

City of Humboldt
December 1, 2025 - 2026 Budget Meeting - 09:00 AM

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1.0 General Budget Overview:

Administration presents the proposed 2026 Consolidated Budget, built upon the three core segments—Taxation, Utilities, and Land Development—to clearly define revenue sources and expenditure impacts. The overall budget prioritizes long-term sustainability through reserve contributions for infrastructure.

Overall the 2026 Budget includes:

- Total Revenues: Over \$24 million
- Operating Expenses: \$17.2 million
- Capital Expenditures: Nearly \$8.2 million

The City’s budgeting process relies on several key methods to ensure transparency and accountability:

1. **Segmented Financial Reporting:** A change for 2026 will emphasize the **impacts** to each of the three divisions to directly link cost drivers to the necessary **rate increases** (property tax or utility rates), enhancing clarity for Council and residents.
2. **Cost Centre Structure:** The continuation of the existing Cost Centre structure is vital for **tracking, budgeting, and discussing** specific municipal activities. This ensures the City can detail exactly where money is being utilized.
3. **Capital Sustainability:** The 2026 budget maintains a strategic focus on sustainable funding for capital by recommending increased reserve contributions. This approach pre-funds the replacement of major assets (like fleet and transportation infrastructure) to avoid future reliance on high-interest debt.

Taxation Segment (General Municipal Operations)

Administration is proposing a **5.01% increase in property taxes** for 2026. This increase is primarily necessary to maintain essential services and to ensure continued contributions to reserves for the replacement of aging infrastructure.

The detailed breakdown below illustrates the driver-based budgeting approach, showing the net effect of cost pressures (Unfavourable) and savings (Favourable).

Driver Description	Impact	Amount	Explanation of Financial Impact
Anticipated Increase to Wages and Benefits	Unfavourable	\$194,080	This is the single largest cost pressure. It reflects expected increases in staff compensation, contractual obligations, and benefits, raising the operating cost for all municipal services.

Driver Description	Impact	Amount	Explanation of Financial Impact
Interest Revenue Adjustment	Unfavourable	\$153,700	A reduction in the amount of interest the City expects to recognize from its reserves. Less revenue from this source means more revenue must be collected via property taxes to maintain the budget. A report is included detailing this impact.
Net Impact of Service Level Requests	Unfavourable	\$130,670	Represents the cost of new or enhanced services, programs, or activities requested by departments and approved for inclusion in the 2026 budget.
Increase to Fleet Reserve Contribution	Unfavourable	\$96,060	An increase in the savings allocated to the reserve fund used for replacing essential municipal vehicles (e.g., fire trucks, public works equipment) when they wear out. This is a commitment to long-term sustainability.
Net Impacts of Contractual Services	Unfavourable	\$84,930	Higher costs for services provided by external vendors or contractors, likely due to inflation or contract renewals.
Library Grant Increase	Unfavourable	\$53,790	An increase in the mandatory funding grant the City must provide to the regional library system, requiring a higher contribution from the municipal tax base.
Operational Maintenance Costs	Unfavourable	\$45,740	Higher day-to-day costs for general maintenance, supplies, and repairs across municipal facilities and infrastructure, often reflecting inflation in materials.

Increase to Transportation Reserve Contribution	Unfavourable	\$44,040	An approximate 3% increase in the funds set aside for future major road, sidewalk, and transportation infrastructure replacement projects. Another key element of sustainable capital funding.
Net Change to User Fees and Charges	Favourable	\$154,320	Increased revenue generated from fees charged for specific services (e.g., recreation fees, permit fees). This revenue offsets the need to collect that amount via property taxes.
Reduction to RCMP Budgeting	Favourable	\$121,580	A reduction in the municipal portion of the policing cost, due to a change in the budgeting process of anticipating vacancies. This mitigates the tax increase.
Net Change to Conditional Grants	Favourable	\$70,290	An increase in grant funding received from provincial or federal sources. This external revenue source reduces the municipal tax burden.

Net Effect: The combined financial pressure results in approximately **\$456,820 more unfavourable** than favourable costs, directly justifying the need for the proposed 5.01% tax rate increase.

Utilities Segment (Water and Wastewater)

The Utilities segment is intended to operate as a near-enterprise fund, meaning user fees are intended to cover all operational and capital costs. Administration is proposing a **5.19% increase in water and sewer rates** for 2026.

This increase is essential for three critical purposes:

1. **Maintain Services**
2. **Sustain contributions to reserves** for replacing aging utility infrastructure.
3. **Fund the operational increases** required for the **Wastewater Treatment Facility (WWTF)**.

Cost Driver	Impact	Amount	Explanation of Impact
Increase to Contracted Maintenance Costs	Unfavourable	\$85,400	Higher costs for specialized or third-party maintenance of utility systems.
Operating Costs Associated to the New WWTF	Unfavourable	\$82,990	New annual expenses (e.g., chemicals, utilities, maintenance) once the new facility comes online.
Additional Utility Operator Position	Unfavourable	\$70,900	Necessary staffing to operate and maintain the complex utility systems, including the new WWTF.

Net Effect: The total financial pressure on the Utilities segment amounts to approximately **\$239,290 more unfavourable** than favourable items, requiring the proposed 5.19% rate adjustment.

Land Development Segment

This segment supports strategic growth and future land needs. The 2026 budget anticipates an **increase in sales** generated from the City's inventory of multi-family and single-family residential lots.

The core financial principle here is that the net proceeds of these sales contribute directly to a Land Development Reserve. This reserve is intended for the future strategic purchase of land required for municipal purposes, ensuring the City manages its growth responsibly without impacting the taxation segment.

Included in this section is two reports, one on the Land Development Wages and another on the Interest Revenue Reliance, with the intend to provide additional information on both.



CITY OF HUMBOLDT REPORT

TITLE: Land Development Wages
PREPARED BY: Jace Porten, City Controller
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: 2026 Budget
DATE: December 1, 2025

RECOMMENDATION

That this report be received for information and filed.

BACKGROUND

In recent years, Administration has focused moderately on land development matters in the City of Humboldt, primarily focused on strategic planning for future residential and commercial growth and implementing housing incentives in anticipation of increased demand, including activities such as Area Sector Plans, Housing Development incentives, Zoning and Development Levy Bylaw reviews.

CURRENT SITUATION

As the City increases its focus and investment in land development opportunities, Administration anticipates a rise in required staff time. A recent review estimates that planning work related to land development could incur up to \$130,000 in additional staffing costs.

Administration proposes funding these wages from the following non-tax sources:

- Land Development Reserve: \$105,000
- Housing Accelerator Fund (HAF): \$25,000

Funding these costs externally will decrease the reliance on municipal taxation for land development planning expenses.

OPTIONS

- **Option 1:** Move forward with the plan to have the land development reserve and housing accelerator fund contribute to a portion of administrative costs.
- **Option 2:** Continue to fund the wages solely from taxation.

ATTACHMENTS

- N/A.



FINANCIAL IMPLICATION

There are no direct financial implications for accepting this report.

CONCLUSION

By proposing to fund these costs entirely through the Land Development Reserve and the Housing Accelerator Fund, Administration ensures the necessary planning work can proceed to support future residential and commercial growth while accurately reflecting the source of the funds attributed to land development.



CITY OF HUMBOLDT REPORT

TITLE: Interest Revenue Reliance
PREPARED BY: Jace Porten, City Controller
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: 2026 Budget
DATE: December 1, 2025

RECOMMENDATION

That this report be received for information and filed.

BACKGROUND

For several years, the City of Humboldt has budgeted to contribute any surplus revenue, from taxes and other sources to its financial reserves. When any significant or moderate capital projects are undertaken, they are funded by drawing from these accumulated reserves.

This strategy not only enables the City to finance large projects over multi-year timelines but it also allows the reserves to grow, which generates substantial interest. The City has been in the practice of using the interest revenue as part of its general operating funds, thereby reducing the need for significant tax increases to maintain services and cover capital expenditures.

CURRENT SITUATION

Using the interest earned from City reserves as general operating revenue creates financial uncertainty and risk during the annual budgeting process. The operating budget becomes vulnerable to two main factors:

1. **Significant Draws:** Large capital project expenditures require draws from reserves, reducing the principal and, consequently, the interest earned.
2. **Interest Rate Volatility:** Changes in market interest rates directly impact the revenue realized.

The 2025 budget initially projected over \$350,000 in interest revenue. However, due to declining interest rates, the anticipated actual 2025 interest revenue is now just under \$290,000. Any further drops in interest rates into 2026 will have further implications on the 2026 budget.

Administration recommends that the City should decrease its reliance on interest generated from reserves as operating revenue. Instead, much of this interest should be contributed back into the respective funded reserve balances to facilitate annual growth.

Abruptly removing all interest revenue from the operating budget in a single year would necessitate a significant tax increase. Therefore, a phased-in approach is proposed:

- **2026 Interest Projection:** Cautious estimates indicate that the City should generate at least **\$200,000** in interest revenue in 2026. Administration recommends budgeting this amount in the operating budget for 2026. This is a reduction of over \$150,000 from what was budgeted in the 2025 budget.
- **Recommendation for Surplus Interest:** If the City generates more interest revenue than the budgeted \$200,000 in 2026, it is recommended that the surplus funds be distributed back into the funded reserves.
- **2027 and onward:** Administration recommends that for the 2027 budget and onward the City adjust its budget, if possible, to further reduce the reliance on interest revenue as a source of income into general operations.

This phased strategy allows the City to slowly reduce its reliance on volatile interest income while building the long-term strength of its reserves.

OPTIONS

- **Option 1:** Move ahead with a phased in approach away from the reliance as interest revenue as operational revenue.
- **Option 2:** Continue recognizing interest revenue solely as operational revenue.
- **Option 2:** For the 2026 budget, immediately remove all interest revenue as a source of funding for the general operations.

ATTACHMENTS

- N/A.

FINANCIAL IMPLICATION

Described earlier throughout this report.

CONCLUSION

The long-standing practice of using reserve interest as general operating revenue, while beneficial in the past for offsetting tax increases, now introduces risk and volatility to the annual budget. Therefore it is recommended to introduce a phased transition beginning in 2026 to redirect reserve interest back into the reserves themselves. This strategy minimizes immediate tax impacts by reducing the budgeted revenue from over \$350,000 down to \$200,000 in interest revenue for 2026, while concurrently ensuring the long-term stability and sustained growth of the City's capital funding reserves.

2.0 Borrowing and Debt Payments

The following tables outlines the city's anticipated external debt at the end of 2025.

	Loan Amount	Rate	Annual Cost	End Year	2025 Ending Balance
2016 Centennial Park (Ending Dec 2026)	\$400,000	2.85%	\$46,187	2026	\$136,015
Water & Sewer Loan (Ending Dec 2035)	\$940,000	3.70%	\$67,342	2035	\$554,453
Super Pipe (Ending Dec 2042)	\$2,000,000	3.65%	\$110,796	2042	\$1,385,243
Wastewater Treatment Facility Loan (Dec 2025)	\$5,000,000	3.30%	*\$130,000	*2026	*\$8,000,000

\$10,075,711

*In late 2024, the City entered into a construction loan agreement with RBC Royal Bank, a total of \$5,000,000 was drawn in 2024, with the intention to draw an additional \$3,000,000 in December 2025. The City will look to convert this into a long-term loan beginning in 2026.

The City of Humboldt has utilized both short and long-term loans to finance past capital projects. These loan payments divert funds from being available for annual operating expenses and future capital projects.

The 2026 budget allocates **\$448,097 of the City's revenues to service debt obligations**. The charts below show the departments associated with loans and their corresponding total payments, principal payments, and interest payments.

Annualized Debt Payments Per Department

	2026	2027	2028	2029	2030
Leisure Services	93,773	-	-	-	-
Storm Water	156,983	110,796	110,796	110,796	110,796
Utility	67,342	67,342	67,342	67,342	67,342
Wastewater	130,000				
Total	448,097	178,138	178,138	178,138	178,138

Principal Portion of Debt Payments Per Department

	2026	2027	2028	2029	2030
Leisure Services	91,130.17	-	-	-	-
Storm Water	105,119.51	62,433.06	64,711.87	67,073.85	69,522.05
Utility	46,827.21	48,559.81	50,356.53	52,219.72	54,151.86
Wastewater	-	-	-	-	-
	243,076.89	110,992.88	115,068.39	119,293.57	123,673.90

Interest Portion of Debt Payments Per Department

	2026	2027	2028	2029	2030
Leisure Services	2,642.77	-	-	-	-
Storm Water	51,863.03	48,362.81	46,084.00	43,722.02	41,273.82
Utility	20,514.76	18,782.16	16,985.44	15,122.25	13,190.12
Wastewater	130,000.00	-	-	-	-
	205,020.57	67,144.96	63,069.45	58,844.27	54,463.95

The \$130,000 proposed in this section highlights the anticipated interest expense for the current and projected draws from the Wastewater Treatment Facility Project Loan.

Included in this tab, is a report outlining a plan to fund the long-term loan for the Wastewater Treatment Facility and Lift Station upgrades.



CITY OF HUMBOLDT REPORT

TITLE: Wastewater Treatment Facility Funding Plan
PREPARED BY: Jace Porten, City Controller
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: 2026 Budget
DATE: December 1, 2025

RECOMMENDATION

That this report be received and filed for information.

BACKGROUND

In 2021, the Governments of Canada and Saskatchewan jointly approved funding for the City of Humboldt's \$34-million Wastewater Treatment System Upgrades through the Investing in Canada Infrastructure Program (ICIP). Under this agreement, the Federal Government committed approximately \$13.62 million (40%), and the Province pledged nearly \$11.35 million (33%) toward the project's estimated total cost.

During the initial engineering phase, the project was fundamentally redefined, shifting from a simple upgrade to the construction of a comprehensive, all-new Wastewater Treatment Facility that also required the substantial enhancement of two lift stations. This expanded scope raised the total anticipated cost to \$40 million. The entirety of the extra costs were anticipated to be expected from the City.

The City secured further financial support from ICIP earlier in 2025, receiving confirmation of an additional \$2 million in funding related to the project. This increased program contribution reduced the City's estimated financial responsibility to approximately **\$13.42 million**.

The City has been proactively redirecting expiring annual debt payments across previous budgets in anticipation of a significant loan payment related to this project. Between 2021 and 2025, this strategy yielded approximately \$1.86 million, with a further \$478,600 projected for 2026, totaling around \$2.34 million in contributions to the project to date. To cover the remaining financial commitment to the project, the City will still **need to secure approximately \$11 million** through loans.

To secure the required capacity for project-related debt, the City successfully petitioned the Saskatchewan Municipal Board in 2024, receiving approval for an increase to \$20 million to its established maximum debt limit.

The City has secured a \$12 million construction loan through the Royal Bank of Canada to fund the project during construction. To date, \$5 million of this amount has been drawn, with the City anticipating drawing an additional \$3–4 million late in 2025.

CURRENT SITUATION

As the project approaches substantial completion and its anticipated 2026 wrap-up, Administration has been exploring methods to finance the required \$11 million debt. An upcoming recommendation will propose an aggressive funding strategy aimed at minimizing the total interest paid over the life of the loan.

To optimize interest savings, Administration has developed a financing model based on securing two separate loans. The model anticipates obtaining one \$5 million loan with a 10-year amortization period and a second \$6 million loan with a 20-year amortization period. A rate of 3.3% was applied to both loan scenarios for analysis. Proceeding with nearly half of the debt on a 10-year amortization period would save the City over \$1 million in interest.

Under the proposed two-loan scenario, the annual debt payments would initially be approximately \$1.01 million from 2027 to 2036, before decreasing to \$414,500 from 2037 to 2048. To meet the initial payment schedule, the City currently has \$478,600 available annually, plus an additional \$139,960 becoming available in 2027 from the expiring 2016 Centennial Park loan. This leaves a funding **shortfall of approximately \$391,520 annually** to fully execute the plan.

The City anticipates a significant reduction in water purchasing costs from SaskWater for the Wakaw-Humboldt water line, effective in 2030. This expected decrease of approximately \$0.93 per m³ is attributed to the retirement of the debt incurred during the supply line's initial construction. These annualized savings are estimated at \$513,000, and Administration intends to recommend applying that reduction in costs directly toward servicing the annual debt shortfall rather than reducing water rates to users.

In the interim, Administration proposes covering the initial annual shortfall of \$391,520 by drawing upon the Stormwater reserve throughout the 2027–2029 period. This strategy is justified by recognizing that approximately 20% of the Lift Stations 1 and 4 upgrades, equating to around \$1.2 million, were dedicated to managing increased stormwater flows during heavy rain events.

Year	Annual Loans Pmts	Funds Available through Debt Recapture	Anticipated Funds through SaskWater Savings	Draw from the Stormwater Reserve
2027	1,009,724.77	618,200.00	-	391,524.77
2028	1,009,724.77	618,200.00	-	391,524.77
2029	1,009,724.77	618,200.00	-	391,524.77
2030	1,009,724.77	618,200.00	391,524.77	-
2031	1,009,724.77	618,200.00	391,524.77	-
2032	1,009,724.77	618,200.00	391,524.77	-
2033	1,009,724.77	618,200.00	391,524.77	-
2034	1,009,724.77	618,200.00	391,524.77	-
2035	1,009,724.77	618,200.00	391,524.77	-
2036	1,009,724.77	618,200.00	391,524.77	-

OPTIONS

- Option 1: Accept this report as presented
- Option 2: Reject the recommendation and ask Administration to seek different funding solutions.

ATTACHMENTS

N/A

FINANCIAL IMPLICATION

There are no financial implications of accepting this report.

CONCLUSION

This plan ensures the City meets its annual debt obligations for this vital infrastructure project while protecting the City's long-term financial health through a strategic, aggressive repayment plan by the utilization of future cost savings, all without requiring any additional increases in utility rates.

3.0 Reserves

The City annually adjusts its appropriated reserves to align with its cash and investments at year-end. The balance of outstanding payables, receivables, and other non-cash assets and liabilities is allocated to the unappropriated surplus. Schedule 8 of the City's 2024 Audited Financial Statements provides a detailed breakdown of the city's reserves.

City of Humboldt
 Consolidated Schedule of Accumulated Surplus
 For the year ended December 31, 2024

Schedule 8

	2023	Changes	2024
UNAPPROPRIATED SURPLUS (DEFICIT)	438,014	143,033	581,047
APPROPRIATED RESERVES			
Operating:			
Contingency Reserve	1,499,225	460,671	1,959,895
Memorial Reserve - Bronco Tribute Centre	1,357,403	(53,394)	1,304,009
Operating Reserve	2,856,627	407,277	3,263,904
Capital:			
General Government Services			
Land Development	1,596,018	175,618	1,771,636
Land Development - Pavement	192,901	-	192,901
Land Development - Municipal Reserve	155,508	-	155,508
Building and Equipment	504,128	500,000	1,004,128
General Government Reserve	2,448,554	675,618	3,124,172
Transportation Services			
Street Redevelopment	(220,875)	14,958	(205,917)
Stormwater Levy	892,358	928,767	1,821,125
Infrastructure Levy Reserve	702,683	(702,683)	-
Transportation Reserve	1,374,166	241,042	1,615,208
Environmental and Public Health Services			
Cemetery	(142,820)	45,329	(97,491)
Cemetery - SEC Capital Reserve	105,502	-	105,502
Environmental and Public Health Reserve	(37,318)	45,329	8,011
Recreation and Culture Services			
Parks and Playgrounds	(76,904)	(109,431)	(186,336)
Uniplex	100,000	8,713	108,713
Museum	25,067	-	25,067
Museum - Humboldt Public Art Committee	29,959	12,000	41,959
Museum - Water Tower	47,779	2,231	50,010
Original Humboldt	55,848	2,186	58,033
Multipurpose/Theatre	41,178	-	41,178
Library	91,649	(51,601)	40,048
Recreation and Culture Services Reserve	314,576	(135,903)	178,673
Appropriated Reserves subtotal	6,956,606	1,233,363	8,189,969

Appropriated Reserves subtotal from previous page **6,956,606** **1,233,363** **8,189,969**

Fleet			
Protective Services Fleet	(46,110)	84,565	38,455
Corporate Service Fleet	29,124	-	29,124
Transit Fleet	18,249	5,559	23,807
Leisure Services Fleet	(25,182)	(129,613)	(154,794)
Public Work Fleet	46,294	74,042	120,336
Fleet Reserve	22,376	34,553	56,928
Utility			
Utility - Contingency	469,288	(383,743)	85,545
Utility - Public Reserve	44,487	-	44,487
Utility Reserve	513,775	(383,743)	130,032
Off Site Fees			
Off Sites - Water	276,258	-	276,258
Off Sites - Waste Water	309,868	-	309,868
Off Sites - Storm Water	27,051	-	27,051
Off Sites - Transportation	65,580	-	65,580
Off Sites - Parks & Recreation Facilities	140,997	-	140,997
Off Site Fees Reserve	819,754	-	819,754
Total Appropriated	8,312,510	884,173	9,196,682
NET INVESTMENT IN TANGIBLE CAPITAL ASSETS			
Tangible capital assets	56,080,095	18,712,733	74,792,828
Less: Related debt	(2,539,232)	(4,771,931)	(7,311,163)
Net Investment in Tangible Capital Assets	53,540,863	13,940,802	67,481,666
Total Accumulated Surplus	62,291,387	14,968,008	77,259,395

3.0 Reserves - Budgeted Reserve Activity

The City allocates any operating surplus, after accounting for principal payments, to specific reserve funds. Capital projects are evaluated and approved based on their merit with the City’s funding for these projects being sourced from those reserve funds. Some projects may be fully funded by existing reserves from prior year contributions, while others may require drawing down reserves, which could result in a reserve deficit with the intention to be replenished in future years. It's not necessary for reserve contributions to balance reserve withdrawals.

Taxation Segment

The proposed 2026 budget features a net contribution from operations to reserves from the municipal tax levy in the amount of \$4,021,240. That amount will be utilized to fund current and future capital expenditures proposed later in the 2026 budget.

The operational contributions and draws are charted below.

Reserve Name	Amount	Type	Description
Transportation Reserve	\$1,511,960	Contribution	Largest capital contribution; funds road + transportation infrastructure replacement
Fleet Reserves	\$617,530	Contribution	Funds set aside for the replacement of municipal vehicles and heavy equipment as per fleet plan.
Building Replacement/Re-furbishment Reserve	\$525,000	Contribution	Funding for major maintenance or replacement of municipal facilities (e.g., City Hall, Fire Hall, Recreation).
Housing Accelerator Fund	\$429,450	Contribution	The 2026 portion of unspent funding dedicated to housing initiatives.
Storm Levy Reserve	\$353,660	Contribution	Funds collected via the stormwater levy, intended solely for storm water system infrastructure projects.
Cemetery Reserve	\$20,940	Contribution	Funds generated from cemetery plot sales, intended for cemetery development and maintenance.

Reserve Name	Amount	Type	Financial Impact
LED Sign Replacement Reserve	\$10,000	New Contribution	Funds dedicated to replacing or upgrading electronic/LED sign.
Investing in Canada Infrastructure Plan	\$58,700	Contribution from Grant Proceeds	Specific federal grant money that must be directed towards the WWTF project.
Debt Recapture - Future WWTF Loan	\$478,600	Contribution for future Loan	Funds set aside from expired debt payments to ensure the City has the capacity to cover the anticipated loan payments for the new Wastewater Treatment Facility.
General Capital Purchases	\$155,000	Contribution	General funds reserved for smaller, non-major capital equipment purchases across departments on an on-going basis.
Parks Reserve	\$150,000	Contribution	Funds contributed annually for Park related enhancements (equipment, maintenance related).
Building Replacement/Refurbishment Reserve	(\$333,300)	Draw	Funds withdrawn to cover the proposed roof repairs for the Uniplex.
Building Replacement/Refurbishment Reserve	(\$140,000)	Draw	Funds withdrawn to cover the proposed roof repairs for the Museum.
Transportation Reserve	(\$75,000)	Draw	Funds withdrawn to cover the cost of the proposed Traffic Study.
Museum Reserve	(\$20,000)	Draw	Funds withdrawn to cover the cost of the proposed Security System Upgrades.

Reserve Name	Amount	Type	Financial Impact
Offset Wages to Land Development	(\$105,000)	Transfer from Land Development.	Funds from the Land Development Reserve are used to offset the wages of staff who perform work related to land development activities (e.g., planning, surveying, sales).
Contribution to Water & Sewer - "Transfer to Utilities"	\$383,700	Transfer to Utilities	This is a transfer out of the General Capital/Reserve pool, explicitly directing funds to the Utilities segment to support the water and sewer system's capital needs.

Utilities Segment

The proposed 2026 budget features a net contribution from utility operations to reserves in the amount of \$644,240. That amount will be utilized to fund current and future capital expenditures proposed later in the 2026 budget.

Reserve Name	Amount	Type	Financial Impact
Utility Reserves	\$1,156,540	Contribution	Funds contributed to the replacement of water and sewer mains, and utility specific projects.
Utility Reserve	(\$128,600)	Draw	Draw to cover the interest related to the WWTF construction loan.
Utility Reserves	(383,700)	Transfer In from Taxation	This is a transfer in from the General Capital/Reserve pool, explicitly directing funds to the Utilities segment to support the water and sewer system's capital needs.

Land Development

The proposed 2026 budget features a net contribution from land development operations to reserves in the amount of \$1,948,000. That amount will be utilized to fund current and future capital expenditures proposed later in the 2026 budget.

Reserve Name	Amount	Type	Financial Impact
Land Development Reserve	\$1,948,000	Contribution	Anticipated proceeds from the sale of residential land.
Land Development Reserve	(\$105,000)	Transfer Out to Taxation	Draw to cover a portion of Administration wages for their time spent on Land Development. This transaction is already accounted for in the Taxation Segment to lower the reliance on municipal tax levy.

The following chart illustrates that the consolidated 2026 budget is set to contribute a net amount of **\$2,864,790** due to the budgeted contributions and withdrawals presented within the 2026 budget.

2026 Reserve Transactions	Contributions	Withdrawals	Net Change	2025 Effects
Operating Reserve	\$ -	\$ -	\$ -	\$ -
General Government Reserve	\$ 2,479,150	\$ 110,610	\$ 2,368,540	\$ 2,368,540
Transportation Reserve	\$ 1,865,620	\$ 1,782,460	\$ 83,160	\$ 83,160
Environment and Public Health Reserve	\$ 20,940	\$ -	\$ 20,940	\$ 20,940
Recreation and Culture Reserves	\$ 160,000	\$ 180,900	\$ (20,900)	\$ (20,900)
Fleet Reserve	\$ 617,530	\$ 1,014,500	\$ (396,970)	\$ (396,970)
Utilities Reserve	\$ 1,565,240	\$ 755,220	\$ 810,020	\$ 810,020
Off Site Fees Reserve	\$ -	\$ -	\$ -	\$ -
Net Change to Reserves	\$ 6,708,480	\$ 3,843,690	\$ 2,864,790	\$ 2,864,790

The next 4-year projections illustrate that over the next 5 years, assuming continuous stabilized contributions and following the proposed 5-yr capital plan, the City projects a net draw of \$6,926,730 from reserves, highlighting the importance of contributions to reserves and securing grant funding for capital projects.

2027 Reserve Transactions	Contributions	Withdrawals	Net Change	Cumulative Balance 2026
Operating Reserve	\$ -	\$ -	\$ -	\$ -
General Government Reserve	\$ 1,742,000	\$ 2,685,230	\$ (943,230)	\$ 1,425,310
Transportation Reserve	\$ 1,865,620	\$ 3,274,410	\$ (1,408,790)	\$ (1,325,630)
Environment and Public Health Reserve	\$ 20,940	\$ -	\$ 20,940	\$ 41,880
Recreation and Culture Reserves	\$ 160,000	\$ 1,750,000	\$ (1,590,000)	\$ (1,610,900)
Fleet Reserve	\$ 617,530	\$ 1,120,820	\$ (503,290)	\$ (900,260)
Utilities Reserve	\$ 1,704,240	\$ 1,076,000	\$ 628,240	\$ 1,438,260
Off Site Fees Reserve	\$ -	\$ -	\$ -	\$ -
Net Change to Reserves	\$ 6,110,330	\$ 9,906,460	\$ (3,796,130)	\$ (931,340)

2028 Reserve Transactions	Contributions	Withdrawals	Net Change	Cumulative Balance 2027
Operating Reserve	\$ -		\$ -	\$ -
General Government Reserve	\$ 1,092,170	\$ 2,531,880	\$ (1,439,710)	\$ (14,400)
Transportation Reserve	\$ 1,865,620	\$ 3,015,760	\$ (1,150,140)	\$ (2,475,770)
Environment and Public Health Reserve	\$ 20,940	\$ -	\$ 20,940	\$ 62,820
Recreation and Culture Reserves	\$ 160,000	\$ 650,000	\$ (490,000)	\$ (2,100,900)
Fleet Reserve	\$ 617,530	\$ 1,054,500	\$ (436,970)	\$ (1,337,230)
Utilities Reserve	\$ 1,704,240	\$ 1,495,400	\$ 208,840	\$ 1,647,100
Off Site Fees Reserve	\$ -		\$ -	\$ -
Net Change to Reserves	\$ 5,460,500	\$ 8,747,540	\$ (3,287,040)	\$ (4,218,380)

2029 Reserve Transactions	Contributions	Withdrawals	Net Change	Cumulative Balance 2028
Operating Reserve	\$ -		\$ -	\$ -
General Government Reserve	\$ 1,092,170	\$ -	\$ 1,092,170	\$ 1,077,770
Transportation Reserve	\$ 1,865,620	\$ 2,442,120	\$ (576,500)	\$ (3,052,270)
Environment and Public Health Reserve	\$ 20,940	\$ -	\$ 20,940	\$ 83,760
Recreation and Culture Reserves	\$ 160,000	\$ 225,000	\$ (65,000)	\$ (2,165,900)
Fleet Reserve	\$ 617,530	\$ 195,000	\$ 422,530	\$ (914,700)
Utilities Reserve	\$ 1,704,240	\$ 1,802,900	\$ (98,660)	\$ 1,548,440
Off Site Fees Reserve	\$ -		\$ -	\$ -
Net Change to Reserves	\$ 5,460,500	\$ 4,665,020	\$ 795,480	\$ (3,422,900)

2030 Reserve Transactions	Contributions	Withdrawals	Net Change	Cumulative Balance 2029
Operating Reserve	\$ -		\$ -	\$ -
General Government Reserve	\$ 1,092,170	\$ -	\$ 1,092,170	\$ 2,169,940
Transportation Reserve	\$ 1,865,620	\$ 2,770,670	\$ (905,050)	\$ (3,957,320)
Environment and Public Health Reserve	\$ 20,940	\$ -	\$ 20,940	\$ 104,700
Recreation and Culture Reserves	\$ 160,000	\$ -	\$ 160,000	\$ (2,005,900)
Fleet Reserve	\$ 617,530	\$ 616,000	\$ 1,530	\$ (913,170)
Utilities Reserve	\$ 1,704,240	\$ 5,577,660	\$ (3,873,420)	\$ (2,324,980)
Off Site Fees Reserve	\$ -		\$ -	\$ -
Net Change to Reserves	\$ 5,460,500	\$ 8,964,330	\$ (3,503,830)	\$ (6,926,730)

4.0 Fleet Plan Overview

The city's fleet program is designed to allocate annual funds to reserves for each vehicle and major piece of equipment, ensuring adequate funding for future replacements.

The program tracks operating, insurance, and repair costs for each piece of equipment, providing detailed insights to department heads. A key component of the program is the "annual capital contribution," calculated based on the estimated replacement cost, residual value, and life expectancy. This amount, along with operating costs, is allocated to the respective cost centers where the equipment is primarily used.

The fleet plan is reviewed annually to update replacement costs and life expectancy. Some equipment may be retained beyond its anticipated lifespan if operating costs are justifiable, and replacement isn't necessary.

The following tables detail the city's fleet equipment, including replacement dates, reserve contributions, annual costs, and estimated replacement costs.

Any new equipment that isn't replacing an existing item will be budgeted as a separate capital purchase.

4050 - Fire Fleet and Equipment		Replacement Year	Reserve Contribution	Annual Cost	Replacement Cost
F000	Misc. Tools and Equipment	N/A	\$ -	\$26,188	N/A
F001	Carbon Tax	N/A	\$ -	\$675	N/A
F102	SCBA	N/A	\$ 23,800.00	\$23,800	\$238,000
C100	Safety Vehicle	2027	\$ 3,611.11	\$4,020	\$35,000
C107	Community Safety Officer #2	2030	\$ 8,650.00	\$8,650	\$100,000
C11J	Command #1	2033	\$ 5,675.00	\$7,688	\$62,750
C12J	Command #2	2033	\$ -	\$3,042	\$0
C106	Community Safety Officer #1	2035	\$ 9,000.00	\$14,929	\$100,000
L11J	Ladder Truck	2040	\$ 81,428.57	\$83,884	\$2,500,000
U12J	2025 Ford Utility Truck	2040	\$ 3,600.00	\$3,600	\$60,000
E11J	Freightliner Pumper	2041	\$ 25,550.00	\$26,039	\$546,000
R11J	Rosenbauer Heavy Rescue	2042	\$ 23,333.33	\$25,660	\$750,000
Fire Fleet and Equipment Totals			\$184,648	\$228,175	\$4,391,750

6250 - Transit Fleet		Replacement Year	Reserve Contribution	Annual Cost	Replacement Cost
C000	Carbon Tax	N/A	N/A	\$1,035	N/A
C301	Mobility Van #1	2034	\$18,900	\$25,900	\$189,000
C302	Mobility Van #2	2035	\$15,300	\$17,327	\$170,000
Transit Fleet Totals			\$34,200	\$44,262	\$359,000

5430 - Leisure Services Fleet		Replacement Year	Reserve Contribution	Annual Cost	Replacement Cost
L000	Miscellaneous	N/A	N/A	\$6,232	N/A
L001	Miscellaneous Fuel	N/A	N/A	\$1,250	N/A
L002	Carbon Tax	N/A	N/A	\$1,040	N/A
L185	General Use - Dump Truck	2024	\$5,769	\$8,612	\$80,000
L244	Parks - Skid Steer	2025	\$9,000	\$15,652	\$9,000
L280	Olympia Ice Resurfacer	2025	\$12,000	\$12,446	\$170,000
L100	Custodial Vehicle	2027	\$3,273	\$5,333	\$48,315
L241	11' Mower	2027	\$11,071	\$16,522	\$90,000
L247	Parks - Mower 6' #1	2028	\$3,357	\$8,659	\$25,500
L250	Parks - Mower 6' #2	2028	\$3,357	\$9,486	\$25,500
L255	Parks - Utility Tractor	2028	\$3,900	\$4,068	\$41,000
L258	Parks - Utility Task Vehicle (UTV)	2029	\$3,500	\$4,933	\$37,500
L191	John Deere Utility Vehicle	2030	\$1,400	\$3,038	\$15,000
L196	John Deere Utility Vehicle	2030	\$1,400	\$2,947	\$15,000
L281	Olympia Ice Resurfacer	2030	\$12,000	\$18,149	\$170,000
L275	Ventrac Tractor	2031	\$3,133	\$7,093	\$50,000
L116	Ranger	2032	\$3,332	\$8,904	\$48,315
L111	Maintenance Van	2034	\$6,000	\$12,257	\$65,000
L181	General Use - Half Ton	2034	\$5,050	\$5,517	\$70,000
L253	Parks - Utility Task Vehicle (UTV)	2034	\$3,300	\$3,654	\$35,500
L126	General Use - Half Ton	2036	\$5,000	\$9,235	\$55,500
L270	Turf Sweeper	2036	\$4,667	\$5,251	\$80,000
L121	Parks General Vehicle	2039	\$4,000	\$9,124	\$65,000
Leisure Services Fleet Totals			\$104,509	\$179,403	\$1,196,130

7350 - Public Works Fleet		Replacement Year	Reserve Contribution	Annual Cost	Replacement Cost
P000	Miscellaneous	N/A	N/A	\$30,750	N/A
P001	Miscellaneous Fuel	N/A	N/A	\$11,901	N/A
P002	Carbon Tax	N/A	N/A	\$8,519	N/A
P220	Trash Pump	2020	\$0	\$11	\$0
P115	Ford Ranger	2023	\$3,717	\$5,558	\$48,315
P204	Sewer Jet System	2025	\$14,409	\$27,815	\$320,000
P270	New Holland T7030 Tractor	2025	\$13,667	\$37,937	\$225,000
P330	Hino	2025	\$9,118	\$12,768	\$165,000
P410	524 John Deere Loader	2025	\$18,667	\$27,044	\$325,000
P110	Ford Escape	2026	\$2,462	\$4,068	\$35,000
P213	Boiler/Pressure System	2026	\$1,583	\$3,146	\$20,000
P450	Volvo Grader	2026	\$42,083	\$100,641	\$650,000
P120	Silverado	2027	\$3,125	\$5,890	\$55,000
P125	Silverado	2027	\$3,125	\$5,129	\$55,000
P130	F150	2027	\$3,846	\$9,957	\$55,000
P135	Silverado	2027	\$3,846	\$8,346	\$55,000
P140	GMC 1500	2027	\$4,167	\$8,748	\$55,000
P201	Ditch Mowers	2027	\$5,656	\$9,051	\$95,000
P430	Case Excavator	2027	\$15,938	\$16,017	\$350,000
P216	Boiler/Pressure System	2028	\$1,727	\$2,224	\$20,000
P225	Trash Pump	2028	\$1,533	\$2,112	\$25,000
P240	Kubota Mower	2028	\$929	\$1,413	\$7,500
P245	Case Skid Steer	2028	\$6,250	\$8,248	\$97,500
P237	18' Trailer	2030	\$700	\$700	\$10,000
P265	John Deere Backhoe	2030	\$13,667	\$19,223	\$225,000
P230	Trash Pump	2031	\$1,600	\$1,600	\$25,000
P290	Global M3 Street Sweeper	2031	\$27,000	\$44,238	\$344,000
P170	Silverado	2032	\$4,423	\$10,828	\$67,500
P180	Silverado 3500	2032	\$5,385	\$7,181	\$80,000
P190	Silverado 3500	2032	\$5,769	\$10,858	\$85,000
P260	Wacker Packer	2033	\$1,500	\$1,654	\$20,000
P211	Salt Spreader	2034	\$2,100	\$2,100	\$22,000
P162	GMC Sierra 1500 Crew Cab Pro	2035	\$5,600	\$10,208	\$60,000
P208	Shulte Snowblower	2035	\$4,400	\$4,661	\$50,000
P255	Kubota 2680 Tractor	2035	\$3,000	\$6,891	\$50,000
P218	Snow Blade	2036	\$1,533	\$1,533	\$25,000
P219	Snow Blade	2036	\$1,533	\$1,533	\$25,000
P341	Heavey Tandem	2037	\$12,846	\$17,434	\$219,849
P351	Heavey Tandem	2037	\$12,846	\$22,924	\$219,849
P320	Chevrolet C7500	2040	\$10,000	\$10,000	\$170,000
P321	Ford F750	2040	\$8,419	\$10,867	\$146,285
P401	Case 721G Loader	2041	\$16,000	\$35,596	\$350,000
Public Works Fleet Totals			\$294,169	\$567,322	\$4,852,799

3000 – General Government (Administration)

Overview: General Government is where the operations of City Hall are represented. Within General Government is the department Corporate Services. Corporate Services is responsible for a variety of duties such as accounts payable, receivable, and fielding requests and concerns from the public. There are also the Assessor who is responsible for levying taxes twice a year, the City Clerk who oversees general operations of the department, the Finance Manager who imposes financial controls, and the Human Resources Manager who processes payroll and fields questions and concerns from City staff.

Personnel: There are 9 full time employees costed to this area which includes the City Clerk, City Controller, Finance Manager, City Assessor, two HR Coordinators, Accounts Supervisor, Clerk Steno and Administrative Clerk.

	2025 Budget	2026 Budget	Changes
Fees and Charges	-\$12,000	-\$13,000	-\$1,000
Conditional Grants	\$0	\$0	\$0
Other Revenue	-\$358,200	-\$204,500	\$153,700
	-\$370,200	-\$217,500	\$152,700
Wages and Benefits	\$710,550	\$754,220	\$43,670
Contractual Services	\$200,000	\$203,000	\$3,000
Maintenance	\$15,560	\$22,500	\$6,940
Utilities	\$32,220	\$31,670	-\$550
Supplies	\$33,000	\$34,000	\$1,000
Advertising	\$0	\$0	\$0
Other	\$11,000	\$9,500	-\$1,500
Fleet	\$0	\$0	\$0
	\$1,002,330	\$1,054,890	\$52,560
	\$632,130	\$837,390	\$205,260

Service Level / Budget impact notes: The figures above represent no proposed change in service levels within General Government. Interest rates have dropped significantly over the last year, greatly impacting the interest revenues received by the City.

Notable for 2026:

- Fees and Charges – Increase (-\$1,000) Other Fees to reflect 2025 actuals.
- Other Revenue - Decrease (\$153,700) Other Revenue to reflect reduction in projected interest revenue.
- Wages and Benefits – Transfer (\$7,220) for Custodial Costs, increase (\$36,450) due to anticipated cost-of-living and step increases.
- Contractual Services – Increase (\$3,000) due to an increase in the 2025 Annual Audit fees as per the agreement.
- Supplies – Increase (\$3,500) to reflect Postage Expenses increase and decrease (-\$2,500) cleaning and office supplies based on historic actuals.
- Other – Decrease (-\$1,500) to bring Bank Service Charges to 2025 actuals.

3020 – Information Technology

Overview: The costs of servicing and maintaining most of the city’s information technology are included here. These costs include the Ricoh servicing contract who maintains the server and hardware at City Hall, all Diamond Software upgrade modules which is the software City Hall uses to process things like taxes and utilities, licensing for programs such as Microsoft Suite, and any hardware replacement costs for processors, monitors, and software for all departments.

Personnel: There are no employee costs budgeted to this area.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	\$0	\$0	\$0
Wages and Benefits	\$54,000	\$0	-\$54,000
Contractual Services	\$121,640	\$230,640	\$109,000
Maintenance	\$0	\$0	\$0
Utilities	\$0	\$0	\$0
Supplies	\$15,000	\$15,000	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
	\$190,640	\$245,640	\$55,000
	\$190,640	\$245,640	\$55,000

Service Level / Budget impact notes: The figures above represent funding for website enhancements.

Notable for 2026:

- Wages and Benefits – Transfer (-\$54,000) to Contracted Maintenance Services.
- Contractual Services –Transfer (\$54,000) from Wages and Benefits and Increase (\$30,000) for contractual services related to IT related needs around server and enterprise resource planning replacements. Increase (\$25,000) System Maintenance for Website upgrades.

3025 – City Manager

Overview: While closely related to Corporate Services and similarly each other department, the City Manager was separated out into its own cost centre for transparency. Represented here are all costs directly related to the City Manager’s office.

Personnel: The costs related to the City Manager are recorded here.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	\$0	\$0	\$0
Wages and Benefits	\$224,080	\$229,050	\$4,970
Contractual Services	\$650	\$650	\$0
Maintenance	\$0	\$0	\$0
Utilities	\$590	\$590	\$0
Supplies	\$200	\$200	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
	\$225,520	\$230,490	\$4,970
	\$225,520	\$230,490	\$4,970

Service Level / Budget impact notes: No service level changes are proposed.

Notable for 2026:

- Wages and Benefits – Increase (\$4,970) for cost-of-living increase as per contract.

3050 – City Council

Overview: The costs directly related to the Mayor and City Councillors are recorded in this area. This includes indemnities (regular monthly payments), per diems (amounts paid for special meetings), travel expenses, meeting expenses, and membership fees directly related to Council activities.

Personnel: There are no employee costs budgeted to this area.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Council Remuneration and Travel	\$171,600	\$179,620	\$8,020
Contractual Services	\$9,000	\$10,000	\$1,000
Maintenance	\$0	\$0	\$0
Utilities	\$0	\$0	\$0
Supplies	\$1,200	\$1,200	\$0
Advertising	\$0	\$0	\$0
Other	\$6,500	\$6,500	\$0
Fleet	\$0	\$0	\$0
	<u>\$188,300</u>	<u>\$197,320</u>	<u>\$9,020</u>
	<u>\$188,300</u>	<u>\$197,320</u>	<u>\$9,020</u>

Service Level / Budget impact notes: No service level changes are proposed.

Notable for 2026:

- Wages and Benefits – Increase (\$8,020) to reflect anticipated rates. Council Indemnity is set at the annual change in November year-over-year Saskatchewan Consumer Price Index.
- Contractual Services – Increase (\$1,000) to reflect increased membership costs for SUMA and FCM.

3100 – Other General Administration

Overview: This is a small cost center which represents the expenses for the City’s annual Christmas party, staff recognition, retirement gifts, and the cost of the Business Improvement District Levy grant that is captured in Taxation and Grants.

Personnel: There are no employee costs budgeted to this area.

	2025 Budget	2026 Budget	Changes
Fees and Charges	-\$3,100	\$0	\$3,100
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>-\$3,100</u>	<u>\$0</u>	<u>\$3,100</u>
Wages and Benefits	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0
Utilities	\$0	\$0	\$0
Supplies	\$10,000	\$10,000	\$0
Advertising	\$0	\$0	\$0
Other	\$27,430	\$27,430	\$0
Fleet	\$0	\$0	\$0
	<u>\$37,430</u>	<u>\$37,430</u>	<u>\$0</u>
	<u>\$34,330</u>	<u>\$37,430</u>	<u>\$3,100</u>

Service Level / Budget impact notes: No Significant changes to this area.

Notable for 2026:

- Fees and Charges – Transfer (\$3,100) Rental Revenue to Land Development Cost Centre (8500).

3550 – Communications

Overview: The cost of the City’s corporate-focused communications and advertising, whether in print or other media, are expensed to this area. The costs of communications and advertising that benefits specific activities within the City have been transferred to those areas. The Marketing & Communications Coordinator also maintains the City’s website, keeping it up to date, as well as the Digital Humboldt app.

Personnel: The Marketing & Communication Coordinator position is costed to this Cost Centre.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	\$0	\$0	\$0
Wages and Benefits	\$86,110	\$88,370	\$2,260
Contractual Services	\$1,720	\$3,970	\$2,250
Maintenance	\$0	\$0	\$0
Utilities	\$0	\$1,690	\$1,690
Supplies	\$1,000	\$1,000	\$0
Advertising	\$33,000	\$35,000	\$2,000
Other	\$4,000	\$3,000	-\$1,000
Fleet	\$0	\$0	\$0
	\$125,830	\$133,030	\$7,200
	\$125,830	\$133,030	\$7,200

Service Level / Budget impact notes: The figures above represent no proposed change in service levels within Communications.

Notable for 2026:

- Wages and Benefits – Increase (\$2,260) for anticipated cost-of-living and step increases.
- Contractual Services – Increase (\$2,250) for website maintenance services.
- Utilities – Increase (\$1,690) for telephone services.
- Advertising – Increase (\$2,000) based on historic actuals.
- Other – Transfer (\$1,000) from Public Relations to Economic Development (4500).

4050 – Fire Protection Administration

Overview: Any administrative costs related to the operations of the Fire Department are captured in this cost centre. These costs include items such as the salaries of the Fire Chief and Deputy, the wages paid to the Fire Crew, any third-party training expenses and membership fees, as well as the contributions made to a fund for the purpose of replacing the necessary vehicles when the time comes.

Personnel: Part of the wages of the Fire Chief (75%) and Deputy Chief (75%) are allocated here for fire department activities which includes training, inspection, fire prevention, and maintenance of the fleet. There are also 27 paid on call firefighters.

	2025 Budget	2026 Budget	Changes
Fees and Charges	-\$55,750	-\$55,750	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>-\$55,750</u>	<u>-\$55,750</u>	<u>\$0</u>
Wages and Benefits	\$338,940	\$319,170	-\$19,770
Contractual Services	\$35,310	\$39,250	\$3,940
Maintenance	\$0	\$0	\$0
Utilities	\$0	\$0	\$0
Supplies	\$4,000	\$4,000	\$0
Advertising	\$1,100	\$1,100	\$0
Other	\$3,000	\$3,000	\$0
Fleet	\$162,160	\$208,570	\$46,410
	<u>\$544,510</u>	<u>\$575,090</u>	<u>\$30,580</u>
	<u><u>\$488,760</u></u>	<u><u>\$519,340</u></u>	<u><u>\$30,580</u></u>

Service Level / Budget impact notes: The Fire Chief and Deputy Chief work Monday to Friday, 8am to 5pm. They are also on-call 24/7 to respond to calls when necessary. The 24 firefighters are on an on-call basis which means they are paid when they attend practices on a two-week schedule and to attend calls. The fire department also has an on-call group set up for the months of July and August, as well as every long weekend, to ensure that there are firefighters around to respond to emergencies. Part of the wages paid for practices and weekend standby are split with the HDFPA, as per our agreement.

Notable for 2026:

- Wages and Benefits – Increase (\$18,880) due to anticipated cost-of-living increases, decrease (-\$40,150) to reflect the vacancy of the Deputy Fire Chief position as well as the creation of two (2) term casual Fire Inspector positions.
- Contractual Services – Increase (\$3,940) to reflect increasing costs of memberships, Radio Licensing, and training costs.
- Fleet – Increase (\$46,410) Fleet expensing to account for higher costs of maintaining the Protective Services Fleet.

4090 – Fire Fleet and Equipment

Overview: The costs associated with this section are to maintain the fire department fleet of vehicles and to fund for future replacements. Currently under the HDFPA agreement the City has ownership as follows:

- 2012 Rosenbauer Heavy Rescue – 50% city
- 2020 Freightliner Pumper – 70% city
- 2012 Rosenbauer Aerial – 100% city
- 2023 Dodge ½ ton Command – 100% city
- 2023 Dodge ½ ton Command – 100% city (When replaced, HDFPA will buy the second command.)
- 1946 Vintage Fire truck – 100% city
- 2007 Kubota side by side – Bought by fire department fund raising but maintained by HDFPA.
- Trailer for side by side - Bought by fire department fund raising but maintained by HDFPA.
- 2014 Kenworth Tanker – 100% HDFPA
- 2025 Ford Utility Truck – 50% city

Personnel: Fleet is maintained by the Chief and Deputy; any minor repairs are repaired at the City workshop by the City mechanic.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	-\$11,500	-\$11,500	\$0
	-\$11,500	-\$11,500	\$0
Wages and Benefits	\$0	\$0	\$0
Contractual Services	\$22,310	\$22,440	\$130
Maintenance	\$15,830	\$16,430	\$600
Utilities	\$0	\$0	\$0
Supplies	\$35,800	\$35,800	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	-\$179,480	-\$247,820	-\$68,340
	-\$105,540	-\$173,150	-\$67,610
	-\$117,040	-\$184,650	-\$67,610

Service Level / Budget impact notes: The fleet expenses are charged to Fire Protection, Bylaw, and the Health and Safety cost centres.

Notable for 2026:

- Fleet – Increase (-\$68,340) Fleet Bill Outs to increase reserve contributions required to maintain future fleet replacements.

The -\$184,650 reflects the contribution to the Fleet Reserve for future vehicle replacements.

4100 – Fire Hall Building

Overview: This includes the costs associated with the maintenance and operations of the Fire Hall such as repairs and utility costs.

Personnel: Maintenance is done by/coordinated by the Fire Chief and Deputy Chief.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	-\$3,000	-\$3,000
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>\$0</u>	<u>-\$3,000</u>	<u>-\$3,000</u>
Wages and Benefits	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0
Maintenance	\$4,500	\$4,500	\$0
Utilities	\$22,220	\$26,750	\$4,530
Supplies	\$0	\$0	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
	<u>\$26,720</u>	<u>\$31,250</u>	<u>\$4,530</u>
	<u>\$26,720</u>	<u>\$28,250</u>	<u>\$1,530</u>

Service Level / Budget impact notes: The current facility is serving the current needs of the Department.

Notable for 2026:

- Fees and Charges – Increase (-\$3,000) to account for the HDFPA’s portion of Utilities payments.
- Utilities – Increase (\$1,820) in Telephone Services and (\$1,510) for the cost of water.

4150 – Building Inspection Services

Overview: All of the revenue that the City takes in by performing building inspections is represented in this cost centre. The remaining 25% of the Fire Chief and Deputy Chief’s wages and benefits are captured here as they are our primary inspectors. There are building inspections that need to be conducted by 3rd-party firms, the fees for which, are captured here.

Personnel: The Wages and Benefits here represent 25% of both the Fire Chief and Deputy Fire Chief.

	2025 Budget	2026 Budget	Changes
Fees and Charges	-\$90,500	-\$90,500	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>-\$90,500</u>	<u>-\$90,500</u>	<u>\$0</u>
Wages and Benefits	\$65,930	\$41,810	-\$24,120
Contractual Services	\$30,000	\$55,770	\$25,770
Maintenance	\$0	\$0	\$0
Utilities	\$0	\$0	\$0
Supplies	\$880	\$880	\$0
Advertising	\$0	\$0	\$0
Other	\$100	\$100	\$0
Fleet	\$0	\$0	\$0
	<u>\$96,910</u>	<u>\$98,560</u>	<u>\$1,650</u>
	<u>\$6,410</u>	<u>\$8,060</u>	<u>\$1,650</u>

Service Level / Budget impact notes: Given the vacancy of the Deputy Fire Chief position, the City intends to contract out that position’s portion of building inspections.

Currently any Class 3 inspections are under contract with Municode Services.

- Class 1 – Single Family Dwellings up to a duplex.
- Class 2 – Multi Family Dwelling and Commercial/Industrial up to 600m².
- Class 3 – Building larger than 600m², any Assembly Occupancy and high hazard Industrial.

Notable for 2026:

- Wages and Benefits – Transfer (\$25,470) from the vacant Deputy Fire Chief position and increase (\$1,350) due to anticipated cost of living increase.
- Contractual Services – Transfer (\$25,770) to reflect increased Municode Services utilization due to vacancy of Deputy Fire Chief position.

4200 – Community Safety

Overview: This cost centre captures the revenues and expenses related to bylaw enforcement. The fines and fees taken in by the city range from parking and bylaw infractions as well as a portion of the fines that are collected from provincial tickets like speeding or impaired driving. The revenues from contracts with other municipalities for the provision of Community Safety Officer services are also recognized within this Cost centre. On the other hand, items such as salary, training, insurance, and supplies expenses are represented here.

Personnel: There is one full time and one part time Community Safety Officer costed to this area.

	2025 Budget	2026 Budget	Changes
Fees and Charges	-\$11,380	-\$92,380	-\$81,000
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>-\$11,380</u>	<u>-\$92,380</u>	<u>-\$81,000</u>
Wages and Benefits	\$98,640	\$243,140	\$144,500
Contractual Services	\$22,650	\$22,650	\$0
Maintenance	\$0	\$0	\$0
Utilities	\$3,450	\$3,080	-\$370
Supplies	\$1,450	\$1,450	\$0
Advertising	\$0	\$0	\$0
Other	\$500	\$4,500	\$4,000
Fleet	\$11,690	\$33,620	\$21,930
	<u>\$138,380</u>	<u>\$308,440</u>	<u>\$170,060</u>
	<u>\$127,000</u>	<u>\$216,060</u>	<u>\$89,060</u>

Service Level / Budget impact notes: The 2026 Budget features a Service Level request related to an addition of one Community Safety Officer position.

Notable for 2026:

- Fees and Charges – Increase (-\$81,000) to reflect Community Safety Officer Service contracts with other municipalities.
- Wages and Benefits – Increase (\$83,510) for the requested addition of a full-time Community Safety Officer (CSO), an increase (\$33,760) to recognize the approved part-time CSO position, increase (\$3,830) for anticipated cost of living and step increases, as well as an increase (\$23,400) for Staff Development and Travel expenses tied to the requested addition of a CSO.
- Other – Increase (\$4,000) for the purchase of Community Safety Officer Uniforms.
- Fleet – Increase (\$21,930) Fleet expensing to account for higher costs of maintaining the Bylaw Enforcement Fleet.

4220 – Animal Licensing and Control

Overview: This area includes the revenue from the licensing of dogs and cats in the City as well as any expense involved in supplies such as tags.

Personnel: A portion of the Community Safety Officer’s time is utilized as required in this area, but is not directly expensed here.

	2025 Budget	2026 Budget	Changes
Fees and Charges	-\$8,500	-\$8,500	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>-\$8,500</u>	<u>-\$8,500</u>	<u>\$0</u>
Wages and Benefits	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0
Utilities	\$0	\$0	\$0
Supplies	\$550	\$550	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
	<u>\$550</u>	<u>\$550</u>	<u>\$0</u>
	<u>-\$7,950</u>	<u>-\$7,950</u>	<u>\$0</u>

Service Level / Budget impact notes: No significant changes anticipated.

4230 – Business Licensing

Overview: This area includes the annual issuance of business licenses for storefront businesses, citizens operating home-based businesses, and out of city businesses doing work within the community. The expenses for administrating this program and enforcement of the City’s Business Licensing Bylaw fall within General Government and Community Safety.

Personnel: A portion of the Community Safety Officer’s time is allocated to this area as required, but not directly expensed here.

	2025 Budget	2026 Budget	Changes
Fees and Charges	-\$85,000	-\$80,000	\$5,000
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>-\$85,000</u>	<u>-\$80,000</u>	<u>\$5,000</u>
Wages and Benefits	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0
Utilities	\$0	\$0	\$0
Supplies	\$0	\$0	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	<u>-\$85,000</u>	<u>-\$80,000</u>	<u>\$5,000</u>

Service Level / Budget impact notes: No significant changes anticipated.

Notable for 2026:

- Fees and Charges – Decrease (\$5,000) based on actuals.

4250 – RCMP Policing

Overview: The revenues of this cost centre primarily come from a percentage of paid fines that are issued by the RCMP within city limits; other fees also contribute. Aside from the RCMP clerk, the primary expense is the service contract between the RCMP and the City.

Personnel: The RCMP Contract provides for a staffing complement of approximately four officers. The City pays for one full time RCMP Clerk at the detachment.

	2025 Budget	2026 Budget	Changes
Fees and Charges	-\$51,000	-\$45,000	\$6,000
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>-\$51,000</u>	<u>-\$45,000</u>	<u>\$6,000</u>
Wages and Benefits	\$69,740	\$71,460	\$1,720
Contractual Services	\$874,370	\$752,790	-\$121,580
Maintenance	\$0	\$0	\$0
Utilities	\$0	\$0	\$0
Supplies	\$0	\$0	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
	<u>\$944,110</u>	<u>\$824,250</u>	<u>-\$119,860</u>
	<u><u>\$893,110</u></u>	<u><u>\$779,250</u></u>	<u><u>-\$113,860</u></u>

Service Level / Budget impact notes: No significant changes anticipated.

Notable for 2026:

- Fees and Charges – Decrease (\$6,000) pending upcoming recommended Policy #4505 change related to charges for criminal record checks.
- Wages and Benefits – Increase (\$1,720) for anticipated cost-of-living increase.
- Contractual Services – Decrease (-\$121,580) to align with the anticipated costs based on the anticipated RCMP contract costs.

4300 – Other Protective Services

Overview: (EMO / Safe Communities). This area includes the expenses incurred for the management, planning, and updating of the City’s Emergency Plan.

Personnel: The EMO Coordinator position is included in this cost center.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	\$0	\$0	\$0
Wages and Benefits	\$27,000	\$18,880	-\$8,120
Contractual Services	\$500	\$500	\$0
Maintenance	\$0	\$0	\$0
Utilities	\$490	\$630	\$140
Supplies	\$1,000	\$1,000	\$0
Advertising	\$0	\$0	\$0
Other	\$15,500	\$15,500	\$0
Fleet	\$0	\$0	\$0
	\$44,490	\$36,510	-\$7,980
	\$44,490	\$36,510	-\$7,980

Service Level / Budget impact notes: The City of Humboldt is continuing to work with surrounding municipalities to develop a regional EMO program. The expenses shown herein are the projected costs for Humboldt’s share of a regional program and would be covered by the EMO Coordinator.

Notable for 2026:

- Wages and Benefits – Decrease (-\$8,120) to reflect one third of the Casual Community Safety Officer’s wage being recognized within this cost centre.

4400 – Health and Safety

Overview: This area is for any expenses incurred for the overall aspects of implementing and maintaining a Health and Safety program for the City of Humboldt to reduce injury, loss time from work, and to maintain a safe work environment.

Personnel: The Health and Safety Officer position is included in this cost centre.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Wages and Benefits	\$80,210	\$82,880	\$2,670
Contractual Services	\$1,500	\$1,500	\$0
Maintenance	\$0	\$0	\$0
Utilities	\$1,130	\$1,790	\$660
Supplies	\$200	\$200	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$5,630	\$5,630	\$0
	<u>\$88,670</u>	<u>\$92,000</u>	<u>\$3,330</u>
	<u>\$88,670</u>	<u>\$92,000</u>	<u>\$3,330</u>

Service Level / Budget impact notes: No significant changes anticipated.

Notable for 2026:

- Wages and Benefits – Increase (\$2,670) for anticipated cost-of-living and step increases.

4500 – Economic Development

Overview: The Economic Development role of the City focuses on aspects such as tourism, advertising and the promotion of the City.

Personnel: All costs associated with the Marketing and Development Manager are captured here.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	\$0	\$0	\$0
Wages and Benefits	\$101,000	\$111,960	\$10,960
Contractual Services	\$10,000	\$10,250	\$250
Maintenance	\$0	\$0	\$0
Utilities	\$0	\$0	\$0
Supplies	\$0	\$0	\$0
Advertising	\$25,000	\$25,000	\$0
Other	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
	\$136,000	\$147,210	\$11,210
	\$136,000	\$147,210	\$11,210

Service Level / Budget impact notes: No significant changes anticipated.

Notable for 2026:

- Wages and Benefits - Increase (\$10,960) to account for the now filled Marketing and Development Manager Position. The portion of the Marketing and Development Manager costs attributable to Land Development is accounted for within the reserve allocations.

4600 – Planning and Development

Overview: The objective of this Cost Centre is to capture the revenues and costs related to plans such as the Official Community Plans (OCP), Regional / District OCP, Zoning Bylaw amendments, Development and Building permit reviews, and general municipal growth planning.

Personnel: The Planning and Development Coordinator as well as the Community Development Coordinator positions are included in this cost centre.

	2025 Budget	2026 Budget	Changes
Fees and Charges	-\$13,000	-\$15,000	-\$2,000
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>-\$13,000</u>	<u>-\$15,000</u>	<u>-\$2,000</u>
Wages and Benefits	\$183,160	\$177,640	-\$5,520
Contractual Services	\$54,500	\$54,500	\$0
Maintenance	\$0	\$0	\$0
Utilities	\$0	\$0	\$0
Supplies	\$700	\$700	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
	<u>\$238,360</u>	<u>\$232,840</u>	<u>-\$5,520</u>
	<u><u>\$225,360</u></u>	<u><u>\$217,840</u></u>	<u><u>-\$7,520</u></u>

Service Level / Budget impact notes: The figures above represent no proposed change in service levels within Planning and Development.

Notable for 2026:

- Fees and Charges – Increase (-\$2,000) based on historic actuals.
- Wages and Benefits – Decrease (-\$5,520) to account for staffing change over.

5050 – Recreation Administration

Overview: The administration of core functions for the overall operations of the recreational department including financial (payroll, invoicing, etc.), reporting, general marketing, record keeping and other internal correspondence. The administrative staff responds to public inquiries related to department bookings, program registrations, memberships and general facility usage, while directing other inquiries to proper staff. This area also contains the work done by the CLS Director.

Personnel: Community and Leisure Services Director, 2 Full Time and 4 Part Time Admin Staff

	2025 Budget	2026 Budget	Changes
Fees and Charges	-\$2,500	-\$2,500	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>-\$2,500</u>	<u>-\$2,500</u>	<u>\$0</u>
Wages and Benefits	\$390,280	\$399,700	\$9,420
Contractual Services	\$13,500	\$13,500	\$0
Maintenance	\$5,500	\$5,500	\$0
Utilities	\$25,390	\$28,180	\$2,790
Supplies	\$18,000	\$12,000	-\$6,000
Advertising	\$5,000	\$5,000	\$0
Other	\$11,270	\$124,500	\$113,230
Fleet	\$6,290	\$6,290	\$0
	<u>\$475,230</u>	<u>\$594,670</u>	<u>\$119,440</u>
	<u>\$472,730</u>	<u>\$592,170</u>	<u>\$119,440</u>

Service Level / Budget impact notes: We staff the administration to be open from 6:30am to 9:30pm on weekdays and 8:00am to 9:00pm on weekends. As the administration takes care of all admissions/payments for all areas, any alteration to the staffing hours will influence our hours of operations – if we want longer hours, the costs will increase; if we want to reduce staffing costs, we will need to reduce hours of operation for multiple facilities.

Notable for 2026:

- Wages and Benefits – Increase (\$9,420) for anticipated cost-of-living and step increases.
- Utilities – Increase (\$2,790) due to 2025 actuals.
- Supplies – Decrease (-\$6,000) to account for the one-time purchase of a new photocopier in 2025.
- Other – Increase (\$100,000) for Humboldt Golf Club grant, increase (\$10,000) for the requested Future Community Recreation Steering Committee expenditures, and increase (\$3,230) for banking fees based on historic actuals.
- There is a decrease (\$100,000) to the contribution to the Parks Reserve.

5060 – Lottery Grant

Overview: The City administrates a community lotteries program that provides funding for local non-profit organizations. Saskatchewan Lotteries designates a per capita grant to each community that applies within the province from provincial lottery revenues. The City promotes the program, accepts applications and approves funding on behalf of Sask. Lotteries. At the end of each year (April 1st to March 30th) the City submits all applicant follow-up forms into Sask. Lotteries and receives a cheque. We typically use about 30% of the grant for City run events and programs, with the remaining 70% given out to community groups.

This Cost Centre exists predominantly so that Administration can properly track the revenues and expenses related to activities of the Lottery Grant Program.

Personnel: The program is run by the Events Manager and the administration staff facilitate the application process, follow up reports and processing payments.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	-\$54,300	-\$54,300	\$0
Other Revenue	\$0	\$0	\$0
	-\$54,300	-\$54,300	\$0
Wages and Benefits	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0
Utilities	\$0	\$0	\$0
Supplies	\$0	\$0	\$0
Advertising	\$0	\$0	\$0
Other	\$54,300	\$54,300	\$0
Fleet	\$0	\$0	\$0
	\$54,300	\$54,300	\$0
	\$0	\$0	\$0

Service Level / Budget impact notes: The Cost Centre will vary from year to year based on the grant approved by Sask Lotteries. The expenses vary each calendar year depending on what time of the year the groups submit their follow up reports.

Notable for 2026:

- No Significant changes to this area

5065 – Leisure Pass Program

Overview: The revenue is from usage within the fitness room, public skating, aquatic center, and drop-in sports. Users are now able to gain access to our facilities using the Leisure Pass or by paying the drop-in rate. The drop-in rate revenue will be applied directly to the facility that the admissions were paid and will not show up in this cost centre.

Personnel: No staffing costs are coded to this cost center. Administration time will be spent selling passes as part of their administrative function.

	2025 Budget	2026 Budget	Changes
Fees and Charges	-\$75,700	-\$75,700	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>-\$75,700</u>	<u>-\$75,700</u>	<u>\$0</u>
Wages and Benefits	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0
Utilities	\$0	\$0	\$0
Supplies	\$0	\$0	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	<u>-\$75,700</u>	<u>-\$75,700</u>	<u>\$0</u>

Service Level / Budget impact notes: No significant changes anticipated.

Notable for 2026:

- No Significant changes to this area

5072 – LED Sign

Overview: The City owns a Community LED entry sign, which generates revenue through the sale of advertisements to businesses and non-profit groups. The City tenders out a contractor to sell the ad space for a commission. All sales and ad creations are done by the contractor.

Personnel: Minimal staff time associated with the program.

	2025 Budget	2026 Budget	Changes
Fees and Charges	-\$8,000	-\$18,000	-\$10,000
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>-\$8,000</u>	<u>-\$18,000</u>	<u>-\$10,000</u>
Wages and Benefits	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0
Utilities	\$0	\$0	\$0
Supplies	\$0	\$0	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
	<u>-\$8,000</u>	<u>-\$18,000</u>	<u>-\$10,000</u>

Service Level / Budget impact notes: The staff direct all inquiries about the sign to the contractor and management is in contact periodically with the contractor.

Notable for 2026:

- Fees and Charges – Increase (-\$10,000) in anticipation of rental contract rate increase.

The \$10,000 change is recommended to be contributed to reserves to begin funding the eventual replacement of the LED Sign.

5075 – Building Maintenance

Overview: This cost centre is predominantly personnel costs associated with the upkeep of City buildings. The costs associated with materials, supplies, etc. are applied directly to the area in which the expense occurred but are budgeted within this costs centre.

Personnel: Three Full-Time Building Maintenance staff costs are recognized in this cost centre.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	\$0	\$0	\$0
Wages and Benefits	\$252,800	\$261,950	\$9,150
Contractual Services	\$0	\$0	\$0
Maintenance	\$65,000	\$67,500	\$2,500
Utilities	\$0	\$0	\$0
Supplies	\$0	\$0	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$21,420	\$21,460	\$40
	\$339,220	\$350,910	\$11,690
	\$339,220	\$350,910	\$11,690

Service Level / Budget impact notes: The 2026 Budget includes a Service Level Request to transition a Building Maintenance Worker position to a Building Maintenance Manager position.

Notable for 2026:

- Wages and Benefits - Decrease (-\$11,050) for anticipated costs related to the Building Maintenance Workers, Increase (\$20,200) for the recommended replacement of a Building Maintenance Worker position with a Building Maintenance Manager position.
- Maintenance – Increase (\$2,500) to account for tools and equipment costs.

Facility Maintenance Projects

2026 Projects	Description of Project	Total Cost
Museum Clock Tower	The wood casing around the four glass faces of the tower clock have deteriorated and the connections have become loose. These would need to be repaired and / or replaced with wood trim. There is a hole in the metal cornice on the east side of the clock tower that will need to be replaced to stop pigeons from getting into the building.	\$25,000
City Hall Boiler	A review of the current boiler system is underway. We expect this to result in some recommended upgrades or alterations to the existing system.	\$20,000
Uniplex LED Lighting (Common Areas Phase 2)	This will complete the 5 year project for upgrading all Uniplex lighting to LED. Common areas not completed in 2024 will be finished in 2025, meaning that all lighting will have been replaced within the facility.	\$20,000

Future Projects	Description of Project	Total Cost
Uniplex Main Lobby Roof Top Unit	A 5-ton RTU to sufficiently meet the heating, ventilation, and air conditioning demands of the space, as there is currently no unit serving this area of the facility.	\$45,000
Arena Rubber Flooring	This project will upgrade the remaining arena dressing rooms with new rubber flooring. Roughly half of the dressing rooms have already been completed in previous years. This project will complete the upgrade of all rubber flooring in the lower level of the arena including hallways and dressing rooms.	\$20,000
Museum Main Floor Lighting	This project will update all lighting on the main floor of the museum with LED lighting.	\$15,000

5100 – Arena

Overview: City Staff maintain and operate the arena year-round, with the bulk of the usage taking place from September through April. The facility is used for several dry floor rentals throughout the year, but primarily the staff is concentrated outside between May and August. We do tend to do a little more in the way of maintenance projects during the period when ice is out. The facility is available between 6:30am and 11:00pm on weekdays and 7:00am and 11:00am on weekends.

Personnel: We currently have 5 Facility Maintenance Workers who split their time between the arena and parks operations. There are 3.4 FTE assigned to the arena. We also employ 3-4 casual arena attendants who combine for 1.0 FTE. The Arena Supervisor position is fully costed to the cost centre as well.

	2025 Budget	2026 Budget	Changes
Fees and Charges	-\$271,550	-\$322,500	-\$50,950
Conditional Grants	-\$2,500	-\$5,000	-\$2,500
Other Revenue	\$0	\$0	\$0
	<u>-\$274,050</u>	<u>-\$327,500</u>	<u>-\$53,450</u>
Wages and Benefits	\$378,450	\$394,290	\$15,840
Contractual Services	\$41,800	\$41,800	\$0
Maintenance	\$99,300	\$432,600	\$333,300
Utilities	\$173,040	\$185,410	\$12,370
Supplies	\$10,000	\$10,000	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$29,150	\$29,150	\$0
	<u>\$731,740</u>	<u>\$1,093,250</u>	<u>\$361,510</u>
	<u>\$457,690</u>	<u>\$765,750</u>	<u>\$308,060</u>

Service Level / Budget impact notes: We attempt to utilize the facility to its fullest throughout the year. We see the facilities greatest usage between October and March of each year, with less usage at the start and end of the season and throughout the spring/summer. During the ice season, our hours of operation cover all requested ice time.

Notable for 2026:

- Fees and Charges – Increase (-\$50,950) to account for anticipated rate increases.
- Conditional Grants – Increase (-\$2,500) to account for increase in SPRA Ice Servicing Grant.
- Wages and Benefits – Increase (\$15,840) for anticipated cost-of-living and step increases.
- Maintenance – Increase (\$333,300) Contracted Maintenance for significant roof repairs.
- Utilities – Increase (\$12,370) to reflect 2025 actuals.

The \$333,000 of Roof Repairs is recommended to be a draw from the Building Replacement and Refurbishment Reserve.

5125 – Fitness Centre

Overview: The City operates and maintains a Fitness Centre for the use of the public, school, and organizations. The objective of the space is to promote and encourage a healthy lifestyle and is a good fit with the other recreational facilities that we operate in the Uniplex.

Personnel: The Fitness Centre is cleaned daily by custodial staff. There is some management spent on asset management of the equipment and space. Administration staff take care of admissions to the Fitness Centre.

	2025 Budget	2026 Budget	Changes
Fees and Charges	-\$4,500	-\$4,500	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>-\$4,500</u>	<u>-\$4,500</u>	<u>\$0</u>
Wages and Benefits	\$14,880	\$10,660	-\$4,220
Contractual Services	\$290	\$290	\$0
Maintenance	\$3,000	\$3,000	\$0
Utilities	\$0	\$0	\$0
Supplies	\$5,000	\$5,000	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
	<u>\$23,170</u>	<u>\$18,950</u>	<u>-\$4,220</u>
	<u>\$18,670</u>	<u>\$14,450</u>	<u>-\$4,220</u>

Service Level / Budget impact notes: The fitness room hours mirror the administration hours, any change in hours of operation could affect the administration hours and could influence revenue from users.

Notable for 2026:

- Wages and Benefits – Decrease (-\$4,220) to reflect actuals Custodial costs to the fitness centre. These Costs have been recognized in other downtown locations.

5150 – Community Centre

Overview: City Staff coordinate and operate the Convention Centre year-round. This includes communications, scheduling, set-up and take-down, rental support and custodial. The facility is staffed based on the rentals within the facility. We strive to provide excellent customer services and are taking actions to make the facility more attractive for rental groups in order to maximize the usage of the facility and improve our cost recoveries.

Personnel: 2 Full time Custodians, 1 Part Time Custodian

	2025 Budget	2026 Budget	Changes
Fees and Charges	-\$111,800	-\$100,000	\$11,800
Conditional Grants	\$0	\$0	\$0
Other Revenue	-\$4,000	-\$4,000	\$0
	-\$115,800	-\$104,000	\$11,800
Wages and Benefits	\$152,250	\$161,320	\$9,070
Contractual Services	\$19,510	\$19,510	\$0
Maintenance	\$38,820	\$40,000	\$1,180
Utilities	\$51,100	\$54,850	\$3,750
Supplies	\$7,000	\$7,000	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
	\$268,680	\$282,680	\$14,000
	\$152,880	\$178,680	\$25,800

Service Level / Budget impact notes: The facility is available year-round, and we staff into the early morning hours for larger events like weddings and other celebrations. We provide more services than some of the other rental spaces in the community including set-up, take-down, and clean-up and staff each function. Providing an option where we provide less services at a reduced rate may be an option in getting more rentals but has its drawbacks as well.

Notable for 2026:

- Fees and Charges – Decrease (\$11,800) to reflect actual usage of the community centre.
- Wages and Benefits – Increase (\$9,070) for anticipated cost-of-living and step increases.
- Maintenance – Increase (\$1,180) to bring Contracted Maintenance Services to 2025 actuals.
- Utilities – Increase (\$3,750) to reflect 2025 actuals.

5200 – Curling Rink

Overview: City Staff coordinate and operate the Curling Rink from April to mid-October. This includes communications, scheduling, set-up and take-down, rental support and custodial. Most of our usage takes place when the curling rink ice is in between October and March – during which time we lease the space to the Humboldt Curling Club, who takes care of their own custodial, ice maintenance and operating the lounge. Within the lease we take care of maintenance of the facility and the ice plant.

Personnel: No staffing costs are coded directly to the curling rink. There are some staffing hours associated with building maintenance, custodial and set-up/take-down which are coded to other areas.

	2025 Budget	2026 Budget	Changes
Fees and Charges	-\$55,850	-\$58,350	-\$2,500
Conditional Grants	-\$2,500	-\$5,000	-\$2,500
Other Revenue	\$0	\$0	\$0
	<u>-\$58,350</u>	<u>-\$63,350</u>	<u>-\$5,000</u>
Wages and Benefits	\$0	\$0	\$0
Contractual Services	\$23,060	\$23,060	\$0
Maintenance	\$23,750	\$23,750	\$0
Utilities	\$66,190	\$70,030	\$3,840
Supplies	\$500	\$500	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
	<u>\$113,500</u>	<u>\$117,340</u>	<u>\$3,840</u>
	<u><u>\$55,150</u></u>	<u><u>\$53,990</u></u>	<u><u>-\$1,160</u></u>

Service Level / Budget impact notes: As with our other facilities, we provide opportunity for groups to rent the space when the ice is out at any time throughout the day. The Curling Rink does not have as many amenities as the arena and convention centre, primarily seating and tables.

Notable for 2026:

- Fees and Charges – Increase (-\$1,300) curling rink lease agreement and (-\$1,200) for increased usage and rental fees.
- Conditional Grants – Increase (-\$2,500) to account for increase in SPRA Ice Servicing Grant.
- Utilities – Increase (\$3,840) to reflect 2025 actuals.

5250 – Aquatic Centre

Overview: City Staff coordinate and operate the Aquatic Centre year-round. This includes communications, set-up and take-down, rental support and custodial. The Aquatic Centre provides public swimming, swimming lessons, programs and private rental opportunities. The space is also home to a speed swimming club. The majority of maintenance is taken care of by the pool technician or other pool staff. We have an annual 3 week shut down to drain the pool and do major and minor repairs. The facility is aging, but we are committed to keeping it in the best shape possible.

Personnel: We have a full time Aquatics Manager and a number of part-time lifeguards. The number of lifeguards fluctuates, but the hours remain relatively consistent.

	2025 Budget	2026 Budget	Changes
Fees and Charges	-\$226,360	-\$226,360	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>-\$226,360</u>	<u>-\$226,360</u>	<u>\$0</u>
Wages and Benefits	\$314,800	\$329,700	\$14,900
Contractual Services	\$31,250	\$31,250	\$0
Maintenance	\$44,500	\$44,500	\$0
Utilities	\$137,820	\$134,630	-\$3,190
Supplies	\$34,150	\$37,150	\$3,000
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
	<u>\$562,520</u>	<u>\$577,230</u>	<u>\$14,710</u>
	<u>\$336,160</u>	<u>\$350,870</u>	<u>\$14,710</u>

Service Level / Budget impact notes: The pool maintains a fairly standard schedule, which changes some depending on the time of year for things like the local swim club season and swimming lessons. The service levels are determined by demand and availability of staff. If a decision was made to increase public availability, we would be looking at increased staffing and operational costs. Decreasing services would reduce some staffing costs but would also decrease revenue and limit accessibility.

Notable for 2026:

- Wages and Benefits – Increase (\$14,900) for anticipated cost-of-living and step increases.
- Utilities – Decrease (-\$3,190) to reflect 2025 actuals.
- Supplies – Increase (\$3,000) to reflect 2025 actuals.

5260 – Concessions

Overview: The City operates a concession within the Uniplex and supports vending machines throughout the facility. Through the concession we supply food and non-alcoholic beverages for programs and events throughout the facility. We also run a hot lunch program for the High School and do small in-house caterings. The concession sees the most use during major events like the On Stage Dance Festival, Humboldt Bronco Games and Tournaments. During the majority of evenings and weekends the facility is able to operate with a small staff. The concession has a high staffing cost due to the unionized staff, which makes it difficult to make a profit in the facility, although we have consistently been around the break-even mark in recent years.

Personnel: We have a full-time Food Services Manager, a part-time Senior Food Services Clerk and several part-time concession workers.

	2025 Budget	2026 Budget	Changes
Fees and Charges	-\$345,130	-\$380,130	-\$35,000
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>-\$345,130</u>	<u>-\$380,130</u>	<u>-\$35,000</u>
Wages and Benefits	\$179,310	\$183,680	\$4,370
Contractual Services	\$0	\$0	\$0
Maintenance	\$7,000	\$7,000	\$0
Utilities	\$370	\$410	\$40
Supplies	\$153,880	\$184,470	\$30,590
Advertising	\$0	\$0	\$0
Other	\$4,570	\$4,570	\$0
Fleet	\$0	\$0	\$0
	<u>\$345,130</u>	<u>\$380,130</u>	<u>\$35,000</u>
	<u><u>\$0</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>

Service Level / Budget impact notes: Anticipate that the Concession area can operate at a break-even level.

Notable for 2026:

- Fees and Charges – Increase (-\$35,000) to reflect 2025 actuals.
- Wages and Benefits – Increase (\$4,370) for anticipated cost-of-living increases.
- Supplies – Increase (\$30,590) to reflect 2025 actuals.

5270 – Centennial Park Service Building

Overview: The City constructed the new service building at Centennial Park in 2024. The overall operational plan for the outdoor concession aspect of the building has not been finalized. This Cost Centre is being presented with anticipate utility costs.

Personnel: No staffing costs have been recognized.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	-\$1,000	-\$1,000
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>\$0</u>	<u>-\$1,000</u>	<u>-\$1,000</u>
Wages and Benefits	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0
Maintenance	\$0	\$5,000	\$5,000
Utilities	\$3,960	\$6,580	\$2,620
Supplies	\$0	\$0	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
	<u>\$3,960</u>	<u>\$11,580</u>	<u>\$7,620</u>
	<u>\$3,960</u>	<u>\$10,580</u>	<u>\$6,620</u>

Service Level / Budget impact notes: Service Levels for this operation will be determined in 2026.

Notable for 2026:

- Fees and charges – Increase (-\$1,000) based on 2025 actuals.
- Maintenance – Increase (\$5,000) for anticipated costs related to maintaining the building.
- Utilities – Increase (\$2,620) based on 2025 actuals.

5300 – Parks and Playgrounds

Overview: This cost centre covers grass cutting, trimming, maintenance of park structures, playgrounds, and other assets including the skateboard park, irrigation systems and outdoor rinks. Costs associated with parks snow removal and the workshop at Centennial Park are all contained within this cost centre.

Personnel: We currently have 5 Facility Maintenance Workers who split their time between the parks and the arena operations. There are 1.6 FTE assigned to the parks. We also employ a mixture of college and high school summer students. There is a budget of 4000 hours for seasonal parks staff, 3800 hours are assigned to this cost centre and 200 hours to the cemeteries cost centre. The Parks Supervisor position is also split between this cost centre (90%), cemeteries (5%) and urban forestry (5%).

	2025 Budget	2026 Budget	Changes
Fees and Charges	-\$24,000	-\$28,000	-\$4,000
Conditional Grants	-\$5,000	\$0	\$5,000
Other Revenue	\$0	\$0	\$0
	<u>-\$29,000</u>	<u>-\$28,000</u>	<u>\$1,000</u>
Wages and Benefits	\$235,870	\$278,340	\$42,470
Contractual Services	\$7,960	\$7,960	\$0
Maintenance	\$53,270	\$53,270	\$0
Utilities	\$46,440	\$44,160	-\$2,280
Supplies	\$10,700	\$10,700	\$0
Advertising	\$0	\$0	\$0
Other	\$5,210	\$2,640	-\$2,570
Fleet	\$116,210	\$116,380	\$170
	<u>\$475,660</u>	<u>\$513,450</u>	<u>\$37,790</u>
	<u><u>\$446,660</u></u>	<u><u>\$485,450</u></u>	<u><u>\$38,790</u></u>

Service Level / Budget impact notes: No changes.

Notable for 2026:

- Fees and Charges – Increase (-\$3,000) Ball Fees for 2025 rates and Increase (-\$1,000) for other fees.
- Conditional Grants – Decrease (\$5,000) to reflect the City not receiving the Young Workers Grant as they had in years past.
- Wages and Benefits – Increase (\$42,470) for anticipated cost-of-living and step increases and transferring in portions of staff time from other cost centres.
- Utilities – Decrease (-\$2,280) based on 2025 actuals.
- Other – Decrease (-\$2,570) Interest Expense for Centennial Park Loan.

5310 – Spray Park

Overview: The City maintains a spray park at Water Ridge Park. This was a community funded project that was built in a community space, to be maintained by the City.

Personnel: We have limited staffing time associated with the Spray Park, mostly in the form of routine checks, minor maintenance, and year-end winterizing.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Wages and Benefits	\$0	\$0	\$0
Contractual Services	\$70	\$70	\$0
Maintenance	\$1,500	\$1,500	\$0
Utilities	\$20,220	\$19,430	-\$790
Supplies	\$0	\$0	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
	<u>\$21,790</u>	<u>\$21,000</u>	<u>-\$790</u>
	<u>\$21,790</u>	<u>\$21,000</u>	<u>-\$790</u>

Service Level / Budget impact notes: The Park typically runs from May long weekend to September long weekend, to ensure that we don't have issues with freezing lines. The water is on a timer that typically is set for a 12-hour span (8am to 8pm) during those months. The water used in the spray park drains right into the body of water beside the park where water is drawn for golf course irrigation.

Notable for 2026:

- No significant changes anticipated.

5320 – Community Gardens

Overview: The City partnered in the developed of a community garden by the Water Treatment Plant. The garden is on City property and the day-to-day operations are undertaken by a non-profit group. The city absorbs the costs associated with the water supplied to the garden and some minor requests related to maintenance and the start and end of the season. There is some revenue that we generate from the plots each year as well. This is administered through our Leisure Services administration.

Personnel: Minimal staffing of parks staff

	2025 Budget	2026 Budget	Changes
Fees and Charges	-\$1,200	-\$1,200	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>-\$1,200</u>	<u>-\$1,200</u>	<u>\$0</u>
Wages and Benefits	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0
Utilities	\$880	\$1,190	\$310
Supplies	\$1,090	\$1,090	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
	<u>\$1,970</u>	<u>\$2,280</u>	<u>\$310</u>
	<u>\$770</u>	<u>\$1,080</u>	<u>\$310</u>

Service Level / Budget impact notes: No significant changes anticipated.

Notable for 2026:

- No significant changes anticipated.

5330 – Weed and Insect Control

Overview: The City sprays for mosquitos, weeds, insects, and other infections within the Parks system. The type of year we have dictates a lot of what we spray and the frequency.

Personnel: Roughly 25 hours/week during the park season (April through September) – very dependent on weather conditions and type of year.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	\$0	\$0	\$0
Wages and Benefits	\$10,500	\$14,770	\$4,270
Contractual Services	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0
Utilities	\$0	\$0	\$0
Supplies	\$7,000	\$7,000	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
	\$17,500	\$21,770	\$4,270
	\$17,500	\$21,770	\$4,270

Service Level / Budget impact notes: The service level for our spraying is dictated by the type of year we have. Annually we attempt to spray for weeds in all park spaces and trails. We also spray for bugs and mosquitoes to the extent that it is needed.

Notable for 2026:

- Wages and Benefits – Increase (\$4,270) for anticipated cost-of-living and step increases and transferring in portions of staff time from other cost centres.

5360 – Urban Beautification

Overview: The Urban Beautification program focuses on all parks related beautification projects. This includes all landscaped areas, flower gardens, planters, entry signs and other beautification projects within the department. The cost center was established to highlight the funding being directed at these types of projects which in the past were simply absorbed within the 5300 - Parks and Playground cost centre.

Personnel: There is no staffing costs allocated to this program.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Wages and Benefits	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0
Utilities	\$0	\$0	\$0
Supplies	\$8,000	\$33,000	\$25,000
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
	<u>\$8,000</u>	<u>\$33,000</u>	<u>\$25,000</u>
	<u>\$8,000</u>	<u>\$33,000</u>	<u>\$25,000</u>

Service Level / Budget impact notes: The 2026 Budget features a service level request to contribute funds for boulevard enhancements along the City's highways.

Notable for 2026:

- Supplies – Increase (\$25,000) to account for annual highway boulevard projects.

5370 – Urban Forest

Overview: This program undertakes the planning, planting, and maintenance, as well as the keeping of an inventory, of all trees located on boulevards, in parks, and along trails. For a number of years, the Urban Forest cost centre has seen many new trees being planted annually, but very little effort spent on maintaining the current inventory of trees. The expenses associated with this cost centre are the purchase of new trees, maintenance of existing trees, and keeping an accurate inventory on the overall health of our urban forest.

Personnel: The only staffing costs coded to this account are the 5% of the Parks Supervisor's time used to plan and coordinate the Urban Forestry activities as well as minor projects as they arise. The majority of costs associated with minor pruning, clean-up or watering of trees are not separated out, but coded to the Parks cost centre.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	\$0	\$0	\$0
Wages and Benefits	\$3,650	\$4,660	\$1,010
Contractual Services	\$0	\$0	\$0
Maintenance	\$34,000	\$36,000	\$2,000
Utilities	\$0	\$0	\$0
Supplies	\$1,000	\$1,000	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
	\$38,650	\$41,660	\$3,010
	\$38,650	\$41,660	\$3,010

Service Level / Budget impact notes: Ideally the full inventory of trees within our community should have some form of pruning done every 7 years. We currently are working on trees on a case-by-case basis as they become issues, but a better strategy for long term viability of our urban forest needs to be created.

Notable for 2026:

- Wages and Benefits – Increase (\$1,010) for anticipated cost-of-living and step increases and transferring in portions of staff time from other cost centres.
- Maintenance – Increase (\$2,000) based on historic actuals.

5380 – Trail System

Overview: The City maintains the existing trail network throughout the year, including minor repairs, weed maintenance and grass cutting. The majority of the work is done in the winter when we strive to keep a large majority of the trail network cleared of snow and accessible to the public.

Personnel: There is minimal staffing associated with this area at this point, as the trail system only has a limited number of areas that are maintained. A large portion of the time is spent keeping them clear of snow in the winter.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Wages and Benefits	\$7,360	\$0	-\$7,360
Contractual Services	\$100	\$100	\$0
Maintenance	\$0	\$0	\$0
Utilities	\$0	\$0	\$0
Supplies	\$2,000	\$2,000	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$2,920	\$2,920	\$0
	<u>\$12,380</u>	<u>\$5,020</u>	<u>-\$7,360</u>
	<u>\$12,380</u>	<u>\$5,020</u>	<u>-\$7,360</u>

Service Level / Budget impact notes: In the winter we attempt to clear the trails on an as-needed basis, however our main priority is ensuring that there is access to the Uniplex building first. We are typically able to get to the trails within 48 hours of a major snow storm and attempt to clear smaller accumulations and snow drifts on a regular basis. In the summer months we address any minor repairs to the trails and complete weed control as needed.

Notable for 2026:

- Wages and Benefits – Decrease (-\$7,360) for transferring out portions of staff time to the Parks cost centre.

5390 – Historical Campground

Overview: This cost centre has been created to capture the revenues and expenses associated with the Humboldt Campground. The Historic Campground operates and maintains a minigolf course as well as the campground itself; both of which bring in rental and usage fees. Costs associated with this aspect of the City include salaries, utility and insurance costs, and various supply costs.

Personnel: We staff the campground seasonally from mid-May to mid-October. We have 1932 hours of staffing time designated over this span which includes a mixture of office staff and on-grounds maintenance/custodial. The staff maintain the grounds as well as the mini golf area.

	2025 Budget	2026 Budget	Changes
Fees and Charges	-\$38,600	-\$43,500	-\$4,900
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>-\$38,600</u>	<u>-\$43,500</u>	<u>-\$4,900</u>
Wages and Benefits	\$41,400	\$42,410	\$1,010
Contractual Services	\$0	\$0	\$0
Maintenance	\$0	\$2,000	\$2,000
Utilities	\$7,790	\$9,750	\$1,960
Supplies	\$1,600	\$1,000	-\$600
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
	<u>\$50,790</u>	<u>\$55,160</u>	<u>\$4,370</u>
	<u>\$12,190</u>	<u>\$11,660</u>	<u>-\$530</u>

Service Level / Budget impact notes: No service level changes anticipated.

Notable for 2026:

- Fees and Charges –Decrease (\$5,100) Supply Sales, and increase (-\$10,000) Rental Fees to reflect 2025 actuals.
- Wages and Benefits – Increase (\$1,010) for anticipated cost-of-living and step increases.
- Maintenance – Increase (\$2,000) to reflect 2025 actuals.
- Utilities – Increase (\$1,960) to reflect 2025 actuals.

5400 – Recreation Special Events

Overview: This cost centre includes several programs and events that take place throughout the year including Canada Day, Adult Drop-In Sports, etc. It also absorbs costs associated with planning and facilitating larger events by management.

Personnel: This cost centre includes staffing costs for the Events Manager.

	2025 Budget	2026 Budget	Changes
Fees and Charges	-\$5,500	-\$5,500	\$0
Conditional Grants	-\$2,000	-\$2,000	\$0
Other Revenue	\$0	\$0	\$0
	<u>-\$7,500</u>	<u>-\$7,500</u>	<u>\$0</u>
Wages and Benefits	\$90,080	\$96,430	\$6,350
Contractual Services	\$14,000	\$17,500	\$3,500
Maintenance	\$0	\$0	\$0
Utilities	\$0	\$0	\$0
Supplies	\$2,000	\$2,000	\$0
Advertising	\$0	\$0	\$0
Other	\$60,000	\$60,000	\$0
Fleet	\$0	\$0	\$0
	<u>\$166,080</u>	<u>\$175,930</u>	<u>\$9,850</u>
	<u><u>\$158,580</u></u>	<u><u>\$168,430</u></u>	<u><u>\$9,850</u></u>

Service Level / Budget impact notes: No significant changes anticipated.

Notable for 2026:

- Wages and Benefits – Increase (\$6,350) for anticipated cost-of-living and step increases.
- Contractual Services – Increase (\$3,500) to reflect 2025 actuals.
- Other – Includes the (\$40,000) donation for the Living Sky Music Festival.

5410 – Summer Sizzler

Overview: The City of Humboldt takes the lead on a 5-day summer exhibition that takes place in June of each year. There are a collection of local and provincial organizations that work together to put on the event.

Personnel: No staffing time is expensed to the Summer Sizzler.

	2025 Budget	2026 Budget	Changes
Fees and Charges	-\$25,000	-\$25,000	\$0
Conditional Grants	-\$4,000	-\$4,000	\$0
Other Revenue	\$0	\$0	\$0
	<u>-\$29,000</u>	<u>-\$29,000</u>	<u>\$0</u>
Wages and Benefits	\$0	\$0	\$0
Contractual Services	\$17,000	\$17,000	\$0
Maintenance	\$0	\$0	\$0
Utilities	\$0	\$0	\$0
Supplies	\$2,000	\$2,000	\$0
Advertising	\$10,000	\$10,000	\$0
Other	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
	<u>\$29,000</u>	<u>\$29,000</u>	<u>\$0</u>
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

Service Level / Budget impact notes: Currently we oversee the marketing of the overall event and the coordination of the groups involved. We also fill in some of the gaps in the schedule with different events and attractions depending on the year. We also take care of a lot of the set-up and take-down and the rental of equipment.

Notable for 2026:

- No significant changes anticipated.

5420 – Joint Use Administration

Overview: The joint use program between the Horizon School Division, Saskatoon Greater Catholic School Division and the City of Humboldt is administered by the City. The program’s objective is to see greater use of city and school run facilities, both of which are largely subsidized by the same taxpayer. The program enables the four schools within the City to utilize City-run facilities at no charge during the school day and allows the residents of Humboldt to utilize the schools (gyms, meeting rooms, etc.) during non-school hours.

Our Administration oversees the program by taking bookings for both the schools and the City facilities. All revenue generated by school rentals are forwarded to the school divisions based on the usage in each school, while the City retains one third (1/3) of all revenues for administering the program.

Personnel: The Events Manager oversees the program, with the administration staff dealing with the bookings and tracking of the program.

	2025 Budget	2026 Budget	Changes
Fees and Charges	-\$27,000	-\$30,000	-\$3,000
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>-\$27,000</u>	<u>-\$30,000</u>	<u>-\$3,000</u>
Wages and Benefits	\$0	\$0	\$0
Contractual Services	\$18,000	\$20,000	\$2,000
Maintenance	\$0	\$0	\$0
Utilities	\$0	\$0	\$0
Supplies	\$0	\$0	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
	<u>\$18,000</u>	<u>\$20,000</u>	<u>\$2,000</u>
	<u>-\$9,000</u>	<u>-\$10,000</u>	<u>-\$1,000</u>

Service Level / Budget impact notes: No changes anticipated to the Joint Use Program in 2026.

Notable for 2026:

- Fees and Charges – Increase (-\$3,000) to reflect 2025 actuals.
- Contractual – Increase (\$2,000) to reflect 2025 actuals.

5430 – Leisure Services Fleet

Overview: This cost centre is for the tracking of total expenses of the 23 vehicles and pieces of equipment within the Leisure Services area and to budget for the replacement of those items.

Personnel: There are no personnel costed to this area.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	\$0	\$0	\$0
Wages and Benefits	\$0	\$0	\$0
Contractual Services	\$15,530	\$15,740	\$210
Maintenance	\$33,660	\$33,660	\$0
Utilities	\$0	\$0	\$0
Supplies	\$30,000	\$30,000	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	-\$183,650	-\$183,910	-\$260
	-\$104,460	-\$104,510	-\$50
	-\$104,460	-\$104,510	-\$50

Service Level / Budget impact notes: There are no service level impacts.

Notable for 2026:

- No significant changes anticipated.

The -\$104,510 reflects the contribution to the Fleet Reserve for future vehicle replacements.

5450 – Library

Overview: The City provides a grant directly to the Wapiti Regional Library, which in turn is used to pay for Library staff, materials, technology support, and other support costs at the Reid Thompson Library. The City owns the building and capital assets in the building and funds the utilities, maintenance, and replacement of those assets.

Personnel: The City pays for a summer student and receives a small amount of grant revenue to offset some of the cost. A portion of the City’s employee that provides custodian services to the Library building is also included in the cost of wages and benefits.

The Librarian and other Library Staff are paid by Wapiti from the grant funding paid to them by the City.

	2025 Budget	2026 Budget	Changes
Fees and Charges	-\$2,000	\$0	\$2,000
Conditional Grants	-\$1,580	-\$1,580	\$0
Other Revenue	\$0	\$0	\$0
	<u>-\$3,580</u>	<u>-\$1,580</u>	<u>\$2,000</u>
Wages and Benefits	\$23,740	\$10,830	-\$12,910
Contractual Services	\$20,660	\$14,310	-\$6,350
Maintenance	\$3,700	\$5,500	\$1,800
Utilities	\$15,720	\$18,380	\$2,660
Supplies	\$4,900	\$1,600	-\$3,300
Advertising	\$400	\$400	\$0
Other	\$139,760	\$199,900	\$60,140
Fleet	\$0	\$0	\$0
	<u>\$208,880</u>	<u>\$250,920</u>	<u>\$42,040</u>
	<u><u>\$205,300</u></u>	<u><u>\$249,340</u></u>	<u><u>\$44,040</u></u>

Service Level / Budget impact notes: Adjustments to service levels were not available at the time of printing budget binders.

Notable for 2026:

- Fees and Charges – Decrease (\$2,000) other fees with the transfer of the printer contract to Wapiti.
- Wages and Benefits – Decrease (-\$7,810) for transferring out portions of staff time to other cost centres related to custodial costs, Transfer (-\$5,120) to Other – Grants for the summer student being hired through Wapiti and not the City going forward.
- Contractual Services – Transfer (-\$6,350) from memberships to Other - Grants.
- Maintenance – Transfer in (\$1,800) from Program supplies.
- Utilities – Increase (\$2,660) based on 2025 actuals.
- Supplies – Decrease (-\$1,500) for printer related fees due to the printer contract being transferred to Wapiti and Transfer (-\$1,800) to Maintenance.
- Other – Increase (\$48,670) Grant Expense and transfer in (\$6,350) from Contractual Services and transfer is (\$5,120) from Wages and Benefits.

5500 – Cultural Services Administration

Overview: This area includes overall management of the department, grant writing, and work for the Board of Directors. This area includes costs associated with staff development, website, and IT work, memberships, office and cleaning supplies, advertising, consignor payouts and fundraising activities.

Personnel: Cultural Services Director costs, as well as a portion of the Museum Supervisor, Museum Gallery Clerk, two Cultural Programmers, and four summer students is recognized within this Cost Centre.

	2025 Budget	2026 Budget	Changes
Fees and Charges	-\$25,500	-\$26,500	-\$1,000
Conditional Grants	-\$21,980	-\$24,000	-\$2,020
Other Revenue	\$0	\$0	\$0
	<u>-\$47,480</u>	<u>-\$50,500</u>	<u>-\$3,020</u>
Wages and Benefits	\$123,480	\$153,610	\$30,130
Contractual Services	\$10,430	\$10,430	\$0
Maintenance	\$500	\$500	\$0
Utilities	\$1,640	\$3,740	\$2,100
Supplies	\$9,700	\$16,200	\$6,500
Advertising	\$6,000	\$6,000	\$0
Other	\$900	\$900	\$0
Fleet	\$0	\$0	\$0
	<u>\$152,650</u>	<u>\$191,380</u>	<u>\$38,730</u>
	<u><u>\$105,170</u></u>	<u><u>\$140,880</u></u>	<u><u>\$35,710</u></u>

Service Level / Budget impact notes: There are no service level impacts.

Notable for 2026:

- Fees and Charges – Increase (-\$500) Program Revenues and increase (-\$500) Other Fees to reflect 2025 historic actuals.
- Grants – Increase (-\$2,020) to reflect historic actuals.
- Wages and Benefits – Increase (\$2,630) for anticipated cost-of-living and step increases, transfer (\$27,500) to recognize Museum and Gallery staff vacation and sick time allocations, this is offset by transfers from the Museum Building and Gallery cost centres.
- Utilities – Increase (\$2,100) to reflect 2025 actuals.
- Supplies – One-Time increase (\$6,500) for purchase of a Sea-can for additional storage.

5600 – Museum Operations

Overview: The city owns the museum building and capital assets, including the 22,000 artifacts and archival records in the collection. Costs include utilities, as well as property insurance, equipment, and maintenance of fire alarm panel, sprinkler system, security system and elevator.

The area includes the costs associated with heritage and cultural education and public programs, such as tours of the museum, archives activities, and events such as Culture Days.

Personnel: A portion of the Museum Supervisor, Museum Gallery Clerk, two Cultural Programmers, and four summer students is recognized within this Cost Centre.

	2025 Budget	2026 Budget	Changes
Fees and Charges	-\$500	-\$500	\$0
Conditional Grants	-\$41,000	-\$41,000	\$0
Other Revenue	-\$1,500	-\$1,500	\$0
	-\$43,000	-\$43,000	\$0
Wages and Benefits	\$166,570	\$156,920	-\$9,650
Contractual Services	\$4,040	\$4,040	\$0
Maintenance	\$10,630	\$160,630	\$150,000
Utilities	\$23,160	\$20,370	-\$2,790
Supplies	\$22,500	\$22,500	\$0
Advertising	\$0	\$0	\$0
Other	\$4,000	\$4,000	\$0
Fleet	\$0	\$0	\$0
	\$230,900	\$368,460	\$137,560
	\$187,900	\$325,460	\$137,560

Service Level / Budget impact notes: There are no service level impacts.

Notable for 2026:

- Wages and Benefits – Increase (\$6,000) for anticipated cost-of-living and step increases, Transfer (-\$15,650) to Cultural Services Admin (5500) for staff vacation and sick time allocations.
- Maintenance – Increase (\$140,000) for Museum building Roof repairs and increase (\$10,000) for requested Security System.
- Utilities – Decrease (-\$2,790) based on 2025 actuals.

The \$140,000 of Roof Repairs is recommended to be a draw from the Building Replacement and Refurbishment Reserve. The \$10,000 for a security system will be offset by a draw from the Museum Reserve.

5650 – Gallery Operations

Overview: The city owns the gallery building and capital assets in the building. Costs include utilities, property insurance, equipment, as well as maintenance of fire alarm panel, sprinkler system, security system and elevator.

The area includes the costs associated with exhibitions, arts education and public programs, such as tours of the art exhibits, and events such as concerts, opening receptions, and public workshops.

Personnel: A portion of the Museum Supervisor, Museum Gallery Clerk, two Cultural Programmers, and four summer students is recognized within this Cost Centre.

	2025 Budget	2026 Budget	Changes
Fees and Charges	-\$1,000	-\$1,000	\$0
Conditional Grants	-\$11,000	-\$11,000	\$0
Other Revenue	-\$1,000	-\$1,000	\$0
	-\$13,000	-\$13,000	\$0
Wages and Benefits	\$126,970	\$120,210	-\$6,760
Contractual Services	\$9,270	\$9,270	\$0
Maintenance	\$11,500	\$21,500	\$10,000
Utilities	\$12,460	\$12,880	\$420
Supplies	\$18,000	\$18,000	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
	\$178,200	\$181,860	\$3,660
	\$165,200	\$168,860	\$3,660

Service Level / Budget impact notes: There are no service level impacts.

Notable for 2026:

- Wages and Benefits – Increase (\$5,060) for anticipated cost-of-living and step increases, Transfer (-\$11,820) to Cultural Services Admin (5500) for staff vacation and sick time allocations.
- Maintenance – Increase (\$10,000) for a requested Security System.

The \$10,000 for the security system will be offset by a draw from reserves.

5700 – Original Humboldt

Overview: Original Humboldt consists of an 80-acre parcel of land that is being developed for its historical significance to both the City and Country. The site is host to historical art pieces and trails for visitors to view and learn about either themselves or on guided tours.

Personnel: A portion of the Museum Supervisor, Museum Gallery Clerk, two Cultural Programmers, and four summer students is recognized within this Cost Centre.

	2025 Budget	2026 Budget	Changes
Fees and Charges	-\$1,230	-\$1,230	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	-\$6,000	-\$6,000	\$0
	<u>-\$7,230</u>	<u>-\$7,230</u>	<u>\$0</u>
Wages and Benefits	\$8,930	\$4,830	-\$4,100
Contractual Services	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0
Utilities	\$0	\$0	\$0
Supplies	\$7,230	\$7,230	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
	<u>\$16,160</u>	<u>\$12,060</u>	<u>-\$4,100</u>
	<u><u>\$8,930</u></u>	<u><u>\$4,830</u></u>	<u><u>-\$4,100</u></u>

Service Level / Budget impact notes:

- No changes to service levels.

Notable for 2026:

- Wages and Benefits – Decrease (-\$4,100) for staff spending less time within this cost centre.

5800 – Public Art

Overview: The city owns a collection of public art significant to the City and general area and is responsible for its maintenance.

Personnel: There are no employee costs budgeted to this area.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	-\$2,000	\$0	\$2,000
	-\$2,000	\$0	\$2,000
Wages and Benefits	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0
Maintenance	\$4,000	\$2,000	-\$2,000
Utilities	\$0	\$0	\$0
Supplies	\$31,000	\$6,000	-\$25,000
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
	\$35,000	\$8,000	-\$27,000
	\$33,000	\$8,000	-\$25,000

Service Level / Budget impact notes: Ability to complete maintenance is dependent upon current building owners.

Notable for 2026:

- Other Revenue – Decrease (\$2,000) to reflect 2025 actuals.
- Maintenance – Decrease (\$2,000) to reflect 2025 actuals.
- Supplies – Decrease (-\$25,000) to account for a one-time project completed in 2025.

5900 – Water Tower

Overview: The city owns the water tower structure and the capital assets in the building. Revenues primarily come from donations and the fees garnered from tours. Costs include power and the security system, as well as miscellaneous maintenance supplies.

Personnel: A portion of the Museum Supervisor, Museum Gallery Clerk, two Cultural Programmers, and four summer students is recognized within this Cost Centre.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	-\$5,540	-\$5,900	-\$360
	<u>-\$5,540</u>	<u>-\$5,900</u>	<u>-\$360</u>
Wages and Benefits	\$7,280	\$5,390	-\$1,890
Contractual Services	\$1,160	\$1,160	\$0
Maintenance	\$1,600	\$1,600	\$0
Utilities	\$920	\$810	-\$110
Supplies	\$2,200	\$2,200	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
	<u>\$13,160</u>	<u>\$11,160</u>	<u>-\$2,000</u>
	<u>\$7,620</u>	<u>\$5,260</u>	<u>-\$2,360</u>

Service Level / Budget impact notes:

- Revenue includes admissions to tour the tower, donations of \$500 for each step, and fund-raising efforts by the Water Tower Committee volunteers.

Notable for 2026:

- Wages and Benefits – Decrease (-\$1,890) for staff spending less time within this cost centre.

6050 – Waste Management

Overview: This cost centre represents the City’s expenses related to the services provided by REACT for the collection and disposal of solid waste and recyclables, along with the monthly fees charged to residential properties for the service.

Personnel: There are no City personnel charged to this area.

	2025 Budget	2026 Budget	Changes
Fees and Charges	-\$543,230	-\$560,800	-\$17,570
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>-\$543,230</u>	<u>-\$560,800</u>	<u>-\$17,570</u>
Wages and Benefits	\$0	\$0	\$0
Contractual Services	\$593,230	\$610,800	\$17,570
Maintenance	\$0	\$0	\$0
Utilities	\$0	\$0	\$0
Supplies	\$0	\$0	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
	<u>\$593,230</u>	<u>\$610,800</u>	<u>\$17,570</u>
	<u>\$50,000</u>	<u>\$50,000</u>	<u>\$0</u>

Service Level / Budget impact notes: The Revenues and Expenditures can fluctuate slightly as the total amount of properties on the cart program can change on an ongoing basis.

Notable for 2026:

- Fees and Charges – Increase (-\$17,570) to reflect 2025 actuals.
- Contractual Services – Increase (\$17,570) to reflect 2025 actuals.

6150 – Cemetery Administration

Overview: This area consists of all costs relating to cemetery operations at the two City cemeteries as well as the St. Elizabeth Convent cemetery. This includes burials, grounds keeping and mowing, sale of cemetery plots, columbarium sales and headstone maintenance.

Personnel: Staff time related to burials and maintenance of the cemeteries is coded to this cost centre. The budget allocates 5% of the Parks Supervisor's time (100 hours) and Parks Seasonal Staff (200 hours) for these activities.

	2025 Budget	2026 Budget	Changes
Fees and Charges	-\$62,000	-\$62,000	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>-\$62,000</u>	<u>-\$62,000</u>	<u>\$0</u>
Wages and Benefits	\$6,150	\$10,060	\$3,910
Contractual Services	\$0	\$0	\$0
Maintenance	\$21,000	\$21,000	\$0
Utilities	\$0	\$0	\$0
Supplies	\$0	\$2,500	\$2,500
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$7,660	\$7,720	\$60
	<u>\$34,810</u>	<u>\$41,280</u>	<u>\$6,470</u>
	<u><u>-\$27,190</u></u>	<u><u>-\$20,720</u></u>	<u><u>\$6,470</u></u>

Service Level / Budget impact notes: No increase in service levels.

Notable for 2026:

- Wages and Benefits – Increase (\$3,910) for anticipated cost-of-living and step increases and transferring in portions of staff time from other cost centres.
- Supplies – One-Time Increase (\$2,500) for purchase of filing cabinets to expand the Cemetery Record keeping.

The \$20,720 surplus is to be dedicated to the Cemeteries Reserve. Any costs of additional operational projects within this cost centre will result in a decrease to that contribution.

6250 – Transit Services

Overview: This area includes the costs to operate the City’s Mobility Van which is a service available to Humboldt and area residents that have mobility issues. The service is contracted out to J&D Courier Services. The contract costs include the costs of the driver and the storage cost to have the van stored inside. The City charges a fee for this service in accordance with the City’s Mobility Van Policy.

Personnel: No personnel costs are budgeted in this area as the service is contracted out.

	2025 Budget	2026 Budget	Changes
Fees and Charges	-\$10,000	-\$11,000	-\$1,000
Conditional Grants	-\$11,500	-\$9,500	\$2,000
Other Revenue	\$0	\$0	\$0
	<u>-\$21,500</u>	<u>-\$20,500</u>	<u>\$1,000</u>
Wages and Benefits	\$0	\$0	\$0
Contractual Services	\$57,840	\$96,700	\$38,860
Maintenance	\$0	\$0	\$0
Utilities	\$610	\$1,000	\$390
Supplies	\$500	\$500	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$37,050	\$50,170	\$13,120
	<u>\$96,000</u>	<u>\$148,370</u>	<u>\$52,370</u>
	<u>\$74,500</u>	<u>\$127,870</u>	<u>\$53,370</u>

Service Level / Budget impact notes: Administration is requesting an additional \$25,000 to expand the services in 2026.

Notable for 2026:

- Fees and Charges – Increase (-\$1,000) to reflect 2025 historic actuals.
- Grants – Decrease (\$2,000) to reflect 2025 historic actuals.
- Contractual Services – Increase (\$13,860) based on the contract with J&D Courier Services. Increase (\$25,000) for anticipated expansion of the Transit Services.
- Fleet – Increase (\$13,120) Fleet Expense to represent an increase in annual contribution costs due to the addition of the second van.

6350 – Transit Fleet

Overview: This cost centre is for the tracking of expenses of the Mobility Vans and to budget for the replacement of those items.

Personnel: No personnel costs are budgeted in this area as the service is contracted out.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Wages and Benefits	\$0	\$0	\$0
Contractual Services	\$1,730	\$3,550	\$1,820
Maintenance	\$8,420	\$4,420	-\$4,000
Utilities	\$0	\$0	\$0
Supplies	\$8,000	\$8,000	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	-\$37,050	-\$50,170	-\$13,120
	<u>-\$18,900</u>	<u>-\$34,200</u>	<u>-\$15,300</u>
	<u><u>-\$18,900</u></u>	<u><u>-\$34,200</u></u>	<u><u>-\$15,300</u></u>

Service Level / Budget impact notes: No significant changes anticipated.

Notable for 2026:

- Contractual Services – Increase (\$1,820) based on historic actuals.
- Maintenance – Decrease (-\$4,000) based on historic actuals.
- Fleet – Increase (\$13,120) shown here is expensed to the Mobility Van Cost Centre.

The resulting -\$34,200 reflects the contribution to reserves to plan for replacement of fleet vehicles and equipment.

6400 – Other Public Health

Overview: This cost centre captures revenues and expenses for activities related to the Public Health areas that do not have dedicated Cost Centres.

Personnel: There are no staff costs associated with this area.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Wages and Benefits	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0
Utilities	\$0	\$0	\$0
Supplies	\$0	\$0	\$0
Advertising	\$0	\$0	\$0
Other	\$9,500	\$9,500	\$0
Fleet	\$0	\$0	\$0
	<u>\$9,500</u>	<u>\$9,500</u>	<u>\$0</u>
	<u>\$9,500</u>	<u>\$9,500</u>	<u>\$0</u>

Service Level / Budget impact notes: No significant changes anticipated.

Notable for 2026:

- No significant changes anticipated.

7050 – Transportation Admin

Overview: Includes partial administrative wages (asset management, project design, tendering, coordination, etc.), insurance for facilities, staff development/education, department professional consulting services (design, testing or assistance related), software/office expenses and the storm water rebate program.

Personnel: This area has administrative and support staff primarily spread over this cost centre and utility administration.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Wages and Benefits	\$404,600	\$406,160	\$1,560
Contractual Services	\$25,500	\$103,400	\$77,900
Maintenance	\$7,000	\$7,000	\$0
Utilities	\$4,510	\$5,000	\$490
Supplies	\$6,790	\$3,000	-\$3,790
Advertising	\$0	\$0	\$0
Other	\$0	\$5,000	\$5,000
Fleet	\$14,750	\$14,750	\$0
	<u>\$463,150</u>	<u>\$544,310</u>	<u>\$81,160</u>
	<u>\$463,150</u>	<u>\$544,310</u>	<u>\$81,160</u>

Service Level / Budget impact notes: No significant changes anticipated.

Notable for 2026:

- Wages and Benefits - Increase (\$1,560) for anticipated cost-of-living and step increases.
- Contractual Services – Transfer (\$2,790) from Other Supplies and increase (\$110) to account for increase in AutoCad subscription fees. Also, Increase (\$75,000) for requested Traffic Study project.
- Supplies – Transfer (-\$2,790) to Other Supplies and Transfer (-\$1,000) to Other Expenses.
- Other – Transfer (\$1,000) from Oher Supplies and Increase (\$4,000) to allow for deductibles and small claims.

7075 – Street Lighting

Overview: This cost centre reflects the expenses paid to SaskPower for the power and maintenance of streetlights within the City.

Personnel: No staff time is budgeted to this area.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	\$0	\$0	\$0
Wages and Benefits	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0
Utilities	\$154,420	\$148,530	-\$5,890
Supplies	\$0	\$0	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
	\$154,420	\$148,530	-\$5,890
	\$154,420	\$148,530	-\$5,890

Service Level / Budget impact notes: No significant changes anticipated.

Notable for 2026:

- Utilities - Decrease (-\$5,890) Power to reflect 2025 actuals.

7100 – Street Systems

Overview: Street Systems is the cost centre which reflects the City’s efforts involving street infrastructure repair, maintenance, and improvements. Revenues include the Urban Highway Connector program. Expenses include asphalt hot mix repairs to existing roads, pothole repairs (cold mix), and sand slurry seal or other road treatments.

Personnel: Transportation staff dedicates moderate time to this account during the spring, summer and fall months. Many of these expenses are related to contractual services.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	-\$56,110	-\$56,110	\$0
Other Revenue	\$0	\$0	\$0
	<u>-\$56,110</u>	<u>-\$56,110</u>	<u>\$0</u>
Wages and Benefits	\$116,900	\$119,180	\$2,280
Contractual Services	\$0	\$0	\$0
Maintenance	\$414,000	\$425,400	\$11,400
Utilities	\$0	\$0	\$0
Supplies	\$0	\$0	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$114,270	\$114,270	\$0
	<u>\$645,170</u>	<u>\$658,850</u>	<u>\$13,680</u>
	<u>\$589,060</u>	<u>\$602,740</u>	<u>\$13,680</u>

Service Level / Budget impact notes: Contracted Maintenance Costs will see an allocation to this Costs Centre but those expenses may be incurred in other Cost Centres depending on the work that proceed in 2025.

Notable for 2026:

- Wages and Benefits – Increase (\$2,280) for anticipated cost-of-living and step increases.
- Maintenance – Increase (\$11,400) to represent 3% increase in material costs.

7120 – Street Sweeping

Overview: This Cost Centre is to reflect all costs associated with street sweeping City streets.

Personnel: One operator performs this duty periodically throughout spring, summer and fall.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	\$0	\$0	\$0
Wages and Benefits	\$19,860	\$20,260	\$400
Contractual Services	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0
Utilities	\$0	\$0	\$0
Supplies	\$0	\$0	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$59,720	\$59,720	\$0
	\$79,580	\$79,980	\$400
	\$79,580	\$79,980	\$400

Service Level / Budget impact notes: Typically, 2 City wide sweeps are performed. The downtown is swept every Friday morning during the summer. Other sweeping occurs as needed for operational effectiveness. No level of service changes anticipated unless changed by policy further in the year.

Notable for 2026:

- No significant changes anticipated.

7150 – Storm Water Infrastructure

Overview: This cost centre reflects the City’s efforts associated with the repair, maintenance, and improvement of Storm Water Infrastructure. Expenses include culvert replacements, ditch cleaning, catch basin repairs, storm sewer flushing, and interest expenses for superpipe and centennial park storm water work loans.

Personnel: Staff typically perform repairs as needed on the storm water infrastructure.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Wages and Benefits	\$42,380	\$43,160	\$780
Contractual Services	\$7,000	\$10,000	\$3,000
Maintenance	\$76,000	\$76,000	\$0
Utilities	\$0	\$0	\$0
Supplies	\$0	\$0	\$0
Advertising	\$0	\$0	\$0
Other	\$60,250	\$53,360	-\$6,890
Fleet	\$50,510	\$50,510	\$0
	<u>\$236,140</u>	<u>\$233,030</u>	<u>-\$3,110</u>
	<u>\$236,140</u>	<u>\$233,030</u>	<u>-\$3,110</u>

Service Level / Budget impact notes: Repairs to be performed where needed.

Notable for 2026:

- Contractual Services – Increase (\$3,000) based on 2025 Lanigan Creek Delwood Brooks Watershed Association Levy.
- Oher – Decrease (-\$3,500) Grant/Donation Expense to historic actuals and Decrease (-\$3,390) Interest Expense on loans.

7170 – Street and Curb Painting

Overview: Reflected in this cost centre is the contracted work associated with the painting of streets and curbs within the city.

Personnel: There are no City staff associated with this cost centre.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	\$0	\$0	\$0
Wages and Benefits	\$0	\$0	\$0
Contractual Services	\$20,000	\$20,000	\$0
Maintenance	\$0	\$0	\$0
Utilities	\$0	\$0	\$0
Supplies	\$0	\$0	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
	\$20,000	\$20,000	\$0
	\$20,000	\$20,000	\$0

Service Level / Budget impact notes: Conventional paint and durable line markings for City streets.

Notable for 2026:

- No significant changes anticipated.

7200 – Public Works Shop

Overview: This cost centre depicts the overhead costs associated with the public works shop and yard such utilities, office equipment, and mechanic’s tools.

Personnel: Some staff wages are periodically coded to this account for work around shop and yard.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	\$0	\$0	\$0
Wages and Benefits	\$29,230	\$29,770	\$540
Contractual Services	\$3,290	\$3,290	\$0
Maintenance	\$28,730	\$18,730	-\$10,000
Utilities	\$39,480	\$38,720	-\$760
Supplies	\$17,500	\$20,000	\$2,500
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$5,720	\$5,720	\$0
	\$123,950	\$116,230	-\$7,720
	\$123,950	\$116,230	-\$7,720

Service Level / Budget impact notes: No significant service level changes.

Notable for 2026:

- Maintenance – Decrease (-\$10,000) for a one-time Motorized gate project.
- Supplies – Increase (\$2,500) based on historic actuals.

7300 – Snow and Ice Control

Overview: Represented in this cost centre are the expenses the City is subject to relating to snow plowing and removal as well as storage related expenses as per City policy #6340.

Personnel: Staff wages are expensed to this account as needed. This account also has contracted services for grader and hauling services.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	\$0	\$0	\$0
Wages and Benefits	\$149,850	\$152,750	\$2,900
Contractual Services	\$117,500	\$117,500	\$0
Maintenance	\$0	\$0	\$0
Utilities	\$0	\$0	\$0
Supplies	\$18,400	\$18,400	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$177,020	\$177,020	\$0
	\$462,770	\$465,670	\$2,900
	\$462,770	\$465,670	\$2,900

Service Level / Budget impact notes: No significant service level changes.

Notable for 2026:

- Wages and Benefits – Increase (\$2,900) for anticipated cost-of-living and step increases.

7310 – Emulsion Treated Roads

Overview: Of the two gravel road dust control approaches, one employs the use of a product called DL10 Special which is applied to certain roadways within the City to mimic an asphalt top layer. DL10 Special is applied biennially. This cost centre captures the expenses specifically associated with DL10 Special Road Emulsion application and maintenance.

Personnel: Staff wages are charged as necessary for this work in spring/summer seasons.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Wages and Benefits	\$1,630	\$1,660	\$30
Contractual Services	\$0	\$0	\$0
Maintenance	\$16,000	\$16,000	\$0
Utilities	\$0	\$0	\$0
Supplies	\$0	\$0	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
	<u>\$17,630</u>	<u>\$17,660</u>	<u>\$30</u>
	<u>\$17,630</u>	<u>\$17,660</u>	<u>\$30</u>

Service Level / Budget impact notes: Decrease DL-10 Emulsion treatment on 4th Avenue.

Notable for 2026:

- No significant changes anticipated.

7320 – Gravel Road Maintenance

Overview: The cost centre Gravel Road Maintenance mainly concentrates on the staffing and supply of gravel costs required for the maintenance of the top layer of unpaved roads within the city. Also within this cost centre is the maintenance of Peck Road which is contracted out to the RM of Humboldt.

Personnel: Staff wages applicable to the program. Typically, during spring, summer, and winter months.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Wages and Benefits	\$15,860	\$16,160	\$300
Contractual Services	\$0	\$0	\$0
Maintenance	\$31,000	\$31,000	\$0
Utilities	\$0	\$0	\$0
Supplies	\$0	\$0	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$41,880	\$41,880	\$0
	<u>\$88,740</u>	<u>\$89,040</u>	<u>\$300</u>
	<u>\$88,740</u>	<u>\$89,040</u>	<u>\$300</u>

Service Level / Budget impact notes: No significant changes anticipated.

Notable for 2026:

- No significant changes anticipated.

7330 – Back Lane Maintenance

Overview: The maintenance of back lanes conducted with the City’s “Road Boss” box grader – twice per year as well as basic re-grading on select lanes is captured within this cost centre. Expenses related to the purchase of gravel also exist.

Personnel: Staff wages charged to this account as needed.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	\$0	\$0	\$0
Wages and Benefits	\$5,700	\$5,810	\$110
Contractual Services	\$0	\$0	\$0
Maintenance	\$10,000	\$10,000	\$0
Utilities	\$0	\$0	\$0
Supplies	\$0	\$0	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$11,840	\$11,840	\$0
	\$27,540	\$27,650	\$110
	\$27,540	\$27,650	\$110

Service Level / Budget impact notes: No significant changes anticipated.

Notable for 2026:

- No significant changes anticipated.

7340 – Dust Control

Overview: While similar to the Emulsion Treated Road cost centre, the Dust Control cost centre is focused on the purchase and application of Calcium Chloride to select gravel roads.

Personnel: Staff wages are charged to this account for road preparation. Contracted services are hired for the supply and application of the dust control materials.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Wages and Benefits	\$1,400	\$1,430	\$30
Contractual Services	\$0	\$0	\$0
Maintenance	\$28,000	\$49,600	\$21,600
Utilities	\$0	\$0	\$0
Supplies	\$0	\$0	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
	<u>\$29,400</u>	<u>\$51,030</u>	<u>\$21,630</u>
	<u>\$29,400</u>	<u>\$51,030</u>	<u>\$21,630</u>

Service Level / Budget impact notes: Administration is requesting an additional \$21,600 to expand services in 2026 and beyond.

Notable for 2026:

- Maintenance – Increase (\$7,000) for the inclusion of Peck Road and increase (\$13,000) for the inclusion of other high-traffic gravel roads in the dust control program with an additional increase (\$1,600) to account for inflationary estimates.

7350 – Transportation Equipment

Overview: Costs associated with the operations as well as the maintenance, repair, and replacement of all Public works and Utilities vehicles and equipment are depicted in this cost centre.

Personnel: This work is the primary occupation of the mechanic. Staff assists the mechanic at times and are coded appropriately.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	\$0	\$0	\$0
Wages and Benefits	\$86,120	\$88,390	\$2,270
Contractual Services	\$44,250	\$48,370	\$4,120
Maintenance	\$142,800	\$132,970	-\$9,830
Utilities	\$0	\$0	\$0
Supplies	\$107,500	\$97,850	-\$9,650
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	-\$661,750	-\$661,750	\$0
	-\$281,080	-\$294,170	-\$13,090
	-\$281,080	-\$294,170	-\$13,090

Service Level / Budget impact notes: No significant changes anticipated.

Notable for 2026:

- Wages and Benefits – Increase (\$2,270) for anticipated cost-of-living and step increases.
- Contractual Services – Increase (\$4,120) Vehicle and Equipment Insurance to reflect 2025 actuals.
- Maintenance – Decrease (-\$9,830) Based on 2025 actuals.
- Supplies – Decrease (-\$9,650) Fuel Supply Expense based on 2025 actuals.

The resulting -\$294,170 reflects the contribution to reserves to plan for replacement of fleet vehicles and equipment.

7370 – Traffic Signals

Overview: Costs associated with traffic signal maintenance contract, miscellaneous repairs due to damage, pedestrian countdown replacements, and signal head replacements are captured in this cost centre.

Personnel: Administrative staff coordinates the maintenance contracts and arrange for necessary repairs.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Wages and Benefits	\$0	\$0	\$0
Contractual Services	\$430	\$430	\$0
Maintenance	\$31,200	\$31,200	\$0
Utilities	\$16,210	\$15,510	-\$700
Supplies	\$0	\$0	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
	<u>\$47,840</u>	<u>\$47,140</u>	<u>-\$700</u>
	<u>\$47,840</u>	<u>\$47,140</u>	<u>-\$700</u>

Service Level / Budget impact notes: No significant changes anticipated.

Notable for 2026:

- No significant changes anticipated.

7380 – Traffic Signs

Overview: The replacement of traffic signs such as speed signs, street name blades, and other general signage due to damage or wear as well as the purchase of temporary traffic control, barricades, and overhead pedestrian signs are represented here.

Personnel: Staff time is coded to this account as needed for general sign replacements and for traffic control needs for special events or construction activities.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Wages and Benefits	\$10,740	\$10,960	\$220
Contractual Services	\$0	\$0	\$0
Maintenance	\$15,700	\$15,700	\$0
Utilities	\$0	\$0	\$0
Supplies	\$0	\$0	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
	<u>\$26,440</u>	<u>\$26,660</u>	<u>\$220</u>
	<u><u>\$26,440</u></u>	<u><u>\$26,660</u></u>	<u><u>\$220</u></u>

Service Level / Budget impact notes: No significant changes anticipated.

Notable for 2026:

- No significant changes anticipated.

7510 – Sidewalk Maintenance

Overview: City expenses associated with the removal and/or contracted replacement of sidewalks, typically as the result of service line replacement, are represented in this cost centre. These replacements usually are not significant enough to be considered capital purchases or betterments.

Personnel: Staff are required as necessary to remove sidewalk for contractor replacement work.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Wages and Benefits	\$4,180	\$4,250	\$70
Contractual Services	\$0	\$0	\$0
Maintenance	\$75,000	\$75,000	\$0
Utilities	\$0	\$0	\$0
Supplies	\$0	\$0	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
	<u>\$79,180</u>	<u>\$79,250</u>	<u>\$70</u>
	<u>\$79,180</u>	<u>\$79,250</u>	<u>\$70</u>

Service Level / Budget impact notes: No significant changes anticipated.

Notable for 2026:

- No significant changes anticipated.

7530 – Ditch Mowing

Overview: The salary expenses related to the mowing of city ditches with the large tractor and pull behind mower. The City also mows the ditches South to Humboldt Lake.

Personnel: Staff required every 2 weeks during summer months mowing ditches that are not able to be mowed with smaller lawn mowers.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	\$0	\$0	\$0
Wages and Benefits	\$12,070	\$12,300	\$230
Contractual Services	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0
Utilities	\$0	\$0	\$0
Supplies	\$0	\$0	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$29,200	\$29,200	\$0
	\$41,270	\$41,500	\$230
	\$41,270	\$41,500	\$230

Service Level / Budget impact notes: No significant changes anticipated.

Notable for 2026:

- No significant changes anticipated.

7550 – Winter Sidewalks

Overview: Sidewalk snow plowing, blowing, or the sweeping expenses of select sidewalks during the winter season as per City policy #6320 are captured here.

Personnel: Staff time after snowfall events, as necessary.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	\$0	\$0	\$0
Wages and Benefits	\$15,060	\$13,220	-\$1,840
Contractual Services	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0
Utilities	\$0	\$0	\$0
Supplies	\$0	\$0	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$1,600	\$1,600	\$0
	\$16,660	\$14,820	-\$1,840
	\$16,660	\$14,820	-\$1,840

Service Level / Budget impact notes: No significant changes anticipated.

Notable for 2026:

- Wages and Benefits – Decrease (-\$1,840) to reflect 2025 historic actuals.

7610 – Airport

Overview: This cost centre records the revenues from fuel sales and fees as well as the expenses related to maintenance, operations, and general overhead of the City Airport.

Personnel: Minor staff wages applied, as needed for services or repairs.

	2025 Budget	2026 Budget	Changes
Fees and Charges	-\$38,500	-\$38,500	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>-\$38,500</u>	<u>-\$38,500</u>	<u>\$0</u>
Wages and Benefits	\$1,730	\$1,760	\$30
Contractual Services	\$2,820	\$2,820	\$0
Maintenance	\$11,000	\$11,000	\$0
Utilities	\$7,660	\$7,910	\$250
Supplies	\$18,750	\$18,750	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$1,230	\$1,230	\$0
	<u>\$43,190</u>	<u>\$43,470</u>	<u>\$280</u>
	<u>\$4,690</u>	<u>\$4,970</u>	<u>\$280</u>

Service Level / Budget impact notes: No significant changes anticipated.

Notable for 2026:

- No significant changes anticipated.

7810 – Christmas Decorations

Overview: The salary and wage, contractual, and maintenance expenses related to the decoration of light poles, City Hall and the Campground are recognized here.

Personnel: Staff necessary to repair damaged decorations and to assist contracted services in the install.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Wages and Benefits	\$6,930	\$7,060	\$130
Contractual Services	\$7,000	\$7,000	\$0
Maintenance	\$5,000	\$5,000	\$0
Utilities	\$0	\$0	\$0
Supplies	\$0	\$0	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
	<u>\$18,930</u>	<u>\$19,060</u>	<u>\$130</u>
	<u>\$18,930</u>	<u>\$19,060</u>	<u>\$130</u>

Service Level / Budget impact notes: No significant changes anticipated.

Notable for 2026:

- No significant changes anticipated.

3000 – Taxation and Grants

Overview: Taxation and Grants is a unique portion of the budget which represents all of the revenue that the city takes in from any levies applied to the city as well as certain grants, either provincial or federal, and utility surcharges.

	2025 Budget	2026 Budget	Changes
Municipal Tax Levy	-\$7,845,980	-\$8,340,130	-\$494,150
Trailer License Fees	-\$35,580	-\$35,580	\$0
Penalties on Tax Arrears	-\$50,000	-\$50,000	\$0
Infrastructure Levy	-\$635,840	-\$632,320	\$3,520
Roadway Levy	-\$317,920	-\$316,160	\$1,760
BID Levy	-\$25,430	-\$24,310	\$1,120
Storm Water Levy	-\$681,390	-\$691,050	-\$9,660
	-\$9,592,140	-\$10,089,550	-\$497,410
Unconditional Grants	-\$2,605,540	-\$2,675,830	-\$70,290
Conditional Grants	-\$13,763,870	-\$1,092,230	\$12,671,640
Grants in Lieu of Taxes	-\$84,330	-\$81,540	\$2,790
TOTAL TAXES AND REVENUE	-\$26,045,880	-\$13,939,150	\$12,106,730

Service Level / Budget impact notes: There is no proposed change in service levels within Taxation and Grants

Notable for 2026:

- Municipal Tax Levy – Increase (-\$448,020) for mill rate increase of 5.01% for operational and capital expenditures needs. Increase (-\$69,370) to adjust to 2025 actuals.
- Infrastructure Levy – Decrease (\$3,520) to 2025 actuals.
- Roadway Levy – Decrease (\$1,760) to 2025 actuals.
- BID Levy – Decrease (\$1,120) to 2025 actuals.
- Storm Water Levy – Increase (-\$9,660) to 2025 actuals.
- Unconditional Grants – Revenue Sharing Grant projected to increase (-\$128,310), SaskEnergy and SaskPower Surcharges projected to decrease (\$58,020).
- Conditional Grants – Decrease (\$12,379,380) for Investing in Canada Infrastructure Grant, decrease (\$287,427) for Rural Transit Solutions Fund Grant.
- Grants in Lieu of Taxes – Decrease (\$2,790) to 2025 actuals.

8000 – Utility Administration

Overview: This cost centre represents the administration of City Utilities. Revenue received from Provincial and Federal Grants (when applicable), Water/Sewer consumption, flat rate sales, and custom work (service replacements). Expenditures include purchase of water from SaskWater, partial administration wages, staff development/training, memberships, and professional consulting services as needed.

Personnel: Partial administrative and operator staff wages are expensed to this account for the operations and maintenance of the utility.

	2025 Budget	2026 Budget	Changes
Fees and Charges	-\$4,808,300	-\$5,228,200	-\$419,900
Conditional Grants	\$0	\$0	\$0
Other Revenue	-\$17,000	-\$17,000	\$0
	<u>-\$4,825,300</u>	<u>-\$5,245,200</u>	<u>-\$419,900</u>
Wages and Benefits	\$346,200	\$346,810	\$610
Contractual Services	\$13,000	\$13,100	\$100
Maintenance	\$0	\$0	\$0
Utilities	\$0	\$0	\$0
Supplies	\$2,084,550	\$2,228,070	\$143,520
Advertising	\$0	\$0	\$0
Other	\$1,000	\$1,000	\$0
Fleet	\$18,110	\$18,110	\$0
	<u>\$2,462,860</u>	<u>\$2,607,090</u>	<u>\$144,230</u>
	<u><u>-\$2,362,440</u></u>	<u><u>-\$2,638,110</u></u>	<u><u>-\$275,670</u></u>

Service Level / Budget impact notes: No significant changes anticipated.

Notable for 2026:

- Fees and Charges: Increase (-\$258,030) for a water and sewer rate increase of 5.19% for 2026. Increase (-\$161,870) to reflect 2025 anticipated actuals.
- Supplies – Increase (\$143,520) Purchase of Water to account for anticipated water rate purchases and to reflect 2025 anticipated actuals.

8050 – Water Main Maintenance

Overview: Expenses related to water sampling, leak detection, break repairs, flushing and hydrant and valve replacements are recorded in this cost centre.

Personnel: Certified operators code some of their time to these tasks as needed. Sampling occurs weekly.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	\$0	\$0	\$0
Wages and Benefits	\$114,440	\$116,850	\$2,410
Contractual Services	\$750	\$0	-\$750
Maintenance	\$125,400	\$206,800	\$81,400
Utilities	\$1,640	\$2,520	\$880
Supplies	\$9,000	\$9,000	\$0
Advertising	\$0	\$0	\$0
Other	\$16,660	\$15,410	-\$1,250
Fleet	\$35,130	\$35,130	\$0
	\$303,020	\$385,710	\$82,690
	\$303,020	\$385,710	\$82,690

Service Level / Budget impact notes: The additional PW Crew member has seen 25% of their cost budgeted to this Cost Centre. That equates to an additional 520 hours with the remainder budgeted to Street Systems (7100), Snow & Ice Control (7300), and Water Distribution Facility (8100).

Notable for 2026:

- Wages and Benefits – Increase (\$2,410) for anticipated cost-of-living and step increases.
- Maintenance – Increase (\$81,400) for an increase in contracted watermain digs to reflect closer to historic and anticipated actuals.
- Other – Decrease (-\$1,250) for interest on Water & Sewer Loan.

8100 – Water Distribution Facility

Overview: The City of Humboldt purchases its water from SaskWater and distributes it throughout the city after treatment. Expenditures related to the water distribution facility’s overhead costs as well as costs related to the addition of chlorine to the water once received from SaskWater.

Personnel: Administration and staff time to maintain pumps, troubleshoot and monitor the systems.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Wages and Benefits	\$105,040	\$107,150	\$2,110
Contractual Services	\$12,790	\$12,790	\$0
Maintenance	\$21,700	\$25,000	\$3,300
Utilities	\$51,840	\$50,960	-\$880
Supplies	\$8,000	\$6,500	-\$1,500
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
	<u>\$199,370</u>	<u>\$202,400</u>	<u>\$3,030</u>
	<u>\$199,370</u>	<u>\$202,400</u>	<u>\$3,030</u>

Service Level / Budget impact notes: The additional PW Crew member has seen 25% of their cost budgeted to this Cost Centre. That equates to an additional 520 hours with the remainder budgeted to Street Systems (7100), Snow & Ice Control (7300), and Water Main Maintenance (8050).

Notable for 2026:

- Wages and Benefits – Increase (\$2,110) for anticipated cost of living and step increases.
- Maintenance – Increase (\$3,300) to reflect 2025 historic actuals.

8150 – Water Meter Reading and Billing

Overview: Salary, maintenance, and supply expenditures related to reading and replacing water meters are tracked within this cost centre.

Personnel: Staff time necessary to read and replace water meters.

	2025 Budget	2026 Budget	Changes
Fees and Charges	-\$14,600	-\$14,600	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>-\$14,600</u>	<u>-\$14,600</u>	<u>\$0</u>
Wages and Benefits	\$103,020	\$105,510	\$2,490
Contractual Services	\$0	\$0	\$0
Maintenance	\$7,300	\$8,000	\$700
Utilities	\$0	\$0	\$0
Supplies	\$105,000	\$105,000	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$11,200	\$11,200	\$0
	<u>\$226,520</u>	<u>\$229,710</u>	<u>\$3,190</u>
	<u><u>\$211,920</u></u>	<u><u>\$215,110</u></u>	<u><u>\$3,190</u></u>

Service Level / Budget impact notes: No significant changes anticipated.

Notable for 2026:

- Wages and Benefits – Increase (\$2,490) for anticipated cost of living and step increases.

8200 – Sewer Mains

Overview: City expenditures related to flushing, video inspecting, repairs, and maintenance of sewer mains as well as service line replacements are represented in this cost centre.

Personnel: Staff time primarily related to service replacements and problem spot flushing. Larger flushing and video inspecting projects are contracted.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	\$0	\$0	\$0
Wages and Benefits	\$41,600	\$42,440	\$840
Contractual Services	\$420	\$420	\$0
Maintenance	\$89,000	\$89,000	\$0
Utilities	\$0	\$0	\$0
Supplies	\$0	\$0	\$0
Advertising	\$0	\$0	\$0
Other	\$5,520	\$5,110	-\$410
Fleet	\$59,230	\$59,230	\$0
	\$195,770	\$196,200	\$430
	\$195,770	\$196,200	\$430

Service Level / Budget impact notes: No significant changes anticipated.

Notable for 2026:

- No significant changes anticipated.

8250 – Lagoon

Overview: The Lagoon is a piece the wastewater treatment process. The operations and maintenance of the Lagoon includes the purchase of chemicals for treatment, general overhead/utility expenses, and the salaries of those trained employees who operate it.

Personnel: Staff costs primarily associated with lagoon releases and daily inspections.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Wages and Benefits	\$85,590	\$158,360	\$72,770
Contractual Services	\$910	\$910	\$0
Maintenance	\$40,000	\$54,000	\$14,000
Utilities	\$131,510	\$195,500	\$63,990
Supplies	\$206,000	\$211,000	\$5,000
Advertising	\$0	\$0	\$0
Other	\$480,000	\$130,000	-\$350,000
Fleet	\$22,880	\$22,880	\$0
	<u>\$966,890</u>	<u>\$772,650</u>	<u>-\$194,240</u>
	<u>\$966,890</u>	<u>\$772,650</u>	<u>-\$194,240</u>

Service Level / Budget impact notes: No significant changes anticipated.

Notable for 2026:

- Wages and Benefits – Increase (\$70,900) to account for an additional Utility employee required for the new Wastewater Treatment Facility, increase (\$1,870) for anticipated cost of living and step increases.
- Maintenance – Increase (\$14,000) to account for anticipated increase in maintenance as the City transfers to the new system.
- Utilities – Increase (\$63,990) to account for the additional utilities required to run the new Wastewater Treatment Facility.
- Supplies – Increase (\$5,000) for the chemicals required for the new Wastewater Treatment Facility.
- Other – Decrease (-\$350,000) for the Interest Expense associated with the construction loan to fund the City’s portion the new Wastewater Treatment Facility. **The 2026 decrease will be a contribution to reserves to fund the future anticipated loan. The interest expense is expected to increase again in 2027 once a full year of loan interest occurs.**

8300 – Lift Stations

Overview: As the City’s sewer mains are gravity fed, to avoid large excavation costs of ever deeper mains as they approach the lagoon, the City makes use of lift stations. These stations lift the sewage to a higher elevation, at which point it travels, again via gravity towards the lagoon. This cost centre represents the salary and wage, contractual, maintenance, and utilities costs associated with the lagoon.

Personnel: Staff inspect lift stations daily and perform repairs as necessary.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Wages and Benefits	\$38,600	\$39,440	\$840
Contractual Services	\$21,840	\$21,840	\$0
Maintenance	\$57,500	\$57,500	\$0
Utilities	\$48,010	\$48,730	\$720
Supplies	\$0	\$0	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$7,460	\$7,460	\$0
	<u>\$173,410</u>	<u>\$174,970</u>	<u>\$1,560</u>
	<u>\$173,410</u>	<u>\$174,970</u>	<u>\$1,560</u>

Service Level / Budget impact notes: No significant changes anticipated.

Notable for 2026:

- No significant changes anticipated.

8500 – Land Development

Overview: As the City’s population grows, so too does its demand for land, be it residential or commercial. This cost centre is associated with the operations and costs related to developing and selling land by the City.

Personnel: There are no dedicated staff assigned to this area. The Marketing and Development Manager has the most involvement in activities related to this area.

	2025 Budget	2026 Budget	Changes
Fees and Charges	-\$301,800	-\$1,966,500	-\$1,664,700
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>-\$301,800</u>	<u>-\$1,966,500</u>	<u>-\$1,664,700</u>
Wages and Benefits	\$0	\$0	\$0
Contractual Services	\$10,000	\$18,500	\$8,500
Maintenance	\$0	\$0	\$0
Utilities	\$0	\$0	\$0
Supplies	\$0	\$0	\$0
Advertising	\$0	\$0	\$0
Other	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
	<u>\$10,000</u>	<u>\$18,500</u>	<u>\$8,500</u>
	<u><u>-\$291,800</u></u>	<u><u>-\$1,948,000</u></u>	<u><u>-\$1,656,200</u></u>

Service Level / Budget impact notes: The City will continue to monitor the demand for serviced lots and evaluate the need to bring options to Council as they arise.

Notable for 2026:

- Fees and Charges – Increase Land Sales (-\$1,659,500) from the anticipated sale of two large City owned parcels and multiple lots along 101st Street. Increase (-\$5,200) land rent based on 2025 actuals.
- Contractual Services – Increase (\$8,500) for closing costs associated with land sales.
- It is estimated that \$130,000 of staff time expensed within other cost centres is actually utilized by the Land Development function. Therefore for 2026, the land Development area will fund \$105,000 and the Housing Accelerator Funding will contribute \$25,000, both towards Tax-supported reserves to recognize the staffing costs of this cost centre. (See separate report on this topic).

AMORTIZATION - 3000 – General Government Amortization

Overview: Amortization is a non-cash expense for municipalities; however it is a reporting requirement on the Annual Financial Statements. This page has been prepared to approve an amortization estimate for the 2024 operations. There is no direct impact to the City’s tax levy requirements by the inclusion of this amount in the budget.

It is a positive indicator for the City to continue to fund its debt payments and replace its capital at a pace that meets or exceeds the rate of the financial amortization.

Personnel: There are no dedicated staff assigned to this area.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Wages and Benefits	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0
Utilities	\$0	\$0	\$0
Supplies	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
Advertising	\$0	\$0	\$0
Other	\$13,100	\$6,220	-\$6,880
	<u>\$13,100</u>	<u>\$6,220</u>	<u>-\$6,880</u>
	<u><u>\$13,100</u></u>	<u><u>\$6,220</u></u>	<u><u>-\$6,880</u></u>

Service Level / Budget impact notes:

Notable for 2026:

- Adjusted to anticipated amortization expense at 2024 year-end.

AMORTIZATION - 4050 – Protective Services Amortization

Overview: Amortization is a non-cash expense for municipalities; however it is a reporting requirement on the Annual Financial Statements. This page has been prepared to approve an amortization estimate for the 2024 operations. There is no direct impact to the City’s tax levy requirements by the inclusion of this amount in the budget.

It is a positive indicator for the City to continue to fund its debt payments and replace its capital at a pace that meets or exceeds the rate of the financial amortization.

Personnel: There are no dedicated staff assigned to this area.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Wages and Benefits	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0
Utilities	\$0	\$0	\$0
Supplies	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
Advertising	\$0	\$0	\$0
Other	\$95,580	\$92,520	-\$3,060
	<u>\$95,580</u>	<u>\$92,520</u>	<u>-\$3,060</u>
	<u><u>\$95,580</u></u>	<u><u>\$92,520</u></u>	<u><u>-\$3,060</u></u>

Service Level / Budget impact notes:

Notable for 2026:

- Adjusted to anticipated amortization expense at 2024 year-end.

AMORTIZATION - 4600 – Planning and Development Amortization

Overview: Amortization is a non-cash expense for municipalities; however it is a reporting requirement on the Annual Financial Statements. This page has been prepared to approve an amortization estimate for the 2024 operations. There is no direct impact to the City’s tax levy requirements by the inclusion of this amount in the budget.

It is a positive indicator for the City to continue to fund its debt payments and replace its capital at a pace that meets or exceeds the rate of the financial amortization.

Personnel: There are no dedicated staff assigned to this area.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Wages and Benefits	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0
Utilities	\$0	\$0	\$0
Supplies	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
Advertising	\$0	\$0	\$0
Other	\$1,810	\$1,680	-\$130
	<u>\$1,810</u>	<u>\$1,680</u>	<u>-\$130</u>
	<u><u>\$1,810</u></u>	<u><u>\$1,680</u></u>	<u><u>-\$130</u></u>

Service Level / Budget impact notes:

Notable for 2026:

- Adjusted to anticipated amortization expense at 2024 year-end.

AMORTIZATION - 5050 – Leisure Services Amortization

Overview: Amortization is a non-cash expense for municipalities; however it is a reporting requirement on the Annual Financial Statements. This page has been prepared to approve an amortization estimate for the 2024 operations. There is no direct impact to the City’s tax levy requirements by the inclusion of this amount in the budget.

It is a positive indicator for the City to continue to fund its debt payments and replace its capital at a pace that meets or exceeds the rate of the financial amortization.

Personnel: There are no dedicated staff assigned to this area.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Wages and Benefits	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0
Utilities	\$0	\$0	\$0
Supplies	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
Advertising	\$0	\$0	\$0
Other	\$650,510	\$595,310	-\$55,200
	<u>\$650,510</u>	<u>\$595,310</u>	<u>-\$55,200</u>
	<u><u>\$650,510</u></u>	<u><u>\$595,310</u></u>	<u><u>-\$55,200</u></u>

Service Level / Budget impact notes:

Notable for 2026:

- Adjusted to anticipated amortization expense at 2024 year-end.

AMORTIZATION - 6150 – Public Health Amortization

Overview: Amortization is a non-cash expense for municipalities; however it is a reporting requirement on the Annual Financial Statements. This page has been prepared to approve an amortization estimate for the 2024 operations. There is no direct impact to the City’s tax levy requirements by the inclusion of this amount in the budget.

It is a positive indicator for the City to continue to fund its debt payments and replace its capital at a pace that meets or exceeds the rate of the financial amortization.

Personnel: There are no dedicated staff assigned to this area.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	\$0	\$0	\$0
Wages and Benefits	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0
Utilities	\$0	\$0	\$0
Supplies	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
Advertising	\$0	\$0	\$0
Other	\$2,250	\$27,120	\$24,870
	\$2,250	\$27,120	\$24,870
	\$2,250	\$27,120	\$24,870

Service Level / Budget impact notes:

Notable for 2026:

- Adjusted to anticipated amortization expense at 2024 year-end.

AMORTIZATION - 7050 – Transportation

Overview: Amortization is a non-cash expense for municipalities; however it is a reporting requirement on the Annual Financial Statements. This page has been prepared to approve an amortization estimate for the 2024 operations. There is no direct impact to the City’s tax levy requirements by the inclusion of this amount in the budget.

It is a positive indicator for the City to continue to fund its debt payments and replace its capital at a pace that meets or exceeds the rate of the financial amortization.

Personnel: There are no dedicated staff assigned to this area.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Wages and Benefits	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0
Utilities	\$0	\$0	\$0
Supplies	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
Advertising	\$0	\$0	\$0
Other	\$1,419,390	\$1,455,480	\$36,090
	<u>\$1,419,390</u>	<u>\$1,455,480</u>	<u>\$36,090</u>
	<u><u>\$1,419,390</u></u>	<u><u>\$1,455,480</u></u>	<u><u>\$36,090</u></u>

Service Level / Budget impact notes:

Notable for 2026:

- Adjusted to anticipated amortization expense at 2024 year-end.

AMORTIZATION - 8000 – Water and Sewer

Overview: Amortization is a non-cash expense for municipalities; however it is a reporting requirement on the Annual Financial Statements. This page has been prepared to approve an amortization estimate for the 2024 operations. There is no direct impact to the City’s tax levy requirements by the inclusion of this amount in the budget.

It is a positive indicator for the City to continue to fund its debt payments and replace its capital at a pace that meets or exceeds the rate of the financial amortization.

Personnel: There are no dedicated staff assigned to this area.

	2025 Budget	2026 Budget	Changes
Fees and Charges	\$0	\$0	\$0
Conditional Grants	\$0	\$0	\$0
Other Revenue	\$0	\$0	\$0
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Wages and Benefits	\$0	\$0	\$0
Contractual Services	\$0	\$0	\$0
Maintenance	\$0	\$0	\$0
Utilities	\$0	\$0	\$0
Supplies	\$0	\$0	\$0
Fleet	\$0	\$0	\$0
Advertising	\$0	\$0	\$0
Other	\$533,000	\$532,360	-\$640
	<u>\$533,000</u>	<u>\$532,360</u>	<u>-\$640</u>
	<u><u>\$533,000</u></u>	<u><u>\$532,360</u></u>	<u><u>-\$640</u></u>

Service Level / Budget impact notes:

Notable for 2026:

- Adjusted to anticipated amortization expense at 2024 year-end.

15.0 Capital Projects

The following chart itemizes the Capital projects that are being recommended as a part of the 2026 budget.

Prior Approved with 2026 Expenditures

Outstanding Capital Projects	Reserve Funding Source	Reserve Funding	Other Funding Sources	Total Project Value
Wastewater Treatment Facility and Lift Station 1+4 (Year 3)	Utility Reserve	\$ -	\$ 3,190,400	\$ 3,190,400
General Use Dump Truck - L185 (2025 Budget)	LS Fleet Reserve	\$ 75,000	\$ 5,000	\$ 80,000
Ice Resurfacer Replacement - L281 (2025 Budget)	LS Fleet Reserve	\$ 120,000	\$ 50,000	\$ 170,000
Parks Skidsteer - Municipal Replacement Program - L244 (2025 Budget)	LS Fleet Reserve	\$ 15,000	\$ 110,000	\$ 125,000
Parks Cold Storage Unit (2025 Budget)	Parks Reserve	\$ 20,500	\$ -	\$ 20,500
Off-Leash Dog Park (2025 Budget)	Parks Reserve	\$ 60,000	\$ -	\$ 60,000
Community Event Trailer (2025 Budget)	Leisure Services Reserve	\$ 15,000	\$ -	\$ 15,000
Arena Refrigeration System Replacement (2025 Budget)	Leisure Services Reserve	\$ 47,400	\$ -	\$ 47,400
6th Ave Storm Sewer Outfall, Piping, & Drainage (2025 Budget)	Stormwater Reserve	\$ 94,000	\$ -	\$ 94,000
CSO Vehicle Replacement (2025 Approval)	PS Fleet Reserve	\$ 100,000	\$ -	\$ 100,000
Total		\$ 546,900	\$ 3,355,400	\$ 3,902,300

New Capital Projects Presented in the 2026 Budget

There is a detailed report for each project in the following pages.

2026 Capital Projects	Reserve Funding Source	Reserve Funding	Other Funding Sources	Total Project Value
13th St – 5th Ave to 8th Ave Water Main and Road Reconstruction	Transportation, Storm, Utility	\$ 1,160,000	\$ -	\$ 1,160,000
10th St (9th Ave to 12th Ave) Roadway Reconstruction (Year 2)	Transportation Reserve	\$ 456,100	\$ -	\$ 456,100
Airport Runway Improvements	Transportation Reserve	\$ 88,000	\$ 88,000	\$ 176,000
Golf Course Road Paving – 8th Ave to Water Ridge Crescent	Transportation Reserve	\$ 65,000	\$ 115,000	\$ 180,000
Kruse Road and Andreason Road repaving	Transportation Reserve	\$ 65,000	\$ 504,000	\$ 569,000
Snow Blade w/ Gate (Fleet Addition)	Transportation Reserve	\$ 50,000	\$ -	\$ 50,000
Video Inspection System (Addition)	Transportation Reserve	\$ 120,000	\$ -	\$ 120,000
Sewer Jet System (Fleet Upgrade)	Transportation, PW Fleet	\$ 412,000	\$ 20,000	\$ 432,000
Storm Catch Basin – Main Street Alley	Stormwater Reserve	\$ 49,700	\$ -	\$ 49,700
Storm Catch Basin – 14th St Alley	Stormwater Reserve	\$ 40,500	\$ -	\$ 40,500
Large Ditch Mowers	PW Fleet	\$ 77,500	\$ 7,500	\$ 85,000
Skid Steer Replacement - PW	PW Fleet	\$ 80,000	\$ 20,000	\$ 100,000
Public Works Tractor	PW Fleet	\$ 195,000	\$ 70,000	\$ 265,000
Thawing Boiler Pressure Systems	PW Fleet	\$ 37,000	\$ 3,000	\$ 40,000
Robotic Lawn Mowers	Parks Reserve	\$ 18,000	\$ -	\$ 18,000
Highway 5 Trail Paving		\$ -	\$ 97,600	\$ 97,600
Asphalt and Concrete Crushing	Transportation Reserve	\$ 156,800	\$ -	\$ 156,800
Total		\$ 3,070,600	\$ 925,100	\$ 3,995,700

CITY OF HUMBOLDT BUDGET REPORT

TITLE: Capital Project – 13th St – 5th Ave to 8th Ave
Water Main and Road Reconstruction.

PREPARED BY: Peter Bergquist, P.Tech. – Director of Public Works & Utilities

REVIEWED BY: Joe Day, City Manager

PREPARED FOR: 2026 Budget Meeting

DATE: December 1, 2025

RECOMMENDATION

That Council approve the 13th Street Water Main and Roadway Reconstruction project from 5th Avenue to 8th Avenue, with a budget allocation of \$1,160,000 in 2026 and \$483,000 in 2027, totaling \$1,643,000.

BACKGROUND

This section of 13th Street contains approximately 450 meters of 150mm cast iron water main installed in 1957.

CURRENT SITUATION

The existing 150mm cast iron pipe has experienced 10 recorded breaks. It is of the “Universal Joint” type, which is known to be unreliable due to unprotected steel bolt mechanical connections. These bolts are highly susceptible to corrosion in soil, leading to joint failure and leaks when clamps loosen.

The proposed project includes:

- Replacement of the 150mm cast iron pipe with a 200mm PVC pipe, which will:
 - Improve fire flow capacity.
 - Support future densification in the area.
- Full roadway reconstruction, consistent with previous infrastructure renewal projects.

The combination of water main reliability concerns and the deteriorated condition of the roadway places this segment high on the priority list for replacement.

OPTIONS

- Approve the recommendation as presented.
- Postpone the Project.
- Select an alternate location for infrastructure renewal.

FINANCIAL IMPLICATION

2026 Total: \$1,160,000 (10% Contingency Included)

- Water Main Replacement - \$434,000
- Service replacements - \$176,300
- Sanitary and Storm Repairs - \$63,600
- Road Reconstruction - \$380,600
- Engineering - \$105,500

2027 Total: \$483,000 (10% Contingency Included)

- Concrete Work - \$250,000
- Asphalt (60mm) - \$189,100
- Engineering – \$43,900

TOTAL PROJECT: \$1,643,000

ATTACHMENTS



CONCLUSION

This project will address ongoing concerns related to frequent water main breaks and improve the overall condition of the roadway. Replacing the aging infrastructure with a new 200mm PVC pipe will enhance system reliability and fire flow capacity. The new pipe has an anticipated service life of 80 to 100 years, ensuring long-term value and resilience for the community.



CITY OF HUMBOLDT BUDGET REPORT

TITLE: Capital Project – 10th St – 9th Ave to 12th Ave

PREPARED BY: Peter Bergquist, P.Tech. – Director of Public Works & Utilities

REVIEWED BY: Joe Day, City Manager

PREPARED FOR: 2026 Budget Meeting

DATE: December 1, 2025

RECOMMENDATION

That Council approve the concrete and asphalt paving project of 10th Street, from 9th Avenue to 12th Avenue, at an estimated cost of \$456,100.

BACKGROUND

In 2025, the water main and roadway along 10th Street between 9th Avenue and 12th Avenue were reconstructed as part of infrastructure renewal efforts.

CURRENT SITUATION

The final phase of the project involves completing concrete repairs and asphalt paving. This work is typically scheduled for the year following underground infrastructure replacement to allow for:

- Monitoring of the new infrastructure for any issues,
- Settlement of the road base through a full winter freeze/thaw cycle,
- Improved long-term performance and durability of the finished roadway.

This approach ensures the best outcome for the road surface and minimizes the risk of premature deterioration.

OPTIONS

- Approve the recommendation as presented
Proceed with the final phase of concrete and asphalt paving on 10th Street from 9th Avenue to 12th Avenue.
- Postpone the project
Delay the paving work to a future date, which may impact road performance and increase long-term maintenance costs.

FINANCIAL IMPLICATION

Total Project Cost: \$1,891,800 (includes 10% contingency)

2025 Total: \$1,435,700

- Water Main Replacement: \$626,900
- Service replacements: \$276,500
- Sanitary and Storm Repairs: \$36,500
- Road Reconstruction: \$365,300
- Engineering: \$130,500

2026 Total: \$456,100

- Concrete Work: \$201,700
- Asphalt Paving (60mm): \$212,900
- Engineering: \$41,500

ATTACHMENTS



CONCLUSION

This work marks the completion of the overall watermain and road reconstruction project.

CITY OF HUMBOLDT BUDGET REPORT

TITLE: Capital Project – Airport Runway Improvements
PREPARED BY: Peter Bergquist, P.Tech. – Director of Public Works & Utilities
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: 2026 Budget Meeting
DATE: December 1, 2025

RECOMMENDATION

That, conditional upon the success of the Community Airport Partnership (CAP) grant application, Council approve the Airport Runway Improvements project at an estimated cost of \$176,000, with the City responsible for \$88,000.

BACKGROUND

At the September 22, 2025 Council meeting, the submission of the CAP grant application in the amount of \$176,000 was approved. If successful, the City would be responsible for 50% of the project cost (\$88,000).

Proposed Project Budget: \$176,000

- Transverse Crack Repair (17 locations) – \$34,000
- Crack Sealing on Newer Asphalt – \$6,000
- Sand/Chip Seal on Old Asphalt Edges – \$83,000
- Runway Repainting – \$5,000
- PST – \$8,000
- 30% Contingency – \$40,000

CURRENT SITUATION

Staff are optimistic about the grant’s approval, as recent program changes have increased available funding under this provincial initiative.

If successful, the capital investment will be reflected in the 2026 budget.

OPTIONS

- Approve the recommendation as presented.
- Postpone the Project.

FINANCIAL IMPLICATION

The total estimated project cost is \$176,000. If the CAP grant is approved, it will cover 50% (\$88,000). The City's share of \$88,000 may be subject to negotiation with the proposed new airport authority regarding funding or compensation once the authority is formally established.

ATTACHMENTS

Photo of the runway's east threshold.



CONCLUSION

The CAP grant presents a valuable opportunity to secure funding for essential maintenance at the local aerodrome. Based on stakeholder input and technical assessments, staff recommend proceeding with the proposed improvements. This project offers a cost-effective solution to extend the runway's lifespan and maintain operational standards.

CITY OF HUMBOLDT BUDGET REPORT

TITLE: Capital Project – Golf Course Road Paving – 8th Ave to Water Ridge Crescent

PREPARED BY: Peter Bergquist, P.Tech. – Director of Public Works & Utilities

REVIEWED BY: Joe Day, City Manager

PREPARED FOR: 2026 Budget Meeting

DATE: December 1, 2025

RECOMMENDATION

That, conditional upon a successful local improvement petition by benefiting property owners, Council approves the Golf Course Road Paving project from 8th Avenue to Water Ridge Crescent at an estimated cost of \$180,000, with the City contributing \$65,000.

BACKGROUND

- The Water Ridge Area was a private development dating back to the early 2000's.
- At the time, roads in the development were constructed as gravel surfaces, which was standard practice and reflected in the lot pricing.
- The residential area was paved by the local improvement process (benefitting properties pay for the upgrades).
- The commercial area was not paved due to an unsuccessful local improvement process.
- Since 2011, explorations to pave the commercial properties by local improvement have been met with resistance and therefore not pursued. This has led to ongoing concerns among area residents.
- Council Members requested that Administration revisit the issue to re-initiate discussions about the remaining roads in the Water Ridge area.
- At the July 8, 2024 Executive Committee a recommendation was approved "That Administration further pursue investigating the viability of paving Golf Course Road from Hwy 5 to Water Ridge Crescent."
- At the September 9, 2024 Executive Committee a recommendation was approved "That administration be directed to survey the property owners of the Water Ridge subdivision to gauge their support for a paving project funded essentially as described as Proposal 1 within this report."

CURRENT SITUATION

On October 30, 2025 a letter was sent out the Water Ridge Residents regarding the cost per property to pave Golf Course Road from 8th Avenue to Water Ridge Crescent. The letter notes that the petition process is resident-initiated and voluntary.

Administration had calculated that the \$180,000 paving project would be shared as follows: \$65,000 assigned to the City and \$115,000 to the benefiting area residents.

With thirty-three properties in the subdivision, an equal sharing of the residents' portion would result in an approximate:

- One-time payment of \$3,500 per property, OR
- Annual payments of \$660 (for seven years, including interest).

OPTIONS

- Approve the recommendation as presented.
- Postpone the Project - May allow time for further resident engagement but delays potential improvements.
- Modify the project scope - Could address broader concerns but may increase costs or require additional consultation.

FINANCIAL IMPLICATION

The total estimated project cost is \$180,000. If the petition proceeds and is approved, the property owners will pay \$115,000 and the City will cover \$65,000.

ATTACHMENTS

- Water Ridge Improvement Options – Dated Nov 4, 2025
- Photo of Golf Course Road (Below)



CONCLUSION

Paving a section of Golf Course Road from 8th Avenue (Highway 5) to Water Ridge Crescent will provide a paved roadway to the Water Ridge subdivision and also benefit the general public using the park and golf course.

It is important to note that some residents have expressed a preference for paving Water Ridge Crescent from Andreason Road to 9th Avenue, which is not included in the current proposal.



CITY OF HUMBOLDT BUDGET REPORT

TITLE: Capital Project – Urban Highway Connector Program

PREPARED BY: Peter Bergquist, P.Tech. – Director of Public Works & Utilities

REVIEWED BY: Joe Day, City Manager

PREPARED FOR: 2026 Budget Meeting

DATE: December 1, 2025

RECOMMENDATION

That, conditional upon the success of the Urban Highway Connector Program (UHCP) grant application, Council approve the Kruse Road and Andreason Road repaving projects at an estimated cost of \$569,000, with the City responsible for \$65,000.

BACKGROUND

At the September 8, 2025 Special Council meeting, Council approved the submission of a UHCP grant application totaling \$569,000. If successful, the City’s contribution would be \$65,000, with the remainder funded through the UHCP.

Project Priorities:

Priority #1 – Kruse Road (8th Avenue West Service Road) Resurfacing

- From 21st Street to 17th Street
- Includes a short section of 17th Street from Kruse Road to Highway 5
- Resurfacing Kruse Road is an original obligation owed to the City by MHI at no cost, as part of the initial UHCP agreement
- Upon completion, the road becomes the City of Humboldt’s responsibility for ongoing maintenance
- Any curbing repairs or modifications would be fully funded by the City

Priority #2 – Andreason Road (8th Avenue East Service Road) Resurfacing and West Side Reconfiguration

- From 8th Ave (Hwy 5) on east end to 1st Street.
- Including a short section of 1st Street from Kruse Road to 8th Ave (Hwy 5)
- From 1st Street to Golf Course Road – reconfiguration funded 100% by the City of Humboldt
- The resurfacing portion is also an original obligation owed to the City by MHI

- The proposed reconfiguration includes extending Andreason Road and permanently removing the 1st Street highway entrance to improve traffic flow and safety. This portion is fully funded by the City

CURRENT SITUATION

If successful, the capital investment will be reflected in the 2026 budget.

OPTIONS

- Approve the recommendation as presented.
- Postpone the Project.

FINANCIAL IMPLICATION

Project	UHCP Expenditure	City Expenditure	Total
Kruse Road Resurfacing	\$303,000	\$0	\$303,000
Andreason Road	\$201,000	\$65,000	\$266,000
Total	\$504,000	\$65,000	\$569,000

ATTACHMENTS – 3 Images - Locations and areas of the proposed work.

CONCLUSION

Conditional upon the successful approval of the Urban Highway Connector Program (UHCP) grant, the City of Humboldt will proceed with the Kruse Road and Andreason Road resurfacing projects in 2026 at a total estimated cost of \$569,000. The UHCP will fund \$504,000, while the City will contribute \$65,000, primarily for the Andreason Road reconfiguration work. These projects fulfill original obligations from MHI and will enhance traffic flow, safety, and long-term infrastructure maintenance responsibilities for the City.



Figure 1: Kruse Road - Proposed UHCP Eligible Area



Figure 2: Andreason Road - Proposed UHCP Eligible Area



Figure 1: Proposed Future Plan for Reconfiguration of Andreason Rd



CITY OF HUMBOLDT BUDGET REPORT

TITLE: Capital Purchase Request – Snow Blade with Gate
PREPARED BY: Peter Bergquist, P.Tech. – Director of Public Works & Utilities
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: 2026 Budget Meeting
DATE: December 1, 2025

RECOMMENDATION

That Council approve the purchase of a municipal-grade blade with snow gate for the City’s loaders at an estimated cost of \$50,000.

BACKGROUND

The department is responsible for clearing the majority of snow during the winter season. The City currently utilizes:

- 1 motor grader with snow gate
- 2 loaders with blades

Additionally, a contract grader is hired for the season and deployed based on snowfall levels and road conditions. Snow gates are used to drag snow past driveways. While not perfect, they significantly reduce the amount of snow left for residents to clear.

CURRENT SITUATION

In 2024, public and council concerns were raised regarding the speed of snow clearing during exceptionally heavy snowstorms. All available equipment was deployed, yet delays in reaching residential areas were noted.

Staff reviewed these concerns and concluded that the City lacks sufficient equipment and manpower to meet the speed expectations of some residents. During snowfall events, all equipment—both City-owned and contracted—is in high demand across business, residential, and industrial zones.

One suggestion from residents was to quickly plow a center path down residential roads to restore basic access. Crews trialed this approach using loaders, with mixed results. While access was improved, the resulting windrows frustrated some residents more than waiting for a full clearing.

To address this, staff propose investing in a snow blade with a snow gate attachment for the City's loaders. This would help reduce windrows and improve clearing speed, especially when snow is still light and fluffy. Loaders can operate quickly under these conditions, while graders are more effective once snow becomes compacted and icy.

This attachment is expected to improve responsiveness during early snow events with a moderate investment in fleet capability.

OPTIONS

- Approve the recommendation.
- Postpone the Purchases.
- Decline the recommendation.

ATTACHMENTS

Example of a loader with a blade and snow gate:



FINANCIAL IMPLICATION

The estimated cost for the new snow blade with gate is \$50,000.

Existing snow blades will be retained, as they are well-suited for clearing alleys and areas where snow needs to be pushed into open spaces.



CONCLUSION

The proposed snow blade with gate is a strategic addition to the City’s snow clearing fleet. It addresses public concerns about timely access during snow events and aims to reduce resident frustration caused by windrows.

This attachment will enhance the efficiency of loaders during early snowfall stages, allowing for quicker response times and improved service levels. The \$50,000 investment is a reasonable cost to improve operational flexibility and meet community expectations.

Approval of this purchase will help the City better balance service delivery with fiscal responsibility, especially during high-demand snow events.

CITY OF HUMBOLDT BUDGET REPORT

TITLE: Capital Purchase Request – Video Inspection System

PREPARED BY: Peter Bergquist, P.Tech. – Director of Public Works & Utilities

REVIEWED BY: Joe Day, City Manager

PREPARED FOR: 2026 Budget Meeting

DATE: December 1, 2025

RECOMMENDATION

That Council approve the purchase of a municipal-grade video inspection system for the Public Works Department at an estimated cost of \$120,000 to enable the City to conduct timely and comprehensive inspections of sanitary and storm sewer infrastructure, reduce emergency response costs, and support proactive maintenance and development inspections.

BACKGROUND

The department annually hires contracted services to video inspect sanitary and storm sewer mains. The processes commonly involve a video inspection truck, flushing truck and vacuum truck. The video system helps identify issues which can include:

- Sewer Main Backups – To determine why they happened.
- Plugged Storm Sewers (gravel buildup)
- Collapsed Pipes
- Heavy Grease buildup and sludge in sanitary sewers
- Water Main Leaks flowing into the sewer mains
- Condition of pipes (cracking, offset joints, sags and missing pieces)
- Inspections for possible lining rehabilitation
- Calcite buildup and removal
- Services installed/extended too far into the sewer mains which need to be cut shorter

All the video inspection services are from the Saskatoon or Regina area. As water mains are approximately 3m (10ft) deep and sewer main pipes can be anywhere from 2m (6.5ft) to 6.5m (21.3ft) deep, staff rely on the video inspection information to pinpoint where the issues exactly are for repairs to minimize excavation costs and damages. In more recent years, water main breaks have been observed entering the sewers directly without surfacing. These are extremely difficult to find and pinpoint even with current day tools.

CURRENT SITUATION

Staff continue to assess the optimal balance between internal and external service delivery. Rising costs for limited scope of work, mobilization, travel, and after-hours premiums, combined with scheduling challenges during emergencies, have strained operational budgets.

A camera system would benefit the city by:

- Inspecting issues immediately after they occurred
- Searching for non-surfacing water leaks and fixing quicker – this could significantly reduce water losses and resulting costs
- Initiate an annual inspection program to inspect all pipes in the city
- Being proactive on finding the issues before sewer backups occur.
- New residential and commercial development utility video inspections.

Video inspection systems are specialized and specific for Municipal infrastructure. The equipment ranges from \$70,000 to \$130,000 depending on capabilities, features and accessories.

OPTIONS

- Approve the recommendation.
- Postpone the Purchases.
- Decline the recommendation.

ATTACHMENTS

Example of sewer main video inspection equipment:



FINANCIAL IMPLICATION

The estimated cost for a video inspection system suitable for the City's needs is estimated to cost \$120,000 (\$110,000 for the camera system complete with powered counter reel, various wheels, screens/controller and training. \$10,000 to retrofit the former mobility van with beacons, doors, steps, desk, tools and accessories.)

In 2024, the city spent \$40,000 for video inspections (\$30,000 in video inspections, \$10,000 for travel costs to Humboldt) The work limited to issue encountered and did not allow other preventative maintenance exploration.

CONCLUSION

The City's current reliance on contracted video inspection services from Saskatoon and Regina has resulted in high costs, limited availability during emergencies, and restricted scope for preventative maintenance. In 2024 alone, \$40,000 was spent on inspections and travel, with work limited to reactive issue identification.

Acquiring an in-house video inspection system will:

- Allow immediate inspection of sewer and water issues.
- Enable detection of non-surfacing water main leaks, reducing water loss and associated costs.
- Support a city-wide annual inspection program.
- Improve response times and reduce excavation costs.
- Facilitate inspections for new residential and commercial developments.

Given the operational and financial benefits, the purchase of a video inspection system is a strategic and cost-effective investment in the City's infrastructure management and service delivery.

CITY OF HUMBOLDT BUDGET REPORT

TITLE: Capital Purchase Request – Sewer Jet System (Fleet Upgrade)
PREPARED BY: Peter Bergquist, P.Tech. – Director of Public Works & Utilities
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: 2026 Budget Meeting
DATE: December 1, 2025

RECOMMENDATION

That Council approve the replacement of the Public Works sewer jetting system and truck at a total cost of \$432,000 (including PST).

BACKGROUND

The City’s current sewer jetting system consists of a 2002 skid-mounted flushing unit housed in a 2008 Hino van body. Despite multiple rebuilds, the unit has become increasingly unreliable. It currently supports approximately 70% of the City’s sewer maintenance, operational, and emergency needs. The remaining work is contracted out and typically requires specialized equipment such as vacuum trucks, video inspection systems, and cutting tools.

Flushing is a critical maintenance activity that addresses:

- Sewer main backups (e.g., debris, sludge, grease, gravel, bricks, clay tile)
- Plugged storm sewers (e.g., frozen or gravel buildup)
- Collapsed pipes
- Cleaning for video inspection
- Calcite buildup removal
- Cutting back services extended too far into mains

The City previously relied on a locally supplied jetter system, which is no longer available. Current service providers are located in Saskatoon or Regina, making emergency response and scheduling more difficult and costly.

The existing unit is undersized for heavy-duty tasks such as removing calcite buildup or large debris. Parts are increasingly difficult to source, and the unit is unable to meet the full scope of operational needs.

CURRENT SITUATION

Staff continue to assess the optimal balance between internal and external service delivery. Rising costs for mobilization, travel, and after-hours premiums, combined with scheduling challenges during emergencies, have strained operational budgets.

To improve efficiency and effectiveness, staff propose the addition of a video inspection system. This would allow operators to assess pipe conditions in real time and ensure obstructions are properly identified and removed, rather than relying on blind flushing. A separate report will follow for this request.

OPTIONS

- Approve the recommendation.
- Postpone the Purchases.
- Decline the recommendation.

ATTACHMENTS

Example of a Sewer Jetting Truck:



FINANCIAL IMPLICATION

- Replacement with similarly sized unit:
Estimated cost: \$315,000 (PST included)
 - Truck: \$165,000
 - Jetter system: \$150,000
 - Setup and attachments: \$20,000
 - Sale of Old System -\$20,000

- **Recommended upsized unit:**
Estimated cost: \$412,000 (PST included)
 - Truck: \$165,000
 - Jetter system: \$247,000
 - Setup and attachments: \$20,000
 - Sale of Old System -\$20,000

Note: If upgraded, \$315,000 would be a draw from the Fleet Reserve, the additional \$97,000 would be a draw from the Transportation Reserve.

This upgraded unit was ranked the highest priority by Public Works staff due to its critical role in addressing long-standing issues and emergency situations. Dependence on external contractors is unreliable, especially during evenings, weekends, and holidays.

Some cost savings may be possible if the 2008 Hino van body can be reused. This will be evaluated further during the acquisition process. Used equipment may also be considered during tendering to reduce costs if suitable options are available.

CONCLUSION

The jetter system is a vital component of the City's sewer maintenance and emergency response operations. Replacing the aging unit with a larger, more capable system will enable staff to address a broader range of issues internally, reduce reliance on external contractors, and improve response times during emergencies.



CITY OF HUMBOLDT BUDGET REPORT

TITLE: Capital Project – Storm Catch Basin – Main Street Alley
PREPARED BY: Peter Bergquist, P.Tech. – Director of Public Works & Utilities
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: 2026 Budget Meeting
DATE: December 1, 2025

RECOMMENDATION

That Council approve the installation of a storm sewer catch basin in the Main Street Alley on the 600 block between 7th St and Main St at a total cost of \$49,700.

BACKGROUND

A long-standing grading issues has been evident in the back alley in the 600 block between 7th Street and Main Street where lower elevation older buildings exist.

CURRENT SITUATION

The alley is too flat to properly regrade the alley to 7th Avenue. Staff reviewed Lidar information and determined that a catch basin and piping would resolve the issue and also allow operations staff to be able to maintain grade towards the catch basin.

OPTIONS

- Approve the recommendation as presented.
- Postpone the Project.
- Select an alternate location for stormwater upgrades.

FINANCIAL IMPLICATION

2026 Total: \$49,700 (PST Included)

- Storm Sewer Pipe & Catch Basin - \$30,600
- Road Repairs - \$12,600
- Contingency & Engineering (10%) - \$6,500

ATTACHMENTS

Proposed Plan:



CONCLUSION

This project will mitigate stormwater accumulation and protect several older low-lying properties in the area. The design will be completed internally. Final execution will be completed by contracted services.

CITY OF HUMBOLDT BUDGET REPORT

TITLE: Capital Project – Storm Catch Basin – 14th St Alley
PREPARED BY: Peter Bergquist, P.Tech. – Director of Public Works & Utilities
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: 2026 Budget Meeting
DATE: December 1, 2025

RECOMMENDATION

That Council approve the installation of a storm sewer catch basin in the 14th Street Alley at a total cost of \$40,500.

BACKGROUND

During the review of a residential building permit, staff revisited historical drainage concerns in the 14th Street Alley. A recent survey confirmed the presence of a low-lying area that cannot adequately drain due to the flat topography. Regrading is not feasible.

CURRENT SITUATION

A new home is under construction on the 600 block of 14th Street. This location has historically served as a drainage corridor for stormwater from the alley. With the new development, the natural drainage path will be obstructed, creating a trapped low area.

To address this, staff recommend installing a storm sewer catch basin and piping from 6th Avenue to the affected location to capture and redirect stormwater.

OPTIONS

- Approve the recommendation as presented.
- Postpone the Project.
- Select an alternate location for stormwater upgrades.

FINANCIAL IMPLICATION

2026 Total: \$40,500 (PST Included)

- Storm Sewer Pipe & Catch Basin - \$28,600
- Road Repairs - \$5,100
- Contingency & Engineering (10%) - \$6,800

ATTACHMENTS

Proposed Plan:



CONCLUSION

This project will mitigate stormwater accumulation and protect several older low-lying properties in the area. The design will be completed internally. Final execution will depend on excavation depth and potential utility conflicts, which will determine whether internal crews or contracted services are required.



CITY OF HUMBOLDT BUDGET REPORT

TITLE: Fleet Replacement Request – Large Ditch Mowers
PREPARED BY: Peter Bergquist, P.Tech. – Director of Public Works & Utilities
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: 2026 Budget Meeting
DATE: December 1, 2025

RECOMMENDATION

That Council approve the replacement of the Public Works rotary cutting mower and swing arm at a total cost of \$85,000 (including PST).

BACKGROUND

The Public Works Department currently operates a ditch mower with a swing arm to maintain highway and roadway ditches throughout the community.

CURRENT SITUATION

The existing John Deere unit has reached its recommended replacement age, as outlined in the Fleet Asset Management Program. A future replacement unit may offer improved agility for working around urban obstacles such as signposts, streetlights, utility poles, culverts, power and communication boxes.

OPTIONS

- Approve the recommendation.
- Postpone the Purchases.
- Decline the recommendation.

ATTACHMENTS

Example of a Rotary Cutter Mower and a Flex Arm:



FINANCIAL IMPLICATION

The estimated cost to replace the unit is \$77,500, calculated as follows:

- Anticipated Replacement Cost: \$85,000
- Trade-In or Sale Value: -\$7,500
- Net Total: \$77,500

CONCLUSION

The existing ditch mower has reached the end of its recommended service life and is showing signs of mechanical decline. Replacing the unit aligns with the fleet asset management strategy and will help ensure operational reliability and efficiency within the Public Works Department. Administration recommends proceeding with the replacement at an estimated net cost of \$77,500.



CITY OF HUMBOLDT BUDGET REPORT

TITLE: Capital Purchase Request – Skid Steer Replacement

PREPARED BY: Peter Bergquist, P.Tech. – Director of Public Works & Utilities

REVIEWED BY: Joe Day, City Manager

PREPARED FOR: 2026 Budget Meeting

DATE: TBD

RECOMMENDATION

That Council approve the replacement of the Public Works skid steer at a total cost of \$100,000 (including PST).

BACKGROUND

The Public Works Department currently operates a 2014 TR270 Case tracked skid steer. This unit has reached its recommended replacement age as outlined in the fleet asset management program.

CURRENT SITUATION

The department utilizes one skid steer unit (Asset ID: P245) daily for general operations. The unit has begun to experience increased mechanical issues and downtime. Staff have identified it as a priority for replacement.

In alignment with the fleet asset management program, staff recommend replacing the unit. The estimated cost for a suitable replacement is approximately \$80,000. Should attractive annual lease incentives become available, staff may consider pursuing a leasing option.

OPTIONS

- Approve the recommendation.
- Postpone the Purchases.
- Decline the recommendation.

ATTACHMENTS

Example of a Tracked Skid Steer:



FINANCIAL IMPLICATION

The estimated cost to replace the unit is \$80,000, calculated as follows:

- Equivalent replacement cost: \$100,000
- Trade-in value: -\$20,000
- Total: \$80,000

CONCLUSION

The existing 2014 TR270 Case skid steer has reached the end of its recommended service life and is showing signs of mechanical decline. Replacing the unit aligns with the fleet asset management strategy and will help ensure operational reliability and efficiency within the Public Works Department. Administration recommends proceeding with the replacement at an estimated net cost of \$80,000, with consideration given to potential lease options if financially advantageous.



CITY OF HUMBOLDT BUDGET REPORT

TITLE: Fleet Replacement Request – Tractor
PREPARED BY: Peter Bergquist, P.Tech. – Director of Public Works & Utilities
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: 2026 Budget Meeting
DATE: December 1, 2025

RECOMMENDATION

That Council approve the replacement of the Public Works tractor at a total cost of approximately \$265,000 (including PST).

BACKGROUND

The Public Works Department utilizes a medium-sized tractor for a variety of operational tasks, including ditch mowing, cultivating/discing land, blowing snow into trucks, and back lane maintenance.

CURRENT SITUATION

The existing tractor (Asset ID: P270) is a 2010 New Holland T7030 with 5,072 operating hours. In recent years, the unit has required more frequent and costly repairs. It has reached its recommended replacement age as outlined in the Fleet Asset Management Program. The proposed replacement will be of similar size and functionality.

Due to significant price increases in the tractor market, a new model with comparable features now ranges between \$300,000 and \$400,000. After consulting with local vendors, Administration believes that acquiring a lightly used, newer model would be the most cost-effective solution for the City's needs. The existing unit would be either traded in or sold to offset the purchase cost.

OPTIONS

- Approve the recommendation.
- Postpone the Purchases.
- Decline the recommendation.

ATTACHMENTS

Example of a comparable tractor:



FINANCIAL IMPLICATION

The estimated cost to replace the unit is \$195,000, calculated as follows:

- Anticipated Replacement Cost: \$265,000
- Trade-In or Sale Value: -\$70,000
- Net Total: \$195,000

CONCLUSION

The tractor has reached the end of its recommended service life. Replacing the unit aligns with the Fleet Asset Management Program and supports operational reliability and efficiency within the Public Works Department. Administration recommends proceeding with the replacement at a net cost of \$195,000.



CITY OF HUMBOLDT BUDGET REPORT

TITLE: Fleet Replacement Request – Thawing Boiler Pressure Systems
PREPARED BY: Peter Bergquist, P.Tech. – Director of Public Works & Utilities
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: 2026 Budget Meeting
DATE: December 1, 2025

RECOMMENDATION

That Council approve the replacement of the Public Works thawing boiler pressure systems at a total cost of \$40,000 (including PST).

BACKGROUND

The Public Works Department utilizes two small boiler pressure systems mounted on skids to thaw shallow catch basins and frozen storm mains during the spring melt. These units are designed to slide onto the department’s 1-ton flatbed trucks and are removed once seasonal thawing operations are complete.

CURRENT SITUATION

The existing units (Asset ID: P213 + P216) have reached their recommended replacement age, as identified in the Fleet Asset Management Program. The proposed replacement will be of similar size and function. The asset management strategy aims to proactively replace equipment to avoid untimely breakdowns and emergency replacements that could disrupt operations.

OPTIONS

- Approve the recommendation.
- Postpone the Purchases.
- Decline the recommendation.

ATTACHMENTS

Example of a thawing boiler pressure system:



FINANCIAL IMPLICATION

The estimated cost to replace the units is \$37,000, calculated as follows:

- Anticipated Replacement Cost: \$40,000
- Trade-In or Sale Value: -\$3,000
- Net Total: \$37,000

CONCLUSION

The thawing boiler pressure system have reached the end of their recommended service life. Replacing the units aligns with the Fleet Asset Management Program and supports operational reliability and efficiency within the Public Works Department. Administration recommends proceeding with the replacements at a net cost of \$37,000.

CITY OF HUMBOLDT BUDGET REPORT

TITLE: Capital Purchase – Robotic Lawn Mowers
PREPARED BY: Michael Ulriksen – Director of Community and Leisure Services
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: 2026 Budget Meeting
DATE: December 1, 2025

RECOMMENDATION

That Council approve the purchase of three (3) additional robotic lawn mowers and a control station at a total cost of \$18,000.

BACKGROUND

In 2025, the Community and Leisure Services Department initiated the use of robotic lawn mowing technology to improve service delivery and reduce operational costs. The initial unit has demonstrated strong performance, reliably maintaining turf while reducing staff time on routine mowing and allowing them to focus on higher-skill maintenance tasks.

Robotic mowers are increasingly being adopted by municipalities across Canada for their ability to operate autonomously, provide consistent mowing quality, and reduce greenhouse gas emissions, fuel costs, and noise compared to conventional equipment.

CURRENT SITUATION

The City’s current robotic mowing control system can support multiple units. Administration recommends expanding the fleet with three additional robotic mowers in 2026:

- One unit will be deployed at Centennial Park
- Two units and a control station will be deployed at Glenn Hall Park

These parks have high-maintenance demands and consistent turf use during the growing season. Assigning dedicated robotic mowers to these locations will allow the department to:

- Increase mowing frequency and turf quality.
- Reduce the need to divert staff from other maintenance tasks.
- Extend staff capacity to support sports field preparation, special event setup, and other operational priorities.

This investment supports the City’s goal of modernizing operations, adopting innovative technologies, and improving sustainability in service delivery.

OPTIONS

- Approve the capital project
- Reject the capital project

ATTACHMENTS

NA

FINANCIAL IMPLICATION

FUNDING SOURCES	\$ AMOUNT
Grant: <i>(Prov/Fed Grant, etc.)</i>	\$0
Reserves: <i>(Parks Reserve)</i>	\$18,000
Loans: <i>(Loan Source)</i>	\$0
Other: <i>(Sale Proceeds)</i>	\$0
TOTAL PROJECT COST:	\$18,000

ANNUAL CITY COST	\$ AMOUNT
2026	\$18,000
2027	\$0
2028	\$0
2029	\$0
TOTAL CITY COST:	\$18,000

CONCLUSION

Adding three robotic mowers will enable the City to expand this proven technology to Centennial Park and Glenn Hall Park, significantly increasing mowing capacity while maintaining or improving service levels without adding staff. This proactive investment will help modernize parks operations and support the long-term sustainability of the City’s turf maintenance program.

CITY OF HUMBOLDT BUDGET REPORT

TITLE: Capital Project – Hwy 5 Trail Paving – 17th St to Peck Rd
PREPARED BY: Peter Bergquist, P.Tech. – Director of Public Works & Utilities
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: 2026 Budget Meeting
DATE: December 1, 2025

RECOMMENDATION

That, conditional upon the success of the SGI Provincial Traffic Safety Fund Grant application, Council approve the Hwy 5 (8th Avenue) trail paving project from 17th St to Peck Road at an estimated cost of \$97,600, with the City responsible for \$0.

BACKGROUND

In the past, Administration has applied for projects under the SGI Provincial Traffic Safety Fund Grant. The program provides funding to communities in Saskatchewan for projects aimed at improving traffic safety.

CURRENT SITUATION

For the 2025 intake, staff applied for funding to pave the pedestrian trail along Hwy 5 (8th Avenue) between 17th Street and Peck Road.

This segment was selected due to its potential to significantly improve safety and accessibility for vulnerable road users. A paved trail will provide a smooth, dedicated route for pedestrians, cyclists, and mobility device users, diverting them from the highway shoulder and reducing the risk of collisions.

If the grant application is successful, the capital investment will be included in the 2026 budget.

OPTIONS

- Approve the recommendation as presented.
- Postpone the Project.

FINANCIAL IMPLICATION

2026 Total: \$97,600 (10% Contingency Included)

- Base Reworking - \$10,920

- Prime Coat - \$2,730
- 60mm Asphalt - \$72,800
- Fog Coat - \$2,275
- 10% Contingency - \$8,875

City Contribution: \$0 (pending grant approval)

ATTACHMENTS

Proposed Trail Paving:



CONCLUSION

The SGI Provincial Traffic Safety Fund Grant offers an opportunity to construct a paved trail that enhances safety and accessibility for non-motorized users. By encouraging pedestrians, cyclists, and scooter users to avoid the highway shoulder, the project aims to reduce the risk of serious or fatal collisions. Additionally, the trail will improve connectivity between residential areas and key community destinations such as schools, sports fields, and commercial zones.



CITY OF HUMBOLDT BUDGET REPORT

TITLE: Asphalt and Concrete Crushing – Inventory Request

PREPARED BY: Peter Bergquist, P.Tech. – Director of Public Works & Utilities

REVIEWED BY: Joe Day, City Manager

PREPARED FOR: 2026 Budget Meeting

DATE: December 1, 2025

RECOMMENDATION

That Council approve the asphalt and concrete crushing project at an estimated cost of \$156,800 (including PST).

BACKGROUND

Over time, the City has accumulated old asphalt and concrete removed during infrastructure projects. This material is stored south of the lagoons in an old farmyard. Periodically, the City contracts a crushing service to process the material into reusable aggregate for use in roads, alleys, trails, and parking areas.

CURRENT SITUATION

Currently, approximately 10,900 tonnes of asphalt and 1,700 tonnes of concrete are stored at the site. These materials will be separated into distinct piles and measured using drone technology for inventory and payment purposes. The crushed material will be utilized by both the Public Works and Community & Leisure Services departments for future projects.

As roadway and sidewalk replacements continue, additional material will be stockpiled until sufficient quantities justify another crushing program.

OPTIONS

- Approve the recommendation as presented.
- Remove funds from the budget.
- Modify the recommendation as desired.

ATTACHMENTS

- Volume estimations via drone survey.



FINANCIAL IMPLICATION

The city has about

Concrete - 1700 tonnes X \$15 = \$25,500

Asphalt - 10,900 tonnes x \$10 = \$109,000

10% Contingency = \$13,450

PST = \$8,877

At the estimated cost of \$156,800 (PST Included).

CONCLUSION

This is being presented as a capital project for budgeting and reserve tracking purposes. It will be recognized as inventory at 2026 year-end and expensed in subsequent years as the material is used. Recycling asphalt and concrete has proven beneficial by reducing disposal costs and providing a reliable source of aggregate for municipal projects. As natural gravel sources become more scarce and require increased processing and transportation, recycled materials offer a sustainable and cost-effective alternative for the City's infrastructure needs.

16.0 Future Capital Projects

The following charts itemize the Capital projects that are being recommended for pre-approval in the 2026 budget. The intent of this process is to authorize Administration to begin design work on future capital projects while allowing the City to capitalize the expenditures associated with the projects.

By beginning the design work a year in advance the projects can be shovel ready to proceed in 2026, with the intent to allow for earlier tendering and favourable construction costs.

Capital Projects Seeking Pre-approval

There is a detailed report for each project in the following pages.

Future Capital Projects with 2026 Implications	Reserve Funding Source	2026 Reserve Funding	Future Reserve Funding	Other Funding Sources	Total Project Value
9th St – 12th to 14th Ave Water Main Upsizing and Road Reconstruction	Land Development	\$ 5,050	\$ 289,240	\$ 478,510	\$ 772,800
14th Avenue – Main Street to 300m west		\$ -	\$ -	\$ 1,865,450	\$ 1,865,450
Saskatchewan Ave – 101st St to Main Street	Trans, Utility, Storm, Land Dev	\$ 34,290	\$ 1,626,060	\$ 1,910,950	\$ 3,571,300
Saskatchewan Ave Storm Pond	Stormwater, Land Development	\$ 7,650	\$ 183,250	\$ 524,900	\$ 715,800
South 40 Development – Phase 1	Land Development	\$ 84,200	\$ 3,118,550	\$ 1,097,600	\$ 4,300,350
Total		\$ 131,190	\$ 5,217,100	\$ 5,877,410	\$11,225,700

CITY OF HUMBOLDT BUDGET REPORT

TITLE: Capital Project – 9th St – 12th Ave to 14th Ave
Water Main Replacement/Upsizing and Road Reconstruction.

PREPARED BY: Peter Bergquist, P.Tech. – Director of Public Works & Utilities

REVIEWED BY: Joe Day, City Manager

PREPARED FOR: 2026 Budget Meeting

DATE: December 1, 2025

RECOMMENDATION

That, conditional upon approval of the Canada Housing Infrastructure Fund (CHIF) grant application, Council approve the 9th St water and road project between 12th Ave and 14th Ave at an estimated cost of \$772,800, with the City responsible for \$490,480. If the grant is unsuccessful, staff will return to Council with alternative funding options.

BACKGROUND

On May 26, 2025, Council approved a recommendation to support an application to the Canada Housing Infrastructure Fund (CHIF) for several roadway and utility projects to accommodate new development in the City.

Eligible work under CHIF includes water, sanitary sewer, storm sewer infrastructure, and property servicing. Surface features such as curbs, sidewalks, and roads are not eligible and remain the full responsibility of the City or adjacent developers.

The original application was unsuccessful; however, staff reapplied during the November 28 intake and are optimistic about approval. This project is one of several CHIF-related projects considered in the 2026–2028 Capital Plan.

CURRENT SITUATION

9th Street has been identified as the optimal corridor for installing a water main trunk to support the future Northwest Subdivision Development. Given the age of the existing infrastructure and ongoing revitalization, the plan is to:

- Install a 300mm HDPE water main via directional drilling to minimize surface disruption.

- Connect all adjacent buildings to the new main.
- Ensure adequate fire-flow capacity for both existing condominiums and future development.

Additionally, a bulb turnaround will be constructed to properly terminate the roadway and provide legal access to adjacent properties.

OPTIONS

- Approve the recommendation as presented.
- Postpone the Project.

FINANCIAL IMPLICATION

The total estimated cost is \$772,800. The CHIF grant applies only to eligible components (utilities, engineering, contingency, PST) and does not cover surface features such as asphalt, curbing, and trails.

Grant Cost-Sharing Formula:

- CHIF (Federal + Provincial): 73.33% of eligible costs
- City: 26.67% of eligible costs plus 100% of non-eligible costs

Funding Sources

The City's funding responsibility for this project will be allocated to one or more of the following sources:

- Land Development Reserve
- Transportation Reserve
- Utility Reserve
- Housing Accelerator Fund
- Storm Levy Reserve
- Off-Site/Development Levy Reserve
- Contributions from Adjacent Land Developers (via Service Agreements)
- Loans

Funding Breakdown by Year:

2026 Total: \$31,000 (CHIF: \$22,585 | City: \$8,415)

- Engineering (design and tendering): \$31,000

2027 Total: \$497,300 (CHIF: \$259,735 | City: \$237,565)

- Water Main Installation (430m): \$289,900
- Storm Repairs: \$15,800
- Collector Road Structure: \$85,000
- Engineering (Construction): \$20,800
- Contingency: \$62,300
- PST: \$23,500

2028 Total: \$244,500 (CHIF: \$0 | City: \$244,500)

- Asphalt Pavement: \$121,100
- Concrete: \$71,100
- Engineering (Construction): \$10,200
- Contingency: \$30,600
- PST: \$11,500

Totals:

- **CHIF Grant: \$282,320**
- **City Share: \$490,480**
- **Project Total: \$772,800**

The City anticipates that **60%** (\$294,290) of the \$490,480 listed above would be funded from the Land Development Reserve and the remaining **40%** (\$196,190) be funded from future Service Agreements.

ATTACHMENTS



CONCLUSION

This project will eliminate concerns related to potential water main breaks in the area by replacing aging infrastructure with a new, high-capacity water main. The proposed 300mm HDPE pipe has an anticipated lifespan of 80–100 years, ensuring long-term reliability and serviceability.

In addition to improving water service to existing residences and condominiums, the project prepares the City for future growth in the Northwest Subdivision by providing adequate fire-flow capacity. The roadway will also be renewed and properly terminated, enhancing access and infrastructure quality for adjacent properties.

CITY OF HUMBOLDT BUDGET REPORT

TITLE: Capital Project – 14th Avenue – Main Street to 300m west
PREPARED BY: Peter Bergquist, P.Tech. – Director of Public Works & Utilities
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: 2026 Budget Meeting
DATE: December 1, 2025

RECOMMENDATION

That, conditional upon approval of the Canada Housing Infrastructure Fund (CHIF) grant application, Council approve the 14th Ave water and road project at Main St to 300m west at an estimated cost of \$1,865,450, with the City responsible for \$1,122,950. If the grant is unsuccessful, staff will return to Council with alternative funding options.

BACKGROUND

On May 26, 2025, Council approved a recommendation to support an application to the Canada Housing Infrastructure Fund (CHIF) for several roadway and utility projects to accommodate new development in the City.

Eligible work under CHIF includes water, sanitary sewer, storm sewer infrastructure, and property servicing. Surface features such as curbs, sidewalks, and roads are not eligible and remain the full responsibility of the City or adjacent developers.

The original application was unsuccessful; however, staff reapplied during the November 28 intake and are optimistic about approval. This project is one of several CHIF-related projects considered in the 2026–2028 Capital Plan.

CURRENT SITUATION

14th Avenue – Main St to 300m west

This project involves the complete construction of utilities and roadway infrastructure along Saskatchewan Avenue, except for the segments which already have some existing investments. Work will include installation of water, sanitary, and storm sewer systems, as well as curbing,

road base, asphalt pavement, and paved pedestrian trails. Completing this section will enable development on both the north and south sides of the roadway.

OPTIONS

- Approve the recommendation as presented
- Postpone the project
- Decline the recommendation

FINANCIAL IMPLICATION

The total estimated cost is \$1,865,450. The CHIF grant applies only to eligible components (utilities, engineering, contingency, PST) and does not cover surface features such as asphalt, curbing, and trails.

Grant Cost-Sharing Formula:

- CHIF (Federal + Provincial): 73.33% of eligible costs
- City: 26.67% of eligible costs plus 100% of non-eligible costs

Funding Sources

The City's funding responsibility for this project will be allocated to one or more of the following sources:

- Land Development Reserve
- Transportation Reserve
- Utility Reserve
- Housing Accelerator Fund
- Storm Levy Reserve
- Off-Site/Development Levy Reserve
- Contributions from Adjacent Land Developers (via Service Agreements)
- Loans



Funding Breakdown by Year:

2026 Total: \$74,650 (CHIF: \$40,500 | City: \$34,150)

- Engineering (design and tendering): \$74,650

2027 Total: \$1,249,800 (CHIF: \$702,000 | City: \$547,800)

- Water Main Installation (236m): \$234,900
- Sanitary Sewer Mains (87m): \$103,000
- Storm Sewer Mains (250m): \$426,300
- Collector Road Structure: \$218,200
- Engineering (Construction): \$52,100
- Contingency: \$156,300
- PST: \$59,000

2028 Total: \$541,000 (CHIF: \$0 | City: \$541,000)

- Asphalt Pavement (100mm Thick): \$160,400
- Concrete Curbing (1007m): \$98,900
- Paved Trails (2.5m wide): \$120,800
- Ditch Grading and Streetlights: 45,100
- Engineering (Construction): \$22,600
- Contingency: \$67,700
- PST: \$25,500

Totals:

- **CHIF Grant: \$742,500**
- **City Share: \$1,122,950**
- **Project Total: \$1,865,450**

The City anticipates that **100%** of the \$1,122,950 listed above would be funded by future Service Agreements.

ATTACHMENTS

N/A



CONCLUSION

Approval of this recommendation will allow staff to proceed with design and tendering in 2026, contingent on CHIF funding. Grant approval will significantly reduce the City's financial burden for this critical infrastructure, enabling development along 14th Avenue and support long-term growth.

CITY OF HUMBOLDT BUDGET REPORT

TITLE: Capital Project – Saskatchewan Ave – 101st St to Main Street
PREPARED BY: Peter Bergquist, P.Tech. – Director of Public Works & Utilities
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: 2026 Budget Meeting
DATE: December 1, 2025

RECOMMENDATION

That, conditional upon approval of the Canada Housing Infrastructure Fund (CHIF) grant application, Council approve the Saskatchewan Avenue water and road Project from 101st Street to Main Street at an estimated cost of \$3,571,300, with the City responsible for \$1,844,835. If the grant is unsuccessful, staff will return to Council with alternative funding options.

BACKGROUND

On May 26, 2025, Council approved a recommendation to support an application to the Canada Housing Infrastructure Fund (CHIF) for several roadway and utility projects to accommodate new development in the City.

Eligible work under CHIF includes water, sanitary sewer, storm sewer infrastructure, and property servicing. Surface features such as curbs, sidewalks, and roads are not eligible and remain the full responsibility of the City or adjacent developers.

The original application was unsuccessful; however, staff reapplied during the November 28 intake and are optimistic about approval. This project is one of several CHIF-related projects considered in the 2026–2028 Capital Plan.

CURRENT SITUATION

Saskatchewan Avenue – 101st Street to Main St

This project involves the complete construction of utilities and roadway infrastructure along Saskatchewan Avenue, except for the segment between 3rd Street and 101st Street, which already has some existing investments. Work will include installation of water, sanitary, and storm sewer systems, as well as curbing, road base, asphalt pavement, and paved pedestrian

trails. Completing this section will finalize the corridor and enable development on both the north and south sides of the roadway.

OPTIONS

- Approve the recommendation as presented
- Postpone the project
- Decline the recommendation

FINANCIAL IMPLICATION

The total estimated cost is \$3,571,300. The CHIF grant applies only to eligible components (utilities, engineering, contingency, PST) and does not cover surface features such as asphalt, curbing, and trails.

Grant Cost-Sharing Formula:

- CHIF (Federal + Provincial): 73.33% of eligible costs
- City: 26.67% of eligible costs plus 100% of non-eligible costs

Funding Sources

The City's funding responsibility for this project will be allocated to one or more of the following sources:

- Land Development Reserve
- Transportation Reserve
- Utility Reserve
- Housing Accelerator Fund
- Storm Levy Reserve
- Off-Site/Development Levy Reserve
- Contributions from Adjacent Land Developers (via Service Agreements)
- Loans

Funding Breakdown by Year:

2026 Total: \$142,800 (CHIF: \$104,715 | City: \$38,085)

- Engineering (design and tendering): \$142,800

2027 Total: \$2,677,300 (CHIF: \$1,621,750 | City: \$1,055,550)

- Water Main Installation (489m): \$350,400
- Sanitary Sewer Mains (524m Twinning): \$463,400
- Storm Sewer Mains (641m & Ditching): \$938,700
- Collector Road Structure: \$352,200
- Engineering (Construction): \$111,600
- Contingency: \$334,700
- PST: \$126,300

2028 Total: \$751,200 (CHIF: \$0 | City: \$751,200)

- Asphalt Pavement (100mm Thick): \$255,900
- Concrete Curbing (1007m): \$183,300
- Paved Trails (2.5m wide): \$151,300
- Engineering (Construction): \$31,300
- Contingency: \$93,900
- PST: \$35,500

Totals:

- **CHIF Grant: \$1,726,465**
- **City Share: \$1,844,835**
- **Project Total: \$3,571,300**

ATTACHMENTS

N/A

The City anticipates that **40%** (\$737,930) of the \$1,844,835 listed above would be funded from the Land Development Reserve, **20%** (\$368,970) from both the Utility and the Transportation Reserves, and finally, the Stormwater Levy Reserve and future Service Agreements are to fund the remainder at **10%** (\$184,480) each.



CONCLUSION

Approval of this recommendation will allow staff to proceed with design and tendering in 2026, contingent on CHIF funding. Grant approval will significantly reduce the City's financial burden for this critical infrastructure, enabling development along Saskatchewan Avenue and supporting long-term growth.

CITY OF HUMBOLDT BUDGET REPORT

TITLE: Capital Project – Saskatchewan Ave Storm Pond

PREPARED BY: Peter Bergquist, P.Tech. – Director of Public Works & Utilities

REVIEWED BY: Joe Day, City Manager

PREPARED FOR: 2026 Budget Meeting

DATE: December 1, 2025

RECOMMENDATION

That, conditional upon approval of the Canada Housing Infrastructure Fund (CHIF) grant application, Council approve the Saskatchewan Avenue Storm Pond Project at an estimated cost of \$715,800 with the City responsible for \$190,900. If the grant is unsuccessful, staff will return to Council with alternative funding options.

BACKGROUND

On May 26, 2025, Council approved a recommendation to support an application to the Canada Housing Infrastructure Fund (CHIF) for several roadway and utility projects to accommodate new development in the City.

Eligible work under CHIF includes water, sanitary sewer, storm sewer infrastructure, and property servicing. Surface features such as curbs, sidewalks, and roads are not eligible and remain the full responsibility of the City or adjacent developers.

The original application was unsuccessful; however, staff reapplied during the November 28 intake and are optimistic about approval. This project is one of several CHIF-related projects considered in the 2026–2028 Capital Plan.

CURRENT SITUATION

Saskatchewan Avenue – Storm Pond

A storm pond is proposed near the old lagoons within the existing stormwater drainage channel. This pond will collect runoff from the southeast area of the City during heavy rainfall events, reducing flood risk and supporting new development.

Construction will coincide with Phase 1 of the South 40 residential development. Excavated material from the pond will provide fill for local residential projects. The storm pond and associated work are eligible under the CHIF grant.

OPTIONS

- Approve the recommendation as presented
- Postpone the project
- Decline the recommendation

FINANCIAL IMPLICATION

Grant Cost-Sharing Formula:

- CHIF (Federal + Provincial): 73.33% of eligible costs
- City: 26.67% of eligible costs plus 100% of non-eligible costs

Funding Sources

The City's funding responsibility for this project will be allocated to one of more of the following sources:

- Land Development Reserve
- Transportation Reserve
- Utility Reserve
- Housing Accelerator Fund
- Storm Levy Reserve
- Off-Site/Development Levy Reserve
- Contributions from Adjacent Land Developers (via Service Agreements)
- Loans

Funding Breakdown by Year:

2026 Total: \$28,700 (CHIF: \$21,045 | City: \$7,655)

- Engineering (design and tendering): \$28,700

2027 Total: \$687,100 (CHIF: \$503,850 | City: \$183,250)

- Stormwater Pond Excavation: \$540,000
- Engineering (Construction): \$28,700
- Contingency: \$86,000
- PST: \$32,400

Totals:

- CHIF Grant: **\$524,900**
- City Share: **\$190,900**
- Project Total: **\$715,800**

The City anticipates that **80%** (\$152,720) of the \$190,900 listed above would be funded from the Land Development Reserve and the remaining **20%** (\$38,180) be funded from the Stormwater Levy Reserve.

ATTACHMENTS

N/A

CONCLUSION

Approval of this recommendation will allow staff to proceed with design and tendering in 2026, contingent on CHIF funding. Grant approval will significantly reduce the City's financial burden for this critical stormwater infrastructure, enabling development for the South 40 and adjacent areas along Saskatchewan Avenue while improving flood resilience.

CITY OF HUMBOLDT BUDGET REPORT

TITLE: Capital Project – South 40 Development – Phase 1
PREPARED BY: Peter Bergquist, P.Tech. – Director of Public Works & Utilities
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: 2026 Budget Meeting
DATE: December 1, 2025

RECOMMENDATION

That, conditional upon approval of the Canada Housing Infrastructure Fund (CHIF) grant application, Council approve the South 40 Project at an estimated cost of \$4,300,350, with the City responsible for \$3,202,750. If the grant is unsuccessful, staff will return to Council with alternative funding options.

BACKGROUND

On May 26, 2025, Council approved a recommendation to support an application to the Canada Housing Infrastructure Fund (CHIF) for several roadway and utility projects to accommodate new development in the City.

Eligible work under CHIF includes water, sanitary sewer, storm sewer infrastructure, and property servicing. Surface features such as curbs, sidewalks, and roads are not eligible and remain the full responsibility of the City or adjacent developers.

The original application was unsuccessful; however, staff reapplied during the November 28 intake and are optimistic about approval. This project is one of several CHIF-related projects considered in the 2026–2028 Capital Plan.

CURRENT SITUATION

South 40 Development – Phase 1

This project is located on the south side of Saskatchewan Avenue approximately between 101st St and 3rd Street. The project involves the complete construction of utilities and roadway infrastructure for the first phase of the South 40 Residential Development. The development will include 62 single family lots and several multi-family lots.

OPTIONS

- Approve the recommendation as presented

- Postpone the project
- Decline the recommendation

FINANCIAL IMPLICATION

The total estimated cost is \$4,300,350. The CHIF grant applies only to eligible components (utilities, engineering, contingency, PST) and does not cover surface features such as asphalt, curbing, and trails.

Grant Cost-Sharing Formula:

- CHIF (Federal + Provincial): 73.33% of eligible costs
- City: 26.67% of eligible costs plus 100% of non-eligible costs

Funding Sources

The City's funding responsibility for this project will be allocated to one or more of the following sources:

- Land Development Reserve
- Transportation Reserve
- Utility Reserve
- Housing Accelerator Fund
- Storm Levy Reserve
- Off-Site/Development Levy Reserve
- Contributions from Adjacent Land Developers (via Service Agreements)
- Loans

Funding Breakdown by Year:

2026 Total: \$172,050 (CHIF: \$87,850 | City: \$84,200)

- Engineering (design and tendering): \$172,050

2027 Total: \$2,419,200 (CHIF: \$1,009,750 | City: \$1,409,450)

- Water Main Installation (871m): \$466,100
- Sanitary Sewer Mains (632m): \$357,700
- Services to lots (62 single fam + 6 multi-unit): \$305,800
- Collector Road Structure: \$365,100
- Earthworks and Grading: \$203,200
- Gas, Power, Communications: \$204,000
- Engineering (Construction): \$100,800
- Contingency: \$302,400
- PST: \$114,100

2028 Total: \$1,709,100 (CHIF: \$0 | City: \$1,709,100)

- Asphalt Pavement (80mm Thick): \$288,400
- Concrete Curbing & Lighting: \$836,000
- Topsoil Placement: \$219,100
- Engineering (Construction): \$71,250
- Contingency: \$213,750
- PST: \$80,600

Totals:

- **CHIF Grant: \$1,097,600**
- **City Share: \$3,202,750**
- **Project Total: \$4,300,350**

The City anticipates that **100%** of the \$3,202,750 listed above would be funded from the Land Development Reserve.

ATTACHMENTS

N/A

CONCLUSION

Approval of this recommendation will allow staff to proceed with design and tendering in 2026, contingent on CHIF funding. Grant approval will significantly reduce the City's financial burden allowing for new lots to enter the market, supporting the long-term growth of the community.

17.0 Additional Budget Considerations

The following matters were considered but not presented as a part of the 2026 budget.



CITY OF HUMBOLDT BUDGET REPORT

TITLE: Request for Service Level Change – Parks Skilled Labourer
PREPARED BY: Michael Ulriksen – Director of Community and Leisure Services
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: 2026 Budget Meeting
DATE: December 1st, 2025

RECOMMENDATION

That the City of Humboldt add a Parks Skilled Labourer Position for the 2026 Budget at a total cost of \$75,000.

BACKGROUND

In 2025, Administration brought forward a request to increase parks staffing by converting an existing seasonal allocation into a full-time Parks Skilled Labourer position to address growing operational pressures outside of the traditional May–August period.

This request was deferred as resources were prioritized elsewhere, but the need has only grown more urgent as the scope and expectations of the Parks division continue to expand. The department is committed to ensuring that increasing infrastructure demands are matched with adequate year-round staffing levels to maintain service quality and safety.

CURRENT SITUATION

Currently, the Parks division operates with one Parks Supervisor and one Parks Skilled Labourer year-round. This limited staffing level constrains the department’s ability to provide daily coverage—especially on weekends—despite a steady increase in weekend park rentals, sports tournaments, and community events.

Adding a second full-time Parks Skilled Labourer will allow the department to:

- Establish seven-day-per-week coverage for parks operations.
- Provide consistent support for event logistics, park rentals, and tournaments, which are increasingly scheduled on weekends.
- Maintain the City’s park network while meeting the expectations of user groups and event organizers.

- Ensure adequate capacity to complete seasonal tasks such as fall parks maintenance and clean-up, winter operations including snow clearing, cemetery interments, and outdoor rink maintenance, and early spring preparations before seasonal staff return.

This additional position will also reduce the day-to-day operational burden on the Parks Supervisor, allowing them to focus on planning, policy development, safety improvements, and implementation of Council initiatives.

OPTIONS

- Approve the request for service level change
- Reject and keep the current service level

FINANCIAL IMPLICATION

The starting hourly wage for this position is \$26.65 per hour and would be hired at 2080 annual hours. The estimated annual cost for adding a full time Parks Skilled Labourer position is \$75,000 for 2026 including all wages and benefit costs associated with the position.

CONCLUSION

The addition of a second full-time Parks Skilled Labourer will give the City the staffing complement required to provide seven-day-per-week coverage across the parks system. This investment will enhance our ability to support weekend events, tournaments, and rentals while maintaining the high standard of care expected in our parks, trails, and sport fields. This strategic increase will strengthen operational reliability, reduce strain on current staff, and better serve our growing community.

CITY OF HUMBOLDT BUDGET REPORT

TITLE: Capital Project – 17th Street – 5th Avenue to 8th Avenue
Road Reconstruction

PREPARED BY: Peter Bergquist, P.Tech. – Director of Public Works & Utilities

REVIEWED BY: Joe Day, City Manager

PREPARED FOR: 2026 Budget Meeting

DATE: December 1, 2025

RECOMMENDATION

Authorize staff to proceed with the 17th Street Roadway Reconstruction Project from 5th Avenue to 8th Avenue, at a total estimated cost of \$720,000 in 2026.

BACKGROUND

The roadway surface and structure along 17th Street between 5th Avenue and 8th Avenue have failed. No underground utility replacements are planned in the foreseeable future, making this section suitable for full surface reconstruction.

CURRENT SITUATION

The proposed plan is to reconstruct the base structure and pave with asphalt in 2026. The new road structure is designed to accommodate moderate heavy truck traffic, particularly deliveries to the Uniplex and nearby businesses.

Since no deep utility excavations are planned, settlement is not a concern, allowing the full scope of work to be completed in a single construction season.

The project also includes replacement of deteriorated sidewalk sections, primarily in the 700 block, to improve pedestrian safety and accessibility.

OPTIONS

- Approve the recommendation as presented.
- Postpone the Project.

FINANCIAL IMPLICATION

Total Project Cost: \$720,000 (includes 10% contingency)

2025 Total: 60,100

- Engineering \$60,100

2026 Total: \$659,900

- Road Reconstruction: \$279,000
- Asphalt Paving (100mm): \$230,600
- Concrete Work - \$104,400
- Manhole/Catch Basin repairs: \$45,900

ATTACHMENTS





CONCLUSION

This project will significantly improve pedestrian satisfaction, driving comfort, and roadway safety along 17th Street. It will also eliminate the need for ongoing pothole maintenance in this corridor for the foreseeable future, providing long-term value and reliability.

CITY OF HUMBOLDT BUDGET REPORT

TITLE: Special Project – SPCA Water Service
PREPARED BY: Peter Bergquist, P.Tech. – Director of Public Works & Utilities
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: 2026 Budget Meeting
DATE: December 1, 2025

RECOMMENDATION

That Council provide direction to staff regarding the SPCA’s request.

BACKGROUND

- In 2025, the SPCA relocated to a property just north of the new Wastewater Treatment Facility (WWTF).
- The existing well systems on the property are aging and do not meet operational needs.
- On October 7, 2025, the SPCA submitted a letter requesting:
 1. Permission to connect to the new WWTF water line.
 2. A 50/50 cost-sharing arrangement for the water line installation.
 3. A decision prior to winter freeze-up to minimize costs.
- Staff have discussed the proposal with the SPCA, the project consultant, and potential contractors.

CURRENT SITUATION

Staff have reviewed the SPCA’s requests:

1. Connection to WWTF Water Line

Staff support allowing the SPCA to connect to the WWTF water service. The property lies within the RM of Humboldt, and the RM Administrator has expressed no concerns. The water line is low-pressure; therefore, the SPCA would need to install an internal tank and pump system to ensure adequate pressure.

2. Financial Assistance (50/50 Cost Share)

This request falls outside standard public works operations and maintenance. Given the length of the service line and associated costs, Council direction is required. The SPCA has explored alternatives, including connecting to the regional water supply group, but found those options to be more expensive.

Estimated Costs for 50mm Pipe Installation:

Connection: \$21,500
Piping: \$50,000
PST: \$4,300
Total: \$75,800

3. Decision Prior to Winter Freeze-Up

Due to timing and funding constraints, the project cannot proceed before winter. The SPCA will temporarily haul water and use tanks over the winter months.

OPTIONS

- Approve the connection only.
- Approve the connection and fund 50% of the project cost.
- Approve the connection and fund a portion of the project cost as directed by Council.
- Decline financial contribution but approve the connection.
- Decline all requests.

FINANCIAL IMPLICATION

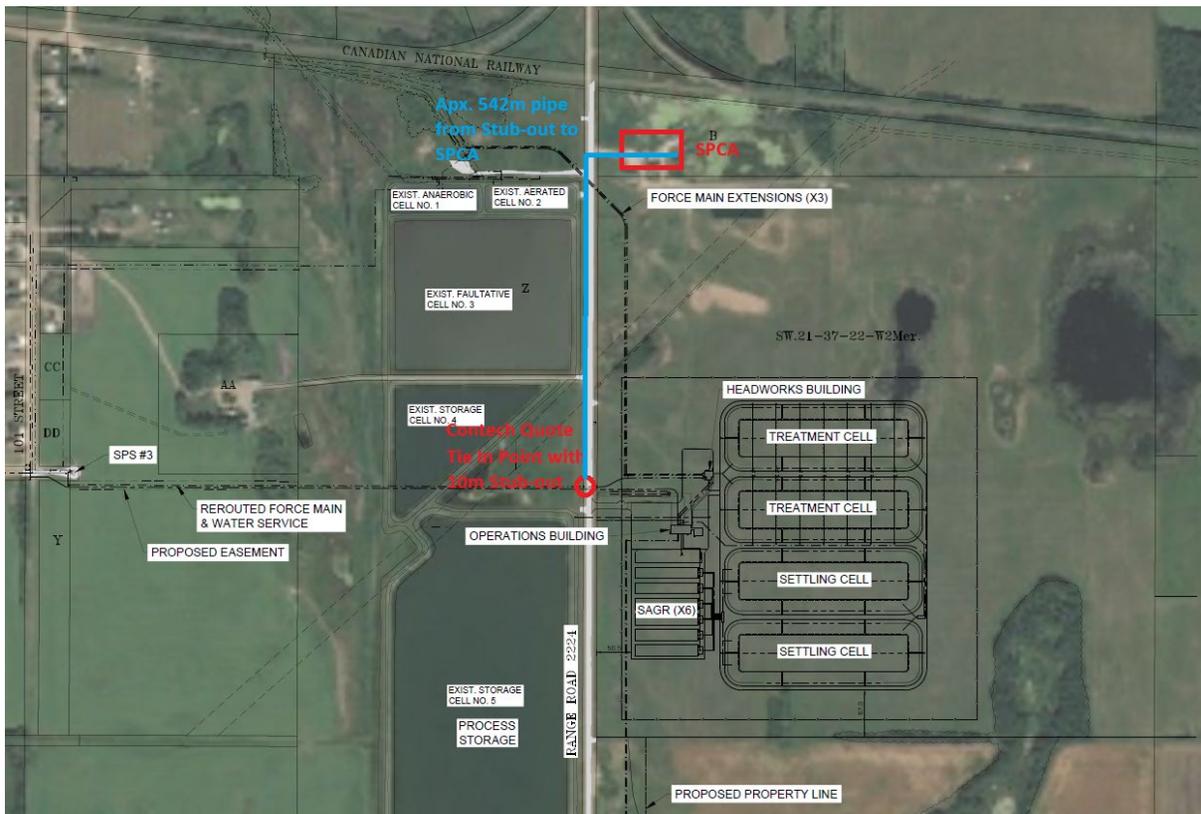
The total estimated project cost is \$75,800. If Council approves the 50/50 cost-sharing arrangement, the City's contribution would be \$37,900.

ATTACHMENTS

- Proposed route for water pipe installation.

CONCLUSION

The SPCA is a recognized non-profit organization serving Humboldt and the surrounding area. Their request for financial support to connect to the WWTF water line presents a unique situation outside standard municipal operations. Council will need to consider this request in the context of existing budget constraints and other community priorities.



18.0 Five Year Capital Plan

The following charts identify the proposed five-year Capital plans for the City of Humboldt.

Year	Description	Department	Value ('000)
2026	Wastewater Treatment Facility and Lift Station 1+4	Public Works	3,190
2026	Parks Cold Storage Unit	Leisure Services	21
2026	Off-Leash Dog Park	Leisure Services	60
2026	Community Event Trailer	Leisure Services	15
2026	Arena Refrigeration System Replacement	Leisure Services	47
2026	6th Ave Storm Sewer Outfall, Piping, & Drainage	Public Works	94
2026	13th St – 5th Ave to 8th Ave Water Main and Road Reconstruction	Public Works	1,160
2026	10th St (9th Ave to 12th Ave) Roadway Reconstruction (Year 2)	Public Works	456
2026	Airport Runway Improvements	Public Works	176
2026	Golf Course Road Paving – 8th Ave to Water Ridge Crescent	Public Works	180
2026	Kruse Road and Andreason Road repaving	Public Works	569
2026	Snow Blade w/ Gate (Fleet Addition)	Public Works	50
2026	Video Inspection System (Fleet Addition)	Public Works	120
2026	Sewer Jet System - P330 + P204 Upgrade	Public Works	432
2026	Storm Catch Basin – Main Street Alley	Public Works	50
2026	Storm Catch Basin – 14th St Alley	Public Works	41
2026	Robotic Lawn Mowers	Leisure Services	18
2026	Highway 5 Trail Paving	Public Works	98
2026	9th St – 12th to 14th Ave Water Main Upsizing and Road Reconstruction	Land Development	31
2026	14th Avenue – Main Street to 300m west	Land Development	75
2026	Saskatchewan Ave – 101st St to Main Street	Land Development	143
2026	Saskatchewan Ave Storm Pond	Land Development	29
2026	South 40 Development – Phase 1	Land Development	172
2026	General Use Dump Truck - L185	Fleet Replacement	80
2026	Ice Resurfacer Replacement - L280	Fleet Replacement	170
2026	Parks Skidsteer - Municipal Replacement Program - L244	Fleet Replacement	125
2026	Large Ditch Mowers - P202	Fleet Replacement	85
2026	Skid Steer Replacement - P245	Fleet Replacement	100
2026	Public Works Tractor - P270	Fleet Replacement	265
2026	Thawing Boiler Pressure Systems - P213 + P216	Fleet Replacement	40
2026	CSO Vehicle Replacement - C106	Fleet Replacement	100
Total			8,190

Year	Description	Department	Value ('000)
2027	9th St – 12th to 14th Ave Water Main Upsizing and Road Reconstruction	Land Development	497
2027	14th Avenue – Main Street to 300m west	Land Development	1,250
2027	Saskatchewan Ave – 101st St to Main Street	Land Development	2,677
2027	Saskatchewan Ave Storm Pond	Land Development	687
2027	South 40 Development – Phase 1	Land Development	2,419
2027	6th Ave Storm Sewer Outfall, Piping, & Drainage	Public Works	1,015
2027	13th St – 5th Ave to 8th Ave Road Reconstruction (Year 2)	Public Works	483
2027	13th Street - 8th Ave to 10th Ave Watermains and Road Reconstruction	Public Works	719
2027	17th St - 5th Ave to 8th Ave	Public Works	720
2027	King Crescent - Noth Leg	Public Works	1,041
2027	4th Ave - 14th St to Peck Road	Public Works	1,099
2027	Arena Ice Plant	Leisure Services	1,750
2027	Safety Vehicle - C100	Fleet Replacement	35
2027	Custodial Vehicle - L100	Fleet Replacement	48
2027	11' Mower - L241	Fleet Replacement	90
2027	Kubota Mower - P240	Fleet Replacement	8
2027	Volvo Grader - P450	Fleet Replacement	650
2027	PW Crew Half Ton - P120	Fleet Replacement	55
2027	PW Crew Half Ton - P125	Fleet Replacement	55
2027	PW Crew Half Ton - P130	Fleet Replacement	55
2027	Parks Skidsteer - Municipal Replacement Program - L244	Fleet Replacement	125
Total			15,477

Year	Description	Department	Value ('000)
2028	9th St – 12th to 14th Ave Water Main Upsizing and Road Reconstruction	Land Development	245
2028	14th Avenue – Main Street to 300m west	Land Development	541
2028	Saskatchewan Ave – 101st St to Main Street	Land Development	751
2028	South 40 Development – Phase 1	Land Development	1,709
2028	13th Street - 8th Ave to 10th Ave Road Reconstruction	Public Works	292
2028	16th Street - 5th Ave to 8th Ave Road Reconstruction	Public Works	706
2028	7th Street - 2nd Ave to 4th Ave	Public Works	890
2028	Sewer Lining - Main St - 2nd Ave to 8th Ave	Public Works	314
2028	Storm Water Mitigation (Phase 3)	Public Works	1300
2028	Glenn Hall Park Upgrades	Leisure Services	650
2028	PW Admin Vehicle - P110	Fleet Replacement	35
2028	Community Safety Officer - C106	Fleet Replacement	43
2028	Parks Mower 6' - L247	Fleet Replacement	26
2028	Parks Mower 6' - L250	Fleet Replacement	26
2028	Parks Utility Tractor - L255	Fleet Replacement	41
2028	PW Crew Half Ton - P135	Fleet Replacement	55
2028	PW Crew Half Ton - P140	Fleet Replacement	55
2028	John Deere Loader 524 - P410	Fleet Replacement	325
2028	Case Excavator - P430	Fleet Replacement	325
2028	Parks Skidsteer - Municipal Replacement Program - L244	Fleet Replacement	125
Total			8,452

Year	Description	Department	Value ('000)
2029	7th Street - 2nd Ave to 4th Ave	Public Works	279
2029	1st Ave N - Main St to 10th St	Public Works	1,124
2029	6th Street - 2nd Ave to 4th Ave	Public Works	857
2029	12th Street - 6th Ave to 8th Ave	Public Works	976
2029	Convention Centre Air Handling Unit	Leisure Services	225
2029	Parks - Utility Task Vehicle - L258	Fleet Replacement	38
2029	Trash Pump - P225	Fleet Replacement	25
2029	Kubota Mower - P240	Fleet Replacement	8
2029	Parks Skidsteer - Municipal Replacement Program - L244	Fleet Replacement	125
Total			3,655

Year	Description	Department	Value ('000)
2030	Sewage Lift Station #5 Upgrade - NW Development	Public Works	2,428
2030	Storm Water Mitigation (Phase 4)	Public Works	1,500
2030	6th Street - 2nd Ave to 4th Ave	Public Works	266
2030	12th Street - 6th Ave to 8th Ave	Public Works	257
2030	Main St - 2nd Ave to 9th Ave	Public Works	2,416
2030	Watermain Railway Crossings - Main St, 7th St & 5th St	Public Works	472
2030	CSO Vehicle #2 - C107	Fleet Replacement	100
2030	Parks - Utility Task Vehicle - L191	Fleet Replacement	38
2030	Parks - Utility Task Vehicle - L196	Fleet Replacement	39
2030	Ice Resurfacer Replacement - L281	Fleet Replacement	80
2030	PW Trailer - P 237	Fleet Replacement	10
2030	Backhoe Replacement - P265	Fleet Replacement	225
2030	Parks Skidsteer - Municipal Replacement Program - L244	Fleet Replacement	125
Total			7,954

City of Humboldt 2026 Consolidated Budget

CC Code	Cost Centre	Revenues	Expenses	Net Cost
	Taxation and Grant Revenue	-\$13,939,150	\$0	-\$13,939,150
Subtotal	Taxation and Grant Revenue	-\$13,939,150	\$0	-\$13,939,150
3000	General Administration (Less Tax and Grants)	-\$217,500	\$1,054,890	\$837,390
3020	Information Technology	\$0	\$245,640	\$245,640
3025	City Manager	\$0	\$230,490	\$230,490
3050	City Council	\$0	\$197,320	\$197,320
3100	Other General Administration	\$0	\$37,430	\$37,430
3550	Communications	\$0	\$133,030	\$133,030
Subtotal	General Government	-\$217,500	\$1,898,800	\$1,681,300
4050	Fire Protection Administration	-\$55,750	\$575,090	\$519,340
4090	Fire Fleet and Equipment	-\$11,500	-\$173,150	-\$184,650
4100	Fire Hall Building	-\$3,000	\$31,250	\$28,250
4150	Building Inspection Services	-\$90,500	\$98,560	\$8,060
4200	Community Safety and Bylaw	-\$92,380	\$308,440	\$216,060
4220	Animal Licensing and Control	-\$8,500	\$550	-\$7,950
4230	Business Licensing	-\$80,000	\$0	-\$80,000
4250	RCMP Policing	-\$45,000	\$824,250	\$779,250
4300	Other Protective Services	\$0	\$36,510	\$36,510
4400	Health and Safety	\$0	\$92,000	\$92,000
4500	Economic Development	\$0	\$147,210	\$147,210
4600	Planning and Development	-\$15,000	\$232,840	\$217,840
Subtotal	Protective Services	-\$401,630	\$2,173,550	\$1,771,920
5050	Recreation Administration	-\$2,500	\$594,670	\$592,170
5060	Lottery Grant	-\$54,300	\$54,300	\$0
5065	Leisure Pass Program	-\$75,700	\$0	-\$75,700
5072	LED Sign	-\$18,000	\$0	-\$18,000
5075	Building Maintenance	\$0	\$350,910	\$350,910
5100	Arena	-\$327,500	\$1,093,250	\$765,750
5125	Fitness Room	-\$4,500	\$18,950	\$14,450
5150	Convention Centre	-\$104,000	\$282,680	\$178,680
5200	Curling Rink	-\$63,350	\$117,340	\$53,990
5250	Aquatic Centre	-\$226,360	\$577,230	\$350,870
5260	Concessions	-\$380,130	\$380,130	\$0
5270	Centennial Park Service Building	-\$1,000	\$11,580	\$10,580
5300	Parks and Playgrounds	-\$28,000	\$513,450	\$485,450
5310	Spray Park	\$0	\$21,000	\$21,000
5320	Community Gardens	-\$1,200	\$2,280	\$1,080
5330	Weed and Insect Control	\$0	\$21,770	\$21,770
5360	Urban Beautification	\$0	\$33,000	\$33,000
5370	Urban Forest	\$0	\$41,660	\$41,660
5380	Trail System	\$0	\$5,020	\$5,020
5390	Historic Campground	-\$43,500	\$55,160	\$11,660
5400	Recreation Special Events	-\$7,500	\$175,930	\$168,430
5410	Summer Sizzler	-\$29,000	\$29,000	\$0
5420	Joint Use Administration	-\$30,000	\$20,000	-\$10,000
5430	Leisure Services Fleet	\$0	-\$104,510	-\$104,510
Subtotal	Recreation and Leisure Services	-\$1,396,540	\$4,294,800	\$2,898,260
5450	Library	-\$1,580	\$250,920	\$249,340
5500	Cultural Services Admin	-\$50,500	\$191,380	\$140,880
5600	Museum Operations	-\$43,000	\$368,460	\$325,460
5650	Gallery Operations	-\$13,000	\$181,860	\$168,860
5700	Original Humboldt	-\$7,230	\$12,060	\$4,830
5800	Public Art	\$0	\$8,000	\$8,000
5900	Water Tower	-\$5,900	\$11,160	\$5,260
Subtotal	Cultural Services	-\$121,210	\$1,023,840	\$902,630

City of Humboldt 2026 Consolidated Budget

6050 Waste Management	-\$560,800	\$610,800	\$50,000
6150 Cemetery Administration	-\$62,000	\$41,280	-\$20,720
6250 Transit Services	-\$20,500	\$148,370	\$127,870
6350 Transit Fleet	\$0	-\$34,200	-\$34,200
6400 Other Public Health	\$0	\$9,500	\$9,500
Subtotal Public Health	-\$643,300	\$775,750	\$132,450
7050 Transportation Administration	\$0	\$544,310	\$544,310
7075 Street Lighting	\$0	\$148,530	\$148,530
7100 Street Systems	-\$56,110	\$658,850	\$602,740
7120 Street Sweeping	\$0	\$79,980	\$79,980
7150 Storm Water Infrastructure	\$0	\$233,030	\$233,030
7170 Street and Curb Painting	\$0	\$20,000	\$20,000
7200 Public Works Shop	\$0	\$116,230	\$116,230
7300 Snow and Ice Control	\$0	\$465,670	\$465,670
7310 Emulsion Treated Roads	\$0	\$17,660	\$17,660
7320 Gravel Road Maintenance	\$0	\$89,040	\$89,040
7330 Back Lane Maintenance	\$0	\$27,650	\$27,650
7340 Dust Control	\$0	\$51,030	\$51,030
7350 Public Works Fleet	\$0	-\$294,170	-\$294,170
7370 Traffic Signals	\$0	\$47,140	\$47,140
7380 Traffic Signs	\$0	\$26,660	\$26,660
7510 Sidewalk Maintenance	\$0	\$79,250	\$79,250
7530 Ditch Mowing	\$0	\$41,500	\$41,500
7550 Winter Sidewalks	\$0	\$14,820	\$14,820
7610 Airport	-\$38,500	\$43,470	\$4,970
7810 Christmas Decorations	\$0	\$19,060	\$19,060
Subtotal Transportation Services	-\$94,610	\$2,429,710	\$2,335,100
8000 Utility Administration	-\$5,245,200	\$2,607,090	-\$2,638,110
8050 Water Main Maintenance	\$0	\$385,710	\$385,710
8100 Water Distribution Facility	\$0	\$202,400	\$202,400
8150 Water Meter Readings and Billing	-\$14,600	\$229,710	\$215,110
8200 Sewer Mains	\$0	\$196,200	\$196,200
8250 Lagoon	\$0	\$772,650	\$772,650
8300 Lift Stations	\$0	\$174,970	\$174,970
Subtotal Water and Wastewater Services	-\$5,259,800	\$4,568,730	-\$691,070
8500 Land Development	-\$1,966,500	\$18,500	-\$1,948,000
Subtotal Land Development	-\$1,966,500	\$18,500	-\$1,948,000
Total All Tax Supported and Utility Operations	-\$24,040,240	\$17,183,680	-\$6,856,560
Amortization Not Affecting Cash			
3000 General Government Amortization	\$0	\$6,220	\$6,220
4050 Protective Services Amortization	\$0	\$92,520	\$92,520
4600 Planning and Development Amortization	\$0	\$1,680	\$1,680
5050 Leisure and Cultural Services Amortization	\$0	\$595,310	\$595,310
6150 Public Health Amortization	\$0	\$27,120	\$27,120
7050 Transportation Amortization	\$0	\$1,455,480	\$1,455,480
8000 Water and Sewer Amortization	\$0	\$532,360	\$532,360
Subtotal Amortization Not Affecting Cash			\$2,710,690
Principal Payments on Utility Based Loans			\$46,830
Principal Payments on Taxation Based Loans			\$196,250
Subtotal Balance Available for Reserves / Capital			-\$6,613,480

City of Humboldt 2026 Consolidated Budget

Contributions to Reserves

Fleet Reserve (Contribution)	\$617,530
LED Sign Reserve (Contribution)	\$10,000
Cemetery Reserve (Contribution)	\$20,940
Storm Water Reserve (Contribution)	\$353,660
Land Developments Reserve (Contribution)	\$1,843,000
Transportation Reserve (Contribution)	\$1,436,960
Parks Reserve (Contribution)	\$150,000
Cultural, Corporate, Protective Services Reserves (Contribution)	\$135,000
Building Replacement Reserve (Contribution)	\$51,700
Utility Reserve (Contribution)	\$1,565,240
Housing Accelerator Fund (Contribution)	\$429,450
Subtotal Reserve Transactions affecting Operations	\$6,613,480

Net Balanced Budget

\$0

Capital Projects funded from Transportation Reserve:

10th St – 9th Ave to 12th Ave Road Reconstruction	\$456,100
13th St – 5th Ave to 8th Ave Water Main and Road Reconstruction	\$380,600
Airport Runway Improvements	\$88,000
Asphalt and Concrete Crushing	\$156,800
Golf Course Road Paving – 8th Ave to Water Ridge Crescent	\$65,000
Kruse Road and Andreason Road repaving	\$65,000
Snow Blade w/ Gate (Addition)	\$50,000
Video Inspection System (Addition)	\$120,000
Sewer Jet System (Fleet Upgrade)	\$97,000
Saskatchewan Ave – 101st St to Main Street	\$7,620
Subtotal Transportation Capital Projects:	\$1,486,120

Capital Projects funded from Utilities Reserve:

13th St – 5th Ave to 8th Ave Water Main and Road Reconstruction	\$747,600
Saskatchewan Ave – 101st St to Main Street	\$7,620
Subtotal Utility Capital Projects:	\$755,220

Capital Projects Funded from Stormwater Reserve

6th Avenue Storm Sewer Outfall Storm Sewer Piping and Drainage Channel Upgrades	\$94,000
13th St – 5th Ave to 8th Ave Water Main and Road Reconstruction	\$31,800
Storm Catch Basin – Main Street Alley	\$49,700
Storm Catch Basin – 14th St Alley	\$40,500
Saskatchewan Ave – 101st St to Main Street	\$3,810
Saskatchewan Ave Storm Pond	\$1,530
Subtotal Stormwater Capital Projects:	\$221,340

Capital Projects funded from Parks Reserve:

Robotic Lawn Mowers	\$18,000
Parks Cold Storage Unit	\$20,500
Off-Leash Dog Park	\$60,000
Subtotal Parks Capital Projects:	\$98,500

Capital Projects funded from Leisure Services Reserve:

Community Event Trailer	\$15,000
Arena Refrigeration System Replacement	\$47,400
Subtotal Leisure Services Capital Projects:	\$62,400

Capital Projects Funded from Fleet Reserve

Municipal Skid Steer - LS	\$15,000
General Use Dump Truck	\$75,000
Ice Resurfacer	\$120,000
Large Ditch Mowers	\$77,500
Sewer Jet System (Replacement)	\$315,000
Skid Steer - PW	\$80,000
Public Works Tractor	\$195,000
Thawing Boiler Pressure System x2	\$37,000
CSO Vehicle	\$100,000
Subtotal Fleet Purchases funded from Fleet Reserves	\$1,014,500

City of Humboldt 2026 Consolidated Budget

Capital Projects funded from Land Development Reserve:

9th St – 12th Ave to 14th Ave Water Main Replacement/Upsizing and Road Reconstruction	\$5,050
Saskatchewan Ave – 101st St to Main Street	\$15,240
Saskatchewan Ave Storm Pond	\$6,120
South 40 Development – Phase 1	\$84,200
Subtotal Land Development Capital Projects:	\$110,610

Net Capital Purchases and Projects Funded from Reserve	\$3,748,690
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Net Contribution to Reserves	-\$2,864,790
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Mayor - Rob Muench

City Manager - Joe Day