of a thickness of ten (10) to fifteen (15) centimetres (4-6 inches). The foundation shall be reinforced with steel bars or steel mesh and shall be level with the ground surrounding the grave lot. The said foundation shall be of a dimension of at least five (5) centimetres (2 inches) wider and five (5) centimetres (2 inches) longer than the base of the plaque.
- 10.4. In the sections of the cemeteries where the City has provided a concrete border; brass, granite, marble or U.V. stabilized polyethylene plaques may be erected without a foundation.
- 10.5. Bronze plaques for the columbarium and memorial areas are arranged and ordered strictly by the Director of Community and Leisure Services or any person acting under his instructions.

11. MONUMENTS IN DISREPAIR

- 11.1. Should any tombstone, monument, plaque or other structure placed or arranged in the cemeteries be in a state of disrepair, the City may have the said tombstone, monument, plaque or other structure removed from the cemeteries.
- 11.2. Whenever any owner of a tombstone, monument or plaque or other structure neglects to make required repairs or alterations after being given due notice by the Director of Community and Leisure Services to do so, the Director shall allow a period of three (3) months to elapse after the giving of the said notice and shall then have power to remove such tombstone, monument, plaque or other structure from the cemeteries or repair it or replace with a suitable marker as determined by the Director.
- 11.3. All notices required to be given to Licensees of grave lots or owners of monuments or other parties by this Bylaw may be delivered in writing by the Community and Leisure Services Director or in writing, mailed postage paid to the last known address of such Licensee or Owner or other part. Proof of such notice having been mailed, properly addressed with prepaid, or delivered shall be sufficient proof that such notice has been given.
- 11.4. In the event that any provision of this Bylaw is found to be null or void or contrary to law by any court of competent jurisdiction, then such provision shall be severed from this Bylaw and the remainder of this Bylaw shall continue to be of full force and effect.

12. TREES, SHRUBS, FLOWERS AND OTHER ITEMS

- 12.1. No person shall plant any trees, shrubs or any vegetation or do work of any kind in the cemeteries without the permission of the Director of Community and Leisure Services.
- 12.2. If any tree or shrub situated on any grave lot or plot or part thereof shall, in the opinion of the Director of Community and Leisure Services, become by means of its roots or branches in any way detrimental to any adjacent grave lot, plot, path or driveway or to the general appearance of the cemeteries or dangerous or inconvenient to the public, the Director of Community and Leisure Services shall have the power to remove such tree or shrub or part thereof.
- 12.3. The Director of Community and Leisure Services shall have authority to remove all floral designs, flowers, weeds, trees, shrubs, plants or herbage of any kind from the cemeteries as soon as they become unsightly, dangerous, detrimental or diseased.
- 12.4. All items placed in the cemetery by the public shall be at their own risk. The City will not accept responsibility for damaged or missing items.
- 12.5. The placing of flowers, wreaths, solar lights and other items shall be allowed only in receptacles which are affixed to the monument excepting that flowers, wreaths, solar lights and other items are permitted to be placed on the grave the day of the burial and left for a period of seven calendar days after which the flowers, wreaths, solar lights and other items will be removed and disposed of.
- 12.6. Any other items placed on a grave, flowerbed; or concrete foundation are considered temporary and will be removed and disposed of.

13. CHILDREN'S SECTIONS

Sections of the cemeteries may be subdivided into smaller graves for interment of children up to six (6) years of age.

14. ROYAL CANADIAN LEGION

The Humboldt Branch of the Royal Canadian Legion shall be permitted to manage, supervise, and maintain the Legion Cemetery located within the Public Cemetery.

In the event the Legion Cemetery is not maintained to the standards of the Public Cemetery, The City shall have the authority to instruct the Legion to carry out such works as they deem

necessary. Should the Legion neglect to carry out the required works, the City shall have the authority to do so and levy a charge for the works carried out.

15. INTERMENT OF INDIGENT PERSONS

Where interment rights are provided by the City for an indigent or unclaimed person pursuant to applicable legislation, such interment shall be limited to that individual only.

Any additional interment within the same grave lot requested by family members or other parties shall be subject to:

- a) availability of space;
- b) approval by the City; and
- c) payment of all applicable fees in accordance with the Cemetery Fee Schedule.

16. MAPS, PLANS AND RECORDS

All grave lots and plots shall be described according to a Plan of Record in the City Hall. Suitable books of record shall be kept in the City Hall to record the description of each lot in the cemeteries, together with the name and address of the owner thereof, and such other records shall be kept to ensure a complete record of all business transacted in connection with the cemeteries. The records of the cemeteries shall be open to inspection during regular office hours. The City shall have maps prepared of cemeteries indicating thereon the owners of each grave lot in the cemeteries, such maps to show the grave lots that are occupied and the grave lots that are reserved.

17. INDEMNITY

The City or any official thereof shall not be held responsible for any mistakes resulting from lack of precise or proper instructions regarding the grave space where an interment is to be or has been made. Any additional costs incurred by the City to correct such errors will be charged out based on actual costs incurred by the City.

The City shall indemnify and save harmless each of its employees and servants, from all liability, claims and causes of action including all costs in relation thereto, arising from all acts or omissions of each such person in the performance of his or her duties or services hereunder, provided the same have been carried out in good faith.

18. PENALTY

Any person guilty of an infraction of this Bylaw or any part thereof, shall be liable on summary conviction to the penalties prescribed by the General Penalty Bylaw of the City of Humboldt.

19. REPEAL

19.1. Bylaw No. 06/2023 is hereby repealed upon the coming into force of this Bylaw.

Mayor – Rob Muench

City Clerk – Lori Yaworski

INTRODUCED AND READ A FIRST TIME THIS _____ DAY OF _____, 2026
READ A SECOND TIME THIS _____ DAY OF _____ 2026.
READ A THIRD AND FINAL TIME THIS _____ DAY OF _____ 2026.

Form "1"
MONUMENT MARKER AND PLAQUE APPLICATION FORM
Pursuant to Section VIII of Bylaw No. 08/218, City of Humboldt

I/We _____, hereby apply for permission to construct a:

- ☐ Marker
- ☐ Monument
- ☐ Cremation Plaque
- ☐ Other _____

within the:

- ☐ St. Augustine Cemetery
- ☐ St. Elizabeth Convent Cemetery
- ☐ Public Cemetery

- ☐ **I/We hereby agree to the following conditions and have enclosed a detailed design and description of our proposed construction request.**

- ☐ **I/We hereby agree to complete our request within three (3) months of approval of our application.**

Conditions

1. All monuments and markers shall be of granite, marble, or U. V. stabilized polyethylene. All cremation plaques shall be of brass, granite, marble or U. V. polyethylene.
2. All monuments and markers must be set at the head of the grave lot and shall be in a line designated by the Community and Leisure Services Director.
3. No granite or marble monument or marker shall be erected except on a concrete foundation of a minimum thickness of 10-15 centimetres (4-6 inches). The foundation shall be reinforced with steel bars or steel mesh and shall be level with the ground surrounding the grave lot. The said foundation shall be of a dimension at least 15 centimetres (6 inches) wider and 15 centimetres (6 inches) longer than the base of the monument.
4. Monuments and markers made of U.V. stabilized polyethylene shall include an U. V. stabilized polyethylene base of a dimension at least 15 centimetres (6 inches) wider and 15 centimetres (6 inches) longer than the monument or marker and placed level with the ground surrounding the grave lot.
5. Monuments can not exceed the width of the plot on which they are installed.
6. In certain designated restricted areas, monuments can not be larger than 18 inches in height.
7. No plaque shall be erected except on a concrete foundation of a thickness of 10-15 centimetres (4-6 inches). The foundation shall be reinforced with steel bars on steel mesh and shall be level with the ground surrounding the grave lot. The said foundation shall be of a dimension at least 5 centimetres (2 inches) wider and 5 centimetres (2 inches) longer than the base of the plaque.
8. In the sections of the cemeteries where the City has provided a concrete border, plaques, monuments and markers may be erected without a concrete foundation.
9. Grave covers of any type or description and of any material shall not be permitted.
- 10.No monument, marker or plaque shall be erected within the cemeteries until the design and description thereof has been approved by the Leisure Services Director and written permission issued for the erection of such monument, marker or plaque.

Date of Application	Applicant's Signature
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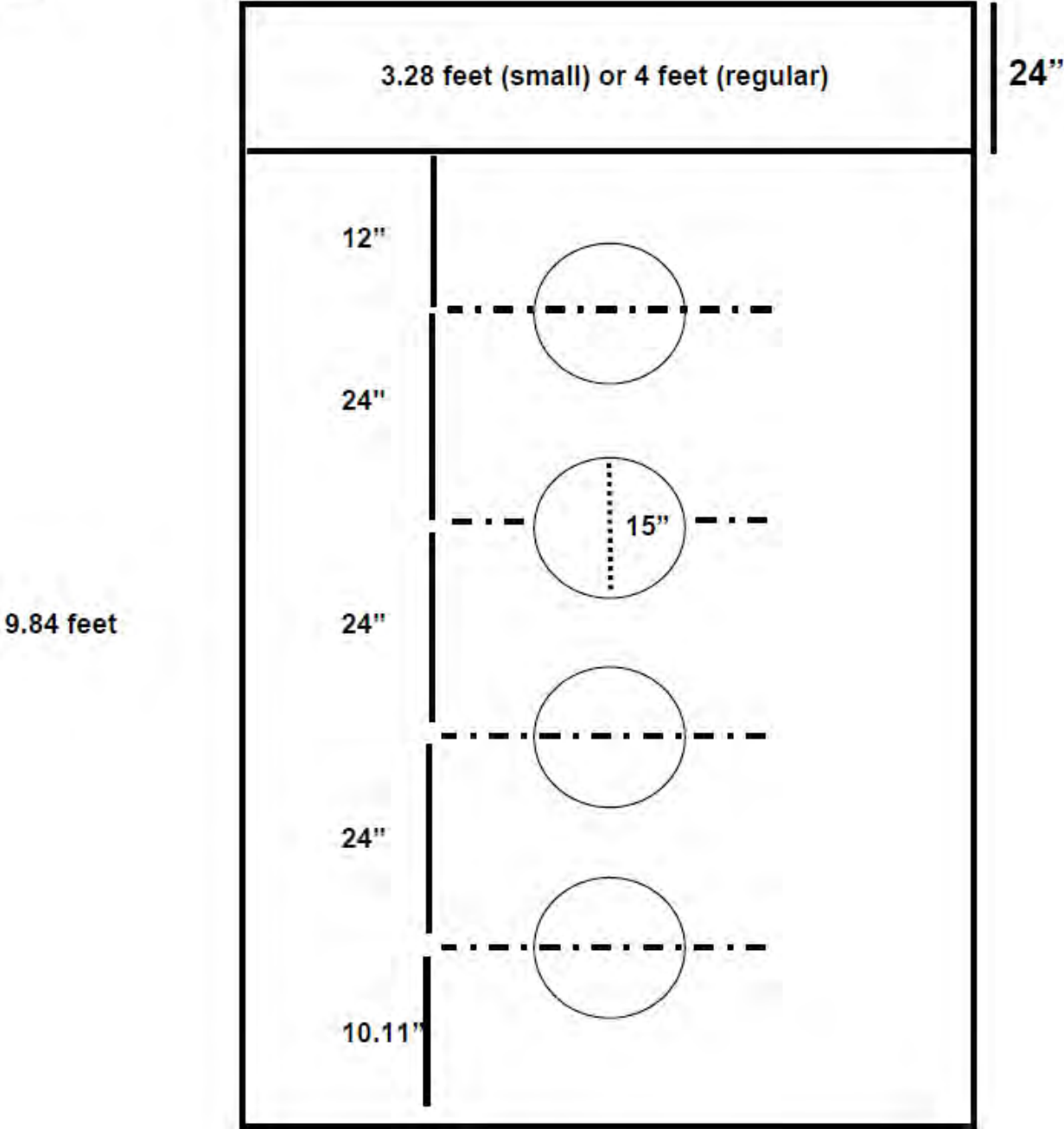
For Department Use Only:

Date of Approval	Approved by Director of Community & Leisure Services
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Construction Completion Date: _____

SCHEDULE “A”
CEMETERY PLOT DIMENSIONS
Pursuant to Section VIII of Bylaw No. 03/2026, City of Humboldt

TOP



(not to scale)

Cemetery Plot Size:

(Small)
3.28' X 9.84'
(1.0 m X 3.0 m)

(Regular)
4' x 9.84
(1.2 m x 3.0m)

SCHEDULE “B”
CEMETERY FEE SCHEDULE

Pursuant to Section VIII of Bylaw No. 03/2026, City of Humboldt

Lot Purchase	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
Cemetery Lot with Foundation	\$1,450	\$1,450	\$1,450	\$1,450
Cemetery Lot with Foundation & 18” headstone height restriction	\$960	\$960	\$960	\$960
Infant Plots for Stillborn	\$240	\$240	\$240	\$240

Grave Opening & Closing	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
Regular Lot	\$1,065	\$1085	\$1115	\$1130
Cremation Lot	\$665	\$680	\$695	\$710

Columbarium Fees	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
Bottom Two Rows	\$2,420	\$2,420	\$2,420	\$2,420
All Remaining Rows	\$2,760	\$2,760	\$2,760	\$2,760

*Note: All columbarium niches may have up to two (2) urns interred. First interment and a bronze plaque are included with the price of niche. A second interment is subject to a \$150.00 opening and closing fee. Bronze plaques are arranged and ordered strictly by the City of Humboldt.

Other	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
Memorial Plaques	\$440	\$440	\$440	\$440

*NOTE: There are designated areas for placing memorial plaques on the columbarium units. Memorial plaques are arranged and ordered strictly by the City of Humboldt

Disinterment: Removal of Remains/Cremated Remains are billed at cost plus 10% Administration Fee. Cost estimates are provided upon request.

**GST to be added to the above rates.



CITY OF HUMBOLDT REPORT

TITLE: 2026 Tax Policy
PREPARED BY: Donna Simpson, Assessor
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: City Council
DATE: April 27th, 2026

RECOMMENDATION

That this report be accepted for information and filed as information in support of the recommendation to adopt the 2026 Taxation Rates Bylaw No. 04/2026.

BACKGROUND

Each year following budget deliberations, City Council needs to set the property tax rates for the current year. For 2026, Administration looked at different ways to raise the required revenue and there are a few components of the overall tax policy system that City Council may wish to adjust compared to what was utilized in 2025.

CURRENT SITUATION

The City of Humboldt generates the majority of its revenues through the property taxation system and also raises money on behalf of the local School Divisions to go towards their operations.

Tax Increase to Achieve 5.01% Revenue Increase

During the budget process it was determined that the City needed to raise an extra \$448,020 in tax revenue in 2026 compared to 2025. At the time of developing the 2026 budget this increase was estimated as a 5.01% tax increase if applied uniformly to all municipal levies applied to all taxable properties.

Administration evaluated the options, such as:

- apply the increase to just the mill rate revenue, or
- increase the municipal base taxes, or
- increase the mill rate as well as the base tax.

It is recommended in this report that the additional tax revenue required for 2026 be derived from an increase to the mill rate as well as a \$50 increase to the base tax. The base tax for residential has not changed since 2015 and for the other classes it has not changed since 2016, so Administration felt a \$50 increase to the base tax for all classes was acceptable.

One Residential Example

An example of how a residential property with no assessment changes will be affected by the recommended mill rate and base tax increase is illustrated in the table below:

Roll #49500675001	2025 Tax Amount	2026 Tax Amount	% of Change
Infrastructure Levy	\$160.00	\$160.00	0%
Residential	\$2,330.73	\$2,384.87	2.3%
Residential Base	\$500.00	\$550.00	10.0%
Road Levy	\$80.00	\$80.00	0%
School	\$1,133.77	\$1,133.77	0%
Total Bill	\$4,204.50	\$4,308.64	2.5%

We have been informed that there will be no change to the school mill rates for 2026, so with the increase in the mill rate, the decrease in the mill rate factor and a \$50 increase to the base tax, when you combine the municipal and school taxes it results in a 2.5% increase overall. That is only marginally higher than last year's 1.8% increase for the same property.

Tax Policy:

The following is a comparison of the 2025 Tax Policy to the recommended 2026 Tax Policy that is to be formalized by Bylaw.

1) Education Mill Rates

The Province has confirmed that the mill rates approved for 2026 will remain unchanged from 2025:

School Mill Rates		
	2025	2026
Agricultural	1.07	1.07
Residential	4.27	4.27
Commercial / Industrial	6.37	6.37
Resource (oil and gas, mines, and pipelines)	7.49	7.49

These mill rates are not affected by mill rate factors or any other tax tools that the City sets.

2) Municipal Mill Rate

Uniform Mill Rates		
	2025	2026
Uniform Mill Rate	10.450	11.130

The Uniform Mill Rate is meant to be the one mill rate that if applied uniformly to all properties (without adjustment by the mill rate factor) will raise the required amount of revenue.

3) Mill Rate Factors

	2022	2023	2024	2025	2026
Agricultural	0.700	0.700	0.700	0.800	0.776
RM Agricultural	1.012	1.012	1.012	0.641	0.641
Residential and Condominiums	0.828	0.828	0.828	0.840	0.807
Multi-Residential Apartments	1.550	1.550	1.550	1.400	1.345
Hotels/Motels and Malls	1.500	1.500	1.500	1.954	1.836
Commercial and Industrial (General & Land)	1.500	1.500	1.500	1.732	1.736
Commercial and Industrial (Workshops)	1.700	1.700	1.700	1.732	1.736

4) General Municipal Base Tax

The recommendation for 2026 is that the General Municipal Base Tax amounts increase by \$50 for all classes.

General Municipal Base Tax		
	2025	2026
Agricultural Land	\$500	\$550
Vacant Residential	\$500	\$550
Improved Residential	\$500	\$550
Condominium	\$500	\$550
Apartment Buildings	\$500	\$550
Vacant Commercial	\$500	\$550
Improved Commercial	\$500	\$550
Railway	\$500	\$550

Some municipalities have made efforts to tie a General Municipal Base Tax to a particular bundle of services that the municipality provides. Although this can help to justify the amount of the base tax, essentially the main feature of implementing a base tax is that it sets a minimum, or “base” amount of tax that each property will pay irrespective of the assessed value of a property. Whether tied to a particular bundle of services or not, most people understand that regardless of the assessed value of each property within a municipality, they do benefit equally for much of what the municipality is responsible for such as roads, police, fire, administration, etc.

The higher that a base tax is, the less impact the assessed value and the mill rate will have on the calculation of the taxes. This does create a level of stability in the property tax system; however, some argue this causes lower valued properties to pay a disproportionate share of the overall taxes.

5) Infrastructure Base Tax

The recommendation for 2026 is that the Infrastructure Base Tax amounts remain unchanged as shown in the table below:

	Infrastructure Base Tax		
	2025		2026
Residential (per property)	\$160.00	Residential (per property)	\$160.00
Condominium (per property)	\$160.00	Condominium (per property)	\$160.00
Apartment Buildings (per suite)	\$160.00	Apartment Buildings (per suite)	\$160.00
Commercial including Railways, Hotels / Motels & Malls	2025	Commercial including Railways, Hotels / Motels & Malls	2026
Less than \$200,000	\$160.00	Less than \$200,000	\$160.00
\$200,000 to \$299,999	\$320.00	\$200,000 to \$299,999	\$320.00
\$300,000 to \$399,999	\$480.00	\$300,000 to \$399,999	\$480.00
\$400,000 to \$499,999	\$640.00	\$400,000 to \$499,999	\$640.00
\$500,000 to \$599,999	\$800.00	\$500,000 to \$599,999	\$800.00
\$600,000 to \$699,999	\$960.00	\$600,000 to \$699,999	\$960.00
\$700,000 to \$799,999	\$1,120.00	\$700,000 to \$799,999	\$1,120.00
\$800,000 to \$899,999	\$1,280.00	\$800,000 to \$899,999	\$1,280.00
\$900,000 to \$999,999	\$1,440.00	\$900,000 to \$999,999	\$1,440.00
\$1,000,000 to \$1,099,999	\$1,600.00	\$1,000,000 to \$1,099,999	\$1,600.00
\$1,100,000 to \$1,499,999	\$2,400.00	\$1,100,000 to \$1,499,999	\$2,400.00
\$1,500,000 to \$1,999,999	\$3,200.00	\$1,500,000 to \$1,999,999	\$3,200.00

\$2,000,000 to \$2,999,999	\$4,000.00	\$2,000,000 to \$2,999,999	\$4,000.00
\$3,000,000 and above	\$4,800.00	\$3,000,000 and above	\$4,800.00

6) Road Rehabilitation Base Tax

The recommendation for 2026 is that the Road Rehabilitation Base Tax amounts remain unchanged as shown in the table below:

	Road Rehabilitation Base Tax	
	2025	2026
Residential (per property)	\$80.00	Residential (per property) \$80.00
Condominium (per property)	\$80.00	Condominium (per property) \$80.00
Apartment Buildings (per suite)	\$80.00	Apartment Buildings (per suite) \$80.00
Commercial including Railways, Hotels / Motels & Malls:	2025	Commercial including Railways, Hotels / Motels & Malls 2026
Less than \$200,000	\$80.00	Less than \$200,000 \$80.00
\$200,000 to \$299,999	\$160.00	\$200,000 to \$299,999 \$160.00
\$300,000 to \$399,999	\$240.00	\$300,000 to \$399,999 \$240.00
\$400,000 to \$499,999	\$320.00	\$400,000 to \$499,999 \$320.00
\$500,000 to \$599,999	\$400.00	\$500,000 to \$599,999 \$400.00
\$600,000 to \$699,999	\$480.00	\$600,000 to \$699,999 \$480.00
\$700,000 to \$799,999	\$560.00	\$700,000 to \$799,999 \$560.00
\$800,000 to \$899,999	\$640.00	\$800,000 to \$899,999 \$640.00
\$900,000 to \$999,999	\$720.00	\$900,000 to \$999,999 \$720.00
\$1,000,000 to \$1,099,999	\$800.00	\$1,000,000 to \$1,099,999 \$800.00
\$1,050,000 to \$1,499,999	\$1,200.00	\$1,100,000 to \$1,499,999 \$1,200.00
\$1,500,000 to \$1,999,999	\$1,600.00	\$1,500,000 to \$1,999,999 \$1,600.00
\$2,000,000 to \$2,999,999	\$2,000.00	\$2,000,000 to \$2,999,999 \$2,000.00
\$3,000,000 and above	\$2,400.00	\$3,000,000 and above \$2,400.00

7) Business Improvement District (BID)

The City has received confirmation of the BID's levy requirements, and they are asking for an increase to \$30,000.

Business Improvement District Rates		
	2025	2026
Base Amount	\$135.00	\$155.00
Mill Rate	0.35	0.40

With the rates shown, the BID Levy will raise approximately \$30,050 in 2026. In 2025 the levy raised approximately \$26,225 which was then directly transferred to the Humboldt Downtown BID.

OPTIONS

- 1) Receive this report with feedback provided to Administration.
- 2) Request further information from Administration.

ATTACHMENTS

- 1) Examples of Property Tax Changes for samples of properties from different property classes.
- 2) Bylaw 04/2026 – 2026 Taxation Rates Bylaw

COMMUNICATION AND ENGAGEMENT

Once the rates are approved by City Council, Administration will determine what level of communication is appropriate before, during and following the issuance of the tax notices.

FINANCIAL IMPLICATION

The mill rates, mill rate factors, and base taxes will be presented within a Bylaw in order to raise the required revenue from the eligible properties within the City, and in a manner to try to achieve the objectives of Council to control tax shifts.

CONCLUSION

Administration has made an effort to develop a combination of Tax Tools to mitigate many of the large tax increases and decreases that would otherwise occur.

The proposed tax tools generally achieve the following objectives:

- A change to the mill rate and mill rate factors to increase property tax revenue by approximately \$448,020 over the 2025 budgeted amount.

Residential Tax Examples							
Roll Number	2021	2022	2023	2024	2025	2026	Tax Change
48510580001	\$ 4,506.26	\$ 4,590.04	\$ 4,760.99	\$ 4,911.30	\$ 5,095.95	\$ 5,214.05	2.32%
49490315001	\$ 3,725.96	\$ 3,792.54	\$ 3,928.40	\$ 4,055.04	\$ 4,064.63	\$ 4,166.61	2.51%
49491315001	\$ 2,970.95	\$ 3,020.89	\$ 3,122.80	\$ 3,226.54	\$ 3,225.38	\$ 3,314.24	2.76%
49491345001	\$ 2,820.14	\$ 2,866.76	\$ 2,961.88	\$ 3,061.05	\$ 3,102.21	\$ 3,189.14	2.80%
49500305001	\$ 2,530.68	\$ 2,570.93	\$ 2,840.94	\$ 2,936.67	\$ 2,998.87	\$ 3,084.19	2.84%
49502230001	\$ 2,224.38	\$ 2,257.86	\$ 2,326.20	\$ 2,407.29	\$ 2,419.53	\$ 2,495.80	3.15%
49521065001	\$ 6,414.38	\$ 6,540.20	\$ 6,796.97	\$ 7,005.17	\$ 7,983.20	\$ 8,146.45	2.04%
50500145001	\$ 1,662.34	\$ 1,683.44	\$ 1,726.49	\$ 1,790.53	\$ 1,815.16	\$ 1,881.96	3.68%
50502290001	\$ 1,337.29	\$ 1,351.23	\$ 1,379.67	\$ 1,433.85	\$ 1,536.45	\$ 1,598.90	4.06%
51501925001	\$ 7,348.66	\$ 7,473.25	\$ 7,727.45	\$ 7,933.91	\$ 7,635.61	\$ 7,793.42	2.07%
	\$ 35,541.04	\$ 36,147.14	\$ 37,571.79	\$ 38,761.35	\$ 39,876.99	\$ 40,884.76	2.53%

Condominium Tax Examples							
Roll Number	2021	2022	2023	2024	2025	2026	Tax Change
49510037901	\$ 2,396.73	\$ 2,434.02	\$ 2,510.11	\$ 2,484.38	\$ 2,769.22	\$ 2,850.95	2.95%
49511231301	\$ 3,305.36	\$ 3,362.67	\$ 3,479.62	\$ 3,593.50	\$ 3,534.36	\$ 3,628.05	2.65%
49511234701	\$ 3,275.38	\$ 3,332.04	\$ 3,447.64	\$ 3,560.61	\$ 3,459.21	\$ 3,551.72	2.67%
49511235601	\$ 2,452.00	\$ 2,490.51	\$ 2,569.08	\$ 2,657.07	\$ 2,572.98	\$ 2,651.64	3.06%
49511239401	\$ 3,470.22	\$ 3,531.18	\$ 3,655.54	\$ 3,774.42	\$ 3,673.19	\$ 3,769.05	2.61%
50500482701	\$ 2,721.77	\$ 2,766.23	\$ 2,856.93	\$ 2,953.11	\$ 3,060.46	\$ 3,146.74	2.82%
50501645701	\$ 2,540.99	\$ 2,581.45	\$ 2,664.03	\$ 2,754.72	\$ 2,553.15	\$ 2,631.50	3.07%
50510481101	\$ 2,079.18	\$ 2,109.47	\$ 2,171.27	\$ 2,247.95	\$ 1,877.78	\$ 1,945.57	3.61%
50510775901	\$ 2,152.25	\$ 2,184.14	\$ 2,249.23	\$ 2,328.13	\$ 2,493.65	\$ 2,571.07	3.10%
50511205201	\$ 3,251.04	\$ 3,307.15	\$ 3,421.65	\$ 3,533.89	\$ 3,826.63	\$ 3,924.89	2.57%
	\$ 27,644.92	\$ 28,098.86	\$ 29,025.10	\$ 29,887.78	\$ 29,820.63	\$ 30,671.18	2.85%

Apartment Tax Examples							
Roll Number	2021	2022	2023	2024	2025	2026	Tax Change
49480110001	\$70,656.15	\$72,160.58	\$75,749.75	\$77,113.95	\$66,610.78	\$67,754.80	1.72%
49500930001	\$10,996.48	\$11,199.45	\$11,683.67	\$12,043.84	\$12,258.58	\$12,485.50	1.85%
49504595001	\$20,754.80	\$21,134.41	\$22,040.09	\$22,820.02	\$19,962.68	\$20,285.01	1.61%
50500370001	\$ 9,917.53	\$10,095.78	\$10,650.03	\$11,001.52	\$13,880.96	\$14,137.08	1.85%
50510460001	\$14,926.36	\$15,200.57	\$15,854.83	\$16,383.14	\$20,724.16	\$21,086.07	1.75%
50510575001	\$ 8,436.18	\$ 8,580.47	\$ 8,924.71	\$ 9,261.70	\$11,531.31	\$11,745.17	1.85%
50511150001	\$33,097.65	\$33,680.34	\$35,070.31	\$36,525.43	\$46,349.22	\$47,072.71	1.56%
50511220001	\$ 8,929.10	\$ 7,094.11	\$ 7,293.17	\$ 7,816.12	\$ 6,270.37	\$ 6,398.25	2.04%
50512855001	\$ 5,778.53	\$ 5,880.71	\$ 6,124.48	\$ 6,304.83	\$ 8,839.67	\$ 9,018.06	2.02%
51500230001	\$ 5,012.96	\$ 5,088.19	\$ 5,267.68	\$ 5,507.40	\$ 5,772.91	\$ 5,891.85	2.06%
	\$188,505.74	\$190,114.61	\$198,658.72	\$204,777.95	\$212,200.64	\$215,874.50	1.73%

Gen Comm Tax Examples							
Roll Number	2021	2022	2023	2024	2025	2026	Tax Change
49480050001	\$ 52,739.17	\$ 53,764.03	\$ 56,024.66	\$ 67,830.46	\$ 64,208.88	\$ 68,067.49	6.01%
49520110001	\$ 40,276.16	\$ 41,052.22	\$ 42,764.03	\$ 44,618.69	\$ 37,702.85	\$ 39,789.53	5.53%
50480060001	\$ 45,772.94	\$ 46,646.26	\$ 50,203.34	\$ 56,643.91	\$ 51,450.87	\$ 53,806.22	4.58%
50500245001	\$ 10,591.41	\$ 12,092.86	\$ 12,589.13	\$ 13,098.88	\$ 14,071.23	\$ 14,739.21	4.75%
50501555001	\$ 8,939.06	\$ 9,103.42	\$ 9,465.97	\$ 9,815.53	\$ 9,681.78	\$ 10,178.64	5.13%
50501905001	\$ 9,771.78	\$ 9,949.55	\$ 10,341.70	\$ 10,746.22	\$ 10,405.40	\$ 11,744.40	12.87%
50501950001	\$ 7,079.65	\$ 7,208.65	\$ 7,493.19	\$ 7,755.12	\$ 7,490.35	\$ 7,887.18	5.30%
50502115001	\$ 5,789.83	\$ 5,891.25	\$ 6,114.98	\$ 6,335.89	\$ 5,653.35	\$ 5,968.30	5.57%
50510035001	\$ 79,524.05	\$ 81,100.88	\$ 84,578.99	\$ 89,000.08	\$ 83,814.02	\$ 86,399.36	3.08%
50512130001	\$ 3,099.77	\$ 3,148.07	\$ 3,254.62	\$ 3,323.65	\$ 3,649.19	\$ 3,661.69	0.34%
	\$263,583.82	\$269,957.19	\$282,830.61	\$309,168.43	\$288,127.92	\$302,242.01	4.90%

Whse / Wrkshp Tax Examples							
Roll Number	2021	2022	2023	2024	2025	2026	Tax Change
49480800001	\$ 66,882.53	\$ 68,228.95	\$ 71,351.60	\$ 74,293.61	\$ 63,512.12	\$ 66,409.99	4.56%
49530530001	\$116,207.77	\$118,638.35	\$124,470.61	\$130,283.14	\$ 88,006.98	\$ 92,068.49	4.61%
50491000001	\$ 13,633.81	\$ 13,899.96	\$ 14,505.13	\$ 15,088.34	\$ 15,113.27	\$ 15,833.29	4.76%
50500990001	\$ 4,623.58	\$ 4,709.72	\$ 4,905.56	\$ 5,072.66	\$ 6,398.14	\$ 6,718.78	5.01%
50501467501	\$ 6,368.63	\$ 6,483.78	\$ 6,745.61	\$ 6,992.22	\$ 6,125.42	\$ 6,452.26	5.34%
50502370001	\$ 8,591.72	\$ 8,750.52	\$ 9,111.61	\$ 9,460.17	\$ 8,334.21	\$ 8,774.29	5.28%
50510490001	\$ 6,733.02	\$ 6,856.05	\$ 7,135.80	\$ 7,394.50	\$ 9,120.62	\$ 9,588.70	5.13%
50511670001	\$ 3,832.88	\$ 3,901.63	\$ 4,057.95	\$ 4,198.40	\$ 3,724.65	\$ 3,923.75	5.35%
50520065001	\$ 17,622.21	\$ 17,967.01	\$ 18,751.03	\$ 19,524.87	\$ 18,618.71	\$ 19,501.85	4.74%
51501000001	\$ 56,733.93	\$ 57,857.30	\$ 60,411.62	\$ 63,009.59	\$ 50,053.19	\$ 52,338.71	4.57%
	\$301,230.08	\$307,293.27	\$321,446.52	\$335,317.50	\$269,007.31	\$281,610.11	4.68%

Hotels/Malls							
	2021	2022	2023	2024	2025	2026	Tax
49481200001	\$ 193,611.85	\$ 197,701.09	\$ 206,721.06	\$ 214,880.28	\$ 183,782.86	\$ 183,934.00	0.08%
49492170001	\$ 65,982.10	\$ 67,295.05	\$194,543.28	\$202,334.06	\$197,056.02	\$197,215.00	0.08%
49492205001	\$ 40,887.95	\$ 41,677.32	\$ 43,418.48	\$ 45,292.95	\$ 56,962.62	\$ 57,042.30	0.14%
49492215001	\$ 31,612.30	\$ 32,222.20	\$ 33,567.48	\$ 34,999.91	\$ 29,797.00	\$ 29,862.50	0.22%
50501560001	\$ 14,011.68	\$ 14,271.34	\$ 14,844.08	\$ 15,440.40	\$ 23,667.12	\$ 23,788.60	0.51%
50501705001	\$ 18,234.05	\$ 17,388.66	\$ 18,095.85	\$ 18,817.86	\$ 14,663.26	\$ 14,764.70	0.69%
	\$364,339.93	\$370,555.66	\$511,190.23	\$531,765.46	\$505,928.88	\$506,607.10	0.13%

CITY OF HUMBOLDT

BYLAW NO. 04/2026

A BYLAW OF THE CITY OF HUMBOLDT IN THE
PROVINCE OF SASKATCHEWAN FIXING THE MILL RATE FOR THE YEAR 2026,
PROVIDING FOR A BUSINESS IMPROVEMENT DISTRICT LEVY AND ESTABLISHING
MILL RATE FACTORS AND BASE TAXES FOR CLASSES AND SUB-CLASSES OF LAND
AND IMPROVEMENTS

WHEREAS, the Council of every municipality with lands in a school division shall levy the tax rates with respect to those lands and,

WHEREAS, the Council of the City of Humboldt has established a Business Improvement District and shall authorize a levy to be paid by the owners of the properties in the District and,

WHEREAS, the Council of the City of Humboldt shall adopt a property tax bylaw annually, and shall determine a uniform rate sufficient to raise the amount of taxes required to meet the estimated expenditures set out in the budget of the City and,

WHEREAS, the Council of the City of Humboldt deems it necessary to establish Mill Rate Factors to be multiplied by the Uniform Mill Rate for certain classes and sub-classes of property and,

WHEREAS, the Council of the City of Humboldt deems it necessary to establish base taxes payable with respect to classes or sub-classes of property;

NOW THEREFORE the Council of the City of Humboldt, in the Province of Saskatchewan, enacts as follows:

- 1. That the Education Property Tax Mill Rate for the year 2026 for Educational purposes as established by the Province of Saskatchewan be set as follows:

Agricultural Property	1.07 mills
Residential Property	4.27 mills
Commercial/Industrial	6.37 mills
Resource (oil and gas, mines & pipelines)	7.49 mills

- 2. That the Uniform Mill Rate for the year 2026 for municipal purposes be set as follows:

Municipal	11.130 mills
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- 3. That the Mill Rate Factors mill rate factors be set as follows:
 - a) That the mill rate factor to be utilized in respect to the land, improvements, or both of the **agricultural (A)** class as established by the regulations set by the Lieutenant Governor in Council shall be 0.776.
 - b) That the mill rate factor to be utilized in respect to the land, improvements, or both of the **RM agricultural (AGRM)** class as defined by Council pursuant to Section 254 of the *Cities Act* shall be 0.641.
 - c) That the mill rate factor to be utilized in respect to the land, improvements, or both of the **residential (R)** class, and **multi-residential (MRES)** class as established by the regulations set by the Lieutenant-Governor in Council shall be 0.807.
 - d) That the mill rate factor to be utilized in respect to the land and improvements or both of the **Multi-Residential (MA)** class as defined by Council pursuant to Section 254 of the *Cities Act* shall be 1.345.
 - e) That the mill rate factor to be utilized in respect to the land, improvements, or both of the **Commercial and Industrial (General) (C)** class as established by the regulations set by the Lieutenant Governor in Council shall be 1.736.

- f) That the mill rate factor to be utilized in respect to the land, improvements or both of the **Motels/Hotels and Malls (MH)** class as defined by Council pursuant to Section 254 of the *Cities Act* shall be 1.836.
- g) That the mill rate factor to be utilized in respect to the land, improvements, or both of the **Commercial and Industrial (Workshops & Land)(CW)** class as defined by Council pursuant to Section 254 of the *Cities Act* shall be 1.736.
- h) That the mill rate factor to be utilized in respect to the land, improvements, or both of the **Railway** class as defined by Council pursuant to Section 254 of the *Cities Act* shall be 1.736.
4. That a base tax for the year 2026 be levied on the following classes of property:
- | | | |
|----|--|----------|
| a) | Residential (R) – Improved | \$550.00 |
| b) | Multi-Residential (MRES) – Improved | \$550.00 |
| c) | Commercial (C) – Vacant Land | \$550.00 |
| d) | Residential (R) – Vacant Land | \$550.00 |
| e) | Agricultural (A) – Vacant Land | \$550.00 |
| f) | Railway | \$550.00 |
| g) | Commercial (C) – Improved | \$550.00 |
| h) | Multi-Residential (MA) | \$550.00 |
| i) | Commercial Workshops (CW) | \$550.00 |
5. That an Infrastructure Base Tax be levied on each parcel of land as follows:
- a) a flat rate of \$160.00 per property for every residential property.
- b) Condominiums and apartment buildings will be charged the flat rate of \$160.00 multiplied by the number of units in the property.
- c) Commercial, railway & commercial workshop properties to be based on the following:
- | Assessment | Amount |
|----------------------------|------------|
| Less than \$200,000 | \$160.00 |
| \$200,000 to \$299,999 | \$320.00 |
| \$300,000 to \$399,999 | \$480.00 |
| \$400,000 to \$499,999 | \$640.00 |
| \$500,000 to \$599,999 | \$800.00 |
| \$600,000 to \$699,999 | \$960.00 |
| \$700,000 to \$799,999 | \$1,120.00 |
| \$800,000 to \$899,999 | \$1,280.00 |
| \$900,000 to \$999,999 | \$1,440.00 |
| \$1,000,000 to \$1,099,999 | \$1,600.00 |
| \$1,100,000 to \$1,499,999 | \$2,400.00 |
| \$1,500,000 to \$1,999,999 | \$3,200.00 |
| \$2,000,000 to \$2,999,999 | \$4,000.00 |
| \$3,000,000 and above | \$4,800.00 |
6. That a Road Rehabilitation Tax be levied on each parcel of land as follows:
- a) a flat rate of \$80.00 per property for every residential property.
- b) Condominium and apartment buildings will be charged the flat rate of \$80.00 multiplied by the number of units in the property.
- c) Commercial, railway and commercial workshop properties to be based on the following:

Assessment	Amount
Less than \$200,000	\$80.00
\$200,000 to \$299,999	\$160.00
\$300,000 to \$399,999	\$240.00
\$400,000 to \$499,999	\$320.00
\$500,000 to \$599,999	\$400.00
\$600,000 to \$699,999	\$480.00
\$700,000 to \$799,999	\$560.00
\$800,000 to \$899,999	\$640.00
\$900,000 to \$999,999	\$720.00
\$1,000,000 to \$1,099,999	\$800.00
\$1,100,000 to \$1,499,999	\$1,200.00
\$1,500,000 to \$1,999,999	\$1,600.00
\$2,000,000 to \$2,999,999	\$2,000.00
\$3,000,000 and above	\$2,400.00

7. That a Business Improvement District (BID) Levy of \$155.00 plus 0.40 mills be implemented for the 2026 taxation year in conjunction with Bylaw No. 02/2012 applying to those properties depicted in Schedule “A” attached hereto and forming part of this bylaw.
8. That Bylaw No. 11/2025 is hereby repealed.
9. This Bylaw shall come into force and take effect on the day of its final passing.

Mayor: Rob Muench

City Clerk: Lori Yaworski

INTRODUCED AND READ A FIRST TIME THIS 27th DAY OF APRIL, 2026.
READ A SECOND TIME THIS 27th DAY OF APRIL, 2026.
READ A THIRD AND FINAL TIME THIS 27th DAY OF APRIL, 2026.

SCHEDULE "A" to Bylaw No. 04/2026

HUMBOLDT DOWNTOWN BUSINESS IMPROVEMENT DISTRICT





CITY OF HUMBOLDT

PROCLAMATION

NATUROPATHIC MEDICINE WEEK

May 3-9, 2026

WHEREAS, May 3-9, 2026, is marked as Naturopathic Medicine Week across Saskatchewan and Canada; and

WHEREAS, Naturopathic medicine is a form of primary care medicine that blends centuries-old natural, non-toxic therapies with current advances in the study of health and human systems, covering all aspects of family health from prenatal to geriatric care; and

WHEREAS, Naturopathic medicine concentrates on whole-patient wellness; the medicine is tailored to the patient and emphasizes prevention and self-care and factors in physical, social, environmental, emotional and spiritual factors; and

WHEREAS, more residents of Saskatchewan are seeking science-based, valid complementary healthcare; and

WHEREAS, the mission of the Saskatchewan Association of Naturopathic Doctors is to provide people with the health benefits of regulated, highly qualified, leading edge naturopathic medicine in Saskatchewan;

NOW, THEREFORE, I, Rob Muench, Mayor of the City of Humboldt, do hereby proclaim the week of May 3-9, 2026, as **NATUROPATHIC MEDICINE WEEK** in the City of Humboldt, and I urge all citizens of our community to cooperate with and participate in activities sponsored by this group.

Rob Muench
Mayor of Humboldt



CITY OF HUMBOLDT REPORT

TITLE: Fire Brigade Membership and Pay
PREPARED BY: Mike Kwasnica, Director of Protective Services
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: City Council
DATE: April 27, 2026

RECOMMENDATION

That Council approves the updated Policy #4745 "Fire Brigade Membership and Pay"

BACKGROUND

The Humboldt Fire Department is a paid-on call fire department made up of 30 members. a Fire Chief, a Deputy Chief, two Captains, two Lieutenants, a Safety Officer and 23 firefighters. The wages are set by the policy and are reviewed from time to time.

CURRENT SITUATION

A review of wages from other departments has shown that Humboldt has remained around the middle of the group as far as wages.

As stated in my report in 2025, a multi-year plan has been brought forward for review.

OPTIONS

To accept the new policy with a 3.25% increase in wages for Captains, Lieutenants, and firefighters relative to the 2025 rates for 2026, as well as to approve another 3.25% for the year 2027.

ATTACHMENTS

- New Policy # 4745 Fire Brigade Membership and Pay

COMMUNICATION AND ENGAGEMENT

- None required

FINANCIAL IMPLICATION

The pay increase will represent a 3.25% increase compared to rates last set in 2025. The overall annual financial impact is only an estimate, determining the wage increase is solely based on the call volume. With the number of calls being consistent over the last number of years, the overall 5 year average of an increase for both 2026 and 2027 would be



approximately \$3100/year for the City's share of the wages.

CONCLUSION

The members of the Humboldt Fire Department are a valuable part of our organization, and the members take pride in serving the City of Humboldt and surrounding area.

CORPORATE POLICY



Policy Title:	Adopted By:	Policy Number:	
FIRE BRIGADE MEMBERSHIP AND PAY	City Council	4745	
Origin/Department/Authority:	Jurisdiction:	Approval Date:	Page(s):
Protective Services	City of Humboldt	April 27, 2026	1 of 2
Reviewed By:	Related Documents/Legislation:	Revision/Effective Date:	

1.0 PURPOSE:

This policy outlines the wages to be paid for fire department responses.

2.0 RESPONSIBILITY:

The Fire Chief is responsible for the maintenance of this policy.

3.0 DEFINITIONS:

City Daytime – Monday – Friday 8am-4:30pm
HDFPA Daytime - Monday – Friday 8am-4:30pm
After hours – Anytime outside the above hours, including evenings/weekends

4.0 POLICY:

For the Year 2026

3.1 For Paid on Call Firefighters- the following wages are to be paid hereunder:

	<u>Practices</u>	<u>All Calls</u>	<u>Standby</u>
a) <u>Captains</u>	\$21.94/hr (Min 3 hr)	\$26.35/hr (Min 3 hr)	\$2.29/hr (Hourly)
b) <u>Lieutenants</u>	\$21.94/hr (Min 3 hr)	\$26.35/hr (Min 3 hr)	\$2.29/hr (Hourly)
c) <u>Firefighters</u>	\$18.49/hr (Min 3 hr)	\$22.92/hr (Min 3 hr)	\$2.29/hr (Hourly)

3.2 Fire Chief and Deputy Chief are the following wages are to be paid hereunder:

a) <u>Daytime Calls City</u>	- Wage included with daily duties.
b) <u>Daytime HDFPA Area Calls</u>	- Wage included with daily duties.
c) <u>After hour calls City</u>	- Paid at current rate of pay. (Min 3 hr)
d) <u>After hour calls HDFPA</u>	- Paid at current rate of pay. (Min 3 hr)
e) <u>Practices</u>	- Compensation according to Policy #1280
f) <u>Weekend Standby</u>	- \$2.29/hr (Hourly)

Policy Title:	Adopted By:	Policy Number:	
FIRE BRIGADE MEMBERSHIP AND PAY	City Council	4745	
Origin/Department/Authority:	Jurisdiction:	Approval Date:	Page(s):
Protective Services	City of Humboldt	April 27, 2026	2 of 2
Reviewed By:	Related Documents/Legislation:	Revision/Effective Date:	

For the Year 2027**3.1 For Paid on Call Firefighters**- the following wages are to be paid hereunder:

	Practices	All Calls	Standby
a) <u>Captains</u>	\$22.65/hr (Min 3 hr)	\$27.21/hr (Min 3 hr)	\$2.36/hr (Hourly)
b) <u>Lieutenants</u>	\$22.65/hr (Min 3 hr)	\$27.21/hr (Min 3 hr)	\$2.36/hr (Hourly)
c) <u>Firefighters</u>	\$19.09/hr (Min 3 hr)	\$23.66/hr (Min 3 hr)	\$2.36/hr (Hourly)

3.2 Fire Chief and Deputy Chief are the following wages are to be paid hereunder:

a) <u>Daytime Calls City</u>	- Wage included with daily duties.
b) <u>Daytime HDFPA Area Calls</u>	- Wage included with daily duties.
c) <u>After hour calls City</u>	- Paid at current rate of pay. (Min 3 hr)
d) <u>After hour calls HDFPA</u>	- Paid at current rate of pay. (Min 3 hr)
e) <u>Practices</u>	- Compensation according to Policy #1280
f) <u>Weekend Standby</u>	- \$2.36/hr (Hourly)

HDFPA Invoiced for the following

All wages for calls the fire department attends in the HDFPA area.

Practices/Standby are billed back at the rate according to the HDFPA agreement with the City of Humboldt.

3.3 City Employees as firefighters (Excluding Fire Chief and Deputy Chief)

- No more than two employees from each department will be allowed to join the Humboldt Fire Department with a maximum of four employees from the City of Humboldt.
- An employee of the City who is a firefighter and leaves their worksite to attend a fire or emergency call shall advise their supervisor as soon as possible.
- An employee of the City who is a firefighter shall not leave their worksite when he/she is working on an emergency situation for the City.
- For fire calls that occur after regular working hours, private transportation shall be used.

Policy Title:	Adopted By:	Policy Number:	
FIRE BRIGADE MEMBERSHIP AND PAY	City Council	4745	
Origin/Department/Authority:	Jurisdiction:	Approval Date:	Page(s):
Protective Services	City of Humboldt	April 27, 2026	3 of 2
Reviewed By:	Related Documents/Legislation:	Revision/Effective Date:	

- e) In respect to the payment of wages, if an employee of the City of Humboldt attends an emergency call during their normally scheduled working hours:
- o The first hour of the emergency call will be paid at the employee's regular rate of pay from his/her normal work area, with his/her pay supplemented by one hour of pay from the Fire Department at the applicable Fire Department firefighter rate.
 - o If the call exceeds one hour, the employee will note the remaining time as "leave-without-pay" with respect to pay from his normal work area and will be paid by the Fire Department at the employee's regular wage rate.

Example: John gets paid \$25/hr. for regular wage and \$22.20/hr. as a firefighter.

1 hour Call – John will get \$25 for his regular job as well as \$22.20 from Fire Department (no reduction in his regular pay).

3-hour call during regular work hours. John gets \$25 for the 1st hour for regular pay from his regular work area and the Fire Department also pays \$22.20 for the 1st hour. The remaining 2 hours is paid by the Fire Department at a rate of \$25/hr. John will not receive pay from his normal work area for these two-hours and on his timesheet related to his normal work area John will record these two-hours as "leave without pay."

CITY OF HUMBOLDT REPORT

TITLE: Federation of Canadian Municipalities Board Nomination

PREPARED BY: Lori Yaworski, Director of Corporate Services/City Clerk

REVIEWED BY: Joe Day, City Manager

PREPARED FOR: City Council

DATE: April 27, 2026

RECOMMENDATION

WHEREAS the Federation of Canadian Municipalities (FCM) represents the interests of member municipalities on policy and program matters that fall within federal jurisdiction;

WHEREAS FCM's Board of Directors is comprised of elected municipal officials from all regions and sizes of communities to form a broad base of support and provide FCM with the united voice required to carry the municipal message to the federal government; and

WHEREAS FCM's Annual General Meeting (AGM) will be held in conjunction with the Annual Conference and Trade Show, June 4 to June 7, 2026, followed by the election of FCM's Board of Directors;

BE IT RESOLVED that Council of the City of Humboldt endorse Sarah McInnis to stand for election on FCM's Board of Directors, for the period starting in June 2026 and ending June 2028; and

BE IT FURTHER RESOLVED that Council assumes all costs associated with Sarah McInnis attending FCM's Board of Directors meetings.

BACKGROUND

The Federation of Canadian Municipalities (FCM), which represents over 2,000 municipalities across Canada, is the national voice of municipal governments. Its board of directors is composed of elected officials from municipalities nationwide. Saskatchewan holds five seats on the FCM board.

CURRENT SITUATION

The Federation of Canadian Municipalities (FCM) is seeking elected officials from Saskatchewan for a two-year term ending June 2028. Councillor McInnis was successful in seeking a one-year June 2025-June 2026 term and is seeking re-nomination for June 2026 - June 2028 term. The FCM Board of Directors are expected to attend annually a Board of Directors meeting and a conference

which for 2027 will be held Halifax, NS. City Council has opted to participate in the SUMA-FCM Small Communities Travel Fund, which will partially offset travel expenses.

OPTIONS

- Approve the recommendation.
- Decline the recommendation.

COMMUNICATION AND ENGAGEMENT

Candidates must submit a certified resolution along with their Consent and Board Profile Form by May 17, 2026.

ATTACHMENTS

- None

FINANCIAL IMPLICATION

It is anticipated that the City's annual travel expenditure and per diem for the two mandatory events will total between \$4,500 and \$5,000. These figures include the offset provided by partial reimbursements from the SUMA-FCM Travel Fund.

CONCLUSION

The FCM requires a council resolution authorizing a nominee to run for a position on its Board of Directors and committing to cover the associated meeting attendance costs.



CITY OF HUMBOLDT REPORT

TITLE: 2025 Year-End Reserve Update
PREPARED BY: Jace Porten, Finance Manager
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: City Council
DATE: April 27, 2026

RECOMMENDATION

That Council approves the 2025 Year-End Reserve Transfers and authorizes administration to draw \$316,527 from the Contingency Reserve.

BACKGROUND

As part of the year-end procedures, the City performs a formal reconciliation of Appropriated Reserves against the final cash balance. While the individual detailed reserve transactions are not specifically subject to audit, the completion of Schedule 8 (Consolidated Schedule of Accumulated Surplus) is a mandatory requirement for the 2025 Audited Financial Statements.

CURRENT SITUATION

The 2025 Annual Budget anticipated \$17,786,890 in reserve contributions and \$16,183,530 in draws, resulting in a budgeted net contribution of **\$1,603,360**.

At the conclusion of the 2025 fiscal year, actual total contributions reached \$22,931,195, with total draws of \$19,730,186, resulting in a final net contribution of **\$3,201,009**.

The following tables provide tracking of all reserve transactions that net to the \$3,201,009 calculated contribution.

Contingency Reserve

Activity	Budgeted	Actual	Explanation
Draw	\$0	(\$316,527)	To balance the 2025 YE Reserve Transactions
Total:	\$0	(\$316,527)	Draw from Reserve

Memorial Reserve - Bronco Tribute Campaign

Activity	Budgeted	Actual	Explanation
Contribution	\$0	\$945	Donations received – unbudgeted
Contribution	\$0	\$42,754	Bank account interest earned – unbudgeted

Draw	\$0	(\$328)	Campaign Expenditures – unbudgeted
Total:	\$0	\$43,371	Contribution to Reserve

Land Development

Activity	Budgeted	Actual	Explanation
Contribution	\$291,800	\$35,038	Proceeds on Land Development Cost Centre
Contribution	\$574,500	\$649,833	Housing Accelerator Funds received
Draw	\$(170,760)	\$(143,218)	Housing Accelerator Fund initiatives
Draw	\$0	\$(2,491)	Development of 101 st St Lots – unbudgeted
Total:	\$695,540	\$539,163	Contribution to Reserve

Land Development – Municipal Reserve

Activity	Budgeted	Actual	Explanation
Contribution	\$0	\$42,000	Contribution related to Bylaw No. 10/2025, the fair market value of funds into a dedicated lands account for future expenditures on dedicated lands.
Total:	\$0	\$42,000	Contribution to Reserve

Building and Equipment Refurbishment

Activity	Budgeted	Actual	Explanation
Contribution	\$500,000	\$500,000	Contribute for the future replacement or refurbishment of the City's existing buildings
Total:	\$500,000	\$500,000	Contribution to Reserve

Street Redevelopment

Activity	Budgeted	Actual	Explanation
Contribution	\$1,467,920	\$1,502,766	Canadian Community Building Fund (Gas Tax), Roadway Levy, Infrastructure Levy.
Draw	\$(135,900)	\$(130,009)	6 th Ave Road (5 th to 6 th St)
Draw	\$(128,700)	\$(114,184)	7 th Ave Road (2 nd to 3 rd St)
Draw	\$(438,420)	\$(334,960)	10 th St Road (9 th to 12 th Ave)
Draw	\$(423,300)	\$(373,879)	9 th Ave Road (17 th St to Lane E of Barnes Cr)
Draw	\$(24,980)	\$(6,662)	Main St Road (SK Ave to 1 st Ave S)
Draw	\$(159,300)	\$(176,593)	Peck Road (Westwood Dr to 12 th Ave)
Draw	\$(7,000)	\$(6,148)	Skid Steer Box Grader
Draw	\$(8,890)	\$0	9 th St Road (12 th Ave to North End) – Future Capital Project
Draw	\$(60,100)	\$(27,986)	17 th St Road (5 th to 8 th Ave) – Future Capital Project
Draw	\$(35,170)	\$0	13 th St Road (5 th to 8 th Ave) – Future Capital Project

Draw	\$0	\$(102)	11 th St Road (6 th to 8 th Ave)
Total:	\$46,160	\$332,243	Contribution to Reserve

Stormwater Levy

Activity	Budgeted	Actual	Explanation
Contribution	\$339,210	\$449,662	Surplus of Storm Water Operations
Draw	\$(93,900)	\$0	6 th and 7 th Avenue Storm Twinning (project didn't proceed).
Draw	0	\$(12,965)	Carl Schenn Storm Retention Pond (remaining expenditures to complete project)
Total:	\$245,310	\$436,697	Contribution to Reserve

Cemetery

Activity	Budgeted	Actual	Explanation
Contribution	\$27,190	\$18,747	Surplus of Cemetery Operations
Total:	\$27,190	\$18,747	Contribution to Reserve

Parks and Playgrounds

Activity	Budgeted	Actual	Explanation
Contribution	\$250,000	\$250,000	Budgeted Contribution for funding Park developments
Draw	\$(15,000)	\$(10,516)	Community Event Trailer
Draw	\$(35,000)	\$(38,768)	Highway 20 Boulevards
Draw	\$(25,000)	\$(4,485)	Parks Cold Storage
Draw	\$(10,000)	\$(5,936)	Robotic Lawn Mower
Draw	\$(60,000)	\$0	Off-Leash Dog Park
Draw	\$(30,000)	\$(78,449)	Outdoor Rink & Multi-Sport Court
Total:	\$75,000	\$100,835	Contribution to Reserve

Uniplex

Activity	Budgeted	Actual	Explanation
Contribution	\$155,000	\$155,000	Budgeted Contribution for Uniplex enhancements
Draw	\$(155,000)	\$(113,979)	Aquatic Centre Flooring Replacement
Draw	\$(75,000)	\$(27,578)	Arena Refrigeration System Replacement
Total:	\$ (75,000)	\$13,443	Contribution to Reserve

Public Art

Activity	Budgeted	Actual	Explanation
Draw	\$(25,000)	\$(20,229)	Iron Triangle Horse

Total:	\$ (25,000)	\$ (20,229)	Draw from Reserve
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Water Tower

Activity	Budgeted	Actual	Explanation
Contribution	\$0	\$3,081	Operational Contribution to Reserves
Total:	\$0	\$3,081	Contribution to Reserve

Original Humboldt

Activity	Budgeted	Actual	Explanation
Draw	\$0	\$ (5,545)	Operational Draw from Reserves
Total:	\$0	\$ (5,545)	Contribution to Reserve

Library

Activity	Budgeted	Actual	Explanation
Contribution	\$10,000	\$10,000	Budgeted Contribution for Building Maintenance
Draw	\$0	\$ (4,049)	Solarium work
Total:	\$10,000	\$5,951	Contribution to Reserve

Protective Services Fleet

Activity	Budgeted	Actual	Explanation
Contribution	\$117,030	\$107,334	4090 – Fleet Cost Centre Operations
Contribution	\$0	\$535,377	Contribution from Wildfire Response
Draw	\$0	\$ (15,324)	C107 - 2016 Dodge Charger
Total:	\$117,030	\$627,388	Contribution to Reserve

Transit Fleet

Activity	Budgeted	Actual	Explanation
Contribution	\$18,900	\$29,170	6350 – Fleet Cost Centre Operations
Contribution	\$273,450	\$274,439	Rural Transit Solution Fund Grant
Draw	\$ (265,450)	\$ (267,030)	Transit Service Expansion – Purchase One Van + Implementation of App
Total:	\$26,900	\$36,580	Contribution to Reserve

Leisure Services Fleet

Activity	Budgeted	Actual	Explanation
Contribution	\$104,460	\$106,102	5430 – Fleet Cost Centre Operations
Draw	(75,000)	\$0	L185 – General Use Dump Truck – purchase didn't proceed
Draw	\$ (120,000)	\$0	L281 – Ice Resurfer – purchase to proceed in '26

Draw	\$(10,000)	\$0	L244 – Parks Skid steer – purchase didn't proceed
Total:	\$(100,540)	\$106,102	Contribution to Reserve

Public Works Fleet

Activity	Budgeted	Actual	Explanation
Contribution	\$281,080	\$271,075	7350 – Fleet Cost Centre Operations
Draw	\$0	\$(45,580)	Purchase of Snowblower and Frame
Total:	\$281,080	\$225,495	Contribution to Reserve

Utility – Contingency

Activity	Budgeted	Actual	Explanation
Contribution	\$655,430	\$1,157,744	Water Main Replacement Program – Utility Operations plus a \$388,530 top up.
Contribution	\$478,600	\$478,600	Debt Recapture, intended to fund future WWTF project loan.
Contribution	\$12,438,080	\$13,268,966	ICIP Grant Contributions
Contribution	\$0	\$3,000,000	Loan Proceeds for WWTF project.
Draw	\$(1,033,880)	\$(762,233)	10 th Street Watermains (9 th to 12 th Ave)
Draw	\$(317,420)	\$(278,731)	Main St Watermains (Sask Ave to 1 st Ave S)
Draw	\$(75,000)	\$(24,817)	Trench Shield Equipment
Draw	\$(12,283,080)	\$(16,488,106)	Wastewater Treatment Facility and Lift Stations 1+4
Draw	\$(14,910)	\$(5,900)	9 th St Watermains (12 th Ave to Noth End)
Draw	\$(68,130)	\$(5,900)	13 th St Watermains (5 th to 8 th Ave)
Total:	\$(220,310)	\$339,622	Contribution to Reserve

Off Site Fees

Activity	Budgeted	Actual	Explanation
Contribution	\$0	\$58,163	Off Sites collected through the year
Contribution	\$0	\$65,239	Off Sites collected through the year
Contribution	\$0	\$5,696	Off Sites collected through the year
Contribution	\$0	\$13,807	Off Sites collected through the year
Contribution	\$0	\$29,686	Off Sites collected through the year
Total:	\$0	\$172,591	Contribution to Reserves

COMMUNICATION AND ENGAGEMENT

Following approval of Reserve Transfers, the transactions will be posted to the General Ledger, and an updated Trial Balance will be provided to the auditors.

ATTACHMENTS

- Draft of Schedule 8 Consolidated Schedule of Accumulated Surplus, for the year ended



December 31, 2025.

FINANCIAL IMPLICATION

There are no direct financial implications for this report but contributions to and draws from reserves could impact the City's ability to fund future expenditures.

CONCLUSION

Recommend that the 2025 Year-End Reserve Update be accepted as presented.

City of Humboldt
Consolidated Schedule of Accumulated Surplus
For the year ended December 31, 2025

Schedule 8

	2024	Changes	2025
UNAPPROPRIATED SURPLUS (DEFICIT)	581,047	(1,478,788)	(897,741)
APPROPRIATED RESERVES			
Operating:			
Contingency Reserve	1,959,895	(316,527)	1,643,369
Memorial Reserve - Bronco Tribute Centre	1,304,009	43,371	1,347,380
Operating Reserve	3,263,904	(273,155)	2,990,749
Capital:			
General Government Services			
Land Development	1,771,636	539,163	2,310,799
Land Development - Pavement	192,901	-	192,901
Land Development - Municipal Reserve	155,508	42,000	197,508
Building and Equipment	1,004,128	500,000	1,504,128
General Government Reserve	3,124,172	1,081,163	4,205,335
Transportation Services			
Street Redevelopment	(205,917)	332,243	126,326
Stormwater Levy	1,821,125	436,697	2,257,822
Transportation Reserve	1,615,208	768,939	2,384,148
Environmental and Public Health Services			
Cemetery	(97,491)	18,747	(78,744)
Cemetery - SEC Capital Reserve	105,502	-	105,502
Environmental and Public Health Reserve	8,011	18,747	26,758
Recreation and Culture Services			
Parks and Playgrounds	(186,336)	100,835	(85,501)
Uniplex	108,713	13,443	122,156
Museum	25,067	-	25,067
Museum - Humboldt Public Art Committee	41,959	(20,229)	21,730
Museum - Water Tower	50,010	3,081	53,091
Original Humboldt	58,033	(5,545)	52,488
Multipurpose/Theatre	41,178	-	41,178
Library	40,048	5,951	46,000
Recreation and Culture Services Reserve	178,673	97,537	276,210
Appropriated Reserves subtotal	8,189,969	1,693,230	9,883,199

City of Humboldt
Consolidated Schedule of Accumulated Surplus
For the year ended December 31, 2025

Schedule 8

	2024	Changes	2025
Appropriated Reserves subtotal from previous page	8,189,969	1,693,230	9,883,199
Fleet			
Protective Services Fleet	38,455	627,388	665,842
Corporate Service Fleet	29,124	-	29,124
Transit Fleet	23,807	36,580	60,387
Leisure Services Fleet	(154,794)	106,102	(48,693)
Public Work Fleet	120,336	225,495	345,832
Fleet Reserve	56,928	995,565	1,052,493
Utility			
Utility - Contingency	85,545	339,622	425,167
Utility - Public Reserve	44,487	-	44,487
Utility Reserve	130,032	339,622	469,654
Off Site Fees			
Off Sites - Water	276,258	58,163	334,421
Off Sites - Waste Water	309,868	65,239	375,107
Off Sites - Storm Water	27,051	5,696	32,747
Off Sites - Transportation	65,580	13,807	79,387
Off Sites - Parks & Recreation Facilities	140,997	29,686	170,682
Off Site Fees Reserve	819,754	172,591	992,345
Total Appropriated	9,196,682	3,201,009	12,397,691
NET INVESTMENT IN TANGIBLE CAPITAL ASSETS			
Tangible capital assets	74,792,828	17,877,934	92,670,763
Less: Related debt	(7,311,163)	(2,764,548)	(10,075,711)
Net Investment in Tangible Capital Assets	67,481,666	15,113,386	82,595,052
Total Accumulated Surplus	77,259,395	16,835,606	94,095,001



CITY OF HUMBOLDT REPORT

TITLE: Cultural Services Committee Appointments
PREPARED BY: Jennifer Fitzpatrick, Director of Cultural Services
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: City Council Meeting
DATE: April 27, 2026

RECOMMENDATION

That Council approve the appointments to Cultural Services Department committees recommended by the Humboldt & District Museum & Gallery (HDMG) Board of Directors.

BACKGROUND

Community involvement and participation in the care and planning for cultural heritage assets increases sustainability of the assets, improves community engagement, and enhances connectivity among residents.

The Humboldt & District Museum & Gallery Board has established numerous committees to further these objectives. Board members take on roles within these committees for a one-year term and report to the Board on a monthly basis.

CURRENT SITUATION

The HDMG Board is recommending the appointment of its board members to the following committees for a one-year term, and the members of the public for two-year terms. Please note that some people are in the middle of their two-year term, but are listed here for your information:

Original Humboldt committee

Board members: Andrew Breker, Kevin Garinger, Ivan Buehler

2025- 2026 Public appointments: Garry Jenkins, Reynold Fortowsky, and Lorne Wolfe

Dennis Korte and Don Dunn have recently resigned from this committee.

2026-2027 Public appointments: Charles Kiefer and Neil Ebert

Foundation Committee

Board members: Carol McLaren, Susan Bellamy, Ivan Buehler

2026-2027 Public appointments: Karen Holden, Darlene Ford

Friends of the Museum & Gallery

City Councillor Karen Siermachesky



Water Tower committee

Board members: Susan Bellamy, Aaron Lukan, Andrew Breker

2025-2026 Public appointments: Brad Lefebvre, Thelma Gasmo, Dan Steiner, Harley Bentley, and Dean Possberg

Collections Management Committee

Board members: Susan Bellamy, Carol McLaren, Karen Siermachesky

This is a committee of board members only.

Art Curatorial Committee

2026-2027 Public appointments: Karen Holden, Wayne Schidlowsky, Laura Kneeshaw, Lorraine Jansen and Melanie Gray

Humboldt & District Sports Hall of Fame

Board members: Aaron Lukan, Kevin Garinger

Public Art Committee

The members of this committee are appointed every two years by City Council as per the Public Art Bylaw and Policy, with one member from the HDMG Board.

Board member: Ivan Buehler

2025-2026 Public appointments: Zygmunt Kondzielewski, Wayne Schidlowsky, Tyler Dies, Jesse Green and Darlene Ford

OPTIONS

1. Approve the recommendation as presented
2. To make changes to the appointments to the committees

COMMUNICATION AND ENGAGEMENT

Information about appointments will be shared with HDMG Board and committee members.

ATTACHMENTS

None

FINANCIAL IMPLICATIONS

There is no anticipated financial implication to the appointment of these committees. The City of Humboldt assumes responsibility for maintaining insurance policies against public liability and property damage in respect of the activities of the committee.

CONCLUSION

Having members of the public involved ensures that the Cultural Services Department continues to serve its community focused mandate.

CITY OF HUMBOLDT REPORT

TITLE: City Employee Wellness Pass

PREPARED BY: Michael Ulriksen, Director of Community and Leisure Services

REVIEWED BY: Joe Day, City Manager

PREPARED FOR: Council

DATE: April 27, 2026

RECOMMENDATION

That the proposed amendments to policy 10540 – City Employee Wellness Pass Policy – be approved, retroactive to April 7, 2026.

BACKGROUND

Policy 10540 was established in 2021 to support employee wellness, work-life balance, and healthy lifestyles by providing City employees, Council Members, and Volunteer Firefighters with access to City recreation facilities. Since its adoption, the City's leisure pass structure and related rate policies have evolved, and the policy has not been updated to fully reflect current practices or employee needs.

CURRENT SITUATION

The following changes are required as a result of the collective agreement negotiations with CUPE 2359, whereas it was negotiated that the City's Employee Wellness Pass provisions be expanded from an individual wellness pass to a family wellness pass.

The proposed amendments:

1. Expand the core benefit to allow issuance of a Family Leisure Pass where applicable, better reflecting modern household needs and wellness goals.
2. Align policy references with Policy 10000 – Uniplex Rental Rates and Policy, ensuring consistency with current fee structures.
3. Eliminate Clause 3.7, simplifying the policy by removing a discount mechanism that is no longer required.

Rationale

- Supports employee recruitment and retention by offering a more meaningful and family-friendly benefit.
- Encourages greater participation in recreation and physical activity by reducing

barriers for families.

- Improves policy clarity and administration, reducing exceptions and manual adjustments.
- Aligns with the City's broader wellness, inclusion, and community-building objectives.

OPTIONS

1. Approve the recommendation to accept the grant funding and complete the renovation to the washrooms of the Convention Centre.
2. Defer the decision and direct Administration to provide additional information as necessary.
3. Decline the funding and not proceed with the proposed project.

ATTACHMENTS

1. Policy 10540 – Proposed Revisions

COMMUNICATION AND ENGAGEMENT

NA

FINANCIAL IMPLICATION

Any incremental cost associated with expanding the benefit is expected to be modest and offset by:

- Reduced administrative complexity;
- Increased facility utilization during non-peak periods; and
- The long-term benefits of improved employee wellness and reduced absenteeism.

No new budget allocation is required at this time.

CONCLUSION

The proposed amendments modernize Policy 10540, simplify its administration, and strengthen the City's commitment to employee wellness. Providing access to recreation for employees and their families aligns with best practices, supports organizational wellbeing, and ensures consistency with current City policies.

CORPORATE POLICY

Policy Title:	Adopted By:	Policy Number:	
CITY EMPLOYEE WELLNESS PASS	N/A	10540	
Origin/Department/Authority:	Jurisdiction:	Approval Date:	Page(s):
N/A	City of Humboldt	N/A	1 of 2
Reviewed By:	Related Documents/Legislation:	Revision/Effective Date:	
COMMUNITY AND LEISURE SERVICES	Policy #10480	November 24, 2010 February 27, 2017	

1.0 PURPOSE:

The City of Humboldt recognizes that its employees are one of its most important assets, and that the City should strive to be an employer of choice by providing and supporting an enjoyable and fulfilling working environment so employees can achieve a good work-life balance. A healthy and safe workforce results in a more productive workforce with less absenteeism, fewer accidents, lower health care demands, thereby creating a greater overall savings to the organization.

2.0 DEFINITIONS:

- 2.1 City Employee** – means any person who is employed by the City of Humboldt
- 2.2 Council Members** – means any person currently holding a seat on City Council
- 2.3 Volunteer Firefighters** – means any person who is a volunteer paid on-call member of the Humboldt Fire Department (HFD)

3.0 POLICY:

- 3.1** All City Employees, Council Members and Volunteer Firefighters will be provided with a City Employee Wellness Pass (CEWP) upon request to the Community and Leisure Services Administration at no charge. The CEWP may be issued as an Individual Leisure Pass or a Family Leisure Pass, as applicable.
- 3.2** Individuals will have their CEWP automatically renewed each year provided they continue to be employed by the City as outlined in 3.1.
- 3.3** The CEWP provides individuals with the same benefits afforded to all Leisure Pass holders as outlined within Policy 10000 – Uniplex Rental Rates and Policy.
- 3.4** Individuals who no longer qualify for the CEWP as a result of resignation or termination will have their passes cancelled effective the last day of employment, with the exception of those who qualify under 3.6

Policy Title:	Adopted By:	Policy Number:	
CITY EMPLOYEE WELLNESS PASS	N/A	10540	
Origin/Department/Authority:	Jurisdiction:	Approval Date:	Page(s):
N/A	City of Humboldt	N/A	2 of 2
Reviewed By:	Related Documents/Legislation:	Revision/Effective Date:	
COMMUNITY AND LEISURE SERVICES	Policy #10480	November 24, 2010 February 27, 2017	

- 3.5** Extended Memberships – in recognition of their years of service and to encourage a continued active lifestyle, the City will provide an extended wellness pass to City employees, Council members and Volunteer Firefighters upon retirement as follows:

Years of Service	Duration of Wellness Pass
10 Years (or two terms on Council)	1 Year Membership
15 Years of Service	2 Year Membership
20 Years of Service	3 Year Membership
25 Years of Service	4 Year Membership
30+ Years of Service	5 Year Membership

- 3.6** Leaves – individuals meeting one of the following criteria will continue to have their CEWP remain active during their leave:
- 3.6.a** Individuals on a Maternity, Parental or Adoption Leave
 - 3.6.b** Individuals on leaves of up to 17 weeks
 - 3.6.c** Individuals on leaves last more than 17 weeks, upon the approval of the City Manager.



CITY OF HUMBOLDT REPORT

TITLE: Humboldt Broncos Lease Agreement

PREPARED BY: Michael Ulriksen, Director of Community and Leisure Services

REVIEWED BY: Joe Day, City Manager

PREPARED FOR: Council

DATE: April 27, 2026

RECOMMENDATION

That the proposed amendments to the Humboldt Broncos Lease Agreement (May 1, 2026 – April 30, 2029) and the Elgar Petersen Arena Scoreclock Agreement be approved as presented.

BACKGROUND

Administration has worked collaboratively with the Humboldt Broncos Hockey Club to review and update both the existing Lease Agreement and Scoreclock Agreement. The proposed amendments reflect operational realities, improve clarity in responsibilities, and ensure long-term sustainability of the partnership between the City and the Club. The updated agreements are being brought forward for Executive Committee review prior to final consideration by Council on April 27, 2026.

CURRENT SITUATION

The City of Humboldt and the Humboldt Broncos have a long-standing partnership governing the use of the Elgar Petersen Arena and associated facilities. The current agreements have been reviewed to reflect current operational practices, clarify financial and administrative responsibilities, support community-focused programming, and ensure fairness and sustainability for both parties.

Draft amended agreements have been prepared and shared with the Broncos for preliminary feedback.

Lease Agreement

The proposed Lease Agreement amendments include establishing a new three-year term from May 1, 2026 to April 30, 2029, while maintaining provisions for annual review.



The amendments also align youth programming by replacing the term “Fall Hockey School” with the broader “Youth On-Ice Programming,” removing the redundant clause related to Kids Rec Hockey, and ensuring that all youth programming delivered by the Broncos is charged at the Arena Youth/Minor Sports rate.

Changes to liquor licensing responsibility are also proposed, which remove the requirement for the City to hold the stadium liquor license and instead transfer responsibility to the Broncos to obtain and manage a seasonal permit.

This change is supported by the rationale that the City currently incurs approximately \$525 annually for a license used exclusively by the Broncos, while a seasonal permit structure is more cost-effective and appropriate for the Club’s use. As a result, the City will cancel its existing license and receive a prorated refund. This approach is also being applied consistently with other user groups, such as the Humboldt Curling Club.

Scoreclock Agreement

The proposed Scoreclock Agreement amendment clarifies financial responsibility for the scoreclock asset, which is owned by the City. The key change within Section 6(a)(i) establishes that the City will remain responsible for core infrastructure, as well as maintenance and repairs required to ensure the scoreclock is operational for general use. The Humboldt Broncos will be responsible for any enhancements or supplementary components, including game-day experience upgrades such as specialized equipment, software, and production elements.

This distinction ensures equitable cost-sharing between the parties, protects the City from subsidizing optional enhancements, and provides the Broncos with flexibility to invest in enhancing the game-day experience.

OPTIONS

1. Approve the recommended changes.
2. Provide alternative direction to Administration.

ATTACHMENTS

1. Humboldt Broncos Lease Draft Agreement – May 1, 2026 to April 30, 2029
2. EPA Scoreclock Agreement Proposed Changes

COMMUNICATION AND ENGAGEMENT

The City has met to discuss these proposed changes with the Broncos organization and continues to have a positive relationship and open communication with the team.



FINANCIAL IMPLICATION

The City and the Broncos moved to a compensation structure several years ago that tied the Broncos lease payment to a percentage of ticket sale revenues. In years where ticket sales are better and the Broncos have gone further into the playoffs, the City realizes a larger revenue. Alternatively, in years where the club's ticket sales drops, the City realizes a lower lease payment. Over the past four years the City's revenue from the Broncos has averaged \$34,000, not including revenues associated with food services.

2022 - \$27,354
2023 - \$31,332
2024 - \$44,130
2025 - \$33,045

Currently the City receives a lease payment equivalent to 15% of all ticket sales, which increased incrementally each of the past three years from 12% in the 2022-23 season. Administration is comfortable with the current 15% rate, recognizing the continued risk/reward that exists within this model. In addition, the City will see increased revenues as the Club increases its ticket prices.

Other changes to the scoreclock agreement and liquor permit will reduce the City's real and potential expenses related to those two items.

CONCLUSION

These amendments are part of a broader approach to maintaining the existing rental structure based on 15% of ticket sales, while providing greater clarity and predictability for both parties and aligning costs with actual usage and benefit. Overall, the changes support a sustainable partnership while recognizing the Broncos' role as a key anchor tenant and valued community partner.

THIS AGREEMENT MADE IN TRIPLICATE THIS _____ DAY OF _____, A.D., **2026**.

BETWEEN:

THE CITY OF HUMBOLDT, a municipal body under the laws of the Province of Saskatchewan.

(Hereinafter called the "City")

AND:

THE HUMBOLDT BRONCO HOCKEY CLUB, of the City of Humboldt, in the Province of Saskatchewan.

(Hereinafter called the "Club")

WHEREAS the City owns and operates the Humboldt Uniplex and agrees to lease the areas of the Uniplex as outlined in this contract to the Junior A Humboldt Bronco Hockey Club of the Saskatchewan Junior Hockey League for purposes of Training Camps, Hockey Practices, Exhibition Games, League Games, Playoff Games, and Office Administration on a three year term, effective May 1, 2026 and commencing on April 30, 2029 with annual reviews to be conducted at the conclusion of each season.

AND WHEREAS the City has agreed to permit the Club herein to use the said Elgar Petersen Arena and Uniplex Community Centre for the aforesaid purposed subject, however, to the terms, conditions, and stipulations hereinafter set out.

NOW THEREFORE THE PARTIES HERETO MUTUALLY COVENANT AND AGREE TOGETHER AS FOLLOWS:

1. For the consideration to be paid by the Club, the City agrees to allow the Club to use the said Elgar Petersen Arena, land, and public parking lots for the purposes and uses as hereinafter set out:
 - a) Exclusive use of the northeast dressing room, presently known as the Bronco Dressing Room and auxiliary storage room during the ice hockey season. During the off-ice season, the City shall be permitted to use the said dressing room when deemed necessary upon giving the Club ten (10) days notice in writing to that effect.
 - b) Exclusive use of the office and washroom area presently known as the Bronco Coaches Office.
 - c) Exclusive use of the storage room area, presently known as storage room number one (1).
 - d) The use of the following areas and equipment during Club scheduled rental periods:
 - i) Public address system and time clock
 - ii) Visitors dressing facilities presently known as dressing room number seven (7)
 - iii) Ice surface and spectator area
 - iv) Main foyer
 - v) Storage Room to host the 50/50 system
 - vi) Storage Room space for merchandise and other game day supplies
2. In consideration of the City's covenants and agreements contained in paragraph one hereof, the Club agrees to pay the City the following rates for use of facilities as outlined in the contract:
 - a) A commission on all gross revenue generated by sale of season tickets, exhibition, regular season and playoff tickets and other ticket revenue generated by any other means, as follows:

2026-2027 Season	15%
2027-2028 Season	15%
2028-2029 Season	15%

- (1) The Club agrees to remit payment of ticket sales commissions to the City on a monthly basis, by the 15th day of the following month and by December 31st for December commissions.
 - (2) The Club agrees to provide the City with an annual breakdown of the ticket sales by category (i.e. season tickets, game day tickets, playoff tickets) for each season.
 - (3) Practices, Games and Camps – The City agrees to include the ice usage for all practices, games, spring camp and fall camp within the revenue generated from the ticket sales commission.
 - b) Youth On-Ice Programming – Charged an hourly rate based on the current price set each year as outlined in Policy #10000 Uniplex Rental and Rates Policy (Arena Youth/Minor Sports Rental Rate)
 - c) Additional Facility Usage – For all usage of City facilities not specified within this agreement, the Club agrees to pay the City fifty percent (50%) of the general rental rates, unless otherwise agreed upon by both parties.
3. The City agrees with the Club that in consideration of the Club paying to the City the sums set out in section two (2) hereof that:
- a) The Club shall have the right to use the said facilities set out in paragraph one (1) hereof, for playing all exhibition games, regular season games, playoff games, training camps, and practices; however, the City cannot guarantee to the Club the availability of ice.
 - b) The Club shall have the right to use the said Elgar Petersen Arena for weekday practice sessions, such practice sessions as indicated in the mutually negotiated Master Schedule.
 - c) The Club shall have the right to use the Elgar Petersen Arena for exhibition, regular league, and playoff games with such game times being restricted to three (3) hours per game, except in the event of overtime or other unforeseen circumstances.
4. The City agrees to provide the northeast office located within the Elgar Petersen Arena lobby to the Club for the purpose of an administration office for the Club support staff and that the cost is included in the per game ice rental rate.
5. THE CLUB AGREES:
- a) To provide ushers, ticket takers, sellers, and security at all Humboldt Bronco Hockey Games, whether such games be exhibition games, regular season games, or playoff games.
 - b) To provide all tickets whether the same be rush tickets, playoff tickets, or reserve tickets.
 - c) Not to sublet any portion of the Elgar Petersen Arena to any individual or organization during the term of this agreement.
 - d) To maintain the Bronco Dressing Room, auxiliary storage room, storage room number one (1), and office to such a standard that is acceptable to the City.
 - e) That no repairs, renovations, or improvements can take place to the said areas within the Elgar Petersen Arena without written permission given by the City.
 - f) To provide the City with a financial statement from a certified account on or before August 31 of each year of this agreement.
 - g) To obtain policies of insurance protecting the Club from liability which may arise or suit which may be made by any person as a result of activities the Club carries on within the said Elgar Petersen Arena and Community Centre. The applicant agrees that it will indemnify and save harmless the Humboldt Uniplex and the City, and it's officers, employees, servants, agents, successors and assigns from and against any and all claims whatsoever including all damages, liabilities, expenses, costs including legal or other fees incurred in respect of any such claim or any cause or proceeding brought thereon arising directly or indirectly from or in connection with the

granting of this license and the use and occupation of the said premises, save that this applicant will be under no obligation to indemnify and save harmless the Humboldt Uniplex and the City against or in respect of any damages or judgment rendered against the Humboldt Uniplex and the City resulting from or arising out of any negligence or fault on the part of the Humboldt Uniplex and the City in the connection with the maintenance or condition of the premises to the extent that the damage, loss or injury was caused or occasioned by the negligence of the Humboldt Uniplex or the City of Humboldt.

- h) To obtain a minimum of three million (\$3,000,000.00) general liability insurance, naming the City of Humboldt as an additional insured. The insurance is to cover all functions as well as the serving of alcoholic beverages. Proof of insurance must be provided to the City prior to the commencement of the season.
- i) That in carrying on their activities in the Elgar Petersen Arena and in any other area of the Uniplex, they will obey all Federal and Provincial Laws, and all City Bylaws.
- j) That the Club will only provide the skate sharpening service for Club purposes only.
- k) Unless the Saskatchewan Junior Hockey Association approves the cancellation of a league game, the Club is responsible for all costs associated with all cancelled rentals as outlined in Policy #10100 Arena Users Policies and Rates.
- l) That during all rental times, the Club shall be in full control and occupancy of the premises and shall have control over admission to the premises by the general public. Furthermore, the Club acknowledges that the occupancy capacity shall not exceed the amounts listed below, and shall ensure that all provisions of the Fire Prevention Act as well as any similar acts are enforced during these times:
 - i) Elgar Petersen Arena Seating Area – 1772 persons
 - ii) Elgar Petersen Arena Ice Surface Area – 2125 persons
 - iii) Elgar Petersen Arena Seating and Ice Surface Area – 3897 persons
 - iv) Jubilee Hall – 550 persons

These occupancy capacities are subject to change as a result of alterations to the facility, changes in regulations or event set-up changes. It is the responsibility of both parties to inform the other upon changes that may alter the occupancy capacities.

- m) That the aisles leading down towards the arena ice level within the bleacher area will be maintained clear of spectators and debris.
- n) That prior approval from the City will be requested prior to bringing any motorized vehicle into the facility for use or display purposes.
- o) That the parking passes provided for the use of the Club President, Coach, Assistant Coach, and Office Manager are non-transferable and must be displayed clearly in the windshield of the vehicle.
- p) Due to the Saskatchewan Health Regulations, the Broncos will provide security services to inform patrons of no smoking in the building and in front of entrance to the Uniplex during Bronco Games.
- q) Not to install vending machines in the Uniplex without prior written consent from the City.
- r) Limit the use of air horns and noise makers to meet decibel standards to prevent hearing damage to patrons and staff.
- s) The Club agrees to apply and hold a valid Liquor License for the Arena seating area to serve liquor during the Bronco games. The Club retains all revenues and is responsible for associated expenses. The Club agrees to follow all provincial liquor regulations and to ensure the safe and appropriate consumption of alcohol within the City owned facility.

6. THE CITY AGREES:

- a) To pay electrical charges, heating charges and water charges incurred during the term of this agreement at the said Elgar Petersen Arena.
- b) To maintain and repair all heating, plumbing, electrical and building mechanical problems and absorb all related costs.
- c) To provide cleaning supplies for the maintenance of the Bronco Dressing Room.
- d) To provide snow removal within all parking lots, roadways, and sidewalks around the Uniplex.
- e) To provide a laundry service within the Elgar Petersen Arena at no additional cost to the Club.
- f) To allow a permanent Club logo over the Club player's bench; the logo and its design must be provided by the Club.
- g) To provide the Club with three (3) keys to access the Elgar Petersen Arena at all times throughout the year for the purposes of entering the Club offices, the Bronco Dressing room, and other areas of the Elgar Petersen Arena utilized by the Club for the purpose of carrying out their normal Club duties. These keys can be distributed as the Club sees fit and may not be duplicated.
- h) To allow the Club to erect Club related activity banners at predetermined locations of the Elgar Petersen Arena designated by the City. The purchase cost of these banners shall be the Club's responsibility, and the City employees shall respect said banners.
- i) To allow the club to erect league logos at the east end of the Elgar Petersen Arena. These said logos must be displayed on a wooden board construction and must be removable from the arena walls. Furthermore, all expenses to construct and install will be the responsibility of the Club and that the Club must update these logos as required.
- j) To provide the Club with use of the trainer room for storage. The Club agrees that they make the room available as a dressing room for Arena User Groups when necessary.
- k) Provide access to the fitness and aquatic center during scheduled hours for the players and staff, as long as the usage does not disrupt or displace regular City programming.

7. THE PARTIES FURTHER AGREE AS FOLLOWS:

- a) That the schedules of ice time shall be mutually agreed upon between the parties and shall be completed in such a manner as shall best serve the purpose of all parties concerned, provided however, that in the event of any dispute between the parties the decision of the City's Director of Community and Leisure Services shall be final.
- b) The City shall have the right at any time to enter and inspect the areas described in paragraph 4(d) for maintenance and emergency services; however, the office and equipment area will only be entered while accompanied by the Coach, General Manager, or President of the Club except in the case of any emergency as determined by the City.
- c) The Club shall have priority of the ice time for regular league game play once the league schedule has been drawn up and is in the hands of the Director of Community and Leisure Services. However, any bookings made by other users prior to the league schedule being drawn up will have first priority.
- d) The Club must book ten (10) days in advance when scheduling exhibition games; however, prior bookings take priority unless suitable arrangements can be agreed upon.
- e) The Club shall have priority of ice time for Spring Training Camp from 9 am until 9 pm daily.
- f) The Club shall have priority of ice time for playoff games once the actual schedule has been drafted and is in the hands of the Director of Community and Leisure Services. The City will ensure that the maximum period of time that the ice is unavailable to the Broncos is in 4 day increments. The City agrees to discuss opportunity for games immediately prior to and following a major event that displaces the Club.
- g) The City will provide an area for the Club to display and sell merchandise.

- h) The Club shall be allowed to display any Club promotional items during the course of any Club games, relating to Club activities.
- i) The President of the Club and the Director of Leisure Services of the City shall be responsible liaisons between the City and the Club.
- j) That both parties act in good faith in all regards and that any issues or concerns are dealt with in a timely manner.
- k) The Club further agrees to abide to all City related policies not described within this agreement.
- l) The Club hereby understands and agrees that all rates mentioned within the said lease agreement shall be subject to all applicable taxes.
- m) This agreement will be reviewed on an annual basis between the City and the Club.

8. FACILITY DISPLAY ADVERTISING

- a) The Club shall administrate and co-ordinate the Display Advertising program within the Elgar Petersen Arena.
- b) The Club will have full rights to all display advertising within the Elgar Petersen Arena. The club will be limited to a maximum of 26 Ice Logos. The Club will work with the City on any new marketing plans for the facility to ensure they don't negatively impact safety or usability of the facility by other groups.
- c) The Club will keep 100% of this advertising revenue, under the condition that the Club provides user groups of the facility opportunities to be involved in their activities.
- d) The Club will incur all material and supply expenses for advertising within the Elgar Petersen Arena. With proper notice, the City will install the advertising within Elgar Petersen Arena.
- e) All ice logos and designs must be provided two (2) weeks prior to starting the ice season. Logos that are to be installed during the ice season will have an additional cost of \$500.00 per logo.
- f) The City will not replace or take responsibility for damages that occur to logos or advertising display signs. If this damage occurs from neglect or carelessness from the City or City staff, the City will take full responsibility.
- g) The Club will also receive exclusive rights to 100% of the revenues generated from advertising displayed on the Ice Resurfacer. All expenditures associated with the advertisement displayed on the Ice Resurfacer will be the responsibility of the Club.

IN WITNESS WHEREOF the City of Humboldt has hereunto caused its corporate seal to be affixed as attested by the hands of its proper officers in that behalf this _____ day of _____, **2026**, A.D.

CITY OF HUMBOLDT,

Per: Mayor – Rob Muench

Per: City Clerk – **Lori Yaworski**

IN WITNESS WHEREOF the Humboldt Bronco Junior Hockey Club has hereunto set their hand and seal
this _____ day of _____, **2026**, A.D.

HUMBOLDT BRONCOS,

Per: President

Per: Vice President

Witness

This agreement made effective the _____ day of _____, 2026

Between:

The City of Humboldt ("City"), a municipal corporation incorporated pursuant to the provisions of the Cities act, 2002, Chapter 2-11.1;

The Humboldt Broncos Hockey Club ("Broncos"), of the City of Humboldt, in the Province of Saskatchewan.

Introduction:

This agreement provides mutual understanding between the parties listed above as it relates to the purchase, installation, ongoing maintenance and usage of the new Elgar Petersen Arena Scoreclock.

Whereas:

- A. The City owns and operates the Elgar Petersen Arena;
- B. The Broncos Hockey Club utilizes the Elgar Petersen Arena for all practices, games, camps and other events;
- C. The City and the Broncos determined in 2018 that it was mutually beneficial to upgrade the EPA scoreclock;
- D. The Broncos donated the scoreclock purchase to the City of Humboldt;
- E. The scoreclock has become a fixed asset attached to the Elgar Petersen Arena and furthermore owned by the City;
- F. The City and the Broncos wish to outline and determine their respective participation and responsibilities associated with the ongoing operations and costs associated with scoreclock.

This agreement witnesses that, in consideration of the premises and the Agreements hereinafter set out, the City and the Broncos agree to the following:

Definitions

1. In this agreement:
 - a. "Department" means the Community and Leisure Services Department of the City of Humboldt
 - b. "EPA" means Elgar Petersen Arena
 - c. "Scoreclock" means all infrastructure and equipment required to display video and still images on the display boards suspended over the Elgar Petersen Arena Ice Surface. This includes the physical display boards and accessories, cables, mounted cameras, penalty box control panels, all equipment located in the control room on top deck, and as well as any other equipment or accessories responsibly assumed to be part of the operations of the display boards.

Administration

2. This agreement will be jointly administered through discussions directly between both parties, as well as broader discussions held with other user groups:
 - a. Make recommendations to the City on matters covered by this agreement
 - b. Identify any further development or redevelopment in the future
 - c. Be interpreters of the terms and meaning of this agreement.
 - d. Determine the ongoing usage of the scoreclock

3. Both Parties agree to review the agreement in its entirety during each update of the Broncos' lease agreement with the City of Humboldt, historically every three years.

EPA Operational Responsibilities

4. The City agrees to:
 - a. Assume all maintenance costs associated with the operation of the clock, including utilities and repairs.
5. Both Parties agree to:
 - a. Discuss in detail prior to making any significant changes or upgrades to the scoreclock including how it affects usage, capital and operational costs.
 - b. Permit access to the control booth as required for operations, troubleshooting and other access required to ensure the consistent operation of the scoreclock as outlined in this agreement.
 - c. Permit third party access and use of the controls as required within the parameters set out in this agreement and agreed upon practices.

Usage of Scoreclock

6. Knowing that the enhanced capacity of the new scoreclock opens up new opportunities for its use, the City and the Broncos agree to:
 - a. Develop user guidelines and procedures for the use of the scoreclock – both for the equipment within the control room and the other equipment connected to the system and located in other areas (i.e. top deck, penalty boxes, press box, etc.)
 - b. Ensure that the control room activity is limited to those who are trained and capable of operating the system, within the guidelines and procedures developed.
 - c. Permit the full usage of the system, including cameras, to be used for all Broncos and City run activities and events, as well as third party groups, provided they meet the criteria stated in point b.
 - d. Allow the system to be used by the City to run programs and to take advantage of other marketing opportunities
 - e. Allow the system to be used by other users of the facility, including, but not limited to, sporting events, concerts, tradeshow, conventions, graduations, and regular activities.
 - f. The Broncos agree to permit City messages during Bronco rentals and the City agrees to permit Broncos messaging during City run events and programs. This cross promotion will be free of charge to both parties.

Financial Considerations

7. The parties agree that any revenue opportunities and expenses of the scoreclock will be handled as follows:
 - a. Expenses:
 - ⌘ As the Scoreclock is the property of the City of Humboldt, the City will be responsible for expenses associated with the base infrastructure and components required to ensure the scoreclock is operational and available for general use by all users of the facility. The Humboldt Broncos will be responsible for any additional costs associated with enhancements or supplementary components that are primarily intended to support or enhance the game day experience during Broncos events, including but not limited to specialized equipment, software, or production elements beyond standard operations.

- ii. Both parties agree that any future replacement or major upgrade to the scoreclock will require a detailed discussion prior to proceeding. The funding sources for all costs associated with any improvements will be determined during these discussions.

b. Potential Revenue:

- i. The Broncos will be permitted to use the scoreclock for sponsorship revenue generation during all Bronco arena rentals. All revenue generated from these activities will remain with the Broncos.
- ii. The City will be permitted to rent space on the scoreclock to third parties outside of Bronco arena rentals. All third party usage of the scoreclock will be coordinated through the City in line with this agreement. All revenues generated from these activities will remain with the City.

Indemnification

- 8. Each party shall hold the other party harmless and indemnify the other party against all claims, proceedings, liabilities, demands and costs, legal fees and expense arising directly or indirectly from the actions or matters contemplated by this Agreement

In witness whereof the parties hereto have executed this Agreement as of the day and year first above written.

The City of Humboldt

Signed by the City of Humboldt this ____ day of _____, 2026

Humboldt Broncos

Signed by the Humboldt Broncos this ____ day of _____, 2026

CITY OF HUMBOLDT REPORT

TITLE: IRL Youth Humboldt Partnership
PREPARED BY: Michael Ulriksen, Director of Community and Leisure Services
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: Council
DATE: April 27, 2026

RECOMMENDATION

That a partnership between the City of Humboldt and Prairie Gateway Settlement Services be approved to support the IRL Youth Humboldt initiative by providing access to available City recreational facilities for youth programming, with Administration to review the partnership at the end of 2026 and report back with recommendations for future collaboration.

BACKGROUND

Prairie Gateway Settlement Services (formerly the Humboldt Regional Newcomer Centre) has approached the City to partner on a youth initiative titled **IRL Youth Humboldt**, targeting youth ages 13–17. The program is designed to create inclusive, active opportunities that connect newcomer and non-newcomer youth while encouraging participation in positive recreational activities.

The proposed partnership aligns with Prairie Gateway Settlement’s broader mandate of supporting community integration and wellbeing, as well as the City’s strategic objective of promoting active lifestyles and inclusive recreation.

CURRENT SITUATION

IRL Youth Humboldt will offer structured, non-competitive recreational programming throughout 2026 using existing municipal facilities and public spaces. Programming is intended to remove barriers to participation and provide constructive activities during a period when youth engagement opportunities can be limited.

Under the proposed partnership:

- Prairie Gateway Settlement will coordinate participants, programming, and external supports.
- Leisure Services staff will assist by identifying suitable spaces, coordinating

bookings, and facilitating access.

- Activities will occur during available facility times that do not displace core programming or revenue-generating bookings.
- Programming will emphasize inclusive participation rather than organized sport competition.

The initiative specifically seeks to connect newcomer youth with local peers while promoting physical activity, social development, and community belonging.

The initiative supports several municipal priorities:

- Promoting healthy, active lifestyles among youth
- Enhancing social inclusion and community cohesion
- Supporting newcomer integration
- Providing safe, constructive summer activities for teens
- Maximizing community use of existing public facilities

Administration recommends that the partnership be approved 2026 only, with a formal review at year-end to assess:

- Participation levels
- Program outcomes and community impact
- Operational implications
- Financial considerations
- Potential continuation or expansion

Administration will report back to Executive Committee with recommendations based on this evaluation.

OPTIONS

1. Approve the proposed partnership for 2026
2. Decline to participate in the initiative.
3. Provide alternative direction to Administration.

ATTACHMENTS

1. IRL Youth Humboldt – Initiative Document

COMMUNICATION AND ENGAGEMENT

NA



FINANCIAL IMPLICATION

The City's financial impact will be minimal and largely indirect.

Costs will be limited to:

- Unrealized facility revenue during times allocated to the program
- Existing staff time required to coordinate bookings and access

No new staffing, capital expenditures, or program budgets are required. Given that activities will occur during available times, the opportunity cost is expected to be modest.

CONCLUSION

The IRL Youth Humboldt initiative presents a low-cost, high-value opportunity to provide inclusive recreational programming for local youth while strengthening partnerships with community organizations supporting newcomer integration.

Providing access to underutilized facility time enables the City to support youth wellbeing and social cohesion without significant financial commitment. A time-limited partnership with a scheduled review ensures that future decisions can be made based on demonstrated outcomes.



IRL YOUTH HUMBOLDT

— A community initiative for youth ages 13-17.

Georgina Hall

Prairie Gateway Settlement
Humboldt, SK.

Overview

IRLYouth-Humboldt – ***IN REAL LIFE YOUTH-Humboldt*** will be a community initiative for youth ages 13-17. It will focus on utilizing the facilities in Humboldt in a way that benefits youth, throughout the summer months. Ongoing programs will encourage engagement with the facilities and offer consistency for the youth. These programs will focus on keeping youth active, develop relationships with positive role-models, and allow for constructive use of technology.

Goals

1. To encourage Newcomer and non-newcomer youth to be active and engaged during the summer months.
2. To develop partnerships with local organizations that benefit newcomer and non-newcomer youth.
3. To bring cultural awareness and build connections with newcomer and non-newcomer youth.

Specifications

IRLYouth-Humboldt – ***IN REAL LIFE YOUTH-Humboldt*** is a community-based initiative designed to provide culturally supportive programming for youth during the summer months. The program will strategically utilize existing community facilities and available funding to offer consistent, high-quality activities that promote positive youth development and community engagement. By maintaining ongoing programming, IRL ensures continuity, accessibility, and reliable support for youth during periods of increased risk associated with unstructured time.

Program activities will focus on increasing physical activity, fostering positive relationships and promoting constructive use of technology for educational and creative purposes. Youth participants will engage in recreational programming that promotes positive development while honoring and strengthening cultural identity. Through community engagement, and culturally responsive mentorship IRL aims to strengthen protective factors, support holistic well-being and empower youth within the community.

Ongoing programs will include: (Use of facilities/ Facilitated

- ❖ **Teen Toonie Swim:** Evening swim for teens. Tuesday evening from 8-10. Two dollar entrance.
- ❖ **Nature based activities: Geocaching on trails, scavenger hunt:** A simple scavenger hunt on the Humboldt Trail. Youth will take pictures/ selfies with certain items and bring them to the Uniplex. Prizes will be simple donations from businesses within the community (gift card, free slurpee etc).
- ❖ **Fitness Fridays:** A time dedicated to youth within the fitness room at the uniplex. Either with weekly community partnerships or free work outs.

Seasonal events:

Roller disco:

Sponsored Event in partnership with other organizations. A free event for teens to experience a roller disco. Music, food, rollerskates.

Lacrosse wheelchair: (Saskabilities)

In partnership with SaskAbilities. A one-day event for youth to experience sports in a diverse way.

Skatepark event: (RIGHT TO SKATE Partnership)

Specialists in Skateboarding offering lessons/ advice, demonstrating skills and products.

Survival Skills camp events: (SASK OUTDOORS funding)

In partnership with Sask outdoors to bring a survival skills camp (possible day or weekend event).

Circus event: (Saskculture)

Event in partnership for youth to participate in unique circus activities.

CITY OF HUMBOLDT REPORT

TITLE: 2026 Watermain Replacement Program
PREPARED BY: Daniel Bernhard, P.Eng., Municipal Engineer
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: City Council
DATE: April 27, 2026

RECOMMENDATION

Award the 2026 Watermain Replacement Program to Brockman Enterprises Ltd. in the value of \$822,519.43 plus applicable taxes.

BACKGROUND

The 2026 watermain replacement program includes watermain replacement & road reconstruction work on 13th Street (5th Avenue to 8th Avenue). Concrete replacement work and paving would follow in 2027.

CURRENT SITUATION

A total of six bids were received. The compliant bids are summarized below:

Contractor Name	Net Bid Price (Excluding Taxes)
Brockman Enterprises Ltd	\$ 822,519.43
Gee Bee Construction Co. Ltd.	\$1,033,850.00
Suer and Pollon Mechanical	\$1,284,752.00
Neetah Construction Limited Partnership	\$1,294,394.65
Castle Oilfield Construction Ltd.	\$1,751,010.00
PME Ltd.	\$3,467,062.00

Brockman Enterprises Ltd submitted the lowest bid meeting specifications.

OPTIONS

1. Approve the recommendation as presented.
2. Decline the recommendation as presented.

ATTACHMENTS

None

COMMUNICATION AND ENGAGEMENT

The bidding contractors will be notified of the award decision. Residents along the work area will be notified prior to the start of the project with details of traffic restrictions and a general schedule of the project.

FINANCIAL IMPLICATION

The approved 2026 budget includes \$1,054,500 for this work. The recommended bid from Brockman Enterprises Ltd. totals:

- Bid Amount: \$822,519.43
- Plus PST: \$49,351.17
- Total: \$871,870.60

The project is therefore approximately \$182,629.40 under budget. Some of this surplus may be required for unforeseen site conditions or scope adjustments during construction.

Note that there is an additional \$105,500 budgeted in 2026 for engineering support, which will be substantially lower due to completing the project in-house. A further \$484,000 is allocated for 2027 to pave the roadway & repair the curbing & sidewalk as needed.

CONCLUSION

Based on competitive pricing and compliance with the tender specifications, Administration recommends awarding the 2026 Watermain Replacement Program to Brockman Enterprises Ltd.