



**City of Humboldt**  
**August 11, 2025 - Special Meeting of Council - 05:30 PM**

- 1 Call To Order**
- 2 Land Acknowledgement**
- 3 Adopt Agenda**
  - 3.1 Conflict of Interest
- 4 New Business**
  - 4.1 Retiring Council Recognition
  - 4.2 Recommendation - City Controller - Temporary Road Closure - DBID
    - 📎 Report - Temporary Road Closure - DBID
  - 4.3 Recommendation - City Controller - Temporary Road Closure - Community Event
    - 📎 Report - Temporary Road Closure - Community Event
  - 4.4 Recommendation - Municipal Engineer - Peck Road Gravel Roadway Project Award
    - 📎 Report - Peck Road Gravel Roadway Project Award
- 5 Adjourn**

## CITY OF HUMBOLDT REPORT

**TITLE:** Temporary Road Closure Request - DBID  
**PREPARED BY:** Jace Porten, City Controller  
**REVIEWED BY:** Jace Porten, City Controller  
**PREPARED FOR:** City Council  
**DATE:** August 11, 2025

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### RECOMMENDATION

That the requested temporary road closure for a special event on August 22<sup>nd</sup> to the 24<sup>th</sup>, 2025 be approved.

- 6<sup>th</sup> Avenue from east of back alley to 9<sup>th</sup> Street

### BACKGROUND

Pursuant to the City of Humboldt's Policy #4510, requests for street blockades are to be presented at a Regular Council meeting for approval. Prior to the request being brought to Council, the City Controller consulted with the other City departments to ensure that the requested street closures do not conflict with any City maintenance or operations.

At the April 28<sup>th</sup> Council Meeting, Council approved a closure for Main Street, from 5<sup>th</sup> Avenue to 8<sup>th</sup> Avenue (Hwy 5), including portions of 7<sup>th</sup> Avenue from east of back alley to Main Street and from Main Street to the west side of the back alley, and a portion of 6<sup>th</sup> Avenue from east of back alley to Main Street, and from Main Street to the west side of the back alley.

### CURRENT SITUATION

The Downtown Business Improvement District (DBID) is hosting their Streetfest event on the requested dates. The DBID has indicated that the business along 6<sup>th</sup> Avenue would like the closure to be extended to in front of their businesses.

Administration recognizes this closure would create dead ends on the alleys on the west side of Main Street between 5<sup>th</sup> and 6<sup>th</sup> Avenue and 6<sup>th</sup> and 7<sup>th</sup> Avenue. The downtown businesses rely on the alley ways often to conduct their business, however the closure being a weekend, it's hopeful the disruption to the businesses would be minimal.

### OPTIONS

1. Approve the recommendation.
2. Reject the recommendation and continue with the closure already approved.



**ATTACHMENTS**

- Map of closure with additional request.

**FINANCIAL IMPLICATION**

There are no significant financial implications for accepting this recommendation.

**CONCLUSION**

Administration has no concerns the street closure will affect any City maintenance or operations.

Map of closure with additional request

Green = Approved  
Red = Addt Request



## CITY OF HUMBOLDT REPORT

**TITLE:** Temporary Road Closure Request – Community Event  
**PREPARED BY:** Jace Porten, City Controller  
**REVIEWED BY:** Jace Porten, City Controller  
**PREPARED FOR:** City Council  
**DATE:** August 11, 2025

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### RECOMMENDATION

That the requested temporary parking lane closure for a special event on August 14<sup>th</sup>, 2025 from 10:00am to 2:00 pm inclusive, be approved.

- Main Street, from 506 Main Street to 510 Main Street.

### BACKGROUND

Pursuant to the City of Humboldt’s Policy #4510, requests for street blockades are to be presented at a Regular Council meeting for approval, however, the City does not have a policy concerning the temporary closure of parking lanes. Prior to the request being brought to Council, the City Controller consulted with the other City departments to ensure that the requested street closures do not conflict with any City maintenance or operations.

### CURRENT SITUATION

Humboldt Market, Modern Meat & Yuen's Cellular Joint are looking to host a customer appreciation event on August 14<sup>th</sup>, initially the request was to close a section of the road, after speaking with the Public Works department it was recognized that it may be more appropriate to close the parking lanes along the east side of Main Street.

### OPTIONS

1. Approve the recommendation.
2. Reject the recommendation and continue with the closure already approved.

### ATTACHMENTS

- Map of requested closure.

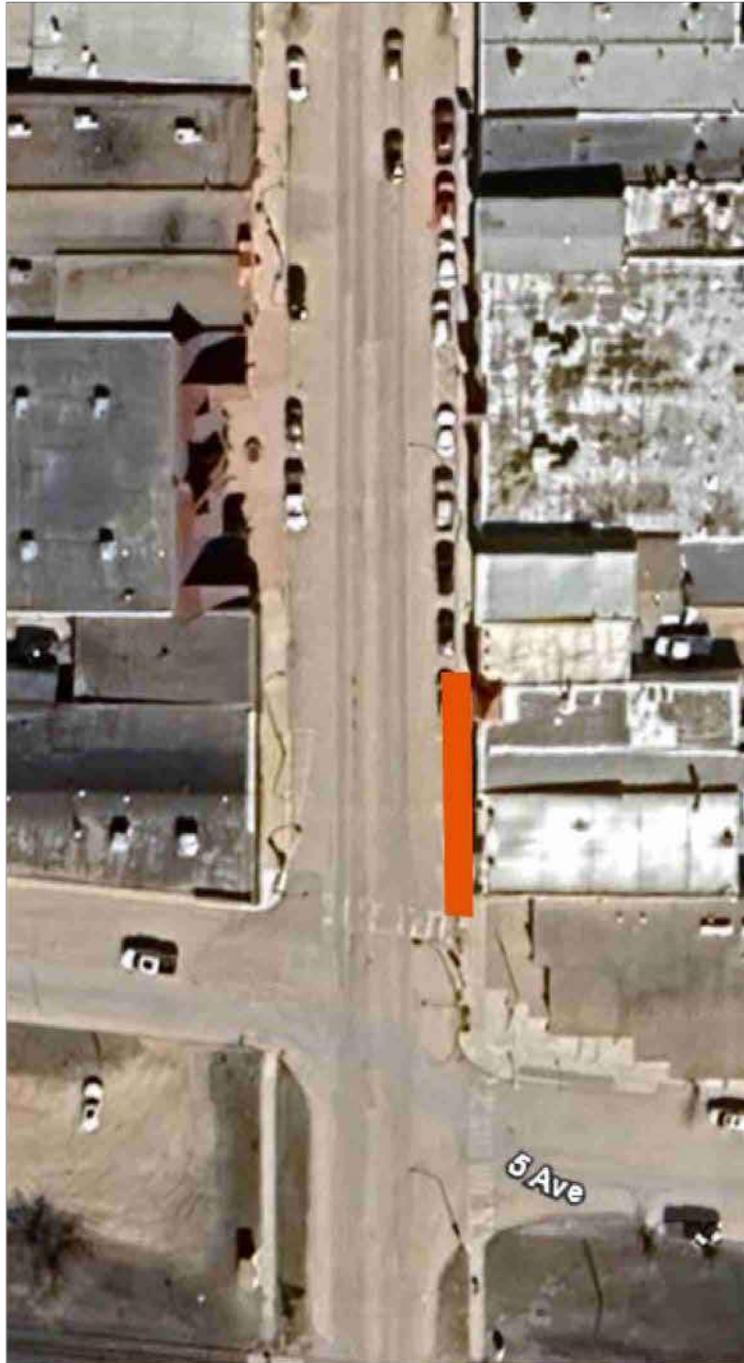
### FINANCIAL IMPLICATION

There are no significant financial implications for accepting this recommendation, the barricades would be supplied by the City.

### CONCLUSION

Administration has no concerns the street closure will affect any City maintenance or operations.

Map of requested closure



**CITY OF HUMBOLDT REPORT**

**TITLE:** Peck Road Gravel Roadway Project Award  
**PREPARED BY:** Daniel Bernhard, P. Eng, Municipal Engineer  
**REVIEWED BY:** Jace Porten, City Controller  
**PREPARED FOR:** City Council  
**DATE:** August 11, 2025

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**RECOMMENDATION**

That the Peck Road Gravel Roadway Project be awarded to Ruszkowski Enterprises Inc. in the value of \$135,175 plus applicable taxes.

**BACKGROUND**

Peck Road between Westwood Dr and 12<sup>th</sup> Avenue is currently in an undeveloped clay surface state. With 12<sup>th</sup> Avenue being opened between 21<sup>st</sup> Street and Peck Road, additional traffic is anticipated. By shaping and gravelling Peck Road, this will give traffic a direct access to the signalized intersection at Hwy 5 as well as provide an alternative route instead of Aspen Street and the Westwood Areas especially while the area develops/builds out.

In the 2025 budget, council approved proceeding with shaping & graveling Peck Road between Westwood Drive to 12<sup>th</sup> Avenue with a budgeted cost of \$159,300. This report gives council the opportunity to review the quotes received for the work and decide if they wish to proceed with the project.

**CURRENT SITUATION**

The following quotes were received.

<b>Contractor Name</b>	<b>Net Bid Price (Excl. Taxes)</b>
<b>Ruszkowski Enterprises Inc.</b>	<b>\$135,175.00</b>
<b>Kirsch Construction (2008) Ltd</b>	<b>\$137,355.00</b>
<b>Brockman Enterprises Ltd.</b>	<b>\$150,438.00</b>

**OPTIONS**

1. Approve the recommendation as presented.
2. Not approve of the recommendation as presented.

## ATTACHMENTS



### COMMUNICATION AND ENGAGEMENT

The bidding contractors as well as affected property owners will be notified of the decision and plans for the project.

### FINANCIAL IMPLICATION

The 2025 budget for this work was estimated at \$159,300. (Road Reconstruction \$144,800, Engineering \$14,500).

The lowest bidder meeting specifications for this project is Ruszkowski Enterprises Inc. at a cost of \$135,175.00 plus PST = \$143,285.50. Furthermore, engineering is estimated to cost \$4400. Finally, there are a few items outside of the contract, including culvert adjustments and a new culvert near 12<sup>th</sup> Ave that is estimated to cost an additional \$8000 to the project. Overall, the project is estimated to be \$155,185.50, which is \$4,114.50 under budget.

### CONCLUSION

Ruszkowski Enterprises Inc has completed the majority of the 2025 Road Reconstruction and Paving Program, and the Public Works department has been satisfied with the quality of the work.