



City of Humboldt
June 9, 2025 - Executive Committee Meeting - 06:00 PM

- 1 **Call To Order**
- 2 **Land Acknowledgement**
- 3 **Adopt Agenda**
 - 3.1 Conflict of Interest
- 4 **Delegations**
- 5 **Correspondence**
- 6 **Reports From Administration**
 - 6.1 Director of Protective Services' Reports
 - 📎 Report - Director of Protective Services
 - 6.2 City Controller's Report
 - 📎 Report - City Controller
 - 6.3 Director of Cultural Services' Report
 - 📎 Report - Director of Cultural Services
 - 6.4 Communication Coordinator's Report
 - 📎 Report - Communication Coordinator
 - 6.5 Director of Leisure Services' Report
 - 📎 Report - Director of Leisure Services
 - 6.6 Director of Public Works' Report
 - 📎 Report - Director of Public Works
 - 6.7 CLS Project Summary Report
 - 📎 Report - CLS Project Summary
 - 6.8 Wastewater Treatment System Construction Update
 - 📎 Report - Wastewater Treatment System Construction Update
- 7 **New Business**
 - 7.1 Recommendation - Director of Leisure Services - 2028 Saskatchewan Summer Games Expression of Interest
 - 📎 Report - 2028 Saskatchewan Summer Games Expression of Interest
 - 7.2 Recommendation - Director of Leisure Services - Curling Rink Lease Agreement
 - 📎 Report - Curling Rink Lease Agreement
- 8 **Enquiries**

- 9 Committee of the Whole
- 10 Next Meeting
- 11 Adjourn



CITY OF HUMBOLDT REPORT

TITLE: Director of Protective Services Report
PREPARED BY: Mike Kwasnica, Director of Protective Services
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: Executive Committee
DATE: June 9, 2025

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

This report reflects the activities of the protective services for the month of March 2025.

CURRENT SITUATION

Notable information and updates:

1. Fire Department -

- In City Area: 12 responses
 - 3 – Residential Fire alarm response.
 - 2 - Commercial Fire alarm response.
 - 1 – Vegetation Fire
 - 1 – 2 vehicle motor vehicle collision
 - 1 – down power pole
 - 1 – Fuel spill requiring clean-up
 - 1 – Investigation of rotten egg smell
 - 2 – STARS Landing at HDH
- Weekend Standbys: 1
 - 1 – May Long Weekend
- Fire Department Practice: 3
 - First responder training
 - SCBA Use and Maintenance
 - 1 - Pump Operations/Fit Testing N95
- HDFPA Area: 4 response
 - 1 – Search for missing child
 - 1 – Response for CO alarms
 - 1 – Brush fire
 - 1 – Structure fire

- We conducted 12 Fire inspections in May.

2. Emergency Measures Operations

Ray has developed some online tools to assist municipalities in the event of an emergency.

3. Occupational Health and Safety

- Safety Orientation for 10 CoH Employees and 6 Volunteers
- Site Inspection of Public Works Site, Sask. OHS Officer-Cindy Soles
- Developed PW Site Traffic Management Plan
- Conducted Fall Arrest Training with Maintenance Staff
- Conducted Confined Space Training with Maintenance Staff
- Final Revisions to Violence Policy
- Revising Onboarding Documentation/Checklist for all Departments
- Site Visits/Audits/Discussions
- Safety Orientations for Employees and Contractors
- Safe Work Procedure Revision/Development
- Worksite Inspections/Site Visits

OPTIONS

1. Approve the recommendation.
2. Not approve of the recommendation.

ATTACHMENTS

CSO Report for May.

RCMP Report for May.

COMMUNICATION AND ENGAGEMENT

No external communications or engagement required.

FINANCIAL IMPLICATION

N/A

CONCLUSION

All areas within Protective Services continue to see increases in service.



CITY OF HUMBOLDT REPORT

TITLE: CSO Report for May 2025
PREPARED BY: Justin Tarrant, Community Safety Officer
REVIEWED BY: Mike Kwasnica, Director of Protective Services
PREPARED FOR: Executive Committee
DATE: June 5, 2025

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

This report reflects the activities of the CSO for the month of May 2025.

CURRENT SITUATION

Historically the bylaw department has waited until after the May long weekend to begin handing outdoor knockers and issuing orders for messy yards. This year was the same, since the May long 18 conversations/door knockers have been placed, and 5 orders are in the works. As nicer weather and the end of school gets into sight we see an increase in traffic related matters, these are addressed both proactively and reactively.

The CSO participated in an RCMP led DUI blitz on May 14th where over 150 vehicles were stopped and checked.

The CSO participated in the PARTY program, a car seat clinic, and prepared for a Impaired Driving presentation.

The CSO attended court 2 days in May.

There were two vehicles impounded for 30 days due to street racing.

The CSO addressed the following violations/concerns:

Traffic/Parking Bylaw:

During the month of May there were 10 traffic bylaw matters addressed. The largest one being a woman sleeping in her car. We assisted Partners and Humboldt Housing with this matter.

Traffic Safety Act:

During the month of May there were approximately 19 traffic stops completed, resulting in 6 summary offence tickets.

Tickets for May are as follows:

- 2 – 57(1)(a) – Operate an unregistered vehicle
- 1 – 64(4) – Excessive damage to a windshield
- 2 – 214(2)(a) – Racing
- 2 – 241.1(2) - Cellphone

Property Maintenance:

May was the start of property enforcement. There were 18 door knockers/conversations and 5 orders written.

Animal Control:

April had 6 concerns for animal control

- 2 were for dogs at large. All animals were either caught and taken to SPCA or returned to owners.
- 4 were for loose cats, cats were either captured and taken to the SPCA or traps are still set.

RCMP Assists:

May had 4 collaborations. These ranged from a DUI blitz to mischief files, and trespassing files. The partnership with the RCMP is vital to the success for both agencies and we maintain a positive working relationship with the RCMP.

OPTIONS

1. Approve the recommendation.
2. Not approve the recommendation.

ATTACHMENTS

None.

COMMUNICATION AND ENGAGEMENT

The CSO continues to field complaints as they come in, finding acceptable conclusions in a timely manner. In situations where there is nothing illegal, or against any City bylaws, the CSO provides suggestions for resolutions. This can often come in the form of Humboldt Alternative Measures Program (HAMP), which we have begun using for situations that are typically civil matters.

FINANCIAL IMPLICATION

N/A



CONCLUSION

Continued communication and proactive measures are essential in maintaining and enhancing community safety. The CSO program is committed to addressing community concerns and complaints both through communication and enforcement.



NCO i/c RCMP
Box 1480
Humboldt, Sask.
S0K 2A0

June 3, 2025

City of Humboldt
Box 640
Humboldt, Sask.
S0K 2A0

City of Humboldt – Updated Police Report for the Month of May, 2025.

Please find the attached Police Report for the month of May 2025.

Reported incidents are down this month (137) as compared to last month (174), and up from May 2024 (112). Traffic charges are down this month (9) compared to last month (38) and down from May 2024 (16).

There were (6) reported False Alarms this month. This is down from last month (9), and down from May 2024 (10).

Criminal Record Checks are completed on a walk-in basis on Tuesday, Wednesday and Thursday of every week. No appointments are needed. The total number of record checks completed this month was 97.

If you have any questions or concerns, please feel free to contact us at your convenience.

On May 21, in partnership with Humboldt CSO and Saskatchewan Conservation Officer, the RCMP did a check stop on Hwy#5 and Lakewood Drive. In total there were 272 vehicles checked. This is part of our Detachment Action Plan initiative of increased police presence which also contributes to road safety. We plan on doing more check stops in the future.

Yours truly,

S/Sgt Rod Rudnisky
Detachment Commander - Humboldt RCMP

HUMBOLDT CITY DETACHMENT

FALSE ALARM REPORT

MONTH OF MAY 2025

	DATE	HOURS	LOCATION	OVERTIME	ATTENDED
1	2025-05-01	09:36	7 King Crescent	N	N
2	2025-05-04	18:49	615 17 Street – Humboldt Collegiate	N	N
3	2025-05-11	11:45	10568 8 Avenue – Agra City	N	Y
4	2025-05-12	10:18	324 Main Street – Royal Canadian Legion	N	N
5	2025-05-13	13:50	10225 8 Avenue – Peavey Mart	N	N
6	2025-05-15	05:51	1919A 8 Avenue – Wendy's	N	N

HUMBOLDT CITY DETACHMENT

POLICING STATISTICS

MONTH OF MAY 2025

HUMBOLDT MUNICIPAL 2024	HUMBOLDT MUNICIPAL 2025	OFFENCE CATEGORY
4	3	MVA's (Fatal/injury/Property Damage)
16	9	Traffic Offences (Charges Laid)
9	10	Traffic Offences (No Charges Laid)
0	1	Traffic Offences (Criminal Code)
3	3	Impaired Operation of Motor Vehicle
0	0	Dangerous Driving (Criminal Code)
7	25	Provincial Statutes
2	4	Municipal Bylaws
5	14	Other Criminal Code/Federal
1	1	Offensive Weapons
0	0	Drug Trafficking
1	1	Drug Possession
0	0	Sexual Offences
6	5	Robbery/Extortion/Harassments/Threats
2	0	Assaults
6	6	Theft Under \$5,000/Possess Stolen Prop.
1	0	Theft Over \$5,000/Theft of motor vehicle
11	8	Mischief
1	2	Frauds
0	3	Break, Enter and Theft
10	6	False Alarms
27	42	Other (Susp vehicle, animal calls, missing person, wellbeing check)
112	137	Total Calls



CITY OF HUMBOLDT REPORT

TITLE: City Controller's Report

PREPARED BY: Jace Porten, City Controller

REVIEWED BY: Joe Day, City Manager

PREPARED FOR: Executive Committee

DATE: June 9, 2025

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

This report is intended to provide an update on the ongoing of the Corporate Services department, along with actual revenue and expenditure information for year-to-date operations of the City, in comparison to budgeted activities and the previous year.

CURRENT SITUATION

Corporate Services

Following the session with Keith Comstock of Johnson Shoyama and discussions held at that session, Administration is reviewing the Council Code of Conduct to identify if the City of Humboldt has adequate clauses around council communication which incorporates social media and public appearances of council.

The City Hall insurance claim has been continuing, however we have discovered that the building has a 12-inch slab of concrete and moving forward with changes to plumbing to mitigate any future backup risks is no longer financially viable. Administration continues to work with plumbers to identify possibilities to fix internal plumbing issues while exploring mitigation options. Administration is also seeking some modifications to the basement as apart of the restoration to allow for an additional two office spaces.

COMMUNICATION AND ENGAGEMENT

No external communications or engagement required.

ATTACHMENTS

- Finance Manager's Report

FINANCIAL IMPLICATION

There are no direct financial implications for this report.



CONCLUSION

Recommend that the City Controller's Report be accepted as presented.



CITY OF HUMBOLDT REPORT

TITLE: Finance Manager's Report - Budget to Actual

PREPARED BY: Connor Piller, Finance Manager

REVIEWED BY: Jace Porten, City Controller

PREPARED FOR: Executive Committee

DATE: June 9, 2025

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

This report provides actual revenue and expenditure information for year-to-date operations of the City, in comparison to budgeted activities with comparison to the previous year.

CURRENT SITUATION

The attached report shows the revenues and expenditures for the first five months of 2025. Some variances exist due to timing of allocated budget, and when the expenses or revenues are recorded.

Variances greater than \$10,000 are listed below:

Cost Centre	Variance	Explanation
Taxation and Grants - Property Taxes	(24,575)	The favourable position of this cost centre is due to a slightly higher than budgeted Municipal Tax Levy.
Taxation and Grants – Grants	132,026	This cost centre's unfavourable position is due to the timing of grant disbursement and the submission of requests for reimbursement. Overtime, this cost centre will revert towards budget.
General Government – Information Technology	(26,721)	Due to a lack of IT Systems maintenance being required so far this year as well as the timing of subscription expenses, this cost centre is in a favourable position. This variance will likely be reduced throughout the year.
Planning and Development – Planning and Development	(12,638)	The City is in the process of conducting a Housing Needs Assessment, however, we have yet to experience any expenses creating this favourable position. Over time, this cost centre will revert back to budget.

Leisure Services – General Recreation Administration	79,537	This cost centre's unfavourable position is due to an unbudgeted grant from the City of Humboldt to the Humboldt Golf Course of \$100,000. This cost centre will likely remain in this state for the rest of the year.
Leisure Services – Facilities Maintenance	(18,343)	The favourable position of this cost centre is due to the timing of projects. Annually, the City budgets for building maintenance projects within this costs centre, while the expenses proceed in the Cost Centres where the work proceeds.
Leisure Services – Community Centre	(14,669)	The primary drivers of the favourable position within this cost centre are greater than anticipated revenues in the form of Rental fees as well as little maintenance being required thus far in the year.
Leisure Services – Aquatic Centre	79,080	The unfavourable outage of this cost centre is due to the purchase of two heat exchangers. One has been installed in the hot tub while the second is to be installed in the pool at the upcoming annual shut down. This outage will persist throughout the year, but its magnitude will likely be reduced in the upcoming months.
Leisure Services – Concession	(14,380)	The concession has been experiencing a greater deal of public engagement than anticipated leading to increased sales revenues as well as a significant increase in catering. It isn't clear if this trend will persist throughout the summer months.
Leisure Services – Parks and Play	(20,093)	The favourable position of this cost centre is the result of less than anticipated staffing time and its associated costs as well as less than anticipated utility and insurance costs.
Leisure Services – Fleet	(12,705)	Due to less than anticipated repairs, maintenance, and fuel supplies, this cost centre is in a favourable position. This variance will begin to return to budget as parks crews begin their spring and summer works.
Cultural Services – Museum Building	(12,372)	This cost centre has somewhat inconsistent expenses as events and programs are not scheduled over reoccurring periods – they are sporadic. Thus, this cost centre is in a favourable position between a lack of program expenses and less than anticipated utility costs. This cost centre will more closely reflect its budget as time passes.
Transportation – Transportation Admin	(41,633)	The favourable variance of this cost centre is due to the Public Works Manager position being vacant.

Transportation – Lighting & Signs	(14,992)	The favourable position of this cost centre is due to the timing of utility bills. Once the May bill is processed, this cost centre will be within its regular tolerance.
Utilities – Utility Administration	(94,703)	The favourable position of this cost centre is the result of greater than expected revenues from water and sewer base charges and sales as well as staffing costs being less than anticipated. There is no indication that this trend will cease by the end of the year.
Utilities – Water Main Maintenance	47,107	Due to a water main break at the intersections of Highways 5 and 20, this cost centre is currently in a unfavourable position which will likely return to within tolerances throughout the year.
Utilities – Sewer Mains	46,160	In March, City Hall experienced a sewer back up resulting in the need for professional services to inspect, jet, and vacuum out the sewer main over multiple days. There was also the need for professional services to inspect other potential sewer main breaks elsewhere in the City. Between these expenses as well as regular operations this cost centre is in an unfavourable position which will likely persist into the latter half of the year.
Utilities – Lagoon	(42,986)	A lack of required maintenance within the first five months of the year as well as utility bill timing and staff spending their time elsewhere have resulted in the favourable position of this cost centre.
Utilities – Lift Stations	(24,163)	The favourable position of this cost centre is due to less than anticipated utility and maintenance costs. This cost centre is likely to revert to the norm as time passes.
Land Development – Land Development	31,488	Due to fewer than anticipated lot sales within the City, this position is in an unfavourable position. It would be difficult to determine how persistent this position will be throughout the year. However, this cost centre does not impact taxation and will only influence year-end reserve transfers.

COMMUNICATION AND ENGAGEMENT

No external communications or engagement required.

ATTACHMENTS

- Budget to Actual for the Four Months Ending May 31, 2025.
- May 2025 Payment Listing.
- May 2025 BMO Statement.



FINANCIAL IMPLICATION

There are no direct financial implications of this report.

CONCLUSION

Recommend that the Finance Manager's Report be accepted as presented.



	ACTUAL	YTD BUD	VARIANCE	ANNUAL	PRIOR YEAR
Tax and Grants In Lieu of Tax					
Property Taxes	(\$8,938,395)	(\$8,913,820)	(\$24,575)	(\$8,927,220)	(\$15,030)
Grants	-6,658,484	-6,790,510	132,026	-17,170,710	-4,162,150
TOTAL TAXES AND GIL	-15,596,879	-15,704,330	107,451	-26,097,930	-4,177,180
Administration					
General Administration	285,076	275,155	9,921	645,230	159,457
Information Technology	64,659	91,380	-26,721	190,640	60,207
City Manager's Office	109,401	106,610	2,791	225,520	102,640
Elected Officials	89,242	86,765	2,477	188,300	87,243
Other General Administration	-30	2,000	-2,030	34,330	609
TOTAL ADMINISTRATION	548,348	561,910	-13,562	1,284,020	410,156
Communications					
Corporate Communications	43,500	47,540	-4,040	126,790	79,418
TOTAL COMMUNICATION AND DEV	43,500	47,540	-4,040	126,790	79,418
Fire and Building Inspections					
Fire Protection Administration	198,660	206,320	-7,660	584,340	185,505
Fire Fleet and Equipment	-13,324	-7,120	-6,204	-117,040	-3,165
Fire Hall Building	10,160	11,560	-1,400	26,720	10,776
Building Inspection Services	19,802	13,180	6,622	6,410	2,028
TOTAL FIRE AND BLDG INSP	215,298	223,940	-8,643	500,430	195,144
Bylaw and Policing					
Bylaw Enforcement	66,221	62,230	3,991	127,000	52,255
Animal Licensing & Control	-7,623	-6,550	-1,073	-7,950	-5,957
Business Licensing	-69,750	-75,550	5,800	-85,000	-72,700
RCMP Policing	149,808	144,060	5,748	893,110	7,652
Other Protective Services	231	4,525	-4,294	44,490	285
Health and Safety	35,619	39,820	-4,201	88,670	33,373
TOTAL BYLAW AND POLICING	174,506	168,535	5,970	1,060,320	14,908
Planning and Development					
Economic Development	12,378	15,250	-2,872	136,000	7,055
Planning and Development	34,822	47,460	-12,638	227,170	23,887
TOTAL PLANNING & DEVELOPMENT	47,200	62,710	-15,510	363,170	30,942
Leisure Services					
General Recreation Administration	291,077	211,540	79,537	1,123,240	167,919
Lottery Grant	-54,297	-54,300	3	0	1,000
Leisure Pass Program	-31,685	-29,490	-2,195	-75,700	-36,414
LED Sign	-2,421	0	-2,421	-8,000	-3,223
Facilities Maintenance	117,167	135,510	-18,343	339,220	104,135
Arena	196,767	189,705	7,062	457,690	180,819
Fitness Centre	2,720	6,180	-3,460	18,670	711
Community Centre	71,001	85,670	-14,669	152,880	84,950
Curling Rink	-1,692	6,610	-8,302	55,150	15,159
Aquatic Centre	222,390	143,310	79,080	336,160	144,195
Concessions	-19,740	-5,360	-14,380	0	-10,787
Parks and Playgrounds	111,957	132,050	-20,093	446,660	27,895
Spray Park	69	3,070	-3,001	21,790	161
Community Gardens	908	-210	1,118	770	-565
Weed and Insect Control	204	3,980	-3,776	17,500	167
Urban Beautification	0	4,000	-4,000	8,000	0
Urban Forest	892	820	72	38,650	42
Trail System	3,563	5,010	-1,447	12,380	6,489



	ACTUAL	YTD BUD	VARIANCE	ANNUAL	PRIOR YEAR
Historical Campground	-8,762	-7,070	-1,692	12,190	1,812
Recreation Special Events	35,140	42,995	-7,855	158,580	36,656
Summer Sizzler	142	4,600	-4,458	0	-3,360
Joint Use Administration	-19,050	-11,320	-7,730	-9,000	-12,576
Leisure Services Fleet	-15,115	-2,410	-12,705	-104,460	-7,795
TOTAL LEISURE SERVICES	901235	864890	36345	3002370	697390
Library					
Library Services	99,838	100,885	-1,047	205,300	86,448
TOTAL LIBRARY	99838	100885	-1047	205300	86448
Cultural Services					
Museum Services	59,050	59,630	-580	105,170	116,253
Museum Building	37,958	50,330	-12,372	187,900	24,309
Merchants Bank - Gallery Building	72,649	78,650	-6,001	165,200	26,304
Original Humboldt	6,157	5,530	627	8,930	75
Humboldt Public Art	22,841	19,370	3,471	33,000	-13
Water Tower	1,558	4,280	-2,722	7,620	1,487
TOTAL CULTURAL SERVICES	200213	217790	-17576	507820	168415
Public Health					
Waste Mangement	68,281	75,020	-6,739	50,000	73,027
Cemetery Administration	-14,129	-13,900	-229	-24,940	-24,210
Mobility Van	24,535	26,350	-1,815	74,500	24,459
Transit Fleet	-6,869	-1,720	-5,149	-18,900	1,792
Other Public Health	0	0	0	9,500	0
TOTALPUBLIC HEALTH	71818	85750	-13933	90160	75068
Transportation					
Transportation Admin	153,327	194,960	-41,633	1,882,540	158,953
Street Lighting	37,508	52,500	-14,992	154,420	62,612
Street Systems	55,084	49,560	5,524	589,060	51,523
Street Sweeping	7,427	5,960	1,467	79,580	6,779
Storm Water Infrastructure	48,502	56,720	-8,218	236,140	76,216
Street and Curb Painting	80	4,000	-3,920	20,000	0
Public Works Shop	46,545	55,090	-8,545	123,950	54,607
Snow and Ice Control	211,318	212,020	-702	462,770	188,847
EmulsionTreated Roads Mtce	23	430	-407	17,630	3,396
Gravel Road Mtce	13,569	12,390	1,179	88,740	22,340
Back Lane Mtce	4,089	6,450	-2,361	27,540	4,440
Dust Control	23	290	-267	29,400	0
Transportation Equipment	20,738	17,570	3,168	-281,080	-8,953
Traffic Signals	16,868	19,280	-2,412	47,840	7,562
Traffic Signs	1,670	11,000	-9,330	26,440	7,935
Sidewalk Mtce	666	940	-274	79,180	1,425
Ditch Mowing	0	2,640	-2,640	41,270	74
Winter Sidewalks	6,839	9,700	-2,861	16,660	5,870
Airport	10,901	9,380	1,521	4,690	3,550
Christmas Decorations	4,197	5,420	-1,223	18,930	3,740
TOTAL TRANSPORTATION	639374	726300	-86926	3665700	650916
Utilities					
Utility Administration	-1,170,573	-1,075,870	-94,703	-1,829,440	-978,196
Water Main Mtce	155,707	108,600	47,107	303,020	103,548
Water Distribution Facility	87,032	83,820	3,212	199,370	74,268
Water Meter Reading & Billing	58,499	58,090	409	211,920	186,379
Sewer Mains	88330	42170	46160	195770	59189
Lagoon	74914	117900	-42986	966890	73504
Lift Stations	40,267	64,430	-24,163	173,410	61,730



	ACTUAL	YTD BUD	VARIANCE	ANNUAL	PRIOR YEAR
TOTAL UTILITIES	-665,824	-600,860	-64,964	220,940	-419,578
Land Development					
Land Development	-94262	-125750	31488	-291800	-679554
TOTAL LAND DEVELOPMENT	-94262	-125750	31488	-291800	-679554
SUM OF OPERATIONS	-13,415,635	-13,370,690	-44,948	-15,362,710	-2,867,507
Capital					
Leisure Services Capital	164,259	0	164,259	580,000	304,072
Public Health Capital	158898	0	158898	265450	25000
Transportation Capital	81,068	0	81,068	1,515,660	145,030
Utilities Capital	5,016,678	0	5,016,678	1,509,340	1,949,922
TOTAL CAPITAL EXPENDITURES	5,420,903	0	5,420,903	3,870,450	2,424,024

May 2025 Payment Listing

Date	Payment Number	Vendor Name	Amount Paid
2025-05-01	CHAMBER 0525	Chambers of Commerce Group Ins	\$25,235.50
2025-05-01	Pre-Authorized	Elavon	\$1,066.70
2025-05-05	BMO CC 0425	BMO MasterCard	\$19,623.10
2025-05-07	Pre-Authorized	RBC Royal Bank	\$543.86
2025-05-08	EFT05550	JBB Consultants & Engineers In	\$0.01
2025-05-08	EFT05553	Meridian Surveys	\$0.01
2025-05-08	44594	Syed, Muhammad Ahmad Naveed	\$26.50
2025-05-08	44590	Trevor Schleper	\$36.75
2025-05-08	EFT05549	Amelia Hillier	\$73.82
2025-05-08	44588	Reflections by Richard	\$77.43
2025-05-08	44592	Sobeys Humboldt	\$87.28
2025-05-08	EFT05558	Ricoh Canada Inc.	\$90.58
2025-05-08	EFT05554	Robert Muench	\$100.00
2025-05-08	EFT05547	Hergott Electric Ltd.	\$108.78
2025-05-08	44593	STADNYK, CARSEN	\$111.43
2025-05-08	EFT05564	Toshiba Business Solutions	\$136.61
2025-05-08	EFT05536	Alpine Storage	\$200.00
2025-05-08	EFT05537	Canadian Linen & Uniform Servi	\$290.54
2025-05-08	EFT05546	HBI Office Plus Inc.	\$360.83
2025-05-08	44591	Marli Shepherd	\$376.37
2025-05-08	EFT05542	Graphic Ad	\$462.32
2025-05-08	EFT05562	Karen Siermachesky	\$464.46
2025-05-08	EFT05540	Coca-Cola Canada Bottling Limi	\$515.64
2025-05-08	EFT05560	Saskatchewan Research Council	\$681.19
2025-05-08	44585	Olynick Water & Sewer Ltd.	\$735.37
2025-05-08	44583	Ecolab Co.	\$878.10
2025-05-08	EFT05543	Grain Bags Canada	\$965.67
2025-05-08	EFT05563	Strueby Plumbing & Heating	\$1,000.23
2025-05-08	EFT05556	Prairie Meats	\$1,072.65
2025-05-08	44589	Dave Rowe	\$1,074.71
2025-05-08	EFT05551	Larry Jorgenson	\$1,091.21
2025-05-08	EFT05561	Marilyn Scott	\$1,091.50
2025-05-08	EFT05555	Pleasureway Sales	\$1,300.56
2025-05-08	EFT05545	Gregg Distributors LP	\$1,377.75
2025-05-08	EFT05539	Cleartech Industries Inc.	\$1,639.87
2025-05-08	EFT05557	Rawlco Radio Ltd.	\$1,890.00
2025-05-08	EFT05552	Kova Engineering (Saskatchewan	\$2,866.50
2025-05-08	EFT05548	Hetek Solutions Inc.	\$4,476.86
2025-05-08	EFT05541	Direct Drive Taxi	\$4,661.00
2025-05-08	44586	Paramount Paving Ltd.	\$13,908.30
2025-05-08	44584	McGill's Industrial Services I	\$23,078.26
2025-05-08	EFT05559	RM of Humboldt	\$34,073.48
2025-05-08	EPT 0425	Ministry of Finance	\$50,548.71
2025-05-08	EFT05544	Greater Saskatoon Catholic Sch	\$53,171.65
2025-05-08	44587	Receiver General of Canada	\$150,000.00
2025-05-08	EFT05538	Catterall & Wright	\$183,496.38
2025-05-12	SK WR 0425	SaskTel	\$273.06
2025-05-12	SK MOBILE 0425	SaskTel Mobility	\$1,167.71
2025-05-12	SK WIRE 0525	SaskTel	\$2,376.06
2025-05-12	SK IBC 0525	SaskTel	\$3,566.39
2025-05-14	EFT05578	Hack to Hack Solution Inc	\$0.01

2025-05-14	44625	KNACKSTEDT DARRYL	\$12.82
2025-05-14	EFT05569	Canadian National	\$15.75
2025-05-14	EFT05573	Fastrack Logistics	\$35.85
2025-05-14	44624	KAMINSKI BLAKE & ASHLEY	\$54.77
2025-05-14	EFT05595	Purolator Courier Ltd.	\$59.05
2025-05-14	44620	BLUESTONE BUILDERS GROUP INC.	\$76.39
2025-05-14	44622	KOSOKOWSKY MEGAN	\$92.36
2025-05-14	44626	LUMLEY DAVID	\$97.89
2025-05-14	EFT05579	Humboldt Co-op	\$117.60
2025-05-14	EFT05565	1st Stop Auto Parts & Industri	\$125.54
2025-05-14	44623	DUFAULT AUSTIN	\$126.07
2025-05-14	EFT05570	Canadian Linen & Uniform Servi	\$145.27
2025-05-14	44621	CUTHBERT JAMI-LEE	\$193.29
2025-05-14	EFT05571	CJVR	\$210.00
2025-05-14	EFT05572	CKJH	\$210.00
2025-05-14	EFT05592	NorthEastNow	\$252.00
2025-05-14	EFT05593	Office Experts	\$269.97
2025-05-14	EFT05584	Lifesaving Society	\$350.00
2025-05-14	44619	Cathy Zimmerman	\$361.37
2025-05-14	EFT05588	MLT Aikins LLP	\$369.08
2025-05-14	EFT05600	Toshiba Business Solutions	\$385.84
2025-05-14	44613	Ken Klassen	\$400.00
2025-05-14	44618	Nadine Sepke	\$416.25
2025-05-14	44610	The Brick	\$431.79
2025-05-14	EFT05583	KMK Sales Ltd.	\$451.47
2025-05-14	EFT05581	Humboldt & District Community	\$452.50
2025-05-14	EFT05598	Saskatchewan Research Council	\$782.78
2025-05-14	44616	Judith Painter	\$851.25
2025-05-14	44609	Bersch Consulting Ltd	\$981.75
2025-05-14	EFT05577	Gregg Distributors LP	\$981.76
2025-05-14	44615	Onstage Dance Festival	\$1,000.00
2025-05-14	EFT05594	Pleasureway Sales	\$1,300.56
2025-05-14	EFT05576	Grain Bags Canada	\$1,332.62
2025-05-14	EFT05567	ATS Traffic Saskatchewan	\$1,351.44
2025-05-14	EFT05566	Airmaster Sales Ltd	\$1,721.74
2025-05-14	EFT05597	Redhead Equipment	\$1,774.99
2025-05-14	EFT05575	Golden West Broadcasting Ltd.	\$1,953.00
2025-05-14	EFT05574	Flocor	\$2,326.94
2025-05-14	44608	Ainsworth Inc	\$2,336.33
2025-05-14	44611	CentralSquare Canada Software	\$2,348.48
2025-05-14	EFT05580	Humboldt Lumber Mart	\$2,434.70
2025-05-14	EFT05591	Municode Services Ltd.	\$4,530.58
2025-05-14	EFT05582	JBB Consultants & Engineers In	\$5,775.00
2025-05-14	EFT05587	Millsap Fuel Distributors Ltd.	\$8,116.97
2025-05-14	44614	Olynick Water & Sewer Ltd.	\$8,530.35
2025-05-14	EFT05585	Meridian Surveys	\$9,670.50
2025-05-14	EFT05568	Brockman Enterprises Ltd.	\$9,841.76
2025-05-14	44612	Eagle Eye Sewer Inspections In	\$13,006.88
2025-05-14	EFT05586	MNP LLP	\$16,095.00
2025-05-14	EFT05590	Municipal Employees Pension Pl	\$28,212.66
2025-05-14	EFT05596	REACT Waste Management	\$31,802.21
2025-05-14	44617	Receiver General of Canada	\$52,111.18
2025-05-14	EFT05599	Strueby Plumbing & Heating	\$80,530.68
2025-05-14	EFT05589	Move Mobility	\$138,117.75

2025-05-16	PST 0425	Minister of Finance	\$2,507.38
2025-05-22	EFT05608	DJ Leier Enterprises Ltd.	\$0.01
2025-05-22	EFT05601	1st Stop Auto Parts & Industri	\$0.81
2025-05-22	44632	Shareen Meyer	\$13.30
2025-05-22	44633	STRUEBY HAROLD & SCHLOSSER MON	\$22.87
2025-05-22	EFT05611	Swish Kemsol	\$49.08
2025-05-22	EFT05604	Canadian Linen & Uniform Servi	\$55.50
2025-05-22	EFT05618	Saskatchewan Health Authority	\$69.00
2025-05-22	44631	Kwasnica, Tyler	\$86.99
2025-05-22	EFT05616	REACT Waste Management	\$152.20
2025-05-22	EFT05603	Daniel Bernhard	\$166.49
2025-05-22	EFT05619	Van Houtte Coffee Services Inc	\$181.09
2025-05-22	EFT05615	Quality Tire Service, Humboldt	\$205.16
2025-05-22	EFT05605	C&F Installations	\$357.20
2025-05-22	EFT05602	Pamela Adam	\$386.61
2025-05-22	EFT05606	Clark's Supply and Service Inc	\$467.51
2025-05-22	EFT05607	Coca-Cola Canada Bottling Limi	\$538.93
2025-05-22	44628	Bonnie Conly	\$560.00
2025-05-22	EFT05620	Tanner Zimmerman	\$619.70
2025-05-22	EFT05613	Misty Gardens	\$657.68
2025-05-22	44630	GEM Refrigeration	\$1,291.13
2025-05-22	44627	306 Event Management	\$1,575.00
2025-05-22	EFT05610	Hergott Electric Ltd.	\$1,584.94
2025-05-22	EFT05614	Pratts Wholesale Ltd.	\$1,708.57
2025-05-22	44634	University of Regina Campus	\$3,330.00
2025-05-22	EFT05612	Kirsch Construction	\$5,328.75
2025-05-22	EFT05617	Ricoh Canada Inc.	\$11,742.99
2025-05-22	EFT05609	Hack to Hack Solution Inc	\$23,310.00
2025-05-22	44629	Con-Tech General Contractors L	\$155,244.60
2025-05-26	SK ENERGY 0425	Sask Energy	\$14,518.29
2025-05-29	Pre-Authorized	First Data	\$79.97
2025-05-30	Pre-Authorized	Moneris	\$13.78
2025-05-30	EFT05653	Sutherland Automotive	\$0.01
2025-05-30	44703	Santana Scott	\$21.75
2025-05-30	EFT05628	Discovery Ford Sales Ltd.	\$45.98
2025-05-30	EFT05643	Purolator Courier Ltd.	\$50.53
2025-05-30	EFT05632	Humboldt Lumber Mart	\$52.87
2025-05-30	EFT05639	Office Experts	\$56.02
2025-05-30	EFT05635	Sherry Kwasnica	\$88.96
2025-05-30	44698	Konica Minolta Business Soluti	\$102.57
2025-05-30	EFT05649	SecurTek	\$123.04
2025-05-30	EFT05654	Toshiba Business Solutions	\$147.61
2025-05-30	44707	John Trodd	\$173.44
2025-05-30	EFT05650	SENDR	\$190.96
2025-05-30	EFT05641	Prairie Diesel Inc.	\$192.31
2025-05-30	EFT05655	Van Houtte Coffee Services Inc	\$221.90
2025-05-30	EFT05645	Redhead Equipment	\$245.60
2025-05-30	EFT05644	Quill Creek Farms	\$246.28
2025-05-30	44706	The Flag Shop #18	\$255.40
2025-05-30	EFT05647	Saskatchewan Research Council	\$270.90
2025-05-30	44705	Meagan Sommer	\$300.00
2025-05-30	44709	WestVac Industrial Ltd.	\$344.59
2025-05-30	EFT05624	Canadian Linen & Uniform Servi	\$346.04
2025-05-30	EFT05621	Accu-Sharp	\$389.61

2025-05-30	EFT05625	C&F Installations	\$393.44
2025-05-30	44700	Prairies North	\$393.75
2025-05-30	EFT05631	Humboldt Co-op	\$406.61
2025-05-30	EFT05652	Strueby Plumbing & Heating	\$547.79
2025-05-30	EFT05629	Grain Bags Canada	\$577.83
2025-05-30	44708	Waiser, Bill	\$623.63
2025-05-30	44704	Sobeys Humboldt	\$765.38
2025-05-30	EFT05642	Pratts Wholesale Ltd.	\$794.52
2025-05-30	EFT05622	AED Advantage Sales Ltd.	\$910.24
2025-05-30	EFT05627	Coca-Cola Canada Bottling Limi	\$1,059.81
2025-05-30	44696	HUMBOLDT BRONCO MEMORIAL GOLF	\$1,200.00
2025-05-30	EFT05640	Pleasureway Sales	\$1,300.56
2025-05-30	EFT05651	S & R Vac	\$1,302.00
2025-05-30	44699	Olynick Water & Sewer Ltd.	\$1,388.61
2025-05-30	EFT05630	Hergott Electric Ltd.	\$1,822.02
2025-05-30	EFT05657	Wheelers Wholesale Ltd.	\$1,964.60
2025-05-30	EFT05656	Vipond Fire Protection	\$2,064.60
2025-05-30	EFT05648	Sea Hawk Specialized Truck Ser	\$2,420.95
2025-05-30	44697	JMullen HR	\$2,500.00
2025-05-30	EFT05633	JBB Consultants & Engineers In	\$3,158.40
2025-05-30	EFT05634	Jetpro Consultants Inc.	\$4,326.00
2025-05-30	EFT05636	Lancaster Aviation Fuels	\$4,914.00
2025-05-30	EFT05623	Brockman Enterprises Ltd.	\$6,674.79
2025-05-30	EFT05638	Municode Services Ltd.	\$9,617.88
2025-05-30	EFT05626	Claretech Industries Inc.	\$15,226.26
2025-05-30	44702	RS Welding & Radiator Repair L	\$20,396.25
2025-05-30	EFT05637	Municipal Employees Pension Pl	\$28,793.18
2025-05-30	44701	Receiver General of Canada	\$50,891.43
2025-05-30	EFT05646	SaskWater	\$218,814.68
2025-05-30	44695	Con-Tech General Contractors L	\$596,862.09



Statement

Account Name:	BILLING ACCOUNT 178859	Card Number:	xxxx-xxxx-xxxx-8859
Company Name:	CITY OF HUMBOLDT	Account Limit:	\$ 100,000.00
Employee ID:	772890000021008	Available Credit:	\$ 84,026.40
Statement Date (MM/DD/YYYY):	05/15/2025	Currency:	CANADIAN DOLLAR
Payment Due Date (MM/DD/YYYY):	06/11/2025		

Statement Summary:

Report any items which do not agree with your records within 30 days of the statement date.

Previous Balance:	\$ 19,623.10
Payments:	\$ -19,623.10
Adjustments:	\$ 0.00
Net Purchases:	\$ 15,973.60
Cash Advance:	\$ 0.00
Fees:	\$ 0.00
Other Charges:	\$ 0.00
New Account Balance:	\$ 15,973.60

Transaction Summary:

Trans Date	Posting Date Trans ID	Description	Pre-Tax Amount Auth #	Total Tax	Trans Amount
Card Number xxxx-xxxx-xxxx-8859 BILLING ACCOUNT 178859					
05/05	05/05 589259400	AUTOMATIC PYMT RECEIVED	\$ -19,623.10	\$ 0.00	\$ -19,623.10
			TOTAL CREDITS	xxxx-xxxx-xxxx-8859	\$ -19,623.10
			TOTAL DEBITS	xxxx-xxxx-xxxx-8859	\$ 0.00
Card Number xxxx-xxxx-xxxx-2545 BERGQUIST, PETER					
04/15	04/16 586294435	TELUS MOBILITY PREAUTH EDMONTON AB	\$ 63.63 033085	\$ 7.00 (e)	\$ 70.63
04/23	04/24 587639375	EDX.ORG LANHAM MD US DOLLAR 249.00@1.421044176	\$ 353.84 028340	\$ 0.00	\$ 353.84
04/30	05/01 588808252	APPLE.COM/BILL 866-712-7753 ON	\$ 1.29 024245	\$ 0.14 (e)	\$ 1.43
			TOTAL CREDITS	xxxx-xxxx-xxxx-2545	\$ 0.00
			TOTAL DEBITS	xxxx-xxxx-xxxx-2545	\$ 425.90
Card Number xxxx-xxxx-xxxx-0134 DAY, JOE					
04/16	04/18 586792977	HOLIDAY INN SASKATOON SASKATOON SK	\$ 838.56 081824	\$ 0.00	\$ 838.56
04/16	04/18 586792978	HOLIDAY INN SASKATOON SASKATOON SK	\$ 817.56 025332	\$ 0.00	\$ 817.56

TOTAL CREDITS	xxxx-xxxx-xxxx-0134	\$ 0.00
TOTAL DEBITS	xxxx-xxxx-xxxx-0134	\$ 1,656.12

Card Number xxxx-xxxx-xxxx-9885 DENOMY, VINCE

04/22	04/23	SQ CHDP VENTURES MUENSTER SK	\$ 13.62	\$ 1.50 (e)	\$ 15.12
	587441747		058780		

TOTAL CREDITS	xxxx-xxxx-xxxx-9885	\$ 0.00
TOTAL DEBITS	xxxx-xxxx-xxxx-9885	\$ 15.12

Card Number xxxx-xxxx-xxxx-5955 DEPT, CITY HALL

04/16	04/17	IMAGELY WEST PALM BEA FL	\$ 113.05	\$ 0.00	\$ 113.05
	586579799	US DOLLAR 79.00@1.431012658	084372		
04/16	04/17	AMAZON.COM LY4XW9JO3 VANCOUVER BC	\$ 49.56	\$ 0.00	\$ 49.56
	586579798		091194		
04/16	04/18	SGI-MY SGI REGINA SK	\$ 1,494.65	\$ 164.41 (e)	\$ 1,659.06
	586792903		001307		
04/16	04/21	SOBEYS HUMBOLDT #5395 HUMBOLDT SK	\$ 32.41	\$ 3.56 (e)	\$ 35.97
	587080883		034172		
04/17	04/18	AMZN MKTP CA Y23P452K3 WWW.AMAZON.CA ON	\$ 43.95	\$ 4.84	\$ 48.79
	586792904		052674		
04/19	04/21	AMAZON.COM VW1EP14Y3 VANCOUVER BC	\$ 1,349.70	\$ 0.00	\$ 1,349.70
	587080884		099001		
04/29	04/30	ADOBE SAN JOSE CA	\$ 29.99	\$ 3.30	\$ 33.29
	588593040		016350		
04/29	05/01	SGI-MY SGI REGINA SK	\$ 3,532.14	\$ 388.54 (e)	\$ 3,920.68
	588808176		042110		
05/09	05/12	EVENTBRITE/FUZE2025CON SAINT JOHN NB	\$ 372.76	\$ 55.91 (e)	\$ 428.67
	590838312		096032		
05/10	05/12	AMZN MKTP CA NI3U75P10 WWW.AMAZON.CA ON	\$ 16.90	\$ 1.86	\$ 18.76
	590838384		061405		
05/10	05/12	AMZN MKTP CA NW5RU00L2 WWW.AMAZON.CA ON	\$ 299.99	\$ 33.00	\$ 332.99
	590838313		040116		
05/11	05/12	ADOBE SAN JOSE CA	\$ 25.99	\$ 2.86	\$ 28.85
	590838311		041124		
05/11	05/12	AMZN MKTP CA NI2WW1VS1 WWW.AMAZON.CA ON	\$ 299.99	\$ 33.00	\$ 332.99
	590838385		080420		

TOTAL CREDITS	xxxx-xxxx-xxxx-5955	\$ 0.00
TOTAL DEBITS	xxxx-xxxx-xxxx-5955	\$ 8,352.36

Card Number xxxx-xxxx-xxxx-2594 KWASNICA, MIKE

04/16	04/18	SCHENNS FARM SUPPLY HUMBOLDT SK	\$ 135.50	\$ 14.91 (e)	\$ 150.41
	586792905		076145		
04/23	04/24	SK. ASSOC. FIRE CHIEFS WARMAN SK	\$ 600.68	\$ 66.07 (e)	\$ 666.75
	587639376		055161		
05/01	05/02	PRINCESS AUTO 48 PRINCE ALBERT SK	\$ 199.93	\$ 21.99 (e)	\$ 221.92
	589197666		042740		
05/07	05/08	AUTO ETHICS ENTERPRISE HUMBOLDT SK	\$ 105.00	\$ 11.55 (e)	\$ 116.55
	590058234		094712		

05/07	05/08 590058233	HUMBOLDT HARDWARE BUIL HUMBOLDT SK	\$ 284.99 022274	\$ 31.35 (e)	
05/08	05/09 590431902	OFFICE EXPERTS OFFICE HUMBOLDT SK	\$ 10.49 035551	\$ 1.15 (e)	\$ 11.64
TOTAL CREDITS xxxx-xxxx-xxxx-2594 TOTAL DEBITS xxxx-xxxx-xxxx-2594					\$ 0.00 \$ 1,483.61

Card Number xxxx-xxxx-xxxx-8216 MCLEOD, CHRIS					
04/28	04/29 588531509	TERRYS NO FRILLS 3608 HUMBOLDT SK	\$ 19.98 027470	\$ 2.20 (e)	\$ 22.18
04/28	04/29 588531510	DIRECT SURPLUS HUMBOLDT SK	\$ 24.00 054377	\$ 2.64 (e)	\$ 26.64
05/09	05/12 590838310	CANADIAN TIRE #638 HUMBOLDT SK	\$ 77.57 088043	\$ 8.53 (e)	\$ 86.10
05/13	05/14 591092772	CARLTON TRAIL REGIONAL HUMBOLDT SK	\$ 225.23 036954	\$ 24.77 (e)	\$ 250.00
05/14	05/15 591449593	OPERATOR CERTIFICATION REGINA SK	\$ 157.66 069246	\$ 17.34 (e)	\$ 175.00
TOTAL CREDITS xxxx-xxxx-xxxx-8216 TOTAL DEBITS xxxx-xxxx-xxxx-8216					\$ 0.00 \$ 559.92

Card Number xxxx-xxxx-xxxx-7730 MUSEUM, HUMBOLDT					
04/16	04/16 586294436	INTUIT MAILCHIMP EDMONTON AB	\$ 37.24 081525	\$ 4.10 (e)	\$ 41.34
04/17	04/21 587080885	SOBEYS HUMBOLDT #5395 HUMBOLDT SK	\$ 27.74 024369	\$ 3.05 (e)	\$ 30.79
04/24	04/25 587852207	DOLLARAMA #1197 HUMBOLDT SK	\$ 10.50 025120	\$ 1.16 (e)	\$ 11.66
04/24	04/28 588091529	CANADIAN TIRE #638 HUMBOLDT SK	\$ 29.99 064857	\$ 3.30 (e)	\$ 33.29
04/24	04/28 588091530	YOUR DOLLAR STORE WITH HUMBOLDT SK	\$ 53.00 099799	\$ 5.83 (e)	\$ 58.83
04/29	05/01 588808253	CANADIAN TIRE #638 HUMBOLDT SK	\$ 19.98 037746	\$ 2.20 (e)	\$ 22.18
05/01	05/02 589197667	CPC / SCP 543683 HUMBOLDT SK	\$ 93.16 021984	\$ 10.25 (e)	\$ 103.41
05/09	05/12 590838387	SOBEYS HUMBOLDT #5395 HUMBOLDT SK	\$ 29.41 060961	\$ 3.23 (e)	\$ 32.64
05/10	05/12 590838386	HUMBOLDT HARDWARE BUIL HUMBOLDT SK	\$ 97.83 065501	\$ 10.76 (e)	\$ 108.59
TOTAL CREDITS xxxx-xxxx-xxxx-7730 TOTAL DEBITS xxxx-xxxx-xxxx-7730					\$ 0.00 \$ 442.73

Card Number xxxx-xxxx-xxxx-9684 ULRIKSEN, MICHAEL					
04/16	04/17 586579797	LANDSCAPE MANAGEMENT N MARKHAM ON	\$ 97.00 094015	\$ 10.67 (e)	\$ 107.67
04/20	04/21 587080882	SPOTIFY P36095C51A STOCKHOLM	\$ 12.69 034498	\$ 1.40 (e)	\$ 14.09

04/21	04/22 587313717	LANDSCAPE MANAGEMENT N MARKHAM ON	\$ 58.16 047497	\$ 6.40 (e)	
04/23	04/24 587639373	SURVEYMONKEY EUROPE UC VANCOUVER BC	\$ 408.00 028365	\$ 44.88	\$ 452.88
05/01	05/02 589197665	AMAZON N26342260 VANCOUVER BC	\$ 38.83 038069	\$ 0.00	\$ 38.83
05/01	05/05 589561310	SASKATCHEWAN PARKS AND REGINA SK	\$ 112.61 009282	\$ 12.39 (e)	\$ 125.00
05/02	05/05 589561311	AMAZON NI0MA4LG2 VANCOUVER BC	\$ 528.22 064612	\$ 0.00	\$ 528.22
05/04	05/05 589561312	AMAZON NI7GO5062 VANCOUVER BC	\$ 83.10 002945	\$ 0.00	\$ 83.10
05/07	05/08 590058231	AMZN MKTP CA NB5762U31 WWW.AMAZON.CA ON	\$ 59.99 048419	\$ 6.60	\$ 66.59
05/07	05/08 590058232	CANVA I04509-83801707 CAMDEN DE	\$ 135.14 042056	\$ 14.86 (e)	\$ 150.00
05/08	05/09 590431830	SAFETY EXPRESS LTD MISSISSAUGA ON	\$ 884.61 062125	\$ 97.31 (e)	\$ 981.92
05/08	05/12 590838309	YOUR DOLLAR STORE WITH HUMBOLDT SK	\$ 15.00 008908	\$ 1.65 (e)	\$ 16.65
05/09	05/09 590431901	ULINE 800-295-5510 ON	\$ 200.36 083024	\$ 22.04	\$ 222.40

TOTAL CREDITS xxxx-xxxx-xxxx-9684 **\$ 0.00**
TOTAL DEBITS xxxx-xxxx-xxxx-9684 **\$ 2,851.91**

Card Number xxxx-xxxx-xxxx-1679 WYTRYKUSZ, CHELSEA					
04/23	04/24 587639374	SILVERWARE SILVERWARE TORONTO ON	\$ 146.81 094501	\$ 19.09 (e)	\$ 165.90
05/06	05/07 589979818	TERRYS NO FRILLS 3608 HUMBOLDT SK	\$ 18.04 024107	\$ 1.99 (e)	\$ 20.03

TOTAL CREDITS xxxx-xxxx-xxxx-1679 **\$ 0.00**
TOTAL DEBITS xxxx-xxxx-xxxx-1679 **\$ 185.93**



CUSTOMER SERVICE:

Service Representatives are available to assist you 24 hours a day, seven days a week. Please have account number information ready.

BMO

Telephone Inquiries: 1-855-825-9232

Lost/Stolen cards: 1-844-316-3760

Outside Canada and USA call collect: 514-881-3808

TTY (For the Deaf and Hard of Hearing): 1-866-859-2089

Internet: bmo.com/treasuryandpayment

Diners Club

Telephone Inquiries: 1-800-363-3333

Lost/Stolen cards: 1-866-890-9552

Outside Canada and USA call collect: 1-514-881-3735

TTY (For the Deaf and Hard of Hearing): 1-866-859-2089

Internet: dinersclubnorthamerica.com


PAYMENT INFORMATION:

	BMO	Diners Club
You can mail your payment to:	BMO P.O. Box 6044, Station Centre-Ville Montreal, QC H3C 3X2	Diners Club P.O. Box 6044, Station Centre-Ville Montreal, QC H3C 3X2
You may send your payment via overnight mail to:	BMO Symcor Inc (Remittance services) 650 Bridge Street Montreal, Quebec H3K 3K9	Diners Club Symcor Inc (Remittance services) 650 Bridge Street Montreal, Quebec H3K 3K9
IMPORTANT PAYMENT INFORMATION:	For BMO accounts, please make your cheque or money order payable to: BMO Bank of Montreal	For Diners Club accounts, please make your cheque or money order payable to: Diners Club

If you are paying by mail:
Remember

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CITY OF HUMBOLDT REPORT

TITLE: Cultural Services Report
PREPARED BY: Jennifer Fitzpatrick, Director of Cultural Services
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: City Council Executive Committee
DATE: June 9, 2025

RECOMMENDATION

That this report be accepted for information and filed.

CURRENT SITUATION

1. Museum

- Exhibits – *History Mystery* is the feature exhibit for May and features puzzles and riddles to solve through exploration of the museum exhibits.
- Community programs this month included Mother's Day card making.
- Education programs included the *History Mystery* exhibit and an old-fashioned school room program, with ice-cream making.
- Working with local artist Shelby Keifer, we have created a "A Trip to Toytown" as part of the Summer Sizzler event, which will be free and held at the Uniplex.
- Collections – this month, 59 items were accessioned into the collection, 65 items catalogued and 9 records were entered into the PastPerfect database. Priorities for collections work by the summer students has been identified and planned. There were 6 formal information requests. Volunteers continue to work on archival box inventories, lot and block inventories and town council minutes.
- Maintenance - Asbestos removal is underway in the basement. The sprinkler system deficiencies noted in the annual inspection were completed. The tower clock was repaired by John Trodd of Moose Jaw, for the cost of his mileage and lunch. Thanks to Reynold Fortowsky for his help in finding just the right parts to complete this repair.

2. Gallery

- Exhibits – *Spirit of Nature: Looking Beyond Yourself* by Phyllis Poitras-Jarrett opened on May 1. This exhibit features intricate Métis floral beadwork patterns that fill the silhouettes of various animals and insects, set against a diaphanous grey fog representing the spirit world. This exhibit is made possible through OSAC's Arts on the Move program and the Humboldt Area Arts Council.
- Exhibits - There was damage to a piece in the exhibit of Bonnie Conly during a rental. Payment to the artist for repairing the work has been completed, and that amount invoiced to the folks who rented the gallery.
- Programs – Included an opening reception / artist talk by Phyllis Poitras-Jarrett followed by a workshop about beadwork dot art, sponsored by the Humboldt Area Arts Council.
- On May 24, we partnered with Sage Hill Writing to host a poetry reading and open mic event the Gallery. Acclaimed Métis poet Marilyn Dumont and Courtney Bates-Hardy read, followed by a Q&A and Open Mic.

- On May 29, in partnership with Connecting Grids Regional Immigration Partnership, Humboldt Regional Newcomer and the Horizon School Division, we hosted an independent documentary that explores cultural preservation, assimilation, and connection in unceded territories. The documentary weaves together the stories of newcomers and Indigenous peoples, exploring themes of displacement, belonging, and cultural preservation within the traditional territories of the Stó:lō peoples, known colonially as the Fraser Valley. After the film, there was an incredible Sharing Circle with Elders and Newcomers from our region sharing their experiences.
- Maintenance - The flagpole at the top of the gallery was removed, as the metal brackets holding the pole were no longer anchored into the masonry. The sprinkler system deficiencies noted in the annual inspection were completed.

3. Water Tower

- Jen Reimer recorded the sounds and resonances of the tower during the week of May 26-29. Thanks to all the volunteers who assisted with installation and hospitality during the entire week. Jen's recording was incredible, and she shared a small part of those recordings on the Friday of the week.
- The first BBQ and concert of the season will be on June 12, featuring music from the Futuristic Industries All Star Choir and Ray Whitton. Thanks to the Humboldt Area Arts Council for sponsoring the musical performance. All proceeds go towards the preservation of the Water Tower.
- Staff continue to check the tower on a regular basis, and the sump pump has been installed. We provided a private tour to a group from Manitoba on May 23. As there were 21 people who wanted to go to the top, we needed to divide them into 3 groups. It was a school group from Manitoba who were also part of a choir, so the people at the base of the Tower spent their time singing choral songs in the tank as the others climbed to the top! The acoustics are incredible, and they sounded great!

4. Original Humboldt

- Information about the ceremony on June 23 on Treaties and the new installation, in conjunction with Horizon School Division's National Indigenous Peoples Day program has been sent to Council. Installation plans are underway and the interpretive storyboards have been developed.
- Archaeological work at the site began on May 7 in conjunction with the U of S Department of Anthropology and Archaeology. There are 16 students and they are excavating at the telegraph station feature. They also conducted ground penetrating radar work for us, to ensure there are no significant features underneath the proposed location for the Treaties sculpture.

5. Public Art

- The installation of the Iron Triangle sculpture is planned for mid June. The interpretive storyboard is in production.
- Please join us on Thursday, June 26, at 2:30 pm for the unveiling event.

6. Administration

- Grants – The application for project funding to the Museums Association of Saskatchewan for the maximum amount of \$2,000 was successful and will support the Treaties sculpture ceremony.
- The application to SaskCulture for Culture Days Hub funding was successful in the amount of \$4,000 for partnership activities this fall.
- Reconciliation and Relationship Building – David Siebert of Heritage Saskatchewan and I presented at the National Trust’s webinar series about the Pilot Project on Reconciliation to approximately 135 people across the country.
- I was invited to attend the film screening of *Finders Keepers* by the Museums Association of Saskatchewan on May 15 in Regina at the Mackenzie Art Gallery. I was also part of the Blue Sky noon hour show on CBC radio talking about museums and the Stickers of Excellence program.
- HR- The students began on May 6 and their onboarding is complete. All staff had mower/whipper snipper safety training at the Original Humboldt site in preparation for weekly maintenance this summer. The Collections Clerk completed the OHS online training for Violence in the Workplace: Awareness (SK) training course.
- Marketing – We provided a ‘tourism tour’ of our sites and other tourism sites for the staff working at the Tourism Information center. Marketing and Communications Coordinator, Angie Rolheiser and her team also used this opportunity to take photographs of sites for upcoming marketing projects. We also partnered with Angie on the development of some print ads for Prairies North magazine. Angie interviewed the Museum Supervisor and I for two segments of “Talk of the Town” for Access Communication, focusing on the Water Tower and a downtown walking tour.
- Volunteers -Thanks to our volunteers who contributed 114 hours of their time.
- Engagement – To the end of the month, our programs and services have had engagement levels of approximately 3,103 people. This is higher than last year’s level of 2,737.

Upcoming Events and Programs

June 4, 7 pm	Gallery	Bill Waiser – Treaty 6 Talk
June 7, 1:30 pm	Gallery	Beading Workshop with Latisha Moar
June 12, 11 am	Museum	Fundraising Barbecue – Water Tower committee
June 14, 1:30 pm	Gallery	Claire Gibney Artist Talk / Reception
June 23, 2:30 pm	Original Humboldt	Public tours of the site with new Sculpture
June 26, 2:30 pm	PAMI site	Unveiling of Iron Triangle sculpture

COMMUNICATION AND ENGAGEMENT

No external communications or engagement required.

ATTACHMENTS

None

FINANCIAL IMPLICATIONS

There is no anticipated financial impact of the recommended action.



CONCLUSION

These programs are developed to further the goals of the Department's strategic plan.

Connected and Creative

The programming at all our sites in June will allow us to reach hundreds of people and enhance quality of life through arts, culture and heritage experiences.

Welcoming and Connected

The Sharing Circle after the viewing of the Common Territory Film was an incredible conversation led by the experiences shared by newcomers and Indigenous peoples. It underlines the need to continue to provide public spaces for these conversations in order to build a safe and welcoming community.

CITY OF HUMBOLDT REPORT

TITLE: Communications Department – Executive Committee Report
PREPARED BY: Angie Rolheiser, Marketing & Communications Coordinator
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: Executive Committee
DATE: June 9, 2025

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

This report summarizes the most significant projects that have been completed over the last month and those that are currently underway.

CURRENT SITUATION

1. The Marketing and Communications Department is located at the Visitor Information Center at the Humboldt Campground. The department currently consists of the Communication Coordinator and Communications Student, Tory White who has returned this summer.

Marketing/Public Relations/Communications:

- Weekly 'what's happening' social media post: includes events that have been submitted to the online community calendar
- Work is consistently underway to keep the website as up to date as possible.
- Website: we are working to resolve all issues.
- Cleaned up business directory on website.
- Promoting the Living Skies Music Festival, Summer Sizzler, and Canada Day celebrations
- Business cards updates for staff and for new council
- Work is underway on the Annual Report for 2024
- Tourism brochures for Humboldt and area
- SK Tourism Week is May 26-30 : we did two posts per day through the week on things to do and see in Humboldt and area. We had a lot of positive feedback on these!
- Access TV was in Humboldt on May 29 to film a feature on Cultural Services including the Water Tower and the Downtown Walking Tour (public art, storyboards, etc.)
- Communications Coordinator and Communications Assistant/Student attended the 2025 Fuze Conference in Saskatoon on May 22 hosted by the Saskatchewan Professional Marketing Association.
- Communication with area businesses/attractions/groups to provide us with more information to have on hand at the Visitor Information Centre.



ATTACHMENTS

Communications – social media report

COMMUNICATION AND ENGAGEMENT

Marketing and communication campaigns conducted/underway:

1. Tax Abatement Incentive
2. Digital Humboldt App Awareness
3. Summer Sizzler, Living Skies Music Festival & Canada Day celebrations
4. Fire Pits
5. Summer Recreation

In addition to special projects mentioned previously, publications, routine and on-demand announcements, job postings, Tenders, RFP's, events, and promotions published by Marketing & Communications continue on a daily, weekly, and monthly basis.

CONCLUSION

The Communications Department is busy promoting the many upcoming summer events as well as area attractions and tourism.



Communications Statistics Report Year to Date – June 2025

Social Media Platforms Insights

Platform	New Followers This Month:	Current Followers
Instagram	8	462
Facebook	46	4,820
X (Twitter)	(Information Unavailable)	1,639

Digital Humboldt App Users 2024-2025

Aug	Sept	Jan	Feb	Mar	Apr	May
622	611	592	577	574	581	530

Council Highlights (Monthly Publication)

2025
5

Community Reports (Monthly Publication)

2025
5

CITY OF HUMBOLDT REPORT

TITLE: CLS Director's Report

PREPARED BY: Michael Ulriksen, Director of Community and Leisure Services

REVIEWED BY: Joe Day, City Manager

PREPARED FOR: Executive Committee

DATE: June 9, 2025

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

This report is a high-level summary of the Community and Leisure Services activities since the last department update and is intended to provide Executive Committee with highlights from the day-day operations of the department.

CURRENT SITUATION

General Updates

- 1. Future Community Facility Open House (Arts, Sport and Wellness)** – The Open House took place on May 13 and was very well attended, with approximately 65–70 participants. A total of 57 follow-up forms were submitted, with many individuals expressing interest in serving on a future steering committee. The response indicates strong community momentum for planning a new recreation facility.
- 2. Municipal Roof Condition Assessment** – The final report was received on June 5. Due to timing, a formal summary will be prepared for a future meeting. Any significant findings or priority items will be flagged for Council's immediate attention.
- 3. Campground** – The campground opened over the May long weekend and has experienced consistent use since. Two seasonal lots have been rented so far this year. The current staffing model is functioning well and meeting on-site operational needs.
- 4. Urban Directors Meetings** – The Director attended provincial meetings in Yorkton with other municipal recreation leaders and SPRA representatives. Discussions included AI integration in operations, improved public engagement strategies, and shared concerns about the funding

shortfall for recreation infrastructure. These sessions continue to offer relevant insights applicable to Humboldt's planning and delivery.

5. **Community Sporting Events** – The department has seen an increase in requests to host weekend sporting events this spring. Notable recent events include a province-wide soccer tournament (May 23–25) and a local adult volleyball tournament (May 3). Additional tournaments from Minor Baseball and Girls Softball are upcoming, reflecting strong demand for community-hosted sports events.
6. **Arena White Ice Mesh** – Administration is finalizing design details with the Broncos and the product manufacturer. The finalized mesh is expected to be printed and delivered in time for installation on August 5–6. This will ensure readiness ahead of the fall ice season.
7. **Leisure Access Program** – Administration is exploring a shift in the Leisure Access Program model, aiming to partner with nonprofit organizations already working with underserved individuals. The goal is to move away from income-based City administration and empower local groups to distribute passes where they see the greatest need. A draft policy is being developed for Council's consideration in July.
8. **Summer Sizzler and Music Festival** – The Events Services Manager is finalizing logistics and promotional efforts for the upcoming Summer Sizzler. She is also working closely with the Living Skies Music Festival promoter to ensure alignment and efficiency in event delivery. Both events are expected to draw large crowds and provide positive community impact.
9. **CPRA Parks Symposium** – The Director will attend the CPRA Parks Symposium in Saskatoon the week of June 11. As a member of the SPRA Board, he will participate in national-level discussions on park sustainability and sector collaboration. Meetings are also planned with leaders from Alberta and New Brunswick to explore regionalization strategies in recreation planning.

Project Planning and Partnerships

1. **Glenn Hall Park Football Field Lights** - Administration has had some conversation with the group leading this project. They continue to fundraise and hope to see the project completed for the fall. However, that will be largely dependent on funding for the project, which may delay implementation to the spring of 2026.

Upcoming Events

1. June 9-11 – Horizon School Division Student Day
2. June 14 – Hammerheads Swim Meet

3. June 26-29 – Summer Sizzler
4. June 28-29 – Living Skies Music Festival
5. July 17-20 – Grasslands Sheep Exhibition

OPTIONS

1. Approve the recommendation to accept for information and file.
2. Provide alternative directions or recommendations pertaining to this report.

ATTACHMENTS

None

COMMUNICATION AND ENGAGEMENT

No external communication or engagement required.

FINANCIAL IMPLICATION

There is no anticipated financial impact of the recommended action.

CONCLUSION

Administration continues to work to support outdoor activities on our sports fields and in our parks. At the same time, we have begun doing work in our arena and curling rink facilities both to support the number of events that we've had this spring as well as to begin the maintenance work required within the facility this off-season. We anticipate an extremely busy June of events and then a big push in July and August on maintenance and other department projects.

CITY OF HUMBOLDT REPORT

TITLE: Public Works Director Report for June 2025

PREPARED BY: Peter Bergquist, P.Tech.; Public Works and Utilities Director

REVIEWED BY: Joe Day, City Manager

PREPARED FOR: Executive Committee

DATE: June 9, 2025

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

The public works department is responsible for the operations, maintenance, and engineering support related to water, wastewater, storm water, roads, signals, signs, lines, and airport.

CURRENT SITUATION

May:

- The Spring Street Sweeping program has been completed.
- Pothole filling occurred and is currently sufficient. The lack of rain prevented further deterioration however staff will monitor over summer and deploy resources as needed to address issues.
- Crews celebrated National Public Works Week with a Pizza Lunch on May 21st. At the same time, an announcement that Landon Yaworski accepted the position of Public Works Manager. Landon has been with the City for 10 years and we wish him success in his new role.
- Crews dedicated time to non-surfacing leaks as the night-time flow rates have been elevated. Crews also replaced batteries in the units as needed.
- The water main replacement along Main Street from Sask Ave to the south city limits is completed. This is the main that services all customers south of the city.
- Residential alley maintenance was completed using the new box grader on the front of the skid steer. Crews appreciate the new tool.
- Occupational Health and Safety visited the Public Works Shop. Minimal concerns were raised and are being reviewed/addressed by staff.
- Seasonal Water Meters were installed at Humboldt Lake, campground, spray park, and airport. These will then be removed in the fall.

- Crews used the water truck to water young trees placed around the new Wastewater Treatment system. PW shares the water truck with Leisure Services.
- Due to the very dry conditions, staff placed remaining calcium chloride that was stored in totes over winter. The various dust control materials are scheduled for the beginning of June.
- Emergency pumps were setup at lift station 1 & 2 for potential heavy rainfalls during the summer.
- Crews supported various water main flushing, pressure testing, and water tests for various public and private projects.
- A frost heave base repair was performed in the King Crescent area.
- Several services to new houses were installed and inspected.
- As time permits, staff continue working to lower some manhole lids around the city as grader blades catch and damage them during the winter.
- The Lagoon Odour control system is working well. Odours won't be eliminated but are less pungent when the wind is blowing towards the city.
- Topsoil repairs were being completed by contracted services on the 600 & 700 blocks of 11th Street for final touches for the water main replacement project.
- Crews cleaned up snow dump sites, burrow pits and the lagoon acreage storage areas.
- A section of old water supply line was abandoned on Main Street from 2nd Avenue to 3rd Avenue. The work involved digging holes and capping the old mains. The abandonment is to limit potential leaks from the old pipe which is no longer needed.

Looking forward to June:

- Council Tour of the New Wastewater Treatment Plant – June 16th @ 5:30pm.
- Sewage Lift Station #1 & #4 retrofitting starts.
- Various Dust Control Applications will be applied.
- Additional Water Leak Locating and Repairs.
- Starting 10th Street Water Main Replacement – 9th Ave to 12th Ave.

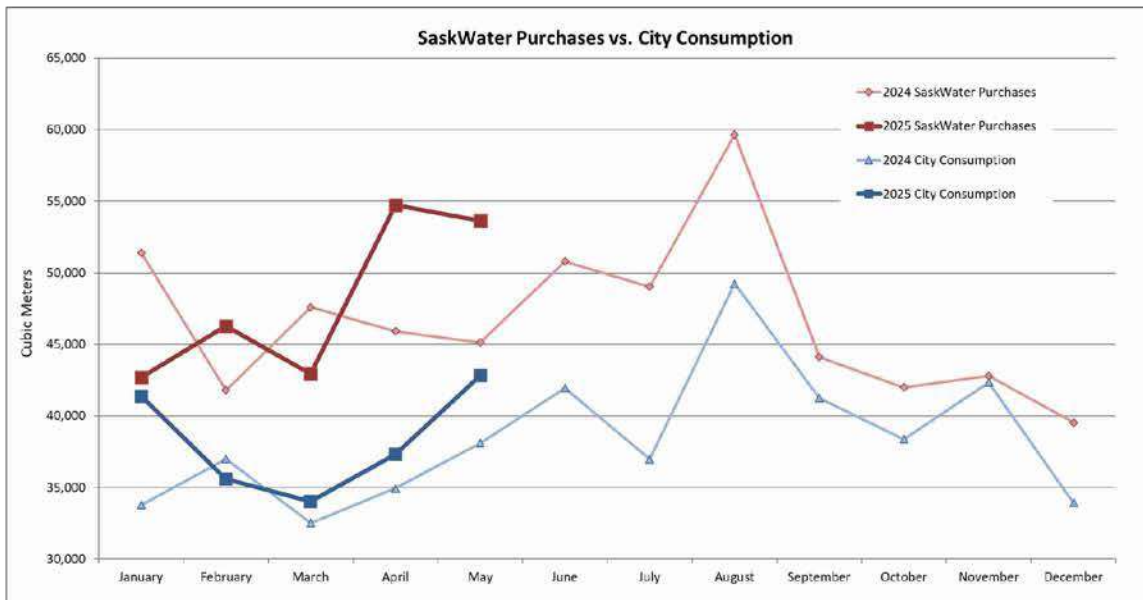
COMMUNICATION AND ENGAGEMENT

Continued communications with concerned residents, customers seeking clarifications or maintenance requests occur daily as needed. The department utilizes an electronic work order system to track concerns and work requests. Daily safety meetings occur in the PW department as well as on-site tailgate meetings for larger projects.

ATTACHMENTS

Non-Revenue Water Losses Update:

Year	Consumption	SaskWater Purchases	Difference	Approximate Loss Dollars at Cost	% Loss
2024 Full Year	460,419 m3	559,798 m3	-99,379 m3	-\$378,265	-17.8%
2025 Full Year Budget Projection	463,241 m3	547,600 m3	-84,359 m3	-\$321,096	-15.4%
2024 – Jan-May	176,327 m3	231,856 m3	-55,529 m3	-\$211,359	-23.9%
2025 – Jan-May	191,167 m3	240,364 m3	-49,197 m3	-\$187,259	-20.5%



CONCLUSION

The department continues to manage the operations and maintenance of the City's water, sewer, storm, and transportation infrastructure while regularly evaluating potential risks while being accountable and responsible with public funds.

CITY OF HUMBOLDT REPORT

TITLE: CLS Project Summary Report

PREPARED BY: Michael Ulriksen, Director of Community and Leisure Services

REVIEWED BY: Joe Day, City Manager

PREPARED FOR: Executive Committee

DATE: June 9, 2025

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

The following is a summarized project report of the Community and Leisure Services 2024 approved capital and operational activities. All updates to the report are highlighted in yellow. The following terms have been used to identify the status of each of the projects/purchases:

Planning – Project is currently in the planning stages.

Procuring – Project is currently undergoing procurement (soliciting quotes, tendering, reviewing).

Con - % - Project is under construction and includes the estimated % of completion.

Completed – Project has been completed in its entirety.

Deferred – Project has been deferred to a subsequent Year.

CURRENT SITUATION

A. Carry-Over Projects

#	Project	Status	2025 Remaining Budget	Actual (YTD)
1	Bill Brecht Playground Development	Con – 85%	\$9,956	-
2	Outdoor Rink & Multi-Sport Court Surfacing	Con – 0%	\$30,000	-

1. Final layout discussions resulted in relocating the zipline, adjusting fencing on both ball diamonds, and potentially moving the batting cage. All upgrades are expected to be completed this summer.
2. Surfacing installation is set for June 4–6. Portable tennis and pickleball nets are being assembled, with basketball nets and wind screening still pending.

B. 2025 Operational Projects

#	Project	Status	Project Budget	Actual (YTD)
1	Museum Roof Repairs	Planning	\$60,000	-

1. The Director of Cultural Services is awaiting formalization of the scope of work for an RFP. Once this is completed, we will to develop tender documents for the project.

C. 2025 Fleet

#	Project	Status	Project Budget	Actual (YTD)
1	General Use Dump Truck (L185)	Planning	\$75,000	
2	Ice Resurfacer (L281)	Planning	\$120,000	
4	Parks Skid Steer Replacement	Planning	\$10,000	

No update

D. 2025 Capital Projects

#	Project	Status	Project Budget	Actual (YTD)
1	Community Event Trailer	Planning	\$15,000	-
2	Highway 20 Boulevard	Planning	\$50,000	-
3	Parks Cold Storage	Planning	\$25,000	-
4	Robotic Lawn Mower	Procuring	\$10,000	-
5	Off-Leash Dog Park	Planning	\$60,000	-
6	Aquatic Centre Flooring Replacement	Completed	\$155,000	\$112,625
7	Arena Refrigeration Plant – Design Work	Planning	\$75,000	-

1. Parks Supervisor is currently exploring trailer options.
2. No Update
3. The Saskatchewan Sheep Breeders Association is donating a shipping container to be placed on the north side of the Uniplex. It will include four cargo bays for improved storage and access, replacing the existing white shed in that location.
4. The new robotic mower has been received and will be stationed east of the washroom/concession building. Testing will begin immediately on the ball diamonds.
5. We have completed some drone footage and Administration will be meeting with SPCA reps the week of June 2nd to discuss next steps.
6. No Update
7. No Update

E. Unbudgeted Projects/Commitments

#	Project/Purchase	Status	Est. Cost to City	Funding Source
1	Aquatic Center Hot Tub	Completed	\$41,990	Operational Savings/Reserves

1. The hot tub project is completed. Cost includes heat exchanger, parts and installation labor.

FINANCIAL IMPLICATION

There is no anticipated financial impact of the recommended action.



CONCLUSION

The CLS Department continues to advance a wide range of capital and operational projects as approved in the 2025 budget, while also closing out key carry-over items from 2024. As of this report, several projects have progressed into construction or procurement phases, with others still in the planning stage pending final scope development or funding clarity. This summary provides a snapshot of current progress and will be updated in future reports to reflect ongoing developments, completions, and adjustments to timelines or budgets as needed.

CITY OF HUMBOLDT REPORT

TITLE: Wastewater Treatment System Construction Update

PREPARED BY: Peter Bergquist, Public Works and Utilities Director

REVIEWED BY: Joe Day, City Manager

PREPARED FOR: Executive Committee

DATE: June 9, 2025

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

- On December 18, 2023, Council approved the tender award to Con-Tech General Contractors for the Wastewater Treatment System.
- On May 27, 2024, Council approved the tender award to Con-Tech General Contractors for the retrofit construction of Sewage Lift Stations 1 and 4.
- On May 7, 2025, additional resident and engineering fees were requested and have been included in this report for informational purposes.

CURRENT SITUATION

Large Cells:

Lining work is currently underway on all four cells. Once completed, sand ballast will be applied, with the first cell expected to begin filling by mid-July.

SAGR Cells:

Challenges regarding the cleanliness of the rock for the SAGR Cells have been addressed through a coordinated effort between the contractor and the City's consultant. A washing system has been implemented, utilizing lake water, which is returned via a drainage channel equipped with sediment screens at critical locations. Once the rock is cleaned and placed, filling is anticipated to commence in mid-July.

Headworks Building (Receives and screens raw wastewater):

Construction progress remains on schedule. Grates and channels are complete, with screener system and electronic installations forthcoming.

Operations Building (Air Blowers, Pumping and Chemical Systems):

Interior finishing—including drywall, mudding, and painting—is complete. Electrical

systems, generators, pumps, and blowers have been installed. Equipment connections will continue over the coming months.

Forcemain Piping:

The majority of the piping is complete. The forcemain to the lake is currently facilitating the flow of lake water back to the facility for the rock cleaning process.

Storm Water Pipes, Ditches and Channels:

Most culverts and stormwater piping have been installed. Additional grading and landscaping will take place in the coming months.

Lift Stations 1:

Pumps and electronic components have been received and are in storage. Temporary pumping will be established shortly, followed by full internal rehabilitation of the lift station. The existing building will remain in place, with planned pipe modifications along 6th Avenue and the installation of a new generator south of the existing structure.

Lift Stations 4:

Similar to Lift Station 1, pumps and electronic components have been received and are in storage. Temporary pumping will be set up soon, followed by the full demolition of the existing building. A new, larger building will be constructed at a higher elevation to mitigate future storm flooding risks.

OPTIONS - N/A

ATTACHMENTS: At the end of Report

COMMUNICATION AND ENGAGEMENT

A representative from Catterall and Wright is present on-site daily to inspect, survey, document progress, and address challenges as they arise. City staff from both Public Works and City Hall maintain regular communication with on-site consultants as well as those based in Saskatoon to ensure efficient problem resolution.

On May 30, 2025, utility staff toured the construction site. Many had not previously seen the project and expressed surprise at its scale.

FINANCIAL IMPLICATION

Wastewater Treatment Facility Overall Project Costs

<u>Project Component</u>	<u>Current Estimated Costs</u>	<u>Expenses to Date</u>
-	-	-
Wastewater Treatment Facility - Land + Pipe Works	\$24,015,795	\$15,950,810
Wastewater Treatment Facility - Land Purchase	\$485,000	\$518,454
Wastewater Treatment Facility - Operations Building	\$6,087,923	\$4,421,300
Wastewater Treatment Facility - Discharge Line	\$3,557,077	\$2,615,900
WWTF Change Orders and Contingency	\$522,176	<i>In Other Totals</i>
Lift Station 1 Upgrades	\$3,070,754	\$755,659
Lift Station 4 Upgrades	\$2,789,855	\$354,131
Lift Station Change Orders and Contingency	-\$96,840	<i>In Other Totals</i>
Total Project Costs	\$40,431,739	\$24,616,254
Investing in Canada Infrastructure Grant	-\$24,971,100	-\$16,048,315
Net Cost to City	\$15,460,639	\$8,567,939

WWTF Change orders to date include: (Project included \$400,000 Contingency.)

1. Engineering (2024) - \$225,150
2. Pipe Size Substitution & Reduction in cost – (-\$133,760)
3. Beam for Lifting System –\$14,113
4. Additional Clay Borrow Excavation - \$21,000
5. SaskPower Fiber relocation - \$75,121
6. Sasktel Fiber Installation - \$29,609
7. SaskEnergy Installation - \$74,895
8. Municode WWTF Inspection Costs - \$31,618
9. Municode Lif Station Inspection Costs - \$9,160
10. Manhole Barrel & Misc – \$13,851.84
11. Door, Fire Dampers, Shrink Crack Repairs –\$9,890
12. Engineering Increases (2025) – \$589,183

Sewage Lift Station Change orders to date include: (Project included \$100,000 Contingency.)

1. Municode Lif Station Inspection Costs - \$9,160

CONCLUSION

The wastewater treatment facility project is progressing well. Work on Lift Stations 1 and 4 will commence shortly and is expected to advance quickly through the summer and fall months.



Figure 1: Spitting Structure Enters Cell 1A & 1B



Figure 2: Splitter Structure Entering Cell 1A



Figure 3: Cell 1A



Figure 4: Pump Room



Figure 5: Blower Room

CITY OF HUMBOLDT REPORT

TITLE: 2028 Saskatchewan Summer Games Expression of Interest

PREPARED BY: Michael Ulriksen, Director of Community and Leisure Services

REVIEWED BY: Joe Day, City Manager

PREPARED FOR: Executive Committee

DATE: June 9, 2025

RECOMMENDATION

That Executive Committee support the submission of a no-commitment Expression of Interest to the Saskatchewan Games Council indicating that the City of Humboldt is interested in exploring the potential of hosting the 2028 Saskatchewan Summer Games.

BACKGROUND

On May 22, 2025, the Saskatchewan Games Council formally invited the City of Humboldt to consider submitting a bid to host the 2028 Saskatchewan Summer Games. The Games Council has provided a comprehensive bid package and supporting materials that outline the process and benefits associated with hosting this provincial event.

The Saskatchewan Games have been a cornerstone of the provincial sport and cultural landscape since 1972 and are held biennially, alternating between Summer and Winter editions. Humboldt last hosted the Saskatchewan Summer Games in 2002.

CURRENT SITUATION

The Saskatchewan Summer Games offer a unique opportunity to unify and energize the community through sport, volunteerism, and local pride. Hosting would require significant planning and resources but also has the potential to yield meaningful legacies in terms of:

- New or upgraded sport and recreation infrastructure
- Increased community engagement through 800–1,000 volunteers
- Development opportunities for local youth and future leaders
- An estimated economic impact between \$5.4 and \$7.9 million
- Substantial financial support from the Saskatchewan Games Council, including:
 - o \$550,000 Hosting Grant
 - o \$250,000 matching Legacy Grant
 - o Additional cash and in-kind support from provincial partners

The first stage in the process is the submission of a non-binding Expression of Interest due June 16, 2025. This step signals our willingness to explore the opportunity without committing to submitting a formal bid. If submitted, a representative from the Games Council would follow up to provide further details, answer questions, and guide the City through next steps should we choose to proceed.

This Expression of Interest would allow the City to gain clarity on the scope, expectations, and feasibility of hosting, and would initiate internal and external conversations needed to assess readiness and community interest.

OPTIONS

1. Approve the recommendation.
2. Provide alternative direction for further negotiation.

ATTACHMENTS

1. Invitation Letter from the Saskatchewan Games Council
2. 2028 Saskatchewan Summer Games Bid Guide

COMMUNICATION AND ENGAGEMENT

No communication or engagement activities on this item to date.

FINANCIAL IMPLICATION

There are no immediate financial implications associated with submitting the Expression of Interest. Should the City wish to proceed beyond this step, further financial analysis and community consultation would be brought forward for Council's consideration.

CONCLUSION

Exploring the potential to host the 2028 Saskatchewan Summer Games aligns with the City's ongoing focus on enhancing community engagement, investing in recreation infrastructure, and fostering regional collaboration and pride. A future bid could support long-term strategic goals related to youth engagement, tourism development, and facility enhancement.



May 22, 2025

His Worship Mayor Rob Muench and Council
City of Humboldt
715 Main Street - PO Box 640
Humboldt, SK S0K 2A0

Dear Mayor Muench and Council:

On behalf of the Saskatchewan Games Council, I am thrilled to invite your community to submit a **bid to host the 2028 Saskatchewan Summer Games**. Please find attached materials which detail the bid to host process and highlight how hosting the Saskatchewan Games can **promote, unify, and catalyze** the City of Humboldt. Additional information, resources, and a comprehensive bid guide can be found at saskgames.ca/2028.

A cornerstone of our province's athletic landscape since 1972, the Saskatchewan Games are so much more than a weeklong sporting event.

The Saskatchewan Games are about delivering **provincial pride** through a surge in volunteerism, connection, and Saskatchewan spirit. They're about leaving **lasting legacies** that include new and upgraded sport facilities and equipment, financial reinvestment in the host community, and substantial tourism and economic activity. And they're about providing **exceptional experiences** that will inspire our province's future champions to become leaders in sport, business, and community.

Hosting in 2028, 26 years after Humboldt first held the Saskatchewan Games and showcased the "Heart of it All" to the whole province, will make a major positive impact on the people who live, work, and play in your community for years to come.

The most recent Saskatchewan Summer Games, held in 2024 in Lloydminster, brought more than **6,300 outside visitors** to the community and generated **\$5.4 million in economic impact** through a combination of local and visitor spending, tax revenue accrued to municipal and provincial governments, and infrastructure upgrades. In addition, Lloydminster was left with a **significant financial surplus** that has been invested into local sport, culture, and recreation groups, multiplying the impact of the Games even further. With the Saskatchewan Games Council providing **substantial financial support** that includes a **\$550,000 Hosting Grant**, a **\$250,000 matching Legacy Grant**, and additional funding from the Saskatchewan Games Council's **provincial partners**, we look forward to exploring with you what the Games can do for Humboldt.





The first step towards bringing the 2028 Saskatchewan Summer Games to Humboldt is reviewing our bid guide and submitting a **no-commitment Expression of Interest** form by **June 16th, 2025** at saskgames.ca/2028. From there, our Provincial Games Consultant Nicole Clow will reach out to you to answer any questions, walk you through the bid process and hosting opportunity, and assist you in further bid preparations.

On behalf of Saskatchewan's sport community, and the tens of thousands of individuals across our province who have been impacted by the Saskatchewan Games, thank you for your time and consideration of this opportunity.

Sincerely,

A handwritten signature in grey ink, appearing to read "Greg Perreux", is written over a light grey horizontal line.

Greg Perreux
Executive Director
Saskatchewan Games Council
gperreux@saskgames.ca
(306) 530-2161

c.c.: Joe Day, City Manager
Michael Ulriksen, Community & Leisure Services Director

Attachment: 2028 Saskatchewan Summer Games Bid to Host Guide



PROVINCIAL PRIDE. LASTING LEGACIES. EXCEPTIONAL EXPERIENCES.

BID TO HOST THE 2028 SASKATCHEWAN SUMMER GAMES



BRING THE WHOLE PROVINCE TO YOUR BACKYARD

A cornerstone of our province's athletic landscape since 1972, the **Saskatchewan Games** are so much more than a weeklong sporting event.

The Saskatchewan Games are about delivering **provincial pride** through a surge in volunteerism, connection, and Saskatchewan spirit. They're about leaving **lasting legacies** that include new and upgraded sport facilities and equipment, financial reinvestment in the host community, and substantial tourism and economic activity.

And they're about providing **exceptional experiences** that will inspire our province's future champions to become leaders in sport, business, and community.

Learn how hosting the 2028 Saskatchewan Summer Games can **promote, unify, and catalyze** your community.

ABOUT THE SASKATCHEWAN GAMES

For more than 50 years, the **Saskatchewan Games** have brought together thousands of athletes, coaches, managers, officials, volunteers, and spectators to join in a one-of-a-kind celebration of sport, volunteerism, culture, and community.

Held every two years and alternating between summer and winter events, the Saskatchewan Games play an important role in sport development throughout our province. They provide emerging high-performance athletes with their first multi-sport event experience, serving as a launchpad to higher levels of competition that include the **Canada Games**, the North American Indigenous Games, and all the way to the Olympic and Paralympic Games.

In addition to sport development, the Saskatchewan Games deliver major opportunities for tourism generation, capacity-building, and community development for host cities throughout our province. Learn more at saskgames.ca.



BENEFITS OF HOSTING

SHOWCASE YOUR CITY

The Saskatchewan Games offer a valuable opportunity for your city to welcome anywhere from **6,300-8,500 visitors** throughout the week who will deliver between **\$1.7 to \$2 million** in **tourism spending**, contributing towards an overall **economic impact** of **\$5.4 to \$7.9 million**.

DELIVER LASTING LEGACIES

An integral part of the Saskatchewan Games is ensuring that each host is left with **lasting legacies** that will benefit their community and the surrounding area for many years to come. Legacies can include **new and upgraded sport and recreation facilities**; new **sport equipment**; enhanced **community cohesion and pride**; **financial legacies** that can be reinvested back into your community; and more.

CONNECT YOUR COMMUNITY

Volunteers are the **heart and soul** of the Saskatchewan Games, and rallying to host the Games **brings a community together** like no other. **800-1,000 volunteers** of all ages and abilities will band together during the week and throughout the Games' planning stages to ensure an **exceptional experience** for all.

DEVELOP TOMORROW'S LEADERS

The Saskatchewan Games have played a role in the journeys of many of our province's sporting heroes, including **Olympic champions Colleen Sostorics, Emily Clark, and Lucas Makowsky**. But the Games don't just develop athletic talent: they also create leaders in sport, business, and community that make our province such a great place to live, work, and play.



Click to learn more about how your community can benefit from hosting the Saskatchewan Games.

HOSTING OVERVIEW

Saskatchewan cities with a minimum population of 5,000 people, as well as larger towns with a population of 4-5,000 people deemed capable of bidding by the Saskatchewan Games Council (SGC), are eligible to bid to host the Games. Collaborative bids from two neighbouring communities will be accepted, so long as both communities are within a 50 km radius of one another and all facilities fall within this radius.

A considerable amount of effort, resources, and financial support is required to host the Saskatchewan Games. Host communities must have the capacity to:

- Host 13* sport competitions over two phases within a period of seven days
- Provide accommodations for up to 1,000 athletes, coaches and managers per phase in a secured location (Athletes' Villages are typically located in a school)
- Provide additional accommodations for approximately 200 officials and support staff
- Provide participants with three meals per day
- Recruit and train approximately 800-1,000 volunteers
- Provide all internal transportation for Games participants

SPORTS

The 2028 Saskatchewan Summer Games will feature the following 13* sports:

ARCHERY • ATHLETICS • BASEBALL • BASKETBALL • SOCCER • SOFTBALL
SPECIAL OLYMPICS - BOCCE • SWIMMING • TENNIS • TRIATHLON • VOLLEYBALL
CANOE KAYAK • ROWING

*The inclusion of Canoe Kayak and Rowing will be contingent upon the sport facility availability of the successful host community.

SUPPORT AND FUNDING

As the provincial nonprofit organization that serves as the permanent regulatory body of the Saskatchewan Games program, the Saskatchewan Games Council will provide the host community with **substantial financial and logistical support**, including:

- A **Hosting Grant** of \$550,000
- A \$250,000 matching **Legacy Grant**
- Additional cash funding from our **Provincial Partners** and **2028 Saskatchewan Summer Games Presenting Partner**
- Upwards of \$150,000 in **assets, services** and **in-kind support**

Click to learn more about the financial support and funding available for host communities.



BID PROCESS AND NEXT STEPS

The Host Community selection process is managed by the Saskatchewan Games Council and will be completed in **three stages**:

1. EXPRESSION OF INTEREST

Communities wishing to learn more are invited to submit an **Expression of Interest form** at **no commitment**. From there, our Provincial Games Consultant Nicole Clow will reach out to you to answer any questions, review the bid process and hosting opportunity, and assist you in any further bid preparations if your community is ready to proceed.

2. TECHNICAL REVIEW

Once your community is ready to pursue a formal bid, the next step is to submit a **Technical Review**. This will provide the SGC with an overview of your community's ability to meet the capacity standards required, including sport venues and other key non-sport facilities.

3. COMPREHENSIVE BID

Following a successful site visit, communities who meet the Technical Review standards will be invited to complete a **Comprehensive Host Community Bid**, which will include formal resolutions from your Municipal Council and school board(s), a projected Capital and Operating budget, and more.



Click to review the full bid requirements and submit an Expression of Interest for your community.

CONTACT

Nicole Clow | Provincial Games Consultant
nclow@saskgames.ca
(306) 482-7057



 Saskatchewan
Games Council

CITY OF HUMBOLDT REPORT

TITLE: Curling Rink Lease Agreement

PREPARED BY: Michael Ulriksen, Director of Community and Leisure Services

REVIEWED BY: Joe Day, City Manager

PREPARED FOR: Executive Committee

DATE: June 9, 2025

RECOMMENDATION

That the proposed two-year lease agreement with the Humboldt Curling Club for the 2025–2026 and 2026–2027 curling seasons be recommended to Council for approval.

BACKGROUND

The Humboldt Curling Club has long been a seasonal tenant at the Uniplex, operating curling programming throughout the winter months. The current lease agreement will expire at the end of the 2024–2025 curling season. In the last agreement, both the City and Club agreed to reduce the lease agreement term from 25 weeks to 23 weeks.

The Club and City Administration have since met and agreed to continue this lease structure for an additional two seasons.

CURRENT SITUATION

Discussions between Administration and the Humboldt Curling Club have resulted in a mutually agreeable two-year lease renewal for the 2025–2026 and 2026–2027 seasons. The lease terms and operating expectations remain consistent with the previous agreement, including a 23-week season and no significant operational or legal changes. Minor day-to-day matters—such as washroom access, custodial support, and parking—will continue to be managed cooperatively outside the lease framework.

OPTIONS

1. Recommend the lease agreement for Council approval.
2. Provide alternative direction for further negotiation.

ATTACHMENTS

1. Curling Rink Lease Agreement – Proposed two-year agreement (2025-2027)

COMMUNICATION AND ENGAGEMENT

Administration has remained in consistent communication with the Curling Club throughout the previous seasons. The Club has reviewed and agreed to the proposed lease terms.

FINANCIAL IMPLICATION

The proposed lease includes a 23-week term for both the 2025/26 and 2026/27 seasons. Lease rates are as follows:

- 2025-2026 Season: \$47,100
- 2026-2027 Season: \$48,513

These amounts represent a 3% annual increase, consistent with previous agreements.

The City has managed to maintain approximately a 50% cost recovery on the operational side of the curling rink over the past few years. The proposed lease rates are designed to continue realizing that cost recovery percentage. In addition, Administration is continuing to seek ways to increase dry floor usage revenues and reduce overhead expenses to further reduce the tax subsidy of the facility.

CONCLUSION

The two-year lease agreement proposal is acceptable by the club and by Administration as both parties will see benefits from the reduced weeks of ice operations for the next two seasons. The parties will keep communication lines open as we both evaluate the impacts of the changes proposed in this lease agreement.

THIS AGREEMENT MADE IN TRIPLICATE THIS _____ DAY OF _____, A.D., 2025

BETWEEN: THE CITY OF HUMBOLDT, a municipal body under the laws of the Province of Saskatchewan.

(Hereinafter called the "City")

AND:

THE HUMBOLDT CURLING CLUB, of the City of Humboldt, in the Province of Saskatchewan.

(Hereinafter called the "Club")

WHEREAS, the City owns and operates the Humboldt Uniplex and agrees to enter into an agreement with the Humboldt Curling Club to lease the Humboldt Curling Rink under the terms and conditions hereinafter set out.

NOW THEREFORE THE PARTIES MUTUALLY COVENANT AND AGREE TOGETHER AS FOLLOWS:

1. For the consideration to be paid by the Club to the City as hereinafter set out, the City agrees to allow the Club the following:
 - a) To use and access the said Curling Rink including; office, curling ice area, basement, storage room areas, and parking lots for the term of twenty three (23) weeks each season with the following dates:
 - ~~— 2023/2024 — Mon, Oct 16, 2023 to Sun Mar 24, 2024~~
 - ~~— 2024/2025 — Mon, Oct 7, 2024 to Sun Mar 16, 2025~~
 - 2025/2026 – Mon, Oct 6, 2024 to Sun, Mar 15, 2026
 - 2026/2027 – Mon, Oct 5, 2026 to Sun, Mar 14, 2027
 - b) The City will allow up to one week each year, after closing, for the Club to conduct off-ice clean up. The on-ice clean-up is required to be completed by the end of the lease term.
 - c) The Club will have access to a cabinet in the basement board room for 12 months of the year to store Club files and other items.
 - d) The Club will be allotted half of the space in the storage room located in the curling rink basement for storage of rocks, signage, equipment, etc.
 - e) The Club will be permitted to use the storage rooms off the curling rink ice surface all year round.
2. In consideration of the City's covenants and agreements listed below the Club agrees:
 - a) To pay the City an annual maintenance fee. This annual fee shall be payable in three equal instalments. The amount of the instalment shall be paid to the City on the 31st day of January, the 28th day of February and the 31st day of March each year as listed below:

	January 31	February 28	March 31	Annual Total
2024	\$15,320.00	\$15,320.00	\$15,320.00	\$44,400.00 (3%)
2025	\$15,244.00	\$15,244.00	\$15,244.00	\$45,732.00 (3%)
2026	\$15,700.00	\$15,700.00	\$15,700.00	\$47,100.00 (3%)
2027	\$16,171.00	\$16,171.00	\$16,171.00	\$48,513.00 (3%)

- b) To pay the maintenance fee instalments on the pre-scribed dates or interest will be added to out-standing accounts in the following manner: TWO PERCENT (2%) per month to accounts outstanding 30 days after the instalment due date.

3. THE CLUB AGREES

- a) Upon the completion of this said agreement the Club shall turn the previously mentioned facilities back to the City in as good condition as it was upon commencement of this agreement.
- b) To hire, supervise and pay all of their own staff required to complete janitorial duties in basement, office, ice area and lounge. Club staff will be responsible for ice installation and removal, and seasonal maintenance. The Club further agrees that during the course of its occupancy in the Uniplex Curling Rink, it shall maintain leased space in the condition in which it was provided at the start of the lease term.
- c) To supply the city with a yearend audited financial statement from a certified CGA showing all revenues and expenditures. This financial statement must be provided to the City no later than June 30th of each year.
- d) To obtain policies of insurance protecting the Club from liability which may arise or suit which may be made by any person as a result of the activities of the club to be carried on within the Uniplex Curling Rink. The Club further agrees to save the City harmless from legal liability for bodily injury or property damage arising from the Club's negligent use of the Uniplex Curling Rink. The Club shall obtain a minimum of \$1,000,000.00 general liability naming the City of Humboldt as an additional insured. Proof of insurance must be provided to the City prior to November 1, of each year.
- e) That in carrying on their activities in the Uniplex Curling Rink that they obey all Federal and Provincial Laws, and all City Bylaws.
- f) To comply with Labour Standards and Worker's Compensation requirements of the Province of Saskatchewan and with any other laws, regulations, and taxes pertaining to the operation of the Curling Rink within the Uniplex.
- g) That if any property within the Uniplex Curling Rink is lost, removed from the building, or damaged in any way by the Club or employees, the Club shall be deemed to be responsible and be liable to the City or the owner of the property. If the Club fails to pay same and such claims are paid by the City, then the Club agrees this will become a debt due and payable to the City by the Club.
- h) Not to sublet any portion of the Club to any individual or organization during the term of this agreement without first obtaining authority to sublet the said Curling Rink from the City
- i) Appendix A has a list of items that is Club's property, and the Club agrees to maintain and replace, if necessary, these listed items.
- j) That the parking passes provided for the use of the five (5) marked parking stalls and electrical outlets, for the use of the President, Manager, Ice Maintenance Workers, and Lounge Worker are non-transferable and must be displayed clearly on the review mirror of the vehicle.
- k) To abide by all City related policies not described within this agreement.

- l) To allow the Director of Community and Leisure Services and all scheduled City working employees free access to the Uniplex during any activity sponsored by the Club.
 - m) That no repairs, renovations, or improvements may take place to the said areas within the Uniplex curling rink without permission first given by the City.
 - n) To assume full responsibility for all expenditures applicable to the curling operations.
 - o) That due to the health and welfare of the general public the Club will honour the "No Smoking, No e-cigar, & No vapors within City owned and operated facilities and will assist the City with the enforcement of this Policy by requesting their clientele and patrons or general public to refrain from smoking and the use of e-cigars and vapors in the applicable City owned and operated facilities and surrounding areas.
 - p) Through the City Joint Use Agreement with the city schools the Club agrees to provide 200 hours of ice time for school usage in return the City has lessened the Lease amount by \$8,000.00. Hours over 200 must be negotiated and paid by the schools.
 - q) The Club will follow the "Uniplex Rental and Rates Policy" set out by the City for the serving of food within the Uniplex and Curling Rink area.
3. THE CITY AGREES:
- a) Not to sublet any portion of the Curling Rink to any individuals or organizations during the term of this agreement without first giving ten (10) days notify to the Club Managers.
 - b) To provide snow removal within 48 hours of a snow fall to all parking lots, roadways, sidewalks, and a 15 foot wide path to door #21 for the delivery of supplies to the Lounge.
 - c) To pay all power, gas, water and sewer charges during the term of this agreement for the said Uniplex Curling Rink.
 - d) To maintain, repair and replace, if necessary, all furnaces, refrigeration plant, plumbing, electrical, and building mechanical equipment.
 - e) The City is responsible to have the windows cleaned at the beginning of the season and perform a thorough maintenance check of all areas applicable to this agreement.
 - f) The City will be responsible for unlocking and locking the outside door (door 21) entering into the curling rink lobby.
 - g) That if any items (listed in Appendix A) of the Clubs' is lost, removed from the building, or damaged in any way by the City or employees, the City shall be deemed to be responsible to the Club as owner of the items. If the City fails to pay same and such claims are paid by the Club, then the club agrees this will become a debt due and payable to the Club by the City.
4. THE PARTIES FURTHER AGREE AS FOLLOWS:
- a) The Club shall be allowed to operate a display advertising program within the Uniplex Curling Rink for the term of the agreement. The said display advertising banners shall be displayed within the ice surface area only and during the off-ice season must be removed and put into storage.
 - b) That the Curling Club Manager and the Director of Community and Leisure Services of the City shall be the responsible liaisons between the City and the Club. At least one meeting is scheduled before and after each season.
 - c) A walk through the facility will be completed by the Curling Club Manager and the Community & Leisure Services Department before and after every curling rink season.
5. CURLING RINK LOUNGE OPERATIONS:
- The City agrees to apply and hold the Liquor Licence for the curling rink lounge. The Club will operate the lounge during the curling season and would retain all revenues and be responsible for

associated expenses. The Club will operate the curling rink lounge and maintain the following conditions:

- a) All Provincial liquor regulations must be followed.
- b) All volunteers or staff serving alcohol must be trained and meet Provincial standards.
- c) Alcohol will only be sold to adults within the designated lounge area.
- d) The Club will refuse the sale of alcohol to anyone deemed to be intoxicated or disruptive in the facility.
- e) Alcohol will only be sold or served during curling activities in the facility.
- f) All alcohol must be cleared from the lounge and consumed in the lounge by 2:00am
- g) The Club will supply security responsible for the control of servicing the Lounge with alcohol.
- h) The City of Humboldt Community and Leisure Services Department reserves the right to stop the consumption of alcohol in the lounge at any time if it is deemed disruptive to the operation of the facility.
- i) If the Liquor Licence is not in place and the Club is unable to operate the lounge during the term of the agreement, the City agrees to credit \$1,500.00 every week in loss of lounge revenue to the Club.

IN WTNESS WHEREOF THE CITY OF HUMBOLDT has hereunto caused its corporate seal to be affixed as attested by the hands of its proper officers in that behalf, this _____ day of _____, 2025, A.D.

City Manager

City Clerk

IN WITNESS WHEREOF THE HUMBOLDT CURLING CLUB has hereunto set their hand and seal this _____ day of _____, 2025, A.D.

President

Club Manager

APPENDIX A

Curling Club's Property

1. *Shaw Cable Satellite Dish on Roof*
2. *Office Chair*
3. *2 Televisions*
4. *2 Television stands – one of which is also a trophy stand*
5. *Microwave Oven*
6. *2 wooden cases with 2 old curling stones in them on tv stand*
7. *Laptop, printer and fax*
8. *½ ownership of dishwasher*
9. *½ ownership of bar*
10. *Refrigerator*
11. *Draft beer fridge*
12. *Water cooler*
13. *Great Western Brewery chalk board menu sign*
14. *Memorial pictures on walls*
15. *Great Western Brewery wooden signs and metal signs on walls*
16. *8 wooden square tables*
17. *2 Vacuum cleaners in Lounge*
18. *Different sizes of drinking glasses*
19. *Numerous items for lounge – estimated cost is \$700*
20. *30 curling brooms used for rentals*
21. *Pro Shop items - list is kept each year – grippers/sliders/gloves/mitts/etc - \$3000*
22. *98 regular curling stones plus 16 youth stones*
23. *Ice scraper*
24. *Jet ice system*
25. *Push brooms – 3*
26. *Boot cleaners – 2*
27. *Lockers – 109*
28. *4 measuring sticks*
29. *Vacuum cleaner on ice surface*
30. *Ice decals to put on ice – 12 houses and numerous others which we have a list for \$20,000*
31. *Advertising banners on walls on ice area - \$10000*
32. *Scoreboards - \$6000*
33. *Nippers*
34. *8' Benches (5)*