

City of Humboldt
February 23, 2026 - Regular Council Meeting - 05:30 PM

- 1 **Call To Order**
- 2 **Land Acknowledgement**
- 3 **Adopt Agenda**
 - 3.1 Conflict of Interest
- 4 **Public Acknowledgement**
- 5 **Approve Minutes**
 - 5.1 Regular Meeting of Council held January 26, 2026
 - 📎 Minutes of the Regular Meeting of Council held January 26, 2026
- 6 **Delegations**
 - 6.1 Delegation - Rec-Create Humboldt Steering Committee
 - 📎 Report - Rec-Create Humboldt Steering Committee
 - 6.2 Delegation - North East Housing Cooperative
 - 📎 Presentation - North East Housing Cooperative
 - 6.3 Delegation - CUPE 2359 - City of Humboldt
 - 📎 Letter - President of CUPE 2359 - City of Humboldt
- 7 **Correspondence**
 - 7.1 "A" Items Requiring Council Resolution
 - 7.2 "B" Items Received for Information Only
- 8 **Committee Reports**
 - 8.1 Vacate Chair
 - 8.2 Executive Committee Meeting held February 9, 2026
 - 📎 Minutes of the Executive Committee Meeting held February 9, 2026
 - 8.3 Reid-Thompson Public Library Board
 - 📎 Minutes of Reid-Thompson Public Library Board meeting held November 18, 2025
 - 📎 Minutes of Reid-Thompson Public Library Board meeting held January 13, 2026
 - 8.4 Humboldt & District Museum and Gallery Board
 - 📎 Minutes of the Humboldt & District Museum and Gallery Board meeting held January 8, 2026
 - 8.5 Lanigan Creek Dellwood Watershed Authority
 - 📎 Minutes of the Lanigan Creek Dellwood Watershed Authority meeting held January 20, 2025

- 📎 Minutes of the Lanigan Creek Dellwood Watershed Authority meeting held April 10, 2025
- 📎 Minutes of the Lanigan Creek Dellwood Watershed Authority meeting held October 16, 2025
- 📎 Minutes of the Lanigan Creek Dellwood Watershed Authority meeting held December 12, 202

9 Bylaws

- 9.1 Recommendation - Planning and Development Coordinator - The Building Placement and Elevation Bylaw
 - 📎 Report - The Building Placement and Elevation Bylaw
 - 📎 Bylaw 01/26 - The Building Placement and Elevation Bylaw
- 9.2 Bylaw 01/2026 - First Reading
- 9.3 Bylaw No. 01/2026 - Second Reading
- 9.4 Bylaw No. 01/2026 - Given Three Readings
- 9.5 Bylaw No. 01/2026 - Third Reading
- 9.6 Resumed the Chair

10 New Business

- 10.1 Recommendation - Proclamation - Social Work Week - March 16-21, 2026
 - 📎 Proclamation - Social Work Week - March 16-21, 2026
- 10.2 Recommendation - Director of Corporate Services/City Clerk - City Council Appointment
 - 📎 Report - City Council Appointments
- 10.3 Recommendation - Tax Assessor - Tax Lien Registration & Six-Month Notice Notification
 - 📎 Report - Tax Lien Registration & Six-Month Notice Notification
- 10.4 Recommendation - HR Coordinator - Employee Mental Health Resources
 - 📎 Report - Employee Mental Health Resources
- 10.5 Recommendation - Director of Community & Leisure Services - Rec-Create Humboldt Steering Committee - Phase II Direction
 - 📎 Report - Rec-Create Humboldt Steering Committee - Phase II Direction
- 10.6 Recommendation - Marketing and Development Manager - Westwood Developments Phase 2 Concept Plan
 - 📎 Report - Westwood Developments Phase 2 Concept Plan
- 10.7 Recommendation - Director of Public Works- Asphalt and Concrete Crushing Request for Quotation
 - 📎 Report - Asphalt and Concrete Crushing Request for Quotation
- 10.8 Recommendation - Director of Public Works - Water Meter Purchases
 - 📎 Report - Water Meter Purchases
- 10.9 Recommendation - Director of Public Works - Tractor Tender
 - 📎 Report - Tractor Tender
- 10.10 Recommendation - Municipal Engineer - 2026 Paving Program Tender
 - 📎 Report - 2026 Paving Program Tender

11 Enquiries

12 **Committee of the Whole**

13 **Adjourn**



**City of Humboldt
Meeting Minutes
Regular Council Meeting January 26, 2026 - 05:30 PM**

- PRESENT: Mayor Rob Muench
 Councillor Larry Jorgenson
 Councillor Roger Korte
 Councillor Sarah McInnis
 Councillor Dave Rowe
 Councillor Marilyn Scott
 Councillor Karen Siermachesky
 City Manager Joe Day
 Director of Corporate Services/City Clerk Lori Yaworski
 Director of Protective Services Mike Kwasnica
 Director of Public Works Peter Bergquist
 Director of Leisure Services Mike Ulriksen
 Director of Cultural Services Jennifer Fitzpatrick
 Finance Manager Jace Porten
 Marketing and Development Manager Jarrett Delbridge
 Communication Coordinator Angie Rolheiser

1 Call To Order

Mayor Muench called the meeting to order at 5:29 p.m.

2 Land Acknowledgement

As we gather here today, we acknowledge we are on Treaty 6 Territory and the Homeland of the Métis. We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.

Resolution: 3
2026.001

3 Adopt Agenda

Moved By: Councillor Marilyn Scott

Seconded By: Councillor Sarah McInnis

That the agenda be adopted as presented.

CARRIED

3.1 Conflict of Interest

Mayor – Rob Muench

City Clerk – Lori Yaworski

4 Public Acknowledgement

Councillor Rowe offered condolences to the family of Norman Duerr. Norman passed away on December 20th at the age of 89. Originally from Lake Lenore, Norman taught for 18 years at Humboldt Collegiate Institute, he coached and organized sports, sang in choirs, led school tours to Europe, and was a lifelong learner. Norman took courses from Oxford in art and had his art exhibited extensively and he also wrote a memoir. He was dedicated to preserving history and architecture, playing a key role in preserving the Humboldt Water Tower. He also directed and produced numerous high school drama musical theatre productions. Norman was a humanitarian working to improve lives in South America and Africa. His legacy will not easily be matched.

Councillor Scott thanked everyone that came out for some great conversation at Coffee with Council that was hosted on Wednesday, January 21st at the Gallery. The event had a great turnout despite the cold weather. The feedback, questions, and concerns brought forward are important to Council.

Councillor Korte acknowledged the City of Humboldt Public Works Department for snow removal efforts so far this winter.

Councillor McInnis acknowledged the announcement of the Grey Cup Community Tour that kicks off in Humboldt on February 7 at the Elgar Petersen Arena.

Mayor Muench extended condolences on behalf of the community following the passing of Humboldt native Glenn Hall who passed away on January 7 at the age of 94. Glenn Hall’s hockey career took him from minor hockey in Humboldt to the NHL, where he earned his nickname ‘Mr. Goalie,’ won the Stanley Cup in 1961, and received numerous honours, including the Calder, Vezina, and Conn Smythe trophies. A pioneer of the butterfly style of goaltending, Glenn was inducted into the Hockey Hall of Fame in 1975 and later inducted into the Humboldt District Sports Hall of Fame. Despite his international success, Glenn never forgot his roots, and Humboldt always remained part of his story.

5 Approve Minutes

Resolution:
2026.002

5.1 Special Meeting of Council held December 15, 2025

Moved By: Councillor Larry Jorgenson

Seconded By: Councillor Karen Siermachesky

That the Minutes of the Special Meeting of Council held December 15, 2025, be approved as recorded and circulated.

Mayor – Rob Muench

City Clerk – Lori Yaworski

CARRIED

Resolution: 5.2 Special Meeting of Council held January 19, 2026
2026.003 **Moved By:** Councillor Roger Korte
Seconded By: Councillor Sarah McInnis

That the Minutes of the Special Meeting of Council held January 19, 2026, be approved as recorded and circulated.

CARRIED

6 Delegations

7 Correspondence

7.1 "A" Items Requiring Council Resolution

7.2 "B" Items Received for Information Only

8 Committee Reports

Resolution: 8.1 Executive Committee Meeting held January 12, 2026
2026.004 **Moved By:** Councillor Dave Rowe
Seconded By: Councillor Marilyn Scott

That the Minutes of the Executive Committee Meeting held January 12, 2026, be accepted for information.

CARRIED

Resolution: 8.2 Humboldt & District Museum and Gallery Board
2026.005 **Moved By:** Councillor Karen Siermachesky
Seconded By: Councillor Sarah McInnis

That the Minutes of Humboldt and District Museum & Gallery Board meetings held November 13, 2025, and December 11, 2025, be accepted for information.

CARRIED

Resolution: 8.3 Humboldt Golf Course Governance Committee
2026.006 **Moved By:** Councillor Marilyn Scott
Seconded By: Councillor Dave Rowe

That the Minutes of Humboldt Golf Course Governance Committee meeting held November 4, 2025, be accepted for information.

CARRIED

Resolution: 8.4 REACT Waste Management District
2026.007

That the Minutes of REACT Waste Management meetings held between December 17, 2024, and December 18, 2025, be accepted for information.

9 Bylaws

Mayor – Rob Muench

City Clerk – Lori Yaworski

10 New Business

Resolution:
2026.008

**10.1 Recommendation- Director of Corporate Services/City Clerk -
City Council appointment to Boards and Committees**

Moved By: Councillor Sarah McInnis

Seconded By: Councillor Larry Jorgenson

That the following Council appointments be made for 2026:

- Humboldt and District Rural Fire Protection Association – Council Representative – Roger Korte
- Reid-Thompson Public Library Board – Council Representative – Karen Siermachesky
- Wapiti Regional Library Board – Council Representative – Karen Siermachesky
- Humboldt and District Museum and Gallery Board – Council Representative – Karen Siermachesky
- REACT Waste Management Authority – Council Representative – Marilyn Scott
- Wakaw-Humboldt Regional Water Supply Committee – Council Representative – Dave Rowe
- Humboldt and District Chamber of Commerce – Council Representative – Sarah McInnis, Alternate Larry Jorgenson
- Lanigan Creek Dellwood Brook Watershed Association – Council Representative – Marilyn Scott
- Bronco Memorials Committee – Council Representatives – Rob Muench and Larry Jorgenson
- Community Economic Development Initiative (CEDI) – Council Representatives – Roger Korte, Rob Muench, Karen Siermachesky, and Sarah McInnis (Joe Day)
- Sylvite 4-6 (S4-6) – Council Representative – Rob Muench (Joe Day)
- Humboldt Golf Course Governance Committee – Council Representatives – Rob Muench, Larry Jorgenson, Dave Rowe
- Humboldt Health Council – Council Representative – Karen Siermachesky
- Planning District Committee – Council Representative – Rob Muench and Roger Korte
- SUMA Cities Caucus- Council Representative – Dave Rowe

CARRIED

Mayor – Rob Muench

City Clerk – Lori Yaworski

**Resolution: 10.2 Recommendation - Director of Corporate Services - Council
2026.009 appointments to Board and Committees**

Moved By: Councillor Sarah McInnis

Seconded By: Councillor Karen Siermachesky

That the following appointments be made to the Boards and Committees established under the authority of the City of Humboldt:

- Humboldt & District Museum & Gallery Board (2-yr term expires Jan 31, 2028)
 - Carol McLaren
 - Susan Bellamy
- Reid-Thompson Public Library Board (1-yr term expires Jan 31, 2027)
 - Rhéanne Bédard Schilling
 - Erika Stebbings
 - Linda Salikin-Dufault
 - Cynthia Gaetz
 - Chelsea van der Buhs
- Humboldt Downtown Business Improvement District Board (2-yr term expires Jan 31, 2028)
 - Shelbey Kiefer
 - Evan Gref
 - Kellie McKay
 - Lindsay Ortman
- Golf Course Governance Committee (1-yr term expires Jan 31, 2027)
 - Aaron Baker
 - Dean Hergott
 - Kirk Plemel
 - Dave Hill
- Humboldt Broncos Memorials Committee (2-yr term expires Jan 31, 2028)
 - Laurie Warford

CARRIED

Mayor – Rob Muench

City Clerk – Lori Yaworski

Resolution: 10.3 Recommendation - Director of Corporate Services/City Clerk -
2026.010 Council Appointment to City Positions
Moved By: Councillor Marilyn Scott
Seconded By: Councillor Roger Korte

That the following appointments to City Positions pursuant to provincial requirements be made for 2026.

- Police Chief – Joe Day
- Community Safety Officer Supervisor – Mike Kwasnica
- Business Licensing Inspector and Community Safety Officer – Justin Tarrant and Bruce Ehalt
- Building inspector and Bylaw Enforcement Officer – Mike Kwasnica
- Building Inspectors from Municode; Clayton Meier, Ryan Thiessen, Travis Elkin, Shenah Cartier, Clint Vargo, Matthew Stepp, Kelsey Rebryna
- Fire Department
Captains – Jason Staniec and Craig Stomp
Lieutenants – Matt Schidlowsky and Tim Kiefer
Secretary/Treasurer – Krista Prunkl
Safety Officer – Jordin Dalsin
- EMO Coordinator – Mike Kwasnica and Bruce Ehalt
- Development Officer – City Manager, Joe Day, and Planning Coordinator Mike Kwasnica
- Board of Revision: Western Municipal Consulting, with the following to serve as members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh, with Nicolle Hoskins to serve as Secretary to the Board of Revision.
- Development Appeals Board: Sandra Pauli, Frank Carpentieri and David Mueller with remuneration of \$250 per full day & \$125 for ½ day for the Chairman and \$200 per full day & \$100 for ½ day for members
- Pest Control Officers – Darren Whitbread and Murray Knackstedt
- External Auditor – MNP
- City Solicitor – Weber & Gasper Law Office
- City Clerk alternate – Donna Simpson

CARRIED

Mayor – Rob Muench

City Clerk – Lori Yaworski

Resolution: 2026.011 10.4 Recommendation - Director of Corporate Services/City Clerk - Municipal Revenue Sharing Eligibility
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Karen Siermachesky

The Council of the City of Humboldt confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations.
- Submission of the 2024 Public Reporting on Municipal Waterworks to the Ministry of Government Relations.
- In Good Standing with respect to the reporting and remittance of Education Property Taxes.
- Adoption of a Council Procedures Bylaw.
- Adoption of an Employee Code of Conduct; and
- All members of council have filed their Public Disclosure Statements, as required; and

That we authorize the Director of Corporate Service/ City Clerk to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

Resolution: 2026.012 10.5 Recommendation- Finance Manager - Official Donation Receipt Projects Eligibility
Moved By: Councillor Dave Rowe
Seconded By: Councillor Marilyn Scott

That the following projects be approved as eligible to receive Official Donation Receipts from the City of Humboldt on a continuous basis:

- Broncos Tribute Campaign
- Humboldt Golf Course
- Original Humboldt
- Public Art
- Water Tower
- Gallery

CARRIED

Resolution: 2026.013 10.6 Recommendation - Finance Manager - Security Clearance Check Policy
Moved By: Councillor Sarah McInnis
Seconded By: Councillor Roger Korte

That the Security Clearance Check Policy #4505 be rescinded to eliminate the \$25 fee charged for security clearance checks to the residents of the City of Humboldt.

CARRIED

Mayor – Rob Muench

City Clerk – Lori Yaworski

Resolution: 10.7 Recommendation - Director of Community & Leisure Services
 2026.014 **- Enabling Accessibility Fund - Convention Centre Washrooms**
Moved By: Councillor Sarah McInnis
Seconded By: Councillor Dave Rowe

That Council authorize Administration to accept funding under the Enabling Accessibility Fund and allocate up to \$50,000 from the Uniplex Reserve to proceed with accessibility upgrades to the Convention Centre washrooms, subject to final grant terms and conditions.

CARRIED

Resolution: 10.8 Recommendation - Director of Community & Leisure Services
 2026.015 **- EPA Enhancement and Expansion Review**
Moved By: Councillor Marilyn Scott
Seconded By: Councillor Roger Korte

That Council sole-source the award of a Facility Enhancement and Expansion Twinning Review for the Uniplex to a consultant team comprised of JBB Consultants & Engineering Inc., f-BLOK architecture, and RAM Engineering, at an estimated cost of up to \$70,000, to support informed long-term decision-making related to indoor ice infrastructure, facility renewal, and potential future expansion.

CARRIED

Resolution: 10.9 Recommendation - Director of Public Works - Collector
 2026.016 **Roadway Design for Subdivision Development**
Moved By: Councillor Sarah McInnis
Seconded By: Councillor Karen Siermachesky

That Allied Infrastructure be awarded a sole-source contract to complete preliminary design drawings for sections of Saskatchewan Avenue, 14th Avenue, and 16th Street, at an estimated cost of \$90,000.

CARRIED

11 Enquiries

Councillor Rowe had an inquiry for the Director of Protective Services to discuss concerns raised by residents during the Coffee with Council event. Specifically, the Councillor requested that Community Safety Officers investigate ongoing issues regarding noise disturbances in the downtown area, unauthorized motorized vehicle access on the Nature Trail, and improper use of employee parking stalls at the Uniplex. The Director of Protective Services will discuss these concerns with the Community Safety Officers.

Resolution: 12 Committee of the Whole
 2026.017 **Moved By:** Councillor Marilyn Scott
Seconded By: Councillor Karen Siermachesky

That we sit in a private session as Committee of the Whole, the time being 6:15 p.m.

CARRIED

Mayor – Rob Muench

City Clerk – Lori Yaworski

12.1 Authority

The Committee met under Section 5(4) of Part III of *The Local Authority of Freedom of Information and Privacy Act*.

12.2 Present in the Committee of the Whole

Mayor Rob Muench, Councillor Larry Jorgenson, Councillor Roger Korte, Councillor Sarah McInnis, Councillor Dave Rowe, Councillor Marilyn Scott, Councillor Karen Siermachesky, City Manager Joe Day, Director of Corporate Service/City Clerk Lori Yaworski, Director of Protective Services Mike Kwasnica, Director of Public Works Peter Bergquist, and Marketing and Development Manager, Jarrett Delridge

12.3 Marketing and Development Manager- Bluestone Servicing Agreement

Marketing and Development Manager, Director of Protective Services and Director of Public Work left Council Chambers at 6:50 p.m.

12.4 City Manager - Staffing Position Change

Resolution:
2026.018

12.5 Revert

Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Roger Korte

That Council revert to the Regular Meeting, the time being 6:54 m.

CARRIED

Resolution:
2026.019

12.6 Recommendation - City Manager - Staffing Position Change

Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Dave Rowe

That the City implements the staffing position change as outlined in this report.

CARRIED

Resolution:
2026.020

12.7 Recommendation - Marketing and Development Manager - Bluestone Servicing Agreement for Keystone Place Financial Commitments

Moved By: Councillor Marilyn Scott
Seconded By: Councillor Roger Korte

That this report be accepted for information and filed.

CARRIED

Resolution:
2026.021

13 Adjourn

Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Karen Siermachesky

That we do now adjourn, the time being 6:55 p.m.

CARRIED

Mayor – Rob Muench

City Clerk – Lori Yaworski

Rec-Create Humboldt

Future Recreation Facility Steering Committee - Final Report

Committee Members

Chair: Jodi Smith. **Members:** Adam Eichorst, Alyssa Hergott, Jill Dyck, Amanda Klitch, Mark Schmidt, Lauren Kiefer, Jacquie Bergerman, Eric Yeager, Krissi Barnes-Stuckel
City of Humboldt Liaison: Michael Ulriksen **Contact:** reccreatehumboldt@gmail.com

Committee Information - Rec-Create Humboldt

Rec-Create Humboldt was established as a steering committee in August 2025 to guide the development of a clear, evidence-based recommendation for the next arts, sports, and wellness facility serving Humboldt and the surrounding region.

Recent History on Future Recreation Facility

2015 - Multi-Purpose Feasibility Study was completed that proposed an addition to the Humboldt Uniplex, comprised primarily of a fieldhouse and theatre. The project never gained traction, largely due to the significant cost estimates and City's financial state at the time.

2018 - Humboldt Broncos bus crash resulted in an outpouring of support and the creation of the Humboldt Broncos Memorials Committee. The committee began to explore the possibility of a sport, culture, and recreation facility.

2019 - City and the Memorial Committee began working with DCG Philanthropic on the feasibility and fundraising for a new facility. Preliminary work identified funding support for a second ice surface and tribute gallery space.

2020 - The COVID-19 pandemic significantly impacted efforts and the inability to identify a major funding partner stalled progress.

2022 - The City unsuccessfully applied for a large federal recreation infrastructure grant, requiring the City to reconsider how a new recreation facility may become reality.

Renewed Community Engagement

May 13, 2025 - Public open house hosted by the City of Humboldt that gathered broad community input (broad qualitative feedback).

September 15, 2025 - Feedback collected from multiple user groups and sectors through an email survey to gain a comprehensive understanding of user groups' existing facility use, limitations, and potential future needs.

October 27, 2025 - Follow up email to user groups for additional information.

Data Overview & Findings

Our data indicated the community needs a number of recreational facilities to address current limitations and needs. Humboldt has reached a level of stagnation that cannot be addressed with current resources.

After decades of community engagement, recent user group review of needs and limitations, and with the input of Rec-Create Humboldt's diverse committee, Rec-Create Humboldt finds the following facilities in need of in Humboldt:

Performing Arts Centre/Theatre - permanent stage, backstage area, permanent spectator seating, professional lighting and sound equipment, rehearsal space, storage areas, greenroom, lobby, and box office areas.

Indoor Sport Court - multi-use sport courts, indoor track, sports-specific training areas, spectator/view area(s), designated storage areas. Note: some user groups indicated a desire for indoor turf space.

Second Ice Surface - regulation 85 x 200 ft ice surface, small scale spectator space, changerooms.

Notable Findings

Community Growth Impact - Survey results were clear: community members and user groups are at a point of frustration with current facility limitations.

Hotel Accommodations - many user groups noted the critical importance of having additional hotel space in Humboldt as it hindered their ability to host large events and tournaments. It is not enough to build a facility alone if existing hotels cannot accommodate.

**Please see the charts below for additional details.*

Recommendations

Rec-Create Humboldt recommends that:

1. City Council receive this report as an evidence-based summary of community needs related to future arts, sports, and wellness facilities serving Humboldt and area.
2. City Council use this committee's findings as the foundation for future actions regarding a new facility.

Rec-Create Humboldt recognizes that final decisions regarding scope, timing, location, and funding rest with City Council.

Respectfully submitted February 23, 2026



Community Engagement Survey Data - Summary

User Group: Performing Arts - Theatre

User Groups Profile: 2000+ Participants		
<p>A-List Dance & Acrobatics - 200+ Arts Humboldt - 250-750+</p> <p>On-Stage Dance - 500-700+ Humboldt Music Festival - 150+</p> <p>HCI Performing Arts - 100+ Impact Dance Company - 150+</p> <p>Humboldt & Area Theatre Club - 30+ School Groups</p> <p>St. Peter's Chorus - 50+</p>		
Community Impact	Scope of Use	Current Limitations
<p>Enriched cultural engagement & opportunities</p> <p>Elevated diversity</p> <p>Improved mental health and well-being</p> <p>Improved physical health and wellness</p> <p>Enhanced social connectedness and sense of belonging</p> <p>Increased youth & senior engagement</p> <p>Improved inclusion and accessibility</p> <p>Enhanced community engagement</p> <p>Increased opportunity for volunteerism</p> <p>Improved community attractiveness</p> <p>Improved quality of life</p>	<p>Approximately 2000+ participants (not including spectators)</p> <p>Potential year round use</p> <p>Multiple groups would use</p> <p>Increase spectator capacity</p> <p>Multi-community draw</p> <p>Events and organizations would grow</p> <p>Expansion of use (beyond survey respondent groups)</p>	<p><i>*no existing facility option</i></p> <p>Accessibility</p> <p>Stage</p> <p>Backstage space</p> <p>Rehearsal space</p> <p>Acoustics</p> <p>Dressing rooms</p> <p>Professional lighting and sound</p> <p>Seating</p> <p>Lobby</p> <p>Storage</p> <p>Concession</p> <p>No daycare option</p>

User Group: Indoor Court Sports

User Groups Profile : 2000+ Participants		
Humboldt Minor Basketball - 217	East Central Wolverines Softball - 100	
Humboldt Slopitch - 100+	Humboldt Girls Softball - 100	
Pickleball - 50+	Longhorn Crossfit - 120	
Humboldt Minor Baseball - 200	Humboldt Minor Hockey - 300+	
Humboldt and District Soccer Association - 500	Broncos - 30	
Carlton Trail Ski Club - 200+	Skate Humboldt - 150	
Humboldt Tae Kwon Do - 10	Horizon (indoor gym booking)	
Community Impact	Scope of Use	Current Limitations
<p>Increased engagement opportunities</p> <p>Improved mental health and well-being</p> <p>Improved physical health and wellness</p> <p>Social connectedness and sense of belonging</p> <p>Increased youth & senior engagement</p> <p>Improved inclusion and accessibility</p> <p>Enhanced community engagement</p> <p>Increased opportunity for volunteerism</p> <p>Improved community attractiveness</p> <p>Improved quality of life</p>	<p>Approximately 1000+ participants (not including spectators)</p> <p>Potential year round use</p> <p>Multiple groups would use</p> <p>Increase spectator capacity</p> <p>Multi-community draw</p> <p>Events and organizations would grow</p> <p>Expansion of use (beyond respondent groups)</p> <p>New recreational opportunities would develop</p>	<p><i>*no existing option for track, batting cages, pitching tunnels, shooting lanes</i></p> <p>Storage</p> <p>Lack of court availability</p> <ul style="list-style-type: none"> ● Seasonal restrictions <p>Size of courts</p> <ul style="list-style-type: none"> ● Can't expand programming/participants <p>Versatility of equipment</p> <p>Versatility of spaces</p> <p>No spectator space</p> <p>Lack of daytime availability</p> <p>Inability to host tournaments</p> <p>No dryland training space</p> <p>No daycare option</p>

User Group: Ice Sports

User Groups Profile: 480+ Participants		
Skate Humboldt - 150 Broncos - 30 Minor Hockey - 300+		
Community Impact	Scope of Use	Current Limitations
<p>Increased engagement opportunities</p> <p>Improved mental health and well-being</p> <p>Improved physical health and wellness</p> <p>Social connectedness and sense of belonging</p> <p>Increased youth & senior engagement</p> <p>Improved inclusion and accessibility</p> <p>Enhanced community engagement</p> <p>Increased opportunity for volunteerism</p> <p>Improved community attractiveness</p> <p>Improved quality of life</p>	<p>Potential year round use</p> <p>Multiple groups would use</p> <p>Increase spectator capacity</p> <p>Multi-community</p> <p>Events and organizations would grow</p> <p>Expansion of use beyond respondent groups</p> <p>New recreational opportunities would develop</p>	<p>Lack of ice time</p> <ul style="list-style-type: none"> ● Have to utilize other community's facilities ● no female hockey option ● Can't host events ● Skating is unable to compete with larger facilities who have more ice time <p>Aging facility</p> <ul style="list-style-type: none"> ● Accessibility (physical building outside and inside, changeroom options - gender diversity) ● Broncos - hard to recruit <p>Some organizations don't have an office or assigned changerooms</p> <p>Lack of storage</p> <p>No daycare option</p>

Additional Needs Identified by User Groups

Turf Sports - (Humboldt Minor Baseball, East Central Wolverines Softball, Humboldt and District Soccer Association, Humboldt Slopitch, Humboldt Girls Softball - 1000+ participants) indicated need for year round indoor turf space for practice and training.

Aquatic Sports (Hammerheads, Stingrays Water Polo Club - 123 participants) indicated need for expanded pool facilities to expand their programs and host events.

Baseball Groups (Humboldt Minor Baseball, Humboldt Slopitch, Humboldt Girls Softball, Wolverine Softball - 500 participants) - indicated need for outdoor ball diamond lighting for enhanced safety and expanding events.

School Groups - indicated need for outdoor rubberized track (no existing option. Would help with training, hosting major events, and weather complications).

Community Voice

“Programs fill immediately, and we maintain waitlists every season.”

“We turn people away annually because we cannot accommodate more participants.”

“Interest continues to increase, but our participation numbers remain static.”

“We could easily expand if space was available, but it isn't.”

“Demand is not the issue — access to space is.”

“The space does not allow us to deliver the program at the quality we expect.”

“We make constant compromises that impact participant experience.”

“We cannot run parallel groups or age divisions the way we should.”

“Facility access is the single biggest barrier to our long-term sustainability.”

“The amount of coordination required to secure space is exhausting for volunteers.”

“So much time is spent negotiating schedules instead of delivering programs.”

“Inconsistent access makes it harder to retain participants year to year.”

“A flexible facility would solve multiple problems for multiple groups.”

“Shared space makes more sense than multiple separate buildings.”

“We don’t need exclusive space – we need adaptable space.”

“Designing for flexibility would reduce competition between groups.”

“Multi-use space would allow us to grow without pushing others out.”

Presentation to City Council



February 23, 2026



Who we are?



Terry Tremblay:
Chairperson



Lorne Thomson:
Vice Chair



Elan Buan:
Sec/Treasurer



Troy Taylor:
Director



Ryan Olson:
Director



Kendell Knutson:
Director



Zackary Moskal:
Director



Joe von Doellen:
Director



Brad Michel:
Director



James Leier:
Consultant



How did we get here?



Iron Triangle Manufacturing Alliance

(Bourgault Industries, Bourgault Tillage Tools, Dry Air, Free Form, Doepker Industries, Michel Industries, Schulte Industries, Carlton Trail College, Sagehill Community Futures, HDCC)



Lack of affordable rental housing barrier to growth

Co-operative Housing Development Program (CHDP):

Launched in 2024 to run through 2028, this program specifically supports new co-op housing, offering a combination of forgivable and low-interest repayable loans to cover up to 100% of eligible residential project costs.

What is a housing cooperative?

- Housing co-ops provide at-cost housing for their members.
- They are controlled by members who have a vote in decisions. There is no outside landlord.
- Each housing co-operative is a legal association, incorporated as a co-operative. Housing co-ops are guided by international co-operative principles, adapted for housing co-ops

<https://chfcanada.coop/about-co-op-housing/>

North East Housing Coop

Our Vision

To take a leadership role in building cost effective rental properties in the Region of Melfort, St. Brieux and Humboldt.

Our Objective

To provide a plan to CMHC that addresses the housing needs of the Iron Triangle, BHP, and supporting companies/organizations which satisfies the requirements for funding.

Seed Funding Program:

Provides interest-free loans and non-repayable contributions (up to \$350,000 in loans and \$150,000 in contributions) for initial, pre-development activities like business plans, site, and preliminary designs.

What do we need for a CHMC Seed Application?

- Proof of incorporation
- Need and Demand Study
- Piece of land – owned and zoned
- Environmental site assessment
- Geotech report

How can City of Humboldt support us?

- Piece of land – owned and zoned
- Environmental site assessment
- Geotech report
- Other

Questions?

Thank-you

CUPE 2359 – City of Humboldt Employees

February 1, 2026

To City Council Members,

We are writing on behalf of the unionized employees to respectfully request your participation in Labour Management Committee meetings. In our collective agreement with the City of Humboldt, article 8.05, it states the employer composition of the committee consists of 2 city councilors plus the City Manager. Your presence would allow for direct communication on issues that significantly affect service delivery, workplace efficiency, and employee well-being.

Background: The Labour Management Committee was reestablished in 2023 under the direction of the newly appointed President of the Local, Chris McLeod. Prior to this, the committee was inactive for more than 5 years. Currently, meetings are scheduled quarterly throughout the year and held during work hours. These meetings provide a valuable forum for open and constructive dialogue between employees, management, and elected officials. Specifically, L-M meetings offer an opportunity to:

- Voice and better understand employee concerns pertaining to job tasks and our service level to our community.
- Clarify contract language and expectations within our collective agreement.
- Discuss the need for additional staffing to address increased workloads.
- Review and seek clarity around grievances and investigation processes.

Timeline:

- July 2025 - our membership requested that city councilors be present in L-M meetings as outlined in our collective agreement. The language of the contract was reviewed. Our committee members were unaware that the attendance of city councilors could be requested.
- August 2025 - the representatives of unionized employees formerly requested that management ask city councilors to reestablish themselves in the committee.
- November 2025 – City manager states that council members were asked to be included in future meetings, but declined. In response to this, the President of CUPE Local 2359 asked to present in front of council the importance of having an avenue of communication between employees, management, and elected officials.

Your participation would demonstrate a commitment to transparency, collaboration, and informed decision-making. We believe that meaningful engagement at these meetings help identify practical solutions, strengthen working relationships, and support the shared goal of providing effective services to the community of Humboldt.

We welcome the opportunity to coordinate schedules and provide additional information you may require. Thank you for your time and consideration. We look forward to your involvement.

Take care,

Chris McLeod

Water and Wastewater Supervisor, City of Humboldt

President of CUPE 2359, City of Humboldt



City of Humboldt

Meeting Minutes

Executive Committee February 9, 2026 - 05:30 PM

PRESENT: Chair: Councillor Roger Korte
 Mayor Rob Muench Via Zoom
 Councillor Larry Jorgenson
 Councillor Dave Rowe
 Councillor Marilyn Scott
 Councillor Karen Siermachesky
 Councillor Sarah McInnis
 City Manager Joe Day
 Acting City Clerk Donna Simpson
 Director of Cultural Services Jennifer Fitzpatrick
 Director of Community and Leisure Services Mike Ulriksen
 Director of Protective Services/Fire Chief Mike Kwasnica
 Director of Public Works Peter Bergquist
 City Controller Jace Porten
 Marketing and Development Manager Jarrett Delbridge
 Communication Manager Angie Rolhieser
 Planning and Development Coordinator Oriyomi Razak

1 Call To Order

Chairperson Korte called the meeting to order at 5:32 p.m.

2 Land Acknowledgement

As we gather here today, we acknowledge we are on Treaty 6 Territory and the Homeland of the Métis. We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.

3 Adopt Agenda

Moved By: Councillor Marilyn Scott

That the agenda be adopted as presented.

CARRIED

3.1 Conflict of Interest

4 Delegations

Chairperson – Roger Korte

Acting City Clerk – Donna Simpson

4.1 Delegation - RCMP

Moved By: Councillor Larry Jorgenson

That the presentation by Staff Sergeant Rod Rudnisky be accepted for information and filed.

CARRIED

5 Correspondence

6 Reports From Administration

6.1 Director of Protective Services' Reports

Moved By: Councillor Dave Rowe

That this report be accepted for information and filed.

CARRIED

6.2 Director of Corporate Services' Report

Moved By: Councillor Sarah McInnis

That this report be accepted for information and filed.

CARRIED

6.3 Director of Cultural Services' Report

Moved By: Councillor Karen Siermachesky

That this report be accepted for information and filed.

CARRIED

6.4 Marketing and Development Manager's Report

Moved By: Mayor Rob Muench

That this report be accepted for information and filed.

CARRIED

6.5 Director of Leisure Services' Report

Moved By: Councillor Sarah McInnis

That this report be accepted for information and filed.

CARRIED

6.6 Director of Public Works' Report

Moved By: Councillor Marilyn Scott

That this report be accepted for information and filed.

CARRIED

7 New Business

7.1 Recommendation - Planning and Development Coordinator - The Building Placement and Elevation Bylaw

Moved By: Councillor Sarah McInnis

That this report be accepted for information and filed.

CARRIED

7.2 Recommendation - Communication Coordinator - Humboldt Holiday Trail

Moved By: Councillor Dave Rowe

That this report be accepted for information and filed.

CARRIED

Chairperson – Roger Korte

Acting City Clerk – Donna Simpson

7.3 Recommendation - Director of Public Works - Tracking Report**Moved By:** Councillor Karen Siermachesky

That this report be accepted for information and filed.

CARRIED**8 Enquiries**

Councillor Scott inquired if Council could conduct a review of policy 1275 which is the Council Indemnity policy as some boards provide compensation to councillors but some do not, and she feels it needs to be clarified and updated. The City Manager responded that the Director of Corporate Services has been looking at this policy in terms of updates and will continue to do so.

Councillor McInnis made an inquiry regarding the RCMP presentation from earlier in the meeting. She said that the Staff Sgt had mentioned they will have a full staff of officers within the next couple months but during the budget process Council had made some decisions based on them not having a full contingent of officers. She is wondering now how that affects their decisions. The Finance Manager said that we would expect to see a reduction in Q4 invoices if they do end up being fully staffed, which would positively impact the budget.

Mayor Muench mentioned that at the last Coffee with Council evening, a comment was made about putting up a 40 km speed sign on east side of 6th Ave where the road comes up past the lagoon. It was mentioned that people coming into town from the south are not slowing down to the proper in town speed of 40km/hr . The Director of Public Works said they can definitely look into that.

9 Committee of the Whole**Moved By:** Councillor Marilyn Scott

That we sit in a private session as Committee of the Whole, the time being 6:38 p.m.

CARRIED**9.1 Authority**

The Committee met under Section 5(3) of Part III of *The Local Authority of Freedom of Information and Privacy Act*.

9.2 Present in the Committee of the Whole

Mayor Rob Muench via Zoom, Councillor Larry Jorgenson, Councillor Roger Korte, Councillor Sarah McInnis, Councillor Dave Rowe, Councillor Marilyn Scott, Councillor Karen Siermachesky, City Manager Joe Day, Acting City Clerk Donna Simpson, Finance Manager Jace Porten, Director of Cultural Services Jennifer Fitzpatrick, Director of Leisure Services Mike Ulriksen, Director of Protective Services Mike Kwasnica, Marketing and Development Manager Jarrett Delbridge.

9.3 Marketing and Development Manager - Draft Agreement to Purchase East Caleb lot NEHC**9.4 Director of Community & Leisure Services - Collective Agreement Negotiations****9.5 City Manager - Cultural Services Security Responses****9.5.1 Revert****Moved By:** Councillor Larry Jorgenson

That Council revert to the Regular Meeting, the time being 8:34 pm.

CARRIED

Chairperson – Roger Korte

Acting City Clerk – Donna Simpson

9.6 Recommendation - Marketing and Development Manager - Draft Agreement to Purchase East Caleb lot NEHC

Moved By: Councillor Dave Rowe

That this report be accepted for information and filed.

CARRIED

9.7 Recommendation - Director of Community & Leisure Services - Collective Agreement Negotiations

Moved By: Councillor Larry Jorgenson

That Administration proceed as directed by Council.

CARRIED

9.8 Recommendation - City Manager - Cultural Services Security Responses

Moved By: Councillor Dave Rowe

That, in the interim, the Director of Cultural Services continue to monitor cameras and alarms at the Museum, Gallery, and Water Tower with the RCMP being responsible to respond when an alarm is triggered when warranted, and further,

That Administration expedite the installation of new cameras in the Gallery and Water Tower to improve monitoring capabilities and evaluate the necessity for responses to alarms, and further,

That Administration inquire as to the potential role of the CSO's regarding alarm responses, their relationship with RCMP regarding response times, and further,

That following new camera installations there be an immediate review & assignment for monitoring of cameras and alarm responses to determine the appropriate personnel for this going forward.

CARRIED

10 Adjourn

Moved By: Councillor Larry Jorgenson

That we do now adjourn, the time being 8:37 p.m.

CARRIED



Reid-Thompson Public Library

Wapiti Regional Library

Box 1330 705 Main Street Humboldt SK S0K 2A0

Email: humcirc@wapitilibrary.ca Phone: 306-682-2034 Website: www.wapitilibrary.ca

Reid-Thompson Public Library Board Minutes

Date: November 18th, 2025

Attendance: Susan Bradley, Rheanne Bedard Schilling, Colleen Jenkins, Karen Siermachesky, Linda Dufault

Absent: Erika Stebbings

Recording Secretary: Emma Lewis (Branch Librarian)

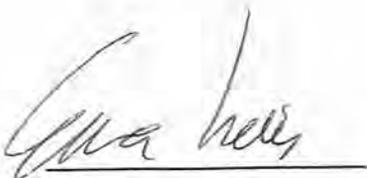
Call to order by S. Bradley at 4:03 PM.

- 1) Agenda: TV Monitor to be added to the agenda. Moved by K. Siermachesky, seconded by L. Dufault to accept the agenda and additions as presented. Carried.
- 2) Review and Approval of Minutes: Moved by R. Bedard Schilling, seconded by C. Jenkins that the minutes be adopted presented. Carried.
- 3) Correspondence: Moved by R. Bedard Schilling, seconded by K. Siermachesky that the correspondence be received and filed as presented. Carried.
- 4) Financial Reports: Moved by R. Bedard Schilling, seconded by K. Siermachesky that the monthly financial reports be adopted as presented. Carried.
- 5) Branch Librarian Report: Presented.
- 6) Action List: Update presented.
- 7) Maintenance Report: Update presented.
- 8) Business Arising:
 - a) Project Committee Update: \$4404.10 spent thus far.
 - b) Branch Librarian Workshop: Update presented for the topics covered at the workshop (programming, AI, services for print-disabled patrons and Indigenous services).
 - c) Holiday Details: Moved by R. Bedard Schilling, seconded by L. Dufault to approve the following closures; Dec 5th at 5:30PM, Dec 8th at 5PM, Dec 24th at 1PM and Dec 31st at 1PM. In-camera session to discuss staff and volunteer Christmas gifts.
 - d) Flooring Plan: Flooring choices have been submitted to Home Hardware. Estimated completion by end of January 2026.
 - e) TV Monitor: TV monitor required for the Solarium to display the City of Humboldt advertising screens. Branch Librarian to reach out to local businesses for donation options.

f) Powder Coating: Moved by C. Jenkins, seconded by R. Bedard Schilling to accept the proposed quote provided by Muenster Powder Coating to powder coat five wire racks and attached shelving for a cost of \$1050.

9) Next meeting: JAN 13th @ 4PM. (2025)

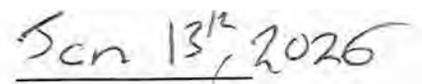
10) Adjournment: Moved by L. Dufault, seconded by R. Bedard Schilling that the meeting be adjourned at 6:11 PM. Carried.



Secretary



Chairperson



Date



Reid-Thompson Public Library

Wapiti Regional Library

Box 1330 705 Main Street Humboldt SK S0K 2A0

Email: humcirc@wapitilibrary.ca Phone: 306-682-2034 Website: www.wapitilibrary.ca

Reid-Thompson Public Library Board Minutes

Date: January 13th, 2026

Attendance: Susan Bradley, Rheanne Bedard Schilling, Karen Siermachesky, Linda Salikin Dufault, Erika Stebbings

Recording Secretary: Emma Lewis (Branch Librarian)

Call to order by S. Bradley at 4:04 PM

- 1) A) Additions to Agenda: In the following order of Business Arising; K. Robbery Incident, L. Updated Procedures, M. Purchases, N. Printing Update, O. Outside Facilities. Moved by R. Bedard Schilling, seconded by K. Siermachesky to accept the additions as presented. Carried.
B) Approval of Agenda: Moved by R. Bedard Schilling, seconded by L. Salikin Dufault to accept the agenda as presented. Carried.
- 2) Review and Approval of Minutes: Moved by K. Siermachesky, seconded by R. Bedard Schilling that the minutes be adopted presented. Carried.
- 3) Correspondence: Moved by E. Stebbings, seconded by K. Siermachesky that the correspondence be received and filed as presented. Carried.
- 4) Financial Reports: Moved by R. Bedard Schilling, seconded by E. Stebbings that the monthly financial reports be adopted as presented. Carried.
- 5) Branch Librarian Report: Presented.
- 6) Action List: Update presented.
- 7) Maintenance Report: Update presented.
- 8) Business Arising:
 - a) Shredding: Moved by E. Stebbings, seconded by L. Salikin Dufault to request Humboldt & District Community Services shred the RTPL boxes up to a maximum of \$150 to be taken from the City of Humboldt budget 'Other Contracted Maintenance'.
 - b) Colleen Jenkins Appreciation Gift: Acknowledge C. Jenkins 9 years of service on the RTPL board. Approval of a \$50 Misty Gardens gift card to be purchased by L. Salikin Dufault.
 - c) Staff Birthdays: Nothing provided by RTPL.
 - d) Norine's Retirement Party, Appreciation Gift, and Replacement: Moved by L. Salikin Dufault, seconded by K. Siermachesky that a gift not exceeding \$150 be purchased for Norine's retirement. Moved by R. Bedard Schilling, seconded by K. Siermachesky that food and a cake be purchased for February 28th for the retirement party, not exceeding \$100 to

be taken from the Fines account. Branch Librarian to review the hours and schedule and advise the Board on hiring at the February Board meeting.

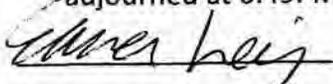
- e) Incident Report: Presented and discussed.
- f) Project Committee Update (Solarium, Mural): One submission thus far. No further transactions from the Children's Corner budget.
- g) RTPL Board Meeting Schedule (Sep-Dec): Dates scheduled.
- h) CIBC Account Update: S. Bradley and Branch Librarian to meet with CIBC on Thursday 15th January to discuss banking options with the use of a card. Moved by L. Salikin Dufault, seconded by K. Siermachesky that Norine Mann be removed as a signatory on the current CIBC account, and *Madelene Pratchier be added.*
- i) Storage for RTPL files (backlog): Confirmation that floppy discs can be destroyed. Branch Librarian to review the current USB devices and destroy them if they contain no significant documentation, with the understanding that USB drives are only built to last six years. Moved by E. Stebbings, seconded by R. Bedard Schilling that Dropbox be purchased and trialled for the back-up of important documents.
- j) RTPL Flooring Update: M. Ulriksen [City of Humboldt] to take the flooring proposal to Council for discussion as to whether the project can be funded. No further updates at this time.
- k) Robbery: Incident occurred on the late hours of Friday 9th January where a significant sum of money was stolen from the cash drawer and locked filing cabinet.
- l) Updated Procedures: Branch Librarian to make regular deposits and all cash to be locked in a safe at day's end.
- m) Purchases: Moved by L. Salikin Dufault, seconded by E. Stebbings that a safe be purchased from the Direct Surplus store in Humboldt at a cost of \$166.50 to be taken from the Fines account.
- n) Printing Update: Printing monies to be kept by RTPL and invoices from Konica Minolta to be processed by B. Lawreniuk [finance manager – Wapiti]. The City of Humboldt are no longer involved in the printing operations.
- o) Outside Facilities: Discussion of snow shovelling. If custodial staff are unavailable, the responsibility lies with the next available member of staff to clear the front entrance, accessible entrance and back exit.

9) Additions to Agenda

- a) Council Updates: None.

10) Next meeting: February 10th @ 4PM

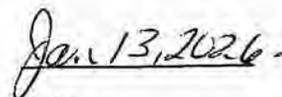
11) Adjournment: Moved by R. Bedard Schilling, seconded by E. Stebbings that the meeting be adjourned at 6:49PM. Carried.



Secretary



Chairperson



Date



CITY OF HUMBOLDT

Minutes of a Meeting of the Humboldt and District Museum and Gallery Board of Directors on January 8, 2026, commencing at 9:00 am at the Gallery



- PRESENT:** Chairperson: Carol McLaren
Board Members:
Aaron Lukan
Susan Bellamy
Kevin Garinger
Karen Siermachesky – City Council Rep
Jennifer Fitzpatrick – Director of Cultural Services
- REGRETS:** Andrew Breker and Ivan Buehler sent their regrets.
- CALL TO ORDER:** Carol called the meeting to order at 9:00 AM.
- LAND
ACKNOWLEDGEMENT:** Carol read her land acknowledgement to open the meeting.
- ADOPT AGENDA:** The agenda item - Committee of the Whole was removed from the agenda.

Bellamy / Lukan:
That the agenda of January 8, 2026, Humboldt & District Museum & Gallery be adopted as amended.
Motion Carried
- ACKNOWLEDGEMENTS:** The Board and the Director acknowledged the work of the staff over the year in providing quality programs for the community and the incredible engagement levels.
- ADOPT MINUTES:** Siermachesky / Bellamy:
That the minutes of December 11, 2025, Humboldt & District Museum & Gallery be adopted as amended.
Motion Carried
- BUSINESS ARISING:** There was no business arising.
- DIRECTORS REPORT:** Jennifer provided an overview of the report and noted the recent furnace replacement, marketing initiatives, HR development, and board/committee terms.

The Director’s report was received for information.
- FINANCIAL
STATEMENT:** The financial statement was received for information.
- MUNICIPAL HERITAGE
ADVISORY
COMMITTEE:** There was no new business.
- FRIENDS OF THE
MUSEUM REPORT:** A meeting of the Friends to review the Festival Auction and plan for 2026 will be scheduled within the next couple of months.
- FOUNDATION REPORT:** Carol thanked the volunteers for the Santa Visits and the donation of funds to the Foundation. Jennifer reported that the Foundation disbursement for 2025 was completed.
- ORIGINAL HUMBOLDT
REPORT:** Jennifer reported on the committee’s current activities.

Chairperson’s initials

Museum Minutes for January 8, 2026, Page 2

SPORTS HALL OF FAME REPORT: Aaron did not have anything to report at this time.

PUBLIC ART COMMITTEE REPORT: There was nothing to report at this time.

WATER TOWER REPORT: Susan reported on the wonderful sound installation and opening reception with Jen Reimer.

COUNCIL REPORT: Karen reported on the success of the Holiday Trail.

OTHER BUSINESS: There was no other business.

NEXT MEETING: The next regular meeting is February 12, 2026, 9:00 am at the Gallery.

ADJOURNMENT: Garinger / Lukan:
That the meeting adjourn at 9:45 AM.

Motion Carried

Carol McLaren – Chairperson

Jennifer Fitzpatrick – Secretary

LANIGAN CREEK DELLWOOD BROOK WATERSHED ASSOCIATION
BOARD OF DIRECTORS MEETING
January 20, 2025

The Lanigan Creek Dellwood Brook Watershed Association Board of Directors held a regular meeting at the RM of Humboldt office on January 20, 2025 at 7:00 p.m.

PRESENT:

R.M. of Prairie Rose #309	Garth Burns (Chairman)
R.M. of LeRoy #339	Tom Senko
Burr C.A.A.	Gordon Mueller
St. Peter C.A.A.	Lee Wuchner
R.M. of Wolverine#340	Bryan Gibney
R.M. of Osborne #310	Ken Bartel
R.M. of Wolverine #340	Joan Syroteuk
St. Gregor C.A.A.	Maston Williams
LeRoy West C.A.A.	David Boscher
City of Humboldt	Marilyn Scott
R.M. of Humboldt #370	Clarence Puetz
Town of Lanigan	Owen Bernauer
Hunter Creek C & D	William Dodd
Drake North C & D	Tom Bergen
Secretary	Lynne Morelli

ABSENT:

R.M. of Osborne #310	Don Shantz (Vice Chairman)
R.M. of LeRoy #339	Jeff Michel

Also Present:

Brad Dust	Humboldt Lake
-----------	---------------

The meeting was called to order by Chairman Garth Burns at 7:04 p.m. followed by introductions.

Nomination of Chairman and Vice Chairman

The meeting was turned over to the Secretary-Treasurer in order to call for nominations for the Chairman position.

Tom Senko nominated Garth Burns for Chairman. Ken Bartel seconded the nomination
There were no further nominations. CARRIED

Chairman Burns resumed control of the meeting.

Nominations were called for Vice Chairman

Ken Bartel nominated Don Shantz. Tom Senko seconded the nomination.
There were no further nominations. CARRIED subject to agreement from Don Shantz

Appointment of the 2025 Executive

The Executive for 2025 consists of:

R.M. of Prairie Rose No. 309	-	Garth Burns (Chairperson)
R.M. of Osborne No. 310	-	Don Shantz (Vice Chairperson)
Burr C & D	-	Gordon Mueller
St. Peter C & D	-	Lee Wuchner

Executive Boscher/Williams

1-25 Move to retain the 2024 members as listed for the Executive for 2025. CARRIED

Appointment of 2025 Project Supervisors

Project Supervisors for 2025 consist of:

Lower Lanigan	-	Tom Bergen, Ken Bartel, Don Shantz
Upper Lanigan	-	Jeff Michel, David Boscher, Maston Williams, Lee Wuchner, Tom Senko
Lower Wolverine	-	Don Shantz, Ken Bartel
Wolverine Lake	-	Bryan Gibney, Joan Syroteuk
Joe Lake	-	Marilyn Scott, Clarence Puetz, Brad Dust, Tom Stadnyk
Humboldt Lake	-	Marilyn Scott, Clarence Puetz, Brad Dust, Tom Stadnyk
Attica	-	Ken Bartel, Tom Senko William Dodd
Hunter Creek	-	Tom Senko, Gordon Mueller, William Dodd
Upper Hunter	-	Tom Senko, Gordon Mueller, William Dodd
Waterloo	-	Ken Bartel, Don Shantz, William Dodd

Project wuchner/Mueller

Supervisors Move to accept the Project Supervisors for 2025 as proposed. CARRIED
2-25

Additions and Approval to Agenda:

- RM of Humboldt representatives

- Muenster email
- SCDA email addresses
- Total number of board members
- Humboldt Lake homeowner's town hall meeting
- SCDA Conference

Agenda Mueller/Gibney
3-25 Move to approve the amended Agenda. CARRIED

Secretarial Position/Auditor

Sec. Senko/Mueller
4-25 Move to retain Lynne Morelli as Secretary-Treasurer for 2025 and retain HAS Accounting Firm for the audit. CARRIED

Remuneration/Indemnity Rates

Remuneration Dodd/Syroteuk
For Board Move that the remuneration for members of the Board and for Chairman remain the same as 2023 -
5-24 \$50.00 per meeting and \$100 per day for supervision and mileage (\$.50 per km). Chairman travel and meetings is \$100.00 per month. Chairman remuneration to be reviewed each year. Coverage is also covered to attend the SCDA General Meeting (registration, hotel and mileage). CARRIED

Approval of minutes

One typo error was pointed out in the minutes of the November 14, 2024 minutes. The cost of the ZOOM renewal should be \$238.54 not \$4238.54.

Minutes Syroteuk/Mueller
Nov 14/24 Move to approve the minutes of the November 14 2024 Board of Directors meeting as amended
6-25 CARRIED

LIDAR Workshop

The LIDAR workshop has been set for Friday January 24 at 1:30 pm. It will be held in the RM of Humboldt office.

Morvin Project

The Morvin Project now has a returning officer appointed and will be holding an election in the near future.

Revenue and Expense Statement

Two more levies have been paid since the end of December. Nutrien and Muenster are still outstanding.

The WSA Grant from last year should be applied to the Project Agencies that had work done rather than in the general account.

WSA Syroteuk/Senko
Grant Move to apply the proceeds from the 2024 WSA Grant to the Agencies that had the work done rather
7-25 than have it remain in the Admin account. CARRIED

Dec 31/24 Mueller/Puetz
Statement Move to approve the Financial Statement to December 31 2024 as presented. CARRIED
8-25

SCDA Senko/Wuchner
Membership Move to approve the payment of the SCDA membership invoice. CARRIED
9-25

SCDA Mueller/Boscher
Loan Move to approve the payment of the SCDA loan invoice. CARRIED
10-25

RM of Gibney/Syroteuk
Wolverine Move to approve the payment of the RM of Wolverine invoice for beaver tails. CARRIED
11-25

TSL Bartel/Senko
Invoice Move to approve the payment of the TSL invoice for channel clearing of Lanigan Creek. CARRIED
12-25

NOTE: Owen Bernauer declared a conflict of interest before the discussion on the TSL invoice. He did take part in the discussion other than answering questions from Board members concerning work done and refrained from voting on the motion.

Proposed Budget for 2025

A tentative budget for 2025 was presented for discussion. The WSA grant received from last year can be applied to this year's budget. The Lanigan Basin was in arrears in 2024 as the channel clearing was over budget. In order to balance the work within the entire watershed so that all can benefit from the WSA grant, the budget for the Lanigan Basin be reduced to \$75,000 and extend the work needed over up to 3 years. The money in reserves for Upper and Lower Hunter, Attica and Waterloo will be paid out to Hunter Creek C & D as they are now looking after their own maintenance. It was decided to pay the TSL bill in 2 payments in order to apply invoices from other agencies for the WSA grant.

2025 Dodd/Mueller
Budget Move to approve the 2025 Budget to \$150,000 as amended.
13-25 CARRIED

Muenster Email

The Village of Muenster is having trouble understanding the LCDBWA budget and why it changes each year and why some other communities are not levied. There was no representative present from the Village of Muenster, even though they had been invited. Chairman Burns has volunteered to attend their council meeting to explain how the budget works and why they are being levied. As per SCDA, we cannot levy them as an agency, just a contribution to Administration. The small amount of levy charged allows them to an adequate outlet.

The ideal solution would be to move them, along with Joe Lake and the homeowners at Humboldt Lake, from Other Entities to an Agency.

Change to Bartel/Mueller

Agencies Move that the Board investigate the possibility of moving the three entities, Joe Lake, Muenster
14-25 and the Humboldt Lake homeowners, to Agencies in order to budget fairly. CARRIED

Burr C & D

The Burr C & D has completed work on a lateral. Money had been in place for the project but changes in the bank has created an issue with borrowing the money. The C & D is approaching the RMs for security for a loan. FCC will finance the project for them but at a higher interest rate than the banks.

RM of Humboldt

LCDBWA had received a letter from the RM of Humboldt stating that they did not wish to have representatives from their RM on the Board. Clarence Puetz is willing to remain on the LCDBWA Board but does not wish to be a supervisor for Humboldt Lake. The RM is entitled to two representatives so Mr. Puetz will bring it forward at a council meeting. Brad Dust is willing to represent the RM if appointed.

SCDA Email Address

SCDA has approached the Board suggesting that LCDBWA have an SCDA email address. That would mean that all emails to LCDBWA would go through the SCDA server. Many of the Board members were uncomfortable with that proposal. LCDBWA is a Watershed and not a C & D. The subject will be brought up at the SCDA conference.

Board Member Numbers

Currently there are 17 board members and when Morvin joins, there will be 18. If Muenster, Joe Lake and the homeowners at Humboldt Lake become Agencies, there will be more. There has never been that many board members. An alternative could be to have only one member per agency. If the Board is comfortable with a larger board, there will be no changes.

Humboldt Lake Town Meeting

Some members of the LCDBWA board attended a town hall meeting of homeowners at Humboldt Lake on December 2 2024. LCDBWA was asked to look into some kind of aeration system for the lake on their behalf. Chairman Burns forwarded an email to the City of Humboldt and asked if the City would be able to attach an aeration system to their release. The City will contact their Project Engineer to see if a project like that would be feasible. Mr. Berquist, Director of Public Works for the City of Humboldt, forwarded an email from the CBC concerning a system in Yellowknife. It concerned a deep-water system installed in Frank Lake which is in much the same situation as Humboldt Lake. All the effluent from the City of Yellowknife and the mining industry goes into Frank Lake so the lake can no longer support any fish. A deep-water aeration system was installed. There is no open water so the lake can still be used for recreation. Mr. Burns also contacted SWF as they work with aeration systems and is waiting to hear from them for assistance or information. LCDBWA would not be funding any projects but do have the right to levy the homeowners.

Qualified Person

There are 3 or 4 projects in the Wolverine area that need a qualified person to oversee. The project will see an expansion of the Watershed north of Muenster. Once the project is complete, there will be more control of water to Humboldt Lake because of the ability to use the reservoirs that were in place previously.

Appoint Dodd/Syroteuk

QP Move to appoint Lee Wuchner as the Qualified Person to oversee the Wolverine Project. On behalf
15-25 of LCDBWA. CARRIED

Next Meeting

The next meeting was tentatively suggested for March 31 or April 7 2025. The SCDA AGM is scheduled for March 19 – 21 2025.

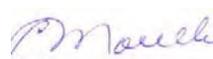
Adjourn

Adjourn

13-23 Brian Gibney moved to adjourn the meeting at 10:00 p.m.



Chairman



Secretary

LANIGAN CREEK DELLWOOD BROOK WATERSHED ASSOCIATION
BOARD OF DIRECTORS MEETING
April 10, 2025

The Lanigan Creek Dellwood Brook Watershed Association Board of Directors held a regular meeting at the RM of Humboldt office on April 10, 2025 at 7:00 p.m.

PRESENT:

R.M. of Prairie Rose #309	Garth Burns (Chairman)
R.M. of LeRoy #339	Tom Senko
Burr C.A.A.	Gordon Mueller
St. Peter C.A.A.	Lee Wuchner
R.M. of Osborne #310	Don Shantz (Vice Chairman)
R.M. of LeRoy #339	Jeff Michel
R.M. of Wolverine#340	Bryan Gibney
R.M. of Osborne #310	Ken Bartel
R.M. of Wolverine #340	Joan Syroteuk
St. Gregor C.A.A.	Maston Williams
City of Humboldt	Marilyn Scott
R.M. of Humboldt #370	Clarence Puetz
Town of Lanigan	Owen Bernauer
Hunter Creek C & D	William Dodd
Secretary	Lynne Morelli

ABSENT:

Drake North C & D	Tom Bergen
LeRoy West C.A.A.	David Boscher

Also Present:

Brad Dust	Humboldt Lake
Tom Stadnyk	Humboldt Lake

The meeting was called to order by Chairman Garth Burns at 7:04 p.m. followed by introductions.

Additions and Approval to Agenda:

- WUQWATR – to be discussed under item #6
- Meeting with the Village of Muenster – to be discussed under item #6
- Wolverine Creek Project – to be discussed under item #5
- SCDA Conference

Agenda Scott/Syroteuk
14-25 Move to approve the amended Agenda. CARRIED

Approval of Jan 20, 2025minutes

Minutes Dodd/Gibney
Jan 20/25 Move to approve the minutes of the January 20 2025 Board of Directors meeting.
15-25 CARRIED

Business Arising from Minutes

At the January 20 2025 meeting, supervisors were appointed for Upper and Lower Hunter, Attica and Waterloo areas. These areas are now the responsibility of Hunter Creek C & D and are no longer require supervision from LCDBWA.

Supervisor Wuchner/Bartel
16-25 Move to approve the eliminate the need for supervisors for Upper and Lower Hunter, Attica and Waterloo.
CARRIED

TSL Mowing

NOTE: Owen Bernauer declared a conflict of interest but was asked to remain at the meeting to answer questions from the Board members.

Areas are having issues getting their ditches mowed. Brian Beasley has been doing the work the past few years but is very busy and doesn't get all the work done before the snow falls. Last year there was no mowing done. TSL has been approached to find out if they were interested in doing the mowing. Mr. Bernauer confirmed that it is possible to attach a mower to a track hoe in order to access the deeper ditches and the bottom of channels. There would be approximately 20 miles in the Wolverine Creek area that would need a track hoe and mower. There is also 29 miles in St Gregor South, 10-15 miles in Lanigan Creek and approximately 12 miles in Burr C & D and 5 miles in Hunter C & D (probably with a track hoe).

Mr. Beasley will be contacted this spring to determine how much mowing he is able to do and when he is able to start. TSL will then be able to determine if there is enough work for them to invest in the equipment. Some Board members felt that, if TSL could do it all, they should be given all the work to assure that it will be done.

Humboldt Lake Irrigation Project

Mr. Burns was contacted and asked if LCDBWA wanted to invest in the Humboldt Lake irrigation project. Mr. Burns indicated that he would bring it up to the Board. The City of Humboldt has guaranteed the group that they can use two of the present holding cells for storage from fall to spring. The group is looking at 15% of \$8,000,00.00 from LCDBWA. Mr. Burns advised the group that LCDBWA would not be interested in a capital venture of this type. It would not be proper for LCDBWA to levy for this type of project.

Any oxygen level less than 3 milligrams per litre will not sustain life. Readings done on March 13, 2025 show oxygen levels of the lake at the 1-meter height is .57. IF the level of the lake was raised by 1 foot as some have suggested, the reading would be .66. Irrigation would stop effluent from entering the lake but there would still need aeration to improve the quality of the water.

After the Town Hall meeting, Chairman Burns contacted Darryl Crabbe of the Saskatchewan Wildlife Federation to discuss aeration of the lake. To date, he has not replied. The City of Humboldt has informed Chairman Burns that it is still possible to attach the aeration system to the release pipe. The City does not want to be responsible for open water in the winter. He was assured that the homeowners at the lake would be responsible to barricade the area and post warnings.

Frank Lake in the Yukon has the same issues as Humboldt Lake. The mine in the area installed deep water aeration. They feel that, if oxygen levels continue to improve as they have, fish can be added to the lake within two years.

Wolverine Creek Project

When WSA issued their new policy, it was determined that LCDBWA should register the development of Wolverine Creek from Humboldt Lake north through Muenster to approximately 5 miles north of Highway #5. Lee Wuchner, as a QP, has done some work and the project has been issued an E5 number which allows it to be eligible for funding this year. It is now time to register the project and form a C & D when completed. LCDBWA would then be able to manage water from runoff from the Village of Muenster and the release from their lagoon. The area north of Muenster could be used as a holding facility to prevent flooding of Humboldt Lake.

Wolverine Michel/Mueller

Creek Move to accept and provide seed money up to \$10,000 for the proposal to develop the north part of
17-25 Wolverine Creek to Humboldt Lake including Muenster and St. Peter Abbey and could be used as a control measure. CARRIED

Village of Muenster

Chairman Burns had a very distasteful meeting with the Village of Muenster Council. They accused the Board of not operating the meetings properly and accused the Board of issuing permits. They questioned why we don't have bylaws and for mishandling conflict of interest. They don't accept the reason for charging them a levy and claim that LCDBWA needs an agreement with the Village in order to charge the levy. They want written terms allowing the Village involvement with the Watershed.

Muenster Dodd/Mueller

18-25 Move that a letter be sent to the Village of Muenster informing them that we are pursuing a project in the area and making them an Agency. Until then they stay on the Entity part of the Budget and the amount of the levy will be set by the Board of LCDBWA. CARRIED

Lanigan Creek Easements

There are few easements for Lanigan Creek in place. In order to manage the water on Lanigan Creek, the area needs to be registered and easements signed from St. Gregor South to Highway #16. That could be Stage 1. Stage 2 could then be from the end of Stage 1 to the lake or encompass the lake. Easements on Lanigan Creek will be held by Lanigan Creek Dellwood Brook Watershed.

Easements Mueller/Senko

19-25 Move to approve Lee Wuchner as QP to complete the easements of Lanigan Creek. Cost to be the responsibility of LCDBWA. CARRIED

WUQWATR

Tom Senko, representing LCDBWA on the WUQWATR board, reported that WUQWATR may not exist past this year. Their funding has been cut by more than two-thirds. WUQWATR AGM is at the end of April, at which time the discussion will be WUQWATR merging with SAW. Funding for projects will be going forward. SAW is aware of the issues with Humboldt Lake so funding could be available sometime in the future. SAW is a charity, not a governmental institution so there will no membership, possibly just a donation.

Summer Tour

The tour last year was very beneficial and informative. This year the tour could start at Humboldt Lake, down through the Burr C & D. From there through Hunter, Attica, Waterloo and down to Penner Slough. Suggested date was May 1 and alternately June 30. Tour would begin approximately 1:00 and end approximately 5:00 pm.

SCDA Conference

Clarence Puetz and Garth Burns attended the SCDA Conference in March. They reported that SCDA had developed three new C & D's and described the process of establishing them. There is also funding available to establish the C & D's through the Small Communities Mitigation Program. One third of the money came from the federal government and one third from the provincial government.

The Secretarial Workshop was held the day before the Conference. Members attending were very interested in the spreadsheet LCDBWA uses for their budget. Some were taking it back to their Board.

SCDA was asked what a quorum was for our meetings. They were unable to tell us. The only information in the Watershed Act is a majority is a quorum. Julia at SCDA will look into the legislation and try to find an answer.

SCDA held a training workshop with LCDBWA members for LIDAR. The training was very beneficial and will be very useful going forward.

Financial Statement

The financial statement to April 10 2025 was presented. The grant from WSA paid.

Financial Dodd/Mueller

Statement Move to approve the financial statement as presented. CARRIED
20-25

Next Meeting

The next meeting was tentatively suggested for sometime in October. If some issue arises before then, a ZOOM meeting can be scheduled or a text or email.

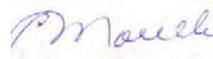
Adjourn

Adjourn

21-25 Joan Syroteuk moved to adjourn the meeting at 9:35 p.m.



Chairman



Secretary

LANIGAN CREEK DELLWOOD BROOK WATERSHED ASSOCIATION

BOARD OF DIRECTORS MEETING

October 16, 2025

The Lanigan Creek Dellwood Brook Watershed Association Board of Directors held a regular meeting at the RM of Humboldt office on October 16, 2025 at 7:00 p.m.

PRESENT:

R.M. of Prairie Rose #309	Garth Burns (Chairman)
R.M. of LeRoy #339	Tom Senko
Burr C.A.A.	Gordon Mueller
St. Peter C.A.A.	Lee Wuchner
R.M. of Usborne #310	Don Shantz (Vice Chairman)
R.M. of LeRoy #339	Jeff Michel
R.M. of Wolverine#340	Bryan Gibney
R.M. of Wolverine #340	Joan Syroteuk
St. Gregor C.A.A.	Maston Williams
City of Humboldt	Marilyn Scott
Town of Lanigan	Owen Bernauer
Hunter Creek C & D	William Dodd
Drake North C & D	Tom Bergen
R.M. of Humboldt	Jerry Ronellenfitch
Secretary	Lynne Morelli

ABSENT:

LeRoy West C.A.A.	David Boscher
R.M. of Humboldt #370	Clarence Puetz
R.M. of Usborne #310	Ken Bartel

Also Present:

Brad Dust	Humboldt Lake
Dania Meyers	SCDA
Julia Norberto	SCDA
Declan MacDonald	SCDA

The meeting was called to order by Chairman Garth Burns at 7:04 p.m. followed by introductions.

Additions and Approval to Agenda:

- C & D/WSA "Bible" - under #10B
- Lanigan Creek Project (Jeff Michel) – under #11
- Delwood Bypass (Don Shantz) – under #11.1
- On Farm Waterwork Discussion (Maston Williams) – under #11.2
- SaskPower – under #11.3
- SAW (Tom Senko) - under #11.4

Agenda Scott/Gibney
22-25 Move to approve the amended Agenda. CARRIED

Chairman Burns requested approval from the Board to start the meeting at the business portion of the agenda so the representatives present from SCDA can leave before the predicted bad weather moves in. The Board agreed.

Mowing

The mower operator used previously is very busy and cannot finish all the mowing required. TSL has agreed to take on the remaining work but are unable to commit to the current year as they have yet to purchase a mower and are short of employees. It won't be an issue this fall as Brian Beasley will do the mowing needed. TSL will be ready to take on the required mowing by next year.

Humboldt Lake

Chairman Burns received a report from Tom Stadnyk. There were no issues or complaints on the lake level this year. The lake is currently at the level set by WSA.

Three or four feet of runover came into the lake this year. The gate was left wide open in order to flush the lake until May 1 then slowed it down in order for the lake level to be a foot over the full mark and held there during the recreation part of the year. The algae in the lake was better than it was last year until the end of August when the amount of algae was the worse ever. Currently there is a beaver dam in the old railbed that is holding back the water causing the culvert at the weir to be half full of water. Mr. Dust was told to have an operator remove it. The RM of Wolverine will look after it.

In the spring of this year, the Village of Muenster released raw sewage from their lagoon which flowed into Humboldt Lake. One option, after consulting SCDA, was to construct a small dam to prevent the release from entering the lake. There also appears to be some seepage from the lagoon currently.

A resident from the lake had contacted WSA in Yorkton but was told that Muenster had a permit to release from the lagoon and nothing can be done about it.

The Board will continue to follow this. If the Village of Muenster has to keep samples of their release, LCDBWA has the right to see the results.

Bus Tour

May 1, 2025 LCDBWA members along with some others took a bus tour which was very well received. Most found it very educational. The hope is to do another tour next spring. More people are interested in attending including the RM of LeRoy council. It would be preferable to have all LCDBWA Board members attend in order to view the ongoing work within the Watershed.

Flow of Lanigan Creek

The flow of Lanigan Creek was out of control this spring and needs to be controlled. It is necessary to monitor and control the release so that the areas downstream are not flooded. The representative from the Burr C & D would like to install a couple of culverts and use the natural holding areas to control the release of the water.

The RM of LeRoy's view is that if LCDBWA doesn't do anything, the RM will have to spend money to repair the washouts, etc. and their staff will be tied up and unable to work on other projects. There may have been an ice jam causing the issues but it is important going forward to monitor the flow and try to discover the cause. Snow clearing could have also made a difference. Snow removal has to be done along the entire distance in order to keep the water flowing. The RM would like the snow removed and, if culverts are still required, the RM will help. A plan needs to be in place by March of next year.

The RM of Osborne is adding culverts to help move the water once it is south of Lanigan.

New C & D "Bible"

SCDA has created a handbook that includes the Acts for C & D's and Watersheds, along with all the regulations for both. It is up to date as of now and will be easier for anyone looking for information. It is set up for the protection of the C & D and Watershed Boards all though some of the information is open to interpretation. SCDA Board members are required to keep a copy with them as some regulations are different for C & D's and Watersheds. The Chairman would like a copy for each of the Board members and the C & Ds would also like copies. Costs will be determined. The question of what constitutes a quorum for the LCDBWA Board was raised. WSA, when pushed, responded that a quorum is two thirds.

Culvert Installation

Culvert Dodd/Wuchner
Installation Move to approve the cost of installing culverts in Lanigan Creek.
23-25 CARRIED

Lanigan Creek Project

There is a portion of Lanigan Creek that bows out into a farmer's field that should be slowly straightened out so it runs adjacent to the road allowance. The farmers in the area are complaining that it is not being looked after and that willows, etc. are growing in it. Jeff Michel will follow up on the project and will determine if permits are needed from WSA and Department of Highways.

Lanigan Senko/Scott
Creek Move to approve the straightening of Lanigan Creek along the road allowance so that it no longer runs
Project through farmers fields. CARRIED
23-25

Delwood Bypass

The gate on Wolverine Creek has been closed for the last number of days as two culverts have disintegrated and water is across the road west of Delwood. The RM of Osborne will replace the culverts and the gate will be reopened. There is a problem west of Delwood. There is three feet of water in the ditch north and west of Delwood that is trickling out the west side and has been getting worse over the last couple of years. Don Shantz would like SCDA engineers to investigate this fall to find what is causing the problem. He has been trying to get SaskWater to allow the spring water to flow into Delwood and eliminate the bypass. This fall he would like to do some burrowing in order to prevent flooding surrounding farmland in the spring.

Delwood Mueller/Senko
Bypass Move to approve a budget of approximately \$25,000 to install a culvert and build a berm this fall to
24-25 eliminate flooding around the Delwood Bypass. CARRIED

If Mr. Shantz is unable to connect with SaskWater re allowing the spring water at least to flow directly into Delwood, the Board will send a letter in support. Samples should be collected to show that it is clean water that would be added to the reservoir.

On Farm Waterwork Discussion

Maston Williams wanted some clarification on the On Farm Waterwork program that is being brought in. He wanted to know how a farmer is protected from issues downstream when a thousand acres of a non-registered area to the north have a slough as an adequate outlet. SCDA responded that WSA will only approve the project if the adequate outlet is large enough to hold a significant amount of water. The farmers protection would be WSA's guarantee.

SaskPower

SaskPower is installing a new transition line from Melfort to the BHP potash mine which will pass through St. Gregor, LeRoy and the Watershed. Garth Burns, Gordon Mueller, Lee Wuchner and Maston Williams attended the Open House and SaskPower had no idea that the Watershed and the C & Ds existed. SCDA has found a Master Easement Crossing Agreement document between SCDA, SaskPower and SaskEnergy that is still in existence. There is a clause in the document that states that they will work with the C & Ds to not increase the cost of a project such

as if a C & D needed a power line moved, SaskPower would do it at their cost. The document also includes the Watershed. Because technology is changing so much, it is important to keep the amendments up to date. There is another Open House on December 2 and 3 in Humboldt and December 4 is St Gregor with an updated route. Everyone who is able to attend is encouraged to.

Saskatchewan Watershed Authority Report

Tom Senko had attended the SWA Producer Advisory Committee meeting. The ALUS (Alternative Land Use Service) has been merged with SWA and as a result there are programs available such as exclusionary fences, shelterbelts, etc. Mr. Senko has pamphlets available if anyone is interested.

Snow Removal for St. Gregor South

There is always an issue with snow buildup in Lanigan Creek in St. Gregor South that causes flooding downstream in the spring. St. Gregor South C & D has always covered the cost of snow removal in the past. More effort has to be made in the future in order to limit flooding.

Update on SCDA Projects

SCDA has been working with Garth Burns on making the Lockwood area a C & D which is just outside the Watershed area. There is a landowner's meeting tomorrow which will determine the future of the project. The main ditch will definitely be put in and SCDA has been working on a larger profile of the project.

Minutes of the April 10, 2025 Meeting

April 10 Dodd/Bergen

Minutes Move to approve the minutes of the April 10 2025 meeting as presented. CARRIED
25-25

Financial Statement

Financial Ronellenfitchi/Dodd

Statement Move to approve the financial statement to October 16 2025 as presented. CARRIED
26-25

The Village of Muenster has not paid their levy for both this year and last year. They are sent statements, including interest, each year. Their justification for not paying their levy is not receiving an explanation of the calculation of their levy even though it has been explained to them many times.

It was suggested that the homeowners around Humboldt Lake should bring forward a complaint, perhaps through the media, that the Village of Muenster is releasing raw sewage into the lake and are not paying any levies.

It was suggested that legally LCDBWA should be denied any information on an area under their jurisdiction. It was also suggested the LCDBWA Board send WSA a letter of concern including a concern with the parameters of the release and asking if any testing of the water has been done. The release from the Muenster lagoon comes into a resort lake and goes all the way through the Upper Qu'Appelle system. LCDBWA would like WSA to investigate the situation on our behalf. It was recommended that the letter be sent to Shawn Jacques who is the President and CEO of WSA and cc'd to the Minister of Environment. The Board, as a group, made a motion to send a letter to the President and CEO of WSA and cc the Minister of Environment.

Invoices

Invoices Williams/Syroteuk

27-25 move to approve payment of invoices as presented. CARRIED

The Chairman asked the Board if it would be OK to pay the invoices for the approved projects when they were received or if it was preferred to wait for a meeting. It was agreed that, as long as the invoices were for approved projects that had been discussed previously and was within the budgeted amount, the invoice can be paid outside of a meeting. Any large amount or invoices that were not previously discussed and approved need to be approved by the Board at a meeting.

2024 Audit

A draft copy of the 2024 LCDBWA Audit was circulated to the Board members. It was discovered that the levy spreadsheet included with the Audit was incorrect. HLS, the accounting firm that did the audit, will be notified and the correct spreadsheet will be included in the final copy.

2024 Scott/Syroteuk

Audit move to approve the amended 2024 Audit. CARRIED
28-25

Next Meeting

The next meeting is scheduled for Friday December 12 2025. There will be a meeting from 4:00 - 6:00 followed by a Christmas social evening.

Hunter Creek C & D Payout

Hunter Mueller/Syroteuk

Creek Pay Move to approve the payout of funds held in Hunter Creek/Waterloo-Hunter Creek accounts to Hunter
29-25 Creek C & D as previously agreed to. CARRIED

Drake North

Their General Meeting is upcoming. They have some projects that they will be discussing in the next while.

Morvin C & D

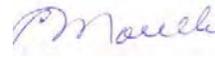
The Morvin Project has stalled. A board has been elected but there have been no meetings, etc. scheduled nor has a General Meeting been scheduled. A secretary and a treasurer have not been hired and no levies have been set. Two of the directors elected are refusing to move ahead. It is a registered C & D so it cannot be destroyed. If the regulations have not been met by the specified time, they can be charged with breach of office and removed from the Board.

Adjourn

Adjourn Bryan Gibney moved to adjourn the meeting at 9:40 p.m.
30-25



Chairman



Secretary

LANIGAN CREEK DELLWOOD BROOK WATERSHED ASSOCIATION

BOARD OF DIRECTORS MEETING

December 12, 2025

The Lanigan Creek Dellwood Brook Watershed Association Board of Directors held a regular meeting at the RM of Humboldt office on December 12 2025 at 4:00 p.m.

PRESENT:

R.M. of Prairie Rose #309	Garth Burns (Chairman)
Burr C.A.A.	Gordon Mueller
St. Peter C.A.A.	Lee Wuchner
R.M. of Osborne #310	Don Shantz (Vice Chairman)
R.M. of LeRoy #339	Jeff Michel
City of Humboldt	Marilyn Scott
R.M. of Humboldt	Jerry Ronellenfitch
LeRoy West C.A.A.	David Bendel
R.M. of Humboldt #370	Clarence Puetz
Secretary	Lynne Morelli

ABSENT:

R.M. of LeRoy #339	Tom Senko
R.M. of Wolverine#340	Bryan Gibney
R.M. of Wolverine #340	Joan Syroteuk
St. Gregor C.A.A.	Maston Williams
Town of Lanigan	Owen Bernauer
Hunter Creek C & D	William Dodd
Drake North C & D	Tom Bergen
R.M. of Osborne #310	Ken Bartel

Also Present:

Jonah
McGrath

The meeting was called to order by Chairman Garth Burns at 4:00 p.m. followed by introductions.

Additions and Approval to Agenda:

There were no additions to the agenda

Agenda Mueller/Scott
3125 Move to approve the agenda as presented. CARRIED

Minutes of the October 16, 2025 Meeting

Oct 16 Scott/Wuchner
Minutes Move to approve the minutes of the April 10 2025 meeting as presented. CARRIED
32-25

Business Arising from Minutes

There was little response from the letter sent to WSA re the effluent released from the Muenster lagoon. Brian Klashinsky forwarded numerous emails to LCDBWA indicating information he had accumulated as a follow up to the letter from LCDBWA to WSA regarding the Muenster lagoon release. Mr. Klashinsky had some very relevant information that the home owners surrounding Humboldt Lake could use to deal with the situation. He also Win which the home owners at the lake are able to run their septic contents through the City's system rather than dumping it elsewhere. The Village of Muenster is denying the release from their lagoon and blames it on the residents of the lake dumping their sewage directly into the lake. The pilot project the City is running will eliminate that rumour. The emails from Brian Klashinsky will be forwarded to members of the LCDBWA Board.

Budget Estimates

The Budget will be discussed in January. Board members were asked to complete the Budget Estimate sheet for their area before the January meeting.

SCDA Conference

The SCDA Conference is scheduled for March 26-27 2026. The Secretary Workshop is scheduled for the afternoon of Wednesday March 25 2026.

Invoices to Approve for Payment

There was not a quorum present for the meeting but, because the invoices that were presented had all been discussed at the last meeting and had been generally approved for payment Chairman Burns asked the Board if they were comfortable to pass a motion to pay them. Chairman Burns presented each invoice and gave the Board the opportunity to question the payment.

Invoices Ronellenfitch/Puetz
To pay Move to approve the payment of the invoices as presented.
33-25 CARRIED

Washouts Being Repaired

Chairman Burns had done some touring of the areas where there were washouts last spring, mostly on Lanigan

Creek. He also consulted Julia Norberto who identified some areas that water could be held for a short period. It was fortunate that more areas were not flooded and that Lanigan Lake was able to hold the runoff, preventing further damage.

CP Rail was contacted by someone that informed them that their rail line was going to be washed out. CP brought in a trackhoe and dug out all the snow and ice at the bridge allowing the water to flow which caused flooding two miles further down. CP Rail also dug out that area causing the road to flood at Pound Maker.

LIDAR Refresher Course

Julia Norberto of SCDA is willing to give a LIDAR refresher course for anyone interested. There is now a public link to log into LIDAR for the entire province. The link is <https://search.open.canada.ca/openmap/957782bf-847c-4644-a757-e383c0057995>. A tentative date was set for January 16, 2026 from 1:30 to 4:00 pm depending of the availability of Julia and the RM office.

LeRoy West

David Boscher has resigned as the representative on the LCDBWA Board. He has been replaced by David Bendel. Mr. Bendel asked if it would be possible to make their adequate outlet on Lanigan Creek wider in order to increase the flow. He was told that it could be possible.

Next Meeting

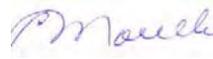
The next meeting is scheduled for Thursday January 22, 2026. 10024

Adjourn

Adjourn Jerry Ronellenfitch moved to adjourn the meeting at 5:25 p.m.
34-25



Chairman



Secretary

CITY OF HUMBOLDT REPORT

TITLE: The Building Placement and Elevation Bylaw
PREPARED BY: Oriyomi Razak, Planning & Development Coordinator
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: City Council
DATE: February 23, 2026

RECOMMENDATION

That this report be accepted and filed for information.

BACKGROUND

The City of Humboldt has applied an Elevation Fee of \$800 to new single-unit and two-unit dwellings since 2011. The fee was remitted to a consultant responsible for preparing drainage plans and confirming construction grades, a process that has helped reduce neighbour-to-neighbour conflicts related to stormwater management.

A review of Saskatoon, Moose Jaw, and Prince Albert indicates that these municipalities require a Real Property Report or Lot Grading Certificate from a professional surveyor to verify compliance with approved grading plans.

Projected growth in residential construction associated with the BHP Jansen Mine development has created an opportunity for Administration to streamline and modernize the City's grading and elevation processes.

Benefit of a Real Property Report

A Real Property Report verifies building location and elevation early in construction, ensuring compliance with approved plans and reducing the risk of costly corrections. It also provides authoritative documentation of property boundaries and improvements, supporting compliance, real estate transactions, and long-term value for property owners.

CURRENT SITUATION

Administration is recommending the adoption of a Bylaw to follow the processes used in many of the bigger Saskatchewan Cities. The **Building Placement and Elevation Bylaw** will govern the submission, verification, and inspection of lot grading and building elevation information during the development approval process. The bylaw will require that a Real Property Report prepared by a registered surveyor be completed by the property owner and then submitted to the City.

Proposed Bylaw Requirements for applicants

1. Submission of Drainage Plan for a New Subdivision and an Infill Development
2. Submission of a Real Property Report

OPTIONS

1. Accept this report and file for information.

ATTACHMENTS

- A. Draft Bylaw No. 01/2026 – The Building Placement and Elevation Bylaw
- B. Example of a Real Property Report

COMMUNICATION AND ENGAGEMENT

The proposed bylaw is a general regulatory measure addressing building placement, elevation, and drainage compliance. As it does not amend the City's Zoning Bylaw, the public notice and hearing requirements of The Planning and Development Act, 2007 do not apply. Targeted stakeholder engagement has been completed. A builder and developer information session was held on February 13, 2026, with participants attending both in person and online. The Draft Bylaw is now presented for Council's consideration and requires three readings.

FINANCIAL IMPLICATION

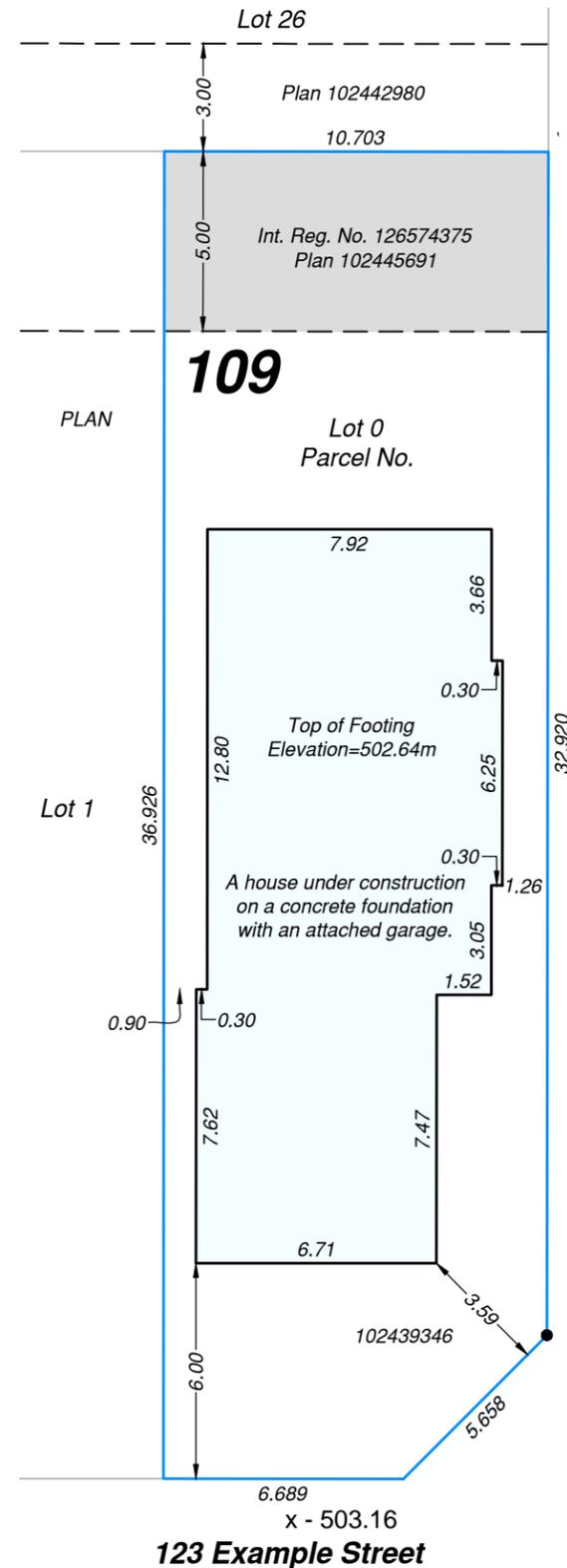
There is no financial impact on the City under the updated process, as applicants will now hire surveyors directly and the City will no longer collect elevation-related fees. For new greenfield builds, survey costs average about \$1,425 and include layout, elevation confirmation, and the final Real Property Report. Infill development costs will vary depending on site conditions, with applicants contracting directly with a registered surveyors for the required work.

CONCLUSION

Significant growth is expected as the BHP Jansen Mine project continues to develop, creating a need for consistent, enforceable, and efficient grading and drainage processes for residential construction. The proposed Building Placement and Elevation Bylaw — supported by industry-standard survey practices for both infill areas and new subdivisions—will streamline approvals, reduce administrative bottlenecks, and promote long-term stormwater compatibility between properties.



**PLAN OF SURVEY
SCALE 1:200**



SASKATCHEWAN LAND SURVEYORS REAL PROPERTY REPORT

Client : (Builder/ Owner Name)

Registered City of Humboldt

Owner : City of Humboldt

Municipal

Address : 123 Example Street

Legal Land Description

: Parcel Number:

Title Number:

Search Date:

S.R.P.R.# : SA260000

Registered Easements

Int. Reg. No.'s :

in the CITY OF SASKATOON, in the Province of Saskatchewan, according to a plan of record in the Land Surveys Directory.

NOTE : measurements are in METRES and decimals thereof.

: property corners found or established are shown thus: ●

: Site Benchmark, Sidewalk Elevation used as benchmark 503.16m

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: this document is for the protection of the mortgagee only, and the information provided is for the sole use of

: the measurements shown are from property boundaries to the main external permanent building walls only, at the date of survey, and are not to be used in the establishment of property boundaries.

The survey represented by this plan was performed on the 26th day of January A.D. 2026, in accordance with Article XIII of the Bylaws of the Saskatchewan Land Surveyors Association, and shows the above ground location of visible permanent structures relative to the boundaries of the subject property.

There are NO encroachments of visible permanent structures from the subject property onto adjacent properties, and there are NO visible encroachments onto the subject property from adjacent properties.

Dated at Saskatoon in the Province of Saskatchewan, this 30th day of January, A.D. 2026



100 - 310 Wellman Lane
Saskatoon, Sask. S7T 0J1
Phone (306) 934-1818

Saskatchewan Land Surveyor

This document is only valid if it bears the original digital signature and seal of the Saskatchewan Land Surveyor.

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kmh/pac

CITY OF HUMBOLDT

BYLAW NO. 01/2026

The Building Placement and Elevation Bylaw

The Council of the City of Humboldt, in the Province of Saskatchewan, enacts as follows:

Short Title

1. This Bylaw may be cited as *The Building Placement and Elevation Bylaw, 2026*.

Definitions

2. In this Bylaw:
 - (a) “**adverse effect**” means actual or potential damage or harm to property, the environment or the safety, health or welfare of people.
 - (b) “**lot grading plan**” means an engineered plan demonstrating the type of drainage for each property in a developed area submitted with detailed subdivision plans and approved by the City of Humboldt prior to subdivision construction.
 - (c) “**professional surveyor**” means a surveyor registered with the Saskatchewan Land Surveyors Association.
 - (d) “**property**” means a legal parcel/lot registered with the Information Services Corporation.
 - (e) “**real property report**” means a certificate provided by a professional surveyor that verifies the elevations and location of a building.
 - (f) “**site drainage plan**” means a plan submitted with the building permit process to identify the type and direction of storm drainage on a lot.

Purpose

3. The purpose of this Bylaw is to regulate the placement and elevation of buildings on private properties to minimize adverse effects.

Street and Lot Grades

4. Drainage Plans
 - (1) Every applicant for a permit to construct any residential dwelling shall provide a site drainage plan for the property. The site drainage plan must comply with the

parameters found within the lot grading plan for the subdivision where a lot grading plan is available.

- (2) In the case of any property located in an area without an approved lot grading plan, a site drainage plan must be prepared by a professional surveyor and approved by the Department of Public Works.

Building Elevations and Locations

5. Prior to excavation of the building foundation, a professional surveyor must be engaged to:

- (1) Mark the location of property boundaries.
- (2) Mark the location of the building foundation to the extent necessary to ensure proper placement of the building within the site; and
- (3) Mark the approved building elevation to the extent necessary to ensure the completed building complies with the site drainage plan.

Real Property Report

6. Following the completed construction of the bottom slab or basement, and prior to requesting an occupancy permit, the applicant shall obtain a Real Property Report from a professional surveyor. The Real Property Report shall include:

- (1) The location of the building, in relation to the property lines
- (2) The elevation of the top of footing
- (3) The elevation of the project benchmark

Mayor – Rob Muench

City Clerk – Lori Yaworski

INTRODUCED AND READ A FIRST TIME THIS 9TH DAY OF FEBRUARY 2026.
READ A SECOND TIME THIS XX DAY OF [MONTH] [YEAR].
READ A THIRD AND FINAL TIME THIS XX DAY OF [MONTH] [YEAR].



PROCLAMATION

“Rooted in Relationship, Leading through Change”

WHEREAS the profession of Social Work is dedicated to improving the well-being of individuals, families, and communities by addressing systemic barriers and advocating for social justice; and

WHEREAS Registered Social Workers in Humboldt and across Saskatchewan serve in diverse roles—including healthcare, mental health, schools, and community organizations—providing essential support to our most vulnerable citizens; and

WHEREAS the 2026 theme, "Rooted in Relationship, Leading through Change," recognizes that the heart of social work is the human connection, which serves as a steady foundation even as our society navigates complex social, economic, and technological shifts; and

WHEREAS there is a network of Registered Social Workers who are leaders in our community, utilizing their expertise to foster resilience, promote inclusivity, and guide citizens through the transitions of life with dignity and respect; and

WHEREAS it is fitting that we recognize the commitment, compassion, and professional contributions of Registered Social Workers who strive to make the City of Humboldt a more equitable and supportive place to live.

NOW THEREFORE: the City of Humboldt proclaims that March 16 – 21, 2026 be “Social Work Week” in the City of Humboldt. We encourage all citizens to recognize the vital impact that Registered Social Workers have on the health and well-being of our community.

Mayor – Rob Muench



CITY OF HUMBOLDT REPORT

TITLE: City Council appointments to Boards and Committees
PREPARED BY: Lori Yaworski, Director of Corporate Services/City Clerk
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: City Council
DATE: January 26, 2026

RECOMMENDATION

That the following appointments be made for 2026:

- Humboldt Golf Club – Council Representative – Larry Jorgenson and Director of Community & Leisure Services – Mike Ulriksen
- Humboldt District Health Foundation – Council Representative – Roger Korte
- Development Appeals Board – Tim Kiefer
- Building Inspector from Municode – Amanda Kaufmann

BACKGROUND

Each January, the City of Humboldt Council implements its annual appointment process to fill appointments for the upcoming year. The appointments encompass three distinct areas: Council representation on external organizations (voting and non-voting), public membership on City-authorized committees, and the designation of statutory City positions. These roles are reviewed and renewed annually, or as necessitated by vacancies.

CURRENT SITUATION

During the January 26th, 2026, Regular Council Meeting, the Director of Corporate Services presented three reports regarding appointments for City Council, City staff positions, and community members to boards and committees established by the City of Humboldt. It has been determined that additional appointments are required. Council is being asked to review and approve these remaining appointments.

OPTIONS

1. Approve the recommendation.
2. To make changes to appointments to the board and committees.



ATTACHMENTS

None

COMMUNICATION AND ENGAGEMENT

If the recommendation is adopted by City Council, Administration will notify each board and committee of the name and contact information of each re-appointed or newly appointed representative.

FINANCIAL IMPLICATION

There is no anticipated financial impact of the recommended action.

CONCLUSION

The approval of this recommendation will complete the 2026 appointment cycle, ensuring that all the City supported boards and statutory positions are properly staffed and authorized to conduct business on behalf of the City of Humboldt.



CITY OF HUMBOLDT REPORT

TITLE: Tax Lien Registration & Six-Month Notice Notification
PREPARED BY: Donna Simpson, Assessor
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: City Council
DATE: February 23rd, 2026

RECOMMENDATION

That administration be authorized to register liens on title for the properties as shown on the list of lands in arrears. Further, that authorization be granted to start the proceedings to request title to the above-mentioned properties if, after six months from the date the lien is registered, there is still arrears outstanding on the property pursuant to the provisions of *The Tax Enforcement Act* sections 10(1) and 23(1).

BACKGROUND

The tax enforcement process is essentially made up of 5 steps and is initiated each year against properties whose taxes remain unpaid or in arrears as of January 1 of the year following the tax levy. The process begins by obtaining City Council approval to apply liens to properties (step 1 of 5). After receiving approval, the list of properties is to be advertised in a publication that circulates in the community, for a period of one week, and posted for viewing on the City of Humboldt website and at Humboldt City Hall for a period of sixty days. After the sixty-day advertising period has expired, the remaining properties in arrears will have the application of lien submitted to Information Services Corp.

Six months after the lien has been registered on a property, if the arrears and associated costs have not been paid in full, Council may authorize Administration to start proceedings for acquiring title to those properties. Once authorization has been given, Administration will send each registered party listed on title, a notice indicating that the City of Humboldt intends to claim title to the property unless the arrears and associated costs are paid in full within 6 months (step 2 of 5). If the property owner is not able to pay the arrears and costs in full, Administration can make repayment arrangements with the property owner, and as long as the payments are being made consistently, Administration will not move forward with further tax enforcement. If the arrears and associated costs remain unpaid after the Six-Month Notice expires and no payment arrangements have been made, Administration will send an application to the Provincial Board of Mediation to acquire title (step 3 of 5). The Mediation Board will try to make payment arrangements with the property owner one last time before giving the City their consent to take the title(s).

CURRENT SITUATION

Administration is asking Council to authorize the commencement of tax enforcement proceedings by submitting lien applications for properties with lands in arrears to ISC, as well as requesting authorization from Council to start the proceedings of requesting title of any of those properties with registered liens that have outstanding arrears after six months, as shown on the following list.

OPTIONS

1. Approve the recommendation.
2. Reject the recommendation and direct Administration in a different direction.

COMMUNICATION AND ENGAGEMENT

The Assessor will advertise the list of properties with arrears in The Melfort Journal for a period of one week and post it on the City of Humboldt website and in City Hall for a period of sixty days. After the sixty-day period has expired the lien applications will be submitted to ISC. The Assessor will then send six-month notices to those properties with arrears still outstanding six months after the lien was registered.

ATTACHMENTS

1. List of Lands in Arrears

FINANCIAL IMPLICATIONS

The total amount of taxes in arrears of the properties on the List of Lands in Arrears is \$186,116.36. Any costs incurred by the City during the tax enforcement process (such as lien registration, title costs and administration fees) are added to the tax roll of each parcel involved. The steps in the tax enforcement process are used to help the City collect the tax arrears from the property owner(s). If that does not happen and the City ends up acquiring title to a property, the City is able to sell that property in order to recover any outstanding amounts. In either situation, there is no negative financial impact for the City.

CONCLUSION

Approving the recommendation allows the City to register liens and start proceedings to apply for title, which are steps the City can take to protect their interest in the properties, and work towards the settlement of the tax arrears.

LIST OF LANDS IN ARREARS

CITY OF HUMBOLDT

PROVINCE OF SASKATCHEWAN

LIST OF LANDS WITH ARREARS OF TAXES AS AT FEBRUARY 18th, 2026

Date: February 23rd, 2026 (Section 3(1) of the Tax Enforcement Act)

Roll Number	Legal				Title	Total Arrears
	Lot	Block	Plan	Unit / Other		
48511230001	3	307	102010307			\$ 3,836.40
49480672001	3	4	102419276			\$ 2,035.94
49480673001	2	4	102419276			\$ 2,050.44
49490825001	20	86	75H08695			\$ 2,623.01
49492205001		K	77H11765			\$ 15,864.80
49493155001	30	106	98H07224			\$ 4,021.66
49500370001	3	89	69H04271			\$ 2,970.60
49500530001	28	83	69H04271			\$ 4,126.22
49501350001	53	21	99H00626			\$ 2,337.85
49501905001	54	1	99H00626			\$ 3,500.56
49501965001	28	20	99H00626			\$ 3,449.19
49502010001	17	20	59H08595			\$ 3,341.91
49502550001	32	19	99H00626			\$ 2,657.48
49502665001	5	18	59H08595			\$ 2,905.76
49502905001	24	18	99H00626			\$ 1,415.70
49503190001	42	4	99H00626			\$ 2,364.41
49504070001	45	5	99H00626			\$ 2,649.65
49504515001	56	16	99H00626			\$ 2,124.22
49511145001	5	80	62H05650			\$ 2,262.54
50490585001	1A	47	99H01872			\$ 5,145.71
50490695001	23	46	99H01872			\$ 2,073.48
50500470001	12	49	D182			\$ 3,636.31
50500890001	10	20	G345			\$ 1,971.05
50501256101			93H07774	1		\$ 2,783.88
50501260901			84H00888	9		\$ 1,132.47
50501530001	25	1	99H01872			\$ 10,650.37
50502255001	37	33	99H04824			\$ 5,065.58
50502410001	18	9	F3466			\$ 2,819.59
50502840001	4	36	G345			\$ 1,159.69
50503030001	9	75	77H09292			\$ 1,943.63
50510765001	17	28	F4747			\$ 2,286.42
50510825001	13	28	F4747			\$ 1,931.01
50511245001	9	65	65H00461			\$ 7,607.83
50511475001	17 & 18	1	G267			\$ 2,380.35
50511580001	25 - 28	1	G267			\$ 4,038.54
50511730001	40 - 42	5	G267			\$ 1,047.61
50511780001		V	77H06850			\$ 1,578.60
50512145001	39	32	99H04824			\$ 1,646.85
50512210001	34	32	99H04824			\$ 7,186.92
50512275001	31	32	99H04824			\$ 2,912.31
50512295001	23	32	F4747			\$ 1,891.67
50512575001	27	12	99H04824			\$ 1,063.83
50512825001	8	29	F4747			\$ 1,862.60
50520850001		H	101809111			\$ 2,240.45
50530100001		G	71H05151			\$ 13,170.58
50530175001		H	81H08612			\$ 2,018.02
50530260001		T	85H07792			\$ 2,906.99
51500200001	10	57	D182			\$ 1,186.23
51500250001	20	56	D182			\$ 1,841.64
51500395001	10	55	76H01747			\$ 2,898.28
51500880001		X	62H05144			\$ 2,479.76
51510470001	31	90	98H05390			\$ 4,240.58
51510535001	44	90	101952682			\$ 2,053.06
51512045001	10	92	98H05390			\$ 4,664.27
51512240001	21	91	101988029			\$ 4,061.86

SEAL

Submitted to the head of the council this 23rd day of February, 2026

Donna Simpson - Tax Assessor



CITY OF HUMBOLDT REPORT

TITLE: Employee Mental Health Resources
PREPARED BY: Morgan Duffley, HR Coordinator
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: City Council
DATE: February 23, 2026

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

The HR Coordinator was tasked with developing a catalogue of resources to support mental health, reduce stress, and build resilience in the workplace. This directive reflects growing organizational priorities around psychological health and safety, employee wellness, and risk mitigation.

At the time of this direction, the City of Humboldt did not have a centralized or easily accessible listing of mental health resources, training opportunities, or support services available to staff. The development of a comprehensive catalogue was intended to increase awareness, support early intervention, and provide employees with practical tools to maintain their well-being.

CURRENT SITUATION

The City of Humboldt has existing policies related to Violence in the Workplace and Harassment and adheres to Occupational Health & Safety (OH&S) policies and procedures applicable to all staff. All new employees receive a comprehensive safety orientation as part of their onboarding to ensure they understand core safety expectations, reporting procedures, and available supports. Departments also deliver their own role-specific training as required. As an employer, the City is committed to fostering a workplace culture that promotes safety, respect, and overall well-being. This includes recognizing that mental health is a critical component of a healthy work environment and ensuring employees have access to meaningful resources that support their psychological, emotional, and social wellness.

The City continues to prioritize initiatives that enhance employee well-being, reinforce resilience, and encourage early access to support. Promoting mental health awareness, reducing stigma, and creating an environment where employees feel safe seeking

assistance are essential elements of this commitment. By strengthening available supports, the City aims to ensure that staff can perform their duties effectively while feeling supported, valued, and equipped to navigate workplace and personal challenges.

Despite the existing measures in place, it was identified that employees lacked a single, convenient, easy-to-navigate source of mental health resources, training options, and supports. To build on the City's commitment to employee wellness, a comprehensive catalogue has now been developed. This catalogue includes:

- On-demand online training modules
- Local mental health and community support services
- Services available through the Group Insurance Plan

The catalogue will be shared with all staff during the week of March 6th, 2026, via email. Employees will have immediate access to these supports at their convenience. Administration will continue to develop and expand these resources ensuring they remain relevant and responsive to the needs of staff. The implementation of the new BambooHR platform will further support this work by providing an accessible and centralized location to distribute wellness information, promote initiatives, and strengthen the City's long-term commitment to supporting psychological health and safety across the organization.

OPTIONS

1. Approve the recommendation as presented.
2. Refer the matter back to Administration for further analysis.

ATTACHMENTS

Attachment A – Psychological Health & Safety Resources

COMMUNICATION AND ENGAGEMENT

No external communications or engagement required.

FINANCIAL IMPLICATION

There is no anticipated financial impact of the recommended action.

CONCLUSION

Providing a catalogue of mental health and psychological safety resources ensures staff have clear, accessible pathways to support and training that promote their overall wellbeing. Making these materials readily available is expected to reduce the risk of burnout, absenteeism, and turnover while supporting a healthier, more resilient workforce.

Attachment A – Psychological Health & Safety Resources

WorkSafe Saskatchewan – Psychological Health & Safety Topics	
Course Title	Course Delivery Method
Mental Health Wellness Resiliency	On-demand
Psychological Health and Safety Awareness	On-demand
Being a Mindful Employee: An Orientation to Psychological Health and Safety in the Workplace	On-demand
Violence in the Workplace: Recognize the Risk and Take Action	On-demand
Violence in the Workplace: Establish a Prevention Program	On-demand
Violence in the Workplace: Awareness	On-demand
Reducing Mental Health Stigma in the Workplace	On-demand
Substance use in the Workplace: Addressing Stigma	On-demand
Creating a Harassment-free Workplace – for Employers	On-demand
Domestic Violence in the Workplace	On-demand
Creating a Harassment-free Workplace – for Workers	On-demand
Bullying in the Workplace	On-demand

Local Support Services – Humboldt & Area

- Al-Anon/Alateen: 306-682-2304
- Alcoholics Anonymous: 306-682-3761
- [Big Brothers & Big Sisters Humboldt](#): 639-637-5478
- [Humboldt Early Years Family Resource Centre \(HEYFRC\)](#): 306-682-5004
- Humboldt & District Community Services: 306-682-1455
- Humboldt & District Food Bank: 306-231-9970
- Humboldt Housing Authority: 306-682-2705
- [Humboldt Regional Newcomers Centre](#): 306-682-4277
- [PARTNERS Family Services](#): 306-682-4135
- [Safe Communities Humboldt & Area](#): 306-682-0705
- Sask. Central Victim Services Inc: 306-682-2683

Resources for Employees under the City’s Group Insurance Plan

- Services covered under the insurance plan including up to \$600 per speciality per person per calendar year for the following paramedical specialists:
 - Psychologists/social workers/Registered Clinical Counsellor (RCC)/Canadian Certified Counsellor (CCC)/Psychotherapist or any other certified mental health practitioner covered under the plan and belonging to an accredited association or organization that answers to a



disciplinary committee (subject to the approval of the Insurance Company)

- Employee Assistance Program (EAP): 1-877-412-7483
 - Offers free, confidential, and professional support on topics such as personal and relationship counselling, work-related challenges, childcare navigation support, addition or dependency concerns, legal issues, financial concerns, nutritional guidance, and family or eldercare issues.
- HUGR App (phone/tablet use only) - the [HUGR App](#) introduces you to a mental fitness plan, similar to a physical fitness plan, with evidence-based activities to support your practice in flourishing.

CITY OF HUMBOLDT REPORT

TITLE: Rec-Create Humboldt Steering Committee – Phase II Direction
PREPARED BY: Michael Ulriksen, Director of Community and Leisure Services
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: City Council
DATE: February 23, 2026

RECOMMENDATION

That Council accept the recreation gap findings identified by the Rec-Create Humboldt Steering Committee; and

Based on the gaps identified, direct Administration, in collaboration with the Rec-Create Humboldt Steering Committee, to return to Council within four months with:

- Short-term mitigation options;
- A recommended long-term infrastructure approach; and
- A funding and fundraising readiness framework.

BACKGROUND

The Rec-Create Humboldt Steering Committee was established to identify and confirm recreation infrastructure gaps within the community. Through public engagement and structured user group consultation, the Committee identified three primary needs:

- A purpose-built Performing Arts Centre / Theatre;
- An indoor multi-use sport court facility;
- A second regulation ice surface.

The Committee has fulfilled its original mandate of identifying and articulating these gaps. Council must now determine how the City should respond to the identified needs in a manner that is responsible, strategic, and financially sustainable.

CURRENT SITUATION

The Steering Committee’s findings confirm that participation demand across multiple sectors exceeds the capacity of existing facilities. Organizations report waitlists, scheduling constraints, limitations in hosting events, and challenges in sustaining program growth. The community has clearly articulated that the issue is not lack of interest, but lack of space.

At the same time, it is recognized that the City is unlikely to fund three standalone capital projects without significant external support. Decisions regarding future recreation infrastructure must therefore be guided by financial attainability, operational sustainability, and partnership potential.

Additionally, future opportunities — including potential educational infrastructure changes, private sector developments, or senior government funding programs — may materially influence what solutions are realistic and when they may be achievable.

For these reasons, Administration is recommending a structured Phase II approach. Rather than prematurely selecting a single project or initiating detailed design work, this next phase will focus on exploring viable solutions, identifying achievable short-term measures, and positioning the City to respond strategically as partnership or funding opportunities emerge.

Phase II – Exploration & Recommendations

Administration recommends extending the Committee’s mandate into a focused Phase II aimed at moving from identified need to structured, financially realistic recommendations.

Over the next four months, Administration and the Committee will work collaboratively to deliver the following:

1. Short-Term Mitigation Options

A review of practical actions that could reduce current capacity pressures within existing infrastructure or through modest operational or capital adjustments. This work will focus on identifying measures that may provide meaningful relief within a 0–3 year horizon, while recognizing the physical and operational limitations of existing facilities. The objective is to demonstrate progress where feasible, test creative solutions, and determine whether incremental improvements can unlock additional capacity while longer-term infrastructure options are evaluated.

2. Recommended Long-Term Infrastructure Approach

An evaluation of potential infrastructure models — including standalone, integrated, phased, or partnership-based options — with financial attainability and long-term sustainability as primary considerations. This review will examine scalable approaches that reflect Humboldt’s fiscal capacity and community context. Detailed design or engineering work is not anticipated at this stage; rather, the goal is to narrow toward a recommended strategic direction that Council can evaluate before advancing to more technical feasibility analysis.

3. Funding & Fundraising Readiness Framework

An outline of how the City could position itself to support future recreation infrastructure development, including:

- Capital reserve considerations;
- Governance options for fundraising;
- Readiness to leverage senior government infrastructure programs;
- Identification of potential partnership pathways.

The intent is not to initiate a formal capital campaign at this time, but to ensure that the City and community are structurally prepared to act when viable funding or partnership opportunities arise.

OPTIONS

1. Approve the recommendations as presented.
2. Approve a revised version of the recommendation.
3. Provide alternative direction to Administration.

ATTACHMENTS

NA

COMMUNICATION AND ENGAGEMENT

The Rec-Create Humboldt Steering Committee has built significant community awareness and trust through its engagement efforts. Clear communication that Council has accepted the findings and is actively progressing to the next phase will:

- Maintain community momentum;
- Demonstrate responsible governance;
- Reinforce that engagement has led to action.

Administration will work with the Committee to communicate Council's direction following this report.

FINANCIAL IMPLICATION

Accepting the Committee's findings carries no immediate capital commitment.

The four-month exploration phase will be conducted primarily through existing staff resources in collaboration with the Steering Committee. Should additional technical analysis be required beyond the scope of this mandate, Administration will return to Council with defined terms of reference and associated budget implications.

Any future capital development decisions will require separate Council approval.



CONCLUSION

The Rec-Create Humboldt Steering Committee has clearly identified recreation infrastructure gaps that are impacting participation, growth, and community opportunity.

Council is now positioned to move from identifying needs to evaluating responsible solutions. The recommended Phase II approach provides a structured and measured path forward — one that prioritizes financial realism, partnership exploration, and strategic readiness.

By directing Administration and the Steering Committee to return within four months with recommendations on mitigation options, long-term direction, and funding readiness, Council will maintain community momentum while ensuring that future decisions are grounded in practicality and fiscal responsibility.

CITY OF HUMBOLDT REPORT

TITLE: Westwood Developments Phase 2 Concept Plan
PREPARED BY: Jarrett Delbridge, Marketing & Development Manager
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: City Council
DATE: February 23, 2026

RECOMMENDATION

That the City of Humboldt approve subdivision application SUBD-005799-2026 resulting in the creation of 23 (Twenty-Three) residential allotments, road allowance parcel, and Municipal Reserve, subject to:

1. the applicant (Westwood Developments) entering into a servicing agreement with the City that will provide services and facilities that directly or indirectly serve the subdivision, and that,
2. the servicing agreement include an overall concept plan for the development in its entirety.

BACKGROUND

The City has recently received an application to subdivide a portion of SE ¼ Section 25-37-23-W2M for the purposes of creating residential allotments. This application was submitted by Westwood Developments and was received by the City from Community Planning (the planning authority in this instance) on February 4, 2026.

Westwood Developments has recently completed some preliminary road work to ensure solid settlement of clay over the winter for their second phase.

CURRENT SITUATION

In accordance with The Subdivision Regulations 2014, Community Planning asks that the City provide a certified copy of a resolution recommending the subdivision's approval or refusal 40 days from the receipt of the application. Once this resolution to recommend or refuse has been provided, Community Planning will continue to work with the applicant until all conditions are met (including conditions of other government agencies being consulted) prior to issuing of a Certificate of Approval. The following is an overview of the further requirements by the City (for immediate attention - and moving forward with any other phases of development)

Servicing Agreement:

- *Under Bylaw 05/2025 – The development Charge Bylaw and in accordance with Section 172 of The Planning & Development Act, 2007, the City requires a subdivision applicant to enter into a servicing agreement to provide services and facilities that directly or indirectly serve the subdivision*
 - *The City is in the process of negotiating a service agreement with Westwood Developments LTD.*
 - *Community Planning requires the City complete the negotiation and execution of the agreement with the applicant within 90 days of receipt of the application (or by March 16,2026)*
- Comprehensive Development Application:*

Administration has advised Westwood Developments to provide a comprehensive concept plan illustrating the full build-out of the development rather than submitting it on a phase-by-phase basis. This approach will ensure that servicing requirements for future phases are properly understood and evaluated, allowing Administration to plan with greater clarity and sound decision-making.

OPTIONS

- Recommend that Community Planning approve the subdivision application subject to conditions. One of these conditions being that Westwood Developments enter into a Servicing Agreement with the City of Humboldt including an overall concept plan of the development in its entirety.
- Recommend that Community Planning deny the subdivision application.

ATTACHMENTS

- Location Plan
- Proposed Plan of Subdivision (Community Planning reference: SUBD-005799-2026)

COMMUNICATION AND ENGAGEMENT

Community Planning will be advised of Council direction.

FINANCIAL IMPLICATION

There are no financial implications associated with this process at this time,

CONCLUSION

The creation of the proposed lots (and possible future phases) will complement the vision set out in the City’s Official Community Plan - and comply with Zoning Bylaw development standards considering the newly proposed R1 zoning designation. The City believes the proposed 23 lot subdivision is serviceable for water, sanitary sewer and storm sewer.

Our File: SUBD-005799-2026

February 4, 2026

Jerrett Delbridge
City of Humboldt
PO Box 640
HUMBOLDT SK S0K 2A0

Dear Jerrett Delbridge:

RE: **City of Humboldt**
SE ¼ Section 25-37-23-W2M
Proposed Residential Lots

Enclosed is a copy of a subdivision application for Council's comments. Our office will review the proposal in accordance with of *The Planning and Development Act, 2007* (PDA), and any set of regulations or bylaws adopted pursuant to the PDA. Please consider the following in your reply:

- 1. Are you aware of any land uses in the vicinity that would be incompatible with the intended use of the proposed sites, or any site conditions that make the land unsuitable for the intended use?**
- 2. Do you have any facilities that could be affected by the proposed development? If so, please send us a map of your facilities that we can use to assess any site dimension or other changes that might be needed.**
- 3. If you have any requirements of the applicant, please send the details directly to the applicant, and a copy of your correspondence to us. If you require more information about the application, please inform me. We may be able to obtain this information directly if it would assist your office and ours in finalizing our respective comments.**

... 2

Municipal Bylaws and Provincial Legislation

As part of our review, we need to know if the proposal complies with the City of Humboldt municipal planning bylaws and provincial legislation. The PDA does not allow us to approve a subdivision that contravenes regulations. Your proposal appears to contravene the Zoning Bylaw and the *Subdivision Regulations, 2014* for the following reasons:

The proposed area of subdivision is currently zoned FUD – Future urban Development. In this district, the minimum parcel size allowed is 8 hectares.

Section 16(6)(a) of the *Subdivision Regulations, 2014* would require a 30-meter turnaround to be added on Westbury Road as it is currently proposed to dead-end. We note that future phases have proposed to continue this road through. Please advise if council requires this turnaround for equipment in the meantime, or if they would be comfortable with our office considering a waiver for the turnaround in this case.

Please advise if you agree with our interpretation and whether Council will consider amending the bylaw(s). Amendment procedures can be found at <https://www.saskatchewan.ca/government/municipal-administration/community-planning-land-use-and-development/zoning-districts-and-bylaws> or by contacting this office. Please present to council at the earliest opportunity in order to provide our office with a resolution of council within the legislated 40 day timeframe.

Municipal Reserve

As mentioned in the letter to the subdivision applicant, **the subdivision is subject to the municipal reserve requirement of 0.259 hectares**. It should also be noted that there is **a further .30 hectares deferred** on title from the previous phase of subdivision. Council and the applicant should discuss the options to meet the requirement: dedication, monetary settlement to be deposited into a separate dedicated lands account, or deferral. In your reply, please indicate which option council prefers. If a monetary settlement is arranged, we will need another letter confirming you have received payment. The amount will be subject to approval of the Director, who must ensure that it adequately reflects the value of the land that would have been dedicated. The Director's final decision on the type and location of municipal reserve will be based on the recommendation from Council.

Surface Drainage & Flood Potential

Ensuring suitable surface drainage for development is a municipal responsibility. Our initial review of aerial imagery indicates the presence of a number of standing bodies of water and undulating terrain that may be prone to intermittent flooding. Please advise if the RM is aware of any previous flood concerns for the area of the proposed subdivision and whether the municipality has any requirements regarding surface drainage (construction of ditch, placement

. . . 3

of culverts, etc.). If so, this may be addressed within a servicing agreement with the developer. **If a surface drainage plan is required, please advise accordingly and provide us with a copy for our records.**

Municipal Services

The Subdivision Regulations, 2014, require there to be adequate solid waste, liquid waste and potable water services for lots created through subdivision. Please advise whether liquid waste generated from proposed development on this site can be hauled to and disposed of at your municipal lagoon.

Servicing Agreement

The PDA permits Council to require a servicing agreement with a subdivision applicant to cover the costs of new roads or other municipal services for a new subdivision. Council may only request those services which are authorized by section 172 of the PDA. Please tell us if council requires a servicing agreement for this proposal. An agreement must be negotiated within 90 days of your receipt of this letter after which the applicant may agree to extend negotiations or file an appeal. If you want a sample agreement to consider, please call me as soon as possible, or visit our website at:

<http://www.saskatchewan.ca/government/municipal-administration/community-planning-land-use-and-development/resources/servicing-agreements-and-samples>.

If only minor services are needed, (e.g. service connections or an approach), Council may send the applicant a letter listing the requirements. If the applicant accepts Council's requirements in writing, a formal servicing agreement may not be needed. Your solicitor should be consulted on this.

Your municipality has 40 days to advise Community Planning or servicing agreement requirements, and 90 days to complete the negotiation of the agreement with the applicant. Both the applicant and Community Planning branch should be notified as soon as possible. The applicant may appeal a delay over 90 days, or the proposed terms of the servicing agreement, and request the Saskatchewan Municipal Board to arbitrate the agreement.

Further Considerations

***The Subdivision Regulations, 2014*, allow you 40 days from your receipt of this letter to send us a certified copy of a resolution recommending the subdivision's approval or refusal.** If council recommends refusal, state the reasons. Please call me if more time or information is needed.

Jerrett Delbridge
File No.: SUBD-005799-2026
Page 4
February 4, 2026

For your information, I have also enclosed a copy of the acknowledgement letter sent to the surveyor and applicant. Please call me at (306) 933-5749, if more details are needed before you reply.

Sincerely,



Jace Ryan
Planning Consultant

Enclosure

CITY OF HUMBOLDT REPORT

TITLE: Asphalt and Concrete Crushing Request for Quotation
PREPARED BY: Peter Bergquist, P.Tech.; Public Works Director
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: City Council
DATE: February 23, 2026

RECOMMENDATION

That Council award the 2026 Asphalt and Concrete Crushing Project to ABS Excavating Ltd. in the amount of \$115,979.46 plus applicable taxes.

BACKGROUND

A Request for Quotation (RFQ) was publicly posted on SaskTenders as part of the approved 2026 Capital Budget for the crushing of stockpiled asphalt and concrete generated from roadway rehabilitation projects.

The resulting crushed material is used throughout the year for various Public Works and Leisure Services operational and capital projects.

CURRENT SITUATION

The following quotations were received:

Contractor Name	Net Bid Price (Before Taxes)
ABS Excavating Ltd. – Saskatoon, Sk	\$115,979.46
Dally’s Excavation Ltd. – Viscount, Sk	\$140,100.00
Amrize Canada Inc. –Saskatoon, Sk	\$153,144.00
Ruszkowski Enterprises Inc. – Prince Albert, Sk	\$180,378.75
Emare Crushing & Recycling Inc. – Warman, Sk	\$225,767.40
Day Enterprises – Foremost, AB	\$253,931.25

ABS Excavating Ltd. submitted the lowest compliant bid.

OPTIONS

1. Approve the recommendation as presented.
2. Not approve the recommendation.

ATTACHMENTS

None.

COMMUNICATION AND ENGAGEMENT

Administration will notify the proponents following Council's decision.

FINANCIAL IMPLICATION

The 2026 budget estimate for this work is \$156,800, which includes a 10% contingency for variable stockpile volumes and applicable PST.

The lowest bid meeting the specifications is from ABS Excavating Ltd. at:

- Base price: \$115,979.46
- Plus PST (6%): \$6,958.77
- Total: \$122,938.23

This is approximately \$33,861.77 under budget. However, additional asphalt and concrete material has been added to the stockpile since the drone volume survey was completed, which may result in an increased final cost once crushing is complete.

CONCLUSION

ABS Excavating Ltd. is able to begin work on May 1, 2026, and is recommended for award of the 2026 Asphalt and Concrete Crushing Project.

CITY OF HUMBOLDT REPORT

TITLE: Water Meter Purchases
PREPARED BY: Peter Bergquist, P.Tech.; Public Works Director
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: City Council
DATE: February 23, 2026

RECOMMENDATION

That Council approve a sole-source purchase of Neptune Mach 10 water meters from Accu-Flo in the amount of \$69,760 + PST.

BACKGROUND

The City uses Neptune water meters throughout its water network in sizes ranging from 5/8" to 4". The system is supported by radio-read software to collect monthly consumption data.

Recently, Neptune reassigned its Saskatchewan distribution rights from Flo-Cor to Accu-Flo, making Accu-Flo the sole supplier for the province. As meters age, they are replaced proactively when staff enter properties, or reactively when they fail to register consumption. When a meter fails, it reads zero due to seized or broken internal components, which results in lost utility revenue.

The City has no plans to switch meter brands, and staff recommend ongoing replacement with Neptune products to maintain compatibility with existing systems.

CURRENT SITUATION

Accu-Flo has notified the City that the price of specific Neptune Mach 10 commercial meters will increase on March 1. The affected sizes are:

- 1" meters: +15%
- 3" meters: +20%

Staff reviewed inventory, meter age, and expected replacement needs and recommend the following purchases:

- 1" Meters – 20 x \$984 = \$19,680.00 (15% increase March 1)
- 1.5" Meters – 7 x \$1,728 = \$12,096.00
- 2" Meters – 12 x \$2,064 = \$24,768.00

- 3" Meter – 1 x \$5,788 = \$5,788.00 (20% increase March 1)
- 4" Meter – 1 x \$7,428 = \$7,428.00

Total: \$69,760 + Taxes

OPTIONS

1. Approve the recommendation as presented.
2. Not approve the recommendation.

ATTACHMENTS

None.

COMMUNICATION AND ENGAGEMENT

Administration will proceed as instructed by Council.

FINANCIAL IMPLICATION

The total anticipated cost is \$69,760 + PST = \$73,945.60.

The 2026 budget includes an allowance of \$80,000 for the cost of installed water meters. Typically, the City purchases water meters in bulk as an inventory item with any meters installed being expensed through a year-end inventory adjustment.

CONCLUSION

The replacement of aging commercial water meters will improve the accuracy and reliability of consumption data and reduce the risk of unmetered water loss.

Ordering prior to March 1 will avoid the upcoming price increases and result in an estimated \$4,110 savings on the 1" and 3" meters.



CITY OF HUMBOLDT REPORT

TITLE: Tractor Tender

PREPARED BY: Peter Bergquist, P.Tech.; Director of Public Works

REVIEWED BY: Joe Day, City Manager

PREPARED FOR: City Council

DATE: February 23, 2026

RECOMMENDATION

That Council award the Tractor Tender to KMK Humboldt for a 2024 Massey Ferguson 7S-165 in the amount of \$239,130 and accept the trade-in of the City’s 2010 New Holland T7030 for \$55,000, resulting in a net total of \$184,130 plus applicable taxes.

BACKGROUND

As part of the approved 2026 Capital Budget, Administration issued a public tender on SaskTenders for the replacement of the City’s 2010 New Holland T7030 tractor. This unit is essential for alley maintenance, ditch mowing, and operating the large snow blower during winter operations.

CURRENT SITUATION

The following quotations were received:

Dealership Name	Unit Price (Before Taxes)	Trade-In Value of NH Tractor	Sub Total (Before Taxes)
GBC – 2023 Kubota M7-154PKUT	\$220,250	\$85,000	\$135,250
GBC – 2023 Kubota M7-154PKUT	\$235,900	\$85,000	\$150,900
GBC – 2024 Kubota M7-154PKUT	\$248,000	\$85,000	\$163,000
GBC – 2024 Kubota M7-154PKUT	\$269,000	\$85,000	\$184,000
KMK – 2020 Fendt 718 – 1985hrs	\$239,000	\$55,000	\$184,000
KMK – 2024 Massey 7S-165 – 14hrs	\$239,130	\$55,000	\$184,130
Norheim Equipt – 2024 6160 Agro – 826hrs	\$239,000	\$52,500	\$186,500
Hergott FE – 2023 Puma 165 CVX – 1534hrs	\$254,900	\$56,000	\$198,900
Hergott FE – 2023 Puma 165 CVX – 1070hrs	\$259,900	\$56,000	\$203,900
Pattison – 2026 JD 6M 165 – 3hrs	\$326,000	\$67,000	\$259,000

Assessment:

The tender specifications narrowed eligible options to mid-range tractors with 6-cylinder engines. Staff completed a comparative review including engine type, horsepower, PTO output, operational reliability, known model issues, engine hours, resale value, and total cost.

Although competitively priced, the Kubota models use 4-cylinder engines at the lower end of the horsepower range. The City’s existing tractor (6-cylinder) frequently operates at maximum output during snow-blowing and loading. Staff identified concerns with potential under-sizing, increased thermal load, and reduced torque stability with a 4-cylinder engine for this application.

The John Deere submission was technically strong and offered high reliability and resale value but exceeded the approved budget.

The preferred unit—the 2024 Massey Ferguson 7S-165 with 14 hours—is essentially new, includes a 3-year / 3,000-hour warranty, and can be delivered within three weeks of order. It features a 6-cylinder engine with slightly higher horsepower than the current tractor, and staff anticipate it will meet operational requirements for the next decade. The trade-in value of \$55,000 is consistent with the industry standard “Iron Guides” valuation for the City’s 2010 New Holland T7030, making the trade-in reasonable and recommended.

OPTIONS

1. Approve the recommendation as presented.
2. Not approve the recommendation.

ATTACHMENTS

None.

COMMUNICATION AND ENGAGEMENT

Administration will notify the proponents following Council’s decision.



FINANCIAL IMPLICATION

The approved 2026 Capital Budget included \$195,000 for the tractor replacement.

Recommended Purchase (KMK – 2024 Massey 7S-165):

- Base Price: \$239,130
- Trade-In (2010 NH T7030): -\$55,000
- Net Difference: \$184,130
- PST (6%): \$11,047.80
- Total Cost: \$195,177.80

The total is effectively on budget.

CONCLUSION

The recommended unit meets operational requirements, remains within the approved 2026 budget, and provides a strong warranty supported locally through KMK Humboldt. Staff recommend approval.

CITY OF HUMBOLDT REPORT

TITLE: 2026 Paving Program
PREPARED BY: Daniel Bernhard, P.Eng., Municipal Engineer
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: City Council
DATE: February 23, 2026

RECOMMENDATION

That the 2026 Paving Program be awarded to Ruszkowski Enterprises Inc. for a total contract value of \$293,736.00 plus applicable taxes.

BACKGROUND

The 2026 paving program includes work in the following locations:

- 10th Street (9th Avenue to 12th Avenue): Asphalt Paving of the roadway following completion of the 2025 Watermain and Road Reconstruction Programs. (Concrete work tendered separately.)
- 8th Avenue (17th Street to Peck Road): Paving the existing trail located on the south side of 8th Avenue (Highway 5)
- Pavement Patching Program: Various Locations

CURRENT SITUATION

A total of four bids were received. The compliant bids are summarized below:

Contractor Name	Net Bid Price (Excluding Taxes)
Ruszkowski Enterprises Inc.	\$293,736.00
Paramount Paving Ltd.	\$402,485.25
ASL Paving Ltd.	\$407,471.75
Southwest Paving (2006) Ltd.	\$452,020.00

Ruszkowski Enterprises Inc. submitted the lowest compliant bid meeting all specifications.

OPTIONS

1. Approve the recommendation as presented.
2. Decline the recommendation as presented.

ATTACHMENTS

None

COMMUNICATION AND ENGAGEMENT

All bidding contractors will be formally notified of Council's award decision. Residents located along the project areas will receive advance notice of construction activities, including expected timelines and any traffic restrictions.

FINANCIAL IMPLICATION

The approved 2026 budget includes \$433,000 for this work. The recommended bid from Ruskowski Enterprises Inc. totals:

- Bid Amount: \$293,736.00
- Plus PST: \$17,624.16
- Total: \$311,360.16

The project is therefore approximately \$121,640 under budget. Some of this surplus may be required for unforeseen site conditions or scope adjustments during construction.

CONCLUSION

Given that Ruskowski Enterprises Inc. submitted the lowest compliant bid and demonstrated reliable performance on the City's 2025 paving work, Administration recommends awarding the 2026 Paving Program to Ruskowski Enterprises Inc.