



City of Humboldt
Meeting Minutes
Regular Meeting of Council April 28, 2025 - 05:30 PM

- PRESENT:
- Mayor Rob Muench
 - Councillor Larry Jorgenson
 - Councillor Roger Korte
 - Councillor Sarah McInnis
 - Councillor Dave Rowe
 - Councillor Marilyn Scott
 - Councillor Karen Siermachesky
 - City Manager Joe Day
 - City Controller Jace Porten
 - Director of Protective Services Mike Kwasnica
 - Director of Public Works Peter Bergquist
 - Director of Cultural Services Jennifer Fitzpatrick
 - Communications Coordinator Angie Rolheiser

1 Call To Order

Mayor Muench called the meeting to order at 5:30 p.m.

2 Land Acknowledgement

As we gather here today, we acknowledge we are on Treaty 6 Territory and the Homeland of the Métis. We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.

Resolution:
2025.128

3 Adopt Agenda

Moved By: Councillor Sarah McInnis
Seconded By: Councillor Roger Korte

That the agenda be adopted as presented.

CARRIED

3.1 Conflict of Interest

Councillor McInnis declared a Conflict of Interest with respect to item 11.4, as her husband is on the fire brigade, and item 11.5 as she is the FCM nominee.

4 Public Acknowledgement

Mayor Muench acknowledged the victims, families, and first responders following the tragic events of the Lapu Lapu festival in Vancouver.

Councillor Rowe acknowledged the U13 Humboldt Broncos winning a provincial championship.

5 Public Hearing - Bylaw No. 10/2025

- Resolution: 5.1 Suspend Council Meeting**
2025.129
Moved By: Councillor Sarah McInnis
Seconded By: Councillor Larry Jorgenson
- That the Regular Meeting of Council be suspended and that we move to enter the Public Hearing, the time being 5:33 p.m.
- CARRIED**
- Resolution: 5.2 Recommendation - City Controller - Public Hearing Bylaw No. 10/2025**
2025.130
Moved By: Councillor Roger Korte
Seconded By: Councillor Larry Jorgenson
- That this report be accepted for information and filed.
- CARRIED**
- Resolution: 5.3 Resume Meeting**
2025.131
Moved By: Councillor Marilyn Scott
Seconded By: Councillor Karen Siermachesky
- That the Public Hearing be closed, and that Council revert to the Regular Meeting, the time being 5:34 p.m.
- CARRIED**
- 6 Approve Minutes**
- Resolution: 6.1 Minutes of the Regular Meeting of Council held March 24, 2025**
2025.132
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Marilyn Scott
- That the Minutes of the Regular Meeting of Council held April 1, 2025 be approved as recorded and circulated.
- CARRIED**
- Resolution: 6.2 Minutes of the Special Meeting of Council held April 1, 2025**
2025.133
Moved By: Councillor Sarah McInnis
Seconded By: Councillor Roger Korte
- That the Minutes of the Special Meeting of Council held April 1, 2025 be approved as recorded and circulated.
- CARRIED**
- 7 Delegations - Aerodrome Ownership & Operations Request for Proposal Results**
- Resolution: 7.1 Terry Rohrke - Flight Training Interests**
2025.134
Moved By: Councillor Marilyn Scott
Seconded By: Councillor Sarah McInnis
- That this presentation be accepted for information and filed.
- CARRIED**
- Resolution: 7.2 Jeffery Pylatuik and Blair Thiemann - The Humboldt Flying Club and Supporting Stakeholders**
2025.135
Moved By: Councillor Roger Korte
Seconded By: Councillor Sarah McInnis
- That this presentation be accepted for information and filed.
- CARRIED**

Resolution: 7.3 **Kyle Ollerich - Ollerich Farms**
2025.136 **Moved By:** Councillor Sarah McInnis
Seconded By: Councillor Larry Jorgenson

That this presentation be accepted for information and filed.

CARRIED

Resolution: 7.4 **Clayton Rempel - Clayton Air Services**
2025.137 **Moved By:** Councillor Marilyn Scott
Seconded By: Councillor Larry Jorgenson

That this presentation be accepted for information and filed.

CARRIED

8 Correspondence

8.1 "A" Items Requiring Council Resolution

Resolution: 8.1.1 **Royal Canadian Legion Branch #28**
2025.138 **Moved By:** Councillor Sarah McInnis
Seconded By: Councillor Dave Rowe

That Administration be directed to work with the Royal Canadian Legion Branch #28 to bring a recommendation to an upcoming Council meeting to accommodate the request.

CARRIED

8.2 "B" Items Received for Information Only

Resolution: 8.2.1 **Central Area Transportation Planning Committee Meeting Minutes**
2025.139 **Moved By:** Councillor Roger Korte
Seconded By: Councillor Sarah McInnis

That the following correspondence be accepted for information:

1. Central Area Transportation Planning Committee Meeting Minutes dated December 4th, 2024
2. Central Area Transportation Planning Committee Meeting Minutes dated February 26th, 2025

CARRIED

9 Committee Reports

9.1 Vacate Chair

Mayor Muench vacated the Chair and Deputy Mayor Jorgenson presided at 6:37pm.

Resolution: 9.2 **Minutes of the Executive Committee Meeting held April 16th, 2025**
2025.140 **Moved By:** Councillor Marilyn Scott
Seconded By: Mayor Rob Muench

That the Minutes of the Executive Committee Meeting held April 16th, 2025 be amended to update the Municipal Engineer in attendance as Daniel Bernhard and remove Peter Bergquist, and be accepted for information.

CARRIED

10 Bylaws

Resolved that Bylaw No. 11/2025, being being the 2025 tax policy bylaw, be read a third time and now be adopted.

CARRIED

10.3 Resume Chair

Mayor Muench resumed the Chair, the time being 6:59 p.m.

11 New Business

Resolution:
2025.149

11.1 Proclamation - Naturopathic Medicine Week

Moved By: Councillor Sarah McInnis

Seconded By: Councillor Karen Siermachesky

That the Mayor be authorized to proclaim the week of May 4th-10th, 2025 as "Naturopathic Medicine Week" in the City of Humboldt.

CARRIED

Resolution:
2025.150

11.2 Proclamation - National Public Works Week

Moved By: Councillor Karen Siermachesky

Seconded By: Councillor Roger Korte

That the Mayor be authorized to proclaim the week of May 18th-24th as "National Public Work Week" in the City of Humboldt.

CARRIED

Resolution:
2025.151

11.3 Recommendation - Director of Public Works - Aerodrome Ownership & Operations Request for Proposal Results

Moved By: Councillor Dave Rowe

Seconded By: Councillor Marilyn Scott

That this matter be postponed to the June 23rd City Council meeting.

CARRIED

Resolution:
2025.152

11.4 Recommendation - Director of Protective Services - Fire Brigade Membership and Pay

Moved By: Councillor Roger Korte

Seconded By: Councillor Dave Rowe

That Policy #4745 "Fire Brigade Membership and Pay" be approved as presented.

CARRIED

Resolution:
2025.153

11.5 Recommendation - City Controller - FCM Board of Directors Nomination

Moved By: Councillor Larry Jorgenson

Seconded By: Councillor Dave Rowe

WHEREAS the Federation of Canadian Municipalities (FCM) represents the interests of member municipalities on policy and program matters that fall within federal jurisdiction;

WHEREAS FCM's Board of Directors is comprised of elected municipal officials from all regions and sizes of communities to form a broad base of support and provide FCM with the united voice required to carry the municipal message to the federal government; and

WHEREAS FCM's Annual General Meeting (AGM) will be held in conjunction with the Annual Conference and Trade Show, May 29 to June 1, 2025, followed by the election of FCM's Board of

Directors;

BE IT RESOLVED that Council of the City of Humboldt endorse Sarah McInnis to stand for election on FCM’s Board of Directors, for the period starting in June 2025 and ending June 2026; and

BE IT FURTHER RESOLVED that Council assumes all costs associated with Sarah McInnis attending FCM’s Board of Directors meetings.

CARRIED

Resolution: 2025.154 11.6 Recommendation - City Controller - Street Closure Request - DBID

Moved By: Councillor Roger Korte
Seconded By: Councillor Sarah McInnis

That the requested street closure for a special event on August 22nd to the 24th, 2025 be approved.

- Main Street, from 5th Avenue to 8th Avenue (Hwy 5), including portions of 7th Avenue from east of back alley to Main Street and from Main Street to the west side of the back alley, and a portion of 6th Avenue from east of back alley to Main Street, and from Main Street to the west side of the back alley.

CARRIED

Resolution: 2025.155 11.7 Recommendation - City Controller - Street Closure Request - Community BBQ's

That the requested street closures for the purpose of community fundraising barbecues and local performances be approved.

- June 12th, 2025, Sixth Avenue from Main Street east to the back alley.
- July 10th, 2025, Sixth Avenue from Main Street east to the back alley.
- August 14th, 2025, Sixth Avenue from Main Street east to back alley.
- September 4, 2025, Sixth Avenue from Main Street east to the back alley.

Resolution: 2025.156 11.8 Recommendation - City Controller - Street Closure Request - Summer Sizzler and Music Festival

Moved By: Councillor Dave Rowe
Seconded By: Councillor Marilyn Scott

That the requested street closures for special events be approved.

- June 28th, 2025 – 5th Avenue from Main Street to 2nd Street, Main Street from 4th Avenue to 11th Avenue, 11th Avenue from Main Street to 16th Street, and 16th Street from 11th Avenue to 6th Avenue.
- June 28th and 29th, 2025 – 5th Avenue, from Peck Road to 17th Street.
- July 1st, 2025 – 5th Avenue, from Peck Road to the Uniplex Entrance, known as Leo Parker Way.

CARRIED

Resolution: 2025.157 11.9 Recommendation - City Controller - Council Appointment to Boards and Committees

Moved By: Councillor Sarah McInnis
Seconded By: Councillor Marilyn Scott

That the following appointments be made to the Boards and Committees established under the authority of the City of

Humboldt:

I. Reid-Thompson Public Library Board (1-yr term expires Jan 31, 2026)

a. Erika Stebbings

b. Linda Salikin Dufault

CARRIED

Resolution: 2025.158 11.10 Recommendation - City Controller - 2024 Year End Reserve Update

Moved By: Councillor Dave Rowe

Seconded By: Councillor Roger Korte

That Council approves the 2024 Year-End Reserve Transfers and authorizes administration to contribute \$593,650 to the Contingency Reserve and further,

That the Infrastructure Levy Reserve be consolidated into the Street Redevelopment Reserve.

CARRIED

Resolution: 2025.159 11.11 Recommendation - Director of Leisure Services - Transition to Reusable White Ice Mesh at Elgar Petersen Arena

Moved By: Councillor Larry Jorgenson

Seconded By: Councillor Dave Rowe

That the City purchase a reusable white ice mesh from Goal to Goal Solutions Inc. at an estimated cost of \$42,000 plus freight and taxes.

CARRIED

12 Enquiries

Councillor Scott enquired with Administration if the City will resume back alley inspections now that snow has melted. The City Manager responded the Community Safety Officer will soon be doing inspections to ensure the back alleys are passible.

Councillor McInnis enquired with Administration on the availability of the Community Safety Officer having funds regarding car seats. The City Manager responded that he believes the Community Safety Officer may work with Non-Government Offices to facilitate a program.

Councillor Korte enquired with the Director of Public Works regarding previous conversations regarding a walk-way in front of the "old Shell" property along Highway 5. The Director responded the City does want a permanent sidewalk in that location and it may be appropriate to revisit in future budget discussions.

Mayor Rob Muench enquired with the City Manager on the City's lot inventory for sale. The City Manager responded that the City is progressing with making some lots available along 101st Street and on the south side of Saskatchewan Avenue.

Resolution: 2025.160 13 Committee of the Whole

Moved By: Councillor Dave Rowe

Seconded By: Councillor Sarah McInnis

That we sit in a private session as Committee of the Whole, the time being 7:52 p.m.

CARRIED

13.1 Authority

The Committee met under Section 5(3) of Part III of *The Local Authority of Freedom of Information and Privacy Act*.

13.2 Present in the Committee of the Whole

Mayor Rob Muench, Councillor Larry Jorgenson, Councillor Roger Korte, Councillor Sarah McInnis, Councillor Dave Rowe, Councillor Marilyn Scott, Councillor Karen Siermachesky, City Manager Joe Day, City Controller Jace Porten, Director of Cultural Services Jennifer Fitzpatrick.

13.3 City Controller - Authorization to Renew Lease - SW 16-37-23 W2

Resolution:
2025.161

13.4 Revert

Moved By: Councillor Roger Korte
Seconded By: Councillor Sarah McInnis

That Council revert to the Regular Meeting, the time being 7:55 pm.

CARRIED

Resolution:
2025.162

13.5 Recommendation - City Controller - Authorization to Renew Lease - SW 16-37-23 W2

Moved By: Councillor Karen Siermachesky
Seconded By: Councillor Roger Korte

That the Interim City Clerk be authorized to renew the lease for approximately 35 acres of farmland known as SW 16-37-23 W2 for \$1,225, plus GST, to Geroge Ries and Colin Ries for a 3-year term ending December 31, 2027, for the purpose of farming the land.

CARRIED

Resolution:
2025.163

14 Adjourn

Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Dave Rowe

That we do now adjourn, the time being 7:56 p.m.

CARRIED