



City of Humboldt
September 8, 2025 - Executive Committee Meeting - 05:35 PM

- 1 **Call To Order**
- 2 **Land Acknowledgement**
- 3 **Adopt Agenda**
 - 3.1 Conflict of Interest
- 4 **Delegations**
- 5 **Correspondence**
- 6 **Reports From Administration**
 - 6.1 Director of Protective Services' Reports
 - 📎 Report - Director of Protective Services
 - 6.2 City Controller's Report
 - 📎 Report - City Controller
 - 6.3 Director of Cultural Services' Report
 - 📎 Report - Director of Cultural Services
 - 6.4 Marketing and Development Manager's Report
 - 📎 Report - Marketing and Development Manager
 - 6.5 Communication Coordinator's Report
 - 📎 Report - Communication Coordinator
 - 6.6 Director of Public Works' Report
 - 📎 Report - Director of Public Works
- 7 **New Business**
 - 7.1 Recommendation - City Controller - 2026 Budget Process
 - 📎 Report - 2026 Budget Process
 - 7.2 Recommendation - Director of Public Works - Community Airport Partnership Grant
 - 📎 Report - Community Airport Partnership Grant
- 8 **Enquiries**
- 9 **Committee of the Whole**
- 10 **Next Meeting**
- 11 **Adjourn**

CITY OF HUMBOLDT REPORT

TITLE: Director of Protective Services Report
PREPARED BY: Mike Kwasnica, Director of Protective Services
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: Executive Committee
DATE: September 8, 2025

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

This report reflects the activities of the protective services for the month of August 2025.

CURRENT SITUATION

Notable information and updates:

1. Fire Department -

- In City Area: 7 responses
 - 2 – Residential Fire alarm response.
 - 2 - Commercial Fire alarm response.
 - 1 – Smoke in house investigation
 - 1 – smoke in playground
 - 1 – investigation of burning electrical
- Weekend Standbys: 5
 - 5 – Regular Weekend Standby’s
- Fire Department Practice: 5
 - Water Soccer
 - E11 and Defender setup
 - 3 - Lanigan Rodeo practice sessions
- HDFPA Area: 4 responses
 - 1 – Car vs tree
 - 1 – 2 vehicle MVC
 - 2 – Combine fires

- We conducted 18 Fire inspections in August.

2. Emergency Measures Operations

Training for online tools has been set for Sept 6 in person in Watson with the regional group.

3. Occupational Health and Safety

- 3 Contractor Orientations-City Hall Renovations, Slurry Application, Projects (PW New Shop, Airport, Campground Office)
- Developed Contractor Requirements Procedure
- AED Review City of Humboldt
- Site Visits/Audits/Discussions

- Safety Orientations for Employees and Contractors
- Safe Work Procedure Revision/Development
- Worksite Inspections/Site Visits

Roofing

OPTIONS

1. Approve the recommendation.
2. Not approve of the recommendation.

ATTACHMENTS

CSO Report for August.
RCMP Report for August.

COMMUNICATION AND ENGAGEMENT

No external communications or engagement required.

FINANCIAL IMPLICATION

N/A

CONCLUSION

All areas within Protective Services continue to see increases in service.



CITY OF HUMBOLDT REPORT

TITLE: CSO Report for August 2025
PREPARED BY: Justin Tarrant, Community Safety Officer
REVIEWED BY: Mike Kwasnica, Director of Protective Services
PREPARED FOR: Executive Committee
DATE: September 3, 2025

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

This report reflects the activities of the CSO's for the month of August 2025.

CURRENT SITUATION

The CSO's continued with back alleys, yards, and other various bylaws for the month of August. There were an additional 52 door knockers placed, accompanied by 18 conversations with homeowners. Two orders had expired and were resolved with homeowners, and two more orders were issued. There were 29 calls for service in the community, in addition to the proactive calls the CSO's attended.

With school starting at the beginning of September, the CSO's have been reminding motorists of the 30km/hr school zones coming into effect during traffic stops.

CSO Tarrant, spent five days in Beauval with the fire department, CSO Ehalt helped to cover any missed time.

CSO Tarrant and Ehalt had two ride-alongs, one with Councillor Siermachesky, and one with Councillor McInnis.

Two court days were attended in the month of August.

The CSO's addressed the following violations/concerns:

Traffic/Parking Bylaw:

During the month of August there were 13 traffic concerns addressed. The golf course green space on the west side continued to be a concern. Public Works agreed to place no parking signs in these areas.

Traffic Safety Act:

During the month of August there were approximately 12 traffic stops completed, resulting in 3 summary offence tickets. And 8 bylaw tickets.

Tickets for August are as follows:

- 2 – 241.1(2) – Cellphone
- 1 – 199(1)(B) - Speeding

Property Maintenance:

As noted August continued to see a focus placed on our nuisance and abatement bylaw as well as our property maintenance bylaw. We continue to do proactive patrols of alley ways and yards, stopping to talk with homeowners when we can and leaving door knockers when we can't.

Animal Control:

August had 4 concerns for animal control

- Two were for loose dogs
- One was a dog attack on another dog
- One was a cat trap request

RCMP Assists:

Two assists to the RCMP this month. One in relation to a property dispute, with trespassing and vandalism. The second with dumping of garbage on private property.

OPTIONS

1. Approve the recommendation.
2. Not approve the recommendation.

ATTACHMENTS

None.

COMMUNICATION AND ENGAGEMENT

The CSO's continue to field complaints as they come in, finding acceptable conclusions in a timely manner. In situations where there is nothing illegal, or against any City bylaws, the CSO provides suggestions for resolutions.

FINANCIAL IMPLICATION

N/A

CONCLUSION



Continued communication and proactive measures are essential in maintaining and enhancing community safety. The CSO program is committed to addressing community concerns and complaints both through communication and enforcement.

HUMBOLDT CITY DETACHMENT

FALSE ALARM REPORT

MONTH OF AUGUST 2025

	DATE	HOURS	LOCATION	OVERTIME	ATTENDED
1	2025-08-02	12:11	601 Main Street – Humboldt and District Art Gallery	N	N
2	2025-08-03	10:24	122 9 Street	N	N
3	2025-08-14	17:41	609 9 Street – Field’s	N	Y
4	2025-08-20	22:54	645 Main Street – Access Communications	Y	Y
5	2025-08-24	16:49	1815 8 Avenue – Bella Vista	N	Y
6	2025-08-26	16:19	611 17 Street – Carleton Trail Regional College	N	Y

HUMBOLDT CITY DETACHMENT

POLICING STATISTICS

MONTH OF AUGUST 2025

HUMBOLDT MUNICIPAL 2024	HUMBOLDT MUNICIPAL 2025	OFFENCE CATEGORY
3	7	MVA's (Fatal/injury/Property Damage)
8	8	Traffic Offences (Charges Laid)
5	3	Traffic Offences (No Charges Laid)
0	0	Traffic Offences (Criminal Code)
1	1	Impaired Operation of Motor Vehicle
0	0	Dangerous Driving (Criminal Code)
9	29	Provincial Statues
1	3	Municipal Bylaws
12	8	Other Criminal Code/Federal
0	0	Offensive Weapons
1	1	Drug Trafficking
0	0	Drug Possession
1	1	Sexual Offences
6	6	Robbery/Extortion/Harassments/Threats
3	7	Assaults
3	4	Theft Under \$5,000/Possess Stolen Prop.
1	2	Theft Over \$5,000/Theft of motor vehicle
8	20	Mischief
2	2	Frauds
0	2	Break, Enter and Theft
7	6	False Alarms
33	13	Other (Susp vehicle, animal calls, missing person, wellbeing check)
104	123	Total Calls



CITY OF HUMBOLDT REPORT

TITLE: City Controller's Report
PREPARED BY: Jace Porten, City Controller
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: Executive Committee
DATE: September 8, 2025

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

This report is intended to provide an update on the ongoings of the Corporate Services department, along with actual revenue and expenditure information for year-to-date operations of the City, in comparison to budgeted activities and the previous year.

CURRENT SITUATION

Corporate Services

Corporate Services continues to look into the computer replacements, as of right now it appears there may be upwards of 25 computers that are unable to update to Windows 11, the City is sourcing quotes with the intent of moving forward with a significant replacement by year-end.

A few members of Corporate Services will be working with Blaise Transit as we implement the new on-demand streaming service for the Transit Services vans. It appears that the implementation should proceed quickly and the City could be in a position to go live by the end of the month. However, Administration will want to ensure that both the contracted drivers and staff are well trained and comfortable with using the software prior to implementing it to the public.

The City's Development Appeals Board has received an appeal, there will be a hearing held in September, once the date has been finalized Administration will issue a public notice and ensure a copy is provided directly to the appellant, City Council, and the assessed property owners within 75m of the property.

The City received a Local Authority Freedom of Information and Protection of Privacy Act request, Administration reviewed the application and along with the Mayor and City



Manager, the Interim City Clerk was able to accommodate the release of the records while ensuring there was no release of protected information.

COMMUNICATION AND ENGAGEMENT

No external communications or engagement required.

ATTACHMENTS

- Finance Manager's Report

FINANCIAL IMPLICATION

There are no direct financial implications for this report.

CONCLUSION

Recommend that the City Controller's Report be accepted as presented.



CITY OF HUMBOLDT REPORT

TITLE: Finance Manager’s Report - Budget to Actual
PREPARED BY: Connor Piller, Finance Manager
REVIEWED BY: Jace Porten, City Controller
PREPARED FOR: Executive Committee
DATE: September 8, 2025

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

This report provides actual revenue and expenditure information for year-to-date operations of the City, in comparison to budgeted activities with comparison to the previous year.

CURRENT SITUATION

The attached report shows the revenues and expenditures for the first seven months of 2025. Some variances exist due to timing of allocated budget, and when the expenses or revenues are recorded.

Variances greater than \$20,000 are listed below:

Cost Centre	Variance	Explanation
Taxation & Grants – Grants	(333,253)	The primary driver of this variance is due to the receipt of significantly more than anticipated revenue from the ICIP grant relating to the Wastewater Treatment Facility. This is mostly an issue of timing and will likely revert towards budget throughout the rest of the year.
General Government – Information Technology	(51,699)	Due to a lack of IT systems maintenance being required so far this year as well as a budgeted-for-position being currently unfilled, this cost centre is in a favourable position. This variance has remained stable thus far and will likely persist throughout the remainder of the year.
Protective Services – Fire Protection Administration	(51,737)	Over the summer, the City has sent multiple teams of firefighters to aid in the effort against the northern wildfires. This effort has increased the City’s expenses related to payroll and travel compensation. Conversely, the City has also received its first payment for its northern

		effort putting this cost centre into a now favourable position. It is likely that this cost centre will have a significant variance for the remainder of the year.
Protective Services – Emergency Services	(29,870)	Annually, the city provides funding towards the ‘Safe Communities Grant.’ That funding will be processed in the month of September making this variance largely one of timing and will subside in quick order.
Protective Services – Planning & Development	(36,097)	Within this department is the position of Planning Coordinator which was recently vacated and provides for the favourable variance within this cost centre. It is likely that this variance will remain until year end.
Leisure Services – General Recreation Administration	97,661	This cost centre’s unfavourable position is due to an unbudgeted grant from the City of Humboldt to the Humboldt Golf Course of \$100,000. This cost centre will likely remain in this state for the rest of the year.
Leisure Services – Aquatic Centre	118,347	The unfavourable outage of this cost centre is due to the purchase and installation of two heat exchangers. This outage will persist throughout the year, but its magnitude will likely be reduced in the upcoming months.
Leisure Services – Concession	(32,711)	The concession has been experiencing a greater deal of public engagement than anticipated leading to increased sales revenues as well as a significant increase in catering. It is likely that this variance will remain present throughout the remainder of the year.
Transportation – Transportation Administration	(27,617)	The favourable variance within this cost centre is primarily due to period earlier within the year where the Public Works Manager position remained vacant. This position has subsequently been filled, but the variance will likely persist until year-end.
Transportation – Street Systems	85,770	The outage within this cost centre is due to not having received the Urban Highways Connector Grant thus far in the year making this variance a timing issue which should resolve itself by the end of the year.
Utilities – Utility Administration	(66,386)	The favourable position of this cost centre is the result of greater than expected revenues from water and sewer base charges and sales as well as staffing costs being less than anticipated. There is no indication that this trend will cease by the end of the year.
Utilities – Water Main Maintenance	74,187	Due to a water main break at the intersections of Highways 5 and 20, this cost centre is currently in an unfavourable position which will likely return to within tolerances throughout the year.

Utilities – Sewer Mains	29,319	In March, City Hall experienced a sewer back up resulting in the need for professional services to inspect, jet, and vacuum out the sewer main over multiple days. There was also the need for professional services to inspect other potential sewer main breaks elsewhere in the City. Between these expenses as well as regular operations this cost centre is in an unfavourable position which will likely persist into the latter half of the year.
Utilities – Lagoon	(303,597)	In 2024, the City was facing significant uncertainty regarding the cash flow requirements for the new Wastewater Treatment Facility (WWTF). As a result, administration anticipated the need for more and larger draws from the WWTF loan than the \$5,000,000 currently drawn. This has significantly reduced the amount of interest paid thus far in the year which has resulted in the current variance.
Land Development – Land Development	45,333	Due to less than anticipated land sales throughout the year, this cost centre is in an unfavourable variance. The City is actively taking steps with the lot draw process to facilitate the sale of land which will likely flip this variance to a favourable one later this year.

COMMUNICATION AND ENGAGEMENT

No external communications or engagement required.

ATTACHMENTS

- Budget to Actual for the eight months ending August 31, 2025.
- August 2025 Payment Listing.
- August 2025 BMO Statement.

FINANCIAL IMPLICATION

There are no direct financial implications from this report.

CONCLUSION

Recommend that the Finance Manager’s Report be accepted as presented.



	ACTUAL	YTD BUD	VARIANCE	ANNUAL	PRIOR YEAR
Tax and Grants In Lieu of Tax					
Property Taxes	(\$8,943,550)	(\$8,923,570)	(\$19,980)	(\$8,927,220)	(\$8,467,373)
Grants	-11,586,933	-11,253,680	-333,253	-17,170,710	-10,553,791
TOTAL TAXES AND GIL	-20,530,483	-20,177,250	-353,233	-26,097,930	-19,021,164
Administration					
General Administration	427,306	436,540	-9,234	645,230	249,402
Information Technology	81,481	133,180	-51,699	190,640	85,507
City Manager's Office	166,009	159,470	6,539	225,520	155,217
Elected Officials	134,286	132,265	2,021	188,300	129,753
Other General Administration	-30	3,300	-3,330	34,330	28,364
TOTAL ADMINISTRATION	809,052	864,755	-55,704	1,284,020	648,243
Communications					
Corporate Communications	89,116	81,880	7,236	126,790	159,449
TOTAL COMMUNICATION AND DEV	89,116	81,880	7,236	126,790	159,449
Fire and Building Inspections					
Fire Protection Administration	264,378	316,115	-51,737	584,340	295,039
Fire Fleet and Equipment	-37,880	-41,480	3,600	-117,040	-21,372
Fire Hall Building	19,552	17,710	1,842	26,720	18,441
Building Inspection Services	13,841	4,750	9,091	6,410	14,974
TOTAL FIRE AND BLDG INSP	259,891	297,095	-37,204	500,430	307,082
Bylaw and Policing					
Bylaw Enforcement	100,966	86,870	14,096	127,000	81,031
Animal Licensing & Control	-7,903	-7,360	-543	-7,950	-6,407
Business Licensing	-76,400	-82,630	6,230	-85,000	-76,175
RCMP Policing	327,153	337,230	-10,077	893,110	145,054
Other Protective Services	370	30,240	-29,870	44,490	15,424
Health and Safety	57,248	58,740	-1,492	88,670	55,985
TOTAL BYLAW AND POLICING	401,434	423,090	-21,657	1,060,320	214,912
Planning and Development					
Economic Development	43,183	57,740	-14,557	136,000	9,800
Planning and Development	86,553	122,650	-36,097	227,170	96,035
TOTAL PLANNING & DEVELOPMENT	129,736	180,390	-50,654	363,170	105,835
Leisure Services					
General Recreation Administration	412,601	314,940	97,661	1,123,240	288,854
Lottery Grant	-54,297	-54,300	3	0	-51,297
Leisure Pass Program	-46,474	-47,170	696	-75,700	-48,027
LED Sign	-12,327	0	-12,327	-8,000	37
Facilities Maintenance	194,461	209,180	-14,719	339,220	200,430
Arena	330,079	311,310	18,769	457,690	252,137
Fitness Centre	3,521	11,380	-7,859	18,670	1,555
Community Centre	117,170	105,300	11,870	152,880	137,179
Curling Rink	11,928	17,900	-5,972	55,150	20,206
Aquatic Centre	336,527	218,180	118,347	336,160	244,490
Concessions	-4,121	28,590	-32,711	0	10,334
Parks and Playgrounds	288,132	283,200	4,932	446,660	227,863
Spray Park	11,180	18,790	-7,610	21,790	5,793
Community Gardens	1,985	580	1,405	770	778
Weed and Insect Control	1,223	15,560	-14,337	17,500	760
Urban Beautification	6,366	4,000	2,366	8,000	0
Urban Forest	21,703	3,360	18,343	38,650	15,519
Trail System	3,696	10,870	-7,174	12,380	6,693
Historical Campground	2,482	4,710	-2,228	12,190	368



	ACTUAL	YTD BUD	VARIANCE	ANNUAL	PRIOR YEAR
Recreation Special Events	65,397	79,170	-13,773	158,580	75,597
Summer Sizzler	13,688	4,000	9,688	0	1,896
Joint Use Administration	-3,952	-17,560	13,608	-9,000	-391
Leisure Services Fleet	-55,183	-38,240	-16,943	-104,460	-27,630
TOTAL LEISURE SERVICES	1,645,785	1,483,750	162,036	3,002,370	1,363,144
Library					
Library Services	178,801	183,930	-5,129	205,300	166,571
TOTAL LIBRARY	178,801	183,930	-5,129	205,300	166,571
Cultural Services					
Museum Services	94,842	76,870	17,972	105,170	239,358
Museum Building	95,585	107,010	-11,425	187,900	29,961
Merchants Bank - Gallery Building	115,297	108,950	6,347	165,200	38,225
Original Humboldt	13,117	6,330	6,787	8,930	-2,938
Humboldt Public Art	26,215	27,080	-865	33,000	-1,016
Water Tower	-2,465	5,380	-7,845	7,620	-879
TOTAL CULTURAL SERVICES	342,591	331,620	10,970	507,820	302,711
Public Health					
Waste Mangement	53,875	38,540	15,335	50,000	37,687
Cemetery Administration	-20,378	-17,870	-2,508	-24,940	-26,294
Mobility Van	37,304	42,030	-4,726	74,500	26,368
Transit Fleet	-13,299	-6,460	-6,839	-18,900	446
Other Public Health	0	0	0	9,500	0
TOTAL PUBLIC HEALTH	57,502	56,240	1,261	90,160	38,207
Transportation					
Transportation Admin	289,673	317,290	-27,617	1,882,540	244,235
Street Lighting	86,321	84,930	1,391	154,420	100,104
Street Systems	326,410	240,640	85,770	589,060	136,913
Street Sweeping	42,263	44,310	-2,047	79,580	32,241
Storm Water Infrastructure	87,672	105,240	-17,568	236,140	122,556
Street and Curb Painting	201	16,000	-15,799	20,000	10,728
Public Works Shop	72,929	83,490	-10,561	123,950	77,189
Snow and Ice Control	213,902	214,450	-548	462,770	193,181
EmulsionTreated Roads Mtce	33,051	13,380	19,671	17,630	3,547
Gravel Road Mtce	50,140	56,420	-6,280	88,740	48,477
Back Lane Mtce	9,425	19,960	-10,535	27,540	10,483
Dust Control	21,231	29,130	-7,899	29,400	39,079
Transportation Equipment	-77,037	-74,000	-3,037	-281,080	-116,183
Traffic Signals	24,209	31,900	-7,691	47,840	12,226
Traffic Signs	7,666	17,990	-10,324	26,440	13,300
Sidewalk Mtce	65,568	40,970	24,598	79,180	29,547
Ditch Mowing	21,914	24,340	-2,426	41,270	23,417
Winter Sidewalks	7,100	9,950	-2,850	16,660	6,427
Airport	12,503	11,830	673	4,690	13,666
Christmas Decorations	4,314	5,520	-1,206	18,930	3,965
TOTAL TRANSPORTATION	1,299,455	1,293,740	5,714	3,665,700	1,005,098
Utilities					
Utility Administration	-1,851,026	-1,784,640	-66,386	-1,829,440	-1,566,077
Water Main Mtce	257,907	183,720	74,187	303,020	227,519
Water Distribution Facility	135,240	127,300	7,940	199,370	110,611
Water Meter Reading & Billing	115,520	103,290	12,230	218,540	251,577
Sewer Mains	141,209	111,890	29,319	195,770	121,772
Lagoon	232,433	536,030	-303,597	966,890	187,406
Lift Stations	71,814	89,890	-18,076	173,410	87,126
TOTAL UTILITIES	-896,903	-632,520	-264,383	227,560	-580,066



	ACTUAL	YTD BUD	VARIANCE	ANNUAL	PRIOR YEAR
Land Development					
Land Development	-145,867	-191,200	45,333	-291,800	-741,693
TOTAL LAND DEVELOPMENT	-145,867	-191,200	45,333	-291,800	-741,693
SUM OF OPERATIONS	-16,359,890	-15,804,480	-555,414	-15,356,090	-16,031,671
Capital					
Protective Services Capital	14,324	0	14,324	0	0
Leisure Services Capital	269,782	580,000	-310,218	580,000	578,366
Public Health Capital	159,840	265,450	-105,610	265,450	187,979
Transportation Capital	770,159	1,515,660	-745,501	1,515,660	796,189
Utilities Capital	9,871,196	1,509,340	8,361,856	1,509,340	8,692,560
TOTAL CAPITAL EXPENDITURES	11,085,301	3,870,450	7,214,850	3,870,450	10,255,094

August 2025 Payment Listing

Date	Payment Number	Vendor Name	Amount Paid
2025-08-01	CHAMBERS 0725	Chambers of Commerce Group Ins	\$25,446.50
2025-08-01	Pre-Authorized	Elavon	\$854.60
2025-08-04	BMO CC 0725	BMO MasterCard	\$17,281.60
2025-08-06	Pre-Authorized	RBC Royal Bank	\$614.78
2025-08-07	EFT05915	AED Advantage Sales Ltd.	\$398.53
2025-08-07	EFT05916	Alpine Storage	\$344.44
2025-08-07	EFT05917	ASL Paving Ltd.	\$4,026.11
2025-08-07	EFT05918	Auto Ethics Enterprises LTD	\$199.81
2025-08-07	EFT05919	Brockman Enterprises Ltd.	\$19,887.05
2025-08-07	EFT05920	Canadian Union of Public Emplo	\$3,645.54
2025-08-07	EFT05921	Canadian Linen & Uniform Servi	\$354.14
2025-08-07	EFT05922	Cleartech Industries Inc.	\$16,503.36
2025-08-07	EFT05923	Direct Drive Taxi	\$5,061.00
2025-08-07	EFT05924	EMCO Waterworks	\$5,518.92
2025-08-07	EFT05925	Flocor	\$2,281.03
2025-08-07	EFT05926	Graphic Ad	\$249.75
2025-08-07	EFT05927	Grain Bags Canada	\$570.18
2025-08-07	EFT05928	Greater Saskatoon Catholic Sch	\$554,040.37
2025-08-07	EFT05929	Gregg Distributors LP	\$14.90
2025-08-07	EFT05930	Geneva Grest	\$203.06
2025-08-07	EFT05931	Chris Harrow	\$14.69
2025-08-07	EFT05932	Hergott Electric Ltd.	\$2,178.08
2025-08-07	EFT05933	Hergott Farm Equipment Ltd.	\$64.76
2025-08-07	EFT05934	Hi-Tech Welding, Machining & F	\$105.16
2025-08-07	EFT05935	Horizon Fertilizers Ltd.	\$858.00
2025-08-07	EFT05936	Humboldt & District Community	\$701.25
2025-08-07	EFT05937	Kirsch Construction	\$1,396.50
2025-08-07	EFT05938	KMK Sales Ltd.	\$157.46
2025-08-07	EFT05939	Lancaster Aviation Fuels	\$4,615.80
2025-08-07	EFT05940	Canadian Tire 638 Humboldt	\$4,479.64
2025-08-07	EFT05941	Millsap Fuel Distributors Ltd.	\$188.62
2025-08-07	EFT05942	Robert Muench	\$100.00
2025-08-07	EFT05943	Municipal Employees Pension Pl	\$29,928.54
2025-08-07	EFT05944	Office Experts	\$86.99
2025-08-07	EFT05945	Pacific Chemicals Inc	\$57,098.40
2025-08-07	EFT05946	Purolator Courier Ltd.	\$29.49
2025-08-07	EFT05947	Raymax Equipment Sales	\$742.34
2025-08-07	EFT05948	REACT Waste Management	\$31,394.63
2025-08-07	EFT05949	Saskatchewan Research Council	\$835.81
2025-08-07	EFT05950	Sea Hawk Specialized Truck Ser	\$1,419.91
2025-08-07	EFT05951	SENDR	\$75.78
2025-08-07	EFT05953	S & R Vac	\$493.50
2025-08-07	EFT05954	Success Office Systems	\$671.21
2025-08-07	EFT05955	Superior Infrastructure Restor	\$5,685.08
2025-08-07	EFT05956	Toshiba Business Solutions	\$16.71

2025-08-07	EFT05957	Vinyl Expressions	\$185.12
2025-08-07	EFT05958	Your Dollar Store With More	\$70.21
2025-08-08	44999	Zaid Bobat	\$100.00
2025-08-08	45000	City of Humboldt	\$21,283.46
2025-08-08	45001	Dive Sask	\$850.00
2025-08-08	45002	Eddys All In Services	\$125.00
2025-08-08	45003	Express Impressions Inc.	\$528.28
2025-08-08	45004	Alvin Fetter	\$108.81
2025-08-08	45005	Gateway Hotels	\$250.00
2025-08-08	45006	Humboldt Motors	\$8,012.37
2025-08-08	45007	Investor's Group Trust Co. #90	\$200.00
2025-08-08	45008	Olynick Water & Sewer Ltd.	\$6,845.92
2025-08-08	45009	Receiver General of Canada	\$50,557.63
2025-08-08	45010	Schenn`s Farm Supply	\$101.01
2025-08-08	45011	SGI	\$222.00
2025-08-08	45012	Spotlight Sport & Corporate We	\$180.84
2025-08-08	45013	The Stew	\$235.00
2025-08-08	45014	HILLBOM JUDY & JOE GECSE	\$38.09
2025-08-08	45015	ACDC VENTURES	\$42.03
2025-08-08	45016	JOHNSON JUSTIN	\$83.39
2025-08-08	45017	JACOBSEN DEREK & CHRISTOPHER	\$67.04
2025-08-08	EPT 0725	Ministry of Finance	\$367,895.65
2025-08-11	SK IBC 0825	SaskTel	\$3,615.86
2025-08-11	SK WIRELINE 0725	SaskTel	\$2,453.93
2025-08-11	SK WR 0725	SaskTel	\$273.06
2025-08-12	SK MOBILE 0725	SaskTel Mobility	\$1,237.17
2025-08-14	45018	1 Stop Playgrounds Ltd.	\$99.53
2025-08-14	45019	Leslie Blacklock	\$33.60
2025-08-14	45020	Allison Brandt Malinski	\$31.50
2025-08-14	45021	BREKER, ANDREW	\$52.50
2025-08-14	45022	Gwendylan Burton	\$200.00
2025-08-14	45023	Jordan Dalsin	\$420.00
2025-08-14	45024	Maureen Doetzel	\$3.50
2025-08-14	45025	Friends of the Museum	\$344.54
2025-08-14	45026	Claire Gibney	\$518.00
2025-08-14	45027	Kayla Hanson	\$88.90
2025-08-14	45028	Regina & Florentina Hinay	\$129.05
2025-08-14	45029	Carrie Ann Hradecki	\$8.40
2025-08-14	45030	Huber. James	\$420.00
2025-08-14	45031	Kwasnica, Tyler	\$420.00
2025-08-14	45032	Michelle Lafayette	\$50.40
2025-08-14	45033	Mitch Lins	\$525.00
2025-08-14	45034	Monique Martin	\$532.00
2025-08-14	45035	Lyndell Nunn	\$112.09
2025-08-14	45036	Josh Painchaud	\$3,405.00
2025-08-14	45037	PEE-ACE, KEVIN	\$51.45
2025-08-14	45038	Mike Pulice	\$420.00

2025-08-14	45039	Receiver General of Canada	\$176,671.21
2025-08-14	45040	Rose Marking Devices Ltd.	\$35.28
2025-08-14	45041	Anthony Ross	\$350.00
2025-08-14	45042	Saskatchewan Archaeological So	\$24.50
2025-08-14	45043	Saskatchewan Sheep Development	\$1,000.00
2025-08-14	45044	Mary Lou Schmitz	\$31.50
2025-08-14	45045	Mark Schmidt	\$525.00
2025-08-14	45046	Schidlowsky, Matt	\$525.00
2025-08-14	45047	Tyler Shaw	\$10.50
2025-08-14	45048	Jarod Sigstad	\$525.00
2025-08-14	45049	Leslie Stadnichuk	\$142.80
2025-08-14	45050	Marilee Sterner	\$81.20
2025-08-14	45051	PUGH ALISON	\$16.93
2025-08-14	45052	TOBEY CYNTHIA	\$73.20
2025-08-14	45053	CUNNINGHAM HARVEY	\$75.17
2025-08-14	45054	FREISTADT GERMAINE	\$5.85
2025-08-14	45055	Michael Tremblay	\$840.00
2025-08-14	45056	Owen Wickenhauser	\$420.00
2025-08-14	45057	Noah Wieler	\$105.00
2025-08-14	EFT05959	3-D Drafting & Design	\$1,097.25
2025-08-14	EFT05960	AED Advantage Sales Ltd.	\$2,454.25
2025-08-14	EFT05961	Brockman Enterprises Ltd.	\$1,033.20
2025-08-14	EFT05962	Canadian National	\$78.75
2025-08-14	EFT05963	Grain Bags Canada	\$281.55
2025-08-14	EFT05964	Gregg Distributors LP	\$497.45
2025-08-14	EFT05965	Scott Hart	\$420.00
2025-08-14	EFT05966	HBI Office Plus Inc.	\$104.77
2025-08-14	EFT05967	KMK Sales Ltd.	\$37.77
2025-08-14	EFT05968	Lifesaving Society	\$148.41
2025-08-14	EFT05969	Millsap Fuel Distributors Ltd.	\$97.95
2025-08-14	EFT05970	Misty Gardens	\$6,871.19
2025-08-14	EFT05971	Robert Muench	\$91.00
2025-08-14	EFT05972	Municode Services Ltd.	\$210.00
2025-08-14	EFT05973	Office Experts	\$246.17
2025-08-14	EFT05974	Pacific Chemicals Inc	\$23,865.00
2025-08-14	EFT05975	Prairie Meats	\$756.91
2025-08-14	EFT05976	Purolator Courier Ltd.	\$69.50
2025-08-14	EFT05977	Quality Tire Service, Humboldt	\$58.61
2025-08-14	EFT05978	REACT Waste Management	\$69.84
2025-08-14	EFT05979	Redhead Equipment	\$568.22
2025-08-14	EFT05980	Ricoh Canada Inc.	\$3,659.81
2025-08-14	EFT05981	R J England Consulting Ltd.	\$3,182.64
2025-08-14	EFT05982	SaskWater	\$196,929.21
2025-08-14	EFT05983	Saskatchewan Research Council	\$579.61
2025-08-14	EFT05984	S & R Vac	\$3,336.38
2025-08-14	EFT05985	Success Office Systems	\$185.63
2025-08-14	EFT05986	Justin Tarrant	\$525.00

2025-08-14	EFT05987	Troy Life & Fire Safety Ltd.	\$7,214.51
2025-08-14	EFT05988	United Rentals of Canada	\$4,395.31
2025-08-14	EFT05989	WestCrete Curb and Landscape	\$80,652.27
2025-08-14	EFT05990	Darren Whitbread	\$420.00
2025-08-14	EFT05991	Wickenhauser, Darrell	\$525.00
2025-08-21	45074	1 Stop Playgrounds Ltd.	\$93.46
2025-08-21	45075	C73 Fire Truck Mechanical Inc.	\$4,222.92
2025-08-21	45076	Bruce Ehalt	\$188.97
2025-08-21	45077	Galloway, Richard	\$58.50
2025-08-21	45078	Keith & Jean McHarg	\$112.75
2025-08-21	45079	Receiver General of Canada	\$76,290.40
2025-08-21	45080	Saskatchewan Workers' Compensa	\$111,990.40
2025-08-21	45081	Shoppers' Drug Mart	\$31.41
2025-08-21	45082	The Stew	\$50.00
2025-08-21	45083	Swish Maintenance Limited	\$570.51
2025-08-21	45084	Sylvite Four-Six Regional Deve	\$1,200.00
2025-08-21	45085	ZIMMER REBECCA	\$71.07
2025-08-21	45086	ONUFREICHUK DEBRA	\$87.09
2025-08-21	45088	ZIMMER REBECCA & TIEFENBACH AL	\$137.00
2025-08-21	EFT05992	ABC Fire & Safety Equipment Lt	\$269.51
2025-08-21	EFT05993	Pamela Adam	\$11.10
2025-08-21	EFT05994	Aquam Specialiste	\$488.88
2025-08-21	EFT05995	Canadian Linen & Uniform Servi	\$460.11
2025-08-21	EFT05996	City Line Painting	\$0.01
2025-08-21	EFT05997	CJVR	\$168.00
2025-08-21	EFT05998	CKJH	\$168.00
2025-08-21	EFT05999	Cleartech Industries Inc.	\$1,467.24
2025-08-21	EFT06000	Eternity Studios	\$234.15
2025-08-21	EFT06001	Golden West Broadcasting Ltd.	\$1,851.15
2025-08-21	EFT06002	Graphic Ad	\$187.98
2025-08-21	EFT06003	Hergott Electric Ltd.	\$141.61
2025-08-21	EFT06004	Humboldt Co-op	\$2,392.15
2025-08-21	EFT06005	Humboldt Lumber Mart	\$27.21
2025-08-21	EFT06006	Ingerium-Canada's Museums of S	\$1,050.00
2025-08-21	EFT06007	JBB Consultants & Engineers In	\$5,250.00
2025-08-21	EFT06008	Millsap Fuel Distributors Ltd.	\$12,984.12
2025-08-21	EFT06009	Misty Gardens	\$199.80
2025-08-21	EFT06010	Municipal Employees Pension Pl	\$29,386.56
2025-08-21	EFT06011	Office Experts	\$429.35
2025-08-21	EFT06012	Pleasureway Sales	\$783.19
2025-08-21	EFT06013	Quality Tire Service, Humboldt	\$156.83
2025-08-21	EFT06014	Rawlco Radio Ltd.	\$1,890.00
2025-08-21	EFT06015	Strueby Plumbing & Heating	\$512.41
2025-08-21	EFT06016	Toshiba Business Solutions	\$407.83
2025-08-21	EFT06017	United Rentals of Canada	\$416.14
2025-08-21	REMIT0000000000000500	SaskPower	\$0.00
2025-08-22	PST 0725	Minister of Finance	\$1,206.39

2025-08-25	SK ENERGY 0725	Sask Energy	\$2,738.75
2025-08-28	Pre-Authorized	First Data	\$61.68
2025-08-29	Pre-Authorized	Moneris	\$3.68
2025-08-31	SK POWER 0725	SaskPower	\$43,850.97



Statement

Account Name:	BILLING ACCOUNT 178859	Card Number:	xxxx-xxxx-xxxx-8859
Company Name:	CITY OF HUMBOLDT	Account Limit:	\$ 100,000.00
Employee ID:	772890000021008	Available Credit:	\$ 82,917.36
Statement Date (MM/DD/YYYY):	08/15/2025	Currency:	CANADIAN DOLLAR
Payment Due Date (MM/DD/YYYY):	09/11/2025		

Statement Summary:

Report any items which do not agree with your records within 30 days of the statement date.

Previous Balance:	\$ 17,281.60
Payments:	\$ -17,281.60
Adjustments:	\$ 0.00
Net Purchases:	\$ 17,082.64
Cash Advance:	\$ 0.00
Fees:	\$ 0.00
Other Charges:	\$ 0.00
New Account Balance:	\$ 17,082.64

Transaction Summary:

Trans Date	Posting Date Trans ID	Description	Pre-Tax Amount Auth #	Total Tax	Trans Amount
Card Number xxxx-xxxx-xxxx-8859 BILLING ACCOUNT 178859					
08/04	08/04 604711619	AUTOMATIC PYMT RECEIVED	\$ -17,281.60	\$ 0.00	\$ -17,281.60

TOTAL CREDITS	xxxx-xxxx-xxxx-8859	\$ -17,281.60
TOTAL DEBITS	xxxx-xxxx-xxxx-8859	\$ 0.00

Card Number xxxx-xxxx-xxxx-2545 BERGQUIST, PETER					
07/15	07/16 601887769	TELUS MOBILITY PREAUTH EDMONTON AB	\$ 63.63 037624	\$ 7.00 (e)	\$ 70.63
07/30	07/31 604322551	APPLE.COM/BILL TORONTO ON	\$ 1.29 027547	\$ 0.14 (e)	\$ 1.43

TOTAL CREDITS	xxxx-xxxx-xxxx-2545	\$ 0.00
TOTAL DEBITS	xxxx-xxxx-xxxx-2545	\$ 72.06

Card Number xxxx-xxxx-xxxx-9885 DENOMY, VINCE					
07/18	07/21 602555299	WHITECAPSUPPLYCANADA#2 SASKATOON SK	\$ 1,600.00 005301	\$ 176.00 (e)	\$ 1,776.00

TOTAL CREDITS	xxxx-xxxx-xxxx-9885	\$ 0.00
TOTAL DEBITS	xxxx-xxxx-xxxx-9885	\$ 1,776.00

Card Number xxxx-xxxx-xxxx-5955 DEPT, CITY HALL					
07/15	07/17 602156050	BEST BUY # 902 CALGARY AB	\$ 225.58 043506	\$ 11.28 (e)	\$ 236.86

07/16	07/17 602156051	AMZN MKTP CA 8H9B38OU3 WWW.AMAZON.CA ON	\$ 49.99 978398	\$ 5.50	\$ 55.49
07/23	07/23 603049446	INFORMATION SERVICES C 866-275-4721 SK	\$ 9.01 022486	\$ 0.99 (e)	\$ 10.00
07/23	07/25 603374280	SGI-MY SGI REGINA SK	\$ 1,810.88 015885	\$ 199.20 (e)	\$ 2,010.08
07/23	07/25 603374205	SGI-MY SGI REGINA SK	\$ 1,796.41 014694	\$ 197.61 (e)	\$ 1,994.02
07/23	07/25 603374203	CANADIAN TIRE #638 HUMBOLDT SK	\$ 34.99 080892	\$ 3.85 (e)	\$ 38.84
07/23	07/25 603374204	SGI-MY SGI REGINA SK	\$ 1,088.79 043755	\$ 119.77 (e)	\$ 1,208.56
07/24	07/25 603374281	LENOVO CANADA MARKHAM ON	\$ 1,249.01 018679	\$ 138.23	\$ 1,387.24
07/29	07/30 604010010	NATIONAL PEN CO. LLC_U DOVER DE	\$ 262.97 071781	\$ 28.93 (e)	\$ 291.90
07/30	07/31 604322476	ADOBE SAN JOSE CA	\$ 29.99 046045	\$ 3.30 (e)	\$ 33.29
08/02	08/04 604754913	INDEED IEI25-00999547 DUBLIN	\$ 394.88 064715	\$ 43.44 (e)	\$ 438.32
08/08	08/11 605839198	LENOVO CANADA MARKHAM ON	\$ 1,299.94 021575	\$ 147.76	\$ 1,447.70
08/11	08/12 606133758	AMAZON.CA 2O6TY5H53 866-216-1072 ON	\$ 40.19 033674	\$ 4.41	\$ 44.60
08/11	08/12 606133757	ADOBE SAN JOSE CA	\$ 25.99 089321	\$ 2.86 (e)	\$ 28.85
08/15	08/15 606795388	INFORMATION SERVICES C 866-275-4721 SK	\$ 900.90 042186	\$ 99.10 (e)	\$ 1,000.00

TOTAL CREDITS xxxx-xxxx-xxxx-5955 **\$ 0.00**
TOTAL DEBITS xxxx-xxxx-xxxx-5955 **\$ 10,225.75**

Card Number xxxx-xxxx-xxxx-2594 Kwasnica, Mike

07/17	07/21 602555302	CANADIAN TIRE #638 HUMBOLDT SK	\$ 15.99 041657	\$ 1.76 (e)	\$ 17.75
07/18	07/21 602555377	SUTHERLAND AUTOMOTIVE HUMBOLDT SK	\$ 43.23 001730	\$ 4.76 (e)	\$ 47.99
07/18	07/21 602555378	AMZN MKTP CA 5K08M7LS3 WWW.AMAZON.CA ON	\$ 129.60 092710	\$ 14.25	\$ 143.85
07/31	08/01 604388899	OFFICE EXPERTS OFFICE HUMBOLDT SK	\$ 42.99 009840	\$ 4.73 (e)	\$ 47.72

TOTAL CREDITS xxxx-xxxx-xxxx-2594 **\$ 0.00**
TOTAL DEBITS xxxx-xxxx-xxxx-2594 **\$ 257.31**

Card Number xxxx-xxxx-xxxx-2077 McLeod, Chris

08/06	08/08 605506626	MARKS STORE #367 HUMBOLDT SK	\$ 609.98 036419	\$ 67.10 (e)	\$ 677.08
08/08	08/11 605839196	AMZN MKTP CA HM6CH6JS3 WWW.AMAZON.CA ON	\$ 332.00 023620	\$ 36.52 (e)	\$ 368.52

08/12 08/13 EVERGUARD FIRE AND SAF SASKATOON SK \$ 220.00 \$ 24.20 (e)
606276719 068500

TOTAL CREDITS xxxx-xxxx-xxxx-2077 **\$ 0.00**
TOTAL DEBITS xxxx-xxxx-xxxx-2077 **\$ 1,289.80**

Card Number xxxx-xxxx-xxxx-7730 MUSEUM, HUMBOLDT

07/16	07/16 601887845	INTUIT MAILCHIMP EDMONTON AB	\$ 36.59 922585	\$ 4.02 (e)	\$ 40.61
07/18	07/21 602555379	SHOPPERS DRUG MART 434 HUMBOLDT SK	\$ 16.19 063086	\$ 1.78 (e)	\$ 17.97
07/18	07/21 602555381	SOBEYS HUMBOLDT #5395 HUMBOLDT SK	\$ 5.39 080461	\$ 0.59 (e)	\$ 5.98
07/18	07/21 602555380	YOUR DOLLAR STORE WITH HUMBOLDT SK	\$ 10.76 043537	\$ 1.18 (e)	\$ 11.94
07/22	07/23 603049447	OFFICE EXPERTS OFFICE HUMBOLDT SK	\$ 19.95 060889	\$ 2.20 (e)	\$ 22.15
07/22	07/24 603307263	YOUR DOLLAR STORE WITH HUMBOLDT SK	\$ 11.60 096657	\$ 1.28 (e)	\$ 12.88
07/22	07/24 603307188	CANADIAN TIRE #638 HUMBOLDT SK	\$ 34.95 057074	\$ 3.85 (e)	\$ 38.80
07/26	07/28 603583389	CANADIAN TIRE #638 HUMBOLDT SK	\$ 131.95 033395	\$ 14.51 (e)	\$ 146.46
07/26	07/29 603914346	YOUR DOLLAR STORE WITH HUMBOLDT SK	\$ 171.25 079067	\$ 18.84 (e)	\$ 190.09
07/30	07/31 604322552	AMZN MKTP CA MP1O337N3 WWW.AMAZON.CA ON	\$ 67.48 095627	\$ 7.43	\$ 74.91
08/01	08/04 604753725	YOUR DOLLAR STORE WITH HUMBOLDT SK	\$ 95.00 010596	\$ 10.45 (e)	\$ 105.45
08/01	08/04 604753726	RED APPLE HUMBOLDT SK	\$ 6.59 028630	\$ 0.73 (e)	\$ 7.32
08/01	08/04 604754914	RONA HUMBOLDT LUMBER HUMBOLDT SK	\$ 32.37 076275	\$ 3.56 (e)	\$ 35.93
08/01	08/04 604754915	OFFICE EXPERTS OFFICE HUMBOLDT SK	\$ 30.88 003721	\$ 3.40 (e)	\$ 34.28
08/09	08/11 605839266	CANADIAN TIRE #638 HUMBOLDT SK	\$ 63.48 074909	\$ 6.98 (e)	\$ 70.46
08/11	08/12 606133759	FACEBK YBCCZXQDG2 MENLO PARK CA	\$ 7.54 083013	\$ 0.83 (e)	\$ 8.37
08/13	08/15 606795389	CANADIAN TIRE #638 HUMBOLDT SK	\$ 53.84 073307	\$ 5.92 (e)	\$ 59.76

TOTAL CREDITS xxxx-xxxx-xxxx-7730 **\$ 0.00**
TOTAL DEBITS xxxx-xxxx-xxxx-7730 **\$ 883.36**

Card Number xxxx-xxxx-xxxx-9684 ULRIKSEN, MICHAEL

07/16	07/17 602155974	LANDSCAPE MANAGEMENT N MARKHAM ON	\$ 206.67 039334	\$ 22.73 (e)	\$ 229.40
07/19	07/21 602555301	AMAZON 7A06B4C53 VANCOUVER BC	\$ 19.97 049812	\$ 0.00	\$ 19.97
07/20	07/21 602555300	SPOTIFY P38C23A8C0 STOCKHOLM	\$ 12.69 067421	\$ 1.40 (e)	\$ 14.09

07/23	07/25 603374202	BEST BUY # 902 CALGARY AB	\$ 236.15 024131	\$ 11.81 (e)	\$ 247.96
07/24	07/25 603374201	MANITOULIN TRANSPORT I GORE BAY ON	\$ 837.50 045898	\$ 108.87 (e)	\$ 946.37
08/01	08/04 604754911	MANITOULIN TRANSPORT I GORE BAY ON	\$ 92.22 091182	\$ 11.99 (e)	\$ 104.21
08/02	08/04 604754912	OPENAI CHATGPT SUBSCR SAN FRANCISCO CA US DOLLAR 21.20@1.422641509	\$ 30.16 043666	\$ 0.00	\$ 30.16
08/08	08/11 605839197	COLLEGE OF KINESIOLOGY SASKATOON SK	\$ 157.66 012001	\$ 17.34 (e)	\$ 175.00
08/12	08/13 606276720	AMAZON H22OZ3HL3 VANCOUVER BC	\$ 166.41 049976	\$ 0.00	\$ 166.41
08/13	08/13 606276721	AMAZON.COM 8K80T9J63 VANCOUVER BC	\$ 451.19 059081	\$ 0.00	\$ 451.19

TOTAL CREDITS xxxx-xxxx-xxxx-9684 **\$ 0.00**
TOTAL DEBITS xxxx-xxxx-xxxx-9684 **\$ 2,384.76**

Card Number xxxx-xxxx-xxxx-1679 WYTRYKUSZ, CHELSEA

07/23	07/24 603307187	SILVERWARE SILVERWARE TORONTO ON	\$ 146.81 006952	\$ 19.09 (e)	\$ 165.90
07/28	07/29 603914345	HUMBOLDT CO-OP ASSN. # HUMBOLDT SK	\$ 11.70 036149	\$ 1.29 (e)	\$ 12.99
08/12	08/13 606276722	DOLLARAMA #1197 HUMBOLDT SK	\$ 13.25 004435	\$ 1.46 (e)	\$ 14.71

TOTAL CREDITS xxxx-xxxx-xxxx-1679 **\$ 0.00**
TOTAL DEBITS xxxx-xxxx-xxxx-1679 **\$ 193.60**



CUSTOMER SERVICE:

Service Representatives are available to assist you 24 hours a day, seven days a week. Please have account number information ready.

BMO

Telephone Inquiries: 1-855-825-9232

Lost/Stolen cards: 1-844-316-3760

Outside Canada and USA call collect: 514-881-3808

TTY (For the Deaf and Hard of Hearing): 1-866-859-2089

Internet: bmo.com/treasuryandpayment

Diners Club

Telephone Inquiries: 1-800-363-3333

Lost/Stolen cards: 1-866-890-9552

Outside Canada and USA call collect: 1-514-881-3735

TTY (For the Deaf and Hard of Hearing): 1-866-859-2089

Internet: dinersclubnorthamerica.com



PAYMENT INFORMATION:

	BMO	Diners Club
You can mail your payment to:	BMO P.O. Box 6044, Station Centre-Ville Montreal, QC H3C 3X2	Diners Club P.O. Box 6044, Station Centre-Ville Montreal, QC H3C 3X2
You may send your payment via overnight mail to:	BMO Symcor Inc (Remittance services) 650 Bridge Street Montreal, Quebec H3K 3K9	Diners Club Symcor Inc (Remittance services) 650 Bridge Street Montreal, Quebec H3K 3K9
IMPORTANT PAYMENT INFORMATION:	For BMO accounts, please make your cheque or money order payable to: BMO Bank of Montreal	For Diners Club accounts, please make your cheque or money order payable to: Diners Club

If you are paying by mail:
Remember

- Enclose your cheque or money order, payable in the same currency as your credit card, with this payment coupon, but do not staple or tape them together.
- Write your account number on the front of your cheque or money order.
- Please do not send cash.

A fee will be assessed against returned cheques.

® Registered trade-mark of Bank of Montreal.



The balance due will be automatically debited from your bank account as you authorized.



CITY OF HUMBOLDT REPORT

TITLE: Cultural Services Report
PREPARED BY: Jennifer Fitzpatrick, Director of Cultural Services
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: City Council Executive Committee
DATE: September 8, 2025

RECOMMENDATION

That this report be accepted for information and filed.

CURRENT SITUATION

1. Museum

- Exhibits – *Stories of Humboldt – Chapter 7* was moved to the back of the main floor and *Hearts of Freedom – Stories of Southeast Asian Refugees* was installed. This is a travelling exhibition created by Stephanie P. Stobbe and the HOF Museum Exhibition Committee, Canadian Mennonite University in partnership with Carleton University. As a local connection, we are featuring the story of Nha and Dan Tran who were refugees from Vietnam and have made Humboldt their home for many years. Please join us for the opening reception on Wednesday, September 24 with a zoom presentation by Stephanie Stobbe, Curator of the exhibition. Thanks to the Friends of the Museum & Gallery for sponsoring this exhibition.
- The third BBQ & Concert of the summer series was held on August 14. The weather was very cold that day, but folks still came out to support the Humboldt Stingrays Water Polo group and hear the music of Yana Yudina Jeewon, sponsored by the Humboldt Area Arts Council.
- Chalk Art Day – This was a great success with approximately 230 people participating. The program was led by youth artist Dylan Burton and artist Anthony Ross. This event was part of our participation in Streetfest, as both the museum and gallery were open late with activities.
- Culture Days – As the hub for funding from SaskCulture, we are partnering with Westminster Church for Humboldt's annual Walk for Reconciliation on Sunday, September 28, held to observe the National Day for Truth and Reconciliation. After the walk, we will enjoy a Hoop Dance presentation from Terrance Littlelent and homemade soup at the church. We are also partnering with the Humboldt Regional Newcomers Center to showcase the culture and tea from various residents. This will be two events in early October and each will feature different cultural groups and activities.
- Collections – A collections meeting was held in August to consider 128 items. A total of 44 items were accepted including a collection of documents related to the welcoming of Vietnamese 'boat people', photographs of Hannigans, and a binder of St. Elizabeth's School of Nursing Curriculum.
- Maintenance - Asbestos abatement continued with transporting the material from Room 5, and building a wooden box around the boilers. Staff have cleaned Room 5 following this work. The temporary firewall was replaced with a permanent firewall this month.

2. Gallery

- Exhibits – *natura vindicat* by Cristine Andrew Stuckel and Diana Roelens is the feature exhibit on the main floor.
- *Colour Me Prairie* by Celeste Dumonceaux Delahey was installed in August and features wonderful prairie sky paintings.
- Artists submissions - The artist's review committee met in August to review four submissions. Two were accepted for exhibitions and we are booking them for 2029.

3. Water Tower

- The annual carnival was held on August 2, with approximately 150 people in attendance. Thanks to Humboldt Home Hardware for sponsoring our new game, and to all the volunteers who helped with the day.
- The tower closed for the season on August 30, but we are still taking bookings for rentals and private tours as staff resources allow.

4. Original Humboldt

- Staff continue to cut the grass trails once a week. Thanks to volunteer Reynold Fortowsky for maintaining the machines for us.

5. Administration

- HR - We will welcome Mackenzie Hopp to the position of Cultural Programmer on September 9. Mackenzie was most recently at University of York in England getting her MA in Early Modern History, following a BA in History from UBC, and some time at the Lake Country Museum and Archives in Lake Country, B.C.
- Thanks to our incredible students - Taryn Stock, Rebecca Heuser, Hanna Fajardo and Zaynah Pascual for all their great work this summer.
- Marketing – The museum and the Original Humboldt site were featured in Notice Nature's Historical sites of North Central Saskatchewan ID book. Notice Nature partnered with the Department of History's Co-Lab for Community Engaged Research at the U of S. The program is to encourage outdoor play through fun, nature-loving learning activities.
- Advocacy - I will be attending the Saskatchewan 120 event in Saskatoon on September 4 as Vice President of Heritage Saskatchewan. This will be a good opportunity to network for the support of heritage in the province. Heritage Saskatchewan is working on an advocacy campaign about the economic impact of heritage investment, including some information on Humboldt.
- Volunteers -Thanks to our volunteers who contributed 55.5 hours of their time in August.
- Engagement – To the end of the month, our programs and services have had engagement levels of approximately 9,311 people. This is higher than last year's level of 6,863.



Upcoming Events and Programs

Concert Series – We launched the 2025-26 concert series in partnership with the Humboldt Area Arts Council, as part of their travelling tours through OSAC. The series features John Muirhead on October 30, Ollee Owens on February 11, and Lee Siegel on March 10. Please mark your calendars for these great concerts, or you can purchase tickets at the museum or gallery.

September 6, 1;30 pm	Museum	Heritage Skills Revival Day
September 20, 1:30 pm	Gallery	Meet the Members Reception
September 24, 7 pm	Museum	Hearts of Freedom Reception
September 28, 11 am	Westminster	Walk for Reconciliation
October 4, 10 am	Gallery	Steeped in Culture – International tea party
October 5, 1 pm	Gallery	Steeped in Culture – International tea party

COMMUNICATION AND ENGAGEMENT

No external communications or engagement required.

ATTACHMENTS

None

FINANCIAL IMPLICATIONS

There is no anticipated financial impact of the recommended action.

CONCLUSION

These programs are developed to further the goals of the Department’s strategic plan.

Connected and Creative

The summer season was very busy with tourists exploring the city. In the fall, we turn to programming designed for community connectedness.

Welcoming and Connected

The “Steeped in Culture” international tea parties have been designed to provide a safe public space for getting to know the people in our community. We hope Council can join us for these events.

CITY OF HUMBOLDT REPORT

TITLE: Manager of Development & Marketing report
PREPARED BY: Jarrett Delbridge, Manager of Development and Marketing
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: Executive Committee
DATE: September 8, 2025

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

This report summarizes the most significant projects that are currently underway since the executive committee held on August 11, 2025

CURRENT SITUATION

Development:

- The Manager has processed a purchase agreement for the old hospital site and is working through the conditional period on an offer with the buyer.
- The Manager has been meeting with local developers and ensuring they are following due process and helping coordinate developers through the development process.
- The Manager is currently reviewing additional land inventory and developing a strategy to sell the remaining inventory.
- The Manager is engaging with business's interested in 3rd avenue industrial lots
- The Manager is running proformas on potential land development expansions on Sask. Avenue
- The Manager is assisting the North-East Housing Co-op in securing land for an affordable housing Development
- The Manager is maintaining communications with interested parties for the 101st street lot draw
- The Manager is working with community planning for various projects/developments underway.
- The Manager has received quotes from Sask. Power for the 101st street development. And is waiting for engineering's approval,

Economic Development:

- The Manager has registered for Canadian Real Estate (CRE) forum in Saskatoon to meet with Commercial developers, Financers, Equity partners, builders, etc.
- The Manager is currently researching additional networking opportunities to help support the cities economic development goals.
- The Manager is registered for Saskatchewan Economic Development Alliance (SEDA) Paths To Prosperity Summit.
- The Manager and City Manager have been Meeting with George Gordon Developments Limited) GGD Economic Development team creating synergies between the organizations and sourcing potential developments.
- The manager is working on brining a furniture manufacturing business to the City.
- The manager is working with a stone cutting company to up scale their current operations.

Miscellaneous:

- The Manager has been reviewing Bylaws for the City of Humboldt to better understand current rules and regulations.
- The Manager Is completing a course regarding Manager Safety training.
- The Manager is working diligently with the Communications Coordinator on additional marketing mediums to help attract new businesses and residences to the City of Humboldt.

OPTIONS

1. Approve the recommendation to adopt the report as attached.
2. Approve the recommendation to adopt a report with amendments.

ATTACHMENTS

N/A

COMMUNICATION AND ENGAGEMENT

- A marketing campaign has been completed for the 101st street lot development and has performed well or better in comparison to previous marketing campaigns.

FINANCIAL IMPLICATION

There are no financial implications associated with this process at this time,

CONCLUSION

That this report be accepted for information and filed.



CITY OF HUMBOLDT REPORT

TITLE: Communications Department Report
PREPARED BY: Angie Rolheiser, Communications Coordinator
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: Executive Committee
DATE: September 8, 2025

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

This report summarizes the most significant projects that have been completed over the last month and those that are currently underway.

CURRENT SITUATION

1. The Marketing and Communications Department is located at the Visitor Information Center at the Humboldt Campground. With Summer holidays coming to an end, Tory White has returned to University and has ended her employment with the City of Humboldt. The Communications Department thanks her for her time and tremendous efforts over the summer and previous years.

Marketing/Public Relations/Communications:

- Communications supported the promotion of the BID's StreetFest events and the Emergency Services Golf Tournament.
- Access TV filmed two shows in Humboldt in August; featuring a local business and the Humboldt Downtown BID.
- Back Alley clean-up reminder to property owners
- Worked with SaskTourism to update campground information on their website
- Website: Working to resolve existing issues; exploring website options for 2026
- 2024 Annual Report – nearing completion
- Tourism brochures for Humboldt and area
- Land Development: 101st Street marketing campaign completed
- Rail Safety week proclamation in September
- Planning for Holiday events such as Annual Christmas Tree Lighting at Civic Park and Holiday Trail at the Campground
- Mini Golf: we have invited the Humboldt Broncos to come enjoy the mini golf for an afternoon of team building and to promote the mini golf course.
- Humboldt Broncos sponsorship – Broncos in the Community feature starting this month.
- Attending a Medical Student Career Fair at the Dakota Dunes on Sept. 9 along with the Humboldt District Health Foundation to support healthcare recruitment in the region.



ATTACHMENTS

Communications – social media report

COMMUNICATION AND ENGAGEMENT

Marketing and communication campaigns conducted/underway:

1. Tax Abatement Incentive
2. Digital Humboldt App Awareness
3. School safety
4. Back Alley clean-up

In addition to special projects mentioned previously, publications, routine and on-demand announcements, job postings, Tenders, RFP's, events, and promotions published by Marketing & Communications continue on a daily, weekly, and monthly basis.

CONCLUSION

The Communications Department is moving onto fall campaigns and planning for upcoming events.



**Communications Statistics Report
Year to Date – Sept. 2025**

Social Media Platforms Insights

Platform	New Followers This Month:	Current Followers
Instagram	14	497
Facebook	67	5,008
X (Twitter)		1,639

Digital Humboldt App Users 2025

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
592	577	574	581	530	543	541	527

Council Highlights (Monthly Publication)

2025
8

Community Reports (Monthly Publication)

2025
8



CITY OF HUMBOLDT REPORT

TITLE: Public Works Director Report for September 2025
PREPARED BY: Peter Bergquist, P.Tech.; Public Works and Utilities Director
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: Executive Committee
DATE: September 8, 2025

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

The Public Works Department is responsible for the operations, maintenance, and engineering support related to water, wastewater, stormwater, roads, traffic signals, signage, line painting, and airport infrastructure.

CURRENT SITUATION

August Activities

- **Road Maintenance:**
 - Pothole filling continued and will proceed as needed throughout the summer.
 - A failed section of road on the 200 block of 6th Street was excavated and repaired.
 - Sand slurry seal work has been completed for the season.
 - Paving contractors completed the majority of scheduled paving and will finalize patch work city-wide by mid-September.

- **Street Cleaning & Traffic Control:**
 - Additional street sweeping was conducted due to increased debris from semi-truck and construction vehicle activity.
 - Crews provided temporary traffic control setups and removals for special events and construction projects.

- **Water & Sewer Infrastructure:**
 - Water main replacement is underway along 10th Street between 9th Ave and 11th Ave. Property service connections are pending, with road reconstruction to follow, then paving scheduled for 2026.
 - Sewage Lift Stations #1 and #4 are currently under construction for upgrades.
 - Lift Stations #2, #3, #5, and #6 were cleaned by contractors to reduce debris buildup and prevent clogging.
 - A manhole near Lift Station #4 on 6th Ave East was repaired. Staff managed bypass pumping to avoid service disruptions.
 - Leak detection efforts continue, with sensors being relocated throughout the city to identify potential leaks.
- **Wastewater Treatment Facility:**
 - The new facility has begun accepting wastewater in the first cell. Remaining cells will be filled upon completion, and system circulation will commence to establish necessary bacterial colonies.
- **New Installations & Repairs:**
 - Several water and sewer services were installed and inspected for new residential properties.
 - Sanitary service replacements and repairs were supported in King Crescent and the 300 block of 5th Street.
 - Preparations are underway for service installations (water, sewer, power, communications) for lots on 101st Street.
- **Community & Seasonal Work:**
 - An access road for the future SPCA dog park was constructed by city crews.
 - Old concrete removal and hauling was performed to support forming contractors.
 - School zone speed signs were prepared in advance of the school year.
 - Ditch mowing continues as required.

ATTACHMENTS

Non-Revenue Water Losses Update:

Year	Consumption	SaskWater Purchases	Difference	Approximate Loss Dollars at Cost	% Loss
2024 Full Year	460,419 m3	559,798 m3	-99,379 m3	-\$378,265	-17.8%
2025 Full Year Budget Projection	463,241 m3	547,600 m3	-84,359 m3	-\$321,096	-15.4%
2024 – Jan-August	304,506 m3	391,353 m3	-86,847 m3	-\$330,566	-22.2%
2025 – Jan-August	323,979 m3	388,638 m3	-64,659 m3	-\$246,111	-16.6%



CONCLUSION

The department continues to manage the operations and maintenance of the City’s water, sewer, storm, and transportation infrastructure while regularly evaluating potential risks while being accountable and responsible with public funds.

CITY OF HUMBOLDT REPORT

TITLE: 2026 Budget Process
PREPARED BY: Jace Porten, City Controller
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: Executive Committee
DATE: September 8, 2025

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

Administration intends to present the 2026 budget with the same process as the past few years, with departments heads and corporate services conducting line-by-line reviews and presenting a proposed budget to Council on a Cost Centre basis with the intention of streamlining the budgeting process.

CURRENT SITUATION

While the past few years the budget has been presented as essentially one single budget for the City, the operations can essentially be seen as three budget areas, with Utilities and Land Development being separated from the Tax-support operations. The intent for the 2026 Budget is to present Council with three separate budgets to ensure each operation is clearly presented.

The Budgeting Process

1. **Preparation:** The process began in August with Administration reviewing the budget line-by-line and recognizing trends or inflationary impacts. During the initial meeting administration recognized what they see as service level deficiencies with the intent to bring a recommendation to Council as a part of the budget requesting additional resources to increase those service levels.
2. **Budget Overview:** Following those meetings and the service level requests, Administration will bring an in-camera report to October Executive Committee (October 14th) to provide Council with the status of the budget and seek input from Council.
3. **Reviewing:** Administration will refine the proposed budget following the input from Council to address any concerns or directions communicated.
4. **Proposal:** Administration will present Council a proposed budget including details on

both the operating and capital budgets and outline proposed tax and utility rate increases. (Late November)

5. **Deliberations:** City Council will hold the budget deliberation meetings. During these meetings, Council and Administration will review and discuss the proposed budget, including specific "cost centers" and capital projects. (December 1st)
6. **Adjustments and Refinements:** Administration and Council may work together to find opportunities to reduce proposed increases without compromising service levels. This can involve reviewing financial forecasts, identifying new sources of revenue (like grants), or adjusting planned spending.
7. **Adoption:** The process concludes with City Council's formal approval of the annual operating and capital budget. This is a crucial step required by The Cities Act of Saskatchewan before any tax levy can be authorized.

Funding Sources

The City of Humboldt's general taxation budget is funded through various revenue streams, including:

- **Municipal taxes:** The primary source of funding for general operations that benefit the entire community, such as transportation, protection, recreation and culture services.
- **User fees:** Revenue collected from individuals and organizations that use specific city amenities.
- **Provincial or federal grants:** The city actively seeks grants to help fund large capital projects and reduce reliance on local ratepayers.

COMMUNICATION AND ENGAGEMENT

N/A

ATTACHMENTS

N/A

FINANCIAL IMPLICATION

There are no direct financial implications of this report.

CONCLUSION

In recent years, the budget process has had to address challenges like inflation and rising material costs, which have put pressure on infrastructure projects like road and water main replacements. The City has a focus on long-term sustainability, often funding major capital projects from reserves and using a five-year capital plan to guide its investments.

CITY OF HUMBOLDT REPORT

TITLE: Community Airport Partnership Grant
PREPARED BY: Peter Bergquist, P.Tech; Public Works and Utilities Director
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: Executive Committee
DATE: September 8, 2025

RECOMMENDATION

That the City of Humboldt submit an application to the Community Airport Partnership (CAP) for funding in the amount of approximately \$176,000.

BACKGROUND

The Community Airport Partnership (CAP) Grant is currently accepting applications for the 2026 season. The CAP grant covers 50% of eligible expenditures related to community aerodromes and airports.

Historical CAP Grant Projects:

- 2010 – 2 coats of sand slurry seal, crack filling, and line painting on runway – \$75,000
- 2013 – Apron asphalt overlay, taxiway transverse crack repair, slurry seal, and drainage design (culvert for slough) – \$50,300
- 2014 – 10m x 590m thin overlay in center of runway – \$60,000
- 2019 – Drainage pipe under runway, asphalt patching over pipe, GPS approach setup – \$66,100
- 2020 – Power line relocation – \$35,000
- 2023 – Aerodrome feasibility study – \$60,000

Total CAP Funding Received to Date: \$346,400

CURRENT SITUATION

The local airport group obtained estimates to repair runway cracks and apply a sand/chip seal to the edges that were not previously repaved.

Following discussions with the contractor, additional asphalt repairs were recommended in certain areas. The proposed CAP grant application includes the following items:

Proposed Project Budget: \$176,000

- Transverse Crack Repair (17 locations) – \$34,000
- Crack Sealing on Newer Asphalt – \$6,000
- Sand/Chip Seal on Old Asphalt Edges – \$83,000
- Runway Repainting – \$5,000
- PST – \$8,000
- 30% Contingency – \$40,000

Note: A 30% contingency is included due to the degradation of the old asphalt. This allows for potential patching in severely affected areas and accounts for possible increases in emulsion or material costs for the 2026 season.

OPTIONS

- Proceed with the CAP application as presented
- Do not apply for the CAP grant
- Modify the value or scope of the application as directed by Council

ATTACHMENTS

- N/A

COMMUNICATION AND ENGAGEMENT

The local airport group and relevant stakeholders will be informed of Council’s decision. Staff will prepare the necessary documentation in order to submit the application by the October 15, 2025 deadline (11:59 PM).

FINANCIAL IMPLICATION

The total estimated project cost is \$176,000. If successful, the CAP grant will cover 50% (\$88,000). The City would be responsible for the remaining \$88,000, which may be negotiated with the potential new airport authority regarding funding or compensation once the authority is formed.

CONCLUSION

The CAP grant presents a valuable opportunity to secure funding for essential maintenance at the local aerodrome. Based on stakeholder input and technical assessments, staff recommend proceeding with the application. This project offers a cost-effective solution to extend the runway’s lifespan and maintain operational standards.