



City of Humboldt
May 12, 2025 - Executive Committee Meeting - 05:45 PM

- 1 **Call To Order**
- 2 **Land Acknowledgement**
- 3 **Adopt Agenda**
- 3.1 Conflict of Interest
- 4 **Delegations**
- 5 **Correspondence**
- 6 **Reports From Administration**
- 6.1 Director of Protective Services' Reports
 - 📎 Report - Director of Protective Services
- 6.2 City Controller's Report
 - 📎 Report - City Controller
- 6.3 Director of Cultural Services' Report
 - 📎 Report - Director of Cultural Services
- 6.4 Communication Coordinator's Report
 - 📎 Report - Communication Coordinator
- 6.5 Director of Leisure Services' Report
 - 📎 Report - Director of Leisure Services
- 6.6 Director of Public Works' Report
 - 📎 Report - Director of Public Works
- 6.7 CLS Project Summary Report
 - 📎 Report - CLS Project Summary
- 7 **New Business**
- 7.1 Recommendation - Director of Public Works - Aerodrome Ownership & Operations Options
 - 📎 Report - Aerodrome Ownership & Operations Options
- 7.2 Recommendation - City Controller - Humboldt and District Community Services Parking Pass Request
 - 📎 Report - Humboldt and District Community Services Parking Pass Request
- 7.3 Recommendation - City Manager - Board and Committee Background Material
 - 📎 Report - Board and Committee Background Material
- 8 **Enquiries**

- 9 Committee of the Whole
- 10 Next Meeting
- 11 Adjourn



CITY OF HUMBOLDT REPORT

TITLE: Director of Protective Services Report
PREPARED BY: Mike Kwasnica, Director of Protective Services
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: Executive Committee
DATE: May 12, 2025

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

This report reflects the activities of the protective services for the month of April 2025.

CURRENT SITUATION

Notable information and updates:

1. Fire Department -

- In City Area: 3 responses
 - 1 - Fire alarm response.
 - 1 – Structure Fire
 - 1 – Motor Vehicle Collision
- Weekend Standbys: 1
 - 1 – Easter Long Weekend
- Fire Department Practice: 5
 - 2 sessions - Medical First Responder recertification
 - 2 sessions - First Aid training – Remaining Fire Department members
 - 1 - Pump Operations/Building Construction and Ladder operations
- HDFPA Area: 1 response
 - 1 – Vehicle Fire
- Conducted 15 Fire inspections in April.

2. Emergency Measures Operations

Ongoing, communicate with Ray as he continues to gather information for our regional group. A meeting is scheduled for early April for an update.

3. Occupational Health and Safety

- Safe Work Procedure Revision/Development
- Revised Return-to-Work Program Documents

- Safety Meetings at Museum and PW
- Revising Onboarding Documentation/Checklist for all Departments
- Construction Meeting-PW & Contractor
- Site Visits/Audits/Discussions
- Safety Orientations for Employees and Contractors
- Safe Work Procedure Revision/Development
- Worksite Inspections/Site Visits

OPTIONS

1. Approve the recommendation.
2. Not approve of the recommendation.

ATTACHMENTS

CSO Report for April.

RCMP Report for April.

COMMUNICATION AND ENGAGEMENT

No external communications or engagement required.

FINANCIAL IMPLICATION

N/A

CONCLUSION

All areas within Protective Services continue to see increases in service.



CITY OF HUMBOLDT REPORT

TITLE: CSO Report for April 2025
PREPARED BY: Justin Tarrant, Community Safety Officer
REVIEWED BY: Mike Kwasnica, Director of Protective Services
PREPARED FOR: Executive Committee
DATE: May 7, 2025

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

This report reflects the activities of the CSO for the month of April 2025.

CURRENT SITUATION

April brought about the beginning of spring. More people are out moving around, working, and driving. This increased traffic complaints considerably. There have been several complaints regarding waterridge park and vehicles there until 2 and 3 in the morning. The nice weather also sees quads and dirt bike complaints on the rise. We will continue to work with the RCMP to address these issues as best as we can.

There were 4 vehicle impounds this month. One City impound for illegal parking and three SGI impounds. Two for unauthorized driver and one for driving more than 50 over the speed limit.

The CSO attended court 4 days in April.

The CSO addressed the following violations/concerns:

Traffic/Parking Bylaw:

During the month of April 5 bylaw tickets were issued. There was one impound for a vehicle that was immobilized on Main St. There were an additional 3 conversations with owners of unregistered vehicles on City streets.

Traffic Safety Act:

During the month of April there were approximately 23 traffic stops completed, resulting in 15 summary offence tickets. There were also 3 inspection tickets written.

Tickets for April are as follows:

- 2 – 32.1 (2) – Learner drive without qualified supervisor
- 1 – 38(1) – Fail to comply with license endorsement or restriction
- 2 – 57(1)(a) – Operate an unregistered vehicle
- 1 – 66(3) - Tint
- 4 – 140(5) – Drive while suspended
- 2 – 199(1)(b) – exceed posted speed limit
- 2 – 199(2) – Exceed speed limit by more than 50 Km/Hr
- 1 – 215 – Excessive noise

Property Maintenance:

April had a couple properties to keep an eye on. Historically door knockers and orders don't start until after the May long. We will keep notes on properties requiring maintenance and after the May long begin the process for clean up.

Animal Control:

April had 2 concerns for animal control

- Both were for dogs at large. All animals were either caught and taken to SPCA or returned to owners.

RCMP Assists:

April had 2 collaborations. These stemmed from traffic stops where the drivers were wanted on warrants. In these situations the drivers are handed over to the RCMP for processing.

OPTIONS

1. Approve the recommendation.
2. Not approve the recommendation.

ATTACHMENTS

None.

COMMUNICATION AND ENGAGEMENT

The CSO continues to field complaints as they come in, finding acceptable conclusions in a timely manner. In situations where there is nothing illegal, or against any City bylaws, the CSO provides suggestions for resolutions. This can often come in the form of Humboldt Alternative Measures Program (HAMP), which we have begun using for situations that are typically civil matters.

FINANCIAL IMPLICATION

N/A

CONCLUSION



Continued communication and proactive measures are essential in maintaining and enhancing community safety. The CSO program is committed to addressing community concerns and complaints both through communication and enforcement.



NCO i/c RCMP
Box 1480
Humboldt, Sask.
S0K 2A0

May 1, 2025

City of Humboldt
Box 640
Humboldt, Sask.
S0K 2A0

City of Humboldt – Updated Police Report for the Month of April, 2025.

Please find the attached Police Report for the month of April 2025.

Reported incidents are up this month (174) as compared to last month (119), and up from March 2024 (119). Traffic charges are up this month (38) compared to last month (9) and up from March 2024 (15). Though this is an increase, areas that contribute to a large part are traffic offences, provincial statutes and other offences which are non-criminal.

There were (9) reported False Alarms this month. This is down from last month (7), and up from March 2024 (5).

Criminal Record Checks are completed on a walk-in basis on Tuesday, Wednesday and Thursday of every week. No appointments are needed. The total number of record checks completed this month was 87.

If you have any questions or concerns, please feel free to contact us at your convenience.

Yours truly,

S/Sgt Rod Rudnisky
Detachment Commander - Humboldt RCMP

HUMBOLDT CITY DETACHMENT

FALSE ALARM REPORT

MONTH OF APRIL 2025

	DATE	HOURS	LOCATION	OVERTIME	ATTENDED
1	2025-04-11	05:24	615 17 Street – Humboldt Collegiate	N	N
2	2025-04-18	13:15	615 17 Street – Humboldt Collegiate	N	N
3	2025-04-21	22:04	603 Main Street – CIBC	N	Y
4	2025-04-21	22:56	603 Main Street – CIBC	N	Y
5	2025-04-22	01:27	603 Main Street – CIBC	N	Y
6	2025-04-22	04:38	615 17 Street – Humboldt Collegiate	N	N
7	2025-04-23	03:11	603 Main Street – CIBC	N	N
8	2025-04-23	06:43	603 Main Street – CIBC	N	N
9	2025-04-23	10:12	605 9 Street – Fields	N	N

HUMBOLDT CITY DETACHMENT

POLICING STATISTICS

MONTH OF APRIL 2025

HUMBOLDT MUNICIPAL 2024	HUMBOLDT MUNICIPAL 2025	OFFENCE CATEGORY
1	3	MVA's (Fatal/injury/Property Damage)
28	38	Traffic Offences (Charges Laid)
15	24	Traffic Offences (No Charges Laid)
0	0	Traffic Offences (Criminal Code)
2	2	Impaired Operation of Motor Vehicle
0	0	Dangerous Driving (Criminal Code)
11	16	Provincial Statutes
0	1	Municipal Bylaws
6	8	Other Criminal Code/Federal
0	0	Offensive Weapons
0	2	Drug Trafficking
0	3	Drug Possession
0	0	Sexual Offences
4	6	Robbery/Extortion/Harassments/Threats
2	3	Assaults
6	3	Theft Under \$5,000/Possess Stolen Prop.
0	0	Theft Over \$5,000/Theft of motor vehicle
8	11	Mischief
6	1	Frauds
1	3	Break, Enter and Theft
5	9	False Alarms
30	41	Other (Susp vehicle, animal calls, missing person, wellbeing check)
119	174	Total Calls



CITY OF HUMBOLDT REPORT

TITLE: City Controller's Report
PREPARED BY: Jace Porten, City Controller
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: Executive Committee
DATE: May 16, 2025

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

This report is intended to provide an update on the ongoings of the Corporate Services department, along with actual revenue and expenditure information for year-to-date operations of the City, in comparison to budgeted activities and the previous year.

CURRENT SITUATION

Corporate Services

In anticipation of a potential postal strike on May 22nd, the City will be proceeding with sending out the assessment/tax notices a month earlier than usual. Typically, the notices are mailed out mid-June but with the impending strike, the notices will be mailed May 15th this year. The deadline for payment will remain July 31st, while the deadline for submitting appeals is July 14th.

If the strike proceeds, the City will put out communication encouraging residents to sign up for e-billing, while identifying other options to receive account balances, to ensure there are limited disruptions and users can stay up to date with their Utility accounts and avoid late payment penalties.

The City has received word that the second Mobility Van, purchased through the Rural Transit Solutions Fund, is nearing completion and anticipate its arrival in the next couple of weeks. Once declared the van which is equipped with a lift, will be put into service as the primary mobility van and the program will be reviewed to find an effective purpose for both vans.

COMMUNICATION AND ENGAGEMENT

No external communications or engagement required.



ATTACHMENTS

- Finance Manager's Report

FINANCIAL IMPLICATION

There are no direct financial implications for this report.

CONCLUSION

Recommend that the City Controller's Report be accepted as presented.

CITY OF HUMBOLDT REPORT

TITLE: Finance Manager's Report - Budget to Actual

PREPARED BY: Connor Piller, Finance Manager

REVIEWED BY: Jace Porten, City Controller

PREPARED FOR: Executive Committee

DATE: May 12, 2025

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

This report provides actual revenue and expenditure information for year-to-date operations of the City, in comparison to budgeted activities with comparison to the previous year.

CURRENT SITUATION

The attached report shows the revenues and expenditures for the first four months of 2025. Some variances exist due to timing of allocated budget, and when the expenses or revenues are recorded.

Variances greater than \$8,000 are listed below:

Cost Centre	Variance	Explanation
Taxation and Grants – Grants	256,205	This cost centre's unfavourable position is due to the timing of grant disbursement and the submission of requests for reimbursement. Overtime, this cost centre will revert towards budget.
General Government – Information Technology	(27,303)	Due to a lack of IT Systems maintenance being required so far this year as well as the timing of subscription expenses, this cost centre is in a favourable position. This variance will likely be reduced throughout the year.
Protective Services – RCMP Policing	(8,972)	The favourable position of this cost centre is due primarily to greater than anticipated revenues from fines. There is no indication that this cost centre will revert to budget or not.
Leisure Services – General Recreation	93,772	This cost centre's unfavourable position is due to an unbudgeted grant from the City of Humboldt to the Humboldt Golf Course of \$100,000. This cost centre will

Administration		likely remain in this state for the rest of the year.
Leisure Services – Facilities Maintenance	(10,388)	The favourable position of this cost centre is due to the timing of projects. Annually, the City budgets for building maintenance projects within this costs centre, while the expenses proceed in the Cost Centres where the work proceeds.
Leisure Services – Arena	8,110	Receipt of less than anticipated fees from Humboldt Minor Hockey at this time is the primary cause for the unfavourable position within this cost centre. There also exists minor variances due to utility bill timing and staffing vacancies. This variance will likely correct itself throughout the year.
Leisure Services – Parks and Play	(8,846)	The favourable position of this cost centre is the result of less than anticipated staffing time and its associated costs as well as less than anticipated utility and insurance costs.
Leisure Services – Fleet	(8,320)	Due to less than anticipated repairs, maintenance, and fuel supplies, this cost centre is in a favourable position. This variance will return to budget as parks crews begin their spring and summer works.
Cultural Services – Administration	9,917	The unfavourable position of this cost centre is due to a budgeting oversight where associated staffing costs were fully transferred to other cost centres within Cultural Services while these costs remain expensed to the admin cost centre. This will cause favourable variances in those associated cost centres and will be persistent throughout the remainder of the year.
Transportation – Transportation Admin	(18,972)	The favourable variance of this cost centre is due to the Public Works Manager position being vacant.
Transportation – Transportation Equipment	13,777	This cost centre is currently in an unfavourable position as the result of an unforeseen clutch repair expense for the grader. With time, this cost centre may return to within tolerances.
Utilities – Utility Administration	(106,339)	The favourable position of this cost centre is the result of less than anticipated water purchase expenses as well as greater than expected revenues from water and sewer base charges.
Utilities – Water Main Maintenance	37,079	Due to a water main break at the intersections of Highways 5 and 20, this cost centre is currently in a unfavourable position which will likely return to within tolerances throughout the year.

Utilities – Lagoon	(20,997)	A lack of required maintenance within the first four months of the year as well as utility bill timing and staff spending their time elsewhere have resulted in the favourable position of this cost centre.
Utilities – Lift Stations	(18,452)	The favourable position of this cost centre is due to less than anticipated utility costs as well as Public Works staff having yet to go through the lift station cleaning process. This cost centre is likely to revert to the norm as time passes.

COMMUNICATION AND ENGAGEMENT

No external communications or engagement required.

ATTACHMENTS

- Budget to Actual for the Four Months Ending April 30, 2025.
- April 2025 Payment Listing.
- April 2025 BMO Statement.

FINANCIAL IMPLICATION

There are no direct financial implications of this report.

CONCLUSION

Recommend that the Finance Manager's Report be accepted as presented.



	ACTUAL	YTD BUD	VARIANCE	ANNUAL	PRIOR YEAR
Tax and Grants In Lieu of Tax					
Property Taxes	(\$10,273)	(\$13,100)	\$2,827	(\$8,927,220)	(\$12,901)
Grants	-5,346,365	-5,602,570	256,205	-17,170,710	-3,020,076
TOTAL TAXES AND GIL	-5,356,638	-5,615,670	259,031	-26,097,930	-3,032,977
Administration					
General Administration	223,151	218,840	4,311	645,230	143,989
Information Technology	51,057	78,360	-27,303	190,640	50,673
City Manager's Office	90,793	86,410	4,383	225,520	86,196
Elected Officials	65,516	69,865	-4,349	188,300	60,963
Other General Administration	-30	1,200	-1,230	34,330	500
TOTAL ADMINISTRATION	430,487	454,675	-24,189	1,284,020	342,321
Communications					
Corporate Communications	35,317	33,440	1,877	126,790	56,366
TOTAL COMMUNICATION AND DEV	35,317	33,440	1,877	126,790	56,366
Fire and Building Inspections					
Fire Protection Administration	185,635	180,090	5,545	584,340	156,486
Fire Fleet and Equipment	-16,541	-10,610	-5,931	-117,040	-10,253
Fire Hall Building	9,174	9,510	-336	26,720	7,531
Building Inspection Services	13,609	13,550	59	6,410	2,622
TOTAL FIRE AND BLDG INSP	191,877	192,540	-663	500,430	156,386
Bylaw and Policing					
Bylaw Enforcement	58,740	52,710	6,030	127,000	44,661
Animal Licensing & Control	-7,223	-6,290	-933	-7,950	-5,647
Business Licensing	-70,650	-73,190	2,540	-85,000	-68,350
RCMP Policing	-102	8,870	-8,972	893,110	7,789
Other Protective Services	185	1,120	-935	44,490	239
Health and Safety	29,781	32,310	-2,529	88,670	26,142
TOTAL BYLAW AND POLICING	10,731	15,530	-4,800	1,060,320	4,834
Planning and Development					
Economic Development	10,178	12,200	-2,022	136,000	5,455
Planning and Development	28,282	33,970	-5,688	227,170	15,195
TOTAL PLANNING & DEVELOPMENT	38,460	46,170	-7,710	363,170	20,650
Leisure Services					
General Recreation Administration	263,422	169,650	93,772	1,123,240	133,445
Lottery Grant	-54,297	-54,300	3	0	0
Leisure Pass Program	-24,712	-23,580	-1,132	-75,700	-31,290
LED Sign	-1,646	0	-1,646	-8,000	0
Facilities Maintenance	94,032	104,420	-10,388	339,220	102,893
Arena	152,590	144,480	8,110	457,690	170,982
Fitness Centre	2,327	5,160	-2,833	18,670	224
Community Centre	75,067	76,120	-1,053	152,880	91,060
Curling Rink	4,791	4,750	41	55,150	10,777
Aquatic Centre	127,481	122,460	5,021	336,160	117,584
Concessions	-19,265	-20,430	1,165	0	-14,079
Parks and Playgrounds	82,844	91,690	-8,846	446,660	12,194
Spray Park	69	70	-1	21,790	161
Community Gardens	1,363	-60	1,423	770	303
Weed and Insect Control	204	0	204	17,500	0
Urban Beautification	0	4,000	-4,000	8,000	0
Urban Forest	264	0	264	38,650	0
Trail System	3,563	2,970	593	12,380	6,489



	ACTUAL	YTD BUD	VARIANCE	ANNUAL	PRIOR YEAR
Historical Campground	-1,025	-3,660	2,635	12,190	-864
Recreation Special Events	37,478	34,930	2,548	158,580	29,842
Summer Sizzler	3,142	-2,000	5,142	0	0
Joint Use Administration	-15,396	-13,570	-1,826	-9,000	-11,149
Leisure Services Fleet	-17,190	-8,870	-8,320	-104,460	-13,850
TOTAL LEISURE SERVICES	715106	634230	80876	3002370	604722
Library					
Library Services	99,642	96,820	2,822	205,300	82,533
TOTAL LIBRARY	99642	96820	2822	205300	82533
Cultural Services					
Museum Services	58,267	48,350	9,917	105,170	92,358
Museum Building	28,130	31,800	-3,670	187,900	21,729
Merchants Bank - Gallery Building	59,775	64,850	-5,075	165,200	22,718
Original Humboldt	5,289	5,370	-81	8,930	41
Humboldt Public Art	22,841	16,800	6,041	33,000	-10
Water Tower	1,533	3,340	-1,807	7,620	1,487
TOTAL CULTURAL SERVICES	175835	170510	5326	507820	138323
Public Health					
Waste Mangement	83,222	87,180	-3,959	50,000	51,625
Cemetery Administration	-10,583	-11,500	917	-24,940	-14,879
Mobility Van	20,063	22,330	-2,267	74,500	21,481
Transit Fleet	-7,150	-3,230	-3,920	-18,900	1,065
Other Public Health	0	0	0	9,500	0
TOTALPUBLIC HEALTH	85552	94780	-9229	90160	59292
Transportation					
Transportation Admin	131,968	150,940	-18,972	1,882,540	133,647
Street Lighting	37,508	41,690	-4,182	154,420	50,047
Street Systems	26,197	28,970	-2,773	589,060	27,438
Street Sweeping	1,484	2,880	-1,396	79,580	1,615
Storm Water Infrastructure	46,436	41,610	4,826	236,140	56,553
Street and Curb Painting	80	0	80	20,000	0
Public Works Shop	41,366	44,530	-3,164	123,950	51,106
Snow and Ice Control	208,615	209,590	-975	462,770	188,714
EmulsionTreated Roads Mtce	23	0	23	17,630	3,396
Gravel Road Mtce	11,271	6,000	5,271	88,740	1,168
Back Lane Mtce	2,314	3,280	-966	27,540	3,849
Dust Control	23	0	23	29,400	0
Transportation Equipment	-433	-14,210	13,777	-281,080	-29,266
Traffic Signals	16,173	14,910	1,263	47,840	6,047
Traffic Signs	1,670	8,500	-6,830	26,440	7,257
Sidewalk Mtce	168	40	128	79,180	1,425
Ditch Mowing	0	0	0	41,270	74
Winter Sidewalks	6,839	9,450	-2,611	16,660	5,870
Airport	3,451	10,480	-7,029	4,690	2,342
Christmas Decorations	4,197	5,300	-1,103	18,930	3,740
TOTAL TRANSPORTATION	539350	563960	-24610	3665700	515022
Utilities					
Utility Adminstration	-962,819	-856,480	-106,339	-1,829,440	-796,476
Water Main Mtce	123,029	85,950	37,079	303,020	73,450
Water Distribution Facility	64,449	68,280	-3,831	199,370	63,113
Water Meter Reading & Billing	49,136	47,210	1,926	211,920	171,181
Sewer Mains	39,484	36,360	3,124	195,770	45,334
Lagoon	73973	94970	-20997	966890	33608
Lift Stations	34938	53390	-18452	173410	45335
TOTAL UTILITIES	-577,810	-470,320	-107,491	220,940	-364,455



	ACTUAL	YTD BUD	VARIANCE	ANNUAL	PRIOR YEAR
Land Development					
Land Development	-103,472	-100,600	-2,872	-291,800	-678,255
TOTAL LAND DEVELOPMENT	-103472	-100600	-2872	-291800	-678255
SUM OF OPERATIONS	-3715563	-3883935	168368	-15362710	-2095238
Capital					
Leisure Services Capital	155,751	0	155,751	580,000	187,711
Public Health Capital	25,000	0	25,000	265,450	25,000
Transportation Capital	58656	0	58656	1515660	92268
Utilities Capital	4,082,914	0	4,082,914	1,509,340	1,400,658
TOTAL CAPITAL EXPENDITURES	4,322,321	0	4,322,321	3,870,450	1,705,637

April 2025 Payment Listing

Date	Payment Number	Vendor Name	Amount Paid
2025-04-01	CHAMBERS 0425	Chambers of Commerce Group Ins	\$19,282.12
2025-04-01	Pre-Authorized	Elavon	\$1,281.60
2025-04-02	EPT PENALTY 2025	Ministry of Finance	\$726.68
2025-04-03	44491	Farm in the Dell	\$81.25
2025-04-03	44492	Bernice Keller	\$107.50
2025-04-03	44493	Investor's Group Trust Co. #90	\$200.00
2025-04-03	44494	Murray Knackstedt	\$1,500.00
2025-04-03	44495	MRF Geosystems Corporation	\$2,992.50
2025-04-03	44496	Muenster Powder Coating & Desi	\$666.00
2025-04-03	44497	Mumby Manufacturing Ltd & Nort	\$17,121.91
2025-04-03	44498	Neighbourly Pharmacy	\$100.00
2025-04-03	44499	Maria Obien	\$25.00
2025-04-03	44500	Olynick Water & Sewer Ltd.	\$4,367.85
2025-04-03	44501	Permit Solutions	\$40.00
2025-04-03	44503	Receiver General of Canada	\$48,794.25
2025-04-03	44504	Saskatchewan Trappers Associat	\$190.00
2025-04-03	44505	Schenn`s Farm Supply	\$33.30
2025-04-03	44506	Sylvite Four-Six Regional Deve	\$100.00
2025-04-03	44507	HOPPE WALTER	\$17.57
2025-04-03	44508	DYOK LORNA	\$112.73
2025-04-03	44509	BUSSIERE BERNARD	\$165.15
2025-04-03	44510	IRWIN LINDSAY & LAURIE	\$13.51
2025-04-03	44511	KUNTZ TERRY	\$143.79
2025-04-03	44512	Viscount Central School	\$131.25
2025-04-03	44513	Weber & Gasper Barristers & So	\$856.95
2025-04-03	44514	Darren Whitbread	\$3,000.00
2025-04-03	EFT05389	Brockman Enterprises Ltd.	\$10,600.25
2025-04-03	EFT05390	Canadian Union of Public Emplo	\$3,135.50
2025-04-03	EFT05391	Canadian National	\$2,835.00
2025-04-03	EFT05392	Canadian Linen & Uniform Servi	\$424.43
2025-04-03	EFT05393	Catterall & Wright	\$15,612.45
2025-04-03	EFT05394	Cleartech Industries Inc.	\$829.67
2025-04-03	EFT05395	Direct Drive Taxi	\$4,661.00
2025-04-03	EFT05396	Grain Bags Canada	\$845.00
2025-04-03	EFT05397	Hergott Electric Ltd.	\$1,306.35
2025-04-03	EFT05398	Hergott Farm Equipment Ltd.	\$117.97
2025-04-03	EFT05399	Humboldt Fire Extinguisher	\$0.01
2025-04-03	EFT05400	Lifesaving Society	\$76.00
2025-04-03	EFT05401	Midland Glass Ltd.	\$199.80
2025-04-03	EFT05402	Millsap Fuel Distributors Ltd.	\$764.71
2025-04-03	EFT05403	Wayne Monson	\$2,037.75
2025-04-03	EFT05404	Move Mobility	\$25,000.00
2025-04-03	EFT05405	MSL Traffic and Instrumentatio	\$1,554.00
2025-04-03	EFT05406	Municipal Employees Pension Pl	\$28,554.24
2025-04-03	EFT05407	Purolator Courier Ltd.	\$49.99
2025-04-03	EFT05408	REACT Waste Management	\$37,545.35
2025-04-03	EFT05409	Redhead Equipment	\$42.00
2025-04-03	EFT05410	Saskatchewan Research Council	\$748.91
2025-04-03	EFT05411	SENDER	\$49.08
2025-04-03	EFT05412	Strueby Plumbing & Heating	\$19,615.80
2025-04-03	EFT05413	Success Office Systems	\$1,169.73

2025-04-03	EFT05414	TK Elevator (Canada) Limited	\$1,082.78
2025-04-03	EFT05415	Toshiba Business Solutions	\$80.31
2025-04-03	EFT05416	Wheelers Wholesale Ltd.	\$1,717.48
2025-04-03	REMIT0000000000000481	Aon Reed Stenhouse Inc.	\$0.00
2025-04-03	REMIT0000000000000482	BMO MasterCard	\$0.00
2025-04-03	REMIT0000000000000483	Chambers of Commerce Group Ins	\$0.00
2025-04-03	REMIT0000000000000484	Minister of Finance	\$0.00
2025-04-03	REMIT0000000000000485	Ministry of Finance	\$0.00
2025-04-03	REMIT0000000000000486	RBC Loan Interest	\$0.00
2025-04-03	REMIT0000000000000487	SaskTel	\$0.00
2025-04-03	REMIT0000000000000488	SaskTel Mobility	\$0.00
2025-04-03	REMIT0000000000000489	SaskPower	\$0.00
2025-04-03	REMIT0000000000000490	Sask Energy	\$0.00
2025-04-04	BMO CC 0325	BMO MasterCard	\$12,461.70
2025-04-04	Pre-Authorized	RBC Royal Bank	\$611.47
2025-04-08	EPT 0325	Ministry of Finance	\$49,664.88
2025-04-09	44516	Road Boss Graders	\$6,438.00
2025-04-09	SK IBC 0425	SaskTel	\$3,566.39
2025-04-09	SK WIRE 0425	SaskTel	\$2,379.61
2025-04-09	SK WR 0325	SaskTel	\$273.06
2025-04-10	44517	Lisa Anderson	\$396.66
2025-04-10	44518	Cheryl Andrist	\$700.00
2025-04-10	44519	AVShop.ca	\$81.03
2025-04-10	44520	Barnes, Corri	\$625.80
2025-04-10	44521	Bonnie Conly	\$700.00
2025-04-10	44522	Con-Tech General Contractors L	\$36,223.74
2025-04-10	44523	Danish Oven Limited	\$64.00
2025-04-10	44524	Dzinehaus Computers Inc	\$1,165.50
2025-04-10	44525	ESRI Canada Ltd.	\$1,443.00
2025-04-10	44526	Jody Greenman Barber	\$357.00
2025-04-10	44527	Shelley Hudson	\$42.00
2025-04-10	44528	Humboldt & District Chamber of	\$775.00
2025-04-10	44529	Harm Maathuis	\$105.00
2025-04-10	44530	Meridian Surveys	\$2,646.00
2025-04-10	44531	Alison Michel	\$7.00
2025-04-10	44532	Robert Muench	\$100.00
2025-04-10	44533	Michelle Niekamp	\$373.33
2025-04-10	44534	Scotia Bank	\$100.00
2025-04-10	44535	SGI	\$222.00
2025-04-10	44536	The Stew	\$96.00
2025-04-10	44537	RIES AVROM	\$91.17
2025-04-10	44538	SLEMMING RYLAN	\$188.50
2025-04-10	44539	ROHNE LORI & VERNON	\$50.24
2025-04-10	44540	Thompson Travel	\$689.42
2025-04-10	44541	Debra Tokarski	\$64.50
2025-04-10	44542	Jeff Whiting	\$105.00
2025-04-10	44543	Cathy Zimmerman	\$373.33
2025-04-10	EFT05417	3-D Drafting & Design	\$997.50
2025-04-10	EFT05418	Access 2000 Elevator & Lift	\$460.04
2025-04-10	EFT05419	Joe Day	\$338.41
2025-04-10	EFT05420	Discovery Ford Sales Ltd.	\$1,267.04
2025-04-10	EFT05421	Jennifer Fitzpatrick	\$154.65
2025-04-10	EFT05422	Greater Saskatoon Catholic Sch	\$53,457.96
2025-04-10	EFT05423	Chris Harrow	\$16.91

2025-04-10	EFT05424	HBI Office Plus Inc.	\$122.51
2025-04-10	EFT05425	Humboldt Fire Extinguisher	\$498.39
2025-04-10	EFT05426	Swish Kemsol	\$50.39
2025-04-10	EFT05427	Lo-Cost Propane	\$1,367.60
2025-04-10	EFT05428	Millsap Fuel Distributors Ltd.	\$11,517.93
2025-04-10	EFT05429	MLT Aikins LLP	\$6,792.80
2025-04-10	EFT05430	Municode Services Ltd.	\$2,362.50
2025-04-10	EFT05431	Office Experts	\$340.66
2025-04-10	EFT05432	Quill Creek Farms	\$170.30
2025-04-10	EFT05433	Ricoh Canada Inc.	\$706.22
2025-04-10	EFT05434	Minster of Finance	\$2,813.85
2025-04-14	SK MOBILE 0325	SaskTel Mobility	\$1,167.71
2025-04-16	44544	Kevin Bowes	\$80.00
2025-04-16	44545	Caracal Creative	\$22,387.72
2025-04-16	44546	CNle Industries Ltd.	\$5,471.05
2025-04-16	44547	Commerical Aquatic Supplies	\$233.82
2025-04-16	44548	Expression Impressions Inc.	\$548.27
2025-04-16	44549	Mark Giddens	\$20.00
2025-04-16	44550	Humboldt Overhead Doors Ltd.	\$806.97
2025-04-16	44552	Sarah McInnis	\$2,241.35
2025-04-16	44553	Stan Najborowski	\$350.00
2025-04-16	44554	Office of the Treaty Commissio	\$350.00
2025-04-16	44555	Olynick Water & Sewer Ltd.	\$4,997.77
2025-04-16	44556	Erin Purcell	\$53.00
2025-04-16	44557	Ramler, Jane	\$750.00
2025-04-16	44558	Receiver General of Canada	\$52,323.51
2025-04-16	44559	Saskatchewan Trappers Associat	\$350.00
2025-04-16	44560	Schenn's Farm Supply	\$27.75
2025-04-16	44561	FISHER APRIL	\$84.35
2025-04-16	EFT05435	1st Stop Auto Parts & Industri	\$2,286.56
2025-04-16	EFT05436	ATS Traffic Saskatchewan	\$1,193.59
2025-04-16	EFT05437	Auto Ethics Enterprises LTD	\$2,430.48
2025-04-16	EFT05438	Brockman Enterprises Ltd.	\$5,636.64
2025-04-16	EFT05439	Canadian Linen & Uniform Servi	\$290.54
2025-04-16	EFT05440	Dzinehaus Computers Inc	\$0.01
2025-04-16	EFT05441	Eecol Electric Corp	\$4.21
2025-04-16	EFT05442	Fastrack Logistics	\$25.20
2025-04-16	EFT05443	Grain Bags Canada	\$41.09
2025-04-16	EFT05444	Gregg Distributors LP	\$688.89
2025-04-16	EFT05445	HBI Office Plus Inc.	\$413.39
2025-04-16	EFT05446	Hergott Electric Ltd.	\$10,709.25
2025-04-16	EFT05447	Humboldt Lumber Mart	\$2,717.73
2025-04-16	EFT05448	Meckelborg, Noreen	\$125.07
2025-04-16	EFT05449	Municipal Employees Pension Pl	\$28,467.88
2025-04-16	EFT05450	Brendan Nienaber	\$456.37
2025-04-16	EFT05451	Office Experts	\$517.63
2025-04-16	EFT05452	Old Dutch Foods Ltd.	\$95.00
2025-04-16	EFT05453	Pratts Wholesale Ltd.	\$3,462.67
2025-04-16	EFT05454	Purolator Courier Ltd.	\$58.49
2025-04-16	EFT05455	Quill Creek Farms	\$327.50
2025-04-16	EFT05456	Raab, Charlene	\$254.37
2025-04-16	EFT05457	REACT Waste Management	\$25.00
2025-04-16	EFT05458	Redhead Equipment	\$424.06
2025-04-16	EFT05459	Resurface Sask	\$60,217.50

2025-04-16	EFT05460	Saskatchewan Research Council	\$203.18
2025-04-16	EFT05461	Saskatchewan Health Authority	\$46.00
2025-04-16	EFT05462	SENDR	\$49.08
2025-04-16	EFT05463	Stevenson Industrial Refrigera	\$1,189.09
2025-04-16	EFT05464	Strueby Plumbing & Heating	\$791.22
2025-04-16	EFT05465	Talbot Acres Mobile Petting Zo	\$0.01
2025-04-16	EFT05466	Toshiba Business Solutions	\$66.20
2025-04-16	EFT05467	TWA - Head Office 00	\$146.38
2025-04-16	EFT05468	Tyler Dies Forge & Fabrication	\$11,100.00
2025-04-16	EFT05469	Uline Canada Corporation	\$784.44
2025-04-16	EFT05470	Van Houtte Coffee Services Inc	\$1,993.69
2025-04-16	EFT05471	Wheeler's Wholesale Ltd.	\$1,647.10
2025-04-16	EFT05472	Your Dollar Store With More	\$20.54
2025-04-23	PST 0325	Minister of Finance	\$3,152.59
2025-04-25	44562	Con-Tech General Contractors L	\$1,253,613.39
2025-04-25	44563	Harlan Fairbanks	\$172.35
2025-04-25	44564	Meridian Surveys	\$4,200.00
2025-04-25	44565	Saskatchewan Workers' Compensa	\$121,035.02
2025-04-25	44566	Sobeys Humboldt	\$1,317.64
2025-04-25	44567	Swirl World Frozen Treats	\$1,225.00
2025-04-25	44568	Shaun Parfitt	\$1,732.50
2025-04-25	EFT05473	Brockman Enterprises Ltd.	\$4,221.13
2025-04-25	EFT05474	Brodart Canada Company	\$346.20
2025-04-25	EFT05475	Canadian Linen & Uniform Servi	\$55.50
2025-04-25	EFT05476	CJVR	\$189.00
2025-04-25	EFT05477	CKJH	\$189.00
2025-04-25	EFT05478	Clark's Supply and Service Inc	\$247.78
2025-04-25	EFT05479	Coca-Cola Canada Bottling Limi	\$2,972.29
2025-04-25	EFT05480	Golden West Broadcasting Ltd.	\$1,818.60
2025-04-25	EFT05481	Humboldt Co-op	\$701.79
2025-04-25	EFT05482	Humboldt Home Hardware	\$5,705.10
2025-04-25	EFT05483	Humboldt Fire Extinguisher	\$155.96
2025-04-25	EFT05484	NorthEastNow	\$252.00
2025-04-25	EFT05485	Office Experts	\$821.40
2025-04-25	EFT05486	Pinter & Associates	\$6,643.35
2025-04-25	EFT05487	Pleasureway Sales	\$673.19
2025-04-25	EFT05488	Prairie Meats	\$509.06
2025-04-25	EFT05489	Pratts Wholesale Ltd.	\$3,882.59
2025-04-25	EFT05490	Purolator Courier Ltd.	\$22.86
2025-04-25	EFT05491	Quill Creek Farms	\$327.50
2025-04-25	EFT05492	Rawlco Radio Ltd.	\$2,362.50
2025-04-25	EFT05493	Redhead Equipment	\$605.88
2025-04-25	EFT05494	SaskWater	\$171,622.63
2025-04-25	EFT05495	Saskatchewan Research Council	\$101.59
2025-04-25	EFT05496	Saskatchewan Health Authority	\$23.00
2025-04-25	EFT05497	SPI Health and Safety Inc.	\$92.13
2025-04-25	EFT05498	S & R Vac	\$535.50
2025-04-25	EFT05499	Talbot Acres Mobile Petting Zo	\$170.00
2025-04-25	EFT05500	Toshiba Business Solutions	\$628.85
2025-04-25	EFT05501	Michael Ulriksen	\$157.22
2025-04-25	EFT05502	Van Houtte Coffee Services Inc	\$444.18
2025-04-25	EFT05503	Wapiti Regional Library	\$5,903.90
2025-04-25	REMIT000000000000491	Colony Chevrolet GMC Buick Ltd	\$0.00
2025-04-25	SK ENERGY 0325	Sask Energy	\$29,513.87

2025-04-30	202504WATERBILL	City of Humboldt	\$12,862.02
2025-04-30	44569	Bella Vista Inn	\$532.60
2025-04-30	44570	Jordy Collins	\$122.09
2025-04-30	44571	Gayle Dagenais	\$160.53
2025-04-30	44572	Herman Doherty	\$160.94
2025-04-30	44573	Jodie Hawco	\$2,347.50
2025-04-30	44574	Humboldt Area Arts Council	\$2,875.00
2025-04-30	44575	Investor's Group Trust Co. #90	\$200.00
2025-04-30	44576	Receiver General of Canada	\$48,433.85
2025-04-30	44577	Saskatchewan Building Official	\$600.00
2025-04-30	44578	STADNYK CARSEN	\$69.12
2025-04-30	44579	ENGELE DIANNE	\$82.51
2025-04-30	44580	The Flag Shop #18	\$909.34
2025-04-30	44581	Thompson Travel	\$20.00
2025-04-30	44582	Stephen Zackrisson	\$58.50
2025-04-30	EFT05504	Airmaster Sales Ltd	\$0.01
2025-04-30	EFT05505	Brockman Enterprises Ltd.	\$600.60
2025-04-30	EFT05506	Canadian Union of Public Emplo	\$3,182.29
2025-04-30	EFT05507	Canadian National	\$2,835.00
2025-04-30	EFT05508	Canadian Linen & Uniform Servi	\$200.77
2025-04-30	EFT05509	Cleartech Industries Inc.	\$405.82
2025-04-30	EFT05510	Coca-Cola Canada Bottling Limi	\$515.54
2025-04-30	EFT05511	Commerical Aquatic Supplies	\$0.01
2025-04-30	EFT05512	Discovery Ford Sales Ltd.	\$554.75
2025-04-30	EFT05513	Futuristic Industries Inc.	\$131.25
2025-04-30	EFT05514	GFL Environmental Inc.	\$21.14
2025-04-30	EFT05515	Grain Bags Canada	\$835.86
2025-04-30	EFT05516	Gregg Distributors LP	\$132.26
2025-04-30	EFT05517	HBI Office Plus Inc.	\$790.11
2025-04-30	EFT05518	Hergott Electric Ltd.	\$749.03
2025-04-30	EFT05519	Hergott Farm Equipment Ltd.	\$21.08
2025-04-30	EFT05520	Hetek Solutions Inc.	\$3,859.47
2025-04-30	EFT05521	Hi-Tech Welding, Machining & F	\$83.25
2025-04-30	EFT05522	Russel Klitch	\$342.00
2025-04-30	EFT05523	Canadian Tire 638 Humboldt	\$1,349.55
2025-04-30	EFT05524	Municipal Employees Pension Pl	\$28,038.56
2025-04-30	EFT05525	Office Experts	\$805.85
2025-04-30	EFT05526	Pleasureway Sales	\$3,537.34
2025-04-30	EFT05527	Pratts Wholesale Ltd.	\$1,739.23
2025-04-30	EFT05528	R J England Consulting Ltd.	\$0.01
2025-04-30	EFT05529	Saskatchewan Research Council	\$101.59
2025-04-30	EFT05530	SecurTek	\$359.31
2025-04-30	EFT05531	SENDR	\$47.74
2025-04-30	EFT05532	Crystal Sipko	\$1,435.00
2025-04-30	EFT05533	Toshiba Business Solutions	\$8.57
2025-04-30	EFT05534	Vinyl Expressions	\$93.99
2025-04-30	EFT05535	Wilco Contractors Southwest In	\$0.01
2025-04-30	SK POWER 0325	SaskPower	\$51,812.55
2025-04-30	Pre-Authorized	First Data	\$67.78
2025-04-30	Pre-Authorized	Moneris	\$510.11



Statement

Account Name:	BILLING ACCOUNT 178859	Card Number:	xxxx-xxxx-xxxx-8859
Company Name:	CITY OF HUMBOLDT	Account Limit:	\$ 100,000.00
Employee ID:	772890000021008	Available Credit:	\$ 80,376.90
Statement Date (MM/DD/YYYY):	04/15/2025	Currency:	CANADIAN DOLLAR
Payment Due Date (MM/DD/YYYY):	05/12/2025		

Statement Summary:

Report any items which do not agree with your records within 30 days of the statement date.

Previous Balance:	\$ 12,461.70
Payments:	\$ -12,461.70
Adjustments:	\$ 0.00
Net Purchases:	\$ 19,623.10
Cash Advance:	\$ 0.00
Fees:	\$ 0.00
Other Charges:	\$ 0.00
New Account Balance:	\$ 19,623.10

Transaction Summary:

Trans Date	Posting Date Trans ID	Description	Pre-Tax Amount Auth #	Total Tax	Trans Amount
Card Number xxxx-xxxx-xxxx-8859 BILLING ACCOUNT 178859					
04/04	04/04 584194807	AUTOMATIC PYMT RECEIVED	\$ -12,461.70	\$ 0.00	\$ -12,461.70

TOTAL CREDITS	xxxx-xxxx-xxxx-8859	\$ -12,461.70
TOTAL DEBITS	xxxx-xxxx-xxxx-8859	\$ 0.00

Card Number xxxx-xxxx-xxxx-2545 BERGQUIST, PETER					
03/15	03/17 581156031	TELUS MOBILITY PREAUTH CALGARY AB	\$ 63.63 060835	\$ 7.00 (e)	\$ 70.63
03/26	03/27 582870857	AMZN MKTP CA R19ZL6BC3 WWW.AMAZON.CA ON	\$ 33.99 041032	\$ 3.74	\$ 37.73
03/26	03/27 582870858	UPS 5649372306 888-520-9090 NB	\$ 131.60 034186	\$ 0.00	\$ 131.60
03/31	04/01 583726642	APPLE.COM/BILL 866-712-7753 ON	\$ 1.29 047262	\$ 0.14 (e)	\$ 1.43
04/04	04/07 584509682	HOME INN & SUITES - SA SASKATOON SK	\$ 708.85 023815	\$ 0.00	\$ 708.85
04/04	04/07 584509605	HOME INN & SUITES - SA SASKATOON SK	\$ 708.85 085355	\$ 0.00	\$ 708.85

TOTAL CREDITS	xxxx-xxxx-xxxx-2545	\$ 0.00
TOTAL DEBITS	xxxx-xxxx-xxxx-2545	\$ 1,659.09

Card Number xxxx-xxxx-xxxx-0134 DAY, JOE					
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03/30	04/01 583726643	WESTJET 883821959811354 CALGARY AB	\$ 742.60 099151	\$ 0.00	
04/11	04/14 585782436	ADOBE SAN JOSE CA	\$ 25.99 071311	\$ 2.86	\$ 28.85

TOTAL CREDITS xxxx-xxxx-xxxx-0134 \$ 0.00
TOTAL DEBITS xxxx-xxxx-xxxx-0134 \$ 771.45

Card Number xxxx-xxxx-xxxx-9885 DENOMY, VINCE

04/04	04/07 584509602	SHOPPERS DRUG MART 434 HUMBOLDT SK	\$ 28.57 063441	\$ 3.14 (e)	\$ 31.71
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TOTAL CREDITS xxxx-xxxx-xxxx-9885 \$ 0.00
TOTAL DEBITS xxxx-xxxx-xxxx-9885 \$ 31.71

Card Number xxxx-xxxx-xxxx-5955 DEPT, CITY HALL

03/19	03/20 581617565	MARRIOTT MONTREAL AIRP DORVAL QC	\$ 415.31 027041	\$ 0.00	\$ 415.31
03/30	03/31 583411865	ADOBE SAN JOSE CA	\$ 29.99 092686	\$ 3.30	\$ 33.29
04/01	04/02 583782459	FCM - FED.OF CDN MUN OTTAWA ON	\$ 1,238.93 038018	\$ 136.28 (e)	\$ 1,375.21
04/01	04/02 583782458	FCM - FED.OF CDN MUN OTTAWA ON	\$ 1,238.93 033027	\$ 136.28 (e)	\$ 1,375.21
04/02	04/03 584075743	RAND A TECHNOLOGY COR 401-581-8080 ON	\$ 5,485.00 075265	\$ 603.35	\$ 6,088.35
04/03	04/07 584509604	SGI-MY SGI REGINA SK	\$ 1,446.90 023597	\$ 159.16 (e)	\$ 1,606.06

TOTAL CREDITS xxxx-xxxx-xxxx-5955 \$ 0.00
TOTAL DEBITS xxxx-xxxx-xxxx-5955 \$ 10,893.43

Card Number xxxx-xxxx-xxxx-2594 KWASNICA, MIKE

03/24	03/25 582457542	COSTWAY 9094831200 CA	\$ 2,551.85 095618	\$ 0.00	\$ 2,551.85
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TOTAL CREDITS xxxx-xxxx-xxxx-2594 \$ 0.00
TOTAL DEBITS xxxx-xxxx-xxxx-2594 \$ 2,551.85

Card Number xxxx-xxxx-xxxx-8216 MCLEOD, CHRIS

03/24	03/25 582457541	TERRYS NO FRILLS RX 3 HUMBOLDT SK	\$ 26.47 088088	\$ 2.91 (e)	\$ 29.38
03/24	03/25 582457540	HUMBOLDT CO-OP GAS QPE HUMBOLDT SK	\$ 13.15 009491	\$ 1.45 (e)	\$ 14.60
03/25	03/27 582870856	CANADIAN TIRE #638 HUMBOLDT SK	\$ 29.99 072326	\$ 3.30 (e)	\$ 33.29

TOTAL CREDITS xxxx-xxxx-xxxx-8216 \$ 0.00
TOTAL DEBITS xxxx-xxxx-xxxx-8216 \$ 77.27

Card Number xxxx-xxxx-xxxx-7730 MUSEUM, HUMBOLDT

03/16	03/17 581156032	INTUIT MAILCHIMP EDMONTON AB	\$ 38.50 072852	\$ 4.23 (e)	
03/19	03/20 581617641	OFFICE EXPERTS OFFICE HUMBOLDT SK	\$ 80.98 032877	\$ 8.91 (e)	\$ 89.89
03/19	03/21 581834761	YOUR DOLLAR STORE WITH HUMBOLDT SK	\$ 48.00 073171	\$ 5.28 (e)	\$ 53.28
03/25	03/26 582672148	VIPOND SHERWOOD SK	\$ 360.00 039866	\$ 39.60 (e)	\$ 399.60
03/26	03/27 582870934	HUMBOLDT HARDWARE BUIL HUMBOLDT SK	\$ 8.19 012639	\$ 0.90 (e)	\$ 9.09
04/02	04/07 584509683	SOBEYS HUMBOLDT #5395 HUMBOLDT SK	\$ 74.41 078346	\$ 8.19 (e)	\$ 82.60
04/08	04/09 585152057	FACEBK PEXCEMGDG2 6505434800 CA	\$ 10.50 060559	\$ 0.00	\$ 10.50
04/09	04/10 585236024	AMZN MKTP CA T88L27TI3 WWW.AMAZON.CA ON	\$ 127.98 012750	\$ 14.08	\$ 142.06
04/11	04/14 585782434	FACEBK 2DJHMPCDG2 6505434800 CA	\$ 5.43 093281	\$ 0.00	\$ 5.43
04/11	04/14 585782435	FACEBK 26NNCPQDG2 6505434800 CA	\$ 2.57 032316	\$ 0.00	\$ 2.57

TOTAL CREDITS xxxx-xxxx-xxxx-7730 **\$ 0.00**
TOTAL DEBITS xxxx-xxxx-xxxx-7730 **\$ 837.75**

Card Number xxxx-xxxx-xxxx-9684 ULRIKSEN, MICHAEL

03/16	03/17 581155955	LANDSCAPE MANAGEMENT N MARKHAM ON	\$ 97.00 074185	\$ 10.67 (e)	\$ 107.67
03/20	03/21 581834685	SPOTIFY P351B3F2FE STOCKHOLM	\$ 12.69 046676	\$ 1.40 (e)	\$ 14.09
03/21	03/24 582229172	EVENTBRITE/2025SPRASPR SAINT JOHN NB	\$ 1,323.91 017512	\$ 198.59 (e)	\$ 1,522.50
03/24	03/25 582457464	AVSHOP.CA MARKHAM ON	\$ 71.71 031550	\$ 9.32 (e)	\$ 81.03
04/05	04/07 584509603	RONA SASKATOON 63650 SASKATOON SK	\$ 284.99 081895	\$ 31.35 (e)	\$ 316.34

TOTAL CREDITS xxxx-xxxx-xxxx-9684 **\$ 0.00**
TOTAL DEBITS xxxx-xxxx-xxxx-9684 **\$ 2,041.63**

Card Number xxxx-xxxx-xxxx-1679 WYTRYKUSZ, CHELSEA

03/21	03/24 582229173	DOLLARAMA #1197 HUMBOLDT SK	\$ 64.76 073139	\$ 7.12 (e)	\$ 71.88
03/23	03/24 582229249	SILVERWARE SILVERWARE TORONTO ON	\$ 146.81 086777	\$ 19.09 (e)	\$ 165.90
03/24	03/25 582457465	HUMBOLDT CO-OP ASSN. # HUMBOLDT SK	\$ 25.66 068482	\$ 2.82 (e)	\$ 28.48
03/26	03/27 582870854	HUMBOLDT HARDWARE BUIL HUMBOLDT SK	\$ 75.99 019566	\$ 8.36 (e)	\$ 84.35
03/26	03/27 582870855	DOLLARAMA #1197 HUMBOLDT SK	\$ 93.31 032410	\$ 10.26 (e)	\$ 103.57
03/28	03/31 583411794	TERRYS NO FRILLS 3608 HUMBOLDT SK	\$ 50.84 017796	\$ 5.59 (e)	\$ 56.43

03/31	04/01 583726641	DOLLARAMA #1197 HUMBOLDT SK	\$ 101.80 033002	\$ 11.20 (e)	\$ 113.00
04/08	04/09 585152056	MODERN MEAT ABATTOIR HUMBOLDT SK	\$ 39.73 000951	\$ 4.37 (e)	\$ 44.10
04/09	04/10 585236022	DOLLARAMA #1197 HUMBOLDT SK	\$ 11.40 069447	\$ 1.25 (e)	\$ 12.65
04/09	04/10 585236023	TERRYS NO FRILLS 3608 HUMBOLDT SK	\$ 32.38 048229	\$ 3.56 (e)	\$ 35.94
04/10	04/14 585780825	CANADIAN TIRE #638 HUMBOLDT SK	\$ 14.99 003982	\$ 1.65 (e)	\$ 16.64
04/11	04/14 585782433	HUMBOLDT CO-OP ASSN. # HUMBOLDT SK	\$ 11.70 024119	\$ 1.29 (e)	\$ 12.99
04/11	04/14 585782432	HUMBOLDT CO-OP GAS QPE HUMBOLDT SK	\$ 11.70 072810	\$ 1.29 (e)	\$ 12.99

TOTAL CREDITS	xxxx-xxxx-xxxx-1679	\$ 0.00
TOTAL DEBITS	xxxx-xxxx-xxxx-1679	\$ 758.92



CUSTOMER SERVICE:

Service Representatives are available to assist you 24 hours a day, seven days a week. Please have account number information ready.

BMO

Telephone Inquiries: 1-855-825-9232

Lost/Stolen cards: 1-844-316-3760

Outside Canada and USA call collect: 514-881-3808

TTY (For the Deaf and Hard of Hearing): 1-866-859-2089

Internet: bmo.com/treasuryandpayment

Diners Club

Telephone Inquiries: 1-800-363-3333

Lost/Stolen cards: 1-866-890-9552

Outside Canada and USA call collect: 1-514-881-3735

TTY (For the Deaf and Hard of Hearing): 1-866-859-2089

Internet: dinersclubnorthamerica.com



PAYMENT INFORMATION:

	BMO	Diners Club
You can mail your payment to:	BMO P.O. Box 6044, Station Centre-Ville Montreal, QC H3C 3X2	Diners Club P.O. Box 6044, Station Centre-Ville Montreal, QC H3C 3X2
You may send your payment via overnight mail to:	BMO Symcor Inc (Remittance services) 650 Bridge Street Montreal, Quebec H3K 3K9	Diners Club Symcor Inc (Remittance services) 650 Bridge Street Montreal, Quebec H3K 3K9
IMPORTANT PAYMENT INFORMATION:	For BMO accounts, please make your cheque or money order payable to: BMO Bank of Montreal	For Diners Club accounts, please make your cheque or money order payable to: Diners Club

If you are paying by mail:

Remember

- Enclose your cheque or money order, payable in the same currency as your credit card, with this payment coupon, but do not staple or tape them together.
- Write your account number on the front of your cheque or money order.
- Please do not send cash.

A fee will be assessed against returned cheques.

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The balance due will be automatically debited from your bank account as you authorized.



CITY OF HUMBOLDT REPORT

TITLE: Cultural Services Report
PREPARED BY: Jennifer Fitzpatrick, Director of Cultural Services
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: City Council Executive Committee
DATE: May 12, 2025

RECOMMENDATION

That this report be accepted for information and filed.

CURRENT SITUATION

1. Museum

- Exhibits – The *Open Road: Humboldt and the Age of Automobiles* and *Exit the Horse* were the feature exhibits for April.
- *History Mystery* is the new exhibit for May and features puzzles and riddles to solve through exploration of the museum exhibits.
- Programs – Quill Plains Museums Network – We hosted the spring meeting for the network of 18 museums in this area on April 7. The speaker was Gabriel LaMarche from the Museums Association of Saskatchewan who spoke on Repatriation. Thanks for the Friends of the Museum & Gallery for providing the lunch.
- Community programs included spring break family activities, a Trivia Night, a Community conversation with local collectors, and a virtual presentation about the Fossmobile.
- Special tours and activities promotion was distributed to schools in the division and bookings are filling up at all site.
- Collections – A Collections Meeting was held on April 11, to consider 102 items for donation. 54 items were accepted, including a collection of 1941 parade photographs, Bower and Rooney Optometrists material, and a 1920s black beaded necklace.
- This month, 1 item was accessioned into the collection and 12 records were entered into the PastPerfect database.
- Maintenance - Asbestos removal training of maintenance staff by Wes Berschiminsky began this month, followed by some initial placement of bags for future removal.

2. Gallery

- Exhibits – *An Uncomfortable Mess* by Bonnie Conly uses mixed media drawings and acrylic paintings to explore themes of social justice using the humble tumbleweed as a metaphor. *Fleeting Beauty* by Cheryl Andrist shows mixed media textile pieces of Saskatchewan Butterflies and their food sources to talk about the interconnectedness of nature and our role as human beings within it.
- *Spirit of Nature: Looking Beyond Yourself* by Phyllis Poitras-Jarrett opened on May 1. This exhibit features intricate Métis floral beadwork patterns that fill the silhouettes of various animals and insects, set against a diaphanous grey fog representing the spirit world. This exhibit is made possible through OSAC's Arts on the Move program and the Humboldt Area Arts Council.

- Specific tours and activities for *Spirit of Nature* were promoted with excellent engagement results for various grade levels.
- Programs – Programs included an opening reception / artist talk by Bonnie and Cheryl, and a pysanky demonstration and workshop by Lisa Anderson.
- Theatre - On April 17, we partnered with the Humboldt Area Arts Council to host the final performance of *Every Brilliant Thing*, a one-woman play that was touring with the Organization of Saskatchewan Arts Councils.

3. Water Tower

- Staff are checking the tower on a regular basis. The star at the top has been removed.
- Jen Reimer will be here during the last week of May for her recording in the tower.

4. Original Humboldt

- The committee met this month to review the 2024 financial statement and discuss plans for 2025, with a focus on the new installation at the site and archaeological fieldschools.
- Please mark your calendars for Monday, June 23, for ceremony and reflection on Treaties and the new installation, in conjunction with Horizon School Division's National Indigenous Peoples Day program.
- To encourage further understanding in advance of this event, we will be hosting Bill Waiser for a public presentation on June 4 to discuss Treaty 6.
- Archaeological work at the site begins on May 7 in conjunction with the U of S Department of Anthropology and Archaeology.

5. Public Art

- The committee met this month to review the 2024 financial statement and discuss plans for 2025.
- Please mark your calendars for Thursday, June 26, in the afternoon for the unveiling event for the Iron Triangle Sculpture.

6. Administration

- Grants – The 2024 final report for the Museum Grant Program was approved and the \$30,000 in funding for 2025 operations has been received.
- The application to the Summer Jobs programs was successful in the amount of \$2,100.
- An application to SaskCulture for Culture Days Hub funding was submitted in partnership with the Westminster Affirm Team and the Humboldt Regional Newcomers Center.
- Foundation – The Museum Foundation's Registered Charity Information Return was submitted to Revenue Canada this month.
- Reconciliation and Relationship Building – David Siebert of Heritage Saskatchewan and I will be presenting on May 8 though the National Trust's webinar series about the Pilot Project on Reconciliation.
- The film screening of *Finders Keepers* by the Museums Association of Saskatchewan is happening on May 15 in Regina at the Mackenzie Art Gallery. Part of this film is the interview with the Elders that the Director hosted.

- In partnership with SaskCulture, we hosted a session on Cultural Planning and Creative Placemaking as part of the Sask Parks and Recreation Association (SPRA) conference for Recreation Professionals which was held in Humboldt. The Director was part of a panel of presenters on these topics. The theoretical aspect of this learning was further explored through tours at the Water Tower and Original Humboldt.
- HR- Recruitment of students for summer positions was completed this month and we welcome back Taryn Stock, as well as new employees Rebecca Heuser, Hanna Fajardo and Zaynah Pascual on May 6. The Clerk completed the OHS Training Level 1, as part of her work on the municipal OHS committee, and one of the Cultural Programmers completed her First Aid / CPR training.
- Marketing – Our application to the Museums Association of Saskatchewan for the Stickers of Excellence to recognize the good work that our team is doing was successful. Our museum and the Western Development Museums received the recognition for all aspects of the operations.
- Volunteers -Thanks to our volunteers who contributed 106.5 hours of their time.
- Engagement – To the end of the month, our programs and services have had engagement levels of approximately 2,744 people. This is higher than last year's level of 2,474.

Upcoming Events and Programs

May 8, 10 am	Webinar	National Trust webinar on Reconciliation
May 9, 7 pm	Gallery	Beadwork Dot Art painting with Phyllis Poitras-Jarrett
May 10, 1:30 pm	Gallery	Artists Talk and Opening Reception
May 14, 6-8 pm	Gallery	UFO (Un-finished Object)
May 15, 6:45 pm	Regina	<i>Finders Keepers</i> Reconciliation Film Screening
May 24, 2 pm	Gallery	Sage Hill Writing Spring Reading Event
May 26 -30	Water Tower	Jen Reimer recording sessions
May 29, 6 pm	Gallery	Common Territory Film Screening
June 4, 7 pm	Gallery	Bill Waiser – Treaty 6 Talk

COMMUNICATION AND ENGAGEMENT

No external communications or engagement required.

ATTACHMENTS

None

FINANCIAL IMPLICATIONS

There is no anticipated financial impact of the recommended action.

CONCLUSION

These programs are developed to further the goals of the Department's strategic plan.

Connected and Creative

We appreciate the new partnership with Sage Hill Writing to host a new event that will support the literary arts in the area. Staff will be very busy with school programs in May and June.

Welcoming and Connected

The Common Territory Film Screening will bring newcomers and Indigenous peoples together for conversations with the goal of improving our municipal value of Welcoming.

CITY OF HUMBOLDT REPORT

TITLE: Communications Department – Executive Committee Report
PREPARED BY: Angie Rolheiser, Marketing & Communications Coordinator
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: Executive Committee
DATE: May 12, 2025

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

This report summarizes the most significant projects that have been completed over the last month and those that are currently underway.

CURRENT SITUATION

1. The Marketing and Communications Department is located at the Visitor Information Center at the Humboldt Campground. The department currently consists of the Communication Coordinator and Communications Student, Tory White who has returned for this summer.

Marketing/Public Relations/Communications:

- Weekly ‘what’s happening’ social media post: includes events that have been submitted to the online community calendar
- Work is consistently underway to keep the website as up to date as possible.
- Website seems to be stable after many issues occurred, but we are still working to resolve all issues.
- Increasing Digital Humboldt screens around the community – one was recently installed at the Horizon School Division office.
- Promoting the Living Skies Music Festival, Summer Sizzler, and Canada Day celebrations
- Business cards updates for staff and for new council
- Work is underway on the Annual Report for 2024
- Tourism brochures for Humboldt and area
- SK Tourism Week is May 26-30 – social media posts leading up and including the week
- Promoting upcoming open house events hosted by the City.
- Access TV will be in Humboldt on May 29 to film a feature on the Original Humboldt site and Water Tower.

ATTACHMENTS

Communications – social media report



COMMUNICATION AND ENGAGEMENT

Marketing and communication campaigns conducted/underway:

1. Tax Abatement Incentive
2. Digital Humboldt App Awareness
3. Spring thaw/clean-up
4. Helping promote Summer Sizzler and Living Skies Music Festival
5. Fire Pits
6. Summer Recreation

In addition to special projects mentioned previously, publications, routine and on-demand announcements, job postings, Tenders, RFP's, events, and promotions published by Marketing & Communications continue on a daily, weekly, and monthly basis.

CONCLUSION

The Communications area is excited to be back at the Visitor Information Centre, and excited to have the Communication's Summer Student back. There are a lot of initiatives to work on for May and June with activities and events to promote through this time.



**Communications Statistics Report
Year to Date – May 2025**

Social Media Platforms Insights

Platform	New Followers This Month:	Current Followers
Instagram	17	456
Facebook	24	4,774
X (Twitter)	(Information Unavailable)	1,650

Digital Humboldt App Users 2024-2025

June	August	Sept	Jan	Feb	Mar	Apr
660	622	611	592	577	574	581

Council Highlights (Monthly Publication)

2025
4

Community Reports (Monthly Publication)

2025
4

CITY OF HUMBOLDT REPORT

TITLE: CLS Director's Report

PREPARED BY: Michael Ulriksen, Director of Community and Leisure Services

REVIEWED BY: Joe Day, City Manager

PREPARED FOR: Executive Committee

DATE: May 12, 2025

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

This report is a high-level summary of the Community and Leisure Services activities since the last department update and is intended to provide Executive Committee with highlights from the day-day operations of the department.

CURRENT SITUATION

General Updates

- 1. Future Community Facility Open House (Arts, Sport and Wellness)** – The open house has been scheduled for Tuesday, May 13th @ 7:00pm with a primary purpose of bringing together individuals and organizations from across the region in the hopes of creating a diverse and passionate steering committee. The open house is essentially a community-wide call to action with expressed need to identify individuals ready to champion the creation of a new community facility. The itinerary for the open house is still being finalized but will include some background information being shared with attendees and the opportunity for some open dialogue, while relaying how individuals can become involved initially.
- 2. Municipal Roof Condition Assessment** – The onsite roof assessment took place between April 21st and 22nd. We are hoping to have the complete report in our hands sometime in June and will provide Council a detailed report. The information will then be used to identify priority areas for future repairs and replacement within the facility.
- 3. Arena Ice Removal** – The last month has been very busy within the arena, as we hosted the Tisdale Trojans spring camp, the Humboldt Broncos spring camp and on ice training as part of the SPRA Training Symposium. The ice plant was turned off on Sunday, May 4th, following the last day of Bronco camp and it is expected that the removal and clean-up process will be

completed by end of day Friday. We have a busy offseason in the arena, with two major Horizon School Division events, the T1D Dine & Dash, Graduation, Summer Sizzler, Living Skies Music Festival and the Grasslands Sheep Exhibition. Ice installation is expected to begin in late July, with the targeted first ice availability set for August 18th.

4. **Campground** – Campground staff are getting oriented to their new roles at the campground space. The CLS department will have two full time and one part time staff members working on site to provide support for administrative, custodial and camper support seven days per week. Camping begins the May long weekend, as well as the opening of the mini golf course.
5. **Arena Maintenance/Cleaning** – With the arena ice removed, staff will be working to complete a wide range of maintenance tasks in among the various events within the facility. Maintenance projects include:
 - a. Comprehensive cleaning of dressing rooms and painting as required.
 - b. Full inspection and maintenance of small mechanical components (i.e. heaters, furnaces, etc.).
 - c. Full clean of top deck and stands.
 - d. Various painting projects.
 - e. Top deck floor improvements.
 - f. Full maintenance inspections of all toilets, sinks, drains, etc.
 - g. Tidying and reorganizing our limit storage areas.
6. **Sportsfields & Cemeteries** – Winter transitioned to spring extremely rapidly this year, putting additional pressure on the parks department to get sportsfields (i.e. ball diamonds, soccer fields, etc.) ready to accommodate the significant minor sports usage which began already in late April. The arrival of seasonal staff included orientation and training the first full week in May, followed by an immediate push into the cemeteries to complete a clean-up in advance of Mother's Day. More work is required, but the Parks Supervisor should be commended for the quantity and quality of work he takes on during this busy transitional season each spring.
7. **Pool AHU** – A complete maintenance inspection was completed on the Pool's AHU to identify potential causes of some of the inconsistent issues we are having with unit. They were able to identify some control issues and some areas of water infiltration. Repairs to the unit will take place over the coming two months and should significantly improve the consistency within the facility.
8. **Armillary (Civic Park)** – We are aware of the damage done to the armillary art piece in Civic Park. This damage resulted from an incident with the City's skid steer while moving snow for

the Christmas tree placement. We are attempting to reach out to the artist in hopes of getting the piece restored as quickly as possible.

9. **Asbestos Abatement** – Steady progress has been made within the Museum basement on abatement. We are completing the remediation internally with trained City staff, with minor assistance from electricians and plumbers to disconnect and reroute some components. The old boiler system – the high risk asbestos – has been stripped of all the connected components and staff will construct an enclosure to contain it in spot.
10. **SPRA Training Symposium** – the Saskatchewan Parks and Recreation Association held their annual training symposium from April 27th to May 2nd at the Uniplex. This marked the 20th anniversary of the symposium being held in Humboldt. This year the event had roughly 120 participants, including two of our own staff members who were able to take advantage of the training opportunities provided.

Project Planning and Partnerships

No updates at this time.

Upcoming Events

1. May 13 – Future Community Facility Open House (Arts, Sports & Wellness)
2. May 14-15 – Horizon School Division Celebration Day
3. May 24-25 – Impact Dance Recital
4. May 30-June 1 – T1D Dine & Dash and 4x4x48 Ultramarathon
5. June 9-11 – Horizon School Division Student Day
6. June 14 – Hammerheads Swim Meet
7. June 26-29 – Summer Sizzler
8. June 28-29 – Living Skies Music Festival
9. July 17-20 – Grasslands Sheep Exhibition

OPTIONS

1. Approve the recommendation to accept for information and file.
2. Provide alternative directions or recommendations pertaining to this report.

ATTACHMENTS

None

COMMUNICATION AND ENGAGEMENT

No external communication or engagement required.

FINANCIAL IMPLICATION

There is no anticipated financial impact of the recommended action.

CONCLUSION

The almost overnight transition from Winter to Spring has our crews extremely busy preparing the parks and sportsfields for significant use over the next few months. Over the next few days and weeks management and staff will be working closely to clearly identify and prioritize a broad range of projects and tasks both within the Uniplex and in the parks, that we want to complete in 2025. We will continue to encourage teamwork, not only amidst our department but also across all departments within the City, working together to make our community better daily!

CITY OF HUMBOLDT REPORT

TITLE: Public Works Director Report for May 2025

PREPARED BY: Peter Bergquist, P.Tech.; Public Works and Utilities Director

REVIEWED BY: Joe Day, City Manager

PREPARED FOR: Executive Committee

DATE: May 12, 2025

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

The public works department is responsible for the operations, maintenance, and engineering support related to water, wastewater, storm water, roads, signals, signs, lines, and airport.

CURRENT SITUATION

April:

- Snow pickup and hauling occurred as needed in the early days of April.
- Thawing and snow melting went well this spring. Weather was favorable for the majority of April. The snow melted fast, but no concerning issues were encountered.
- Downtown alley grading and road grading began mid-April.
- The Street Sweeping program began and will continue until all streets have been swept.
- Crews dedicated time to non-surfacing leaks as the night-time flow rates have been elevated. A smaller non-surfacing leak was discovered on the 500 block of Main Street and is scheduled to be repaired on May 12th.
- Sewer main video inspections and flushing occurred in April. Debris was found in several mains and removed to ensure functionality and continued service.
- The water main replacement along Main Street from Sask Ave to the south city limits is underway and nearing completion. This is the main that services all customers south of the city.
- Some crew members attended the “Dig Safe Awareness Breakfast” at the BV on April 3rd.
- Several services to new houses were installed and inspected.
- Several utility crew members are challenging their Level 2 certification exams.

- A water main break occurred on the 1000 block of 10th Street.
- Staff are working to lower some manhole lids around the city as grader blades catch and damage them during the winter.
- Chemicals have arrived for the Lagoon Odour control system. Odours won't be eliminated but should be less pungent when the wind is blowing towards the city.
- Staff placed topsoil where grader blades cut out grass during winter plowing.
- Residential alley maintenance has begun earlier than normal as the weather has been favorable.
- Pump 1 at the Water Distribution Facility had a bearing failure. Our staff caught it early and it was sent in for repairs. The pump has since been replaced and is back in service.
- The Department is actively seeking to fill the vacant Public Works Manager position.

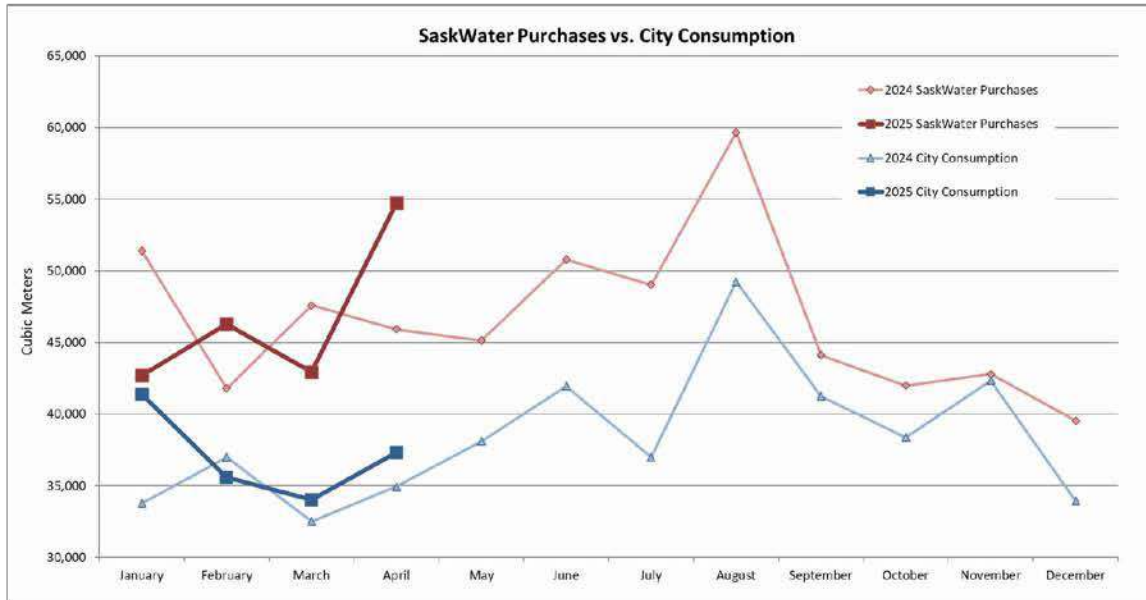
COMMUNICATION AND ENGAGEMENT

Continued communications with concerned residents, customers seeking clarifications or maintenance requests occur daily as needed. The department utilizes an electronic work order system to track concerns and work requests. Daily safety meetings occur in the PW department as well as on-site tailgate meetings for larger projects.

ATTACHMENTS

Non-Revenue Water Losses Update:

Year	Consumption	SaskWater Purchases	Difference	Approximate Loss Dollars at Cost	% Loss
2024 Full Year	460,419 m3	559,798 m3	-99,379 m3	-\$378,265	-17.8%
2025 Full Year Budget Projection	463,241 m3	547,600 m3	-84,359 m3	-\$321,096	-15.4%
2024 – Jan-March	138,232 m3	186,725 m3	-37,508 m3	-\$184,580	-26.0%
2025 – Jan-March	148,323 m3	186,713 m3	-38,390 m3	-\$146,123	-20.6%



CONCLUSION

The department continues to manage the operations and maintenance of the City's water, sewer, storm, and transportation infrastructure while regularly evaluating potential risks while being accountable and responsible with public funds.

CITY OF HUMBOLDT REPORT

TITLE: CLS Project Summary Report

PREPARED BY: Michael Ulriksen, Director of Community and Leisure Services

REVIEWED BY: Joe Day, City Manager

PREPARED FOR: Executive Committee

DATE: May 12th, 2025

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

The following is a summarized project report of the Community and Leisure Services 2024 approved capital and operational activities. All updates to the report are highlighted in yellow. The following terms have been used to identify the status of each of the projects/purchases:

Planning – Project is currently in the planning stages.

Procuring – Project is currently undergoing procurement (soliciting quotes, tendering, reviewing).

Con - % - Project is under construction and includes the estimated % of completion.

Completed – Project has been completed in its entirety.

Deferred – Project has been deferred to a subsequent Year.

CURRENT SITUATION

A. Carry-Over Projects

#	Project	Status	2025 Remaining Budget	Actual (YTD)
1	Bill Brecht Playground Development	Con – 85%	\$9,956	-
2	Outdoor Rink & Multi-Sport Court Surfacing	Con – 0%	\$30,000	-

1. Met with the playground installer and the president of the Minor Baseball Association to discuss the placement of the final piece of equipment at the park. The goal is to limit the impact on the ball diamond usage at the park. The last component is expected to be completed later this spring. Safety fencing will also be installed to divide the playground from the ball south ball diamond.
2. The installation of the sport court surfacing is scheduled to take place the week of May 19th.

B. 2025 Operational Projects

#	Project	Status	Project Budget	Actual (YTD)
1	Museum Roof Repairs	Planning	\$60,000	-

C. 2025 Fleet

#	Project	Status	Project Budget	Actual (YTD)
1	General Use Dump Truck (L185)	Planning	\$75,000	
2	Ice Resurfacer (L281)	Planning	\$120,000	
4	Parks Skid Steer Replacement	Planning	\$10,000	

D. 2025 Capital Projects

#	Project	Status	Project Budget	Actual (YTD)
1	Community Event Trailer	Planning	\$15,000	-
2	Highway 20 Boulevard	Planning	\$50,000	-
3	Parks Cold Storage	Planning	\$25,000	-
4	Robotic Lawn Mower	Procuring	\$10,000	-
5	Off-Leash Dog Park	Planning	\$60,000	-
6	Aquatic Centre Flooring Replacement	Completed	\$155,000	\$112,625
7	Arena Refrigeration Plant – Design Work	Planning	\$75,000	-

- I met with the contractor for the Highway 20 Boulevard project to discuss the remaining work to be completed this spring/summer. The work will include the removal of overgrown materials on several blocks and the installation of landscaping materials. The project will include consultation with the BID, who are partially funding the project.
- Staff have prepped a location by the new washroom/concession building to locate the base for the new robotic mower. We are expecting to receive it within the next month. We will be trialing it at the Centennial Park ball diamonds.
- Management has admittedly not made the progress we would have liked to in planning for this project with the SPCA over the winter months. We are expecting to get back to the table right away to move this project forward and hopefully have the skeleton completed in 2025 so that it is usable by year end.
- The Aquatic Centre Flooring Replacement was completed on April 10th, with a return visit in late April to clean up a few deficiencies from installation. The installation process was simple, and the resulting flooring has received extremely positive feedback from users. Final payment was issued for the flooring shortly after installation.
- The City has entered into a consulting agreement with JBB Consulting and Engineering Inc. to complete a facility assessment and detailed discussions on refrigeration options and specification that will meet our unique needs. This consultant has no affiliation with existing manufacturers or suppliers, allowing for an unbiased assessment and professional advice related to the project. The scope of the consultation is limited to this high level assessment and evaluation, and does not tie the City to further engagement, however we may find value in keeping the consultant on to assist with engineering and tendering of the project.

E. Unbudgeted Projects/Commitments

#	Project/Purchase	Status	Est. Cost to City	Funding Source
1	Aquatic Center Hot Tub	Completed	TBD	Operational Savings/Reserves

1. The project has been completed, however we have not received final billing as of the completion of this report.

FINANCIAL IMPLICATION

There is no anticipated financial impact of the recommended action.

CONCLUSION

The report outlines the overview of projects approved in the 2025 budget and carry-over projects from 2024. The report will become more detailed as projects progress through the various stages towards completion in 2025.

CITY OF HUMBOLDT REPORT

TITLE: Aerodrome Ownership & Operations Options

PREPARED BY: Peter Bergquist, P.Tech; Public Works and Utilities Director

REVIEWED BY: Joe Day, City Manager

PREPARED FOR: Executive Committee

DATE: May 10, 2025

RECOMMENDATION

That Administration be authorized to re-engage selected surrounding municipalities that are believed to benefit the most from the airport in discussions regarding ownership model options for the airport, and further,

that Administration negotiate with those municipalities as well as other airport stakeholders to arrive at a financial model that can support the necessary runway improvements at the Humboldt Aerodrome.

BACKGROUND

At the April 28th meeting, City Council directed staff to gather additional information regarding the Airport capital requirements.

Historical Maintenance:

2010 - 2 Coats of Sand Slurry Seal and Crack Filling & Line Painting on Runway	\$75,000
2012 – New 4500L 100Low Lead Fuel Tanks	\$12,000
2013 – Apron asphalt overlay, Taxiway Transverse Crack Repair & Slurry Seal. Drainage Design (culvert for slough)	\$50,300
2014 – 10m x 590m thin overlay in centre of runway	\$60,000
2019 – Drainage Pipe Under Runway; Asphalt Patching over pipe; GPS Approach Setup.	\$66,100
2020 – Power Line Relocation	\$35,000
2023 – Aerodrome Feasibility Study	\$60,000
Total	\$358,400

All maintenance activities received CAP grant funding except for the fuel tanks as they are not eligible.

CURRENT SITUATION

The presentations on April 28th conveyed concerns of ownership. Privatizing a public facility comes with significant challenges, particularly for those who have invested in buildings and businesses at the airport. Staff interpreted that all proponents wanted to see this facility remain public, but proposed privatization because the city was attempting to divest. Temporary runway repair estimates were presented by the Flying club and members of the Council requested additional information and estimated costs.

The Director walked the entire runway on Friday May 2nd and collected photos and video of the runway. The sides and ends of the runway are in poor condition and beyond salvaging. The centre of the runway (which received a thin overlay in 2014) is in fair condition but the joints have continued to expand causing some crevasses. The joints could have repairs to extend the life a bit longer, however investment is needed at some point. The taxi-ways are in better condition and have a bit more service life left.

If Council decides to reject all RFP proposals, the below options may be entertained:

1. Temporary Repairs on Runway proposed by the Flight Club: \$52,000 to \$89,000

- Slurry Seal - \$24,000
- Sand Seal - \$54,000
- Crack Repair \$25,000 to \$30,000
- PST: \$2,940 to \$5,040

Figures were based on 6000m² (centre overly placed in 2014). The full runway is 17,428m². However, the oldest asphalt does not appear to be a candidate for these applications.

2. Pulverize and Pave the Runway: \$850,000 - \$1,000,000 – Life Expectancy – 20-30 years.

- Pulverize entire runway - \$87,200
- Pave entire runway 75mm - \$502,000 – Exceptionally good 2025 paving rates.
- Flush Coat on Asphalt - \$18,000
- 10% of paving for Engineering & Smoothness Survey Control - \$50,000
- Re-Painting the Runway - \$20,000
- Taxiway Patching and Crosswinds Runway Landscaping - \$30,000
- 15% Construction Contingency - \$98,600
- PST on Construction - \$45,400

Pulverize and Pave is a good application for this runway as it has a lime stabilized clay base. Pulverizing crushes the old asphalt and blends it into the clay at the same time. The surface is then compacted and new asphalt is placed on the surface creating a strong brand-new runway which has a lifespan of 20 to 30 years (with proper and timely maintenance of sand slurry seals and crack sealing). Potential “reflective cracks” from the base would be mitigated due to the pulverization process.

3. Estimate From Study – Rebuild the Runway: \$1,637,200

- Remove and Repave the Runway with 65mm asphalt – \$1,104,100
- Paint Markings – \$40,000
- 35% Contingency – \$400,400
- PST - \$92,700

The study figures were high and based on rates from several years ago when asphalt prices were higher (approximately 26% higher). The tendered 2025 rates are very competitive. However, by the time the project can afford to move forward the costs will likely be higher.

OPTIONS

1. Continue with the sale of the aerodrome to the recommended proponent.
2. Continue with the sale of the aerodrome to an alternate proponent.
3. Reject all RFP proposals, and commit the city to keep the facility public.
4. Re-engage the 14 regional municipalities within 30km in attempt to keep public.
5. Re-engage only the largest benefiting municipalities (4 RM’s) in attempt to keep public.
6. Seek additional Information.

ATTACHMENTS

- Photos at end of the report

COMMUNICATION AND ENGAGEMENT

N/A

FINANCIAL IMPLICATION

The 2025 budget for the Aerodrome is:

- Expenses: \$43,190
- Revenues: \$38,500
- Difference: \$4,690

No capital replacement funds have been allocated for 2025.

The best long-term option for the runway appears to be - Pulverize and Pave the Runway: \$850,000 to \$1,000,000. The runway will be brand new and good for another 20 to 30 years (with proper and timely maintenance). This would be administration's preferred option. This project should be funded partially by the City, but should also be partially funded from surrounding municipalities, the airport stakeholders, and the Province.

The airport fee rates are from 2014 and appear undervalued. If the facility is to remain public, these rates need to be reviewed and adjusted.

CONCLUSION

The April 28th meeting demonstrated that private sale would have challenges and not all stakeholders may be satisfied with the outcome. Keeping the facility public appears to be desired by all proponents and members of Council however competes for funding with other city owned assets that are arguably used much more by the general population.

The best long-term option for the runway appears to be - Pulverize and Pave the Runway: \$850,000 to \$1,000,000. The runway will be brand new and good for another 20 to 30 years (with proper and timely maintenance). This would be administration's preferred option.

The Director believes that if this facility were to remain Public, the financial and liability risks should not be solely on the City of Humboldt but rather be shared regionally with Urban and Regional Partners in the form of something like an "Airport Authority". The 14 regional partners within a 30km radius were not interested. Perhaps the largest benefitting municipalities (RM of Humboldt, RM of Wolverine, RM of St. Peter, RM of Leroy) be approached by city staff and aerodrome stakeholders to simplify the process and increase the likelihood of a partnership. The partnership could simply be a capital contribution for runway rehabilitation or perhaps the creation of an Airport Authority.



Figure 1: Transverse Crack Example on Runway



Figure 2: Runway at drainage pipe crossing - Note Different Asphalt Years - 1980's(edges), 2014(centre), 2019(patch)



Figure 3: Severely Deteriorated Asphalt on North Edge of Runway



Figure 4: Joint Repair Trial from 2014 - West end of Runway



Figure 5: Severely Deteriorated Asphalt on South Edge of Runway



Figure 6: Severely Deteriorated Asphalt at East Threshold (End of Runway)

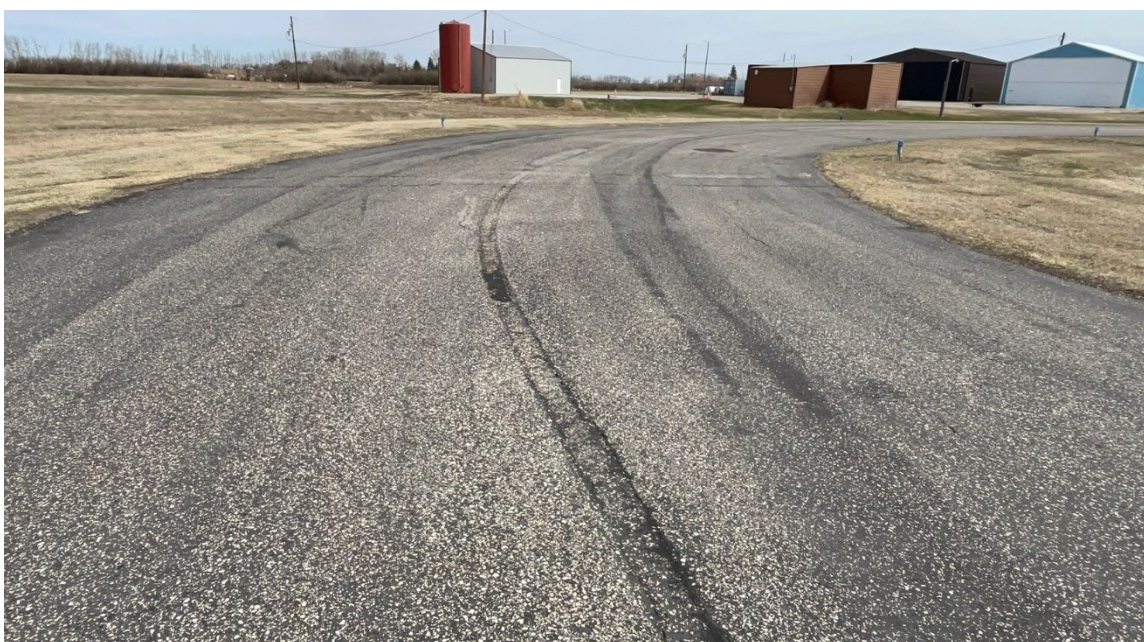


Figure 7: Taxiway to Runway - Fair Condition, Sand Slurry Sealed in 2013.



Figure 8: Pulverize and Pave Process Example



CITY OF HUMBOLDT REPORT

TITLE: Request for Parking Passes – Humboldt and District Community Services

PREPARED BY: Jace Porten, City Controller/Interim City Clerk

REVIEWED BY: Joe Day, City Manager

PREPARED FOR: Executive Committee

DATE: May 12, 2025

RECOMMENDATION

That Executive Committee endorse Administration to grant the request from Humboldt and District Community Services to supply six parking passes for summer students employed over the summer months.

BACKGROUND

In 2022, the City of Humboldt started charging for daily parking on the City owned or operated parking lots that are located within the downtown area, at a rate of \$360/year, or \$30 monthly.

Humboldt and District Community Services is a non-government funded program that relies on donations from the community and grants to sustain their operations. The organization does not have the budget to absorb the costs of the parking passes and wants to ensure they can alleviate a financial burden to their students during their summer employment.

CURRENT SITUATION

The City has sponsored the Humboldt and District Community Services with parking passes in the past and for 2025 the organization is seeking 1 pass for June through August and an additional 5 passes for the months of July and August. These parking passes will be used by their summer student that are hired to run their summer programming.

OPTIONS

1. Approve the recommendation.
2. Reject the recommendation.

COMMUNICATION AND ENGAGEMENT

The City Controller/Interim City Clerk will be in contact with Humboldt and District Community Services to issue the parking passes.

ATTACHMENTS

- Letter of request from the Humboldt and District Community Services

**FINANCIAL IMPLICATION**

Accepting the recommendation would result in a loss of revenue of approximately \$410 for the City.

CONCLUSION

That the City support Humboldt and District Community Services request to ensure they can successfully run their Summer Program and minimize a financial burden on the students hired for the program.



Box 1355
Humboldt, SK S0K 2A0
306-682-1455
306-682-1290 (fax)

April 28, 2025

To whom it may concern:

I am reaching out on behalf of Humboldt and District Community Services to formally request the donation of six parking passes to support our 2025 Summer Program. Specifically, we would require one pass for June through August, and five additional passes for July and August, for the summer students who will be delivering the program.

HDCS's Summer Program will be providing valuable opportunities for approximately 30 children and youth with disabilities from the Humboldt area to engage in recreational activities, community events, and social experiences throughout the summer months. In addition to enriching the lives of participants, the program also offers vital respite support for their families.

As a non-profit organization, we rely heavily on grants, community partnerships, and donations to sustain our programming. The provision of parking passes would significantly reduce transportation-related costs for our students, allowing us to allocate more of our limited resources directly toward participant activities and program development.

We sincerely appreciate the City of Humboldt's ongoing support and commitment to this community program. Your continued partnership is essential to its success and makes a lasting, meaningful difference in the lives of the children, youth, and families we serve.

Thank you for considering our request. Please feel free to contact me if you require any further information.

Sincerely,

A handwritten signature in blue ink that reads "Juanine Korte". The signature is written in a cursive, flowing style.

Juanine Korte
Executive Director, HDCS
Ccd: HDCS Board of Directors

CITY OF HUMBOLDT REPORT

TITLE: Board and Committee Background Material
PREPARED BY: Joe Day, City Manager
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: Executive Committee
DATE: May 12, 2025

RECOMMENDATION

That Administration be authorized to develop a binder of background material with respect to each of the Boards and Committees to which City Council appoints City Council members and other individuals to.

BACKGROUND

It has been recognized that the City can do a better job of preparing its Council members and other individuals of the expectations when serving on a Board or Committee on behalf of the City. From informal discussions on this matter, it has been suggested that a binder of background material would be very helpful for an incoming Council member prior to attending a Board or Committee to which they have been appointed.

CURRENT SITUATION

The actual process of preparing binders of material for the benefit of appointees to Boards and Committees does not require approval from Executive Committee, however it is estimated that this project will consume enough staff time that the project should be endorsed by Executive Committee before proceeding.

There are approximately 15 Boards and Committees that City Council appoints Councillors to, and each of these should have some background material available to the assigned Council appointee.

The concept behind the background material binders is still quite preliminary, however initial thoughts are that the material should include:

- Governance authority of the Board
- Background on the organization's formation
- Current Bylaws and governance model of the organization
- Financial information about the organization
- Matter's related to past relationships between the organization and the City of



Humboldt

- Any current or proposed matters between the organization and the City of Humboldt
- Reporting expectations to City of Humboldt by the organization or the Council appointee

There will likely be additional matters added to the material once work begins on the project.

OPTIONS

- 1) Approve the recommendation as presented.
- 2) Determine to not proceed with the project as described

ATTACHMENTS

None.

COMMUNICATION AND ENGAGEMENT

No external communications or engagement required.

FINANCIAL IMPLICATION

There are no direct financial implications of this project if the City utilizes existing staff to work on this project. The project will however require enough staff resources that if administration finds it difficult to make meaningful progress in 2025, there could be a request for funding in the 2026 budget to complete this project.

CONCLUSION

The City can do a better job of preparing its Council members and other appointees of what to expect upon being appointed to a Board or Committee. It is understood that the first initiative to better prepare these appointees is to prepare background material that can be reviewed by the appointee prior to, and during their tenure on each Board. It is hoped that this material will be updated at least in advance of any new Councillor or individual being appointed to a Board.