



City of Humboldt
Meeting Minutes
Regular Meeting of Council June 23, 2025 - 05:30 PM

- PRESENT:
- Mayor Rob Muench
 - Councillor Larry Jorgenson
 - Councillor Roger Korte
 - Councillor Sarah McInnis
 - Councillor Dave Rowe
 - Councillor Marilyn Scott
 - Councillor Karen Siermachesky
 - City Manager Joe Day
 - City Controller Jace Porten
 - Director of Protective Services Mike Kwasnica
 - Director of Public Works Peter Bergquist
 - Director of Cultural Services Jennifer Fitzpatrick
 - Marketing and Development Manager Jarrett Delbridge
 - Planning Coordinator Tanner Zimmerman
 - Communications Coordinator Angie Rolheiser

1 Call To Order

Mayor Muench called the meeting to order at 5:30 p.m.

2 Land Acknowledgement

As we gather here today, we acknowledge we are on Treaty 6 Territory and the Homeland of the Métis. We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.

Resolution: 3
2025.200

3 Adopt Agenda

Moved By: Councillor Roger Korte

Seconded By: Councillor Sarah McInnis

That the agenda be adopted as presented.

CARRIED

3.1 Conflict of Interest

Councillor McInnis declared a conflict of interest on item 10.7.

4 Public Acknowledgement

Councillor McInnis acknowledged elders, cultural services staff, elders, and all those who helped organize events at Original Humboldt, Horizon School Division Office, and at the Humboldt Public School for National Indigenous People’s Day.

Councillor Rowe acknowledged everyone involved with the Jacob

Leicht Memorial Sport Court and Outdoor Rink that recently opened to the public.
Councillor Siermachesky acknowledged Safe Communities for 20 years of Community Safety Initiatives.

5 Public Hearing

Resolution: 5.1
2025.201

Suspend Council Meeting
Moved By: Councillor Marilyn Scott
Seconded By: Councillor Dave Rowe

That the Regular Meeting of Council be suspended and that we move to enter the Public Hearing, the time being 5:34 p.m.

CARRIED

Resolution: 5.2
2025.202

Recommendation - City Controller - Public Hearing Bylaw No. 12/2025

Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Sarah McInnis

That this report be accepted for information and filed.

CARRIED

Resolution: 5.3
2025.203

Recommendation - City Controller - Public Hearing Bylaw No. 14/2025

Moved By: Councillor Roger Korte
Seconded By: Councillor Sarah McInnis

That this report be accepted for information and filed.

CARRIED

Resolution: 5.4
2025.204

Recommendation - City Controller - Public Hearing Liquor Store - Units 117 & 118, 1919 8th Ave

Moved By: Councillor Marilyn Scott
Seconded By: Councillor Karen Siermachesky

That this report be accepted for information and filed.

CARRIED

Resolution: 5.5
2025.205

Recommendation - City Controller - Public Hearing Shipping Container 706 2nd Ave

Moved By: Councillor Marilyn Scott
Seconded By: Councillor Sarah McInnis

That this report be accepted for information and filed.

CARRIED

Resolution: 5.6
2025.206

Recommendation - City Controller - Public Hearing Multi-Unit Dwelling – 620 14th Street

Moved By: Councillor Roger Korte
Seconded By: Councillor Karen Siermachesky

That this report be accepted for information and filed.

CARRIED

Resolution: 5.7
2025.207

Resume Meeting
Moved By: Councillor Sarah McInnis
Seconded By: Councillor Dave Rowe

That the Public Hearing be closed, and that Council revert to the Regular Meeting, the time being 5:46 p.m.

CARRIED

6 Approve Minutes

Resolution: 6.1 **Minutes of the Regular Meeting of Council held May 26, 2025**
2025.208 **Moved By:** Councillor Roger Korte
Seconded By: Councillor Dave Rowe

That the Minutes of the Regular Meeting of Council held May 26, 2025 be approved as amended and circulated.

CARRIED

Resolution: 6.2 **Minutes of the Special Meeting of Council held June 9, 2025**
2025.209 **Moved By:** Councillor Marilyn Scott
Seconded By: Councillor Sarah McInnis

That the Minutes of the Special Meeting of Council held June 9, 2025 be approved as recorded and circulated.

CARRIED

7 Committee Reports

7.1 Vacate Chair

Mayor Muench vacated the Chair and Deputy Mayor Jorgenson presided at 5:48pm.

Resolution: 7.2 **Minutes of the Executive Committee Meeting held June 9, 2025**
2025.210 **Moved By:** Councillor Sarah McInnis
Seconded By: Mayor Rob Muench

That the Minutes of the Executive Committee Meeting held June 9th, 2025 be accepted for information.

CARRIED

Resolution: 7.3 **Minutes of the Reid-Thompson Library held April 14, 2025**
2025.211 **Moved By:** Councillor Roger Korte
Seconded By: Councillor Karen Siermachesky

That the Minutes of the Reid-Thompson Public Library Meeting held April 14th, 2025 be accepted for information.

CARRIED

Resolution: 7.4 **Minutes of the Humboldt & District Museum & Gallery Board Meeting held May 8, 2025**
2025.212 **Moved By:** Councillor Marilyn Scott
Seconded By: Councillor Sarah McInnis

That the Minutes of the Humboldt & District Museum & Gallery Board Meeting held May 8th, 2025 be accepted for information.

CARRIED

Resolution: 8 **Giving Notice**
2025.213 **Moved By:** Councillor Sarah McInnis
Seconded By: Councillor Marilyn Scott

Councillor McInnis gave notice of motion that the City of Humboldt investigate options to support operations provide the breakfast and snack food programs at St. Augustine Elementary School, and St. Dominic Elementary School and the Humboldt Public School.

CARRIED

Resolution: 8.1 Considered at this Meeting
2025.214 **Moved By:** Councillor Roger Korte
Seconded By: Mayor Rob Muench

That Council consider this matter at this evening's meeting.

CARRIED

9 Bylaws

Resolution: 9.1 Recommendation - Planning Coordinator - Bylaw No. 12/2025 -
2025.215 **Zoning Bylaw Amendment**
Moved By: Councillor Roger Korte
Seconded By: Councillor Sarah McInnis

That this report be accepted for information and filed.

CARRIED

Resolution: 9.2 Bylaw No. 12/2025 - Second Reading
2025.216 **Moved By:** Councillor Roger Korte
Seconded By: Councillor Marilyn Scott

Resolved that Bylaw No. 12/2025, being a bylaw to amend Bylaw No. 04/2016 known as the Zoning Bylaw, be read a second time.

CARRIED

Resolution: 9.3 Bylaw 12/2025 - Final Reading
2025.217 **Moved By:** Mayor Rob Muench
Seconded By: Councillor Marilyn Scott

Resolved that Bylaw No. 12/2025 being a bylaw to amend Bylaw No. 04/2016 known as the Zoning Bylaw, be read a third time and now be adopted.

CARRIED

Resolution: 9.4 Recommendation - Planning Coordinator - Bylaw No. 14/2025 -
2025.218 **A Bylaw to Provide for the Closing of a Municipal Street**
Moved By: Councillor Roger Korte
Seconded By: Mayor Rob Muench

That this report be accepted for information and filed.

CARRIED

Resolution: 9.4.1 Bylaw 14/2025 - Second Reading
2025.219 **Moved By:** Councillor Sarah McInnis
Seconded By: Councillor Marilyn Scott

Resolved that Bylaw No. 14/2025 being a bylaw to provide for the closing of a municipal street, be read a second time.

CARRIED

- Resolution:** 2025.220 **9.4.2** **Bylaw 14/2025 - Final Reading**
Moved By: Councillor Roger Korte
Seconded By: Councillor Sarah McInnis
- Resolved that Bylaw No. 12/2025, being a bylaw to provide for the closing of a municipal street, be read a third time and now be adopted.
- CARRIED**
- 9.5** **Resume Chair**
Mayor Muench resumed the Chair, the time being 6:00 p.m.
- 10** **New Business**
- Resolution:** 2025.221 **10.1** **Recommendation - Director of Leisure Services - Curling Rink Lease Agreement**
Moved By: Councillor Sarah McInnis
Seconded By: Councillor Karen Siermachesky
- That the proposed two-year lease agreement with the Humboldt Curling Club for the 2025–2026 and 2026–2027 curling seasons be approved.
- CARRIED**
- Resolution:** 2025.222 **10.2** **Recommendation - Director of Protective Services - CSO Vehicle Replacement**
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Karen Siermachesky
- That Council approve the purchase of a 2016 Dodge Charger, fully equipped for Community Safety Officer (CSO) duties, to replace the 2014 Chevrolet Tahoe currently in service.
- CARRIED**
- Resolution:** 2025.223 **10.3** **Recommendation - Safety Coordinator - Corporate Policy Update**
Moved By: Councillor Sarah McInnis
Seconded By: Councillor Marilyn Scott
- That the newly created Violence Prevention Policy #1358 be approved, and further,
- That the Workplace Violence and Harassment Policy #1357 be rescinded and the Workplace Harassment Policy #1357 be approved, and further,
- That the proposed revisions to the Return-to-Work Policy #1160 be approved.
- CARRIED**
- Resolution:** 2025.224 **10.4** **Recommendation - Planning Coordinator - Discretionary Use – Liquor Store – Units 117 & 118, 1919 8th Avenue**
Moved By: Councillor Karen Siermachesky
Seconded By: Councillor Roger Korte
- That a discretionary use be approved to operate a Liquor Store at Units 117 & 118, 1919 8th Avenue, legally described as Block A – Plans BL3578 and 67H00360.

CARRIED

Resolution: 2025.225 **10.5** **Recommendation - Planning Coordinator - Discretionary Use – Multi-Unit Dwelling – 620 14th Street**
Moved By: Councillor Dave Rowe
Seconded By: Councillor Roger Korte

That a discretionary use be approved to operate a Multiple Unit Dwelling at 620 14th Street, legally described as Lot 5 – Block 43 – Plan D182.

CARRIED

Resolution: 2025.226 **10.6** **Recommendation - Planning Coordinator - Discretionary Use – Shipping Container – 706 2nd Avenue**
Moved By: Councillor Sarah McInnis
Seconded By: Councillor Marilyn Scott

That a discretionary use be approved to move in a Shipping Container at 706 2nd Avenue, legally described as Block K – Plan 59H05286;

And that the shipping container at 706 2nd Avenue, legally described as Block K – Plan 59H05286 be permitted to include a mural on its façade.

CARRIED

Resolution: 2025.227 **10.7** **Recommendation - Director of Public Works - 2025 Asphalt Maintenance Quotation Results**
Moved By: Councillor Dave Rowe
Seconded By: Councillor Marilyn Scott

Award the 2025 Asphalt Maintenance Program to Sask Asphalt Maintenance Ltd. in the value of approximately \$122,305 plus applicable taxes.

CARRIED

Resolution: 2025.228 **10.8** **Recommendation - Director of Public Works - Aerodrome Meeting Updates**
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Roger Korte

That this report be accepted for information and filed.

CARRIED

11 Unfinished Business

Resolution: 2025.229 **11.1** **Recommendation - Director of Public Works - Aerodrome Ownership & Operations Request for Proposal Results**
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Roger Korte

That the City proceed with the sale of the Humboldt Aerodrome to Clayton Air Services in the value of \$750,000.

DEFEATED

Resolution: 2025.230 **11.2** **Motion - Humboldt Aerodrome RFP Results**
Moved By: Councillor Sarah McInnis
Seconded By: Councillor Roger Korte

That the City of Humboldt reject all submissions received from the Aerodrome Ownership and Operations Request for Proposals.

CARRIED

12 Enquiries

Councillor McInnis enquired on opportunities for tax ebatelements for businesses in the City and wanting more information on the program eligible for the downtown businesses. The City Manager responded that the City has the Downtown Revitalization Tax Policy and will bring a report to an upcoming Executive Committee meeting.

Councillor McInnis with the Director of Leisure Services on the Green Municipal Fund regarding tree planting. The Director responded the City doesn't have any large tree projects on their plans at this time but they are aware of the program and may bring a project that is eligible in the future.

Mayor Muench enquired regarding the status of the boulevards around the new Burger King location as they are becoming unkempt. The Director of Leisure Services responded that outside of the highways, the boulevards are the responsibility of the property owner.

Mayor Muench enquired with the Director of Leisure Services regarding the weeds in the ditches of Centennial Park. The Director responded the weeds should have been addressed as recently as the end of the meeting, the crews have been working hard to get the parks presentable for the upcoming events in the City.

Councillor McInnis enquired with the Director of Leisure Services regarding concerns expressed at AE Kilcher park. The Director responded the department will look into the weeds in the sand and is investigating having a contractor come in to review the playgrounds.

Resolution: 13
2025.231

Committee of the Whole

Moved By: Councillor Roger Korte

Seconded By: Councillor Marilyn Scott

That we sit in a private session as Committee of the Whole, the time being 7:37 p.m.

CARRIED

13.1 Authority

The Committee met under Section 5(3) of Part III of *The Local Authority of Freedom of Information and Privacy Act*.

13.2 Present in the Committee of the Whole

Mayor Rob Muench, Councillor Larry Jorgenson, Councillor Roger Korte, Councillor Sarah McInnis, Councillor Dave Rowe, Councillor Marilyn Scott, Councillor Karen Siermachesky, City Manager Joe Day, City Controller Jace Porten, Director of Leisure Services Mike Ulriksen, Director of Protective Services Mike Kwasnica, Director of Public Works Peter Bergquist, Planning Coordinator Tanner Zimmerman, Marketing and Development Manager Jarrett Delbridge, Communications Coordinator Angie Rolheiser.

13.3 City Controller - Mobility Van Operations

13.4 Marketing & Development Manager - South 40 Concept

13.5 Verbal Discussion - STARS Landing

Resolution:
2025.232

13.6 Revert

Moved By: Councillor Dave Rowe
Seconded By: Councillor Roger Korte

That Council revert to the Regular Meeting, the time being 8:30 pm.

CARRIED

Resolution:
2025.233

13.7 Recommendation - City Controller - Mobility Van Operations

Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Sarah McInnis

That this report be received for information and filed.

CARRIED

Resolution:
2025.234

13.8 Recommendation - Marketing & Development Manager - South 40 Concept

Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Karen Siermachesky

That the development concept attached to this report be approved.

CARRIED

Resolution:
2025.235

14 Adjourn

Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Sarah McInnis

That we do now adjourn, the time being 8:31 p.m.

CARRIED