



City of Humboldt
March 24, 2025 - Regular Meeting of Council - 05:30 PM

- 1 **Call To Order**
- 2 **Land Acknowledgement**
- 3 **Adopt Agenda**
 - 3.1 Conflict of Interest
- 4 **Public Acknowledgement**
- 5 **Approve Minutes**
 - 5.1 Minutes of the Regular Meeting of Council held February 24, 2025
 - 📎 Minutes of the Regular Meeting of Council held February 24, 2025
 - 5.2 Minutes of the Special Meeting of Council held March 10, 2025
 - 📎 Minutes of the Special Meeting of Council held March 10, 2025
- 6 **Delegations**
 - 6.1 Horizon School Division
 - 📎 Presentation - Humboldt Early Years Family Resource Centre
 - 6.2 Humboldt & District Museum & Gallery Board
 - 📎 Presentation - 2024 Annual Report
- 7 **Correspondence**
 - 7.1 Items Received for Information Only
 - 📎 Minutes of the Central Area Transportation Planning Committee Meeting held October 23, 2024
- 8 **Committee Reports**
 - 8.2 Minutes of the Executive Committee Meeting held March 10, 2025
 - 📎 Minutes of the Executive Committee Meeting held March 10, 2025
 - 8.3 Minutes of the Reid Thompson Public Library Board meeting held October 21, 2024
 - 📎 Minutes of the Reid Thompson Public Library Board meeting held October 21, 2024
 - 8.4 Minutes of the Reid Thompson Public Library Board meeting held October 28, 2024
 - 📎 Minutes of the Reid Thompson Public Library Board meeting held October 28, 2024
 - 8.5 Minutes of the Reid Thompson Public Library Board meeting held November 18, 2024
 - 📎 Minutes of the Reid Thompson Public Library Board meeting held November 18, 2024
 - 8.6 Minutes of the Reid Thompson Public Library Board meeting held January 13, 2025
 - 📎 Minutes of the Reid Thompson Public Library Board meeting held January 13, 2025

9 Bylaws

9.1 Recommendation - Assessor - Bylaw 08/2025 - A Bylaw to Provide for the Exemption and Abatement from Taxation for the Assessment of Certain Properties

📎 Report - Bylaw 08/2025 - A Bylaw to Provide for the Exemption and Abatement from Taxation for the Assessment of Certain Properties

📎 Bylaw 08/2025 - A Bylaw to Provide for the Exemption and Abatement from Taxation for the Assessment of Certain Properties

9.1.1 Bylaw No. 08/2025 - First Reading

9.1.2 Bylaw No. 08/2025 - Second Reading

9.1.3 Bylaw No. 08/2025 - Given all three readings

9.1.4 Bylaw No. 08/2025 - Final Reading

9.2 Recommendation - Director of Leisure Services - Bylaw 09/2025 - Cemetery Bylaw Amendment

📎 Report - Bylaw 09/2025 - Cemetery Bylaw Amendment

📎 Bylaw 09/2025 - Amend Bylaw 08/2018 - The Cemetery Bylaw

9.2.1 Bylaw No. 09/2025 - First Reading

9.2.2 Bylaw No. 09/2025 - Second Reading

9.2.3 Bylaw No. 09/2025 - Given all three readings

9.2.4 Bylaw 09/2025 - Final Reading

10 New Business

10.1 Recommendation - City Controller - Council Appointment to Boards and Committees

📎 Report - Council Appointment to Boards and Committees

11 Enquiries

12 Committee of the Whole

13 Adjourn



**City of Humboldt
Meeting Minutes**

Regular Meeting of Council February 24, 2025 - 05:30 PM

- PRESENT:
- Mayor Rob Muench
 - Councillor Larry Jorgenson
 - Councillor Roger Korte
 - Councillor Sarah McInnis (via Zoom)
 - Councillor Dave Rowe
 - Councillor Marilyn Scott
 - Councillor Karen Siermachesky
 - City Manager Joe Day
 - Acting City Clerk Donna Simpson
 - Director of Protective Services Mike Kwasnica
 - Director of Public Works Peter Bergquist
 - Director of Leisure Services Mike Ulriksen
 - Planning Coordinator Tanner Zimmerman

1 Call To Order

Mayor Muench called the meeting to order at 5:35 p.m.

CARRIED

2 Land Acknowledgement

As we gather here today, we acknowledge we are on Treaty 6 Territory and the Homeland of the Métis. We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.

Resolution:
2025.053

3 Adopt Agenda

Moved By: Councillor Karen Siermachesky

Seconded By: Councillor Marilyn Scott

That the agenda be adopted as amended:

- move sections 6 through 9.4 to be after section 11.5

CARRIED

3.1 Conflict of Interest

4 Public Acknowledgement

Councillor Siermachesky thanked Protective Services & the RCMP for all they have been doing to keep the community safe as they've had some challenging situations to deal with in the last month. Councillor Siermachesky welcomed Burger King & Wendy's to

Mayor – Rob Muench

Acting City Clerk – Donna Simpson

Humboldt.

Councillor McInnis congratulated everyone involved with Emergency Services for hosting a very successful banquet over the weekend as well as Mike Pulice for being named fire fighter of the year.

5 Public Hearing

Resolution:
2025.054

5.1 Suspend Council Meeting

Moved By: Councillor Roger Korte
Seconded By: Councillor Dave Rowe

That the Regular Meeting of Council be suspended and that we move to enter the Public Hearing, the time being 5:38 p.m.

CARRIED

Resolution:
2025.055

5.2 Recommendation - Acting City Clerk - Bylaw No. 04/2025 - Zoning Bylaw Amendment

Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Karen Siermachesky

That this report be accepted for information and filed.

CARRIED

Resolution:
2025.056

5.3 Recommendation - Acting City Clerk - Bylaw No. 06/2025 - The Official Community Plan Amendment

Moved By: Councillor Marilyn Scott
Seconded By: Councillor Dave Rowe

That this report be accepted for information and filed.

CARRIED

Resolution:
2025.057

5.4 Recommendation - Acting City Clerk - Bylaw No. 05/2025 - The Development Charges Bylaw

Moved By: Councillor Karen Siermachesky
Seconded By: Councillor Larry Jorgenson

That this report be accepted for information and filed.

CARRIED

Resolution:
2025.058

5.5 Resume Meeting

Moved By: Councillor Roger Korte
Seconded By: Councillor Larry Jorgenson

That the Public Hearing be closed, and that Council revert to the Regular Meeting, the time being 5:57 p.m.

CARRIED

6 Bylaws

6.1 Vacate Chair

Mayor Muench vacated the Chair and Deputy Mayor Jorgenson presided at 5:57 pm.

Resolution:

6.2 Recommendation - Planning Coordinator - Bylaw No. 04/2025 - Amendment to Bylaw No. 04/2016 - The Zoning Bylaw

Mayor – Rob Muench

Acting City Clerk – Donna Simpson

Moved By: Councillor Roger Korte
Seconded By: Mayor Rob Muench

That this report be accepted for information and filed.

CARRIED

Resolution: 2025.066 **6.4.1** **Bylaw No 05/2025 - The Development Charges Bylaw (second reading)**

Moved By: Councillor Roger Korte
Seconded By: Councillor Marilyn Scott

Resolved that Bylaw No. 05/2025, being The Development Charges Bylaw, be read a second time.

CARRIED

Resolution: 2025.067 **6.4.2** **Bylaw No. 05/2025 - The Development Charges Bylaw (third reading)**

Moved By: Councillor Karen Siermachesky
Seconded By: Mayor Rob Muench

Resolved that Bylaw No. 05/2025, being The Development Charges Bylaw be read a third time and now be adopted.

CARRIED

Resolution: 2025.068 **6.5** **Recommendation - City Controller - Bylaw No. 07/2025 - An Amendment to Bylaw No. 02/2025**

Moved By: Councillor Dave Rowe
Seconded By: Councillor Roger Korte

That this report be received for information and be filed.

CARRIED

Resolution: 2025.069 **6.5.1** **Bylaw No. 07/2025 - An Amendment to Bylaw No. 02/2025 (first reading)**

Moved By: Councillor Marilyn Scott
Seconded By: Councillor Dave Rowe

Resolved that Bylaw No. 07/2025, being a bylaw to amend Bylaw No. 02/2025 be introduced and read a first time.

CARRIED

Resolution: 2025.070 **6.5.2** **Bylaw No. 07/2025 - An Amendment to Bylaw No. 02/2025 (second reading)**

Moved By: Councillor Roger Korte
Seconded By: Councillor Dave Rowe

Resolved that Bylaw No. 07/2025, being a bylaw to amend Bylaw No. 02/2025 be read a second time.

CARRIED

Resolution: 2025.071 **6.5.3** **Bylaw 07/2025 - An Amendment to Bylaw No. 02/2025 (given all three readings)**

Moved By: Mayor Rob Muench

Mayor – Rob Muench

Acting City Clerk – Donna Simpson

Seconded By: Councillor Karen Siermachesky

Resolved that Bylaw No. 07/2025, a bylaw to amend Bylaw No. 02/2025, be given all three readings at this meeting.

CARRIED UNANIMOUSLY

Resolution: 2025.072 **6.5.4** **Bylaw No. 07/2025 - An Amendment to Bylaw No. 02/2025 (third reading)**

Moved By: Councillor Marilyn Scott

Seconded By: Councillor Dave Rowe

Resolved that Bylaw No. 07/2025, being a bylaw to amend Bylaw No. 02/2025 be read a third time and now be adopted.

CARRIED

6.6 **Resume Chair**

Mayor Muench resumed the Chair, the time being 6:39 p.m.

7 **New Business**

Resolution: 2025.073 **7.1** **Recommendation - City Assessor - Tax Lien Registration & Six-Month Notice Notification**

Moved By: Councillor Larry Jorgenson

Seconded By: Councillor Dave Rowe

That administration be authorized to register liens on title for the properties as shown on the list of lands in arrears. Further, that authorization be granted to start the proceedings to request title to the above-mentioned properties if, after six months from the date the lien is registered, there is still arrears outstanding on the property pursuant to the provisions of *The Tax Enforcement Act* sections 10(1) and 23(1).

CARRIED

Resolution: 2025.074 **7.2** **Recommendation - Director of Cultural Services - Museum Repairs Project**

Moved By: Councillor Larry Jorgenson

Seconded By: Councillor Karen Siermachesky

That the Humboldt Museum Roof and Masonry repairs project be adjusted from the approved budget of \$60,000 to an estimated cost of \$108,000 due to additional funding from the Saskatchewan Heritage Foundation grant.

CARRIED

Resolution: 2025.075 **7.3** **Recommendation - Director of Public Works & Utilities - 2025 Lagoon Chemical Award**

Moved By: Councillor Roger Korte

Seconded By: Councillor Larry Jorgenson

Award the 2025 Lagoon Chemical – Ferric Sulphate to ClearTech at an estimated cost of \$160,450 plus taxes.

CARRIED

Resolution: 2025.076 **7.4** **Recommendation - Director of Public Works & Utilities - 2025 Road Reconstruction & Paving Program**

Moved By: Councillor Larry Jorgenson

Mayor – Rob Muench

Acting City Clerk – Donna Simpson

Seconded By: Councillor Dave Rowe

Award the 2025 Road Reconstruction and Paving Program to Ruskowski Enterprises Inc. in the value of \$477,338.70 plus applicable taxes.

CARRIED

Resolution: 7.5
2025.077

Recommendation - Director of Public Works & Utilities - 2025 Water Main Replacement Program

Moved By: Councillor Marilyn Scott
Seconded By: Councillor Roger Korte

Award the 2025 Water Main Replacement Program to Brockman Enterprises Ltd. in the value of \$1,182,686.29 plus applicable taxes.

CARRIED

8 Approve Minutes

Resolution: 8.1
2025.078

Minutes of the Regular Meeting of Council held January 27, 2025

Moved By: Councillor Marilyn Scott
Seconded By: Councillor Roger Korte

That the Minutes of the Regular Meeting of Council held January 27, 2025 be approved as recorded, and circulated.

CARRIED

Resolution: 8.2
2025.079

Minutes of the Special Meeting of Council held February 10, 2025

Moved By: Councillor Dave Rowe
Seconded By: Councillor Larry Jorgenson

That the Minutes of the Special Meeting of Council held February 10, 2025 be approved as recorded and circulated.

CARRIED

9 Delegations

10 Correspondence

10.1 "A" Items Requiring Council Resolution

10.2 "B" Items Received for Information Only

11 Committee Reports

11.1 Vacate Chair

Mayor Muench vacated the Chair and Deputy Mayor Jorgenson presided at 7:05 pm.

Resolution: 11.2
2025.080

Minutes of the Executive Committee Meeting held February 10, 2025

Moved By: Councillor Marilyn Scott
Seconded By: Councillor Roger Korte

Mayor – Rob Muench

Acting City Clerk – Donna Simpson

That the Minutes of the Executive Committee Meeting held February 10, 2025 be accepted for information.

CARRIED

Resolution: 2025.081 11.3 Minutes of the Humboldt & District Museum & Gallery Board Meeting held January 9, 2025

Moved By: Councillor Dave Rowe

Seconded By: Councillor Karen Siermachesky

That the Minutes of the Humboldt & District Museum & Gallery Board Meeting held January 9, 2025 be accepted for information.

CARRIED

Resolution: 2025.082 11.4 Minutes of the Humboldt & District Museum & Gallery Board Meeting held February 12, 2025

Moved By: Mayor Rob Muench

Seconded By: Councillor Marilyn Scott

That the Minutes of the Humboldt & District Museum & Gallery Board Meeting held February 12, 2025 be accepted for information.

CARRIED

11.5 Resume Chair

Mayor Muench resumed the Chair, the time being 7:06 p.m.

12 Enquiries

Councillor Korte enquired with the Director of Public Works & Utilities if he's had time to look into the Shell property and possibly making a path so people aren't walking on the road. The Director responded that he hadn't had time yet due to some pressing situations that they've been dealing with, and now that things are melting they'll be dealing with that but he did mention it is an area they'd like to see have proper sidewalks and trails in the future.

Councillor Korte enquired with the Director of Public Works & Utilities regarding the paving at Water Ridge and where things were left with that discussion in the past. The City Manager responded that communication was sent to the residents in that area last fall suggesting to them that if they were concerned about the lack of pavement in their area then they were invited to coordinate and start the process towards a local improvement petition.

Councillor Siermachesky enquired with the Director of Protective Services about the wildlife situation within the City. The Director responded that they have had many calls regarding wildlife in the City and are in contact with Conservation Officers weekly. Protective Services has put out a news briefing asking residents to not feed the wildlife and to leave them alone, and they should make their way out of the City.

Councillor Siermachesky enquired about the Event Centre and what the City is going to be doing about noise levels this year. The Director of Protective Services responded that discussions have happened with the Golf Course and they are aware of our noise bylaw and know when to start bringing noise levels down.

Protective Services also communicates with each event to ensure they are aware of our noise bylaw, and they do monitor the events

Mayor – Rob Muench

Acting City Clerk – Donna Simpson

to ensure that they are within the acceptable limits of our bylaw. Councillor Siermachesky enquired if the City is going to participate in the Communities in Bloom program again. The Director of Leisure Services responded that we will continue to participate as a non competition member, but we are not prepared to start running the competition side as there is a lot of work involved in doing that. The Director did mention that if there is a group or community members that wants to spearhead it, they are more than welcome to come talk to him about that. Mayor Muench congratulated Councillor McInnis on being elected to the FCM Board as a representative of our Province.

13 Committee of the Whole

Resolution:
2025.083

14

Adjourn

Moved By: Councillor Larry Jorgenson

Seconded By: Councillor Karen Siermachesky

That we do now adjourn, the time being 7:28 p.m.

CARRIED

Mayor – Rob Muench

Acting City Clerk – Donna Simpson



**City of Humboldt
Meeting Minutes
Special Meeting of Council March 10, 2025 - 05:30 PM**

PRESENT:	Mayor Rob Muench	
	Councillor Larry Jorgenson	
	Councillor Roger Korte	
	Councillor Sarah McInnis	
	Councillor Dave Rowe	
	Councillor Marilyn Scott	
	Councillor Karen Siermachesky	
	City Manager	Joe Day
	City Controller	Jace Porten
	Director of Cultural Services	Jennifer Fitzpatrick
	Director of Leisure Services	Mike Ulriksen
	Director of Protective Services	Mike Kwasnica
	Director of Public Works	Peter Bergquist
	Planning Coordinator	Tanner Zimmerman

1 Call To Order

Mayor Muench called the meeting to order at 5:31 p.m.

2 Land Acknowledgement

As we gather here today, we acknowledge we are on Treaty 6 Territory and the Homeland of the Métis. We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.

Resolution:
2025.084

3 Adopt Agenda

Moved By: Councillor Roger Korte
Seconded By: Councillor Karen Siermachesky
That the agenda be adopted as presented.

CARRIED

3.1 Conflict of Interest

Mayor Muench declared a Conflict of Interest with Agenda Item 4.2, as he was being named as the representative in the report.

4 New Business

4.1 Vacate Chair

Mayor Muench vacated the Chair and Deputy Mayor Jorgenson presided at 5:33pm.

Mayor – Rob Muench

Interim City Clerk – Jace Porten

Resolution: 4.2 **Recommendation - City Controller - Council Representative to SUMA Cities Caucus**
2025.085
Moved By: Councillor Marilyn Scott
Seconded By: Councillor Sarah McInnis

That Mayor Rob Muench be appointed as the City of Humboldt's representative to the SUMA Cities Caucus for a term from March 10, 2025 to November 30, 2028, or until a successor is appointed.

CARRIED

4.3 **Resume Chair**
Mayor Muench resumed the Chair, the time being 5:36 p.m.

Resolution: 4.4 **Recommendation - City Controller - April Executive Committee Meeting Reschedule**
2025.086
Moved By: Councillor Sarah McInnis
Seconded By: Councillor Larry Jorgenson

That the April Executive Committee meeting scheduled for Monday April 14th at 5:30 p.m. be rescheduled for Wednesday April 16th at 3:30 p.m.

CARRIED

Resolution: 4.5 **Recommendation - Director of Leisure Services - Municipal Roof Condition Assessment RFP**
2025.087
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Karen Siermachesky

That the City award the Municipal Roof Condition Assessment RFP to Tri Tech Pinnacle at a total cost of \$12,920 plus applicable taxes.

CARRIED

Resolution: 4.6 **Recommendation - Director of Public Works - 2025 Concrete Replacement and Patching Program**
2025.088
Moved By: Councillor Roger Korte
Seconded By: Councillor Sarah McInnis

Award the 2025 Concrete Program to WestCrete Curb and Landscape Inc. in the value of \$117,280 plus applicable taxes.

CARRIED

Resolution: 5 **Adjourn**
2025.089
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Dave Rowe

That we do now adjourn, the time being 5:54 p.m.

CARRIED

Mayor – Rob Muench

Interim City Clerk – Jace Porten

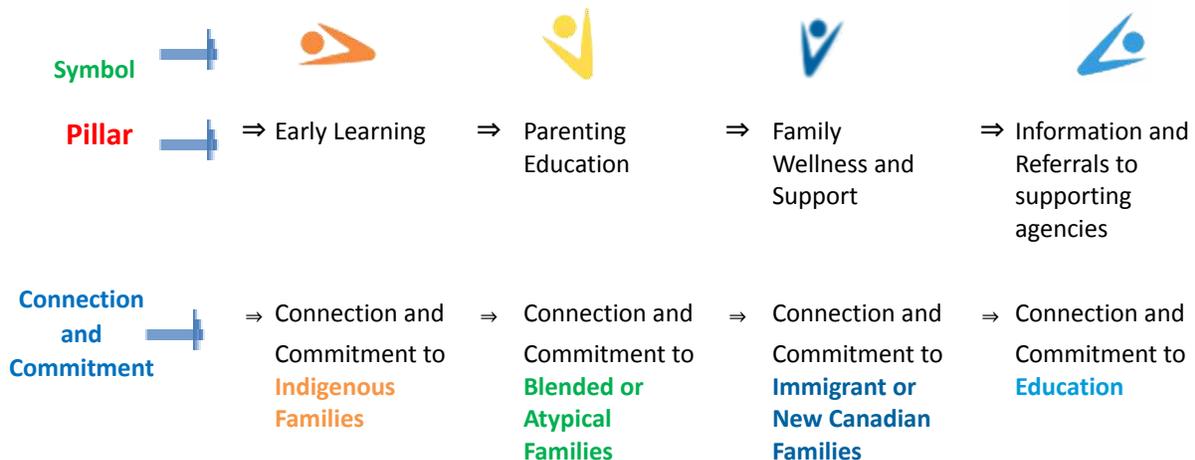


Overview:

The Humboldt Early Years Family Resource Centre (HEYFRC) is a program developed through a collaboration of community and government stakeholders. The strategic objective of the HEYFRC is to create a community-based environment where families can easily access a wide variety of services for children aged prenatal to age five and their parents/caregivers. The HEYFRC follows a model of integrated services that provides a framework for inter-sectoral collaboration and for combining the interest, expertise and resources of local service providers. The HEYFRC provides an environment where several different program elements are focused on supporting healthy child development and positive parenting skills. All programs are offered at the HEYFRC free of charge and all families are welcomed. The Humboldt Early Years Family Resource Centre is developed in consideration of the [Saskatchewan Humboldt Early Years Family Resource Centres – Description and Guidelines \(2019\)](#)



The logo: The four colours and symbols of the logo represent the four pillars and the four commitments of the Family Resource Centre. These are the philosophical foundation upon which the Centre’s programming and components are built.





Join us as renowned early years learning expert, Dr. Sarah Aiono, shares:

How Early Years Education Strengthens Communities



May 13, 2025
6:30 to 8p.m.



Horizon School Division Office
10366 8th Avenue, Humboldt



Enjoy dessert, refreshments and conversation in the courtyard, presentation to follow.



SCAN TO RSVP!



DR. SARAH AIONO



What's the big deal about early years education?

Quality early years learning leads to



Rapid formation

A child's brain develops most rapidly in the first five years, laying the foundation for future learning, behaviour, and health.



Strong Foundations

Early years learning builds cognitive, emotional, and social skills essential for future academic success.



Brain Plasticity

During early years, the brain is highly adaptable and able to absorb new experiences and skills.

Strong Students

Quality early learning helps children enter Kindergarten ready to thrive, perform better in school, and pursue higher education.

Healthy Communities

High school graduates are less likely to rely on social services, contributing to safer, more prosperous communities.

Economic Growth

Early learning prepares future adults to fill skilled jobs, supporting a thriving workforce and economy.

Your child's amazing brain



- Your baby's brain has more than 100 billion neurons – as many nerve cells as there are stars in the Milky Way!
- Your baby's brain is very active forming neural connections (synapses).
- Every second, more than a million neural connections are created.
- Your child's brain is changing and developing because of what's going on all around them. Day-to-day experiences like playing, being read to, learning, and interacting with people help to develop the brain.



Join us on May 13, 2025 to hear from renowned Early Years Education expert, Dr. Sarah Aiono.

Dr. Sarah Aiono: Keynote Speaker, Author, Presenter and Coach



Looking for an extraordinary guest speaker who can revolutionize your next event or school gathering? Look no further than the esteemed Dr. Sarah Aiono. With her extensive expertise, dynamic presentation style, and unwavering dedication to empowering educators, Dr. Aiono is the ideal choice to inspire and invigorate your audience.

Dr. Sarah Aiono is not only the CEO and Director of Longworth Education but also a highly acclaimed presenter and in-school consultant. Her impressive credentials, including a Doctor of Education from Massey University, MEd, PGDipEd, and BEd (Tchg – Primary), firmly establish her as a leading authority in the field of education.

One of Dr. Aiono's primary passions lies in supporting teachers to implement evidence-informed play pedagogy in their classrooms with unwavering fidelity. With her doctoral research focused on the impact of professional development on play practices in the primary classroom, she possesses unparalleled insights and expertise in this vital area. By inviting Dr. Aiono as your guest speaker, you gain access to her wealth of knowledge, practical strategies, and innovative ideas that can transform teaching practices and student engagement.

Drawing from her extensive experience as a classroom teacher across all year levels, including students impacted by trauma; neurodiverse and those with challenging behavior and learning needs, Dr. Aiono has a profound understanding of the real-world challenges educators face. As a post-graduate course advisor at Massey University and an accredited Ministry of Education PLD Facilitator, she excels at mentoring and facilitating teacher professional learning, leaving a lasting impact on educators' skills and confidence.

Dr. Aiono's influence extends beyond the classroom. She hosts the popular podcast series, Play Conversations, on Spotify, where she engages in thought-provoking discussions with leading experts in the field of education. Her ability to share insights, research, and best practices through various mediums showcases her versatility as a communicator and influencer.



In addition to her impeccable credentials and educational insights, Dr. Sarah Aiono is a sought-after keynote speaker and guest presenter at prestigious education events, both nationally and internationally. Her charismatic stage presence, interactive speaking style, and ability to connect with diverse audiences set her apart as an exceptional presenter who can captivate and inspire.

As the co-director and CEO of Longworth Education, Dr. Aiono actively supports schools in implementing evidence-based play pedagogy, particularly within primary school play-based learning environments. Her

dedication to ensuring effective teaching practice resonates deeply with educators and administrators alike, as they witness the transformative impact of her guidance.

By selecting Dr. Sarah Aiono as your guest speaker, you invite a catalyst for change, an advocate for evidence-based teaching, and a beacon of inspiration for your event or school gathering. Her profound knowledge, relatability, and unwavering commitment to empowering educators will undoubtedly leave a lasting impression on your audience, equipping them with the tools and motivation to embrace play pedagogy and unlock the full potential of their classrooms.

Don't miss this extraordinary opportunity to have Dr. Sarah Aiono as your guest speaker. Take a bold step towards educational transformation, and let her unleash the power of play in your school or event, creating a lasting impact on teachers, students, and the education community as a whole.

Upcoming Speaker Events 2025

Teachers Matter Conference: Wellington, New Zealand, 23 – 24 January 2025

Nature Education Network Conference: Rotorua, New Zealand, 28-30 March 2025

Community and Educator Workshops: Comox Valley, British Columbia, Canada 28-29 April 2025

Community and Educator Workshops: Tisdale and Prairie South, Saskatchewan, Canada 1 – 6 May 2025

Believe In Our Futures Early Years Conference: Moose Jaw, Saskatchewan, Canada, 7-9 May 2025

Community and Educator Workshops: Humboldt and Regina, Saskatchewan, Canada 12-14 May 2025

Trauma Informed Practices Conference: Napier, New Zealand, 23 May 2025

HundrED Innovation Summit, Helsinki, Finland November 2025

Check back for more dates to be confirmed shortly



City of Humboldt Cultural Services 2024 Annual Report



Humboldt

Board of Directors

Front row (l-r): Vice-chairperson ~ Susan Bellamy,

Chairperson ~ Carol McLaren, Ivan Buehler

Back row (l-r): Karen Siermachesky, Kevin Garinger,

City Council Rep. ~ Larry Jorgenson, Aaron Lukan

Chairperson's Message- Carol McLaren

On behalf of the Humboldt and District Museum and Gallery Board, I am pleased to present the 2024 Annual Report for the Department of Cultural Services. 2024 was a year of milestones for the HDMG and the City of Humboldt! The Friends of the Museum group was established in 1994 to help raise funds for projects and promotions in support of the Museum. They have provided 30 years of service and assistance! The first Festival of Wreaths was developed by the Friends of the Museum; sporting a new name, the 2024 Friends Festival celebrated its 25th anniversary, its most successful to date!

In 2009, the Original Humboldt land was purchased through private donations and gifted to the City of Humboldt. Recognized as both a municipal heritage site and a National Historic Event site, Original Humboldt has welcomed people from across Canada for archaeological digs, tours, indigenous ceremonies and teachings, special events and storytelling for the past 15 years. A small group of dedicated citizens has devoted countless hours to the preservation of this valuable site!

In 2011, City Council approved the Board's plan to assume stewardship of the Merchants Bank of Canada building to develop a Gallery. Renovations were achieved through \$50,000 municipal capital funding and by \$420,000 in Museum Foundation funding through individual, government and corporate donations. The Gallery opened in 2014, celebrating its 10th anniversary in 2024! Thousands of people go through the doors each year to view travelling exhibits, local and provincial art work, to participate in workshops led by local artists, writers and craftspeople, school tours and the popular concert series.

In 1989, Jennifer was hired as a second curator for the Museum. Through her 35 years of service, Jennifer Fitzpatrick has been recognized for her achievements and awards both provincially and nationally! In 2024, Jennifer was chosen to be part of the SK Arts inaugural Arts of Celebration event, became Vice-President of Heritage Saskatchewan, and joined the Board of Directors for the Museums Association of Saskatchewan (MAS). Congratulations, Jennifer! Well-deserved!

We are very proud of the commitment our Director Jennifer Fitzpatrick and her talented staff continue to make to the Truth and Reconciliation Calls to Action! Thank you to Jennifer and the HDMG staff, to my fellow volunteers on the HDMG Board and to the community members who sit on the various committees for their dedication; to City Council, our funders and partners for their continued support; and for the many volunteers who donate countless hours to assist in our programs and events. We will strive to provide excellent cultural experiences for all members of the Humboldt community and area in 2025!

Cover photo courtesy of:
Amy Doepker | Skunk Media

The Department of Cultural Services connects residents to the vision of the City of Humboldt and its values, as outlined in the Board of Director’s Strategic Plan for 2022 - 2026. The focus is to provide experiences that reflect the core values and strategic goals.



Welcoming – providing safe, inclusive and accessible programs and services where residents feel a strong sense of belonging.



Connected - by providing inclusive gathering places and events.



Creative – as a regional destination for heritage, arts, culture and entertainment.

Policy work - The Board of Directors reviewed and revised the Collections Management Policy, Accession Policy, Deaccession Policy, Conservation & Care Policy, Loans Policy, Dissolution Policy, Research Policy and Oral History Policy, and submitted to Council for their approval.

Engagement - Visitor experiences are provided through the five core operational areas of the Museum, Gallery, Original Humboldt, Water Tower and Public Art. In 2024, our programs and services have connected with approximately 11,500 people, plus online engagement and the positive reflection that public art and community programs bring to community.

Self-generated support - Thanks to everyone who donates to fundraisers, registers for programs, and sponsors events. There was a focus on increasing self-generated funding, which was achieved through an exhibit sponsorship, encouraging new gift shop consignors and rentals at both the museum and gallery.

Volunteers - Thanks to our wonderful volunteers who contributed 1,359 hours to the Department in 2024. A volunteer appreciation event was held in the fall.

Staff

Director ~ Jennifer Fitzpatrick
Supervisor ~ Rachel Wormsbecher
Cultural Programmers ~ Catherine Harrison, Geneva Grest
Clerk ~ Lindsey Nydegger; Summer Students ~ Isabelle Ebert, Taryn Stock, Julius Villapando and Amber McDougall



We acknowledge the Canadian Youth Employment Strategy through the Department of Canadian Heritage: Canadian Museums Association and the National Trust – Heritage Canada for funding for summer student positions.

Staff development included areas of Collections Care, Cultural Humility Training, First Aid/CPR, Food Safe, Activating Reconciliation in Museums, Presenting difficult topics in Museum Exhibits, and Copyright Basics.

The Director was recognized in the SK Arts inaugural Arts of Celebration event in the Established Professional Artists and Arts Leader category at Darke Hall in Regina.



EXHIBITS



Exhibits in 2024 focused on sharing key messages of environmentalism and sustainability, local stories, aircraft and local heroes! We are appreciative of operational support from SaskCulture through the Museum Grant Program and Sask Lotteries.

Surface All the Way Through was a travelling exhibit by Alberta artist Arianna Richardson, sponsored by the Humboldt Area Arts Council, that featured reused or upcycled items. Thanks to local residents for bringing in their examples of old-fashioned recycling. School programs focused on a collaborative weaving project with scrap fabric.

Home Grown: Celebrating the 2024 Inductees into the Humboldt and District Sports Hall of Fame featured photographs and memorabilia from Jocelyne Moe, Michael Suchan, Lyndon Rush, Brianne Theisen-Eaton and Ryan Schedlosky. Each shared stories of their love of sport and some bits of daily wisdom that got them to where they are in life. A “Meet & Greet” was held at the museum with all five inductees, who graciously signed autographs. Visitor experience was augmented with interactive games based on the lessons shared by the Inductees.



Thanks to Aaron Lukan, who connects the Museum Board to the Humboldt & District Sports Hall of Fame, and assists in securing grants, which funded a new exhibit case and archival supplies in 2024.



Stories of Humboldt: Chapter 6 showcased the story of the RCAF No. 5 Bombing and Gunnery School that operated at Dafoe from 1941 to 1945, and Angelstads’ Quick Cobbler. Thanks to the Watson Museum and Myron Knafelc for loaning items for this exhibit.

Ace Academy: Flight Experience was a travelling exhibit produced by the Canada Aviation and Space Museum. This digital interactive exhibition space allowed the public to enter an immersive environment to fly a WWI Sopwith Ship Camel biplane by simply moving their bodies.



Thanks to HSA Chartered Professional Accountants for sponsoring this exhibition.



Humboldt on Ice looked at ice sports throughout Humboldt's history with photos and artifacts representing hockey, skating, and curling.

This year's **Archives Week** exhibit featured Clubs and Organizations from Humboldt and area, and was sponsored by the Saskatchewan Council for Archives and Archivists.



The **Cabinet of Curiosities III** was created and installed by Humboldt Public School students from grades 6 and 7.

Connecting Community with Collections - The Fletcher family have been regular donors of Gary Fletcher's curling memorabilia from his 1949 Dominion Curling Championship.



Members of the Kalthoff family viewed the radio owned by their grandparents, Clara and Edward Kalthoff, who lived on Main Street. The grandkids remembered playing with the radio as children and pretending it was a cash register.

The Rosenberg family held a reception on September 7 at the Museum for 50 of their family and friends to see the exhibit that featured their ancestor Pete Rosenberg who was an electrician and ran Pete's Radio Electric in downtown Humboldt for many years.

Maintenance projects included refinishing the exterior doors, and minor repairs to the tower clock by volunteers John Trodd and Frank Lloyd from Moose Jaw.

COLLECTIONS

Thank you to the Collections Committee of Carol McLaren, Susan Bellamy, and Karen Siermachesky who review each potential donation.

There were approximately 275 items approved by the committee, bringing the total collection to over 25,650 items. Five items were deaccessioned due to poor condition or lack of relevance to the mandate.

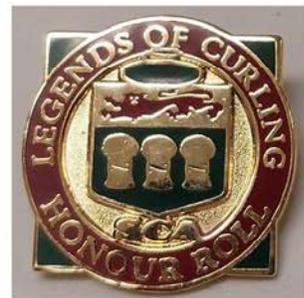
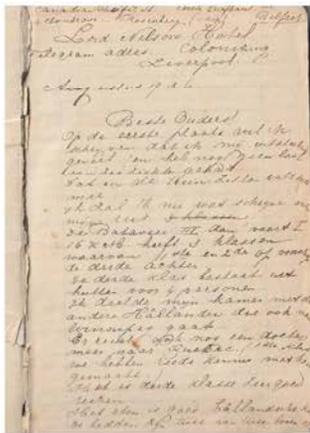
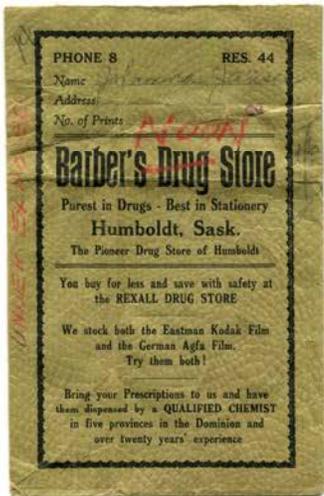
Some interesting items accepted into the collection this year include HCI and Muenster School yearbooks, Carlton Trail Toastmasters collection, 1970s parade photographs, Pete Rosenberg's journal, Rural Telephone Company books, and Barber's Drug Store photo envelope.

58 items from 27 donors were added to the Humboldt Broncos Memorials collection, bringing the total to 12,273 items.

Thanks to Gabriel Lamarche of the Museums Association of Saskatchewan for reviewing the collection of belongings of Indigenous origin.



Thank you to our volunteer researchers who have been working on scanning and cataloguing archival documents, City of Humboldt Minute Books, and helping with the 27 formal information requests.



Thank you to the following for donating items for the collection:

Delwyn Jansen
William Aaroe
Richard Widdifield
Ryan Rosenberg
George Ross letters
Carol McLaren
Marion Fletcher
Fern Beairsto
Liz Hagerty

Brad Lefebvre
Jeanette Bender
Corinne Bornhorst
Dorothy Rosenberg
Sandra Lorman
Marcella Sarauer
Cheryl Chapman
Dorothy Thomson
Shirley Koob

Sherry Willetts
Mary Jane Revering
Karen Siermachesky
Gary Felton
Dennis Korte
Susan Dunne
Colleen Hill
Becky Zimmer
Alyce Hamon

Darren Zary
Louise B. Halfe
Garry Jenkins
Ed Brockmeyer
Humboldt & District
Hospital Foundation
Carlton Trail Toastmasters

COMMUNITY ENGAGEMENT

We facilitate opportunities for connection and creativity, as well as learning in a collaborative environment. Thanks to the many residents who shared their talent and skill with the community.

- Rag Wreath Making ~ Michelle Peltier
- Macrame ~ Karen Ehry
- Foraging for Herbal Tea ~ Marie Saretsky
- Metal Puzzles ~ Ed Drachenberg
- Friendship bracelets ~ staff



Summer Youth Programs

Our summer students created youth fun programs based on their area of interest, such as computer science, fitness and nutrition, science experiments, and a Night at the Museum mystery program.



New Ways of Engagement

The first Trivia Night was held in 2024 with a full slate of teams! Also new for 2024 were Escape Rooms for youth and adults.

“My team and I are huge fans of competitions, puzzles and escape rooms and we found your puzzles comparable to other escape rooms we’ve done through larger companies and for much higher fees.”



Connecting with Heritage

A new program entitled **Heritage Skills Revival Day** was held in August featuring Tyler Dies doing a blacksmithing demonstration, Ed Drachenberg demonstrating a model of a Henry Ford 1893 engine and Reynold Fortowsky showing his two vintage cars. Inside was Tyler Shaw demonstrating rope-making and Garry Jenkins and Lee Lefebvre helping people send messages on a working telegraph line.

In September, Patricia L. Clarke, one of our Gallery Members, provided a wool spinning demonstration.

We hosted a Cultural Gathering in conjunction with the Quill Plains Museums Network, representing 15 museums in the region.

We welcomed artist Richard Widdifield to talk about the Saskatchewan Centennial Mural that he painted 20 years ago that was recently donated to the Museum. Annual favourite events such as **Ice Cream Day** are always a big draw for families.

Accessibility

The Friends of the Museum & Gallery support free programming. **Scavenger Hunts** are one way that the Museum provides ongoing activities for visitors to experience the exhibits. Thanks to our volunteer who designs new craft activities each month. In June, the museum and the gallery had free Pride themed activities to create symbols to support the LGBTQIA2S+ community.



“This is the most fun I have had in a Museum.”

EXHIBITS

A milestone of 10 years of operation was celebrated at the Gallery, which supports emerging and professional artists in sharing ideas that evoke joy and challenge our ways of thinking or seeing the world. We are appreciative of operational support through the SK Arts Professional Arts Organization Program Lite for 2024-2025.



Leslie Stadnichuk's exhibit **Forever** featured bright floral oil paintings, as an expression of care and concern to those we love in times of great joy or immense sorrow. Kathleen Slavin's exhibit, **Remembered**, was inspired by a town in Italy with a Mediterranean feel.

U<J"/**Tepakohp/7** featured the artwork of seven Indigenous women from Saskatchewan. Each artist shared their stories using various art forms to amplify, inspire, and educate about the diverse relationships and transactions they have with the land and each other. This exhibition was produced through OSAC's Arts on the Move program and sponsored by the Humboldt Area Arts Council.

Programming activities included learning about Indigenous cultures through crayon resistance painting using x-ray art techniques found in the exhibit.



They didn't know we were seeds by Carol Wylie featured 18 large portraits of Holocaust and Residential School survivors. Carol interviewed the survivors and started drawing comparisons between their experiences. Programming activities focused on creating paper bag portraits and used 'seed packets' to plant seeds of positivity into their peers' paper bags.

The annual **St. Peter's College Student Art** exhibit on the second floor showcased new works in various media from Grant McConnell's drawing class.

Students from **Humboldt Collegiate Institute** proudly displayed their artwork in the upstairs galleries in a wide variety of subject matters and mediums, organized by their teacher, Chloe Monz.

Leane Harasymchuk shared her **Sketches from Home** in her urban sketching exhibit, with Leslie Blacklock's exhibit **Endless: Land, Lake, and Light**, an exploration of her experiences in northern Saskatchewan.

The Meacham Elevator by Bonnie Gilmour and Charley Farrero was a mediation in clay about the effect that the destruction of Meacham's last grain elevator had on the two artists. Alongside this exhibit was a selection of Elevator photographs by Greg Raskob from the permanent collection.



This year's **Members' Show & Sale** saw 44 Gallery members presenting 103 pieces of art in various forms. With this record participation, the show expanded to the second floor. The "Meet the Members" Reception provides an opportunity to get to know fellow members and discuss art!



The Broncos Memorials Exhibit on the second floor of the gallery was taken down. The exhibit **Contemplative Art Glass: Finding the Stories Within** featured 7 pieces of hand-crafted art glass, whose abstract patterns inspired local writers to create written works to accompany them. The exhibit encouraged gallery visitors to sit and contemplate the pieces to create their own written works.

Inspired by the Land was a group exhibition of works by Cristine Andrew Stuckel, Diana Roelens, Michelle LaFayette, Elaina Adams, Becky Zimmer, Bonnie Conly and Zyg Kondzielewski in response to the knowledge shared by Gilbert Kewistep and Myron Neapetung at Original Humboldt in the fall of 2023.



Humboldt In Watercolour was a series of watercolour paintings of buildings in the Humboldt area by Cecilia Elizabeth, which were displayed upstairs in July. The pieces were donated by Jim & Lois Sawatsky and Arlene Julé.

Artist Submissions

Thank you to our artist review committee of (l-r) Wayne Schidlowsky, Mel Bolen (1947-2024), Karen Holden, Lorraine Jansen and Laura Kneeshaw who reviewed 10 exhibit submissions.



The Local Writers Night was held over two evenings, with readings from Sarah Miller, Crystal Clarke, Dwayne Anderson, Audrey Freistadt, Carol Gossner, Lee Meyer, Madeline Pratchler, Bernadette Gruel, Cheryl Harmsworth, Jennifer Brooks, Brent Fitzpatrick, Becky Zimmer, Sheila Moormann, and Shaun Futoransky. There were seven young writers at the Youth Writers night.

Members of the Humboldt Writers Ink held their monthly meeting in the Contemplative Art Glass exhibit.

A writer at the Local Writers Night noted that although she was anxious, reading at an open mic night was on her list of 45 things she wanted to accomplish in her 45th year. She read two personal essays.

In partnership with the Humboldt Area Arts Council, concerts returned to the gallery. The first concert of the 2024/2025 series was **The Wardens** from Alberta who played to a full house! Thanks to OSAC for organizing concerts for rural Saskatchewan and to sponsors Causeway Natural Health and the Friends.



COLLECTIONS

We are grateful to the Hamon Fafard family for their donation of works to the permanent collection, which included a piglet created by Saskatchewan artist Joe Fafard.

We were fortunate to receive a donation to the permanent collection of a beautiful piece by our friend Mel Bolen, who recently passed away.



INCLUSIVITY, DIVERSITY, EQUITY, ACCESSIBILITY

Overcoming Division, an anti-racist educational talk by spoken word artist Khodi Dill, was held at the Gallery on March 21, the National Day for the Elimination of Racism. It was organized by Aileen Martin of the Prairie Central District and co-hosted by Janine Hart of the Newcomers Centre.



We hosted two concerts in April by **Listen to 'Dis**, Saskatchewan's premiere Disability Arts Organization. All of the artists and musicians who perform live with a disability, and their concert was both uplifting and toe-tapping. This event was a partnership with the Prairie Central District for Sport, Culture and Recreation.



No one is left out!

We are thankful our partnership with **Futuristic Industries** allows us to program activities together. Their staff have noted that they love doing programs with us because no one is left out. The space and the activities are accessible to all of the folks that they serve.

One of the scavenger hunts in the Downtown was done through **Signed English** (where participants needed to use the key found at the Museum to interpret a word that led them to the next clue). Thanks to Judy Low for her assistance with this project.



A Parol lantern is a traditional Filipino lantern made with bamboo sticks and cellophane. We worked with Leo and Lorena Taquiqui from Humboldt Ink to host a series of three **Parol Lantern Workshops**, sponsored by the Friends of the Museum & Gallery.



Thanks to funding from SaskCulture, we hosted Wilbur Sargunaraj who is a musician, speaker, and Cultural Intelligence Facilitator. His years of cross-cultural experience, combined with his genuine love for connecting with people from diverse backgrounds, have given him a unique voice in the field of Cultural Intelligence. His **Exploring CQ** concert was held at the Uniplex, followed by a book launch and a cricket match.

CULTURE DAYS



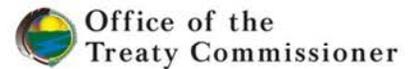
The third annual **Walk for Reconciliation** was held with the Westminster Affirm Team, and held at the United Church to recognize National Day for Truth and Reconciliation. The group walked from Civic Park to Westminster Hall, where they enjoyed bannock and stirring remarks from renown Cree poet Louise Bernice Halfe.



RECONCILIATION

A lunch and learn session entitled **Building Your Next Steps for Truth and Reconciliation Through Treaty Implementation** was held in January. Presented by Rhett Sangster and Shaid Heimbecker of the Office of the Treaty Commissioner, it covered potential next steps in Reconciliation.

Humboldt was the site of the kick-off of **Aboriginal Storytelling Month**. Working with the Reid-Thompson Public Library and the Wapiti Regional Library, we hosted Lyndon Linklater to speak twice in Humboldt – for school students, and the general public.



In September, a community conversation was held about the **Relationship Building and Reconciliation Through Living Heritage** pilot project that took place over the course of 2023 and 2024 in partnership with Heritage Saskatchewan, Office of the Treaty Commissioner (OTC), and the Aboriginal Friendship Centres of Saskatchewan, with funding from the Community Initiatives Fund.

David Siebert from Heritage Saskatchewan discussed the findings of the pilot project, and Rhett Sangster, a speaker from the OTC, talked about the history of the signing of Treaty 6.

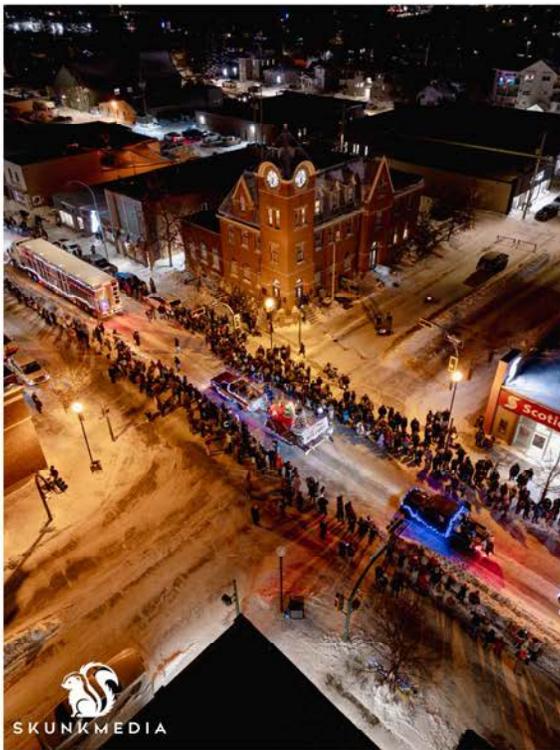
Siebert also presented the project at the National Trust for Canada's Annual Conference in Montreal.

DOWNTOWN VIBRANCY

We work with many community groups to bring fun and engaging activities to the downtown. The four-part noon hour barbecue fundraisers and concerts were a big hit. Thanks to the Humboldt SPCA and Special Olympics for hosting barbecues, along with the Water Tower and the Museum/Gallery.

We also participate in downtown events such as the Sizzler Parade, and the Downtown Business Improvement District's Moonlight Madness, which helps bring people into the museum and gallery.

Community Chalk Art Day took place in August in conjunction with the Downtown BID's StreetFest. Artists Laura Kneeshaw and Dylan Burton created large chalk art pieces.



“My favourite float this year! So well done!”



ORIGINAL HUMBOLDT

In 2009, the Original Humboldt committee, with financial support from the Founders, purchased the land and gifted it to the City of Humboldt to hold in public trust. Thanks to everyone who believed in the dream fifteen years ago!

One of the original goals of the committee was to conduct research to understand the land and its history. In 2024, Dr. Glenn Stuart, Environmental Archaeologist and Associate Professor of the Department of Anthropology at the University of Saskatchewan led a Field School at the Original Humboldt site in May and June. The full report of their findings will be received in 2025.

15



Dr. Stuart shared some of the interim findings of the excavation at a public event at the museum.

Dr. Stuart noted that this site is particularly interesting due to its community support and accessibility.



“One of the first things that happened was an invitation for me to come and talk here,” said Stuart, whose love of sharing knowledge is obvious through his lecturing enthusiasm. “That aspect of community involvement is really important.”



Thanks to the volunteer committee: Garry Jenkins, Dennis Korte, Reynold Fortowsky, Ivan Buehler, Lorne Wolfe, Don Dunn and Kevin Garinger.



The site is designed to be a self-guided experience, and hundred of visitors tour the site each year. Evening guided tours were offered in conjunction with National Indigenous Peoples Day, and on September 12, in partnership with SaskOutdoors and the Newcomer Centre.



Thanks to Garry Jenkins for assembling a working telegraph key for the public to get a sense of how telegraphy worked. This is especially helpful for tours with school students. Thanks to the Parks Canada Conservation Society for refurbishing the National Historic Event plaque at the site.

Treaty 6 Project

Thanks to the Museums Association of Saskatchewan for the Museum Improvement MicroGrant for Community Museums with funding from the Government of Saskatchewan. These funds supported the initial research and development for the Treaty 6 community conversations.

The committee approved the design of a new art installation developed by artist Tyler Dies inspired by conversations at the site with Louise Halfe, Gilbert Kewistep and Myron Neapetung. We are grateful for Gilbert’s time with us, as he passed away in 2024.



Billboards

Two new billboard signs were created with our thanks to photographers Ivan Buehler and Tanner Hall. Thanks to RONA for installing the billboards.

A few of the storyboards at the site were replaced, due to weathering.

We are appreciative of the funding from the Good Neighbour Store, as well as the Humboldt & District STS, who sponsored a bench.



WATER TOWER

The Water Tower was open for tours from July 3 to August 31, on Wednesdays, Fridays, and Saturdays, plus a few evening tour times. The Water Tower had a total of 678 visitors which includes private tour bookings.

Thanks to the volunteer committee: Susan Bellamy, Aaron Lukan, Carol McLaren, Dan Steiner, Thelma Gasmu, Hubert Possberg, Harley Bentley and Brad Lefebvre. Fundraising efforts to support the operations included tour admissions, rentals, an art raffle, barbecue and private donations.



Thanks to Andrew Breker and Shelbey Kiefer for a donation of \$1,000 from proceeds raised through the sale of their book “The Humboldt Water Tower.”



The Tower is becoming a popular place for those returning to visit Humboldt, such as the 1974 HCI Reunion group.



The **Water Tower Carnival** is a free event with family activities. Thanks to all our volunteers who helped with the event.



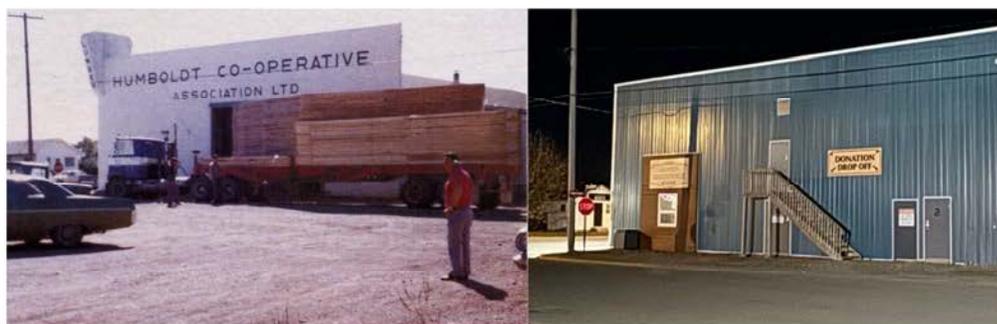
PUBLIC ART



We worked in partnership with the Humboldt & Area Pride Network and the Department of Public Works on the painting of the Pride Crosswalk.

The Morse Code scavenger hunt was developed for folks to decipher messages in Morse Code around the community to win prizes.

A new program called **Then & Now Photo Challenge** was launched over social media where participants had to stand where historical photos were taken and snap a similar photograph. Congratulations to Maureen Weber, who won the gift card sponsored by the Friends of the Museum & Gallery. There was significant engagement over social media as the public enjoys seeing historic images of Humboldt.



The committee developed the parameters for a new piece of public art - relating to the **Iron Triangle**. The public call for artists was released in September, and three artists/artist teams were selected to proceed to Phase 2 for concept development, with a deadline of mid-December. This project will proceed in 2025.

Working with volunteers from the **Heritage Garden**, a plant map and small brochure were created that includes the history of the garden. Thanks to the volunteers who provided tours to the public on June 22.

The garden was initially planned as a Public Art project in conjunction with other communities, and we have linked this new information on the Public Art page of our website for the public to access.



Thanks to the volunteer Public Art committee: Ivan Buehler, Zygmunt Kondzielewski, Wayne Schidlowsky, Tyler Dies, Darlene Ford and Sarah McInnis.

MUSEUM FOUNDATION

Families enjoyed the **Santa Visits**, as well as craft tables and a letter writing station. There were 43 visitors for Sensitive Santa and 363 people visiting Santa. Thank you to our amazing Santas, Jeff Burton and Larry Jorgenson, Mrs. Claus Deb Tokarsi, and our volunteers.



“We have attended the Humboldt museum’s Sensitive Santa for the past 3 years and it is a time that our entire family looks forward to with great joy and anticipation! Not only has the museum taken the sensitive children’s needs into consideration, but they also recognize the siblings and other family members by having craft stations set up so that everyone has a special experience! The time spent together as a family is priceless and seeing Henry interact with Santa in his own way is such a gift! Our testimony wouldn’t be complete if we didn’t recognize Santa himself. It takes an exceptional person to dedicate himself to enriching the lives of all children, young and old!” - Geoff and Riki Lucas

The Museum Foundation raised funds through donations. The Statement of Financial Position and Registered Charity Information Return are supported through the volunteer work of John Scott. In 2024, the Foundation provided funding for the Treaty 6 project and the Iron Triangle Sculpture.

Chairperson – Carol McLaren; Members: Ivan Buehler, Carol Oleksyn, Susan Bellamy

FRIENDS OF THE MUSEUM & GALLERY



The Friends organization was formed in 1994 to support operations through volunteerism, promotions and fundraising. We are so thankful for their tremendous impact on our community for 30 years. The Friends supported numerous initiatives reflecting the core goals of welcoming, accessibility and sustainability by funding supplies for workshops, rental fees, special events, and programming.

President - Brenda Freistadt
Vice-President - Carol Oleksyn



The **Friends Festival Auction** celebrated 25 years with 192 auction lots from 147 donors and 39 Jingle Bottles. Entertainment throughout the event was provided by Yana Yudina Jeewon, Ian Elliot, Julia Ramsay and Dale Avison. The celebration of the auction’s 25th anniversary with thanks from the board was held in conjunction with the Downtown BID’s Moonlight Madness. The auction raised over \$11,000 for heritage, arts and culture programs for our community. Thank you to all the donors, bidders, and volunteers.



COMMUNITY SUPPORT

Thank you to the following businesses and organizations for your support and partnership in 2024:

Aboriginal Friendship Centres of Sask.
A-Line Furniture and Appliances
Alvin's Remedial Massage
Arts Humboldt
Behiel Tax & Accounting
Big Brothers, Big Sisters
Boston Pizza
Brickhouse Clothing
Cameraworx
CARFAC
Carlton Trail College
Causeway Natural Health
Clarinet Expressions
Colony Chevrolet GMC Buick
Conexus Credit Union
Dairy Queen Humboldt
Danwheels
Designer Styles
Dr. Alaina Elias
Dragonfly Studios
Eastside Liquidation
Epicure
Futuristic Industries
Glasstastic
Globe Theatre
Golden Eden Produce
Gopher Books
Grid & Gertie Design Studio
Haus of Stitches
Hergott Electric
Hergott Farm Equipment
Horizon School Division
HSA Chartered Professional Accountants
Humboldt & Area Guardian Angels
Humboldt and District Sports Hall Of Fame
Humboldt & Area Pride Network
Humboldt Area Arts Council
Humboldt Broncos
Humboldt Collegiate Institute
Humboldt Co-op
Humboldt Co-op Food Store
Humboldt Co-op Liquor Store
Humboldt Early Years Family Resource Centre
Humboldt Downtown BID
Humboldt Florist
Humboldt Good Neighbour Store
Humboldt Home Hardware
Humboldt Ink
Humboldt Legion Ladies Auxiliary
Humboldt Motors Body Shop
Humboldt Public School
Humboldt Regional Newcomer Centre
Humboldt SPCA
Humboldt Writers' Ink
IG Private Wealth Management
Investia Financial Services
Johnny's Bistro
Just Be Cold Light Therapy
Listen To 'Dis Community Arts
Malinoski & Danyluik Funeral Home and Crematorium
Masterfeeds
Misty Gardens
Museums Association of Sask.
Office of the Treaty Commissioner
Old Crow Handcraft
Olymel
Organization of Saskatchewan Arts Councils
Persephone Theatre
Petro Canada- Millsap Fuel
Prairie Central District for Sport, Culture and Recreation
Prairie Glass
Prairie Patchworkers Guild
Quilting Angels Guild
RONA
Reid Thompson Public Library
Redhead Equipment, Humboldt Division
SaskCulture
Sask Lotteries
Saskatchewan Association of Social Workers ~ Humboldt Chapter
Sask Council for Archives and Archivists
Schuler-Lefebvre Funeral Chapel
Serenity Gems by Val
Shopper's Drug Mart
SK Arts
Skunk Media
Sobeys
South 20 Dodge
St. Augustine School
St. Dominic School
St. Peter's College
Special Olympics
Strueby Plumbing and Heating
SV Stylists
TCO Cert
The Co-operators
The Danish Oven
The Elizabeth
The Humboldt Market
The Old Farmhouse Gift Shop
The Sweet Spot
Thompson Travel
Thrifty Market
Tim Hortons
Touchwood Interiors
Treehouse Treasures
Treelines Flowers
Twins Treats
University of Saskatchewan Archaeology Department
Watson Heritage Museum
Western Heritage
Westminster United Affirm Team
Wheelers Wholesale
Wong's Restaurant
Your Dollar Store With More
Your Journey Art Therapy Studio Inc.

**Central Area Transportation Planning Committee
Meeting Minutes**

Elbow Community Centre, Elbow, SK

October 23, 2024

Call to order

The October 23, 2024 regular meeting of the Central Area Transportation Planning Committee was called to order at 10:12 am., and Darin welcomed guest David Squires, Councilor for the Resort Village of Thode.

Present

Darin Pedersen, Larry Sommerfeld, Brian Ford, Alan Thomarat, Grant Berger, Grant McIntosh, Iv-Lee Kane, Alan Lindsay, MoH, and Bryan Matheson, SUMA, and guest David Squires, Resort Village of Thode.

Regrets: Rick Loeppky, Blair Cummins

Adoption of the meeting agenda:

2024-046: **Grant Berger** moved that the agenda, for the October 23, 2024 regular meeting of the Central Area Transportation Planning Committee be approved. Seconded Brian Ford.

CARRIED.

Declarations of Conflict of Interest: None

Delegations

Bryan Matheson SUMA, - Bryan provided an electronic version of his report which is attached to the filed minutes.

Blair Cummins SARM, - Blair emailed an electronic version of his report which is attached to the filed minutes.

Approval of Minutes from last meeting:

2024-047 **Alan Thomarat** moved that the minutes of the July 23, 2024 regular meeting of the CATPC be approved. **Seconded** Grant McIntosh

CARRIED.

2024-048 Alan Thomarat moved that the minutes of the September 9, 2024 special ZOOM meeting of the CATPC be approved. **Seconded** Grant McInthosh

CARRIED.

Business arising from the minutes of the last meeting:

New Business:

- a) Village of Thode – Appointment of New Representative and request for information. Discussion was held regarding the process for maintaining a seat on the Executive Working Committee when a person chooses not remain on a Municipal Council by not running in the Municipal Election. Alan Lindsay clarified the requirements for holding a Committee Seat. Alan Thomarat will remain on the Committee until the seat for Subdivision B Urban comes up for election. The Resort Village of Thode may write a letter of support for Alan to remain, unless they object to his continued position on the Committee. David Squires agreed to bring the discussion points back to the Resort Village of Thode’s next meeting.

Old Business:

- a) Strategic Investment Form. Requires Consensus and motion with a recorded vote.
- b) Call for Segment Improvements – Any Segment Improvements may be sent directly to Alan Lindsay.
- c) **Quarterly Scan** – The next quarterly scan from the Committee will be due before the end of December. Iv-Lee will email the Committee at the beginning of December.
- d) Semi Annual Plan Review – updating of the Transportation Plan
- e) **Annual Network Corridor evaluation, WHY Document.** Ten most important corridors to the user of the transportation network within the ATPC including an assessment of what each of those corridors provides for the region. Iv-Lee will send out the next meeting.
- f) **Joni Mack** – Workshop Ideas. Discussion was held. More discussion was needed, so will be tabled to December meeting. Iv-Lee will write to Joni Mack to update her.

Consent Agenda Approval:

2024-049: Alan Thomarat moved that the Consent Agenda for the October 23, 2024 regular meeting of the CATPC be approved. **Seconded** Brian Ford

CARRIED.

Correspondence:

- a) Alan Lindsay – Weekly Highways Construction Update for week of July 26, 2024
 - a. Emailed to EWC 2024.07.29
- b) Larry Sommerfeld – Road Tour Summary
 - a. Emailed to EWC 2024.07.26
 - b. Replies: Darin, Alan T, Grant B, Brian F, Grant M – Great Job, Successful Road Tour, Well Summarized
- c) Grant Berger – Outlook Bypass Proposal and Chamberlain #2 and 11 Intersection
 - a. Brian Ford – In agreement
 - b. Grant McIntosh – In agreement
- d) Darin Pedersen – Invitation -Thursday, Aug. 8 at 11:00 am - St Denis Community Centre
- e) Alan Lindsay – Weekly Highways Construction Update for week of August 2, 2024
 - a. Emailed to EWC 2024.08.14
- f) Alan Lindsay – Weekly Highways Construction Update for week of August 9, 2024
 - a. Emailed to EWC 2024.08.15
- g) Alan Lindsay – request for current EWC Contact information
 - a. Emailed to EWC – Aug 15, 2024

- h) Alan Lindsay – Weekly Highway Construction Updates – Link to updates for easy access
 - a. Forwarded to EWC 2024.08.19
- i) Village of Eyebrow – Invitation to Don Linton’s 75th Anniversary
 - a. Forwarded to EWC 2024.08.20
- j) Alan Lindsay – Fall 2024 Tender Plan
 - a. Email to EWC 2024.09.04
- k) Brian Ford – Highway repairs at Outlook
- l) Iv-Lee Kane – Zoom Meeting notification for Monday, Sept. 9th at 7:30 am and Deliverables information
- m) Iv-Lee Kane – ZOOM Meeting Clarification
- n) Joni Mack – Workshop Ideas
- o) Resort Village of Thode – Krystal Staniewski – CATPC Representative Appointment
- p) Alan Lindsay – Area Transportation Planning Program Deliverables –
 - a. Forwarded to EWC 2024.10.15
- q) Iv-Lee Kane – Request for reports and Oct. 23rd meeting notification

Financial Reports:

Iv-Lee Kane provided the Bank Reconciliations and Statements of Receipts and Expenditures for the months ending July 31, 2024, August 31, 2024, and September 30, 2024.

2024-050: **Alan Thomarat** moved that we accept the Bank Reconciliations and Statements of Receipts and Expenditures for the months ending July 31, 2024, August 31, 2024, and September 30, 2024. **Seconded:** Grant McIntosh.

CARRIED.

Reports:

Chairman's Report: **Darin Pedersen** provided an electronic version of his report – attached to the filed minutes.

Regional Reports: **Larry Sommerfeld, Grant McIntosh, Brian Ford**, each submitted electronic reports, copies of which are attached to the filed minutes.

Ministry of Highways: **Alan Lindsay** discussed with the group their work on the Strategic Investment Forms at the Zoom Meeting in September. He noted that his input into the process would have been helpful for the group and that he would be able to provide clarity in the areas of the process that the group may not have insight into. The Ministry works to identify areas in need by working with each of the 11 Area Transportation Planning Groups. He noted each ATPC gets five Strategic Investments. The Ministry will report back on submissions made prior to September 30th in April. In filling out the forms he said you need to assume you will never speak to the decision maker, and thus you need to be very specific and very clear. Three key components are: What is the need? What are you trying to solve? What is your recommendation? When asked if there are any potential partners, “No” is not a good answer; “Unknown” is a better answer. Alan also spoke to the group about the Ministry's decision to move future Convention funding to the provision of educational seminars instead. He added that this provides greater benefit and a more direct line to the membership

Next Meeting:

2024-051: **Alan Thomarat** moved that the next meeting of the CATPC will be held Wednesday, December 4, 2024 at 10:00 a.m. at in Thode Community Centre. Lunch will be at the Big Murs Restaurant in Dundurn. Alan Thomarat will take care of the arrangements. **Seconded:** Brian Ford.
CARRIED.

Adjournment:

2024-052: **Grant Berger** moved that the October 23, 2024 regular meeting of the Central Area Transportation Planning Committee be adjourned.

CARRIED.



**City of Humboldt
Meeting Minutes**

Executive Committee Meeting March 10, 2025 - 06:00 PM

- Present:**
- Chairperson:** Larry Jorgenson
 - Mayor:** Rob Muench
 - Councillors:** Roger Korte
Sarah McInnis
Dave Rowe
Marilyn Scott
Karen Siermachesky
 - City Manager:** Joe Day
 - City Controller:** Jace Porten
 - Director of Cultural Services:** Jennifer Fitzpatrick
 - Director of Leisure Services:** Mike Ulriksen
 - Director of Protective Services:** Mike Kwasnica
 - Director of Public Works and Utilities:** Peter Bergquist
 - Planning Coordinator:** Tanner Zimmerman
 - City Assessor:** Donna Simpson

1 Call To Order

Chairperson Jorgenson called the meeting to order at 5:59 p.m.

2 Land Acknowledgement

As we gather here today, we acknowledge we are on Treaty 6 Territory and the Homeland of the Métis. We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.

3 Adopt Agenda

Moved By: Councillor Marilyn Scott

That the agenda be adopted as amended to include two additions of verbal updates from the City Manager on Land Development Updates, and a Noise Bylaw Discussion.

CARRIED

3.1 Conflict of Interest

4 Delegations - NA

5 Correspondence - NA

6 Reports From Administration

6.1 Director of Protective Services' Reports

Moved By: Mayor Rob Muench

Chair – Larry Jorgenson

Interim City Clerk – Jace Porten

That this report be accepted for information and filed.

CARRIED

6.2 City Controller's Report
Moved By: Councillor Dave Rowe

That this report be accepted for information and filed.

CARRIED

6.3 Director of Cultural Services' Report
Moved By: Councillor Sarah McInnis

That this report be accepted for information and filed.

CARRIED

6.4 Director of Leisure Services' Report
Moved By: Councillor Marilyn Scott

That this report be accepted for information and filed.

CARRIED

6.5 Director of Public Works' Report
Moved By: Councillor Roger Korte

That this report be accepted for information and filed.

CARRIED

6.6 Planning Coordinator's Report
Moved By: Mayor Rob Muench

That this report be accepted for information and filed.

CARRIED

6.7 Marketing and Communication Coordinator's Report
Moved By: Councillor Dave Rowe

That this report be accepted for information and filed.

CARRIED

7 New Business

7.1 Recommendation - Director of Leisure Services - Cemetery Bylaw Amendment

Moved By: Councillor Sarah McInnis

That the wording of Clause 2.3 of Bylaw No. 08/2018, cited as "The Cemetery Bylaw" be replaced by the following:

Lots or niches may be transferred by the licensee to any individual willing to assume ownership of the license. A licensee must complete, to the satisfaction of the City, the prescribed transfer paperwork and remit an administration fee equal to 10% of the current price of a comparable lot or niche. Licensees may also surrender their unused plot or niche to the City for a refund of 50% of the current purchase price of a comparable lot or niche.

CARRIED

7.2 Recommendation - Director of Leisure Services - CLS User Subsidies
Moved By: Councillor Sarah McInnis

That Administration undertake a more in-depth review of the existing revenue streams, expenses and levels of taxation support for the Leisure Services parks

Chair – Larry Jorgenson

Interim City Clerk – Jace Porten

and facilities with an objective of identifying and recommending modifications to reduce the overall reliance for City of Humboldt taxation support.

CARRIED

7.3 Recommendation - Director of Leisure Services - Fitness Room Renovations
Moved By: Councillor Dave Rowe

That Administration responds to the growing demand for dryland training space by altering the physical layout and operational model of the Fitness Room.

CARRIED

7.4 Recommendation - Assessor - Bylaw 08/2025 - A Bylaw to Provide for the Exemption and Abatement from Taxation for the Assessment of Certain Properties

Moved By: Councillor Roger Korte

That this report be received and filed as information in support of the recommendation to adopt the Exemption and Abatement from Taxation for the Assessment of Certain Properties Bylaw No. 08/2025, and repeal Bylaw No. 02/2024.

CARRIED

8 Enquiries

Councillor McInnis enquired with the Director of Protective Services in regards to a bylaw regarding bed bugs and if other jurisdictions have anything in place. The Director responded that the City has no bylaw.

9 Committee of the Whole

Moved By: Councillor Sarah McInnis

That we sit in a private session as Committee of the Whole, the time being 7:25 p.m.

CARRIED

9.1 Authority

The Committee met under Section 5(3) of Part III of *The Local Authority of Freedom of Information and Privacy Act*.

9.2 Present in the Committee of the Whole

Mayor Rob Muench, Councillor Larry Jorgenson, Councillor Roger Korte, Councillor Sarah McInnis, Councillor Dave Rowe, Councillor Marilyn Scott, Councillor Karen Siermachesky, City Manager Joe Day, City Controller Jace Porten, Director of Leisure Services Mike Ulriksen, Director of Protective Services Mike Kwasnica, Director of Public Works Peter Bergquist, Planning Coordinator Tanner Zimmerman.

9.3 Planning Coordinator - 5th Avenue Flats Request

9.4 Planning Coordinator - Annexation for MR Use

That this report be accepted for information and filed.

9.5 City Manager - Verbal Update Land Development

9.6 City Manager - Verbal Update Noise Bylaw Discussion

9.7 Revert

Moved By: Councillor Marilyn Scott

That Council revert to the Regular Meeting, the time being 8:35 pm.

Chair – Larry Jorgenson

Interim City Clerk – Jace Porten

CARRIED

9.8 Recommendation - Planning Coordinator

Moved By: Councillor Dave Rowe

That the matter be referred back to Administration for further review.

CARRIED

9.9 Recommendation - Planning Coordinator

Moved By: Mayor Rob Muench

That this report be accepted for information and filed.

CARRIED

9.10 Recommendation - Verbal Update

Moved By: Councillor Sarah McInnis

That this update be accepted for information and filed.

CARRIED

9.11 Recommendation - Verbal Update

Moved By: Councillor Karen Siermachesky

That this update be accepted for information and filed.

CARRIED

10 Next Meeting

11 Adjourn

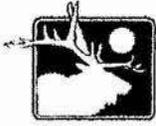
Moved By: Councillor Marilyn Scott

That we do now adjourn, the time being 8:37 p.m.

CARRIED

Chair – Larry Jorgenson

Interim City Clerk – Jace Porten



Reid-Thompson Public Library

Wapiti Regional Library

Box 1330 705 Main Street Humboldt SK S0K 2A0

Email: humcirc@wapitilibrary.ca Phone: 306-682-2034 Website: www.wapitilibrary.ca

Reid Thompson Public Library Board Minutes for Meeting on October 21, 2024

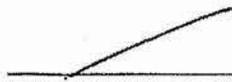
Attendance: Marliss Fleischhacker, Amanda Klitch, Colleen Jenkins, Sheila Nordick, Susan Bradley (online), Rheanne Bedard Schilling

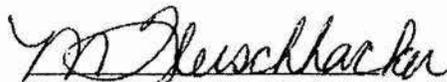
Absent: Jennifer Malmsten

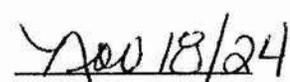
Recording Secretary: Crystal Clarke, Branch Librarian

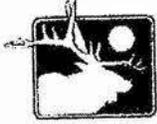
Call to order by M. Fleischhacker at 3:31 pm

- 1) Agenda: Moved by C. Jenkins, seconded by A. Klitch to accept the agenda as presented. Carried.
- 2) Review and Approval of Minutes: Moved by A. Klitch, seconded by R. Bedard Schilling that the minutes be adopted as amended. Carried.
- 3) Correspondence: Moved by C. Jenkins, seconded by A. Klitch that the correspondence be received and filed as presented. Carried.
- 4) Financial Reports: Moved by S. Bradley, Seconded by R. Bedard Schilling to approve the 2025 Wapiti Regional Library budget as presented with a deficit of a maximum \$21,930, to be covered by our existing reserves with Wapiti. Carried
Moved by S. Nordick, Seconded by C. Jenkins that the Financial Report be adopted as presented. Carried.
- 5) Branch Librarian's Report: Presented.
- 6) Action List: Update presented.
- 7) Repairs/Maintenance Report: Update presented.
- 8) Business Arising:
 - a. Switching banks – Will stay with CIBC and change signatories.
 - b. Tribute to Rose Ward – put on Action List
 - c. Creative Croppers closing – put on Action List
- 9) In Camera session: Moved to in-camera session at 5:10pm to discuss human resources. Moved out of camera at 5:45.
- 10) Next meeting: Monday, November 18th, time TBD.
- 11) Adjournment: Moved by S. Nordick, seconded by R. Bedard Schilling that the meeting be adjourned at 6:10 pm. Carried.


Secretary


Chairperson


Date



Reid-Thompson Public Library

Wapiti Regional Library

Box 1330 705 Main Street Humboldt SK S0K 2A0

Email: humcirc@wapitilibrary.ca

Phone: 306-682-2034

Website: www.wapitilibrary.ca

Reid Thompson Public Library Board Minutes for Special In-Camea Meeting on October 28, 2024

Held in the Humboldt City Hall Council Chambers

Attendance: Marliss Fleischhacker, Amanda Klitch, Colleen Jenkins, Sheila Nordick, Susan Bradley, Rheanne Bedard Schilling

Absent: Jennifer Malmsten

Recording Secretary: Marliss Fleischhacker, Board Chairperson

Guest: Tony Murphy, Regional Director/CEO, Wapiti Regional Library

Call to order by M. Fleischhacker at 3:00 pm

In Camera session to discuss human resources issues.

- 1) Moved by S. Bradley, seconded by R. Bedard Schilling that the Board recommend the immediate dismissal of the Branch Librarian, Crystal Clarke under the guidelines set out within Wapiti Personnel Policy and Saskatchewan Labour Standards.

Meeting adjourned at 4:00 pm

N/A
Secretary

Marliss Fleischhacker
Chairperson

Oct 28/24
Date



Reid-Thompson Public Library
Wapiti Regional Library

Box 1330 705 Main Street Humboldt SK S0K 2A0

Email: humcirc@wapitilibrary.ca Phone: 306-682-2034 Website: www.wapitilibrary.ca

Reid Thompson Public Library Board Minutes for Meeting on November 18, 2024

Attendance: Marliss Fleischhacker, Amanda Klitch, Colleen Jenkins, Sheila Nordick, Susan Bradley, and Rheanne Bedard Schilling

Recording Secretary: Susan Bradley, Vice-Chairperson

A. Klitch moved to take the meeting to an In Camera Session, seconded by S. Nordick. Motion carried.

In Camera session to discuss a situation that has resulted in a request to Wapiti to ban a library patron.

Moved by S. Nordick and seconded by S. Bradley to recommend moving forward with process to ban patron per Wapiti escalation procedure. Motion carried.

Moved by S. Bradley and seconded by A. Klitch to investigate if Wapiti has counselling for staff; if not RTL would approve payment of up to 4 sessions per staff. Motion carried.

- Motion rescinded by S. Bradley via email Nov 21, 2024; seconded by R. Bedard Schilling. Carried.

Regular meeting called to order at 4:11 pm

1. Agenda: Moved by Sheila Nordick, seconded by A. Klitch to accept the agenda as presented. Motion carried.
2. Review and Approval of Minutes: Moved by R. Bedard Schilling, seconded by S. Nordick that the minutes be adopted as read. Motion carried.
3. Correspondence: Moved by S. Bradley, seconded by C. Jenkins that correspondence be received and filed as presented. Motion carried.
4. Financial reports: Moved by A. Klitch, seconded by R. Bedard Schilling that the Financial Report be adopted as presented. Motion carried.
5. Branch Librarian's Report:
 - a. Moved by A. Klitch, seconded by R. Bedard Schilling that given Wapiti's approval on the work permit, the RTL Board hire Emma Lewis as Branch Librarian at Step 1 of the salary scale to start employment as soon as possible. Motion carried.
 - b. Moved by C. Jenkins, seconded by R. Bedard Schilling that approval is given to hire Kate Lucyshyn for the purpose of training and backup for the new Branch Librarian as required. The RTL Board acknowledges that some tasks and / or training may take place remotely if required. For on-site requirements, a gift card(s) shall be purchased to help mitigate travel costs. Motion carried.

- c. Moved by S. Nordick, seconded by C. Jenkins that a Social Gathering for the staff be organized by the RTL Board on December 4, 2024 to present a Christmas ornament and gift card and decorate the library for Christmas. Refreshments will be provided as in past years. Motion carried.
6. Action List: Update presented
7. Repairs / Maintenance report: Update presented
 - a. Moved by R. Bedard Schilling and seconded by C. Jenkins to proceed with a second treatment as strongly recommended by Poulin's Extermination and paid for by the Library after other mitigation strategies have been completed. The City of Humboldt shall be consulted prior to this second booking to encourage them to recognize their responsibility to their facility. Motion carried.
8. Business Arising:
 - a. Moved by C. Jenkins, seconded by R. Bedard Schilling to purchase a plaque to install on one of the benches in front of the library to recognize Rose Wood, Librarian from 1998-2016. Plaque to be purchased locally if possible within a budget of up to \$300. Motion carried.
9. Additions to agenda (none)
10. Next meeting: Monday December 9, 3:30 pm-(changed to December 16th at 3:30 pm-then postponed due to lack of quorum)
11. Adjourned: 6:05 S. Nordick, seconded by S. Bradley. Motion carried.


Secretary


Chairperson


Date January 28, 2025



Reid-Thompson Public Library

Wapiti Regional Library

Box 1330 705 Main Street Humboldt SK S0K 2A0

Email: humcirc@wapitilibrary.ca

Phone: 306-682-2034

Website: www.wapitilibrary.ca

Reid-Thompson Public Library Board Minutes

Date: January 13th, 2025

Attendance: Marliss Fleischhacker, Colleen Jenkins, Susan Bradley, Rheanne Bedard Schilling, Sarah McInnis

Absent: N/A

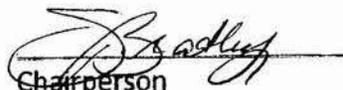
Recording Secretary: Emma Lewis (Branch Librarian)

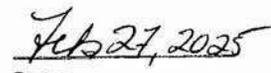
Call to order by M. Fleischhacker at 3:37 pm

- 1) Agenda: Moved by S. Bradley, seconded by S. McInnis to accept the agenda as presented. Carried.
- 2) Review and Approval of Minutes: Moved by R. Bedard Schilling, seconded by C. Jenkins that the minutes be adopted presented. Carried.
- 3) Correspondence: Moved by S. Bradley, seconded by C. Jenkins that the correspondence be received and filed as presented. Carried.
- 4) Financial Reports: Moved by S. Bradley, seconded by S. McInnis that the monthly financial reports be adopted as presented. Carried.
- 5) Branch Librarian's Report. Presented
Moved by S. Bradley, seconded by R. Bedard Schilling that the Branch Librarian engage the services, up to a maximum cost of \$550, of a bed bug detection dog to survey the library facility as soon as possible. Costs to be submitted to the City of Humboldt and if not approved will be covered from the Fines account. Carried.
- 6) Action List: Update presented.
- 7) Repairs/Maintenance Report: Update presented.
- 8) Business Arising:
 - a) RTPL hours of operation – Moved by S. Bradley, seconded by R. Bedard Schilling that the library hours remain the same and will be revisited in June. Carried.
 - b) HR issues – Moved by R. Bedard Schilling, seconded by C. Jenkins that due to budgetary considerations-the page position be eliminated from the staff plan. Carried.
 - c) Resignation of Karlee Frank accepted.
 - d) RTPL Credit Card – Discussion of the use of a reloadable/top-up card for Branch Librarian's use for online purchases. Determined at this time-to protect the Library's interests and that of the Branch Librarian to continue to contact The Board Chair or Vice-Chair when required to make purchases on the library's behalf. A further discussion will be held with Wapiti in this regard.
 - e) Board Meeting schedule – Discussion around altering the schedule of the board meetings to better suit the needs of all members. An alternative schedule was discussed and will be circulated among the board members, who can determine which schedule is most appropriate.

- 9) Next meeting: February 10, 2025 at 3:30 pm.
- 10) Adjournment: Moved by R. Bedard Schilling, seconded by S. Bradley that the meeting be adjourned at 6:17pm. Carried.


Secretary


Chairperson


Date

CITY OF HUMBOLDT REPORT

TITLE: Bylaw No. 08/2025 – A Bylaw to Provide for the Exemption and Abatement from Taxation for the Assessment of Certain Properties

PREPARED BY: Donna Simpson, Assessor

REVIEWED BY: Joe Day, City Manager

PREPARED FOR: City Council

DATE: March 24th, 2025

RECOMMENDATION

That this report be received and filed as information in support of the recommendation to adopt the Exemption and Abatement from Taxation for the Assessment of Certain Properties Bylaw No. 08/2025, and repeal Bylaw No. 02/2024.

BACKGROUND

Section 262(3) of *The Cities Act* allows a Council to exempt land, and/or improvements from taxation in whole or in part by bylaw. The bylaw must be adopted annually. The attached bylaw includes the list of properties that Council have approved partial exemptions for in the past.

CURRENT SITUATION

For 2025 the bylaw includes 6 not-for-profit properties where 30% of the land and improvements taxable assessment is exempt, 1 City owned property that has 100% of the land and improvements taxable assessment exempt, and 1 property with 100% of the improvement taxable assessment exempt in accordance with a land purchase agreement. Also included is an abatement of 30% of the municipal portion of the property taxes for The Elizabeth.

OPTIONS

1. Approve the recommendation.
2. Reject the recommendation and direct Administration in a different direction.

COMMUNICATION AND ENGAGEMENT

The Assessor will make the required changes to the Tax Roll accordingly for 2025.

ATTACHMENTS

1. Proposed Exemption or Abatement from Taxation for the Assessment of Certain Properties Bylaw No. 08/2025.



FINANCIAL IMPLICATIONS

In 2024, the exemptions and abatement reduced municipal tax revenue by approximately \$23,000 and school tax revenue by approximately \$6,700.

CONCLUSION

Approving the recommendation allows the City to provide partial or full exemptions from taxation to specific not-for-profit organizations in the City of Humboldt. It also allows the City to provide an abatement for a property as per the Purchase and Development Agreement signed with the Developer in 2016.

CITY OF HUMBOLDT

BYLAW NO. 08/2025

A BYLAW OF THE CITY OF HUMBOLDT TO PROVIDE FOR THE EXEMPTION FROM TAXATION FOR THE ASSESSMENT OF CERTAIN PROPERTIES

The Council of the City of Humboldt, in the Province of Saskatchewan, enacts as follows:

WHEREAS, section 262(3) of *The Cities Act*, authorizes a Council by bylaw to exempt from taxation in whole or in part any land, improvements, or business; and

WHEREAS various charitable organizations, individuals and businesses have made application to the City of Humboldt for exemption from taxation;

NOW THEREFORE, the Council of the City of Humboldt in Council assembled enacts as follows:

1. That 30% of the land and improvements taxable assessment of the following properties be exempt from taxation:
 - a) Roll Number 50510265001
Humboldt Community Gathering Place
Lots 36 – 38, Block 3, Plan 101810832
701 – 6th Avenue
 - b) Roll Number 50511630001
Futuristic Industries
Lot 37-38, Block 4, Plan G267
635 – 2nd Street
 - c) Roll Number 50511640001
Futuristic Industries
Lots 32 – 36, Block 4, Plan G267
631 – 2nd Street
 - d) Roll Number 50501510001
Humboldt and District Food Bank Inc.
Lot 13, Block 5, Plan 99H01872
901 – 5th Avenue
 - e) Roll Number 50490885001
Calico Gymnastic Club Inc.
Lot 9, Block 90, Plan 86H08909
1908 – 4th Avenue
 - f) Roll Number 50502165001
Humboldt Good Neighbor Store Inc.
Lot 38, Block 33, Plan 99H04824
239 – Main Street

2. That 100% of the improvement taxable assessment of the following properties be exempt from taxation:
 - a) Roll Number 49510050001
Humboldt Golf Club House
Block MR1, Plan 91H07386
1300 – 1st Street

b) Roll Number 51520220001
Joe Tameling
Block AA, Plan 89H02099
Sask. Avenue East

3. That an abatement of 30% of the municipal portion of the property taxes be applied to the following property:

a) Roll Number 49504700001
The Elizabeth
Block T, Plan 102201938
1212 12th Street

4. Bylaw No. 02/2024 is hereby repealed.

5. The Bylaw shall come into full force and take effect on the day of its final passing.

Mayor – Rob Muench

Interim City Clerk – Jace Porten

INTRODUCED AND READ A FIRST TIME THIS 24th OF MARCH 2025.
READ A SECOND TIME THIS 24th DAY OF MARCH 2025.
READ A THIRD AND FINAL TIME THIS 24th DAY OF MARCH 2025.



CITY OF HUMBOLDT REPORT

TITLE: Cemetery Bylaw Amendment
PREPARED BY: Michael Ulriksen, Director of Community and Leisure Services
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: City Council
DATE: March 24, 2025

RECOMMENDATION

That this report be received for information and filed.

BACKGROUND

At the February Executive Committee meeting, Council expressed a desire for Administration to review and provide a recommended update to the transfer of ownership process within the Cemetery Bylaw.

CURRENT SITUATION

The Cemetery Bylaw currently includes the following clause;

2.3 – Lots or plots shall not be resold or transferred by the licensee. A licensee may surrender his license to the City for any unused lot or plot. A request to surrender a license must be made in writing to City hall and must include the original receipt of purchase. The City will refund to the original licensee the original purchase price of the license less a transfer fee of 50%.

The Cemeteries Act provides the discretion to the owner of a cemetery to implement interment right cancellation and refund policies as it sees fit. Individuals who purchase an interment license are not purchasing the land itself, but rather a license to inter remains on that plot of land or within a columbarium niche. It is completely within the discretion of the owner to determine the terms under which a contract can be cancelled, the amount of the refund and any other provisions, provided those are made clear at the time the contract was entered into by the buyer.

This past year, we received a couple requests to reconsider the terms of the clause above, reducing the restrictions and costs associated with transferring the interment license associated with any given plot. Administration has completed a review of the request and explored the current policies of other communities. Within the review we noted that City's differed on three specific components pertaining to the license transfers:

- 1) **Permitted or Not Permitted:** While most City's permit transfers to occur, Humboldt is unique in that transfers are currently not permitted and licenses can only be surrendered back to the City.
- 2) **Transfer Scope:** Most cities limit the scope of transfers specifically for immediate family or extended family members, while a few cities surveyed allow licenses to be transferred to any individual.
- 3) **Transfer Fee:** The largest discrepancy between the cities is the fee associated with transfers ranging anywhere from \$10 up to 50%.

Internal discussions with staff noted that the frequency of transfer requests are very infrequent and result in little to no annual revenue for the City. As a result, Administration believes that the restrictive nature of the existing clause can be significantly reduced without any anticipated budget or operational impacts. Therefore Administration's recommendation proposes the following changes:

- 1) Plot owners are permitted to transfer their license to any individual at their discretion, provided they file the prescribed transfer paperwork to the City along with an administration fee of 10%. Based on 2025 rates, this fee would range from \$132 for a standard plot, up to \$260 for a columbarium niche.
- 2) Plot owners are still permitted to surrender their plot license to the City, provided there are no remains interred on the site, for a refund of 50% the current approved rates. This change will simplify the Administration process when refunding surrendered lots and ensure that the lots can be resold for a net profit moving forward.

It's recommended that clause 2.3 be replaced with the following:

2.3 - Lots or niches may be transferred by the licensee to any individual willing to assume ownership of license. A licensee must complete, to the satisfaction of the City, the prescribed transfer paperwork and remit an administration fee equal to 10% of the current price of a comparable lot or niche. Licensees may also surrender their unused plot or niche to the City for a refund of 50% of the current purchase price of a comparable lot or niche.

OPTIONS

1. Accept the recommended changes to Clause 2.3 of Bylaw No. 08/2018
2. Provide alternative direction to Administration.

ATTACHMENTS

1. Cemetery Bylaw No. 09/2025

FINANCIAL IMPLICATION

Due to the infrequency of these requests and occurrences, accepting the recommended changes will have minimal financial impact on the City, however it will simplify the time it takes to process.

CONCLUSION

Administration is confident that the recommended changes are in the best interest of the City and have weighed the risks associated with the proposed revisions. While there is a broad range of approaches to this clause throughout the Province, we believe that the recommendation is the best suited approach for Humboldt.

CITY OF HUMBOLDT

BYLAW NO. 09/2025

A BYLAW TO AUTHORIZE AMENDMENTS TO BYLAW NO. 08/2018, BEING A BYLAW TO PROVIDE FOR THE CONTROL AND TO REGULATE THE OPERATION OF THE CEMETERIES WITHIN THE CITY LIMITS

The Council of the City of Humboldt, in the Province of Saskatchewan, enacts as follows:

1. That the following Section 2.3 be deleted.

Lots or plots shall not be resold or transferred by the licensee. A licensee may surrender his license to the City for any unused lot or plot. A request to surrender a license must be made in writing to City hall and must include the original receipt of purchase. The City will refund to the original licensee the original purchase price of the license less a transfer fee of 50%.

2. That the following Section 2.3 be added.

Lots or niches may be transferred by the licensee to any individual willing to assume ownership of license. A licensee must complete, to the satisfaction of the City, the prescribed transfer paperwork and remit an administration fee equal to 10% of the current price of a comparable lot or niche. Licensees may also surrender their unused plot or niche to the City for a refund of 50% of the current purchase price of a comparable lot or niche.

3. The Bylaw shall come into full force and take effect on the day of its final passing.

Mayor – Rob Muench

Interim City Clerk – Jace Porten

INTRODUCED and READ a first time the 24th day of March, 2025.
READ a second time the 24th day of March, 2025
READ a third time and adopted the 24th day of March, 2025



CITY OF HUMBOLDT REPORT

TITLE: Council Appointment to Boards and Committees
PREPARED BY: Jace Porten, City Controller
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: City Council
DATE: March 24, 2025

RECOMMENDATION

That the following Council appointment be made for the remainder of 2025:

- Reid-Thompson Public Library Board
 - Council Alternate – Karen Siermachesky
- Wapiti Regional Library Board
 - Council Alternate – Karen Siermachesky

That the following appointment be made the Boards and Committees appointed by Council for a 1-yr term expiring January 31, 2026.

- Wapiti Regional Library Board
 - Susan Bradley

BACKGROUND

Council appoints members of Council and the public to various City boards and committees annually. Council appointed elected representatives to the various boards at the December 9th City Council meeting, and appointed to the various boards and committees at the January 27th City Council meeting.

CURRENT SITUATION

The appointment of a council alternate to the Reid-Thompson Library Board and Wapiti Regional Library ensures that a Council representative is present at the meetings should scheduling conflicts arise for the current council representative.

The City has had a vacancy on the Wapiti Regional Library Board following the resignation of the previous Reid-Thompson Library Board Chair. Susan Bradley has been appointed the chair on the Reid-Thompson board and has expressed interest in being the appointee to the Wapiti Regional Library Board.

There are still vacancies on the Reid-Thompson Public Library Board and the City will



continue to advertise those vacancies to the public.

OPTIONS

1. Approve the recommendation.
2. Amend appointments to the boards and committees.

ATTACHMENTS

None

COMMUNICATION AND ENGAGEMENT

If the recommendation is adopted by City Council for the board and committee appointments, a letter of notification will be sent to the appointed board member. Administration will notify each board and committee of the name and contact information of each appointed representative.

The City will continue the call for volunteers for the vacant board/committee positions with the post on the City of Humboldt website.

FINANCIAL IMPLICATION

There is no anticipated financial impact of the recommended action.

CONCLUSION

The City of Humboldt has authority over several boards and committees which require a resolution for the approval of its appointees.