



**City of Humboldt
Meeting Minutes
Regular Council Meeting November 24, 2025 - 05:30 PM**

- PRESENT:
- Mayor Rob Muench
 - Councillor Larry Jorgenson
 - Councillor Roger Korte
 - Councillor Sarah McInnis
 - Councillor Dave Rowe
 - Councillor Marilyn Scott
 - Councillor Karen Siermachesky
 - City Manager Joe Day
 - Director of Corporate Services/City Clerk Lori Yaworski
 - City Controller Jace Porten
 - Director of Protective Services Mike Kwasnica
 - Director of Public Works Peter Bergquist
 - Director of Cultural Services Jennifer Fitzpatrick
 - Marketing and Development Manager Jarrett Delbridge
 - Communications Coordinator Angie Rolheiser
 - Community Development Coordinator Oriyomi Razak

1 Call To Order

Mayor Muench called the meeting to order at 5:30 p.m.

2 Land Acknowledgement

As we gather here today, we acknowledge we are on Treaty 6 Territory and the Homeland of the Métis. We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.

Resolution: 3
2025.353

Adopt Agenda

Moved By: Councillor Marilyn Scott
Seconded By: Councillor Roger Korte

That the agenda be adopted as amended to allow item 11.9 be moved to 10.1 Bylaw No. 17/2025 Bylaw to authorize amendments to the Traffic Bylaw No. 05/2016.

3.1 Conflict of Interest

4 Public Acknowledgement

Councillor Siermachesky acknowledged Mrs. Robyn Moore and her Grade 7 class at Humboldt Public School for their "No Stone Left Alone" service held on November 4th and 6th. A service was held and poppies were laid at the gravestones of fallen veterans at both city cemeteries.

Councillor Rowe acknowledged the Royal Canadian Legion and everyone that took part in the Remembrance Day ceremony at St. Augustine Church. It was good to see so many people in attendance and the ceremony was very well done again this year.

Mayor Muench reiterated his appreciation for the Remembrance Day Ceremony and thanked Reverend Al Hingley for his many years of service and helping with the Legion's annual ceremony for Remembrance Day.

Mayor Muench acknowledged the Saskatchewan Roughriders on their Grey Cup victory this year and everyone involved with the team's success.

5 Public Hearing - Discretionary Use Application

Resolution:
2025.354

5.1 Suspend Council Meeting

Moved By: Councillor Karen Siermachesky
Seconded By: Councillor Dave Rowe

That the Regular Meeting of Council be suspended and that we move to enter the Public Hearing, the time being 5:33 p.m.

CARRIED

Resolution:
2025.355

5.2 Recommendation - Director of Corporate Services/City Clerk - Public Hearing - Automotive Sales

Moved By: Councillor Dave Rowe
Seconded By: Councillor Roger Korte

That this report be accepted for information and filed.

CARRIED

Resolution:
2025.356

5.3 Recommendation - Director of Corporate Services/City Clerk - Public Hearing - Construction Trade Business - 107 Main Street

Moved By: Councillor Karen Siermachesky
Seconded By: Councillor Marilyn Scott

That this report be accepted for information and filed.

CARRIED

Resolution:
2025.357

5.4 Resume Meeting

Moved By: Councillor Roger Korte
Seconded By: Councillor Dave Rowe

That the Public Hearing be closed, and that Council revert to the Regular Meeting, the time being 5:38 p.m.

CARRIED

6 Approve Minutes

Resolution:
2025.358

6.1 Regular Meeting of Council held October 27, 2025

Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Roger Korte

That the Minutes of the Regular Meeting of Council held October 27, 2025, be approved as amended “that the public acknowledgement be amended to correct the listed name, and that the minutes be updated to reflect the individual’s proper name Jade Blackshaw.”

CARRIED

Resolution:
2025.359

6.2 Special Meeting of Council held November 10, 2025

Moved By: Councillor Marilyn Scott
Seconded By: Councillor Karen Siermachesky

That the Minutes of the Special Meeting of Council held November 10, 2025, be approved as recorded and circulated.

CARRIED

7 Delegations

Resolution:
2025.360

7.1 Delegation- Walnut Grove Developments

Moved By: Councillor Marilyn Scott
Seconded By: Councillor Roger Korte

That the report and accompanying presentation be received as information and filed. And that the concerns raised by Mr. Bopari be referred to Administration, with direction to provide Council with information regarding the delays and gaps in the process as discussed.

CARRIED

Councillor McInnis joined the Council meeting

8 Correspondence

8.1 "A" Items Requiring Council Resolution

8.2 "B" Items Received for Information Only

9 Committee Reports

9.1 Vacate the Chair

Mayor Muench vacated the Chair and Deputy Mayor Korte presided at 6:01 pm.

Resolution:
2025.361

9.2 Executive Committee Meeting held November 10, 2025

Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Marilyn Scott

That the Minutes of the Executive Committee Meeting held November 10, 2025, be accepted for information.

CARRIED

Resolution: 9.3 Reid-Thompson Public Library
2025.362
Moved By: Councillor Karen Siermachesky
Seconded By: Councillor Sarah McInnis

That the Minutes of the Reid-Thompson Public Library Meeting held September 8, 2025, and October 21, 2025, be accepted for information.

CARRIED

10 Bylaws

Resolution: 10.1 Recommendation - Director of Public Works - Accessibility
2025.363
Stall Request - 239 Main Street
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Sarah McInnis

That this report be accepted for information and filed.

CARRIED

Resolution: 10.2 Bylaw 17/2025 - First Reading
2025.364
Moved By: Mayor Rob Muench
Seconded By: Councillor Dave Rowe

Resolved that Bylaw No. 17/2025, being a bylaw to amend the Traffic Bylaw be introduced and read a first time.

CARRIED

Resolution: 10.3 Bylaw 17/2025 -Second Reading
2025.365
Moved By: Councillor Marilyn Scott
Seconded By: Councillor Karen Siermachesky

Resolved that Bylaw No. 17/2025, being a bylaw to amend the Traffic Bylaw be read a second time.

CARRIED

Resolution: 10.4 Bylaw 17/2025 - Given three readings
2025.366
Moved By: Councillor Dave Rowe
Seconded By: Councillor Larry Jorgenson

Resolved that Bylaw No 17/2025, being a bylaw to amend the Traffic Bylaw be given all three readings at this meeting.

CARRIED UNANIMOUSLY

Resolution: 10.5 Bylaw 17/2025 - Final Reading
2025.367
Moved By: Mayor Rob Muench
Seconded By: Councillor Marilyn Scott

Resolved that Bylaw No. 17/2025, being a bylaw to amend the Traffic Bylaw be read a third time and now be adopted.

CARRIED

10.6 Resumed the Chair

Mayor Muench resumed the Chair, the time being 6:07 p.m.

11 New Business

Resolution: 2025.368 **11.1 Recommendation - Director of Protective Services/Fire Chief - Community Safety Officer Vehicle Replacement**
Moved By: Councillor Dave Rowe
Seconded By: Councillor Sarah McInnis

That Discovery Ford be awarded the tender for one (1) 2026 Ford Explorer Interceptor at a cost of \$54,854.00 plus applicable taxes, and further that the Administration be authorized to spend up to \$30,000 on the outfitting of that vehicle for enforcement purposes.

CARRIED

Resolution: 2025.369 **11.2 Recommendation- Community Development Coordinator- Discretionary Use - Construction Trades - 107 Main Street**
Moved By: Councillor Roger Korte
Seconded By: Councillor Karen Siermachesky

That a discretionary use be approved to operate a Construction Trades at 107 Main Street legally described as Lot 27, Blk/Par 58, Plan 102191543 be amended to include:

All site activities must comply with the noise limits in Bylaw No. 07/2021, ensuring noise does not exceed 70 dB(A) from 7:00 a.m.–11:00 p.m. and 65 dB(A) from 11:00 p.m.–7:00 a.m. when measured at the property line.

· Pursuant to Section 3.10.2 of Zoning Bylaw No. 04/2016, the applicant must provide visual screening or fencing along the west and north sides to buffer the site from neighboring properties

CARRIED

Resolution: 2025.370 **11.3 Recommendation -Community Development Officer - Discretionary Use - Automotive Sales at Existing Residential Unit**
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Marilyn Scott

That Council approve a discretionary use application to allow an “existing nonconforming” residential use to continue to exist for a period of five (5) years from the date of approval on a site with an Automotive sales business which is a permitted use in zone C3 (Commercial/Industrial Mixed-Use District) at 10560 8th Avenue, legally described as Blk/Par E, Plan 67H07064.

CARRIED

Resolution: 2025.371 **11.4 Recommendation - Director of Cultural Services - Permanent Art Collection**
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Karen Siermachesky

That City Council approve the Humboldt & District Museum & Gallery Permanent Art Collection policy, Permanent Art Collection Gift Agreement, Art Curatorial Committee Terms of Reference, and the revised Collections Management Terms of Reference, and further that Council approve the Gallery as an eligible project to receive Official Donation Receipts from the City of Humboldt in 2025.

CARRIED

Resolution: 2025.372 11.5 Recommendation - Marketing & Development Manager - North Ridge Development Corp. Concept Plan

Moved By: Councillor Dave Rowe
Seconded By: Councillor Roger Korte

That the Ministry of Government Relations (Community Planning) be advised that the City of Humboldt supports the approval of subdivision application SC-0128-25 resulting in the creation of 14 (Fourteen) residential allotments, road allowance parcel, and Municipal Reserve, subject to the following:

- Under authority of Section 172 of The Planning & Development Act, 2007, the City shall require the applicant (North Ridge Development Corp.) to enter into a servicing agreement with the City that will provide services and facilities that directly or indirectly serve the subdivision.

CARRIED

Resolution: 2025.373 11.6 Recommendation - Director of Community and Leisure Services - Ice Resurfacer Fleet Replacement

Moved By: Councillor Dave Rowe
Seconded By: Councillor Sarah McInnis

That the City award the Ice Resurfacer contract to Big Hill for the purchase of an Olympia Millenium Model H Side Dump at a cost of \$161,177 (including PST).

CARRIED

Resolution: 2025.374 11.7 Recommendation - Director of Public Works - Design Standard Manual Update

Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Sarah McInnis

That City Council approves the 2025 Design Standards Manual as presented.

The City's Minimum Design Standards were last updated in 2012. These standards govern the design of municipal services for new subdivisions, infill development, and property redevelopment within the City of Humboldt.

The standards cover the following municipal infrastructure:

- Potable Water Distribution System
- Sanitary Sewage Collection System
- Stormwater Collection System
- Transportation System (Roads, Lanes, Curbs, Gutters, Sidewalks and Trails)
- Landscaping Standards.

CARRIED

Resolution: 2025.375 11.8 Recommendation - Director of Community & Leisure Services - Community Gathering Place Roof Replacement

Moved By: Councillor Dave Rowe
Seconded By: Councillor Roger Korte

That the City decline the funding request from the Community Gathering Place for financial support toward their roof replacement project.

CARRIED

Resolution: 2025.376 **11.9 Recommendation - Marketing & Development Manager - Subdivision Request- Proposed Lot 48, Block 17, Plan 99H00626**

Moved By: Councillor Marilyn Scott
Seconded By: Councillor Sarah McInnis

That the City of Humboldt approve the subdivision of Lot 48, Block 17, Plan 99H00626 as shown in Attachment A – The Plan of Proposed Subdivision, and further;

That, if it is determined that MR was not previously dedicated for the subject area, then a total of \$5,100 be allocated to the City’s Dedicated Lands account.

CARRIED

Resolution: 2025.377 **11.10 Recommendation- Marketing and Development Manager- Blue Stone Builders Group, Concept Plan BN**

Moved By: Councillor Sarah McInnis
Seconded By: Councillor Roger Korte

That the Ministry of Government Relations (Community Planning) be advised that the City of Humboldt supports the approval of subdivision application SA253278 resulting in the creation of 30 (Thirty) residential allotments, road allowance parcel, and Municipal Reserve, subject to the following:

- Under authority of Section 172 of The Planning & Development Act, 2007, the City shall require the applicant (Bluestone Builders Group) to enter into a servicing agreement with the City that will provide services and facilities that directly or indirectly serve the subdivision.

CARRIED

Resolution: 2025.378 **11.11 Recommendation - Community Development Coordinator- Street Naming-Keystone Place (Bluestone Development)**

Moved By: Councillor Dave Rowe
Seconded By: Councillor Sarah McInnis

That Council approve the proposed street name “**Keystone Place**” for the cul-de-sac in the new Bluestone Development subdivision, as submitted by Mr. Thomas Stadnyk.

CARRIED

12 Enquiries

Councillor McInnis inquired about a progress update on Future Community Projects; City Manager will request an update by the Director of Community & Leisure Services at the next Executive Committee meeting.

Councillor Siermachesky inquired about Murray Cooke’s Public Art structure at Civic Park that was damaged last year. The City Manager will investigate this item.

Councillor Rowe inquired about a crosswalk for Highway 5 by the old Peavey Mart building. The Director of Public Works acknowledged that this is being looked at to determine what is the appropriate location.

Resolution: 13
2025.379

Committee of the Whole

Moved By: Councillor Dave Rowe

Seconded By: Councillor Karen Siermachesky

That we sit in a private session as Committee of the Whole, the time being 7:18 p.m.

CARRIED

13.2 Present in the Committee of the Whole

Mayor Rob Muench, Councillor Larry Jorgenson, Councillor Roger Korte, Councillor Sarah McInnis, Councillor Dave Rowe, Councillor Marilyn Scott, Councillor Karen Siermachesky, City Manager Joe Day, Director of Corporate Service/City Clerk Lori Yaworski, City Controller Jace Porten

13.3 Delegation - MNP Audit Service Plan

13.4 City Controller - Humboldt Golf Club Financial Support

Resolution: 13.5
2025.380

Revert

Moved By: Councillor Larry Jorgenson

Seconded By: Councillor Roger Korte

That Council revert to the Regular Meeting, the time being 8:27 pm.

CARRIED

Resolution: 13.6
2025.381

Recommendation - Delegation MNP Audit Service Plan

Moved By: Councillor Roger Korte

Seconded By: Councillor Karen Siermachesky

That this report be accepted for information and filed.

CARRIED

Resolution: 13.7
2025.382

Recommendation - City Controller - Humboldt Golf Club Financial Support

Moved By: Councillor Larry Jorgenson

Seconded By: Councillor Sarah McInnis

That this report be accepted for information and filed.

CARRIED

Resolution: 14
2025.383

Adjourn

Moved By: Councillor Larry Jorgenson

Seconded By: Councillor Karen Siermachesky

That we do now adjourn, the time being 8:28 p.m.

CARRIED