



City of Humboldt

Meeting Minutes

Regular Meeting of Council March 24, 2025 - 05:30 PM

- PRESENT:
- Mayor Rob Muench
 - Councillor Larry Jorgenson
 - Councillor Roger Korte
 - Councillor Sarah McInnis
 - Councillor Dave Rowe
 - Councillor Marilyn Scott
 - Councillor Karen Siermachesky
 - City Manager Joe Day
 - City Controller Jace Porten
 - Director of Protective Services Mike Kwasnica
 - Director of Public Works Peter Bergquist
 - Director of Leisure Services Mike Ulriksen
 - Planning Coordinator Tanner Zimmerman

1 Call To Order

Mayor Muench called the meeting to order at 5:35 p.m.

2 Land Acknowledgement

As we gather here today, we acknowledge we are on Treaty 6 Territory and the Homeland of the Métis. We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.

Resolution: 3
2025.090

3 Adopt Agenda

Moved By: Councillor Karen Siermachesky

Seconded By: Councillor Marilyn Scott

That the agenda be adopted as amended to include the 2017/2018 Humboldt Bronco Day proclamation and the Green Shirt Day proclamation to New Business as item 10.2 and 10.3.

CARRIED

3.1 Conflict of Interest

4 Public Acknowledgement

Councillor Korte acknowledged Deborah Zimroz for 25 years of service and ownership of the Humboldt Therapy Centre and extended his congratulations to Deborah, as well as to the new owner, Matthew Kelley, and his wife.

Councillor McInnis acknowledged the Humboldt District Health Foundation which was recently renamed from Humboldt District Hospital Foundation.

Councillor McInnis recognized the Humboldt Broncos who are playing in the SJHL playoffs this week.

Councillor McInnis also extended her gratitude to her fellow Council members for their support in her election to the Federation of Canadian Municipalities board.

Councillor Siermachesky thanked Director of Cultural Services, Jennifer Fitzpatrick for representing the City on a provincial level and for being such a great ambassador. Fitzpatrick participated in a short documentary film about repatriation.

Councillor Siermachesky acknowledged Humboldt hockey player, Seth Bennet of the 15U AAA South Saskatchewan Hockey Club.

Councillor Rowe acknowledged the 13U 'A' Humboldt Broncos who are one win away from claiming the 'B' Provincial championship.

Mayor Muench thanked the Saskatchewan Trappers Association for hosting their annual convention in Humboldt once again.

5 Approve Minutes

Resolution: 5.1 **Minutes of the Regular Meeting of Council held February 24, 2025**
2025.091
Moved By: Councillor Sarah McInnis
Seconded By: Councillor Dave Rowe

That the Minutes of the Regular Meeting of Council held February 24, 2025 be approved as recorded and circulated.

CARRIED

Resolution: 5.2 **Minutes of the Special Meeting of Council held March 10, 2025**
2025.092
Moved By: Councillor Roger Korte
Seconded By: Councillor Sarah McInnis

That the Minutes of the Special Meeting of Council held March 10, 2025 be approved as recorded and circulated.

CARRIED

6 Delegations

Resolution: 6.1 **Horizon School Division**
2025.093
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Karen Siermachesky

That this presentation be accepted for information and filed.

CARRIED

Resolution: 6.2 **Humboldt & District Museum & Gallery Board**
2025.094
Moved By: Councillor Marilyn Scott
Seconded By: Councillor Sarah McInnis

That this presentation be accepted for information and filed.

CARRIED

7 Correspondence

Resolution: 7.1 **Items Received for Information Only**
2025.095
Moved By: Councillor Roger Korte
Seconded By: Councillor Karen Siermachesky

That the following correspondence be accepted for information:

Central Area Transportation Planning Committee Meeting Minutes dated October 23, 2024

CARRIED

8 Committee Reports

8.1 Vacate Chair

Mayor Muench vacated the Chair and Deputy Mayor Jorgenson presided at 6:25pm.

Resolution: 8.2 **Minutes of the Executive Committee Meeting held March 10, 2025**
2025.096
Moved By: Councillor Sarah McInnis
Seconded By: Councillor Dave Rowe

That the Minutes of the Executive Committee Meeting held March 10, 2025 be accepted for information.

CARRIED

Resolution: 8.3 **Minutes of the Reid Thompson Public Library Board meeting held October 21, 2024**
2025.097
Moved By: Councillor Roger Korte
Seconded By: Councillor Marilyn Scott

That the Minutes of the Reid Thompson Public Library Board meeting held October 21, 2024 be accepted for information.

CARRIED

Resolution: 8.4 **Minutes of the Reid Thompson Public Library Board meeting held October 28, 2024**
2025.098
Moved By: Councillor Sarah McInnis
Seconded By: Mayor Rob Muench

That the Minutes of the Reid Thompson Public Library Board meeting held October 28, 2024 be accepted for information.

CARRIED

Resolution: 8.5 **Minutes of the Reid Thompson Public Library Board meeting held November 18, 2024**
2025.099
Moved By: Councillor Marilyn Scott
Seconded By: Councillor Sarah McInnis

That the Minutes of the Reid Thompson Public Library Board meeting held November 18, 2025 be accepted for information.

CARRIED

Resolution: 8.6 **Minutes of the Reid Thompson Public Library Board meeting held January 13, 2025**
2025.100
Moved By: Councillor Roger Korte
Seconded By: Mayor Rob Muench

That the Minutes of the Reid Thompson Public Library Board meeting held January 13, 2025 be accepted for information.

CARRIED

9 Bylaws

Resolution: 2025.101 **9.1 Recommendation - Assessor - Bylaw 08/2025 - A Bylaw to Provide for the Exemption and Abatement from Taxation for the Assessment of Certain Properties**
Moved By: Councillor Sarah McInnis
Seconded By: Councillor Karen Siermachesky

That this report be received and filed as information in support of the recommendation to adopt the Exemption and Abatement from Taxation for the Assessment of Certain properties Bylaw No. 08/2025, and repeal Bylaw No. 02/2024.

CARRIED

Resolution: 2025.102 **9.1.1 Bylaw No. 08/2025 - First Reading**
Moved By: Councillor Roger Korte
Seconded By: Councillor Sarah McInnis

Resolved that Bylaw No. 08/2025, being a bylaw to provide for the exemption and abatement from taxation for the assessment of certain properties, be introduced and read a first time.

CARRIED

Resolution: 2025.103 **9.1.2 Bylaw No. 08/2025 - Second Reading**
Moved By: Councillor Sarah McInnis
Seconded By: Councillor Marilyn Scott

Resolved that Bylaw No. 08/2025, being a bylaw to provide for the exemption and abatement from taxation for the assessment of certain properties, be read a second time.

CARRIED

Resolution: 2025.104 **9.1.3 Bylaw No. 08/2025 - Given all three readings**
Moved By: Mayor Rob Muench
Seconded By: Councillor Roger Korte

Resolved that Bylaw No. 08/2025, being a bylaw to provide for the exemption and abatement from taxation for the assessment of certain properties, be given all three readings at this meeting.

CARRIED UNANIMOUSLY

Resolution: 2025.105 **9.1.4 Bylaw No. 08/2025 - Final Reading**
Moved By: Councillor Marilyn Scott
Seconded By: Councillor Sarah McInnis

Resolved that Bylaw No. 08/2025, being a bylaw to provide for the exemption and abatement from taxation for the assessment of certain properties, be read a third time and now be adopted.

CARRIED

Resolution: 2025.106 **9.2 Recommendation - Director of Leisure Services - Bylaw 09/2025 - Cemetery Bylaw Amendment**
Moved By: Mayor Rob Muench
Seconded By: Councillor Dave Rowe

That this report be accepted for information and filed.

CARRIED

Resolution: 2025.107 **9.2.1 Bylaw No. 09/2025 - First Reading**
Moved By: Councillor Sarah McInnis
Seconded By: Councillor Marilyn Scott

Resolved that Bylaw No. 09/2025, being a bylaw to amend Bylaw No. 08/2018 known as the cemetery bylaw, be introduced and read a first time.

CARRIED

Resolution: 9.2.2 **Bylaw No. 09/2025 - Second Reading**
2025.108 **Moved By:** Councillor Roger Korte
Seconded By: Councillor Sarah McInnis

Resolved that Bylaw No. 09/2025, being a bylaw to amend Bylaw No. 08/2018 known as the cemetery bylaw, be read a second time.

CARRIED

Resolution: 9.2.3 **Bylaw No. 09/2025 - Given all three readings**
2025.109 **Moved By:** Councillor Sarah McInnis
Seconded By: Councillor Marilyn Scott

Resolved that Bylaw No. 09/2025, being a bylaw to amend Bylaw No. 08/2018 known as the cemetery bylaw, be given all three readings at this meeting.

CARRIED UNANIMOUSLY

Resolution: 9.2.4 **Bylaw 09/2025 - Final Reading**
2025.110 **Moved By:** Councillor Sarah McInnis
Seconded By: Mayor Rob Muench

Resolved that Bylaw No. 09/2025, being a bylaw to amend Bylaw No. 08/2018 known as the cemetery bylaw, be read a third time and now be adopted.

CARRIED

9.3 Resume Chair

Mayor Muench resumed the Chair, the time being 6:34 p.m.

10 New Business

Resolution: 10.1 **Recommendation - City Controller - Council Appointment to**
2025.111 **Boards and Committees**
Moved By: Councillor Karen Siermachesky
Seconded By: Councillor Dave Rowe

That the following Council appointment be made for the remainder of 2025:

- Reid-Thompson Public Library Board
 - o Council Alternate – Karen Siermachesky

- Wapiti Regional Library Board
 - o Council Alternate – Karen Siermachesky

That the following appointment be made the Boards and Committees appointed by Council for a 1-yr term expiring January 31, 2026.

- Wapiti Regional Library Board
 - o Susan Bradley

CARRIED

Resolution: 10.2 Proclamation - 2017/18 Humboldt Broncos Day

2025.112

Moved By: Councillor Sarah McInnis
Seconded By: Councillor Roger Korte

That the Mayor be authorized to proclaim April 6, 2025 as "2017/18 Humboldt Broncos Day" in the City of Humboldt.

CARRIED

Resolution: 10.3 Proclamation - Green Shirt Day

2025.113

Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Karen Siermachesky

That the Mayor be authorized to proclaim April 7, 2025 as "Green Shirt Day" in the City of Humboldt.

CARRIED

11 Enquiries

Councillor Scott enquired with Administration on concerns forwarded from residents about the availability of having a more privatized space for the sale of cemeteries plots. The City Manager responded that Administration will review that information and see what can be done to accommodate.

Councillor McInnis enquired with Administration in regards to Caleb Village previously requesting a special tax rate for senior housing. The City Manager responded that the Assessor was looking into the previous request and if necessary, a report will be brought back to Council on the matter.

Councillor McInnis enquired with the Director of Public Works regarding the SGI Traffic Safety Grant and traffic calming programs. The Director responded the City does typically apply for the funding and submits it to a specific project, at that administration will review the priority of the projects prior to applying.

Councillor McInnis enquired with Administration on the City's ability to direct the RCMP. The City Manager responded that the Staff Sargeant does attend Executive Committee meetings routinely to allow Council an opportunity to provide input on priorities but added that detachments across the province are dealing with staffing shortages.

Councillor McInnis enquired with the Director of Leisure Services in regards to opportunities for the City to coordinate tree planting in residents properties and that funding is available through the green municipal fund and if it could be considered. The Director responded that the City is always interested in expanding it's Urban Forestry and will investigate it and bring it back to Council at a later date.

Councillor Rowe enquired with the Director of Leisure Services in regard to the recreational facility meetings. The Director responded the work continues and at this point they are continuing to gather community consultation.

Mayor Muench enquired with Administration in regard to the glass located at the front desk of City Hall and the perception of it

creating an unwelcoming environment and asked Administration to review.

Resolution: 12
2025.114

Committee of the Whole
Moved By: Councillor Marilyn Scott
Seconded By: Councillor Dave Rowe

That we sit in a private session as Committee of the Whole, the time being 6:55 p.m.

CARRIED

12.1 Authority

The Committee met under Section 5(3) of Part III of *The Local Authority of Freedom of Information and Privacy Act*.

12.2 Present in the Committee of the Whole

Mayor Rob Muench, Councillor Larry Jorgenson, Councillor Roger Korte, Councillor Sarah McInnis, Councillor Dave Rowe, Councillor Marilyn Scott, Councillor Karen Siermachesky, City Manager Joe Day, City Controller Jace Porten, Director of Public Works Peter Bergquist.

12.3 City Controller - Request for Proposal - Purchase of One Mobility Van

12.4 Director of Public Works - Aerodrome Request for Proposal Results

Resolution: 12.5
2025.115

Revert
Moved By: Councillor Roger Korte
Seconded By: Councillor Marilyn Scott

That Council revert to the Regular Meeting, the time being 8:16 pm.

CARRIED

Resolution: 12.6
2025.116

Recommendation - City Controller - Request for Proposal - Purchase of One Mobility Van
Moved By: Councillor Roger Korte
Seconded By: Councillor Karen Siermachesky

That the Move Mobility Proposal B for the purchase of one 2024 Ford Transit HR series be accepted for \$163,117.42.

CARRIED

Resolution: 12.7
2025.117

Recommendation - Director of Public Works - Aerodome Request for Proposal Results
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Dave Rowe

To refer this matter to an upcoming Public City Council meeting.

CARRIED

Resolution: 13
2025.118

Adjourn
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Roger Korte

That we do now adjourn, the time being 8:17 p.m.

CARRIED

