



City of Humboldt
April 6, 2026 - Executive Committee Meeting - 05:30 PM

- 1 **Call To Order**
- 2 **Land Acknowledgement**
- 3 **Adopt Agenda**
- 3.1 Conflict of Interest
- 4 **Delegations**
- 5 **Correspondence**
- 6 **Reports From Administration**
- 6.1 Director of Protective Services' Reports
 - 📎 Report - Director of Protective Services/Fire Chief
- 6.2 Director of Corporate Services' Reports
 - 📎 Report - Director of Corporate Services/City Clerk
- 6.3 Finance Manager's Reports
 - 📎 Report - Finance Manager
- 6.4 Director of Cultural Services' Report
 - 📎 Report - Director of Cultural Services
- 6.5 Marketing and Development Manager's Report
 - 📎 Report - Marketing and Development Manager
- 6.6 Director of Community & Leisure Services Report
 - 📎 Report - Director of Community & Leisure Services
- 6.7 Director of Public Works' Report
 - 📎 Report - Director of Public Works
- 7 **New Business**
- 7.1 Recommendation - Finance Manager - 2025 Year End Reserve Update
 - 📎 Report - 2025 Year End Reserve Update
- 7.2 Recommendation - Tax Assessor - Bylaw 02/2026 Exemption Bylaw
 - 📎 Report - Bylaw 02/2026 Exemption Bylaw
- 7.3 Recommendation - Director of Community & Leisure Services - Cemetery Bylaw Revisions
 - 📎 Report - Cemetery Bylaw Revisions
- 7.4 Recommendation - Director of Community & Leisure Services - City Employee Wellness Pass
 - 📎 Report - City Employee Wellness Pass

- 7.5 Recommendation - Director of Community & Leisure Services - IRL Youth Humboldt Partnership
 - 📎 Report - IRL Youth Humboldt Partnership
- 7.6 Recommendation - Director of Community & Leisure Services - CLS Project Summary Project
 - 📎 Report - CLS Project Summary Project
- 7.7 Recommendation - Director of Public Works - Project Tracking Summary
 - 📎 Report - Director of Public Works - Project Tracking Summary
- 7.8 Recommendation - Director of Public Works - Pride Crosswalks
 - 📎 Report - Pride Crosswalks
- 8 **Enquiries**
- 9 **Committee of the Whole**
- 10 **Adjourn**



CITY OF HUMBOLDT REPORT

TITLE: Director of Protective Services Report
PREPARED BY: Mike Kwasnica, Director of Protective Services
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: Executive Committee
DATE: April 6, 2026

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

This report reflects the activities of the protective services for the month of February 2026.

CURRENT SITUATION

Notable information and updates:

1. Fire Department -

- In City Area: 7 responses
 - 1 – Residential Carbon Monoxide check
 - 1 – Garbage can fire
 - 1 – EMS Assist
 - 4 – Fire alarm response
- Weekend Standbys: 0
- Fire Department Practice: 2
 - Physical fitness course
 - Hazmat response and decontamination procedures
- HDFPA Area: 3 response
 - 1 – Structure Fire
 - 1 - Fire Alarm response – St Gregor
 - 1 – Assist locating a missing person

- There were 11 fire inspections in March.

2. Emergency Measures Operations

- Ray has developed an online training tool for Basic Emergency Management, this is for elected officials, City staff and volunteers that will be sitting in our Emergency Operations Center if required. On going, Ray will be coming to council for an update and a review of the training that will be



provided to council and staff for assisting in an emergency operations center.

- Other training will be coming online in the next few months for the Emergency Operations Team to take. Once the training is completed, we will be moving forward to eventually having a table top mock.

OPTIONS

1. Approve the recommendation.
2. Not approve of the recommendation.

ATTACHMENTS

PLANNING Report for March.

CSO Report for March.

RCMP Report for March.

COMMUNICATION AND ENGAGEMENT

No external communications or engagement required.

FINANCIAL IMPLICATION

N/A

CONCLUSION

All areas within Protective Services continue to see increases in service.



CITY OF HUMBOLDT REPORT

TITLE: Planning and Development Coordinator’s Report
PREPARED BY: Oriyomi Razak, Planning and Development Coordinator
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: Executive Committee
DATE: April 6th, 2026

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

This report reflects the activities of the planning department for the month of March.

CURRENT SITUATION

Notable information and updates:

Permits Issued

Category	Number Issued	Details
New Construction	4	Single Unit Dwellings
	1	Dwelling Group
Total	5	

Inspections Completed

Inspection Class	Total	Breakdown	Conducted by
Class 1	1	Final	Mike Kwasnica
	1	Foundation	
	1	Framing	
	2	Insulation	
Class 1	1		Municode
Class 2/3	2		
Total Inspections	8		



Business License

Category	Total
Store Front Business	1
Out of City Limits Business	2
Total	3

Upcoming Discretionary Public Hearing
Not Applicable

OPTIONS

1. Receive information and file.

ATTACHMENTS

- A. Building Permit Statistics

COMMUNICATION AND ENGAGEMENT

Public notices will be posted pursuant to Part X of *The Planning & Development Act, 2007*.

FINANCIAL IMPLICATION

The city received **\$39 689.80** in permit fees in March. The fees help cover administrative costs such as review and inspection time.

CONCLUSION

Permit activity increased in March, with the number of permits issued rising compared to February. The corresponding increase in permit fee revenue is primarily the result of a major dwelling group development application.



Building Permit Statistics

Current Period: 3/1/2026 to 3/26/2026
Status: Issued
City: All

Permits

Description	2025			2026		
	#Permits	Fees Paid(\$)	Estimated Value(\$)	#Permits	Fees Paid(\$)	Estimated Value(\$)
New Construction						
Single Unit Dwellings	2	\$4,395.97	\$851,150.00	4	\$7,189.80	\$2,180,000.00
Multi-Unit Dwelling Building	0			1	\$32,500.00	\$5,400,000.00
Commercial & Industrial	0			0		
Government & Institutional	0			0		
Renovations & Additions to Existing						
Single Unit Dwellings (inc. garages & carports)	0			0		
Multi-Unit Dwelling Building	0			0		
Commercial & Industrial	3	\$8,640.00	\$1,400,000.00	0		
Government & Institutional	0			0		
Demolitions (Removal of a Building)						
Demolitions	0			0		
TOTAL FOR THIS PERIOD	5	\$13,035.97	\$2,251,150.00	5	\$39,689.80	\$7,580,000.00
YEAR TO DATE	9	\$13,804.33	\$2,366,650.00	9	\$42,735.41	\$7,986,000.00

Dwelling Units

Description	2025	2026
	# Dwelling Units	# Dwelling Units
New Dwelling Units		
Single Unit Dwellings (Houses & Suites)	2	3
Multi-Unit Dwellings	0	40
Dwelling Units Removed		
Dwelling Units Removed	0	0
TOTAL FOR THIS PERIOD	2	43
YEAR TO DATE	2	43

2025	2026
# Secondary Suites	# Secondary Suites
0	0
# Sec. Suites YTD	# Sec. Suites YTD
0	0



CITY OF HUMBOLDT REPORT

TITLE: CSO Report for March 2026
PREPARED BY: Justin Tarrant, Community Safety Officer
REVIEWED BY: Mike Kwasnica, Director of Protective Services
PREPARED FOR: Executive Committee
DATE: April 1, 2026

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

This report reflects the activities of the CSOs for the month of March 2026.

CURRENT SITUATION

March saw the addition of Ashton Chappell to the CSO program. CSO Ehalt and Tarrant have been taking CSO Chappell for ride-alongs, getting him prepared for school at the end April. With the warmup in March there was an observed increase in traffic, the CSO's conducted approximately 50 traffic stops. The CSO's also attended a presentation on harm reduction in an effort to better help and serve those in or community. The Bolt FM media campaign has been recorded and is set to begin throughout the month of April.

CSO Tarrant and Chappell attended 2 days of court this month.

The CSO's addressed the following violations/concerns:

Traffic/Parking Bylaw:

During the month of March 10 traffic bylaw concerns were addressed. Many warnings were issued this month, and 14 bylaw traffic tickets were issued.

Traffic Safety Act:

During the month of March there were approximately 50 traffic stops completed, resulting in 11 summary offence tickets, 14 bylaw tickets and several warnings.

Summary Offence Tickets for March included:

- 6 – 241.1(2) – Cellphone
- 2 – 57(1)(A) – Drive unregistered
- 1 – 192(3) – Misuse License Plate



- 1 – 200(2) – Speed in School Zone
- 1 – 212(4)(A) – Pass School Bus with Stop Sign

Property Maintenance:

March had 12 complaints or concerns. As the weather warms, we anticipate these to increase.

Animal Control:

March had 8 animal control cases,

- 3 loose dogs.
- 5 cat pick ups or traps set.

RCMP Assists:

March had 3 assists.

OPTIONS

1. Approve the recommendation.
2. Not approve the recommendation.

ATTACHMENTS

None.

COMMUNICATION AND ENGAGEMENT

The CSO's continue to speak with homeowners about compliance with municipal bylaws.

FINANCIAL IMPLICATION

N/A

CONCLUSION

Community safety efforts this month remained proactive and responsive to emerging needs. Patrol visibility and continued collaboration contributed to timely issue resolution and increased public engagement.



NCO i/c RCMP
Box 1480
Humboldt, Sask.
S0K 2A0

April 1, 2026

City of Humboldt
Box 640
Humboldt, Sask.
S0K 2A0

City of Humboldt – Updated Police Report for the Month of March, 2026.

Please find the attached Police Report for the month of March 2026.

Reported incidents are up this month (108) as compared to last month (87), and down from March 2025 (119). Traffic charges are down this month (9) compared to last month (12) and same from March 2025 (9).

There were (2) reported False Alarms this month. This is down from last month (10), and down from March 2025 (7).

Criminal Record Checks are completed on a walk-in basis on Tuesday, Wednesday and Thursday of every week. No appointments are needed. The total number of record checks completed this month was 92. As per correspondence from your office, we are no longer ensuring that Humboldt residents have paid the fee for the checks.

March 31 marked the end to our fiscal year and our 2025/2026 Detachment Action Plan. Our priorities were: Enhancing and Supporting Policing Efforts which included monitoring prolific offenders and drug initiatives. Building Relationships and Trust which includes police visibility and police/community relations. We also had plans in place to ensure that our members are properly trained to provide a better service.

I would like to update you on the results of our 2025/2026 Detachment Action Plan. There were 167 prolific offender curfew checks, 23 school visits, 58 meetings/consultations with elected officials and partner agencies, 35 community engagement events and 3 check stops. We have been doing increased patrols, in addition Traffic Services is frequently patrolling in our jurisdiction which increased police presence. As part of the patrols, traffic enforcement is being conducted, there were 1771 traffic charges, 847 written warnings and numerous other vehicle stops in the Humboldt/Lanigan RCMP jurisdiction.

If you have any questions or concerns, please feel free to contact us at your convenience.

Yours truly,

S/Sgt Rod Rudnisky
Detachment Commander - Humboldt RCMP

HUMBOLDT CITY DETACHMENT

FALSE ALARM REPORT

MONTH OF MARCH 2026

	DATE	HOURS	LOCATION	OVERTIME	ATTENDED
1	2026-03-08	23:16	611 17 Street – Carlton Trail Regional College	N	Y
2	2026-03-16	23:45	611 17 Street – Carlton Trail Regional College	N	Y



HUMBOLDT CITY DETACHMENT

POLICING STATISTICS

MONTH OF MARCH 2026

HUMBOLDT MUNICIPAL 2025	HUMBOLDT MUNICIPAL 2026	OFFENCE CATEGORY
2	5	MVA's (Fatal/injury/Property Damage)
9	9	Traffic Offences (Charges Laid)
20	4	Traffic Offences (No Charges Laid)
0	0	Traffic Offences (Criminal Code)
1	2	Impaired Operation of Motor Vehicle
1	0	Dangerous Driving (Criminal Code)
15	23	Provincial Statues
0	1	Municipal Bylaws
11	5	Other Criminal Code/Federal
0	0	Offensive Weapons
0	0	Drug Trafficking
1	7	Drug Possession
1	0	Sexual Offences
4	2	Robbery/Extortion/Harassments/Threats
6	0	Assaults
4	3	Theft Under \$5,000/Possess Stolen Prop.
0	2	Theft Over \$5,000/Theft of motor vehicle
14	13	Mischief
4	4	Frauds
2	0	Break, Enter and Theft
7	2	False Alarms
17	26	Other (Susp vehicle, animal calls, missing person, wellbeing check)
119	108	Total Calls



CITY OF HUMBOLDT REPORT

TITLE: Director of Corporate Services/City Clerk Report
PREPARED BY: Lori Yaworski, Director of Corporate Services
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: Executive Committee
DATE: April 6, 2026

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

This report is the highlights of the activities of the Corporate Services Department for the months of March 2026/April 2026. The Communication Coordinator's Report is included as an attachment to the Corporate Service Report.

CURRENT SITUATION

Notable information and Updates:

Wapiti Regional Library

Humboldt representatives will meet with the Wapiti Regional Library Director and staff via Zoom on April 10, 2026. The meeting aims to clarify board appointment processes and terms for both the Reid-Thompson and Wapiti Regional boards. Administration also seeks to better understand the funding relationship, specifically the budget and levy process, grant calculations, reserve funds, and SILS fees. This insight will help the City effectively manage its roles and responsibilities in operating the local library.

Human Resources

Corporate Services has applied for funding through the Canada Summer Job Program for one job postings to assist at City Hall this summer. The Corporate Service seasonal work will assist with customer service, accounts receivable/payable, mobility van scheduling, and other tasks assigned by the Corporate Service staff. A second seasonal worker position will be hired for Marketing and Communication to assist in coordinating communication campaigns and materials for the City of Humboldt which involve presentations, social media, print, mailings, video and digital ads will and other duties assigned by the Communication Manager.



Collective Agreement

The Collective Agreement between the City of Humboldt and CUPE 2359 was ratified with Council endorsement at the March 23, 2026, Regular Council meeting. The agreement is for the two-year period of January 1, 2026, to December 31, 2027. The agreement included a retro-payment for the 2026 wage increase that was effective January 1, 2026. The HR Coordinator and City Clerk calculated the retro-payments for union members and issued a payroll deposit for April 2, 2026.

OPTIONS

Approve the recommendation as presented.

ATTACHMENTS

- Communication Managers Report dated April 6, 2026.
- Safety Coordinator Report dated April 6, 2026

COMMUNICATION AND ENGAGEMENT

No external communications or engagement required.

FINANCIAL IMPLICATION

There is no anticipated financial impact of the recommended action.

CONCLUSION

Administration is working with the Wapiti Regional Library to clarify governance, funding processes, and the City's responsibilities related to library operations. Human Resources initiatives include seasonal staffing plans supported through the Canada Summer Jobs Program and additional support for marketing and communications. The ratified two-year Collective Agreement with CUPE 2359 included retroactive wage payments.



CITY OF HUMBOLDT REPORT

TITLE: Communications Department – Executive Committee Report
PREPARED BY: Angie Rolheiser, Communications Manager
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: Executive Committee
DATE: April 6, 2026

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

This report summarizes the most significant projects that have been completed over the last month and those that are currently underway.

CURRENT SITUATION

1. The Marketing and Communications Department is located at the Visitor Information Center at the Humboldt Campground.

Marketing/Public Relations/Communications:

- Coordinating Digital Humboldt Screens for Reid Thompson Public Library, Gathering Place, and other locations that have expressed interest in hosting a screen.
- New resident welcome package – working with the Chamber of Commerce.
- Bylaws and stuff brochure – updates underway (this will be included in welcome pkg).
- Working to enhance the Report A Problem function on the website and app, aiming to centralize public concerns and ensure they are redirected to the appropriate department for timely response and resolution.
- CSO awareness and information – radio campaign to begin the first week of April.
- 2025 Annual Report underway
- Assisting with Living Skies Music Festival promotions
- Proclamations in April: 2017-18 Humboldt Broncos Day (April 6), Green Shirt Day (April 7)
- Conducting interviews for seasonal workers: Marketing & Communications and Visitor Information Centre worker.
- Broncos Memorial Committee update – media release and social media posts.
- Holiday Trail sponsorship – starting with last year's sponsors.
- Attending 'Community Builders' workshop hosted by SEDA at the Legion on April 28.
- Wastewater Treatment Facility update - video on social media and website on March 30.
- Summer Sizzler website page updates such as 2026 dates, weekend activities/agenda, etc.



ATTACHMENTS

Communications – social media report

COMMUNICATION AND ENGAGEMENT

Marketing and communication campaigns conducted/underway:

1. Digital Humboldt App Awareness
2. Report A Problem
3. Community Events

In addition to special projects mentioned previously, publications, routine and on-demand announcements, job postings, Tenders, RFP's, events, and promotions published by Marketing & Communications continue on a daily, weekly, and monthly basis.

CONCLUSION

In April, the focus will be on spring melt, community events promotions including the Chamber of Commerce Mark of Excellence Awards, fire pit permits/safety, and DH app awareness.



**Communications Statistics Report
Year to Date – April. 2026**

Social Media Platforms Insights

Platform	New Followers This Month:	Current Followers
Instagram	8	531
Facebook	28	5,179
X (Twitter)		1,623

Digital Humboldt App Users 2025-2026

Jul	Aug	Sept	Nov	Dec	Jan	Feb	Mar
541	527	528	509	487	457	432	433

Council Highlights (Monthly Publication)

2026
3

Community Reports (Monthly Publication)

2026
3



CITY OF HUMBOLDT REPORT

TITLE: Safety Coordinator's Report
PREPARED BY: Nadine Sepke, Safety Coordinator
REVIEWED BY: Lori Yaworski, Director of Corporate Services.
PREPARED FOR: Executive Committee
DATE: April 6, 2026

RECOMMENDATION

To accept information and file.

OVERVIEW

March 2026

- Safety Orientations- 1 City Employee, 1 Work Placement Employee
- AED Inspections-All Sites
- Conducting Job Task Risk Assessments/ Discussions- All Departments
- Safety Meetings with Aquatics, City Hall, PW
- Online Training-Psychological Health and Safety- Attended Online Forum
- Incident Investigations/WCB
- Site Visits to PW, Uniplex, Museum

CURRENT SITUATION

- Safety Orientations for Employees, Volunteers and Contractors
- Worksite Inspection Reviews/Site Visits
- Safety Meetings with Departments
- Job Task Risk Assessments/Working Alone Assessments

CONCLUSION

Thank you for your dedication to safety. By working together and staying proactive, we can maintain a safe and healthy workplace for everyone.



CITY OF HUMBOLDT REPORT

TITLE: Finance Manager's Report
PREPARED BY: Jace Porten, Finance Manager
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: Executive Committee
DATE: April 6, 2026

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

This report provides analysis of the City's year-to-date (YTD) financial position. This framework compares actual revenues and expenditures against the 2026 Operating Budget and provides a historical benchmark against the same period in 2025.

CURRENT SITUATION

The attached report shows the revenues and expenditures on a Cost Centre basis for the first three months of 2026. Some specific variances have emerged that require explanation to distinguish between administrative delays and fiscal risks.

Due to the earlier Executive Committee meeting date, the month-end processes for the City were unable to be completed prior to the finalization of this report, thus some variances will be caused by this timing as not all the anticipated expenses for the month of March will be recognized in this report (i.e. Utility Expenses).

Those variances greater than \$10,000 are listed below:

Cost Centre	Variance	Explanation
Bylaw and Policing – Business Licensing	15,050	At this point in the year, business license fees collected are in an unfavourable position.

Recreation Admin – Building Maintenance	(13,942)	The favourable variance within this cost centre is due to a vacancy in the Building Maintenance Manager position for the first two months of the year. This variance will likely remain throughout the year.
Leisure Services – Arena	(53,763)	This favourable variance is due to Minor Hockey fees (19,450) being higher than budgeted at this point in the year, Contracted Maintenance (17,380) and Utility Costs (20,780) being in favourable positions. These variances are due to budget allocation and are expected to be closer to budget as the year progresses.
Leisure Services – Convention Centre	(79,462)	The majority of this variance is due to the City receiving an unbudgeted federal grant (59,895) relating to the washroom renovation. The bulk of this variance is from minimal maintenance costs, and favourable utility costs.
Leisure Services – Parks and Playgrounds	(13,989)	Staffing costs are in a favourable position at this point in the year, it is anticipated that this Cost Centre will be closer to budget as the year progresses.
Transportation – Transportation Administration	(93,983)	The City received the Traffic Safety Grant (79,800) to pave the trail south of Hwy 5 between 17 th Street and Peck Road. Furthermore, there has been less staff time spent within this cost centre than anticipated, adding to the variance. It's anticipated this favourable variance will remain throughout the year.
Transportation Admin – Street Lighting	(14,016)	This variance is due to budget allocation timing from the utility bills being unprocessed at the time of the reports development. This Cost Centre should be closer to budget as the year progresses.
Transportation Admin – Public Works Shop	(17,438)	At this point in the year, all staffing and maintenance costs are in a favourable position with staff working in other areas of the transportation division. As the year progresses this Cost Centre should be closer to budget.
Transportation Admin – Snow & Ice Control	27,549	Higher snowfall event than anticipated are the primary cause for the unfavourable variance within this cost centre. This cost centre is entirely weather dependent.

Utilities – Utility Administration	(53,975)	The favourable variance within this cost centre is the result of the City’s year-to-date purchases of water being less than what was budgeted for.
Utilities – Water Main Maintenance	(28,094)	Minimal watermain breaks or repairs are contributing to this positive variance. As the thaw occurs and breaks surface, this cost centre could be closer to budget.
Utilities – Water Distribution Facility	(17,219)	The favourable variance within this cost centre is primarily driven by staffing costs as Public Works staff have been spending their time at other tasks.
Utilities – Lift Stations	(13,676)	The favourable variance within this cost centre is primarily driven by two of the lift stations being under construction and having minimal maintenance, staffing, and utility costs during the time those two are under the contractors control.
Land Development	(123,911)	The sale of the “Old Hospital Site” is contributing to this favourable variance, the sale of land is sporadic and this Cost Centre will likely bounce between being favourable and unfavourable dependent on sales.

COMMUNICATION AND ENGAGEMENT

No external communications or engagement required.

ATTACHMENTS

- Budget to Actual for the two months ending Mar 31, 2026.
- March 2026 Payment Listing.
- March 2026 BMO Statement.

FINANCIAL IMPLICATION

There are no direct financial implications from this report.

CONCLUSION

Recommend that the Finance Manager’s Report be accepted as presented.



	ACTUAL	YTD BUD	VARIANCE	ANNUAL	PRIOR YEAR
Tax and Grants In Lieu of Tax					
Property Taxes	\$ (11,545)	\$ (7,671)	\$ (3,874)	\$ (9,362,920)	\$ (8,040)
Grants	\$ (1,223,436)	\$ (1,229,141)	\$ 5,705	\$ (4,576,230)	\$ (3,228,944)
TOTAL TAXES AND GIL	\$ (1,234,981)	\$ (1,236,812)	\$ 1,831	\$ (13,939,150)	\$ (3,236,984)
Administration					
General Government (Administration)	\$ 265,382	\$ 261,832	\$ 3,550	\$ 843,610	\$ 165,158
Information Technology	\$ 59,205	\$ 62,246	\$ (3,042)	\$ 245,640	\$ 50,382
City Manager	\$ 63,862	\$ 61,152	\$ 2,710	\$ 230,490	\$ 69,805
City Council	\$ 48,372	\$ 53,870	\$ (5,498)	\$ 197,320	\$ 49,413
Other General Administration	\$ -	\$ -	\$ -	\$ 37,430	\$ -
Communications	\$ 28,076	\$ 28,330	\$ (254)	\$ 133,030	\$ 21,710
TOTAL ADMINISTRATION	\$ 464,897	\$ 467,430	\$ (2,533)	\$ 1,687,520	\$ 356,468
Fire and Building Inspections					
Fire Protection Administration	\$ 131,338	\$ 138,251	\$ (6,913)	\$ 611,860	\$ 150,548
Fire Fleet and Equipment	\$ (37,567)	\$ (38,202)	\$ 635	\$ (184,650)	\$ (17,855)
Fire Hall Building	\$ 3,185	\$ 6,283	\$ (3,098)	\$ 28,250	\$ 8,154
Building Inspection Services	\$ (8,958)	\$ (327)	\$ (8,631)	\$ 8,060	\$ 17,198
TOTAL FIRE AND BLDG INSP	\$ 87,998	\$ 106,005	\$ (18,007)	\$ 463,520	\$ 158,045
Bylaw and Policing					
Community Safety and Bylaw	\$ 57,678	\$ 59,105	\$ (1,427)	\$ 216,060	\$ 36,793
Animal Licensing and Control	\$ (6,175)	\$ (6,635)	\$ 460	\$ (7,950)	\$ (6,583)
Business Licensing	\$ (53,750)	\$ (68,800)	\$ 15,050	\$ (80,000)	\$ (69,250)
RCMP Policing	\$ 12,358	\$ 8,244	\$ 4,114	\$ 779,250	\$ (3,202)
Other Protective Services	\$ 46	\$ 5,321	\$ (5,275)	\$ 36,510	\$ 139
Health and Safety	\$ 21,407	\$ 24,405	\$ (2,997)	\$ 92,000	\$ 22,616
TOTAL BYLAW AND POLICING	\$ 31,564	\$ 21,640	\$ 9,926	\$ 1,035,870	\$ (19,487)
Planning and Development					
Economic Development	\$ 34,114	\$ 36,884	\$ (2,770)	\$ 147,210	\$ 6,263
Planning and Development	\$ 36,924	\$ 43,116	\$ (6,192)	\$ 219,520	\$ 17,709
TOTAL PLANNING & DEVELOPMENT	\$ 71,038	\$ 80,000	\$ (8,962)	\$ 366,730	\$ 23,972
Leisure Services					
Recreation Administration	\$ 209,313	\$ 217,249	\$ (7,935)	\$ 1,187,480	\$ 222,545
Leisure Pass Program	\$ (20,966)	\$ (20,899)	\$ (67)	\$ (75,700)	\$ (17,836)
LED Sign	\$ (6,645)	\$ (1,818)	\$ (4,826)	\$ (18,000)	\$ (1,594)
Building Maintenance	\$ 60,779	\$ 74,721	\$ (13,942)	\$ 350,910	\$ 69,567
Arena	\$ 88,988	\$ 142,751	\$ (53,763)	\$ 765,750	\$ 152,211
Fitness Centre	\$ 1,615	\$ 2,086	\$ (471)	\$ 14,450	\$ 1,865
Convention Centre	\$ (17,219)	\$ 62,243	\$ (79,462)	\$ 178,680	\$ 55,568
Curling Rink	\$ (10,806)	\$ (926)	\$ (9,880)	\$ 53,990	\$ 15,085
Aquatic Centre	\$ 62,574	\$ 71,170	\$ (8,596)	\$ 350,870	\$ 94,647
Concessions	\$ (19,187)	\$ (26,505)	\$ 7,318	\$ -	\$ (19,432)
Centennial Park Service Building	\$ 1,527	\$ 674	\$ 853	\$ 10,580	\$ 2,707
Parks and Playgrounds	\$ 82,754	\$ 96,743	\$ (13,989)	\$ 485,450	\$ 70,054
Spray Park	\$ 71	\$ 639	\$ (568)	\$ 21,000	\$ 69
Community Gardens	\$ 713	\$ 106	\$ 607	\$ 1,080	\$ 818
Weed and Insect Control	\$ -	\$ 4,113	\$ (4,113)	\$ 21,770	\$ -
Urban Beautification	\$ -	\$ -	\$ -	\$ 33,000	\$ -
Urban Forest	\$ 255	\$ 1,218	\$ (962)	\$ 41,660	\$ -
Trail System	\$ 8,460	\$ 2,750	\$ 5,710	\$ 5,020	\$ 2,993
Campground	\$ (7,715)	\$ (131)	\$ (7,584)	\$ 11,660	\$ (260)
Recreation Special Events	\$ 25,224	\$ 32,318	\$ (7,094)	\$ 168,430	\$ 27,301
Summer Sizzler	\$ 1,495	\$ 343	\$ 1,152	\$ -	\$ 1,400



	ACTUAL	YTD BUD	VARIANCE	ANNUAL	PRIOR YEAR
Joint Use Administration	\$ (7,746)	\$ (5,866)	\$ (1,880)	\$ (10,000)	\$ (10,126)
Leisure Services Fleet	\$ (30,511)	\$ (31,701)	\$ 1,190	\$ (104,510)	\$ (21,400)
TOTAL LEISURE SERVICES	\$ 422,973	\$ 621,278	\$ (198,303)	\$ 3,493,570	\$ 646,182
Library					
Library Services	\$ 80,636	\$ 86,463	\$ (5,827)	\$ 249,340	\$ 89,544
TOTAL LIBRARY	\$ 80,636	\$ 86,463	\$ (5,827)	\$ 249,340	\$ 89,544
Cultural Services					
Cultural Services Admin	\$ 38,604	\$ 41,964	\$ (3,360)	\$ 140,880	\$ 41,025
Museum Operations	\$ 40,510	\$ 45,689	\$ (5,179)	\$ 325,460	\$ 46,460
Gallery Operations	\$ 43,157	\$ 47,318	\$ (4,161)	\$ 168,860	\$ 47,233
Original Humboldt	\$ -	\$ 1,687	\$ (1,687)	\$ 4,830	\$ 4,240
Public Art	\$ (6)	\$ 4,200	\$ (4,206)	\$ 8,000	\$ 12,241
Water Tower	\$ 1,299	\$ 2,479	\$ (1,180)	\$ 5,260	\$ 1,395
TOTAL CULTURAL SERVICES	\$ 123,564	\$ 143,337	\$ (19,773)	\$ 653,290	\$ 152,594
Public Health					
Waste Management	\$ 88,349	\$ 94,979	\$ (6,630)	\$ 50,000	\$ 95,068
Cemetery Administration	\$ (5,019)	\$ (3,829)	\$ (1,190)	\$ 6,400	\$ (3,220)
Transit Services	\$ 21,436	\$ 28,248	\$ (6,812)	\$ 127,870	\$ 15,887
Transit Fleet	\$ (10,331)	\$ (9,369)	\$ (962)	\$ (34,200)	\$ (7,577)
Other Public Health	\$ -	\$ -	\$ -	\$ 9,500	\$ -
TOTAL PUBLIC HEALTH	\$ 94,435	\$ 110,029	\$ (15,595)	\$ 159,570	\$ 100,158
Transportation					
Transportation Administration	\$ 27,418	\$ 121,401	\$ (93,983)	\$ 1,999,790	\$ 101,001
Street Lighting	\$ 12,719	\$ 26,735	\$ (14,016)	\$ 148,530	\$ 37,508
Street Systems	\$ 28,570	\$ 37,067	\$ (8,497)	\$ 602,740	\$ 17,481
Street Sweeping	\$ 14,930	\$ 20,228	\$ (5,298)	\$ 79,980	\$ -
Storm Water Infrastructure	\$ 35,131	\$ 32,952	\$ 2,178	\$ 233,030	\$ 25,827
Street and Curb Painting	\$ -	\$ -	\$ -	\$ 20,000	\$ -
Public Works Shop	\$ 15,783	\$ 33,221	\$ (17,438)	\$ 116,230	\$ 31,859
Snow and Ice Control	\$ 227,201	\$ 199,651	\$ 27,549	\$ 465,670	\$ 192,965
Emulsion Treated Roads	\$ -	\$ 355	\$ (355)	\$ 17,660	\$ -
Gravel Road Maintenance	\$ 10,470	\$ 15,507	\$ (5,037)	\$ 89,040	\$ 3,000
Back Lane Maintenance	\$ 4,889	\$ 5,059	\$ (171)	\$ 27,650	\$ 1,780
Dust Control	\$ -	\$ 355	\$ (355)	\$ 51,030	\$ -
Public Works Fleet	\$ (67,305)	\$ (63,549)	\$ (3,756)	\$ (294,170)	\$ (24,153)
Traffic Signals	\$ 4,842	\$ 5,079	\$ (238)	\$ 47,140	\$ 4,476
Traffic Signs	\$ 5,422	\$ 4,934	\$ 488	\$ 26,660	\$ 321
Sidewalk Maintenance	\$ 1,193	\$ 1,059	\$ 134	\$ 79,250	\$ -
Ditch Mowing	\$ 7,300	\$ 10,478	\$ (3,178)	\$ 41,500	\$ -
Winter Sidewalks	\$ 2,037	\$ 3,792	\$ (1,755)	\$ 14,820	\$ 6,490
Airport	\$ 2,701	\$ 2,230	\$ 471	\$ 4,970	\$ 4,351
Seasonal Decorations	\$ 2,357	\$ 5,082	\$ (2,726)	\$ 19,060	\$ 4,068
TOTAL TRANSPORTATION	\$ 335,658	\$ 461,636	\$ (125,983)	\$ 3,790,580	\$ 406,974
Utilities					
Utility Administration	\$ (839,121)	\$ (785,145)	\$ (53,975)	\$ (2,105,750)	\$ (772,808)
Water Main Maintenance	\$ 60,968	\$ 89,063	\$ (28,094)	\$ 385,710	\$ 94,054
Water Distribution Facility	\$ 38,770	\$ 55,989	\$ (17,219)	\$ 202,400	\$ 54,230
Water Meter Reading and Billing	\$ 42,517	\$ 49,659	\$ (7,141)	\$ 215,110	\$ 39,992
Sewer Mains	\$ 21,065	\$ 30,280	\$ (9,214)	\$ 196,200	\$ 31,801
Wastewater Treatment Facility	\$ 92,676	\$ 86,836	\$ 5,841	\$ 772,650	\$ 72,322

CITY OF HUMBOLDT
For the Three Months Ending March 31, 2026



	ACTUAL	YTD BUD	VARIANCE	ANNUAL	PRIOR YEAR
Lift Stations	\$ 29,062	\$ 42,738	\$ (13,676)	\$ 174,970	\$ 32,397
TOTAL UTILITIES	\$ (554,063)	\$ (430,580)	\$ (123,480)	\$ (158,710)	\$ (448,012)
Land Development					
Land Development	\$ (615,676)	\$ (491,765)	\$ (123,911)	\$ (1,948,000)	\$ (85,987)
TOTAL LAND DEVELOPMENT	\$ (615,676)	\$ (491,765)	\$ (123,911)	\$ (1,948,000)	\$ (85,987)
SUM OF OPERATIONS	\$ (691,957)	\$ (61,339)	\$ (630,618)	\$ (4,145,870)	\$ (1,856,533)
Capital					
Protective Services Capital	\$ 58,145	\$ -	\$ 58,145	\$ 100,000	\$ -
Leisure Services Capital	\$ 6,400	\$ -	\$ 6,400	\$ 535,900	\$ 63,777
Transportation Capital	\$ 14,418	\$ -	\$ 14,418	\$ 3,344,750	\$ 45,580
Utilities Capital	\$ 655,360	\$ -	\$ 655,360	\$ 3,742,400	\$ 2,836,309
Land Development Capital	\$ 17,854	\$ -	\$ 17,854	\$ 126,140	\$ -
TOTAL CAPITAL EXPENDITURES	\$ 752,177	\$ -	\$ 752,178	\$ 7,849,190	\$ 2,945,666



March 2026 Payment Listing

<u>Date</u>	<u>Payment No.</u>	<u>Vendor Name</u>	<u>Amount Paid</u>
2026-03-02	45605	Con-Tech General Contractors L	\$55,010.93
2026-03-02	45606	Humboldt & District Chamber of	\$100.00
2026-03-02	45607	Monique Martin	\$15.75
2026-03-02	45608	Minister of Finance	\$170.00
2026-03-02	45609	Nat's Playhouse	\$521.70
2026-03-02	45610	Quill Plains Museum Network	\$65.00
2026-03-02	45611	Sobeys Humboldt	\$446.23
2026-03-02	45612	BAKKER ROBERT	\$28.39
2026-03-02	45613	DURAND TODD & RHONDA	\$23.12
2026-03-02	45614	STADTLANDER ERNA	\$131.51
2026-03-02	45615	WHEELERS WHOLESALE LTD.	\$80.36
2026-03-02	45616	The Gallery/Art Placement Inc.	\$185.87
2026-03-02	45617	Sobeys Humboldt	\$618.44
2026-03-02	#3 2026 COUNCIL	Receiver General of Canada	\$1,939.35
2026-03-02	EFT06801	ABC Fire & Safety Equipment Lt	\$413.04
2026-03-02	EFT06802	Coca-Cola Canada Bottling Limi	\$1,523.17
2026-03-02	EFT06803	Complete Distribution Services	\$862.93
2026-03-02	EFT06804	Hergott Electric Ltd.	\$1,315.61
2026-03-02	EFT06805	Humboldt Co-op	\$742.24
2026-03-02	EFT06806	Humboldt Home Hardware	\$3,558.62
2026-03-02	EFT06807	Millsap Fuel Distributors Ltd.	\$15,576.81
2026-03-02	EFT06808	Office Experts	\$147.55
2026-03-02	EFT06809	Old Dutch Foods Ltd.	\$86.81
2026-03-02	EFT06810	Prairie Meats - C357	\$837.92
2026-03-02	EFT06811	Pratts Wholesale Ltd.	\$3,188.93
2026-03-02	EFT06812	Ricoh Canada Inc.	\$163.79
2026-03-02	EFT06813	Crystal Sipko	\$475.00
2026-03-02	EFT06814	Vinyl Expressions	\$96.98
2026-03-02	EFT06815	Brockman Enterprises Ltd.	\$9,177.00
2026-03-02	EFT06816	Canoe Procurement Group of Can	\$214.41
2026-03-02	EFT06817	HBI Office Plus Inc.	\$397.16
2026-03-02	EFT06818	SENDR	\$50.52
2026-03-04	BMO CC 0226	BMO MasterCard	\$16,977.96
2026-03-06	45618	Acti-Zyme Products Ltd	\$1,358.37
2026-03-06	45619	Bella Vista Inn	\$133.15
2026-03-06	45620	The Brick	\$764.79
2026-03-06	45621	CentralSquare Canada Software	\$2,465.91
2026-03-06	45622	Frontline Outfitters	\$576.90
2026-03-06	45623	Investor's Group Trust Co. #90	\$100.00
2026-03-06	45624	Brett Jackson	\$250.00
2026-03-06	45625	Lanigan Creek-Dellwood Brook W	\$9,230.45
2026-03-06	45626	Patrick McNabb	\$150.00

2026-03-06 45627	Hardath Ramlogan	\$148.09
2026-03-06 45628	Erin Ruel	\$343.86
2026-03-06 45629	SGL Canada	\$222.00
2026-03-06 45630	Spider Heavy Duty Repair	\$653.79
2026-03-06 45631	Weber & Gasper Barristers & So	\$1,192.28
2026-03-06 #2 2026 FIRE	Receiver General of Canada	\$448.11
2026-03-06 EFT06819	Accu-Sharp	\$346.32
2026-03-06 EFT06820	Acklands Grainger	\$470.47
2026-03-06 EFT06821	Allied Infrastructure	\$17,811.34
2026-03-06 EFT06822	Canadian Union of Public Emplo	\$1,657.77
2026-03-06 EFT06823	Canadian Linen & Uniform Servi	\$66.60
2026-03-06 EFT06824	Cleartech Industries Inc.	\$16,968.22
2026-03-06 EFT06825	Coca-Cola Canada Bottling Limi	\$2,986.16
2026-03-06 EFT06826	Dzinehaus Computers Inc	\$1,326.45
2026-03-06 EFT06827	Fastrack Logistics	\$50.40
2026-03-06 EFT06828	Flocor	\$1,797.63
2026-03-06 EFT06829	Graphic Ad	\$83.25
2026-03-06 EFT06830	Grain Bags Canada	\$1,617.83
2026-03-06 EFT06831	Gregg Distributors LP	\$50.24
2026-03-06 EFT06832	HBI Office Plus Inc.	\$63.97
2026-03-06 EFT06833	Hergott Electric Ltd.	\$759.22
2026-03-06 EFT06834	J&D Courier Services Ltd.	\$5,773.75
2026-03-06 EFT06835	Lifesaving Society	\$132.00
2026-03-06 EFT06836	102224028 Sask. LTD	\$0.01
2026-03-06 EFT06837	Robert Muench	\$100.00
2026-03-06 EFT06838	Muenster Powder Coating & Desi	\$0.01
2026-03-06 EFT06839	Municipal Employees Pension Pl	\$30,007.00
2026-03-06 EFT06840	Nelson Granite Limited	\$670.95
2026-03-06 EFT06841	Office Experts	\$66.58
2026-03-06 EFT06842	Old Dutch Foods Ltd.	\$206.38
2026-03-06 EFT06843	Pratts Wholesale Ltd.	\$823.25
2026-03-06 EFT06844	Ricoh Canada Inc.	\$305.26
2026-03-06 EFT06845	Saskatchewan Research Council	\$664.65
2026-03-06 EFT06846	SUMA	\$610.50
2026-03-06 EFT06847	Schenn`s Farm Supply	\$0.01
2026-03-06 EFT06848	Success Office Systems	\$66.30
2026-03-06 EFT06849	Justin Tarrant	\$350.95
2026-03-06 EFT06850	Toshiba Business Solutions	\$48.69
2026-03-06 EFT06851	Van Houtte Coffee Services Inc	\$2,062.72
2026-03-06 EFT06852	Wheelers Wholesale Ltd.	\$1,403.03
2026-03-06 EFT06853	ATS Traffic Saskatchewan	\$1,193.69
2026-03-06 EFT06854	Earthworks Equipment Corp.	\$253.86
2026-03-06 EFT06855	Fastrack Logistics	\$25.20
2026-03-10 45632	Discovery Ford Sales Ltd.	\$60,887.94
2026-03-12 EFT06856	Greater Saskatoon Catholic Sch	\$52,884.25
2026-03-13 45633	Beaudry, Norman	\$250.00
2026-03-13 45634	Brigadier Security Systems (20	\$909.00

2026-03-13 45635	Evolution AV Ltd.	\$2,129.90
2026-03-13 45636	AMANDA HAUBER	\$322.27
2026-03-13 45637	Imaginit Technologies	\$7,314.90
2026-03-13 45638	JJ Stitch Ltd.	\$699.30
2026-03-13 45639	Sharron Labatt	\$2,574.00
2026-03-13 45640	Lorer, Danica	\$480.51
2026-03-13 45641	Susara Osborne	\$70.00
2026-03-13 45642	Michelle Peletier	\$18.00
2026-03-13 45643	Rousson, Deborah	\$498.50
2026-03-13 45644	Marie Saretsky	\$200.00
2026-03-13 45645	Saskatoon Auto Lift Ltd.	\$633.81
2026-03-13 45646	Anne Simmie	\$700.00
2026-03-13 45647	Southland Transportation Ltd	\$5,250.00
2026-03-13 45648	Spider Heavy Duty Repair	\$431.12
2026-03-13 45649	VON DOELLEN KANE	\$42.59
2026-03-13 45650	HERPERGER KELLY	\$224.59
2026-03-13 45651	BEAUDRY NORM	\$105.69
2026-03-13 45652	MARKSTEINER LORRAINE & JACOB	\$150.19
2026-03-13 45653	CHECKOSIS TORRI	\$190.46
2026-03-13 45654	Triod Supply	\$11,548.39
2026-03-13 EFT06857	1st Choice Graphics	\$249.75
2026-03-13 EFT06858	9352155 Canada Inc. Focus Cana	\$0.01
2026-03-13 EFT06859	Access 2000 Elevator & Lift	\$502.44
2026-03-13 EFT06860	Accu-Flo	\$13.32
2026-03-13 EFT06861	Allied Infrastructure	\$14,870.63
2026-03-13 EFT06862	Auto Ethics Enterprises LTD	\$0.01
2026-03-13 EFT06863	Brockman Enterprises Ltd.	\$47,664.75
2026-03-13 EFT06864	Canadian Linen & Uniform Servi	\$501.51
2026-03-13 EFT06865	CJVR	\$294.00
2026-03-13 EFT06866	CKJH	\$294.00
2026-03-13 EFT06867	Cleartech Industries Inc.	\$3,950.93
2026-03-13 EFT06868	Colony Chevrolet GMC Buick Ltd	\$109.63
2026-03-13 EFT06869	Complete Distribution Services	\$715.02
2026-03-13 EFT06870	Discovery Ford Sales Ltd.	\$133.12
2026-03-13 EFT06871	Fastrack Logistics	\$75.60
2026-03-13 EFT06872	Golden West Broadcasting Ltd.	\$3,452.40
2026-03-13 EFT06873	Graphic Ad	\$123.16
2026-03-13 EFT06874	Grain Bags Canada	\$49.87
2026-03-13 EFT06875	HBI Office Plus Inc.	\$321.22
2026-03-13 EFT06876	Hergott Electric Ltd.	\$3,242.41
2026-03-13 EFT06877	Hergott Farm Equipment Ltd.	\$401.56
2026-03-13 EFT06878	Humboldt Home Hardware	\$200.60
2026-03-13 EFT06879	Receiver General for Canada	\$3,295.84
2026-03-13 EFT06880	KMK Sales Ltd.	\$18.87
2026-03-13 EFT06881	Lifesaving Society	\$1,951.87
2026-03-13 EFT06882	Liphook Coupler Systems	\$0.01
2026-03-13 EFT06883	Lo-Cost Propane	\$1,142.82

2026-03-13 EFT06884	Canadian Tire 638 Humboldt	\$1,177.29
2026-03-13 EFT06885	Midland Glass Ltd.	\$41.96
2026-03-13 EFT06886	Millsap Fuel Distributors Ltd.	\$68.82
2026-03-13 EFT06887	Municode Services Ltd.	\$18,027.27
2026-03-13 EFT06888	Nelson Granite Limited	\$1,278.38
2026-03-13 EFT06889	NorthEastNow	\$535.50
2026-03-13 EFT06890	Office Experts	\$907.98
2026-03-13 EFT06891	Pattison Agriculture	\$1,158.65
2026-03-13 EFT06892	Prairie Meats - C357	\$392.71
2026-03-13 EFT06893	Prairie Diesel Inc.	\$561.78
2026-03-13 EFT06894	Pratts Wholesale Ltd.	\$4,717.42
2026-03-13 EFT06895	Purolator Courier Ltd.	\$107.96
2026-03-13 EFT06896	Quill Creek Farms	\$695.00
2026-03-13 EFT06897	Rawlco Radio Ltd.	\$2,142.00
2026-03-13 EFT06898	REACT Waste Management	\$10.00
2026-03-13 EFT06899	Redhead Equipment	\$6,248.36
2026-03-13 EFT06900	SaskPower	\$3,069.09
2026-03-13 EFT06901	Saskatchewan Research Council	\$103.95
2026-03-13 EFT06902	Saskatchewan Health Authority	\$69.00
2026-03-13 EFT06903	Schenn's Farm Supply	\$18.87
2026-03-13 EFT06904	SecurTek	\$123.04
2026-03-13 EFT06905	Strueby Plumbing & Heating	\$3,647.62
2026-03-13 EFT06906	Success Office Systems	\$138.28
2026-03-13 EFT06907	Toshiba Business Solutions	\$788.67
2026-03-13 EFT06908	White Cap Supply Canada	\$0.01
2026-03-13 EFT06909	Your Dollar Store With More	\$32.05
2026-03-19 45655	Apex Compact Tractor Solutions	\$78.70
2026-03-19 45656	Roger & Shelley Gerwing	\$800.00
2026-03-19 45657	Petra Hogemann	\$60.00
2026-03-19 45658	Investor's Group Trust Co. #90	\$100.00
2026-03-19 45659	Danielle Miller	\$80.00
2026-03-19 45660	Olynick Water & Sewer Ltd.	\$688.20
2026-03-19 45661	Quill Plains Museum Network	\$260.00
2026-03-19 45662	Saskatchewan Workers' Compensa	\$96,049.21
2026-03-19 45663	Sask Energy	\$48,330.59
2026-03-19 45664	Seamus Smith	\$164.82
2026-03-19 EFT06910	Brockman Enterprises Ltd.	\$2,572.52
2026-03-19 EFT06911	Canadian Union of Public Emplo	\$1,580.58
2026-03-19 EFT06912	Canadian Linen & Uniform Servi	\$66.60
2026-03-19 EFT06913	Catterall & Wright	\$140,209.85
2026-03-19 EFT06914	Cleartech Industries Inc.	\$47,098.79
2026-03-19 EFT06915	Coca-Cola Canada Bottling Limi	\$3,427.21
2026-03-19 EFT06916	Fastrack Logistics	\$349.02
2026-03-19 EFT06917	Grain Bags Canada	\$62.12
2026-03-19 EFT06918	Hi-Tech Welding, Machining & F	\$29.54
2026-03-19 EFT06919	Municipal Employees Pension Pl	\$30,566.14
2026-03-19 EFT06920	Office Experts	\$3,509.19

2026-03-19 EFT06921	Old Dutch Foods Ltd.	\$209.54
2026-03-19 EFT06922	Prairie Meats - C357	\$1,338.57
2026-03-19 EFT06923	Pratts Wholesale Ltd.	\$1,385.22
2026-03-19 EFT06924	Purolator Courier Ltd.	\$24.01
2026-03-19 EFT06925	REACT Waste Management	\$31,544.63
2026-03-19 EFT06926	SaskWater	\$155,228.52
2026-03-19 EFT06927	SUMA	\$853.06
2026-03-19 EFT06928	Stevenson Industrial Refrigeration	\$360.53
2026-03-19 EFT06929	TMH Flo Solutions	\$1,965.26
2026-03-19 EFT06930	Toshiba Business Solutions	\$42.92
2026-03-19 EFT06931	Van Houtte Coffee Services Inc	\$817.31
2026-03-19 EFT06932	Wheelers Wholesale Ltd.	\$0.01
2026-03-19 EFT06933	Your Dollar Store With More	\$36.36
2026-03-25 45665	Canadian Red Cross Atlantic Zo	\$90.00
2026-03-25 45666	Estate of Norman Duerr	\$32.64
2026-03-25 45667	Olivia Palm	\$361.37
2026-03-25 45668	LITZENBERGER DORIAN & MORIN BR	\$58.89
2026-03-25 45669	MISTY GARDENS-KNEESHAW	\$156.60
2026-03-25 45670	Valon Technologies Inc.	\$630.00
2026-03-25 45671	Weber & Gasper Barristers & So	\$2,451.19
2026-03-25 EFT06934	9352155 Canada Inc. Focus Cana	\$524.48
2026-03-25 EFT06935	Canadian Linen & Uniform Servi	\$334.34
2026-03-25 EFT06936	Discovery Ford Sales Ltd.	\$420.00
2026-03-25 EFT06937	Eecol Electric Corp	\$53.12
2026-03-25 EFT06938	Graphic Ad	\$166.50
2026-03-25 EFT06939	HBI Office Plus Inc.	\$221.93
2026-03-25 EFT06940	Hergott Electric Ltd.	\$1,723.35
2026-03-25 EFT06941	Hi-Tech Welding, Machining & F	\$249.75
2026-03-25 EFT06942	Humboldt Home Hardware	\$2,502.91
2026-03-25 EFT06943	MNP LLP	\$16,650.00
2026-03-25 EFT06944	Millsap Fuel Distributors Ltd.	\$15,015.80
2026-03-25 EFT06945	Office Experts	\$1,356.68
2026-03-25 EFT06946	Pleasureway Sales	\$2,122.32
2026-03-25 EFT06947	REACT Waste Management	\$14.44
2026-03-25 EFT06948	Saskatchewan Health Authority	\$92.00
2026-03-25 EFT06949	Schenn`s Farm Supply	\$147.31
2026-03-25 EFT06950	Strueby Plumbing & Heating	\$474.04
2026-03-25 EFT06951	Swish Maintenance Limited	\$422.69
2026-03-25 EFT06952	TWA - Head Office 00	\$68.74
2026-03-25 EFT06953	Van Houtte Coffee Services Inc	\$462.81
2026-03-25 EFT06954	Wheelers Wholesale Ltd.	\$3,028.64
2026-03-31 EFT06955	Courtenay Schapansky	\$0.01



Statement

Account Name:	BILLING ACCOUNT 178859	Card Number:	xxxx-xxxx-xxxx-8859
Company Name:	CITY OF HUMBOLDT	Account Limit:	\$ 100,000.00
Employee ID:	772890000021008	Available Credit:	\$ 83,163.63
Statement Date (MM/DD/YYYY):	03/15/2026	Currency:	CANADIAN DOLLAR
Payment Due Date (MM/DD/YYYY):	04/11/2026		

Statement Summary:

Report any items which do not agree with your records within 30 days of the statement date.

Previous Balance:	\$ 16,977.96
Payments:	\$ -16,977.96
Adjustments:	\$ 0.00
Net Purchases:	\$ 16,836.37
Cash Advance:	\$ 0.00
Fees:	\$ 0.00
Other Charges:	\$ 0.00
New Account Balance:	\$ 16,836.37

Transaction Summary:

Trans Date	Posting Date Trans ID	Description	Pre-Tax Amount Auth #	Total Tax	Trans Amount
Card Number xxxx-xxxx-xxxx-8859 BILLING ACCOUNT 178859					
03/04	03/04 639387447	AUTOMATIC PYMT RECEIVED	\$ -16,977.96	\$ 0.00	\$ -16,977.96

TOTAL CREDITS	xxxx-xxxx-xxxx-8859	\$ -16,977.96
TOTAL DEBITS	xxxx-xxxx-xxxx-8859	\$ 0.00

Card Number xxxx-xxxx-xxxx-2545 BERGQUIST, PETER					
02/14	02/16 636808401	TELUS MOBILITY PREAUTH EDMONTON AB	\$ 77.17 053607	\$ 8.49 (e)	\$ 85.66
02/28	03/02 639003675	APPLE.COM/BILL TORONTO ON	\$ 1.29 006672	\$ 0.14 (e)	\$ 1.43
03/03	03/03 639354723	AMZN MKTP CA B93N91200 TORONTO ON	\$ 39.84 026394	\$ 4.38	\$ 44.22
03/03	03/04 639417952	AMZN MKTP CA BE0AA7AA1 TORONTO ON	\$ 48.61 083595	\$ 5.35 (e)	\$ 53.96

TOTAL CREDITS	xxxx-xxxx-xxxx-2545	\$ 0.00
TOTAL DEBITS	xxxx-xxxx-xxxx-2545	\$ 185.27

Card Number xxxx-xxxx-xxxx-0134 DAY, JOE					
02/21	02/23 637727704	CIVICINFO BC VICTORIA BC	\$ 520.31 044153	\$ 62.44 (e)	\$ 582.75

TOTAL CREDITS xxxx-xxxx-xxxx-0134

\$ 0.00

TOTAL DEBITS xxxx-xxxx-xxxx-0134

\$ 582.75

Card Number xxxx-xxxx-xxxx-5955 DEPT, CITY HALL

02/13	02/16 636808324	CANADIAN TIRE #638 HUMBOLDT SK	\$ 38.98 073231	\$ 4.29 (e)	\$ 43.27
02/15	02/16 636808325	AMAZON.CA IT5OM1O53 TORONTO ON	\$ 52.62 043267	\$ 5.79	\$ 58.41
02/15	02/16 636808323	BAMBOOHRLLC DRAPER UT	\$ 2,544.59 028108	\$ 279.90 (e)	\$ 2,824.49
02/18	02/19 637175133	ADOBE SAN JOSE CA	\$ 28.85 083536	\$ 0.00	\$ 28.85
02/25	02/25 638346057	AMZN MKTP CA 6239C4X63 TORONTO ON	\$ 63.42 016648	\$ 3.78	\$ 67.20
02/25	02/26 638480342	AMZN MKTP CA B91JP10G1 TORONTO ON	\$ 33.98 023074	\$ 3.74	\$ 37.72
02/25	02/27 638628864	SGI-MY SGI REGINA SK	\$ 1,212.00 090709	\$ 133.32 (e)	\$ 1,345.32
02/26	02/27 638628865	DOLLARAMA #1197 HUMBOLDT SK	\$ 19.50 083348	\$ 2.15 (e)	\$ 21.65
02/27	03/02 639003673	ADOBE SAN JOSE CA	\$ 32.99 025559	\$ 3.63 (e)	\$ 36.62
03/01	03/02 639003674	AMZN MKTP CA B99R89YK1 TORONTO ON	\$ 39.98 070917	\$ 4.40	\$ 44.38
03/05	03/06 639919992	AMZN MKTP CA BE5SY36O1 TORONTO ON	\$ 28.51 052814	\$ 3.14	\$ 31.65
03/06	03/06 639919993	AMZN MKTP CA BE3W66AH0 TORONTO ON	\$ 169.95 099629	\$ 18.69	\$ 188.64
03/06	03/09 640211691	AMZN MKTP CA BP9494BD2 TORONTO ON	\$ 68.99 054408	\$ 7.59	\$ 76.58
03/08	03/09 640211692	2PITNEYBOWESCA MISSISSAUGA ON	\$ 298.05 020307	\$ 32.79	\$ 330.84
03/09	03/10 640493221	REACH MEDIA NETWORK EDEN PRARIE MN US DOLLAR 1,095.44@1.405581318	\$ 1,539.73 088628	\$ 0.00	\$ 1,539.73
03/11	03/11 640734029	ADOBE SAN JOSE CA	\$ 28.85 061003	\$ 0.00	\$ 28.85
03/11	03/12 640875641	KNIGHT ARCHER INSURANC HUMBOLDT SK	\$ 1,633.12 008761	\$ 179.64 (e)	\$ 1,812.76
03/11	03/12 640875642	MUNICIPAL FINANCE OFFI TORONTO ON	\$ 280.00 012923	\$ 36.40 (e)	\$ 316.40
03/12	03/13 641088036	SEDA INC. SASKATOON SK	\$ 113.51 036878	\$ 12.49 (e)	\$ 126.00

TOTAL CREDITS xxxx-xxxx-xxxx-5955

\$ 0.00

TOTAL DEBITS xxxx-xxxx-xxxx-5955

\$ 8,959.36

Card Number xxxx-xxxx-xxxx-2594 KWASNICA, MIKE

02/14	02/16 636808402	NFPA NATL FIRE PROTECT QUINCY MA US DOLLAR 129.99@1.398107546	\$ 181.74 065599	\$ 0.00	\$ 181.74
03/03	03/04 639417953	SQ SASKATCHEWAN BUILD REGINA SK	\$ 315.32 075012	\$ 34.68 (e)	\$ 350.00

03/04	03/05 639703738	SK. ASSOC. FIRE CHIEFS WARMAN SK	\$ 283.78 003080	\$ 31.22 (e)	\$ 315.00
03/11	03/13 641088112	CANADIAN TIRE #638 HUMBOLDT SK	\$ 20.31 071197	\$ 2.23 (e)	\$ 22.54

TOTAL CREDITS xxxx-xxxx-xxxx-2594 **\$ 0.00**
TOTAL DEBITS xxxx-xxxx-xxxx-2594 **\$ 869.28**

Card Number xxxx-xxxx-xxxx-2077 MCLEOD, CHRIS

02/23	02/26 638480341	SOBEYS HUMBOLDT #5395 HUMBOLDT SK	\$ 93.37 085173	\$ 10.27 (e)	\$ 103.64
02/24	02/25 638346055	DOLLARAMA #1197 HUMBOLDT SK	\$ 10.50 043828	\$ 1.16 (e)	\$ 11.66
02/24	02/26 638480265	CANADIAN TIRE #638 HUMBOLDT SK	\$ 57.34 077819	\$ 6.31 (e)	\$ 63.65
02/27	03/02 639003596	DOMINOS PIZZA #39098 HUMBOLDT SK	\$ 49.03 015694	\$ 5.39 (e)	\$ 54.42

TOTAL CREDITS xxxx-xxxx-xxxx-2077 **\$ 0.00**
TOTAL DEBITS xxxx-xxxx-xxxx-2077 **\$ 233.37**

Card Number xxxx-xxxx-xxxx-7730 MUSEUM, HUMBOLDT

02/13	02/16 636808404	PHARMASAVE 429 HUMBOLDT SK	\$ 25.98 078507	\$ 2.86 (e)	\$ 28.84
02/16	02/16 636808403	INTUIT MAILCHIMP EDMONTON AB	\$ 36.33 013286	\$ 4.00 (e)	\$ 40.33
02/17	02/18 637007915	GDP PASTPERFECT EXTON PA US DOLLAR 540.00@1.403722222	\$ 758.01 017091	\$ 0.00	\$ 758.01
02/23	02/24 638154676	FACEBK A55WCFZDG2 WILMINGTON DE	\$ 9.46 005249	\$ 1.04 (e)	\$ 10.50
02/24	02/25 638346058	SQ OFFICE OF THE TREA CORMAN PARK SK	\$ 28.69 067696	\$ 3.16 (e)	\$ 31.85
02/24	02/25 638346134	CPC / SCP 543683 HUMBOLDT SK	\$ 23.64 029243	\$ 2.60 (e)	\$ 26.24
02/24	02/26 638480344	CANADIAN TIRE #638 HUMBOLDT SK	\$ 88.82 091465	\$ 9.77 (e)	\$ 98.59
02/25	02/26 638480345	DANISH OVEN HUMBOLDT SK	\$ 35.14 041693	\$ 3.86 (e)	\$ 39.00
02/26	02/26 638480343	FACEBK SJSYMGDDG2 WILMINGTON DE	\$ 9.46 047867	\$ 1.04 (e)	\$ 10.50
03/05	03/06 639919994	HUMBOLDT CO-OP ASSN. # HUMBOLDT SK	\$ 11.69 020257	\$ 1.29 (e)	\$ 12.98
03/06	03/09 640211769	UCALGARY DIGITAL COLLE CALGARY AB	\$ 19.05 069320	\$ 0.95 (e)	\$ 20.00
03/07	03/09 640211768	FACEBK DPN2FGZDG2 WILMINGTON DE	\$ 9.46 068000	\$ 1.04 (e)	\$ 10.50
03/08	03/09 640211770	JOHNNYS BISTRO HUMBOLDT SK	\$ 54.05 031511	\$ 5.95 (e)	\$ 60.00
03/10	03/11 640734030	FACEBK YZZRNFHDG2 6505434800 CA	\$ 10.50 063750	\$ 0.00	\$ 10.50

03/10	03/13 641088113	SOBEYS HUMBOLDT #5395 HUMBOLDT SK	\$ 24.80 054789	\$ 2.73 (e)	
03/11	03/12 640875643	FACEBK TUF9RGZDG2 WILMINGTON DE	\$ 2.82 029474	\$ 0.31 (e)	\$ 3.13
03/11	03/13 641088114	PAYPAL STANLEYSSIG 4029357733 ON	\$ 56.97 043598	\$ 6.27	\$ 63.24

TOTAL CREDITS xxxx-xxxx-xxxx-7730 **\$ 0.00**
TOTAL DEBITS xxxx-xxxx-xxxx-7730 **\$ 1,251.74**

Card Number xxxx-xxxx-xxxx-1180 RIES, AVROM

02/13	02/16 636808245	AMZN MKTP CA CP60R3193 TORONTO ON	\$ 38.17 037929	\$ 4.20	\$ 42.37
02/15	02/16 636808321	AMZN MKTP CA 640UE5JD3 TORONTO ON	\$ 38.17 095478	\$ 4.20	\$ 42.37
02/17	02/19 637175132	CANADIAN TIRE #638 HUMBOLDT SK	\$ 75.99 026274	\$ 8.36 (e)	\$ 84.35
02/22	02/23 637727626	AMZN MKTP CA TORONTO ON	\$ -228.84	\$ -25.17 (e)	\$ -254.01
02/23	02/24 638154604	AMZN MKTP CA TORONTO ON	\$ -2.56	\$ -0.28 (e)	\$ -2.84
02/28	03/02 639003595	AMZN MKTP CA TORONTO ON	\$ -94.99 000000	\$ -10.45	\$ -105.44
03/02	03/03 639354651	AMZN MKTP CA BE93W9NL1 TORONTO ON	\$ 94.99 035897	\$ 10.45	\$ 105.44

TOTAL CREDITS xxxx-xxxx-xxxx-1180 **\$ -362.29**
TOTAL DEBITS xxxx-xxxx-xxxx-1180 **\$ 274.53**

Card Number xxxx-xxxx-xxxx-9684 ULRIKSEN, MICHAEL

02/12	02/16 636808322	BEST BUY # 902 CALGARY AB	\$ 363.01 059691	\$ 18.15 (e)	\$ 381.16
02/16	02/17 636949543	LANDSCAPE MANAGEMENT N MARKHAM ON	\$ 107.67 001586	\$ 0.00	\$ 107.67
02/20	02/23 637727703	AMAZON DG8EJ3QP3 VANCOUVER BC	\$ 39.33 001731	\$ 0.00	\$ 39.33
02/20	02/23 637727627	SPOTIFY P3F8ABB3F0 STOCKHOLM	\$ 12.69 094654	\$ 1.40 (e)	\$ 14.09
03/02	03/03 639354721	AMAZON BE2EZ5JL1 VANCOUVER BC	\$ 155.39 097173	\$ 0.00	\$ 155.39
03/02	03/03 639354722	OPENAI CHATGPT SUBSCR SAN FRANCISCO CA US DOLLAR 21.20@1.406132075	\$ 29.81 021468	\$ 0.00	\$ 29.81
03/03	03/04 639417951	AMAZON.CA BE62N5E71 VANCOUVER BC	\$ 28.99 020121	\$ 0.00	\$ 28.99
03/03	03/04 639417883	AMAZON BP6E19LH2 VANCOUVER BC	\$ 41.64 009391	\$ 0.00	\$ 41.64
03/05	03/06 639919990	OFFICE EXPERTS OFFICE HUMBOLDT SK	\$ 17.06 046178	\$ 1.88 (e)	\$ 18.94
03/06	03/09 640211688	AMAZON BE7R18KU1 VANCOUVER BC	\$ 12.20 079234	\$ 0.00	\$ 12.20
03/06	03/09 640211689	AMAZON BE6JU5K11 VANCOUVER BC	\$ 36.43 035249	\$ 0.00	\$ 36.43

03/06	03/09 640211690	AMAZON BP9IQ2QX2 VANCOUVER BC	\$ 127.93 081774	\$ 0.00	\$ 127.93
03/10	03/11 640733953	AMAZON BE68N5RH0 VANCOUVER BC	\$ 9.54 085226	\$ 0.00	\$ 9.54
03/10	03/11 640734026	WHEN I WORK, INC. MINNEAPOLIS MN US DOLLAR 1,436.40@1.395022277	\$ 2,003.81 001768	\$ 0.00	\$ 2,003.81
03/12	03/13 641087956	TSASK REGINA SK	\$ 202.70 016586	\$ 22.30 (e)	\$ 225.00
03/13	03/13 641088033	ULINE MILTON ON	\$ 402.89 078446	\$ 44.32	\$ 447.21
03/13	03/13 641088032	ULINE MILTON ON	\$ 57.90 078446	\$ 6.37	\$ 64.27

TOTAL CREDITS xxxx-xxxx-xxxx-9684 **\$ 0.00**
TOTAL DEBITS xxxx-xxxx-xxxx-9684 **\$ 3,743.41**

Card Number xxxx-xxxx-xxxx-1679 WYTRYKUSZ, CHELSEA

02/23	02/24 638154675	SILVERWARE SILVERWARE TORONTO ON	\$ 334.63 042729	\$ 43.50 (e)	\$ 378.13
02/24	02/25 638346056	TERRYS NO FRILLS 3608 HUMBOLDT SK	\$ 35.98 024648	\$ 3.96 (e)	\$ 39.94
02/26	02/27 638628863	DOLLARAMA #1197 HUMBOLDT SK	\$ 46.35 011688	\$ 5.10 (e)	\$ 51.45
02/27	03/02 639003597	SOBEYS HUMBOLDT #5395 HUMBOLDT SK	\$ 11.33 042659	\$ 1.25 (e)	\$ 12.58
03/04	03/05 639703736	DOLLARAMA #1197 HUMBOLDT SK	\$ 177.12 090532	\$ 19.48 (e)	\$ 196.60
03/04	03/05 639703737	TERRYS NO FRILLS 3608 HUMBOLDT SK	\$ 28.74 038904	\$ 3.16 (e)	\$ 31.90
03/05	03/06 639919991	TERRYS NO FRILLS 3608 HUMBOLDT SK	\$ 48.59 034170	\$ 5.35 (e)	\$ 53.94
03/10	03/11 640734027	DOLLARAMA #1197 HUMBOLDT SK	\$ 195.74 073026	\$ 21.53 (e)	\$ 217.27
03/10	03/11 640734028	TERRYS NO FRILLS 3608 HUMBOLDT SK	\$ 61.50 024955	\$ 6.77 (e)	\$ 68.27
03/11	03/12 640875565	TERRYS NO FRILLS 3608 HUMBOLDT SK	\$ 15.46 003863	\$ 1.70 (e)	\$ 17.16
03/12	03/13 641088034	DOLLARAMA #1197 HUMBOLDT SK	\$ 11.87 041244	\$ 1.31 (e)	\$ 13.18
03/12	03/13 641088035	TERRYS NO FRILLS 3608 HUMBOLDT SK	\$ 16.69 007722	\$ 1.84 (e)	\$ 18.53

TOTAL CREDITS xxxx-xxxx-xxxx-1679 **\$ 0.00**
TOTAL DEBITS xxxx-xxxx-xxxx-1679 **\$ 1,098.95**



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You may send your payment via overnight mail to:	BMO Symcor Inc (Remittance services) 650 Bridge Street Montreal, Quebec H3K 3K9	Diners Club Symcor Inc (Remittance services) 650 Bridge Street Montreal, Quebec H3K 3K9
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CITY OF HUMBOLDT REPORT

TITLE: Cultural Services Report
PREPARED BY: Jennifer Fitzpatrick, Director of Cultural Services
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: City Council Executive Committee
DATE: April 6, 2026

RECOMMENDATION

That this report be accepted for information and filed.

CURRENT SITUATION

1. Museum

- Exhibits – The *From the Vaults* exhibit opened on March 31 and features items from our collection in four themes: vintage tech, locally cool, curiosities, and mystery items. This is a great exhibit of some of the unique items in the collection.
- To acknowledge the 150th anniversary of the signing of Treaty 6, a *History of Treaty 6* exhibit was developed by our staff to provide an overview of the context around signing this historic agreement. It was developed through research from several sources, including *No Surrender: The Land Remains Indigenous* by Sheldon Krasowski, *Bounty and Benevolence: A History of Saskatchewan Treaties* by Arthur Ray, Jim Miller, and Frank Tough, *Buffalo Days and Nights* by Peter Erasmus, *The Treaties of Canada with The Indians of Manitoba and the North-West Territories* by Alexander Morris, and *Treaty Elders of Saskatchewan* by Harold Cardinal and Walter Hildebrant, among several other research papers and periodicals. It includes a copy of the original treaty. Thanks to Gabriel Lamarche, Repatriation and Community Liaison at the Museums Association of Saskatchewan for working with us on this exhibit.
- The *Pow Wow is for Everyone* exhibit is based around a conversation with Patrick McNabb and will be installed at the beginning of April. Patrick has loaned us part of his regalia for the exhibit, which is designed to encourage people to explore and celebrate First Nations culture.
- Programs - Marie Saretsky hosted a community conversation about *The Art of Pickling* and *Jam Making* that attracted a lot of new, young people to the museum.
- We partnered with the Humboldt Downtown BID on their Easter Egg Hunt on March 23, and welcomed families to discover the exhibits and enjoy crafts before heading out on the hunt.
- Trivia Night – Research is underway for the third annual trivia night on April 17.
- Easter Break Programming – We are preparing fun, free family activities for the spring break in April. Thanks to the Friends of the Museum & Gallery for sponsoring these activities.
- Collection - There were 25 items catalogued this month. Thanks to our volunteers who are working on several projects, including sorting through recent large donation, cataloguing, obituary database, and city minute books. Dianne Engele was interviewed about the Centennial Quilt project she spearheaded in 2004. There were four research

requests focused on Humboldt Lake, Humboldt Journal newspaper articles, 1976 HCI graduation and family history. Please see the note about the impact of our support of individuals who are doing family research at the end of this report.

- Maintenance – The asbestos abatement in the last room of the basement occurred this month. The final step is to remove the pipes in two rooms, and transport all the debris. Our staff will then need to spend time moving artifacts back to their proper location, as many items had to be relocated for this work.
- Maintenance staff removed the flaking paint and plaster on the south side of the wall on the third floor where the roof has been leaking. They will repair and paint the wall once the roof repairs are completed this summer.
- Thanks to the review of systems and the advice of Mike Pulice, we have upgraded the desktop hard drive for our main computer and the backup storage units.

2. Gallery

- Exhibits – *Common Ground* by Cindy Hoppe and Diane LaRouche Ellard opened on the main floor of the Gallery on March 3. These two artists, Cindy working in fibre, and Diane working in mixed media and encaustic, explore the Saskatchewan landscape, and have created “sister” works that compliment one another. The opening reception and artist demo with the artists was held on March 14 with a very engaging talk by the artists.
- The St. Peter’s College Fine Arts Department had their annual art exhibit on the second floor from March 3-28. It was organized by Jacob Semko and included 27 pieces from 7 students. We hosted an opening reception on March 5.
- The exhibit of Student Art from the Humboldt Collegiate Institute, organized by Brittany Petit will be on display from April 7-25, with an open house on April 16 at 6:30 pm.
- Exhibit Submissions – The Art Curatorial Committee met this month to review two submissions for exhibitions. They approved both proposals which have been scheduled for March and April of 2029. They also held another meeting on March 30 to begin the development of the three-year objectives and parameters for the permanent art collection.
- Programs – We partnered with Prairie Central to host a Zoom watch party for a talk from Malvina Rapko and Zane Arnott called *From Awareness to Action: Moving Beyond Tokenism in Cultural Engagement* on March 18 which prompted reflection on how we interact with our community. All programming staff attended this session so that these lessons can be incorporated into our work.
- The first event in our 4th annual local writers series was a *Story Seeds* workshop led by storyteller Danica Lorser on March 23. The workshop was well received by participants, and attracted new people who have now signed up for our monthly e-newsletter.
- The second installment of the series was a *Story Slam* on March 25. Participants were given a word, an emoji, and a photograph from which they had to write a story in 45 minutes before presenting it to one another.
- The third and final part of this series is a *Writers Night* planned for April 22, where local writers share small samples of their current work.
- A beginner-level *Make Your Own Pysanka* workshop was held on March 28 with Karen Pidskalny, a professional pysanka artist from Meacham.



- In partnership with the Humboldt Area Arts Council, we presented Lee Siegel on March 10 sponsored by Weber Gasper Law Offices and the Friends of the Museum & Gallery.
- We are partnering with the Humboldt Area Arts Council and the University of Saskatchewan to present *Discovering the Amatis*, featuring the Frontier String Quartet playing the Amatis instruments on April 24 at 7:30 pm. Thanks to the sponsorship of Schuler Lefebvre Funeral Chapel and the Friends of the Museum & Gallery.
- Maintenance - We are working with Mike Pulice on solving the connectivity and speed issues at the gallery.

3. Water Tower

- The committee met this month to review the 2025 financial statement. The committee discussed the potential provincial designation, 2026 rates, fundraising ideas, events for the summer season, as well as the development of the park area beside the tower. Staff continue to check the tower on a weekly basis.

4. Original Humboldt

- The committee met this month to review their 2025 financial statement. They are recommending to the board the addition of two new members. The committee reviewed the short term plans for this summer, and the longer term plans for the development of the storyline at the site.

5. Public Art

- The committee met this month to review their 2025 financial statement. They also spent some time brainstorming about ideas for future projects, as well as some shorter, temporary projects that could be considered.

6. Administration

- Management - Grants – We were awarded an additional \$1,250 from the National Trust for Canada for the 2025 summer student funding, which brought our total summer student funding from three sources to \$27,662.
- One of our 2026 applications for funding for student positions has been approved. The Canadian Museums Association has approved two student positions with an initial offer of \$12,500. We are still awaiting results on two other applications.
- HR – Annual performance appraisals were completed this month, with goals set for 2026.
- Summer students - Recruitment and interviews for summer students took place this month. We welcome back Zaynah Pascual, as well as Karlee Frank, Kierra Richels, and Marie Millette.
- I attended a *Security in Museums* webinar this month, as well as further training through the Thriving Non-Profits organization. Rachel attended an online workshop entitled *Paths Home: Stories and Lessons from Repatriation Work* through the Carlton Trail College, Prairie Central District for Sport, Culture and Recreation and the Museums Association of Saskatchewan. Rachel was part of the provincial jury to adjudicate Steam 1 SaskCulture grants for the Museum Grant Program.



- Volunteers -Thanks to our volunteers who contributed 170 hours of their time this month.
- Surveillance Camera System – The third quote for a system arrived at the end of this month and I will be reviewing the proposals with the Facility Maintenance Manager.
- Marketing – We coordinated the development of a new promotional brochure for the Quill Plains Museums Network. Seventeen museums in the region came together to fund this project. It is a great collaborative effort, and the brochures will be distributed to each museum at the network meeting in mid-April.
- I am working with the Communications Manager on the development of a video focused on our community’s heritage and preservation efforts.
- Engagement – To the end of the month, our programs and services have had engagement levels of approximately 2,182 compared to 2,069 last year.

Upcoming Events and Programs

April 13, 10 am	Gallery	Quill Plains Museums Network meeting
April 16, 6:30 pm	Gallery	HCI student exhibit open house
April 17, 7:00 pm	Museum	Trivia Night
April 22, 7:00 pm	Gallery	Writers Night
April 24, 7:30 pm	Gallery	<i>Discover the Amatis</i> concert
April 25, 10 am	Museum	Textile dying class with Cindy Hoppe

COMMUNICATION AND ENGAGEMENT

No external communications or engagement required.

ATTACHMENTS

None

FINANCIAL IMPLICATIONS

There is no anticipated financial impact of the recommended action.

CONCLUSION

These programs are developed to further the goals of the Department’s strategic plan.

Welcoming and Connected

Catherine, our Cultural Programmer shared this about a recent encounter.

I was working in my office with the door open and Patrick’s bustle (part of his regalia for the exhibit) was visible through the open door. A visitor asked who had made and I went to chat with her. She and her family were in Humboldt visiting from Fishing Lake and her son was getting into Pow Wow dancing. He was going to wear the regalia that belonged to his cousin who had passed away. We had a great conversation, and I invited them to come back and see the exhibit. The work that we’ve done on reconciliation and educating ourselves to be more authentic cultural workers led to that conversation and hopefully that family feeling that they are represented in a meaningful way in the Museum space.



Creative and Connected

We are so thankful to have Edward Novecosky (one of the four committee members who developed Original Humboldt) continue to volunteer for us, after his move to Saskatoon many years ago. Ed helps our staff assist people with ancestry searches. This is their response to our work.

"Hi Lindsey and Ed,

I just wanted to take a moment to sincerely thank you both for the time, care, and effort you put into researching my great-grandfather, Frederick (name omitted).

Ed — I truly can't thank you enough for the depth of work you put into this. You didn't just provide information... you helped piece together a story, and I found myself reading through it more than once, taking it all in. It means more to me than I can properly express.

Lindsey — thank you as well for coordinating everything and connecting me with this. It really speaks to the heart of what the Humboldt Museum does, and I'm so grateful.

For me, this isn't just names and dates — it's my family, and you've both helped bring parts of that story back to life in a way I didn't expect. My father never knew his grandfather, or even his name, until I found it on my grandparents' marriage certificate at the Alberta Archives. From what I understand, his grandmother had destroyed everything and no one was allowed to speak about him, so this search has been especially meaningful.

I live in Spruce Grove, Alberta, and I'm currently waiting on land title information to come through, so this has given me a much clearer direction for where to look next.

If I do uncover any additional information as I continue this search, I would be more than happy to share it with you if it would be of interest.

Please know how much I appreciate the time and care you both put into this.

*Warm regards,
Corinna"*



CITY OF HUMBOLDT REPORT

TITLE: Marketing & Development Manager -Executive committee report

PREPARED BY: Jarrett Delbridge, Marketing and Development Manager

REVIEWED BY: Joe Day, City Manager

PREPARED FOR: Executive Committee

DATE: April 6, 2026

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

This report summarizes the most significant projects that have been currently underway since the executive committee was held on March 9, 2026.

CURRENT SITUATION

Development

- Servicing agreement negotiations with Bluestone Developments are near completion and we anticipate the agreement will be presented to Council in a forthcoming report.
- Administration has initiated geotechnical studies and a Phase I Environmental Site Assessment (ESA I) for the East Caleb site and is awaiting results.
- Work is underway to establish the necessary parameters for the servicing agreement for Phase Two of the Westwood Developments project.
- Staff is collaborating with the tax assessor to develop an incentive program for land developers.
- Street naming for the Westwood Developments is in progress, alongside a review of relevant bylaws with the Director of Leisure Services.
- Ongoing communication continues with local developers to advance both residential and commercial development within the community.
- Building and development permits have been issued for the Harvest Asset Management project, with site preparation currently underway for Humboldt’s newest rental development.
- A comprehensive review of development-related bylaws is ongoing.
- Negotiation a land purchase with landowners in the south side to offer more multi family sites to be presented to council at a later meeting.



Economic Development

- Facilitating and strengthening relationships between multifamily builders and land developers.
- The *Business View* article, developed in collaboration with the Communications Manager, has reached the launch stage.
- Attended the Saskatoon Home Show to build relationships with developers, home builders, building materials suppliers, and prospective commercial tenants.
- Developing targeted marketing strategies to advance economic development initiatives and support the attraction of new residents.

OPTIONS

1. Approve the recommendation to adopt the report as attached.
2. Approve the recommendation to adopt a report with amendments.

ATTACHMENTS

N/A

COMMUNICATION AND ENGAGEMENT

The manager has been communicating with local developers in the area to help keep projects moving forward and to our standards.

FINANCIAL IMPLICATION

There are no financial implications associated with this process at this time,

CONCLUSION

That this report be accepted for information and filed.

CITY OF HUMBOLDT REPORT

TITLE: CLS Director's Report

PREPARED BY: Michael Ulriksen, Director of Community and Leisure Services

REVIEWED BY: Joe Day, City Manager

PREPARED FOR: Executive Committee

DATE: April 6, 2026

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

This report is a high-level summary of the Community and Leisure Services activities since the last department update and is intended to provide Executive Committee with highlights from the day-day operations of the department.

CURRENT SITUATION

General Updates

- 1. Rec-Create Humboldt Steering Committee** – Administration continues to support the Rec-Create Humboldt Steering Committee as it transitions from needs identification into conceptual facility planning. Discussions are now focused on exploring multi-use facility layouts that could address the identified gaps in ice, court sport, and performing arts spaces, including opportunities for shared and flexible-use designs.
- 2. Job Classification and Staff Model Review** – Administration has initiated the Job Classification and Staff Model Review process, beginning with a virtual meeting to explore CUPE's Job Evaluation Program and determine its suitability for this work. A joint working committee will be established within one month of the agreement being signed, in accordance with the terms of the collective agreement. While the process must be completed by December 31, 2027, Administration's goal is to complete the review well in advance of that deadline.
- 3. Elgar Petersen Arena Structural Review** – An initial site visit was completed on March 24, confirming that the EPA is in excellent structural condition. Given the age of the facility and its location on a former slough, the consultants noted that the condition exceeded

expectations. Minor settlement was observed at the rear of the arena, consistent with previously identified cracking and within anticipated ranges.

4. **Dutch Elm Disease Survey** – Administration has moved to conducting annual Dutch Elm Disease surveys over the next several years to enhance monitoring and early detection efforts. The nearby communities of Melfort and Watrous are reporting significant outbreaks, while Humboldt has only identified isolated cases to date. With increased firewood being brought into the community raising the risk of spread, this proactive approach is intended to help prevent further impacts locally.
5. **Elm Tree Pruning** – Administration has made the decision to delay elm tree pruning until the fall due to the significant snowpack still present in the community. The annual elm pruning ban is in effect from April 1 to August 31, restricting pruning activities during the high-risk period for Dutch Elm Disease transmission. Sufficient budget will be maintained to complete the required pruning work in the fall.
6. **Combined Heat and Power Unit** – Following unsuccessful efforts in recent years to sell the Combined Heat and Power unit, Administration has begun the process of dismantling and removing the equipment over the coming months. Opportunities are being pursued to recover value through the sale of select electrical components and metal scrapping. This approach will allow the City to reclaim valuable storage space while realizing a minimal revenue from the disposal of the unit.
7. **Ice Resurfacers Sale** – Administration is entering into an agreement with Naicam to purchase our existing ice resurfacers, once our new purchase arrives in June. They reached out to us to inquire about purchasing the unit, given that they also require a side dump snow tank for their operations. Administration explored alternative options for disposing of the unit and ultimately determined that this was the most suitable option.
8. **Curling Rink Ice** – The curling rink ice plant was shut down on March 15, allowing the space to be transitioned for spring use, including the installation of batting cages and sport court surfacing. The facility is expected to see strong utilization in the coming weeks, particularly as snow conditions are expected to delay access to outdoor ball diamonds. The space will also support upcoming events, including the On Stage Dance festival.
9. **Asbestos Abatement** – Building Maintenance staff completed the asbestos abatement in the Museum, concluding the removal of all asbestos containing materials and isolating the only remaining asbestos materials (old boilers) which could not be removed so they were

abandoned in place. Staff still need to remove cleaned sections of piping and get an assessment report completed to confirm the abatement of the identified asbestos materials.

10. Uniplex Stadium Liquor Licenses – Administration has completed a review of the Uniplex stadium liquor licenses currently held for the Arena and Curling Rink and determined that their use has been limited primarily to Humboldt Broncos and Curling Club operations. The review identified that these user groups can obtain their own permits at a significantly lower annual cost while also assuming their own liability. As a result, Administration will proceed with cancelling both stadium liquor licenses prior to the end of April.

11. Aquatic Centre Flooring Warranty Repair – The Aquatic Centre was temporarily closed at noon on April 2 and is scheduled to reopen on April 4 to allow for minor warranty repairs to the flooring installed last year. A small number of areas experiencing lifting have been identified, with repairs requiring a 24-hour curing period. Aside from these isolated issues, overall feedback on the flooring has been overwhelmingly positive over the past year.

12. Passing of Darrell Lessmeister – Administration extends its deepest condolences on the passing of Darrell Lessmeister, who served the City for eleven years as Director of Community and Leisure Services. During his tenure, Darrell led numerous initiatives that enhanced recreation opportunities in the community and was a strong advocate for the parks and recreation sector. He will be remembered for his passionate leadership, his impact on the community, and his unmistakable laugh, and we join his family in mourning his loss.

Upcoming Events

1. On-Stage Dance Festival – April 8 to 12
2. Farmer Appreciation – April 16
3. Mark of Excellence – April 24
4. SPRA Symposium – April 25 to 30
5. A-List Dance Recital – May 1 to 3
6. Safe Communities Party Program – May 5 to 7
7. Impact Dance Academy Recital – May 22 to 24

OPTIONS

1. Approve the recommendation to accept for information and file.
2. Provide alternative directions or recommendations pertaining to this report.

ATTACHMENTS

None



COMMUNICATION AND ENGAGEMENT

No external communication or engagement required.

FINANCIAL IMPLICATION

There is no anticipated financial impact of the recommended action.

CONCLUSION

This report highlights key activities and updates from the past month and is not intended to be an exhaustive summary of all departmental work. Council is encouraged to contact the Leisure Services Department for additional information or clarification on any items not included.



CITY OF HUMBOLDT REPORT

TITLE: Public Works Director Report for April 2026
PREPARED BY: Peter Bergquist, P.Tech.; Public Works and Utilities Director
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: Executive Committee
DATE: April 6, 2026

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

The Public Works Department is responsible for the operation, maintenance, and engineering support of the City's water, wastewater, stormwater, roads, traffic signals, signage, line painting, and airport infrastructure.

CURRENT SITUATION

- **Transportation Operations:**
 - Additional snowfall occurred in March, requiring crews to plow, pile, and haul snow as necessary.
 - Snow continues to linger in the Humboldt area, as temperatures have not been consistently conducive to melting. Crews conducted sanding on high-traffic roadways and addressed rutting in residential areas.
 - Crews have been clearing drainage channels and thawing catch basins to support spring melt.
 - Alley snow clearing has encountered challenges due to overhanging branches. In some cases, branches have broken during operations. Staff continue to prioritize minimizing damage to equipment (e.g., windshields, mirrors, lights). Discussions are ongoing regarding expectations for property owners to proactively maintain overgrowth. Existing policy may require review and circulation to property owners in the near future.
 - Pothole patching will take place throughout April and May as spring thaw conditions and traffic contribute to asphalt failures on aging roadways.

- The new tractor has arrived, and staff are currently preparing it for operational use.
- Concrete and asphalt crushing activities have been completed.
- Crews will be reviewing the Snow and Ice Control Policy to identify opportunities for improvement and lessons learned throughout the year.
- Crews have been clearing lots for testing purposes and installing signage for Land Development activities.
- **Water & Sewer Infrastructure:**
 - Significant on-site training occurred to ensure staff have a strong understanding of the operational and maintenance requirements for the new Wastewater Treatment Facility (WWTF).
 - The Public Works Department is assuming responsibility for the daily operations of the new WWTF. This represents a significant milestone for the department. Final adjustments and closeout activities will continue through the summer and fall of 2026 to ensure the facility meets all operational and environmental standards.
 - Lift Stations 1 and 4 are expected to be fully transitioned to operations staff in the near future. In the interim, staff are performing daily maintenance rounds to ensure a seamless takeover.
 - Lift Station 5 experienced mechanical seal water float issues, which were addressed by staff. As the City's oldest lift station, it is showing signs of age. Grant funding has been applied for, and the station will require replacement as growth continues in the northwest area of the city.
 - Sewer jetting has been completed in known problem areas.
 - Process documentation and record-keeping templates continue to be developed to meet Water Security Agency documentation requirements for the new WWTF.
 - A water leak was repaired on the 200 block of 13th Street.
 - A collapsed sewer lateral was replaced on the 900 block of Main Street.
 - Pump #4 at the Water Distribution Facility has been removed and is currently undergoing bearing replacement due to operational wear. As the facility is now 10 years old, staff are observing typical wear patterns on pumps. Preventative maintenance efforts and staff observations have been commended by repair facilities, as the pumps have exceeded average service life compared to similar installations. Three of the five pumps have now

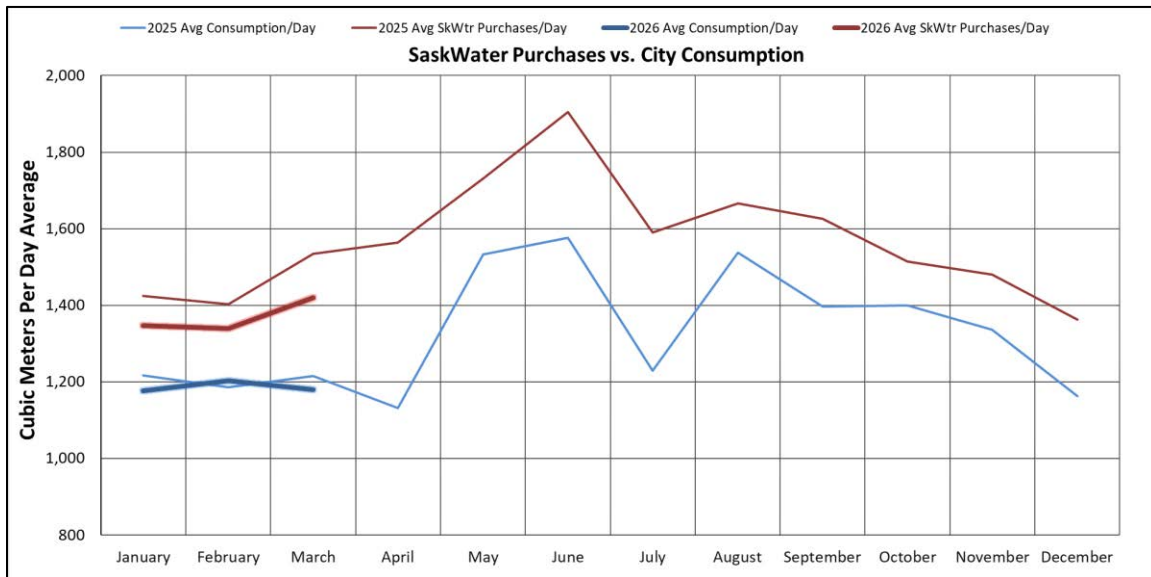
undergone rehabilitation, and staff will continue rotating pumps as wear is identified.

- Several tube failures occurred in the sodium hypochlorite (chlorine) injection pumps at the Water Distribution Facility. Some alarms failed to activate, resulting in a chemical spill within the facility. Crews completed cleanup activities, replaced the failed tubes, and are working with a programmer to address alarm functionality.
- Six roof leaks were identified at the Water Distribution Facility during spring melt. Building Maintenance will be reviewing repair options and associated budget requirements. The leaks have not affected critical electronics, and staff remain optimistic that repairs can be completed within the current year.
- Work orders, fat–oil–grease inspections, and water meter replacements continue as required.
- **Engineering:**
 - The watermain replacement project is currently out to tender.
 - Planning and design support continues for multiple new developments throughout the city.
 - Staff are working with the Legion on Veteran Banners for the upcoming October display. A test banner has been installed on a light pole in front of the Legion.
 - Preliminary design work for Saskatchewan Avenue is underway, with the goal of establishing storm ponds, major underground piping, roadway layout, and preliminary cost estimates.
 - Preliminary design for 14th Avenue in the northwest area will begin shortly.
 - Airport Authority documents are currently under review with the Airport Group and City Solicitor. The latest revisions are more closely aligned with a lease-style agreement similar to the Golf Course agreement.
 - Staff continue to pursue grant opportunities where available.

ATTACHMENTS

Non-Revenue Water Losses Update:

Year	Consumption	SaskWater Purchases	Difference	Approximate Loss Dollars at Cost	% Loss
2025 Full Year	482,872 m3	576,600 m3	-93,781 m3	-\$356,959	-16.3%
2026 Full Year Budget Projection	484,556 m3	585,364 m3	-100,807 m3	-\$383,703	-17.2%
2025 – Jan-March	110,993 m3	131,963 m3	-20,970 m3	-\$79,818	-15.9%
2026 – Jan-March	107,942 m3	117,637 m3	-9,695 m3	-\$36,902	-8.2%



CONCLUSION

The department continues to manage the operations and maintenance of the City’s water, sewer, storm, and transportation infrastructure while regularly evaluating potential risks while being accountable and responsible with public funds.



CITY OF HUMBOLDT REPORT

TITLE: 2025 Year-End Reserve Update
PREPARED BY: Jace Porten, Finance Manager
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: Executive Committee
DATE: April 6, 2026

RECOMMENDATION

That Council approves the 2025 Year-End Reserve Transfers and authorizes administration to draw \$316,527 from the Contingency Reserve.

BACKGROUND

As part of the year-end procedures, the City performs a formal reconciliation of Appropriated Reserves against the final cash balance. While the individual detailed reserve transactions are not specifically subject to audit, the completion of Schedule 8 (Consolidated Schedule of Accumulated Surplus) is a mandatory requirement for the 2025 Audited Financial Statements.

CURRENT SITUATION

The 2025 Annual Budget anticipated \$17,786,890 in reserve contributions and \$16,183,530 in draws, resulting in a budgeted net contribution of **\$1,603,360**.

At the conclusion of the 2025 fiscal year, actual total contributions reached \$22,931,195, with total draws of \$19,730,186, resulting in a final net contribution of **\$3,201,009**.

The following tables provide tracking of all reserve transactions that net to the \$3,201,009 calculated contribution.

Contingency Reserve

Activity	Budgeted	Actual	Explanation
Draw	\$0	(\$316,527)	To balance the 2025 YE Reserve Transactions
Total:	\$0	(\$316,527)	Draw from Reserve

Memorial Reserve - Bronco Tribute Campaign

Activity	Budgeted	Actual	Explanation
Contribution	\$0	\$945	Donations received – unbudgeted
Contribution	\$0	\$42,754	Bank account interest earned – unbudgeted

Draw	\$0	(\$328)	Campaign Expenditures – unbudgeted
Total:	\$0	\$43,371	Contribution to Reserve

Land Development

Activity	Budgeted	Actual	Explanation
Contribution	\$291,800	\$35,038	Proceeds on Land Development Cost Centre
Contribution	\$574,500	\$649,833	Housing Accelerator Funds received
Draw	\$(170,760)	\$(143,218)	Housing Accelerator Fund initiatives
Draw	\$0	\$(2,491)	Development of 101 st St Lots – unbudgeted
Total:	\$695,540	\$539,163	Contribution to Reserve

Land Development – Municipal Reserve

Activity	Budgeted	Actual	Explanation
Contribution	\$0	\$42,000	Contribution related to Bylaw No. 10/2025, the fair market value of funds into a dedicated lands account for future expenditures on dedicated lands.
Total:	\$0	\$42,000	Contribution to Reserve

Building and Equipment Refurbishment

Activity	Budgeted	Actual	Explanation
Contribution	\$500,000	\$500,000	Contribute for the future replacement or refurbishment of the City's existing buildings
Total:	\$500,000	\$500,000	Contribution to Reserve

Street Redevelopment

Activity	Budgeted	Actual	Explanation
Contribution	\$1,467,920	\$1,502,766	Canadian Community Building Fund (Gas Tax), Roadway Levy, Infrastructure Levy.
Draw	\$(135,900)	\$(130,009)	6 th Ave Road (5 th to 6 th St)
Draw	\$(128,700)	\$(114,184)	7 th Ave Road (2 nd to 3 rd St)
Draw	\$(438,420)	\$(334,960)	10 th St Road (9 th to 12 th Ave)
Draw	\$(423,300)	\$(373,879)	9 th Ave Road (17 th St to Lane E of Barnes Cr)
Draw	\$(24,980)	\$(6,662)	Main St Road (SK Ave to 1 st Ave S)
Draw	\$(159,300)	\$(176,593)	Peck Road (Westwood Dr to 12 th Ave)
Draw	\$(7,000)	\$(6,148)	Skid Steer Box Grader
Draw	\$(8,890)	\$0	9 th St Road (12 th Ave to North End) – Future Capital Project
Draw	\$(60,100)	\$(27,986)	17 th St Road (5 th to 8 th Ave) – Future Capital Project
Draw	\$(35,170)	\$0	13 th St Road (5 th to 8 th Ave) – Future Capital Project



Draw	\$0	\$(102)	11 th St Road (6 th to 8 th Ave)
Total:	\$46,160	\$332,243	Contribution to Reserve

Stormwater Levy

Activity	Budgeted	Actual	Explanation
Contribution	\$339,210	\$449,662	Surplus of Storm Water Operations
Draw	\$(93,900)	\$0	6 th and 7 th Avenue Storm Twinning (project didn't proceed).
Draw	0	\$(12,965)	Carl Schenn Storm Retention Pond (remaining expenditures to complete project)
Total:	\$245,310	\$436,697	Contribution to Reserve

Cemetery

Activity	Budgeted	Actual	Explanation
Contribution	\$27,190	\$18,747	Surplus of Cemetery Operations
Total:	\$27,190	\$18,747	Contribution to Reserve

Parks and Playgrounds

Activity	Budgeted	Actual	Explanation
Contribution	\$250,000	\$250,000	Budgeted Contribution for funding Park developments
Draw	\$(15,000)	\$(10,516)	Community Event Trailer
Draw	\$(35,000)	(\$38,768)	Highway 20 Boulevards
Draw	\$(25,000)	\$(4,485)	Parks Cold Storage
Draw	\$(10,000)	\$(5,936)	Robotic Lawn Mower
Draw	\$(60,000)	\$0	Off-Leash Dog Park
Draw	\$(30,000)	\$(78,449)	Outdoor Rink & Multi-Sport Court
Total:	\$75,000	\$100,835	Contribution to Reserve

Uniplex

Activity	Budgeted	Actual	Explanation
Contribution	\$155,000	\$155,000	Budgeted Contribution for Uniplex enhancements
Draw	\$(155,000)	\$(113,979)	Aquatic Centre Flooring Replacement
Draw	\$(75,000)	\$(27,578)	Arena Refrigeration System Replacement
Total:	\$(75,000)	\$13,443	Contribution to Reserve

Public Art

Activity	Budgeted	Actual	Explanation
Draw	\$(25,000)	\$(20,229)	Iron Triangle Horse

Total: \$(25,000) \$(20,229) Draw from Reserve

Water Tower

Activity	Budgeted	Actual	Explanation
Contribution	\$0	\$3,081	Operational Contribution to Reserves
Total:	\$0	\$3,081	Contribution to Reserve

Original Humboldt

Activity	Budgeted	Actual	Explanation
Draw	\$0	\$(5,545)	Operational Draw from Reserves
Total:	\$0	\$(5,545)	Contribution to Reserve

Library

Activity	Budgeted	Actual	Explanation
Contribution	\$10,000	\$10,000	Budgeted Contribution for Building Maintenance
Draw	\$0	\$(4,049)	Solarium work
Total:	\$10,000	\$5,951	Contribution to Reserve

Protective Services Fleet

Activity	Budgeted	Actual	Explanation
Contribution	\$117,030	\$107,334	4090 – Fleet Cost Centre Operations
Contribution	\$0	\$535,377	Contribution from Wildfire Response
Draw	\$0	\$(15,324)	C107 - 2016 Dodge Charger
Total:	\$117,030	\$627,388	Contribution to Reserve

Transit Fleet

Activity	Budgeted	Actual	Explanation
Contribution	\$18,900	\$29,170	6350 – Fleet Cost Centre Operations
Contribution	\$273,450	\$274,439	Rural Transit Solution Fund Grant
Draw	\$(265,450)	\$(267,030)	Transit Service Expansion – Purchase One Van + Implementation of App
Total:	\$26,900	\$36,580	Contribution to Reserve

Leisure Services Fleet

Activity	Budgeted	Actual	Explanation
Contribution	\$104,460	\$106,102	5430 – Fleet Cost Centre Operations
Draw	(75,000)	\$0	L185 – General Use Dump Truck – purchase didn't proceed
Draw	\$(120,000)	\$0	L281 – Ice Resurfacers – purchase to proceed in '26

Draw	\$ (10,000)	\$0	L244 – Parks Skid steer – purchase didn't proceed
Total:	\$ (100,540)	\$106,102	Contribution to Reserve

Public Works Fleet

Activity	Budgeted	Actual	Explanation
Contribution	\$281,080	\$271,075	7350 – Fleet Cost Centre Operations
Draw	\$0	\$ (45,580)	Purchase of Snowblower and Frame
Total:	\$281,080	\$225,495	Contribution to Reserve

Utility – Contingency

Activity	Budgeted	Actual	Explanation
Contribution	\$655,430	\$1,157,744	Water Main Replacement Program – Utility Operations plus a \$388,530 top up.
Contribution	\$478,600	\$478,600	Debt Recapture, intended to fund future WWTF project loan.
Contribution	\$12,438,080	\$13,268,966	ICIP Grant Contributions
Contribution	\$0	\$3,000,000	Loan Proceeds for WWTF project.
Draw	\$ (1,033,880)	\$ (762,233)	10 th Street Watermains (9 th to 12 th Ave)
Draw	\$ (317,420)	\$ (278,731)	Main St Watermains (Sask Ave to 1 st Ave S)
Draw	\$ (75,000)	\$ (24,817)	Trench Shield Equipment
Draw	\$ (12,283,080)	\$ (16,488,106)	Wastewater Treatment Facility and Lift Stations 1+4
Draw	\$ (14,910)	\$ (5,900)	9 th St Watermains (12 th Ave to Noth End)
Draw	\$ (68,130)	\$ (5,900)	13 th St Watermains (5 th to 8 th Ave)
Total:	\$ (220,310)	\$339,622	Contribution to Reserve

Off Site Fees

Activity	Budgeted	Actual	Explanation
Contribution	\$0	\$58,163	Off Sites collected through the year
Contribution	\$0	\$65,239	Off Sites collected through the year
Contribution	\$0	\$5,696	Off Sites collected through the year
Contribution	\$0	\$13,807	Off Sites collected through the year
Contribution	\$0	\$29,686	Off Sites collected through the year
Total:	\$0	\$172,591	Contribution to Reserves

COMMUNICATION AND ENGAGEMENT

Following approval of Reserve Transfers, the transactions will be posted to the General Ledger, and an updated Trial Balance will be provided to the auditors.



ATTACHMENTS

- Draft of Schedule 8 Consolidated Schedule of Accumulated Surplus, for the year ended December 31, 2025.

FINANCIAL IMPLICATION

There are no direct financial implications for this report but contributions to and draws from reserves could impact the City’s ability to fund future expenditures.

CONCLUSION

Recommend that the 2025 Year-End Reserve Update be accepted as presented.

City of Humboldt
Consolidated Schedule of Accumulated Surplus
For the year ended December 31, 2025

Schedule 8

	2024	Changes	2025
UNAPPROPRIATED SURPLUS (DEFICIT)	581,047	(1,478,788)	(897,741)

APPROPRIATED RESERVES

Operating:			
Contingency Reserve	1,959,895	(316,527)	1,643,369
Memorial Reserve - Bronco Tribute Centre	1,304,009	43,371	1,347,380
Operating Reserve	3,263,904	(273,155)	2,990,749
Capital:			
General Government Services			
Land Development	1,771,636	539,163	2,310,799
Land Development - Pavement	192,901	-	192,901
Land Development - Municipal Reserve	155,508	42,000	197,508
Building and Equipment	1,004,128	500,000	1,504,128
General Government Reserve	3,124,172	1,081,163	4,205,335
Transportation Services			
Street Redevelopment	(205,917)	332,243	126,326
Stormwater Levy	1,821,125	436,697	2,257,822
Transportation Reserve	1,615,208	768,939	2,384,148
Environmental and Public Health Services			
Cemetery	(97,491)	18,747	(78,744)
Cemetery - SEC Capital Reserve	105,502	-	105,502
Environmental and Public Health Reserve	8,011	18,747	26,758
Recreation and Culture Services			
Parks and Playgrounds	(186,336)	100,835	(85,501)
Uniplex	108,713	13,443	122,156
Museum	25,067	-	25,067
Museum - Humboldt Public Art Committee	41,959	(20,229)	21,730
Museum - Water Tower	50,010	3,081	53,091
Original Humboldt	58,033	(5,545)	52,488
Multipurpose/Theatre	41,178	-	41,178
Library	40,048	5,951	46,000
Recreation and Culture Services Reserve	178,673	97,537	276,210

Appropriated Reserves subtotal	8,189,969	1,693,230	9,883,199
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City of Humboldt
Consolidated Schedule of Accumulated Surplus
For the year ended December 31, 2025

Schedule 8

	2024	Changes	2025
Appropriated Reserves subtotal from previous page	8,189,969	1,693,230	9,883,199
Fleet			
Protective Services Fleet	38,455	627,388	665,842
Corporate Service Fleet	29,124	-	29,124
Transit Fleet	23,807	36,580	60,387
Leisure Services Fleet	(154,794)	106,102	(48,693)
Public Work Fleet	120,336	225,495	345,832
Fleet Reserve	56,928	995,565	1,052,493
Utility			
Utility - Contingency	85,545	339,622	425,167
Utility - Public Reserve	44,487	-	44,487
Utility Reserve	130,032	339,622	469,654
Off Site Fees			
Off Sites - Water	276,258	58,163	334,421
Off Sites - Waste Water	309,868	65,239	375,107
Off Sites - Storm Water	27,051	5,696	32,747
Off Sites - Transportation	65,580	13,807	79,387
Off Sites - Parks & Recreation Facilities	140,997	29,686	170,682
Off Site Fees Reserve	819,754	172,591	992,345
Total Appropriated	9,196,682	3,201,009	12,397,691
NET INVESTMENT IN TANGIBLE CAPITAL ASSETS			
Tangible capital assets	74,792,828	17,877,934	92,670,763
Less: Related debt	(7,311,163)	(2,764,548)	(10,075,711)
Net Investment in Tangible Capital Assets	67,481,666	15,113,386	82,595,052
Total Accumulated Surplus	77,259,395	16,835,606	94,095,001



CITY OF HUMBOLDT REPORT

TITLE: Bylaw No. 02/2026 – A Bylaw to Provide for the Exemption and Abatement from Taxation for the Assessment of Certain Properties

PREPARED BY: Donna Simpson, Tax Assessor

REVIEWED BY: Joe Day, City Manager

PREPARED FOR: Executive Committee

DATE: April 13th, 2026

RECOMMENDATION

That this report be received and filed as information in support of the recommendation to adopt the Exemption and Abatement from Taxation for the Assessment of Certain Properties Bylaw No. 02/2026, and repeal Bylaw No. 08/2025.

BACKGROUND

Section 262(3) of *The Cities Act* allows a Council to exempt land, and/or improvements from taxation in whole or in part by bylaw. The bylaw must be adopted annually. The attached bylaw includes the list of properties that Council have approved partial exemptions for in the past.

CURRENT SITUATION

For 2026 the bylaw includes 6 not-for-profit properties where 30% of the land and improvements taxable assessment is exempt, 1 City owned property that has 100% of the land and improvements taxable assessment exempt, and 1 property with 100% of the improvement taxable assessment exempt in accordance with a land purchase agreement. Also included is an abatement of 30% of the municipal portion of the property taxes for The Elizabeth.

OPTIONS

1. Approve the recommendation.
2. Reject the recommendation and direct Administration in a different direction.

COMMUNICATION AND ENGAGEMENT

The Assessor will make the required changes to the Tax Roll accordingly for 2026.

This will be the last year that Calico Gymnastics will receive the 30% exemption, as the terms of the land sale agreement end December 31, 2026. Administration will notify Calico of this to ensure they are made aware that they will be responsible for the full tax amount beginning in 2027.



ATTACHMENTS

1. Proposed Exemption or Abatement from Taxation for the Assessment of Certain Properties Bylaw No. 02/2026.

FINANCIAL IMPLICATIONS

In 2025, the exemptions and abatement reduced municipal tax revenue by approximately \$17,150 and school tax revenue by approximately \$4,250.

CONCLUSION

Approving the recommendation allows the City to provide partial or full exemptions from taxation to specific not-for-profit organizations in the City of Humboldt. It also allows the City to provide an abatement for a property as per the Purchase and Development Agreement signed with the Developer in 2016.

CITY OF HUMBOLDT

BYLAW NO. 02/2026

A BYLAW OF THE CITY OF HUMBOLDT TO PROVIDE FOR THE EXEMPTION FROM TAXATION FOR THE ASSESSMENT OF CERTAIN PROPERTIES

The Council of the City of Humboldt, in the Province of Saskatchewan, enacts as follows:

WHEREAS, section 262(3) of *The Cities Act*, authorizes a Council by bylaw to exempt from taxation in whole or in part any land, improvements, or business; and

WHEREAS various charitable organizations, individuals and businesses have made application to the City of Humboldt for exemption from taxation;

NOW THEREFORE, the Council of the City of Humboldt in Council assembled enacts as follows:

1. That 30% of the land and improvements taxable assessment of the following properties be exempt from taxation:
 - a) Roll Number 50510265001
Humboldt Community Gathering Place
Lots 36 – 38, Block 3, Plan 101810832
701 – 6th Avenue
 - b) Roll Number 50511630001
Futuristic Industries
Lot 37-38, Block 4, Plan G267
635 – 2nd Street
 - c) Roll Number 50511640001
Futuristic Industries
Lots 32 – 36, Block 4, Plan G267
631 – 2nd Street
 - d) Roll Number 50501510001
Humboldt and District Food Bank Inc.
Lot 13, Block 5, Plan 99H01872
901 – 5th Avenue
 - e) Roll Number 50490885001
Calico Gymnastic Club Inc.
Lot 9, Block 90, Plan 86H08909
1908 – 4th Avenue
 - f) Roll Number 50502165001
Humboldt Good Neighbor Store Inc.
Lot 38, Block 33, Plan 99H04824
239 – Main Street

2. That 100% of the improvement taxable assessment of the following properties be exempt from taxation:
 - a) Roll Number 49510050001
Humboldt Golf Club House
Block MR1, Plan 91H07386
1300 – 1st Street

- b) Roll Number 51520220001
Joe Tameling
Block AA, Plan 89H02099
Sask. Avenue East

- 3. That an abatement of 30% of the municipal portion of the property taxes be applied to the following property:
 - a) Roll Number 49504700001
The Elizabeth
Block T, Plan 102201938
1212 12th Street

- 4. Bylaw No. 08/2025 is hereby repealed.

- 5. The Bylaw shall come into full force and take effect on the day of its final passing.

Mayor: Rob Muench

City Clerk: Lori Yaworski

INTRODUCED AND READ A FIRST TIME THIS 27th DAY OF APRIL 2026.
READ A SECOND TIME THIS 27th DAY OF APRIL 2026.
READ A THIRD AND FINAL TIME THIS 27th DAY OF APRIL 2026.



CITY OF HUMBOLDT REPORT

TITLE: Cemetery Bylaw Revisions
PREPARED BY: Michael Ulriksen, Director of Leisure Services
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: Executive Committee
DATE: April 6, 2026

RECOMMENDATION

That Executive Committee recommend that Council endorse the proposed changes to the Cemetery Bylaw.

BACKGROUND

The City's current Cemetery Bylaw (Bylaw No. 06/2023) establishes regulations governing the operation of municipal cemeteries. Administration has undertaken a review of the bylaw to ensure it reflects current community expectations, operational practices and sustainable pricing.

CURRENT SITUATION

The following recommendations are presented within this report for consideration:

- Allowing animals to visit cemeteries, provided they are leashed;
- Providing flexibility for cremated remains, including companion urns;
- Clarifying rules for indigent interments and any additional interments; and
- Establishment of fees for 2027 through 2029.

Animal Provision

The current bylaw prohibits animals (leashed or unleashed) from within cemetery grounds. Administration notes many municipalities now allow animals under controlled conditions. The proposed amendment would permit leashed animals that do not disturb visitors or ceremonies, with owners responsible for waste removal. Service animals would continue to be permitted, aligning with modern practice while maintaining respect for the cemetery.

Cremated Remains and Companion Urns

The current bylaw limits the number of cremated remains permitted within a grave lot. Administration notes that practices are evolving to allow greater flexibility based on urn size and placement. The proposed amendment would provide flexibility for additional cremated remains, including recognition of companion urns, where space permits and subject to approval by the City.

Indigent Interments

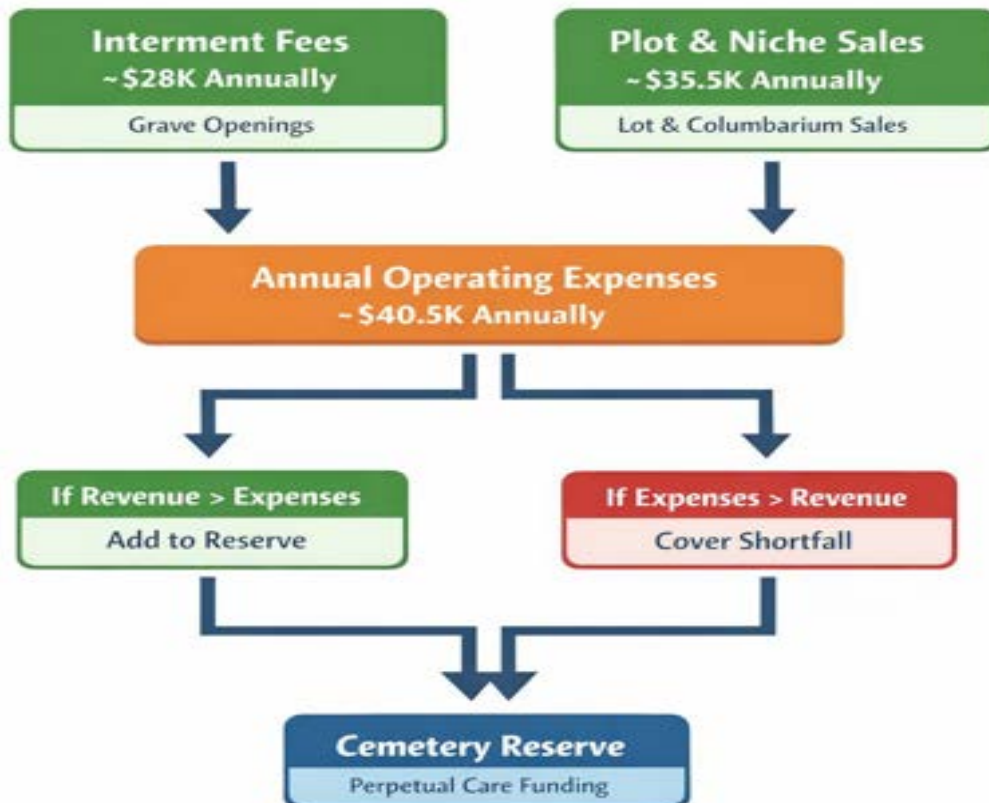
The current bylaw provides for interment rights for indigent or unclaimed persons in accordance with provincial legislation. The proposed amendment clarifies that these interments are limited to the individual provided for, and that any additional interments requested by family members would be subject to City approval and applicable fees.

Fee Schedule — 2027 and 2028

The current fee schedule establishes annual pricing increases through 2026 only. Administration reviewed cemetery pricing in comparable Saskatchewan and western Canadian communities and found Humboldt’s rates to be generally within the mid-range for municipalities of similar size. The cemetery operations are designed to be self-funded with fees set to cover all current and long-term perpetual care costs related to community cemeteries.

The following graph shows how the funding cemetery operations are funded, based on the previous five-year averages.

How Cemetery Operations Are Funded



Over the past five years, the cemetery operations have generated a net contribution to reserves of over \$21,000 annually, funding that will be used for perpetual care and maintenance.

Based on our review of the current financials, Administration is confident that the existing fees are sufficient to ensure that the cemetery operations remain self-funded. The operations are currently generating enough surplus revenue to ensure that perpetual care of the cemeteries is funded long after the sale of plots and niches have been exhausted.

While the cemeteries will continue to operate indefinitely, the supply of available burial plots and columbarium niches is finite. Based on current inventory, historic interment trends, and reasonable projections that account for moderate increases in annual interments, Administration is confident that sufficient capacity exists to accommodate interments at both the Public Cemetery and St. Augustine Cemetery for approximately the next three decades.

This projection reflects:

- Existing unsold plots and niches available for immediate use
- Plots previously purchased and reserved for future interment
- The ability to develop additional burial lots within the St. Augustine Cemetery
- Significant expansion potential within the Public Cemetery lands

Administration will continue to monitor burial rates, inventory levels, and land availability and will bring forward recommendations to Council well in advance of any capacity constraints.

OPTIONS

- Endorse the proposed changes to the Cemetery Bylaw (recommended)
- Maintain current bylaw without changes
- Provide alternative direction to administration

COMMUNICATION AND ENGAGEMENT

NA

ATTACHMENTS

1. Proposed bylaw No. 03-2026 Cemetery Bylaw

FINANCIAL IMPLICATION

Cemetery operations are intended to be largely self-supporting over time through user fees, particularly with respect to perpetual care responsibilities. Following three years of significant rate increases, Administration is confident that our rates are sufficient to cover the cost for interments and provide sufficient funds for long term perpetual care and cemetery



enhancements. As such, Administration is recommending nominal increases to the interment rates (2%) to keep up with cost inflation and freeze plot and niche purchase prices for three years. It is also worth noting that the City's Cemetery Reserve is currently in a deficit as a result of the 2023 columbarium project. At the end of 2025, the reserve sits in a deficit position of \$78,744 and based on the contributions to reserves over the past five years, is expected to return to a surplus position at the end of 2029, one year later than initially projected.

At the end of 2025, the City has over 800 cemetery plots and over 500 columbarium niches still available to be sold. These numbers do not factor in the space available for additional plots in division 9 at the St. Augustine Cemetery or the space available on the east end of the Public Cemetery. There is also room to add additional columbarium units at the Public Cemetery.

CONCLUSION

Administration recommends proceeding with the proposed minor amendments to the Cemetery Bylaw to reflect current practices and ensure continued financial sustainability of cemetery operations.

CITY OF HUMBOLDT

BYLAW NO. 03/2026

A BYLAW OF THE CITY OF HUMBOLDT, IN THE PROVINCE OF SASKATCHEWAN, FOR THE PURPOSE OF PROVIDING FOR THE CONTROL AND REGULATION OF THE OPERATION OF THE CEMETERIES WITHIN CITY LIMITS.

WHEREAS Section 8 of The Cities Act, S.S. 2002, c. C-11.1 authorizes a municipality to pass bylaws respecting public assets, safety, welfare, and the management of municipal property;

AND WHEREAS *The Cemeteries Act, 1999* governs the establishment, operation, and regulation of cemeteries within Saskatchewan;

AND WHEREAS the City of Humboldt owns, operates and administers cemeteries within the municipal boundaries;

AND WHEREAS Council deems it desirable to regulate the use, maintenance, interment, practices, monument installation, and general conduct within cemeteries to ensure respectful and orderly operation;

IT IS HEREBY ENACTED AS FOLLOWS

1.0 NAME

1.1 This bylaw may be cited as the “Cemetery Bylaw”.

2.0 PURPOSE AND INTENT

2.1 The purpose of this Bylaw is to:

- (a) regulate the operation and management of cemeteries owned or administered by the City;
- (b) establish rules governing interments, disinterments, monuments, and maintenance;
- (c) ensure cemeteries are maintained in a respectful, safe, and orderly condition;
- (d) establish fees and charges for cemetery services; and
- (e) provide for the preservation of cemetery lands and records.

3.0 DEFINITIONS

3.1 In this bylaw:

- (a) “**Block**” means a subdivision of land in the cemeteries containing two or more plots.
- (b) “**Cemetery**” means land within the City of Humboldt set apart for use as a place for the interment of the dead or in which human bodies have been buried, known as the Public Cemetery, St. Augustine Cemetery, the Humboldt Ukrainian Cemetery, and the St. Elizabeth Convent Cemetery.
- (c) “**City**” means the incorporated City of Humboldt;
- (d) “**Columbarium**” means a structure or building in a cemetery designated for the purpose of storing or interring cremated human remains in sealed compartments or niches.
- (e) “**Community and Leisure Services Director**” means the Director of the Community and Leisure Services Department for the City of Humboldt or any person acting under the Director’s instruction.

- (f) “**Grave Lot**” means a division of land in the Cemeteries for the purpose of a single burial.
- (g) “**Interment**” means:
 - i. the burial of human remains, or cremated human remains in a cemetery;
 - ii. the entombment of human remains in a mausoleum;
 - iii. the inurnment of cremated remains in a columbarium.
- (h) “**Licensee**” means a person or persons who purchase a grave lot or lots in the cemetery.
- (i) “**Monument**” means a structure in the cemeteries erected or constructed on a lot or lots as a memorial to the dead.
- (j) “**Niche**” means each individual compartment in a columbarium to be used for the interment of up to two (2) urns of cremated human remains.
- (k) “**Perpetual Care**” means the levelling of the ground of each lot, seeding and cutting the grass as required and generally keeping the cemetery in good order and repair. Notwithstanding the foregoing, it shall not include maintenance, repair or replacement of markers, tombstones, monuments or other like structures except as specifically provide by this Bylaw.
- (l) “**Plot**” means a subdivision of land in the cemeteries of sufficient size for two or more graves.
- (m) “**Vault/Dome**” means a structural enclosure designed to cover a casket and made of concrete, steel or fibreglass and used to prevent the sinking of graves.
- (n) “**Director of Public Works**” means the Director of the Public Works Department for the City of Humboldt, or any person acting under the Director’s instructions.

4. ADMINISTRATION AND ENFORCEMENT

- 4.1. Council hereby delegates the Community and Leisure Services Director to have charge of the cemeteries and control of all maintenance performed and such other works that are carried out at the cemeteries.
- 4.2. It shall be the duty of the Community and Leisure Services Director to keep in good order all walking paths and driveways in the cemeteries and control of all maintenance performed and such other works that are carried out at the cemeteries.
- 4.3. It shall be the duty of the Community and Leisure Services Department or any other person acting under the Director’s instructions to determine the location where a monument or marker may be erected and shall mark the center of each grave location prior to the erection thereof.

5. GENERAL REGULATIONS

- 5.1 The City may grant a license to any person for the exclusive use of any lot or plot. The said license shall be subject to all provisions of this Bylaw and any amendments or regulations passed from time to time by the Council of the City.
- 5.2 The license fee and all other charges for work done or service rendered shall be in accordance with the Cemetery Fee Schedule, attached and identified as Schedule “B” and forming a part of this Bylaw.
- 5.3 Lots or niches may be transferred by the licensee to any individual willing to assume ownership of license. A licensee must complete, to the satisfaction of the City, the prescribed transfer paperwork and remit an administration fee equal to 10% of the current price of a comparable lot or niche. Licensees may also surrender their unused

- plot or niche to the City for a refund of 50% of the current purchase price of a comparable lot or niche.
- 5.4 No grave shall be used for any other purpose than for the burial of the human dead.
- 5.5 No person shall bury any dead body in the cemeteries until such person shall have complied with the provisions of *The Public Health Act, The Vital Statistics Act and The Cemeteries Act, 1999* of the Province of Saskatchewan and with any regulations issued thereunder and as amended from time to time.
- 5.6 All persons, while in the cemeteries, shall conduct themselves in a quiet and orderly manner.
- 5.7 Persons within the cemeteries shall use only the avenues, roadways, walkways and alleys.
- 5.8 Persons visiting the cemeteries or attending funerals are strictly prohibited from picking flowers, wild, or cultivated, breaking, or injuring any tree, shrub or plants, or from writing upon, defacing, or injuring any memorial, fence or other structure within the cemetery grounds.
- 5.9 Motor cars and vehicles in the cemeteries shall travel only on the roadways provided for that purpose and shall not travel at a greater rate of speed than fifteen (15) kilometers per hour, except those vehicles used for the performance of maintenance.
- 5.10 Animals are permitted within the cemetery provided they are under the control of a responsible person and restrained by a leash at all times. Owners must immediately remove and properly dispose of any animal waste. Animals shall not disturb visitors, ceremonies, wildlife, landscaping, graves, monuments, or cemetery operations. The City may temporarily restrict or prohibit animals during interments, ceremonies, or where necessary for safety or operational reasons. Service animals accompanying a person with a disability are permitted in accordance with applicable legislation.
- 5.11 Owners of grave lots or plots shall be entitled to have them kept in proper order by the city upon paying the amount required pursuant to **Schedule “B”** attached hereto.
- 5.11.1 Perpetual care will apply to all grave lots or plots sold but does not include headstone or marker maintenance.
- 5.12 The City reserves the right to temporarily suspend or modify any regulations where literal interpretation may appear to create undue or unnecessary hardship.
- 5.13 The City reserves the right to limit the number of services on any given morning or afternoon, so that the number of interments does not impact the City’s commitment to fulfill the obligations of any interment.
- 5.14 Forty-eight (48) hours’ notice, two business days exclusive of Saturdays, Sundays, Public and Statutory Holidays must be given to City Hall before an interment or disinterment takes place. No application or notice shall be received on Saturday, Sunday or on a Public or Statutory Holiday, except on production of a medical certificate that an early interment is desirable.

6. INTERMENTS

- 6.1 No interment of two or more bodies shall be made in one grave lot, except in the case of mother and child or two infants buried in one casket.
- 6.2 For all casket interments; with the exception of steel or concrete caskets, the use of a concrete, steel or fiberglass vault shall be mandatory.
- 6.3 No interment of more than four cremated bodies shall be made in one grave lot or no more than four cremated bodies with one human being in one grave lot with the human

body being the first burial in the grave plot. In all cases, the interments of cremated bodies shall be made in the centre of the grave lot with the first cremation to be placed 0.61 meter (2 feet) from the space required for a marker or monument. The remaining cremations shall be spaced 0.61 meters (2 feet) apart as per the attached **Schedule “A”**.

Notwithstanding the above, additional cremated remains may be permitted at the discretion of the City where companion urns or reduced-size urns are used and sufficient space exists within the grave lot.

- 6.4 No grave shall be less than 1.83 meters (6 feet) in depth from the surface of the ground.
- 6.5 No person other than a qualified funeral director shall have charge of the interment of any human body.
- 6.6 Whenever a block, plot or grave lot is held jointly by two or more parties, authority for interment in such block, plot or grave lot or any part thereof, will be accepted by the City of Humboldt from any one of the said parties or their executors or agents.
- 6.7 No interments shall be permitted in the cemeteries unless a proper burial permit is produced by the individual applying for the burial.

7. AUTHORITY TO ENTER INTO AGREEMENT

- 7.1. The disinterment of human remains, other than of cremated remains, shall be permitted by order of the Chief Coroner or upon issuance of a disinterment permit from the Minister of Health or his/her designate issued pursuant to an application under The *Public Health Act, 1994* and payment of the required fees as set out in Schedule “B”.
- 7.2. A person making an application shall ensure that a funeral home representative is present during the disinterment for the handling and transportation of the human remains. All handling of liners, casket or remains are the responsibility of the funeral home representative.
- 7.3. The disinterment of cremated human remains shall be permitted only upon written request from the Licensee of the lot in question or his heirs, executors or assigns.
- 7.4. Whenever the remains are disinterred, the grave space or spaces so vacated shall be reverted to the City.

8. CARE OF GRAVES

- 8.1 The City of Humboldt shall assume the general care of the entire cemeteries. The Licensee of a grave lot shall observe all rules and regulations passed from time to time by City Council for keeping the grave lots in order.
- 8.2 No borders, fences, railings, trellises, copings, hedges, grave covers, concrete or stone corners or iron posts shall be constructed or planted in or around any grave lot or plots.

9. MONUMENT AND MARKERS

- 9.1 All monument providers must complete an agreement with the City of Humboldt prior to selling or installing headstones or markers in City of Humboldt Cemeteries.
- 9.2 All monuments and markers shall be constructed of granite, marble, bronze or U.V. stabilized polyethylene. Other materials requested for monuments are subject to prior approval of the Community and Leisure Services Director.
- 9.3 No more than one upright monument unit may be placed on one grave lot.

- 9.4 City of Humboldt Cemeteries have restricted areas whereby no monument can be larger than 18” in height. These areas will be designated by the Director of Community and Leisure Services.
- 9.5 All upright monuments must be set at the head of a grave lot and shall be in a line designated by the Director of Community and Leisure Services.
- 9.6 No granite or marble monument or marker shall be erected except on a concrete foundation of a thickness of ten (10) to fifteen (15) centimetres (4 -6 inches). The foundation shall be reinforced with steel bars or steel mesh and shall be level with the ground surrounding the grave lot. The said foundation shall be of a dimension at least fifteen (15) centimetres (6 inches) wider and fifteen (15) centimetres (6 inches) longer than the base of the monument.
- 9.7 Monuments and markers made of U.V. stabilized polyethylene shall include an U. V. stabilized polyethylene base of a dimension at least fifteen (15) centimetres (6 inches) wider and fifteen (15) centimetres (6 inches) longer than the monument or marker and placed level with the ground surrounding the grave lot.
- 9.8 In the sections of the cemeteries where the City has provided a concrete border; granite, marble or U.V. stabilized polyethylene monuments or markers may be erected without a foundation.
- 9.9 No monument or marker shall be erected in the cemeteries until the design and description thereof has been approved by the Director of Community and Leisure Services and a written permit issued for the erection of such monument or marker in **Form “1”**, as attached hereto and forming a part of this Bylaw.
- 9.10 Grave covers of any type or description and of any material shall not be permitted.
- 9.11 Any monument company, its employees, contracted employees thereof and/or authorized individuals carrying out any monument work in the cemeteries will advise the Community and Leisure Services Department and shall be responsible for the restoration or repair of any damages to the Cemetery grounds or fixtures resulting from their actions. The City of Humboldt will not be held responsible for any monument damages or repairs required due to improper installation of the above noted monument.

10. CREMATION PLAQUES

- 10.1. All cremation plaques shall be of brass, granite, marble or U.V. stabilized polyethylene.
- 10.2. No cremation plaque shall be larger than 40.64 centimetres (16 inches) X 50.8 centimetres (20 inches).
- 10.3. No plaque shall be erected except on a concrete foundation of a thickness of ten (10) to fifteen (15) centimetres (4-6 inches). The foundation shall be reinforced with steel bars or steel mesh and shall be level with the ground surrounding the grave lot. The said foundation shall be of a dimension of at least five (5) centimetres (2 inches) wider and five (5) centimetres (2 inches) longer than the base of the plaque.
- 10.4. In the sections of the cemeteries where the City has provided a concrete border; brass, granite, marble or U.V. stabilized polyethylene plaques may be erected without a foundation.
- 10.5. Bronze plaques for the columbarium and memorial areas are arranged and ordered strictly by the Director of Community and Leisure Services or any person acting under his instructions.

11. MONUMENTS IN DISREPAIR

- 11.1. Should any tombstone, monument, plaque or other structure placed or arranged in the cemeteries be in a state of disrepair, the City may have the said tombstone, monument, plaque or other structure removed from the cemeteries.
- 11.2. Whenever any owner of a tombstone, monument or plaque or other structure neglects to make required repairs or alterations after being given due notice by the Director of Community and Leisure Services to do so, the Director shall allow a period of three (3) months to elapse after the giving of the said notice and shall then have power to remove such tombstone, monument, plaque or other structure from the cemeteries or repair it or replace with a suitable marker as determined by the Director.
- 11.3. All notices required to be given to Licensees of grave lots or owners of monuments or other parties by this Bylaw may be delivered in writing by the Community and Leisure Services Director or in writing, mailed postage paid to the last known address of such Licensee or Owner or other part. Proof of such notice having been mailed, properly addressed with prepaid, or delivered shall be sufficient proof that such notice has been given.
- 11.4. In the event that any provision of this Bylaw is found to be null or void or contrary to law by any court of competent jurisdiction, then such provision shall be severed from this Bylaw, and the remainder of this Bylaw shall continue to be of full force and effect.

12. TREES, SHRUBS, FLOWERS AND OTHER ITEMS

- 12.1. No person shall plant any trees, shrubs or any vegetation or do work of any kind in the cemeteries without the permission of the Director of Community and Leisure Services.
- 12.2. If any tree or shrub situated on any grave lot or plot or part thereof shall, in the opinion of the Director of Community and Leisure Services, become by means of its roots or branches in any way detrimental to any adjacent grave lot, plot, path or driveway or to the general appearance of the cemeteries or dangerous or inconvenient to the public, the Director of Community and Leisure Services shall have the power to remove such tree or shrub or part thereof.
- 12.3. The Director of Community and Leisure Services shall have authority to remove all floral designs, flowers, weeds, trees, shrubs, plants or herbage of any kind from the cemeteries as soon as they become unsightly, dangerous, detrimental or diseased.
- 12.4. All items placed in the cemetery by the public shall be at their own risk. The City will not accept responsibility for damaged or missing items.
- 12.5. The placing of flowers, wreaths, solar lights and other items shall be allowed only in receptacles which are affixed to the monument excepting that flowers, wreaths, solar lights and other items are permitted to be placed on the grave the day of the burial and left for a period of seven calendar days after which the flowers, wreaths, solar lights and other items will be removed and disposed of.
- 12.6. Any other items placed on a grave, flowerbed; or concrete foundation are considered temporary and will be removed and disposed of.

13. CHILDREN'S SECTIONS

Sections of the cemeteries may be subdivided into smaller graves for interment of children up to six (6) years of age.

14. ROYAL CANADIAN LEGION

The Humboldt Branch of the Royal Canadian Legion shall be permitted to manage, supervise, and maintain the Legion Cemetery located within the Public Cemetery.

In the event the Legion Cemetery is not maintained to the standards of the Public Cemetery, The City shall have the authority to instruct the Legion to carry out such works as they deem necessary. Should the Legion neglect to carry out the required works, the City shall have the authority to do so and levy a charge for the works carried out.

15. INTERMENT OF INDIGENT PERSONS

~~The City shall provide interment rights free of charge for an unclaimed body or for a deceased indigent person where the City is instructed to provide interment rights free of charge pursuant to the provisions of The Cemeteries Act, 1999 and any regulations thereto addressing the interment of indigent persons.~~

Where interment rights are provided by the City for an indigent or unclaimed person pursuant to applicable legislation, such interment shall be limited to that individual only.

Any additional interment within the same grave lot requested by family members or other parties shall be subject to:

- a) availability of space;
- b) approval by the City; and
- c) payment of all applicable fees in accordance with the Cemetery Fee Schedule.

16. MAPS, PLANS AND RECORDS

All grave lots and plots shall be described according to a Plan of Record in the City Hall. Suitable books of record shall be kept in the City Hall to record the description of each lot in the cemeteries, together with the name and address of the owner thereof, and such other records shall be kept to ensure a complete record of all business transacted in connection with the cemeteries. The records of the cemeteries shall be open to inspection during regular office hours. The City shall have maps prepared of cemeteries indicating thereon the owners of each grave lot in the cemeteries, such maps to show the grave lots that are occupied and the grave lots that are reserved.

17. INDEMNITY

The City or any official thereof shall not be held responsible for any mistakes resulting from lack of precise or proper instructions regarding the grave space where an interment is to be or has been made. Any additional costs incurred by the City to correct such errors will be charged out based on actual costs incurred by the City.

The City shall indemnify and save harmless each of its employees and servants, from all liability, claims and causes of action including all costs in relation thereto, arising from all acts or omissions of each such person in the performance of his or her duties or services hereunder, provided the same have been carried out in good faith.

18. PENALTY

Any person guilty of an infraction of this Bylaw or any part thereof, shall be liable on summary conviction to the penalties prescribed by the General Penalty Bylaw of the City of Humboldt.

19. REPEAL

19.1. Bylaw No. 06/2023 is hereby repealed upon the coming into force of this Bylaw.

Mayor – Rob Muench

City Clerk – Lori Yaworski

INTRODUCED AND READ A FIRST TIME THIS ___th DAY OF _____ 202_.
READ A SECOND TIME THIS ___th DAY OF _____ 202_.
READ A THIRD AND FINAL TIME THIS ___th DAY OF _____ 202_.

Form "1"
MONUMENT MARKER AND PLAQUE APPLICATION FORM
Pursuant to Section VIII of Bylaw No. 08/218, City of Humboldt

I/We _____, hereby apply for permission to construct a:

- Marker
- Monument
- Cremation Plaque
- Other _____

within the:

- St. Augustine Cemetery
- St. Elizabeth Convent Cemetery
- Public Cemetery

- I/We hereby agree to the following conditions and have enclosed a detailed design and description of our proposed construction request.**

- I/We hereby agree to complete our request within three (3) months of approval of our application.**

Conditions

1. All monuments and markers shall be of granite, marble, or U. V. stabilized polyethylene. All cremation plaques shall be of brass, granite, marble or U. V. polyethylene.
2. All monuments and markers must be set at the head of the grave lot and shall be in a line designated by the Community and Leisure Services Director.
3. No granite or marble monument or marker shall be erected except on a concrete foundation of a minimum thickness of 10-15 centimetres (4-6 inches). The foundation shall be reinforced with steel bars or steel mesh and shall be level with the ground surrounding the grave lot. The said foundation shall be of a dimension at least 15 centimetres (6 inches) wider and 15 centimetres (6 inches) longer than the base of the monument.
4. Monuments and markers made of U.V. stabilized polyethylene shall include an U. V. stabilized polyethylene base of a dimension at least 15 centimetres (6 inches) wider and 15 centimetres (6 inches) longer than the monument or marker and placed level with the ground surrounding the grave lot.
5. Monuments can not exceed the width of the plot on which they are installed.
6. In certain designated restricted areas, monuments can not be larger than 18 inches in height.
7. No plaque shall be erected except on a concrete foundation of a thickness of 10-15 centimetres (4-6 inches). The foundation shall be reinforced with steel bars on steel mesh and shall be level with the ground surrounding the grave lot. The said foundation shall be of a dimension at least 5 centimetres (2 inches) wider and 5 centimetres (2 inches) longer than the base of the plaque.
8. In the sections of the cemeteries where the City has provided a concrete border, plaques, monuments and markers may be erected without a concrete foundation.
9. Grave covers of any type or description and of any material shall not be permitted.
10. No monument, marker or plaque shall be erected within the cemeteries until the design and description thereof has been approved by the Leisure Services Director and written permission issued for the erection of such monument, marker or plaque.

Date of Application

Applicant's Signature

For Department Use Only:

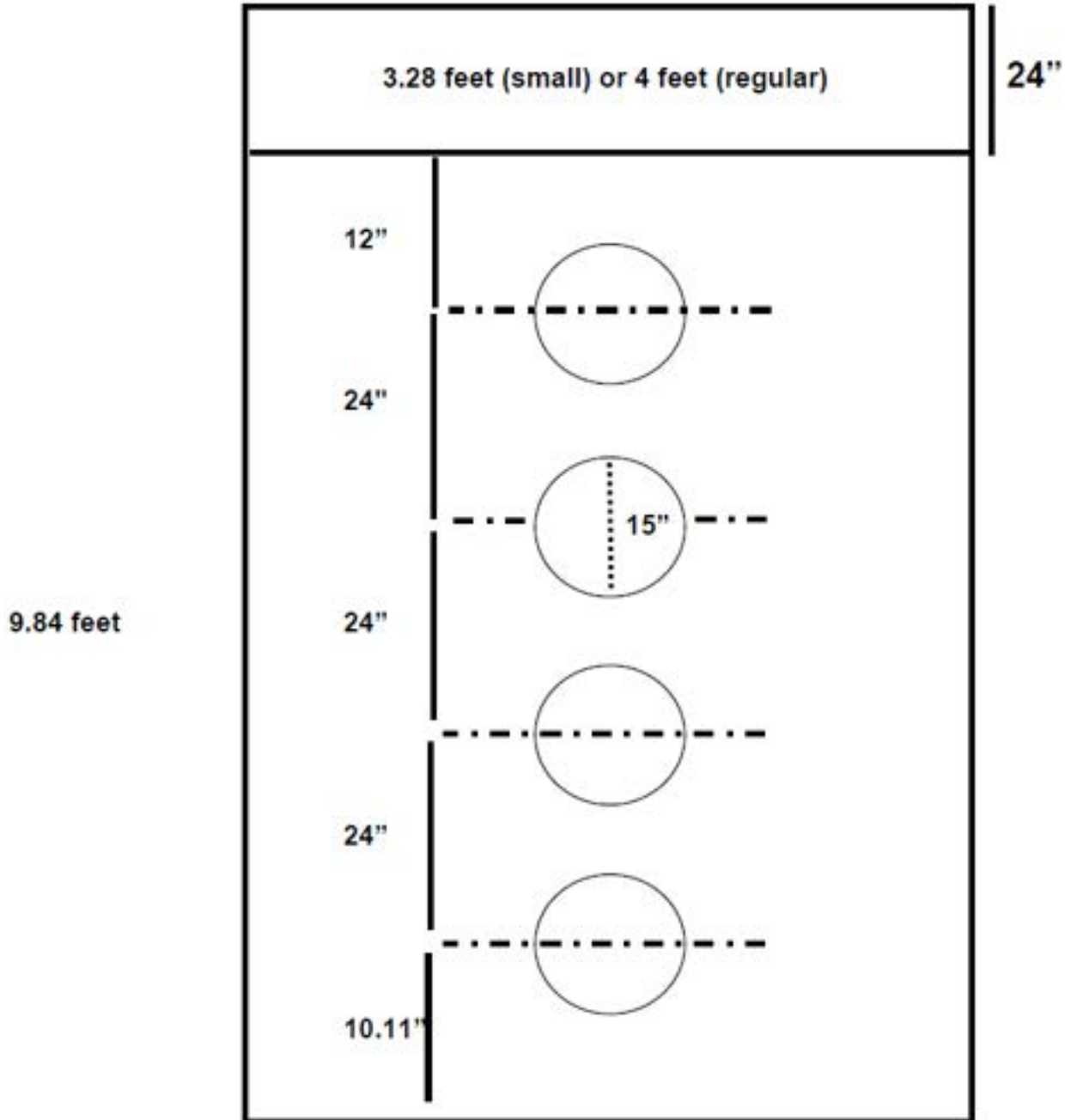
Date of Approval

Approved by Director of Community & Leisure Services

Construction Completion Date: _____

SCHEDULE "A"
CEMETERY PLOT DIMENSIONS
Pursuant to Section VIII of Bylaw No. 03/2026, City of Humboldt

TOP



(not to scale)

Cemetery Plot Size:	(Small)	(Regular)
	3.28' X 9.84'	4' x 9.84
	(1.0 m X 3.0 m)	(1.2 m x 3.0m)

SCHEDULE "B"
CEMETERY FEE SCHEDULE

Pursuant to Section VIII of Bylaw No. 03/2026, City of Humboldt

Lot Purchase	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
Cemetery Lot with Foundation	\$1,450	\$1,450	\$1,450	\$1,450
Cemetery Lot with Foundation & 18" headstone height restriction	\$960	\$960	\$960	\$960
Infant Plots for Stillborn	\$240	\$240	\$240	\$240

Grave Opening & Closing	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
Regular Lot	\$1,065	\$1085	\$1115	\$1130
Cremation Lot	\$665	\$680	\$695	\$710

Columbarium Fees	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
Bottom Two Rows	\$2,420	\$2,420	\$2,420	\$2,420
All Remaining Rows	\$2,760	\$2,760	\$2,760	\$2,760

*Note: All columbarium niches may have up to two (2) urns interred. First interment and a bronze plaque are included with the price of niche. A second interment is subject to a \$150.00 opening and closing fee. Bronze plaques are arranged and ordered strictly by the City of Humboldt.

Other	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
Memorial Plaques	\$440	\$440	\$440	\$440

*NOTE: There are designated areas for placing memorial plaques on the columbarium units. Memorial plaques are arranged and ordered strictly by the City of Humboldt

Disinterment: Removal of Remains/Cremated Remains are billed at cost plus 10% Administration Fee. Cost estimates are provided upon request.

**GST to be added to the above rates.



CITY OF HUMBOLDT REPORT

TITLE: City Employee Wellness Pass
PREPARED BY: Michael Ulriksen, Director of Community and Leisure Services
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: Executive Committee
DATE: April 6, 2026

RECOMMENDATION

That the Executive Committee recommend that Council approve proposed amendments to policy 10540 – City Employee Wellness Pass Policy.

BACKGROUND

Policy 10540 was established in 2021 to support employee wellness, work-life balance, and healthy lifestyles by providing City employees, Council Members, and Volunteer Firefighters with access to City recreation facilities. Since its adoption, the City's leisure pass structure and related rate policies have evolved, and the policy has not been updated to fully reflect current practices or employee needs.

CURRENT SITUATION

The following changes are required as a result of the collective agreement negotiations with CUPE 2359, whereas it was negotiated that the City's Employee Wellness Pass provisions be expanded from an individual wellness pass to a family wellness pass.

The proposed amendments:

1. Expand the core benefit to allow issuance of a Family Leisure Pass where applicable, better reflecting modern household needs and wellness goals.
2. Align policy references with Policy 10000 – Uniplex Rental Rates and Policy, ensuring consistency with current fee structures.
3. Eliminate Clause 3.7, simplifying the policy by removing a discount mechanism that is no longer required.

Rationale

- Supports employee recruitment and retention by offering a more meaningful and family-friendly benefit.
- Encourages greater participation in recreation and physical activity by reducing

barriers for families.

- Improves policy clarity and administration, reducing exceptions and manual adjustments.
- Aligns with the City's broader wellness, inclusion, and community-building objectives.

OPTIONS

1. Approve the recommendation to accept the grant funding and complete the renovation to the washrooms of the Convention Centre.
2. Defer the decision and direct Administration to provide additional information as necessary.
3. Decline the funding and not proceed with the proposed project.

ATTACHMENTS

1. Policy 10540 – Proposed Revisions

COMMUNICATION AND ENGAGEMENT

NA

FINANCIAL IMPLICATION

Any incremental cost associated with expanding the benefit is expected to be modest and offset by:

- Reduced administrative complexity;
- Increased facility utilization during non-peak periods; and
- The long-term benefits of improved employee wellness and reduced absenteeism.

No new budget allocation is required at this time.

CONCLUSION

The proposed amendments modernize Policy 10540, simplify its administration, and strengthen the City's commitment to employee wellness. Providing access to recreation for employees and their families aligns with best practices, supports organizational wellbeing, and ensures consistency with current City policies.

Policy Title: CITY EMPLOYEE WELLNESS PASS		Adopted By: N/A	Policy Number: 10540	
Origin/Department/Authority: N/A	Jurisdiction: City of Humboldt	Approval Date: N/A	Page(s): 1 of 2	
Reviewed By: COMMUNITY AND LEISURE SERVICES	Related Documents/Legislation: Policy #10480	Revision/Effective Date: November 24, 2010 February 27, 2017		

1.0 PURPOSE:

The City of Humboldt recognizes that its employees are one of its most important assets, and that the City should strive to be an employer of choice by providing and supporting an enjoyable and fulfilling working environment so employees can achieve a good work-life balance. A healthy and safe workforce results in a more productive workforce with less absenteeism, fewer accidents, lower health care demands, thereby creating a greater overall savings to the organization.

2.0 DEFINITIONS:

2.1 City Employee – means any person who is employed by the City of Humboldt

2.2 Council Members – means any person currently holding a seat on City Council

2.3 Volunteer Firefighters – means any person who is a volunteer paid on-call member of the Humboldt Fire Department (HFD)

3.0 POLICY:

3.1 All City Employees, Council Members and Volunteer Firefighters will be provided with a City Employee Wellness Pass (CEWP) upon request to the Community and Leisure Services Administration at no charge. **The CEWP may be issued as an Individual Leisure Pass or a Family Leisure Pass, as applicable.**

3.2 Individuals will have their CEWP automatically renewed each year provided they continue to be **employed by the City as** outlined in 3.1.

3.3 The CEWP provides individuals with the same benefits afforded to all Leisure Pass holders as outlined within **Policy 10000 – Uniplex Rental Rates and Policy** .

3.4 Individuals who no longer qualify for the CEWP as a result of resignation or termination will have their passes cancelled effective the last day of employment, with the exception of those who qualify under 3.6

Policy Title: CITY EMPLOYEE WELLNESS PASS		Adopted By: N/A	Policy Number: 10540	
Origin/Department/Authority: N/A	Jurisdiction: City of Humboldt	Approval Date: N/A	Page(s): 2 of 2	
Reviewed By: COMMUNITY AND LEISURE SERVICES	Related Documents/Legislation: Policy #10480	Revision/Effective Date: November 24, 2010 February 27, 2017		

3.5 Extended Memberships – in recognition of their years of service and to encourage a continued active lifestyle, the City will provide an extended wellness pass to City employees, Council members and Volunteer Firefighters upon retirement as follows:

Years of Service	Duration of Wellness Pass
10 Years (or two terms on Council)	1 Year Membership
15 Years of Service	2 Year Membership
20 Years of Service	3 Year Membership
25 Years of Service	4 Year Membership
30+ Years of Service	5 Year Membership

3.6 Leaves – individuals meeting one of the following criteria will continue to have their CEWP remain active during their leave:

3.6.a Individuals on a Maternity, Parental or Adoption Leave

3.6.b Individuals on leaves of up to 17 weeks

3.6.c Individuals on leaves last more than 17 weeks, upon the approval of the City Manager.

~~**3.7** — Individuals who opt to purchase a Family Leisure Pass instead of receiving a City Employee Wellness Pass will receive a 50% discount on the Family Leisure Pass rates. This benefit will extend to those who qualify under 3.6a and 3.6b.~~



CITY OF HUMBOLDT REPORT

TITLE: IRL Youth Humboldt Partnership
PREPARED BY: Michael Ulriksen, Director of Community and Leisure Services
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: Executive Committee
DATE: April 6, 2026

RECOMMENDATION

That Executive Committee approve a partnership between the City of Humboldt and Prairie Gateway Settlement Services to support the IRL Youth Humboldt initiative by providing access to available City recreational facilities for youth programming, with Administration to review the partnership at the end of 2026 and report back with recommendations for future collaboration.

BACKGROUND

Prairie Gateway Settlement Services (formerly the Humboldt Regional Newcomer Centre) has approached the City to partner on a youth initiative titled **IRL Youth Humboldt**, targeting youth ages 13–17. The program is designed to create inclusive, active opportunities that connect newcomer and non-newcomer youth while encouraging participation in positive recreational activities.

The proposed partnership aligns with Prairie Gateway Settlement’s broader mandate of supporting community integration and wellbeing, as well as the City’s strategic objective of promoting active lifestyles and inclusive recreation.

CURRENT SITUATION

IRL Youth Humboldt will offer structured, non-competitive recreational programming throughout 2026 using existing municipal facilities and public spaces. Programming is intended to remove barriers to participation and provide constructive activities during a period when youth engagement opportunities can be limited.

Under the proposed partnership:

- Prairie Gateway Settlement will coordinate participants, programming, and external supports.
- Leisure Services staff will assist by identifying suitable spaces, coordinating

bookings, and facilitating access.

- Activities will occur during available facility times that do not displace core programming or revenue-generating bookings.
- Programming will emphasize inclusive participation rather than organized sport competition.

The initiative specifically seeks to connect newcomer youth with local peers while promoting physical activity, social development, and community belonging.

The initiative supports several municipal priorities:

- Promoting healthy, active lifestyles among youth
- Enhancing social inclusion and community cohesion
- Supporting newcomer integration
- Providing safe, constructive summer activities for teens
- Maximizing community use of existing public facilities

Administration recommends that the partnership be approved 2026 only, with a formal review at year-end to assess:

- Participation levels
- Program outcomes and community impact
- Operational implications
- Financial considerations
- Potential continuation or expansion

Administration will report back to Executive Committee with recommendations based on this evaluation.

OPTIONS

1. Approve the proposed partnership for 2026
2. Decline to participate in the initiative.
3. Provide alternative direction to Administration.

ATTACHMENTS

1. IRL Youth Humboldt – Initiative Document

COMMUNICATION AND ENGAGEMENT

NA



FINANCIAL IMPLICATION

The City's financial impact will be minimal and largely indirect.

Costs will be limited to:

- Unrealized facility revenue during times allocated to the program
- Existing staff time required to coordinate bookings and access

No new staffing, capital expenditures, or program budgets are required. Given that activities will occur during available times, the opportunity cost is expected to be modest.

CONCLUSION

The IRL Youth Humboldt initiative presents a low-cost, high-value opportunity to provide inclusive recreational programming for local youth while strengthening partnerships with community organizations supporting newcomer integration.

Providing access to underutilized facility time enables the City to support youth wellbeing and social cohesion without significant financial commitment. A time-limited partnership with a scheduled review ensures that future decisions can be made based on demonstrated outcomes.



IRL YOUTH HUMBOLDT

— A community initiative for youth ages 13-17.

Georgina Hall

Prairie Gateway Settlement

Humboldt, SK.

Overview

IRLYouth-Humboldt – ***IN REAL LIFE YOUTH-Humboldt*** will be a community initiative for youth ages 13-17. It will focus on utilizing the facilities in Humboldt in a way that benefits youth, throughout the summer months. Ongoing programs will encourage engagement with the facilities and offer consistency for the youth. These programs will focus on keeping youth active, develop relationships with positive role-models, and allow for constructive use of technology.

Goals

1. To encourage Newcomer and non-newcomer youth to be active and engaged during the summer months.
2. To develop partnerships with local organizations that benefit newcomer and non-newcomer youth.
3. To bring cultural awareness and build connections with newcomer and non-newcomer youth.

Specifications

IRLYouth-Humboldt – ***IN REAL LIFE YOUTH-Humboldt*** is a community-based initiative designed to provide culturally supportive programming for youth during the summer months. The program will strategically utilize existing community facilities and available funding to offer consistent, high-quality activities that promote positive youth development and community engagement. By maintaining ongoing programming, IRL ensures continuity, accessibility, and reliable support for youth during periods of increased risk associated with unstructured time.

Program activities will focus on increasing physical activity, fostering positive relationships and promoting constructive use of technology for educational and creative purposes. Youth participants will engage in recreational programming that promotes positive development while honoring and strengthening cultural identity. Through community engagement, and culturally responsive mentorship IRL aims to strengthen protective factors, support holistic well-being and empower youth within the community.

Ongoing programs will include: (Use of facilities/ Facilitated

- ❖ **Teen Toonie Swim:** Evening swim for teens. Tuesday evening from 8-10. Two dollar entrance.

- ❖ **Nature based activities: Geocaching on trails, scavenger hunt:** A simple scavenger hunt on the Humboldt Trail. Youth will take pictures/ selfies with certain items and bring them to the Uniplex. Prizes will be simple donations from businesses within the community (gift card, free slurpee etc).

- ❖ **Fitness Fridays:** A time dedicated to youth within the fitness room at the uniplex. Either with weekly community partnerships or free work outs.

Seasonal events:

Roller disco:

Sponsored Event in partnership with other organizations. A free event for teens to experience a roller disco. Music, food, rollerskates.

Lacrosse wheelchair: (Saskabilities)

In partnership with SaskAbilities. A one-day event for youth to experience sports in a diverse way.

Skatepark event: (RIGHT TO SKATE Partnership)

Specialists in Skateboarding offering lessons/ advice, demonstrating skills and products.

Survival Skills camp events: (SASK OUTDOORS funding)

In partnership with Sask outdoors to bring a survival skills camp (possible day or weekend event).

Circus event: (Saskculture)

Event in partnership for youth to participate in unique circus activities.



CITY OF HUMBOLDT REPORT

TITLE: CLS Project Summary Report
PREPARED BY: Michael Ulriksen, Director of Community and Leisure Services
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: Executive Committee
DATE: April 6, 2026

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

The following is a summarized project report of the Community and Leisure Services 2024 approved capital and operational activities. All updates to the report are highlighted in yellow. The following terms have been used to identify the status of each of the projects/purchases:

- Planning – Project is currently in the planning stages.
- Procuring – Project is currently undergoing procurement (soliciting quotes, tendering, reviewing).
- Con - % - Project is under construction and includes the estimated % of completion.
- Completed – Project has been completed in its entirety.
- Deferred – Project has been deferred to a subsequent Year.

CURRENT SITUATION

A. Carry-Over Projects

#	Project	Status	2026 Remaining Budget	Actual (YTD)
1	General Use Dump Truck (L185)	Planning	\$80,000	-
2	Ice Resurfacers (L281)	Con%	\$170,000	-
3	Parks Skid Steer Replacement (L244)	Planning	\$125,000	-
4	Parks Cold Storage	Planning	\$20,500	-
6	Off-Leash Dog Park	Con – 50%	\$60,000	-
7	Arena Refrigeration Plant – Design Work	Con – 25%	\$47,400	-

2. The Ice Resurface purchase has been completed and we are waiting for the unit to be delivered in June to complete this project. The purchase was awarded at a cost of roughly \$160,000, however the payment has not been made at this point. The costs will be offset by the sale of our existing unit.

3. Administration has opted not to continue with the municipal skid steer replacement program through Brandt and will explore alternative options or alternatively opt to retain the existing skid steer for the balance of its useful life within the fleet plan.

B. 2025 Operational Projects

#	Project	Status	Project Budget	Actual (YTD)
1	Museum Clock Tower	Planning	\$25,000	-
2	City Hall Boiler	Planning	\$20,000	-
3	Uniplex LED Lighting (Common Areas Phase 2)	Planning	\$20,000	-
4	Uniplex Roof Repairs	Planning	\$333,000	-
5	Aquatic Centre Heat Exchanger and Plumbing Reconfiguration	Procuring	-	-
6	Hwy 20 Boulevards	Planning	\$25,000	-
7	Museum Roof Repairs	Planning	\$140,000	-

5. The majority of the components are ordered, and the installation will take place during the August shut down. This project will be funded through our existing operational maintenance accounts; however, it may cause us to be overbudget in the pool at year end.

C. 2025 Fleet

#	Project	Status	Project Budget	Actual (YTD)
1	NA			

No new fleet purchases. Outstanding fleet from 2025 is listed under carry-over projects.

D. 2025 Capital Projects

#	Project	Status	Project Budget	Actual (YTD)
1	Robotic Lawn Mower	Con – 0%	\$18,000	-

1.

E. Unbudgeted Projects/Commitments

#	Project/Purchase	Status	Est. Cost to City	Funding Source
1	Convention Center Washrooms	Planning	\$50,000	Reserves

1. This has been approved in addition to the grant funding received, providing the City with a total of roughly \$110,000 to make improvements to these washrooms.

FINANCIAL IMPLICATION

There is no anticipated financial impact of the recommended action.

CONCLUSION

Administration continues to advance key projects aligned with Council priorities, focusing on sustainable infrastructure, service delivery, and community impact. Progress remains steady across multiple initiatives, with several projects transitioning into implementation phases. Ongoing updates will be provided as work continues throughout 2026.

CITY OF HUMBOLDT REPORT

TITLE: Public Works Project Tracking Report
PREPARED BY: Peter Bergquist P.Tech; Public Works Director
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: Executive Committee
DATE: April 6, 2026

RECOMMENDATION

That this report be accepted for information and filed.

CURRENT SITUATION

2024 Projects	Scope of Work	% Complete
Wastewater Treatment System Upgrades	34.67M for 2024, 2025 & 2026 Engineering & Construction	93%
Lift 1 Retrofits (WWTP Project)	Pumps, Electrical, Generator, etc. 3M - 2025 & 2026	85%
Lift 4 Retrofits (WWTP Project)	Pumps, Electrical, Generator, etc. 2.8M - 2025 & 2026	75%
10 th St – 9 th Ave to 12 th Ave	Concrete Repairs and Asphalt Paving - \$456.1k	10%
13 th Street – 5 th Ave to 8 th Ave	Water Main Replacement & Road Reconstruction – 1.160M	5%
700 block Main St - East Alley	Storm Catch Basin and Piping – 49.7k	0%
600 block 14th St - East Alley	Storm Catch Basin and Piping – 40.5k	0%
Projects Conditional on Grants		
Climate Hazard Assessment Report	(Approved by FCM/GMF, needed for future capital grant applications) – 70k	10%
6 th Ave Storm Outfall Upgrade – East of 2 nd Street	Design – (DMAF Grant was declined, Cancelled for 2026) - 94k	0%
Transportation Study with MHI (& Traffic Counting)	(Conditional on MHI approval) - 75k	10%
Airport Runway Improvements	Crack Repairs and Chip Sealing - 176k	5%
Hwy 5 Trail Paving 17 th St to Peck Rd	Asphalt paving trail (Approved by SGI Prov. Traffic Safety Fund Grant) – 97.6k	10%
Service Road Repaving – Kruse and Andreason	Resurfacing (UHCP Grant – Tentative 2028–2029 construction year) – 569k	0%

9 th St – 12 th Ave the 14 th Ave	Water Main Trunk Installation and Road Reconstruction (Conditional on CHIF Grant) - 772.8k	0%
14 th Avenue – Main St to 300m West	New Development Utility and Roadway Construction (Conditional on CHIF Grant) – 1.865M	0%
Saskatchewan Avenue – 101 st St to Main Street	New Development Utility and Roadway Construction (Conditional on CHIF Grant) – 3.571M	0%
Saskatchewan Avenue Storm Pond	New Development Utility and Roadway Construction (Conditional on CHIF Grant) – 715.8k	0%
South 40 Development – Phase 1	New Lot Development Utility and Roadway Construction (Conditional on CHIF Grant) – 4.3M	0%
Geotechnical Investigations	Various Locations – 65k	10%
Fleet Purchases/Disposals	Snow Blade with Gate - 50k	0%
	Video Inspection System - 120k	0%
	Sewer Jet System (Purchase) – 432k	0%
	Sewer Jet System (Sell Old Model) – 20k	0%
	Large Ditch Mower – 77.5k	0%
	Skid Steer (Purchase) – 100k	0%
	Skid Steer (Sell Old Model) – 20k	0%
	Large Tractor (Purchase) – 265k	100%
	Large Tractor (Sell Old Model) – 70k	100%
	Thawing Systems (Purchase x 2) – 40k	50%
Asphalt Patching & Repairs	Various water break, frost heave locations, MH levelling, AC Repairs – 370k	25%
Contract Crushing	Old Asphalt and Concrete - 156.8k	100%
Seasonal Decorations	Installation and repairs – 12k	50%
Various Locations	Street and curb painting – 20k	0%
	DL10 Special Emulsion – 16k	0%
	Gravelling of Roads – 31k	15%
	Back Lane Maintenance – 10k	0%
	Dust Control Applications – 49.6k	0%

	General Concrete Repl. – 75k	0%
	Sewer Camera, Flushing & Repair – 89k	15%
	Storm Flush/Camera/Repair – 76k	0%
	Water Main Flushing Prog. - Internal	0%
	Water Mains Operations and Maintenance Activities & Repairs – 206.8k	0%
	Lift Station Cleaning – 32k	0%
	Lift Station Supplies/Repairs – 16.5k	15%
	Contract Generator Testing – 9k	0%
	Ditch Mowing & Lagoon Mowing	0%
Larger Street Signs at Signalized Intersections.		100%



CITY OF HUMBOLDT REPORT

TITLE: Pride Crosswalks
PREPARED BY: Peter Bergquist, P.Tech; Director of Public Works
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: Executive Committee
DATE: April 6, 2026

RECOMMENDATION

That administration be authorized to re-install the rainbow crosswalks on the east and west sides of the intersection of Main Street and 5th Avenue for a three-year term from 2026 to 2028.

BACKGROUND

Since 2021, Council has approved the installation of rainbow crosswalks at the intersection of Main Street and 5th Avenue in response to a request from the Humboldt and Area Pride Network. In 2023, Council approved the installation for a three-year term, which expired in 2025.

CURRENT SITUATION

The Humboldt and Area Pride Network as well as the Humboldt Public Arts Committee are requesting approval to repaint the crosswalks for another three-year term from 2026 to 2028.

Similar to previous years, staff will coordinate with the City's line painter to install standard white rectangular crosswalk markings with white edge lines prior to the application of colour. Staff will safely close the crosswalk locations to allow community group participation during the painting process. Painting dates will be coordinated as required.

OPTIONS

1. Approve the recommendation as presented.
2. Decline the recommendation as presented.

ATTACHMENTS



COMMUNICATION AND ENGAGEMENT

The Public Works Department and the Cultural Services Director will coordinate efforts with the participating community groups.

FINANCIAL IMPLICATION

Costs associated with conventional white line painting will be absorbed within existing operating budgets. The cost of the coloured paint is anticipated to be donated. Road closure services will be provided by City staff on a volunteer basis.

CONCLUSION

The installation of the rainbow crosswalks supports the City of Humboldt's inclusive community objectives.