




City of Humboldt
September 23, 2024 - Regular Meeting of Council - 05:30 PM


- 1 **Call To Order**
- 2 **Adopt Agenda**
 - 2.1 Conflict of Interest
- 3 **Public Acknowledgement**
- 4 **Public Hearing**
 - 4.1 Suspend Council Meeting
 - 4.2 Public Hearing - Bylaw No. 09/2024 - Northwest Area Structure Plan
 - 📎 Report - Public Hearing - Bylaw No. 09/2024 - Northwest Area Structure Plan
 - 4.3 Resume Meeting
- 5 **Approve Minutes**
 - 5.1 Minutes of the Regular Meeting of Council held August 26, 2024
 - 📎 Minutes of the Regular Meeting of Council held August 26, 2024
- 6 **Delegations - NA**
- 7 **Correspondence - NA**
- 8 **Committee Reports**
 - 8.1 Vacate Chair
 - 8.2 Minutes of the Executive Committee Meeting held September 9, 2024
 - 📎 Minutes of the Executive Committee Meeting held September 9, 2024
 - 8.3 Minutes of the Humboldt & District Museum and Gallery Board dated September 12, 2024
 - 📎 Minutes of the Humboldt & District Museum and Gallery Board dated September 12, 2024
- 9 **Bylaws**
 - 9.1 Recommendation - Planning Coordinator - Bylaw 09/2024 Northwest Area Structure Plan
 - 📎 Report - Planning Coordinator - Northwest Area Structure Plan
 - 📎 Bylaw No. 09/2024 - A Bylaw to adopt the Northwest Area Structure Plan
 - 9.2 Bylaw No. 09/2024 - A Bylaw to adopt the Northwest Area Structure Plan
 - 9.3 Bylaw No. 09/2024 - A Bylaw to adopt the Northwest Area Structure Plan
 - 9.4 Bylaw No. 09/2024 - A Bylaw to adopt the Northwest Area Structure Plan
 - 9.5 Bylaw No. 09/2024 - A Bylaw to adopt the Northwest Area Structure Plan
 - 9.6 Resume Chair

10 New Business

10.1 Proclamation - Culture Days

 Proclamation - Culture Days


10.2 Proclamation - Truth and Reconciliation Week

 Proclamation - Truth and Reconciliation Week

10.3 Proclamation - Saskatchewan Construction Week

 Proclamation - Saskatchewan Construction Week

10.4 Proclamation - Agriculture Month

 Proclamation - Agriculture Month


10.5 Recommendation - Director of Cultural Services - Manufacturing and Agriculture Sculpture – Public Art Committee

 Report - Manufacturing and Agriculture Sculpture – Public Art Committee

10.6 Recommendation - Director of Public Works - Large Snow Blower Sole Source

 Report - Large Snow Blower Sole Source

10.7 Recommendation - Staff Liaison, Bronco Memorials Committee - Concrete Work at Broncos Memorial Site

 Report - Concrete Work at Broncos Memorial Site

11 Enquiries

12 Committee of the Whole - NA

13 Adjourn



CITY OF HUMBOLDT REPORT

TITLE: Public Hearing – Bylaw No. 09/2024 – Northwest Area Structure Plan

PREPARED BY: Jace Porten, City Controller

REVIEWED BY: Jace Porten, City Controller

PREPARED FOR: City Council

DATE: September 23, 2024

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

Pursuant to Section 24(1)(g) of the Planning and Development Act 2007, public notice shall be given before Council is to consider the adoption or amendment of a bylaw relating to a concept plan.

CURRENT SITUATION

The notice was posted at City Hall and on the City’s web site for ten days prior to the Regular Council meeting on September 23rd 2024, at which Council will consider the matter. Those wishing to submit their comments on this matter were to have made their submission to the Interim City Clerk by noon on Thursday, September 19th, 2024.

FINANCIAL IMPLICATION

There is no anticipated financial impact of the recommended action.

ATTACHMENT

- Email of support

CONCLUSION

One email was received in support of the concept plan and is attached to this report.

CITY OF HUMBOLDT NORTHWEST AREA SECTOR PLAN

Please accept the written submission from North Ridge Development Corporation in respect to this Northwest Area Sector Plan. Under numbered company 101148645 Saskatchewan Ltd North Ridge owns 42.76 acres of the area under the Plan. Their land is central to the Plan and is included in the first Phase for development.

Through active constructive and cooperative discussion with your administration lead by City Manager Joe Day North Ridge has supported the planning for future growth in anticipation of accelerated building activity. The Sector Plan meets its stated objectives to prepare for development withing the community vision, a critical step in the process of readiness and sustainable planning.

North Ridge has been actively investing in land development and housing in Humboldt for over 12 years, spending over \$5 million in servicing, land acquisition and house building. Their Westwood subdivision is planned for over 100 homes with 25 serviced lots now available and 60 more to be serviced upon demand. They are committed to the community.

The company acquired the land in the Northwest Sector in anticipation of future growth. They recognized the area required planning and infrastructure determination. With the impending growth from the BHP mine they actively advocated for and supported the preparation of this Plan. Their interests were put forth and actively considered in continuing discussions as the Plan was prepared.

North Ridge is one of most experienced and respected land development and house building companies in the province, active in over 8 communities servicing land and building 180-200 homes a year, single family, townhouses and apartments, rental, condominium and ownership for all markets.

The Humboldt market and growth potential has disappointingly yet to be realized but timely planning for it is essential to be ready. This Sector Plan provides the framework for development and is a critical step forward. North Ridge supports and asks you to approve the Plan. They will continue to work with your administration and Council on more detailed subdivision planning to be ready to meet and cooperatively achieve your community growth objectives whe the market evolves.

Respectfully submitted

Bob Linner on behalf of 101148645 ((North Ridge Development Corporation)

September 18, 2024



**City of Humboldt
Meeting Minutes**

Regular Meeting of Council August 26, 2024 - 05:30 PM

- PRESENT:**
- Mayor Michael Behiel
 - Councillor Kelly Herperger
 - Councillor Larry Jorgenson
 - Councillor Amanda Klitch
 - Councillor Roger Korte
 - Councillor Rob Muench
 - Councillor Roger Nordick
 - City Manager Joe Day
 - City Controller/Interim City Clerk Jace Porten
 - Director of Public Works Peter Bergquist
 - Director of Leisure Services Mike Ulriksen
 - Director of Protective Services Mike Kwasnica
 - Director of Cultural Services Jennifer Fitzpatrick
 - Marketing and Development Manager Penny Lee

1 Call To Order

Mayor Behiel called the meeting to order at 5:28 p.m.

Resolution:
2024.201

2 Adopt Agenda

Moved By: Councillor Kelly Herperger

Seconded By: Councillor Amanda Klitch

That the agenda be adopted as presented.

CARRIED

2.1 Conflict of Interest

3 Public Acknowledgement

Councillor Korte acknowledged Jacob Wasserman as he represents the country, province and City as he competes in the upcoming Paralympics games in Paris.

Councillor Muench congratulated the Humboldt Fire Department for hosting the Fire Fit Competition that was held in the City on August 24 and 25th, and recognized the 5 members of the Humboldt Fire Department for competing in the competition and qualifying for Nationals.

Councillor Muench acknowledged the passing of Abbot Peter from St Peter's Abbey in Muenster, he was a well known figure in the Catholic Church was a leader of the Monks for the past 30 years.

Mayor – Michael Behiel

Interim City Clerk – Jace Porten

Councillor Klitch acknowledged Paige Crozon and congratulated her and her 3 on 3 basketball team for their success as they recently finished 4th at the Paris Olympic Games. Councillor Jorgenson congratulated the Downtown Business Improvement District for successfully hosting their Streetfest event in City on August 23 and 24th.

4 Approve Minutes

Resolution:
2024.202

4.1 Minutes of the Regular Meeting of Council held July 22, 2024
Moved By: Councillor Rob Muench
Seconded By: Councillor Roger Korte

That the Minutes of the Regular Meeting of Council held July 22, 2024 be approved as recorded and circulated.

CARRIED

5 Delegations

Resolution:
2024.203

5.1 Prairie Roots Early Learning Centre Inc.
Moved By: Councillor Amanda Klitch
Seconded By: Councillor Kelly Herperger

That the presentations from Prairie Roots Early Learning Centre be accepted for information and be filed.

CARRIED

6 Correspondence

6.1 "A" Items Requiring Council Resolution

Resolution:
2024.204

6.2 "B" Items Received for Information Only

That the letter from Dianne Schenn be accepted for information and filed and that the matter be referred to the Director of Cultural Services for a follow-up report.

CARRIED

7 Committee Reports

7.1 Vacate Chair

Mayor Behiel vacated the Chair and Deputy Mayor Klitch presided at 5:45.

Resolution:
2024.205

7.2 Minutes of the Executive Committee Meeting held August 12th, 2024
Moved By: Mayor Michael Behiel
Seconded By: Councillor Larry Jorgenson

That the Minutes of the Executive Committee Meeting held August 12, 2024 be accepted for information.

CARRIED

7.3 Resume Chair

Mayor Behiel resumed the Chair, the time being 5:45 p.m.

Mayor – Michael Behiel

Interim City Clerk – Jace Porten

8 New Business

Resolution: 8.1
2024.206

Proclamation - Rail Safety Week
Moved By: Councillor Roger Korte
Seconded By: Councillor Larry Jorgenson

That the City of Humboldt proclaim the week of September 23 to 29, 2024 as “Rail Safety Week” In the City of Humboldt.

CARRIED

Resolution: 8.2
2024.207

Recommendation - City Controller - Council Appointments to City Positions
Moved By: Councillor Rob Muench
Seconded By: Councillor Kelly Herperger

That Matthew Stepp of Municode be appointed to the City Position for Building Inspector, pursuant to provincial requirements.

CARRIED

Resolution: 8.3
2024.208

Recommendation - City Controller - Skidsteer Replacement
Moved By: Councillor Kelly Herperger
Seconded By: Councillor Roger Korte

That the City trade in the existing 2023 John Deere 324G skid steer for a value of \$85,000, plus GST, and purchase one 2024 John Deere 324G skid steer at a price of \$94,000, plus GST, for a net cost of approximately \$10,500, all under the Municipal Skid Steer Program with Brandt Tractor Ltd.

CARRIED

Resolution: 8.4
2024.209

Recommendation - Director of Leisure Services - Custom Work Rates Policy 6070
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Amanda Klitch

That policy 6070 be amended to include updated rates for all Public Works and Leisure Services custom work and that policy 10310 be rescinded.

CARRIED

Resolution: 8.5
2024.210

Recommendation - Memorials Committee Staff Liason - Award of Groundwork at Bronco Memorial Site
Moved By: Councillor Roger Korte
Seconded By: Councillor Amanda Klitch

That Kirsch Construction be identified as eligible for a sole source contract for the preparation of the site of the 2017-18 Humboldt Broncos tragedy, in a value up to \$290,000 and that, Upon Administration being satisfied with all contract terms, Administration be authorized to execute a contract with Kirsch Construction in order to expediate the required construction.

CARRIED

9 Enquiries

Mayor – Michael Behiel

Interim City Clerk – Jace Porten

Resolution: 10
2024.211

Committee of the Whole

Moved By: Councillor Amanda Klitch
Seconded By: Councillor Kelly Herperger

That we sit in a private session as Committee of the Whole, the time being 6:01 p.m.

CARRIED

10.1 Authority

The Committee met under Section 5(3) of Part III of *The Local Authority of Freedom of Information and Privacy Act*.

10.2 Present in the Committee of the Whole

Mayor Michael Behiel, Councillor Rob Muench, Councillor Larry Jorgenson, Councillor Roger Nordick, Councillor Kelly Herperger, Councillor Roger Korte, Councillor Amanda Klitch, City Manager Joe Day, City Controller/Interim City Clerk Jace Porten, Director of Public Works Peter Bergquist, Director of Leisure Services Director Mike Ulriksen, Director of Cultural Services Jennifer Fitzpatrick, Director of Protective Services Mike Kwasnica, and Marketing and Development Manager Penny Lee

10.3 Delegation - 306 Event Management - 2025 Living Skies Music Festival

10.4 Director of Leisure Services - 2025 Living Skies Music Festival

10.5 City Controller - Humboldt Lake Boat Launch Upgrades

10.6 City Manager - Burger King Site Development Update

10.7 Prairie Roots Early Learning Centre Inc. Delegation Disussion

Resolution: 10.8
2024.212

Revert

Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Roger Korte

That Council revert to the Regular Meeting, the time being 7:10 pm.

CARRIED

Resolution: 10.9
2024.213

Recommendation - Director of Leisure Services - 2025 Living Skies Music Festival

Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Roger Korte

That the City agree to the counter-proposal to provide \$40,000 cash sponsorship as well as in-kind support, with 100% of the sponsorship eligible to be released once the 2024 volunteer groups are appropriately compensated, and further,

That this be recognized as a preapproved expenditure in the 2025 budget.

CARRIED

Mayor – Michael Behiel

Interim City Clerk – Jace Porten

Resolution: 2024.214 10.10 Recommendation - City Controller - Humboldt Lake Boat Launch Upgrades

Moved By: Councillor Kelly Herperger

Seconded By: Councillor Roger Korte

That the City of Humboldt contributes \$500 to the Humboldt Lake Cottagers Inc. boat launch and dock upgrade.

CARRIED

Resolution: 2024.215 10.11 Recommendation - City Manager - Burger King Site Development Update

Moved By: Councillor Kelly Herperger

Seconded By: Councillor Larry Jorgenson

That the City of Humboldt approves the project to the replace the base structure and paving of the east portion of alley way between 8th Avenue and 9th Avenue, between 16th Street and 17th street for approximately \$64,000.

CARRIED

Resolution: 2024.216 10.12 Motion - Prairie Roots Early Learning Centre Delegation

Moved By: Councillor Kelly Herperger

Seconded By: Councillor Roger Korte

That the City of Humboldt declines the request of the Prairie Roots Early Learning Centre Inc. of a one-time payment of \$75,000.

CARRIED

Resolution: 2024.217 11 Adjourn

Moved By: Councillor Larry Jorgenson

Seconded By: Councillor Amanda Klitch

That we do now adjourn, the time being 7:15 p.m.

CARRIED

Mayor – Michael Behiel

Interim City Clerk – Jace Porten



**City of Humboldt
Meeting Minutes**

Executive Committee Meeting September 9, 2024 - 05:30 PM

- Present:**
- Chairperson:** Amanda Klitch
 - Mayor:** Michael Behiel
 - Councillors:** Kelly Herperger
Larry Jorgenson
Roger Korte
Rob Muench
Roger Nordick
 - City Manager:** Joe Day
 - City Controller:** Jace Porten
 - Director of Cultural Services:** Jennifer Fitzpatrick
 - Director of Leisure Services:** Mike Ulriksen
 - Director of Protective Services:** Mike Kwasnica
 - Director of Public Works and Utilities:** Peter Bergquist
 - Marketing and Development Manager:** Penny Lee
 - Planning Coordinator:** Tanner Zimmerman
 - Finance Manager:** Connor Piller

Call To Order

1 Chairperson Klitch called the meeting to order at 5:22 p.m.

2 Adopt Agenda

Moved By: Councillor Roger Nordick

That the agenda be adopted as presented.

CARRIED

2.1 Conflict of Interest

3 Delegations

4 Correspondence

4.1 Invitation from St Peter's College

5 Reports From Administration

5.1 City Controller's Report

Moved By: Councillor Kelly Herperger

That this report be accepted for information and filed.

CARRIED

5.2 Director of Cultural Services' Report

Moved By: Councillor Roger Korte

That this report be accepted for information and filed.

CARRIED

Chair – Amanda Klitch

Interim City Clerk – Jace Porten

- 5.3 Marketing and Development Manager’s Report**
Moved By: Councillor Roger Nordick
- That this report be accepted for information and filed.
- CARRIED**
- 5.4 Director of Leisure Services’ Report**
Moved By: Mayor Michael Behiel
- That this report be accepted for information and filed.
- CARRIED**
- 5.5 Director of Public Works' Report**
Moved By: Councillor Larry Jorgenson
- That this report be accepted for information and filed.
- CARRIED**
- 6 New Business**
- 6.1 Recommendation - City Controller - National Police Federation Lobby Letter**
Moved By: Mayor Michael Behiel
- That this report be accepted for information and filed.
- CARRIED**
- 6.2 Recommendation - Director of Cultural Services - Manufacturing and Agriculture Sculpture – Public Art Committee**
Moved By: Councillor Roger Korte
- That the Manufacturing-Agriculture Sculpture project proposed by the Humboldt Public Art Committee be authorized to proceed, beginning in 2024 as described in this report, and
- that the project be considered in the 2025 budget, with a proposed draw from the Humboldt Public Art Reserve Fund.
- CARRIED**
- 6.3 Recommendation - Marketing and Development Manager - CEDI Update**
Moved By: Councillor Kelly Herperger
- That this report be accepted for information and filed.
- CARRIED**
- 6.4 Recommendation - Director of Leisure Services - Event Hosting Sponsorship**
Moved By: Mayor Michael Behiel
- That Administration complete a comprehensive revision of the Event Hosting Sponsorship policy, with a mandate to clearly define the desired outcomes, enhance the application and approval processes and present a sustainable financial model for the program.
- CARRIED**
- 6.5 Recommendation - Assessor - Hospitality Tax/Destination Marketing Fund**
Moved By: Councillor Rob Muench
- That administration explore options to generate revenue that can be used to attract events to the City and to fund facilities for event-hosting.
- CARRIED**

6.6 Recommendation - Director of Leisure Services - Project Tracking Report

Moved By: Councillor Roger Nordick

That this report be accepted for information and filed.

CARRIED

6.7 Recommendation - Director of Public Works - Project Tracking Report

Moved By: Councillor Roger Korte

That this report be accepted for information and filed.

CARRIED

6.8 Recommendation - Director of Public Works - Wastewater Treatment System Project Update

Moved By: Councillor Rob Muench

That this report be accepted for information and filed.

CARRIED

6.9 Recommendation - Planning Coordinator - Northwest Area Structure Plan

Moved By: Councillor Larry Jorgenson

That administration be authorized to proceed with public notice for a Bylaw to adopt the Northwest Area Structure Plan.

CARRIED

7 Enquiries

8 Committee of the Whole

Moved By: Councillor Kelly Herperger

That we sit in a private session as Committee of the Whole, the time being 6:38 p.m.

CARRIED

8.1 Authority

The Committee met under Section 5(3) of Part III of *The Local Authority of Freedom of Information and Privacy Act*.

8.2 Present in the Committee of the Whole

Mayor Michael Behiel, Councillor Rob Muench, Councillor Larry Jorgenson, Councillor Roger Nordick, Councillor Kelly Herperger, Councillor Roger Korte, Councillor Amanda Klitch, City Manager Joe Day, City Controller Jace Porten, Works & Utilities Director Peter Bergquist, Community & Leisure Services Director Mike Ulriksen, Planning Coordinator Tanner Zimmerman and Marketing and Development Manager Penny Lee

8.3 Director of Protective Services - Building Inspection Services - Town of Muenster

8.4 Director of Leisure Services - Future Campground Operations

8.5 Finance Manager - Golf Course Road Paving

8.6 Assessor - Prairie Roots Early Learning Centre Tax Relief

8.7 Revert

Moved By: Mayor Michael Behiel

That Executive Committee revert to the Regular Meeting, the time being 7:31 pm.

CARRIED

8.8 Recommendation - Director of Protective Services - Building Inspection Services - Town of Muenster

Moved By: Councillor Kelly Herperger

Approve in principle the provision of building inspection services to the Village of Muenster, subject to the development of a formal agreement, and further

That Administration be directed to work with the Village of Muenster to develop a service agreement, including detailed terms for service provision, fees, liability, and resource allocation.

CARRIED

8.9 Recommendation - Director of Leisure Services - Future Campground Operations

Moved By: Mayor Michael Behiel

That Administration develops a relocation strategy for campground operations, including identifying potential site location, site layout, operating model, estimated costs and construction timeframes.

CARRIED

8.10 Recommendation - Finance Manager - Golf Course Road Paving

Moved By: Mayor Michael Behiel

That Administration be directed to survey the property owners of the Water Ridge subdivision to gauge their support for a paving project essentially described as Proposal 2.

CARRIED

8.11 Recommendation - Assessor - Prairie Roots Early Learning Centre Tax Relief

Moved By: Councillor Roger Nordick

That this report be accepted for information and filed.

CARRIED

9 Next Meeting

The next Executive Committee Meeting will be held October 14th at 5:30 p.m.

10 Adjourn

Moved By: Councillor Larry Jorgenson

That we do now adjourn, the time being 7:33 p.m.

CARRIED



CITY OF HUMBOLDT

Minutes of a Meeting of the Humboldt and District Museum and Gallery Board of Directors on September 12, 2024, commencing at 9:00 am at the Gallery



- PRESENT:** Chairperson: Carol McLaren
Board Members:
Susan Bellamy
Karen Siermachesky
Kevin Garinger
Aaron Lukan
Ivan Buehler
Larry Jorgenson – Council Rep.
Jennifer Fitzpatrick – Director
- REGRETS:** There were no regrets.
- CALL TO ORDER:** Carol called the meeting to order at 9:00 AM.
- LAND**
- ACKNOWLEDGEMENT:** Carol read her land acknowledgement to open the meeting.
- ADOPT AGENDA:** The Director requested that the Foundation report be moved to the end of the New Business section.
- Bellamy / Lukan:
That the agenda of September 12, 2024, Humboldt & District Museum & Gallery be adopted as amended.
- Motion Carried
- ACKNOWLEDGEMENTS:** Carol acknowledged the Director and staff for the excellence of the exhibits and experiences that the department provides.
- ADOPT MINUTES:** Siermachesky / Jorgenson:
That the minutes of June 13, 2024, Humboldt & District Museum & Gallery be adopted as presented.
- Motion Carried
- BUSINESS ARISING:** The board discussed the timing of the upcoming meeting with City Council about benchmarking and the department.
- DIRECTOR’S REPORT:** Jennifer gave an overview of her report and highlighted exhibits, roof repairs, grants, and the Reconciliation pilot project.
- The Director’s report was received for information.
- FINANCIAL STATEMENT:** The financial statement was received for information.
- COLLECTIONS POLICY:** Jennifer reviewed the proposed revisions to the Collections sections of the board’s policies, based on Museums Association of Saskatchewan Standards and the Canadian Museums Association guidelines.
- Garinger / Bellamy:
That the Humboldt & District Museum & Gallery policies be revised as presented, including the Collections Management Policy, Accession Policy, Deaccession Policy, Conservation and Care Policy, Loans Policy, and Dissolution Policy, and that the Research Policy and the Oral History Policy be combined as presented into the Research and Oral History Policy.
- Motion Carried

Chairperson’s initials

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- BUDGET 2025** The board reviewed the draft 2025 budget.
Buehler / Lukan:
That the proposed plan for the 2025 budget be approved as presented pending some clarification of some of the amounts listed by administration.
Motion Carried
- CITY COUNCIL REPORT:** Larry provided information from the Broncos Memorials Committee meeting in terms of the exhibition of the memorial items and future displays. He also reported on Council’s response to the Board’s invitation to hold a joint meeting to discuss benchmarking. The board will discuss the options and connect with Larry about a plan to move forward.
- DEPARTURE:** Larry departed from the meeting at 10:10 am.
- MUNICIPAL HERITAGE ADVISORY COMMITTEE** There was nothing to report at this time.
- FRIENDS OF THE MUSEUM REPORT:** Karen reported on the Friend’s plans for sponsorship of numerous projects and programs with funding from the Festival of Wreaths. The event name will be changed to the *Friends Festival Auction* and will celebrate the 25th anniversary of the event this year.
- ORIGINAL HUMBOLDT REPORT:** Jennifer reported on the development of the Treaty 6 project.
- SPORTS HALL OF FAME REPORT:** Aaron reported on the MAP grant and the preliminary conversations about City Council’s request for recognition of local Olympians.
- PUBLIC ART COMMITTEE REPORT:** Jennifer reported on the development of the Manufacturing – Agriculture sculpture, and its connection to sharing the history of the region, which will be developed in partnership with the Museum.
- WATER TOWER COMMITTEE REPORT:** Susan reported that there was a successful summer season at the tower, and specifically the carnival.
- FOUNDATION REPORT:** The Foundation’s Statements of Financial position were reviewed by the Board, with thanks to John Scott for preparing the statements. The Foundation’s Disbursement Quota was also reviewed.
- Garinger / Bellamy:
That the Humboldt & District Museum & Gallery Public Foundation Statements of Financial Position for 2024 be received for information.
Motion Carried
- Bellamy / Siermachesky:
That the Humboldt & District Museum & Gallery Public Foundation provide \$7,000 in funding for the Treaty 6 project at Original Humboldt, and \$7,000 for the Manufacturing/Agriculture project of the Museum & Public Art.
Motion Carried
- OTHER BUSINESS:** The board required further information on the request for the Amateur Radio Repeater. Jennifer noted that the annual Volunteer Appreciation event will occur on Wednesday, October 23, at 7 pm at the Gallery.
- NEXT MEETING:** The next regular meeting for the Board will be October 10, 2024, at 9:00 am at the Gallery.
- ADJOURNMENT:** Garinger / Siermachesky:
That the meeting adjourn at 10:45 AM.
Motion Carried

Carol McLaren – Chairperson

Jennifer Fitzpatrick – Secretary



CITY OF HUMBOLDT REPORT

TITLE: Northwest Area Structure Plan
PREPARED BY: Tanner Zimmerman, Planning Coordinator
REVIEWED BY: Jace Porten, City Controller
PREPARED FOR: Regular Council Meeting
DATE: September 23, 2024

RECOMMENDATION

That this report be received for information and filed.

BACKGROUND

In October of 2023, administration, along with the City's planning consultants, Crosby Hanna, and the City's engineering consultants, Catterall & Wright, began the Northwest Area Structure Plan (NWASP). The goal of the plan is to provide insight to the relevant developers of the extent of the Northwest Area is serviceable using existing infrastructure.

For the purpose of this report, a generalized view of the area is used. The NWASP outlines favourable locations for arterial road connections, water and sewer connections, as well as storm water infrastructure.

CURRENT SITUATION

The primary limitations of the Northwest Area are the regulations for the Drainage Moratorium Line and the capacity of Lift Station 5.

The Drainage Moratorium Line regulates where storm water may flow. If any development occurs west of the line, the developers must provide a self-contained storm pond, direct the storm water toward existing storm mains, or a combination of the two.

Lift Station 5 is located at the corner of 16th Avenue and 4th Street. It is estimated that this station has capacity to service 1,950 residents without any significant upgrades. With this capacity in mind, the area expected to be serviceable by Lift Station 5 ends roughly at the Drainage Moratorium Line. The expected serviceability narrows the focus of the NWASP to the area between the Drainage Moratorium Line and Highway 20.

The expected arterial roadways are 16th Street running from South to North and 14th and

16th Avenues running from East to West. The roads are planned to be built without curves as they are a natural extension to existing roads and the area is relatively flat.

Water and Sewer mains will be placed underneath 16th Street and 14th Avenue. This will follow existing infrastructure in the developed areas. The costs and size of the mains are not included in the scope of the NWASP.

Storm water will be managed by two ponds as shown in Figure 4 of the attached report (Attachment A). In extreme weather events, the water will drain to existing storm sewers on 11th Street and 14th Avenue.

OPTIONS

1. Approve the recommendation as stated.
2. Refer matter back to administration.

ATTACHMENTS

- A. Draft of the Northwest Area Structure Plan Report.

COMMUNICATION AND ENGAGEMENT

Administration provided 10 full days of public notice. Public notices were posted on the City website and social media accounts. A public notice was also posted at City Hall.

FINANCIAL IMPLICATION

There is no expected financial implication at this time.

CONCLUSION

By adopting Bylaw No. 09/2024 and the Northwest Area Structure Plan, administration may begin coordination between developers of the NE30 area and bring more serviced lots to the City of Humboldt.



Northwest Area Sector Plan

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INTRODUCTION

Purpose

The purpose of the Northwest Area Sector Plan (ASP) is to provide insight toward the City of Humboldt’s vision for the Northwest Area in terms of land use and basic infrastructure. The ASP accounts for servicing constraints and efficient roadway use.

The Northwest ASP has been prepared on behalf of the City of Humboldt in consultation with Crosby Hanna. The land use concept and policies it includes are generally consistent with the City’s Official Community Plan.

Location

Initially, the plan area consisted of 181 hectares (approximately 450 acres) of land between the City’s western limit and Highway 20. It was, however, recognized that the westernmost parcel (NE 25-37-23 W2nd) and the western portion of the adjacent parcel (NW 30-37-22 W2nd) will likely not be developed within a period of time reasonable to include any design details for those areas within the scope of this plan.

Within the attached documents and maps within this ASP the servicing and planning detail focused largely on the area mostly within NE 30-37 22 W2nd. This area will hereinafter be referred to as the NE30 area, even though it does include a portion of NW 30-37-22 as well. Currently, the plan area consists of approximately 70 hectares (approximately 175 acres) of land located between Peck Rd. and Highway 20 (refer to Figure 1 – Location Plan).

The land surrounding the plan area are as follows:

- North Agricultural land within the RM of Humboldt.
- East Highway 20 as well as existing commercial and residential.
- South Existing residential.
- West West of the NE30 area is agricultural land within City Limits.

Land Ownership

The NE30 plan area is comprised of 4 larger titled parcels with 3 unique landowners. The City of Humboldt owns Block C, Plan 101813374 Ext. 19 and plans on collaborating with the other landowners on future infrastructure.

SITE CONTEXT

Existing Land Use

All four parcels are currently undeveloped land used for agriculture. Block C Plan 101813374 Ext 19 is zoned FUD – Future Urban Development and can be used primarily for agriculture (refer to Figure 2 – Site Context). The portion of land located in NW 30 37 22 2 is zoned R1 – Low Density Residential District for single-unit detached dwellings. The other two parcels are zoned in combinations of R2 – Medium Density Residential District, R3 – Core Mixed Residential District, and R3A – Small Lot Residential District.

It is likely that all of the land in NE30 will be subject to rezoning requests following more detailed engineering and subdivision designs.

Topography and Natural Features

As with most of Humboldt, the plan area is generally flat with few low spots to act as natural storm drainage. The highest point (~574m) is located along the west edge of the NE30 development area. From that point, the land slopes gently downward in all directions with the lowest point (562m) located in the west edge of NE 25.

A map can be viewed in Figure 3 – Topography as a clearer demonstration.

POLICY CONTEXT

Provincial

Drainage Moratorium

In 2007 a drainage moratorium was placed on new drainage projects in the Fishing Lake, Waldsea Lake, Deadmoose Lake and Houghton Lake Watersheds. The moratorium affects properties to the north and west from a line running directly through the plan area on parcel NW 30 37 22 2. The City of Humboldt's understanding is that the moratorium stipulates that any development within the moratorium area cannot generate more runoff than the pre-development amount of runoff. The NE30 area is proposed to direct all storm water flows easterly to Waterridge pond and then south down the drainage channel to Humboldt Lake. There should be no concerns that the proposed development area will impact the drainage moratorium area.

Municipal

Official Community Plan

In 2016, the City's Official Community Plan (OCP) entitled *Humboldt: 2035* was adopted, setting a guideline for growth within the community.

Under the OCP, the Future Land Use plan designates a small portion of the plan area as residential while leaving the majority undesignated. As the ASP generally follows this vision, it is unnecessary to amend the OCP at this time.

Zoning Bylaw

The Zoning Bylaw, 2016 will be considered through the implementation of the Plan. Lands located within the Northwest Area Sector Plan are currently zoned FUD – Future Urban Development and for various residential purposes. The purpose of the FUD district is to “provide for interim land uses, typically on the outskirts of the city, where the future use of the land or the timing of development is uncertain due to issues of servicing, transitional use, or market demand.” The Northwest development concept anticipates lands currently designated FUD to eventually be re-designated to residential districts.

DEVELOPMENT CONCEPT

General

The Northwest ASP is intended to provide a Plan that will create transparency for and, collaboration between, the various landowners in the Plan Area.

The development concept, shown on Figure 4 – Development Concept, will guide the future application of industrial, recreational and institutional land uses.

The following detailed objectives have been identified for the Northwest ASP:

1. To create a high level plan that describes uses and strategies for appropriate development within the plan area and that takes into consideration the social, economic, and environmental well-being of the community
2. To identify any constraints on the plan area and how these will be addressed within the proposed development.
3. To enhance the open space opportunities and ecological function through the location, management and design of stormwater management ponds.
4. To provide for sanitary, waterworks and sewer services and other infrastructure to meet the servicing needs of the area.

Institutional

It is recognized that the Province of Saskatchewan will likely require that land is provided for a future school. The Plan does not specifically identify this land, but it is understood that municipal reserve may be used for school lands. Appropriate areas have plenty of open space and provide a great deal of connectivity to collector roads.

Open Space/Parks

The development concept will provide plenty of opportunities to create open spaces and parks. Stormwater facilities may be integrated with park space to ensure efficient use of land. Park space will utilize recreational facilities such as sports fields, and walking trails.

This initial plan for the NE30 area is intentionally showing relative dense residential development without much green space, as this plan is intended to illustrate the practical extents of the development area from the perspective of population that can be served by the existing lift station as well as the anticipated westerly extent of sanitary sewer lines.

Trails and Corridors

The plan area accommodates a variety of linear systems, green corridors, paths and streets. The purpose of these linear systems is to connect parks and other open spaces to one another and to accommodate active transportation options for the community (e.g. walking, cycling).

The plan illustrates most of these linear park systems along the south edge of the development area where trails are anticipated to follow storm drainage systems, and along the north edge of the plan along the TransGas gas line.

Municipal and Environmental Reserve

Section 181 of *The Planning and Development Act, 2007* requires that owners of a parcel of land that is the subject of a subdivision provide Municipal Reserve dedication to the municipality in the form of land, money in lieu of land, or a combination of both, to a maximum of 10 percent of the gross developable area. As the plan area consists of approximately 70 hectares of land, it is estimated approximately 7 hectares of land will be dedicated to be used for Municipal Reserve.

Stormwater Management

The stormwater management system for the plan area will consist of mostly new facilities sized for a 1:100 year event. There are existing storm drains immediately south of the plan area, but drainage is expected to follow natural slopes where possible.

Dry ponds will be the primary source of stormwater facilities that can be used as sports fields when dry. Potential locations for dry ponds are demonstrated in Figure 4 – Development Concept. That said, two detention ponds are likely with both draining to existing storm sewers on 14th and 16th avenues.

Water and Sewer Infrastructure

Water and sewer mains are expected to follow 14th Ave. and 16 Ave., flowing toward Lift Station 5 to the east. It is anticipated that existing sanitary sewer infrastructure east of Highway 20 can accommodate the additional flows from the proposed NE30 development.

TRANSPORTATION

Access

It is anticipated that 16th Street is expected to be the major north/south connection from the NE30 area into the existing developed area of the City. The primary corridor going east-west will be 14th Avenue and to a smaller extent 16th Avenue. Both are expected to connect the area to Highway 20.

It is expected that all new collector and local roads will be built to an urban standard with mix of walking trails and sidewalks to accommodate pedestrians.

STAGING AND IMPLEMENTATION

Staging

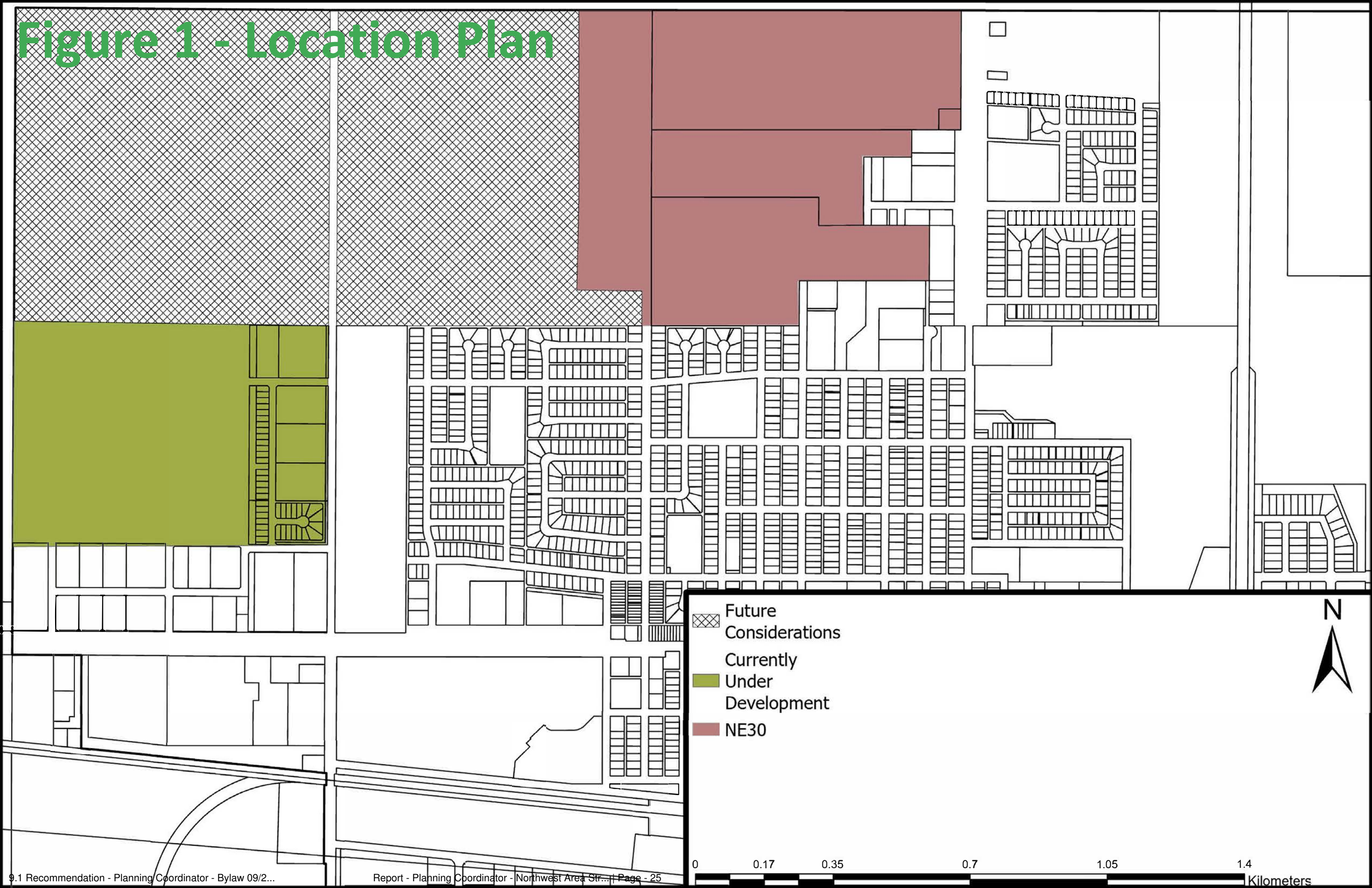
The early analysis of the larger 181 Ha study area indicated that the land west of the NE30 area would require a new, dedicated lift station and sanitary forcemain, which at this time would prohibit the practicality of developing those areas anytime soon.

The City expects that the NE30 area will first see northward development of services under 16th Street, and the westward development of services under 14th Avenue which will spur development along those corridors first.

Implementation

The impetus guiding this plan is not to provide enough detail for subdivision, but rather provide developers with the general vision for the area. The plan also provides developers with details on suitable land for specific uses (e.g. municipal reserve vs. residential). The City will work with developers on creating comprehensive plans that suit both the developers and the community as a whole.

Figure 1 - Location Plan



- Future Considerations
- Currently Under Development
- NE30



0 0.17 0.35 0.7 1.05 1.4 Kilometers

Figure 2 - Site Context

FUD

R1

FUD

R3A

R2

R3

R3A

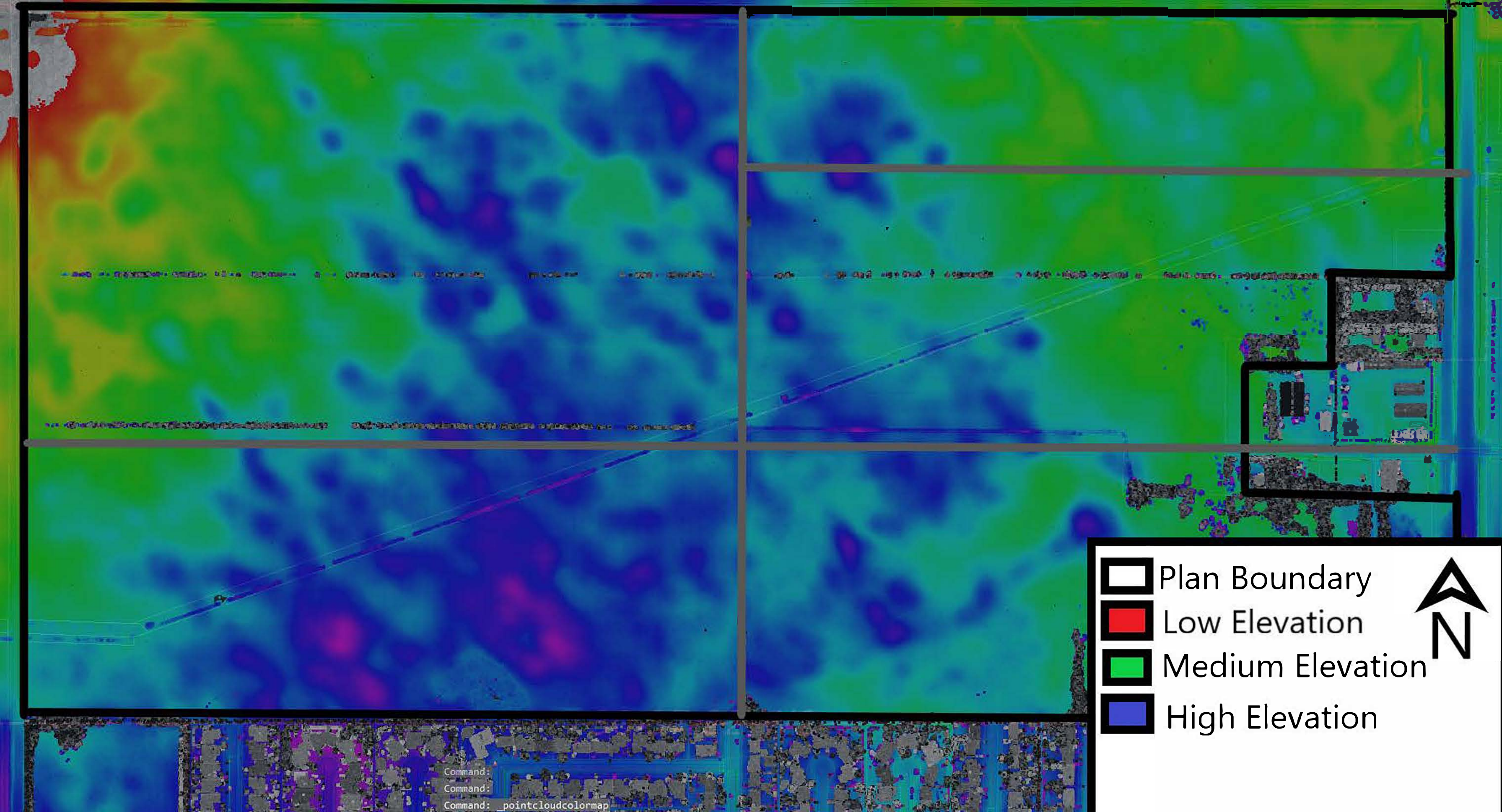
R3A





R3A


- Roadstrip
- Lot
- Zoning Boundary



Figure 3 - Topography

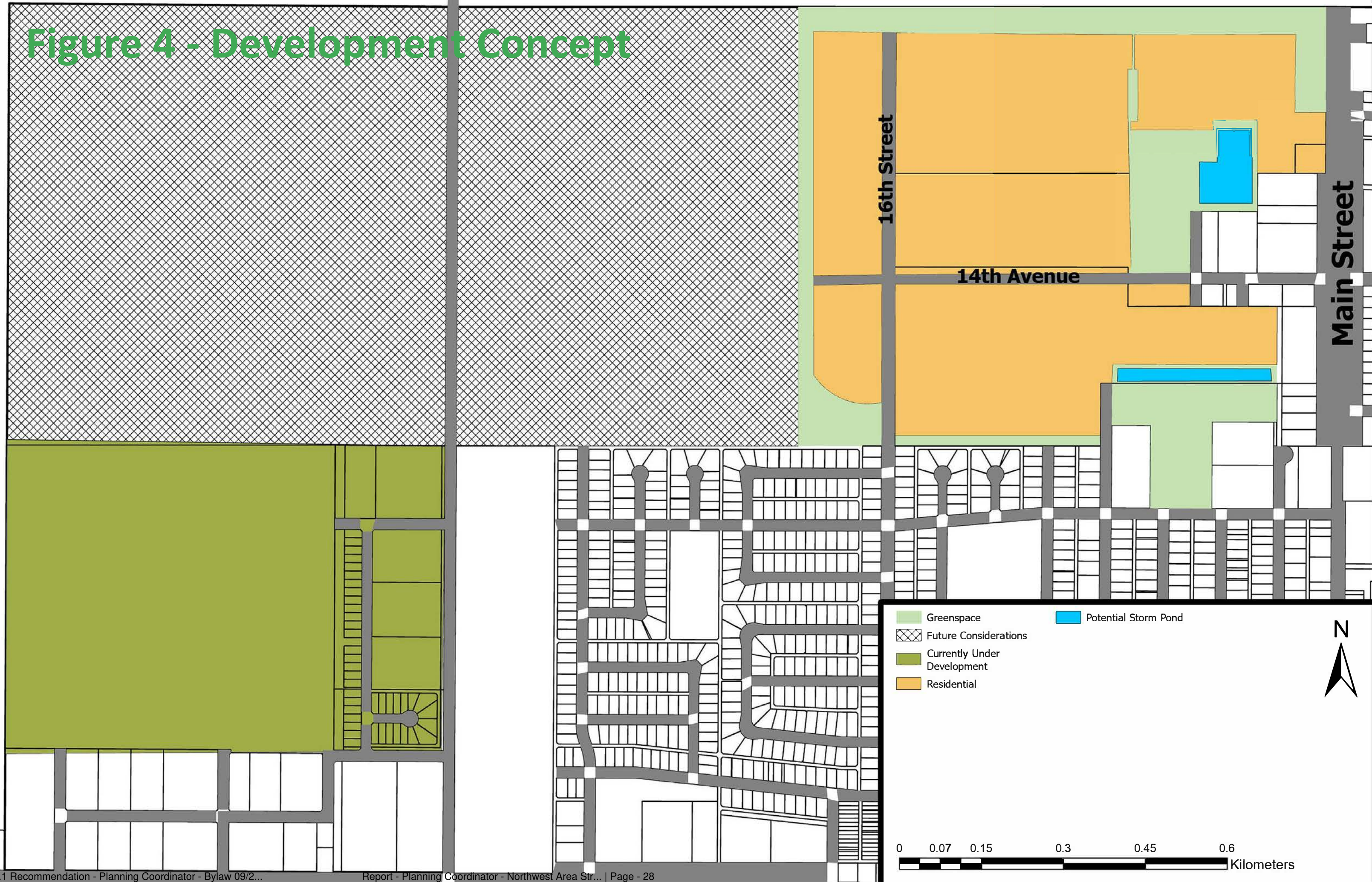


-  Plan Boundary
-  Low Elevation
-  Medium Elevation
-  High Elevation



N

Figure 4 - Development Concept



Legend

- Greenspace
- Future Considerations
- Currently Under Development
- Residential
- Potential Storm Pond

Scale: 0 0.07 0.15 0.3 0.45 0.6 Kilometers

North Arrow: N

CITY OF HUMBOLDT

BYLAW NO. 09/2024

A BYLAW TO ADOPT THE NORTHWEST AREA STRUCTURE PLAN AND ITS CORRESPONDING MAPS

The Council of the City of Humboldt, in the Province of Saskatchewan, enacts as follows:

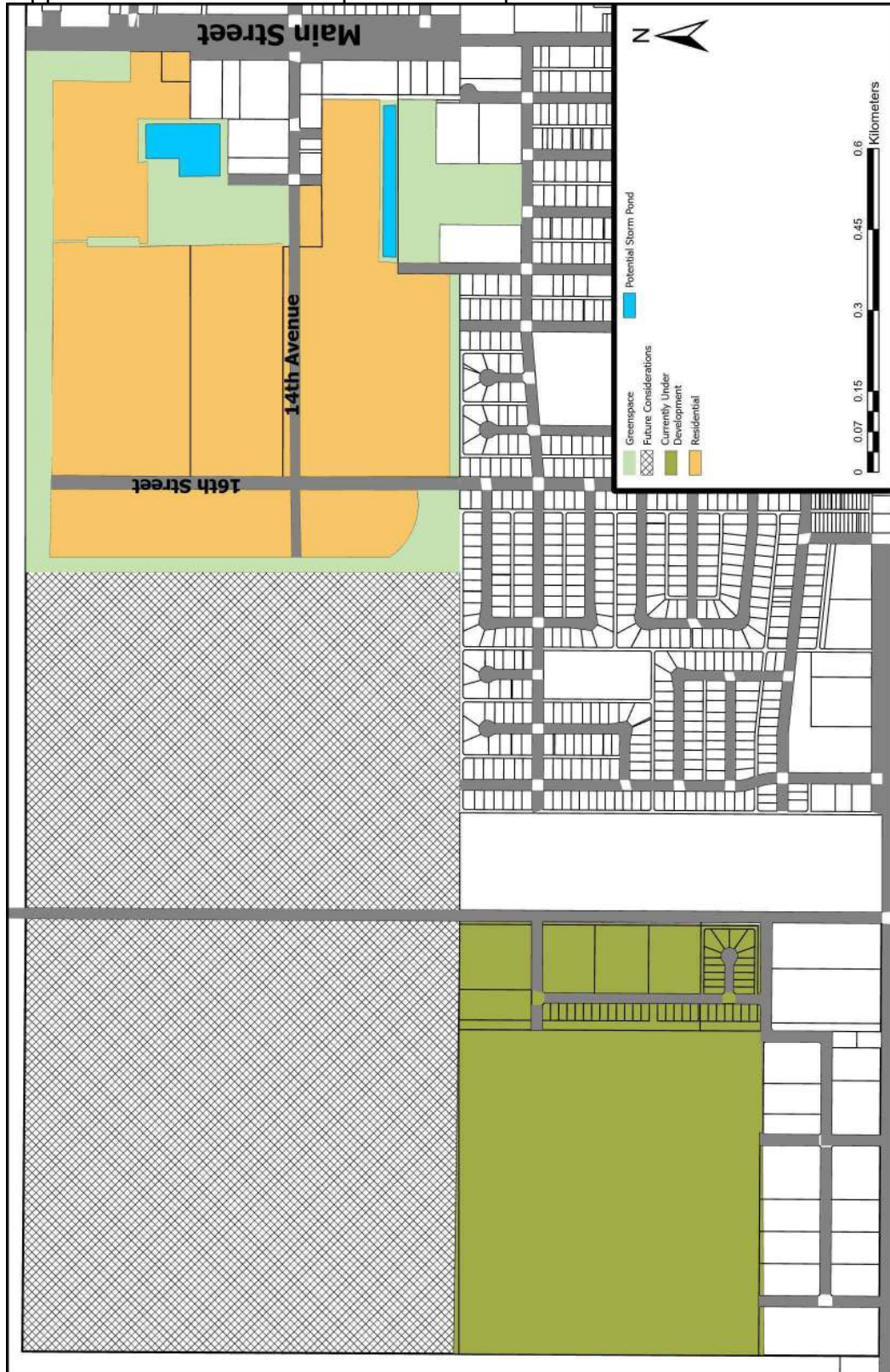
1. In this bylaw:
 - a. “Council” shall mean the council of the City;
 - b. “City” shall mean the City of Humboldt;
 - c. “NE30” shall mean parcels 120598386, 120638819, 165323998, and a portion of Parcel 113885297 as described in Attachment A.
2. The Council of the City hereby adopts the Northwest Area Structure Plan as the guiding concept for development in the NE30 planning area shown on attached drawing marked as “Appendix A”.
3. This Bylaw shall come into full force and take effect immediately upon the final passing thereof.

Mayor – Michael Behiel

Interim City Clerk – Jace Porten

INTRODUCED AND READ A FIRST TIME THIS 23 DAY OF SEPTEMBER 2024.
READ A SECOND TIME THIS 23 DAY OF SEPTEMBER 2024.
READ A THIRD AND FINAL TIME THIS 23 DAY OF SEPTEMBER 2024.

Appendix A – NE30 Development Concept





CITY OF HUMBOLDT
PROCLAMATION

WHEREAS, cultural participation and activity enriches and defines the identity of the City of Humboldt, and improves of the quality of life of its citizens;

AND WHEREAS, arts and cultural participation makes a vital contribution to the development and well-being of individuals and society;

AND WHEREAS, the City of Humboldt believes that community-based cultural celebrations enhance the connections between citizens of diverse interests, abilities, and cultures;

AND WHEREAS, culture arises and flourishes first locally;

AND WHEREAS, the City of Humboldt has already shown its intention to implement projects that affirm both its inclusive cultural identity and the active participation of its citizens in the cultural life of the municipality;

AND WHEREAS, as an annual national initiative, Culture Days exists as a catalyst that connects individuals and creators, eliminates barriers, and stimulates understanding, appreciation, and exploration of arts, culture, and heritage so that every individual in the country has a deeper connection with themselves, their community, and Canada;

AND WHEREAS, Culture Days is a national initiative and the City of Humboldt has been an active and long-standing participant:

NOW THEREFORE: I, Mayor of the City of Humboldt, do hereby proclaim September 20 to October 13, as CULTURE DAYS in the City of Humboldt

Mayor – Michael Behiel

CITY OF HUMBOLDT

PROCLAMATION

- WHEREAS:** The Truth and Reconciliation Commission of Canada calls for a national day to honour survivors of residential schools, to remember the thousands of children who did not survive, and to ensure the public commemoration of the history and legacy of residential schools remains a vital component of the reconciliation process; and,
- AND WHEREAS:** The Federal Government of Canada has designated September 30th as National Day for Truth and Reconciliation, the date that coincides with Orange Shirt Day, which has become a symbol of remembrance to honour Indigenous children forced to leave their families to attend residential schools;
- AND WHEREAS:** September 30th has been reclaimed by survivors as a day to listen to the stories of those affected by the residential school system, to celebrate the inherent value of Indigenous Peoples and their cultures, and to reflect on the ways in which our society must improve in order to better uplift and respect Indigenous Peoples living in Canada;
- AND WHEREAS:** We must take stock of the damage caused to Indigenous people, repair harm, admit mistakes, and participate in rebuilding a healthy relationship between Indigenous Peoples and *all* Canadians;
- AND WHEREAS:** The City of Humboldt is striving to be a City of Reconciliation, creating new relationships based on mutual understanding and respect;
- NOW THEREFORE:** I, Mayor of the City of Humboldt, do hereby proclaim the week of September 23 to September 27, 2024 as “**Truth and Reconciliation Week**” in the City of Humboldt and encourage all citizens to publicly participate in commemorating the history and legacy of residential schools and develop an understanding of the historical impacts.

Mayor - Michael Behiel

CITY OF HUMBOLDT PROCLAMATION

- WHEREAS,** Saskatchewan Construction Week celebrates the accomplishments and contributions of more than 29,000 Saskatchewan Citizens who are regularly employed in construction;
- AND WHEREAS,** these workers, many of whom are skilled tradespeople, and the companies they work for, build this province and its communities one job at a time;
- AND WHEREAS,** around 80 to 90% of construction companies are small businesses, employing 20 or fewer people;
- AND WHEREAS,** construction builds and maintains the roads, sewers, mines, grain terminals and oil facilities that drive our economy. It develops the neighbourhoods, communities and homes in which we live. It builds the schools, hospitals and parks in which we thrive and the businesses and public facilities that enrich our lives;
- AND WHEREAS,** Saskatchewan Construction Week is a celebration of the extensive economical and social contribution made by the province's dynamic construction industry;
- NOW THEREFORE:** I, Mayor of the City of Humboldt, do hereby proclaim September 23 to 27 2024, as SASKATCHEWAN CONSTRUCTION WEEK in the City of Humboldt.

Mayor – Michael Behiel



CITY OF HUMBOLDT

PROCLAMATION

- WHEREAS:** The Minister of Agriculture has proclaimed the month of October as Agriculture Month in Saskatchewan to recognize and raise awareness of the importance of agriculture to our community.
- AND WHEREAS:** this proclamation provides an opportunity to celebrate the industry that contributes to a key economic driver both in Saskatchewan and across Canada.
- AND WHEREAS:** the Ministry will be working hard all month to engage the entire province in sharing their food stories with friends, family and consumers.
- AND WHEREAS:** citizens of Humboldt are encouraged to celebrate the people along the agricultural value chain who deliver healthy, affordable and safer products in a sustainable manner every day.
- NOW THEREFORE:** I, Mayor of the City of Humboldt, do hereby proclaim the month of October 2024 as Agriculture Month in the City of Humboldt.

Mayor – Michael Behiel

CITY OF HUMBOLDT REPORT

TITLE: Manufacturing and Agriculture Sculpture – Public Art Committee
PREPARED BY: Jennifer Fitzpatrick, Director of Cultural Services
REVIEWED BY: Jace Porten, City Controller
PREPARED FOR: City Council
DATE: September 23, 2024

RECOMMENDATION

That the Manufacturing-Agriculture Sculpture project proposed by the Humboldt Public Art Committee and the Museum be authorized to proceed, beginning in 2024 as described in this report, and

that the project be considered in the 2025 budget, with a proposed draw from the Humboldt Public Art Reserve Fund.

BACKGROUND

The Humboldt Public Art Committee’s mandate is to enhance Humboldt as a creative city by infusing public art into the community. Public art becomes an identifiable point in the urban environment, contributing to the creation of a stronger sense of place.

The Committee has identified the themes of Manufacturing and Agriculture for its next project. The themes build on the City of Humboldt’s connection with the “Iron Triangle” – a term that acknowledges the agricultural manufacturing hub in the area, and the long history of manufacturing companies that have grown and supported the regional economy. The themes also reflect the connection to history of farming and agriculture in the region, and the use and re-use of regional materials in creating this sculpture.

The proposed sculpture will be a life-size farm or working horse, and its connection to early agriculture in breaking the land. It will be comprised of new and used metal pieces, including some parts from manufacturing companies in the area.

CURRENT SITUATION

The committee is reaching out to manufacturers in the Iron Triangle for financial support as well as the opportunity to provide pieces from their companies. The history of the iron triangle is being researched by the museum team.

A proposed location for the sculpture is near PAMI along Highway 5. This site is a highly visible location with great sightlines, and also provides a safe and accessible location for pedestrian traffic along the trail.

Pending council's approval, the proposed selection process will occur in two phases, with a call for Expressions of Interest from artists or artist teams this fall, which will be adjudicated by the Public Art Committee. Short-listed artists or artist teams will be provided with an honourarium of \$1,000 to develop their concept proposal to submit to the committee for assessment. The committee will select the artist or artist team to move forward with the project.

It is anticipated that fabrication will occur over the winter and spring months with installation in the summer with a public event to celebrate this new piece of public art with interpretive panels about the piece and the history of the Iron Triangle.

OPTIONS

1. Approve the recommendation as presented
2. Refer the matter back to Administration for further analysis

COMMUNICATION AND ENGAGEMENT

With Council's endorsement, the Expressions of Interest for an artist or artist team will be shared with the public through regular media channels, as well as through provincial arts agencies.

ATTACHMENTS

None

FINANCIAL IMPLICATIONS

2024 - The artist selection process costs will be covered within the current 2024 operating budget.

It is anticipated that the budget for this project will be \$25,000 (includes 10% contingency), which is inclusive of all artist fees and costs to consult, collaborate, design, fabricate, store, transport, and install the public art, plus any costs for engineering, attachments or anchoring.

There is currently \$29,959 in the Public Art Reserve fund, and it is anticipated that donations will assist in covering the costs of the project combined with a draw from the Public Art Reserve fund.

CONCLUSION

This is an exciting opportunity to acknowledge and celebrate the history of manufacturing and agriculture in the region, and create a unique piece of public art which reflects those stories, with tangible pieces from regional manufacturers.



CITY OF HUMBOLDT REPORT

TITLE: Large Snow Blower – Sole Source
PREPARED BY: Peter Bergquist, A.Sc.T.; Public Works and Utilities Director
REVIEWED BY: Jace Porten, City Controller
PREPARED FOR: City Council
DATE: September 23, 2024

RECOMMENDATION

That the City of Humboldt sole source a new Schulte Snow Blower system from Redhead Equipment of Humboldt, in the value of \$43,000 plus applicable taxes.

BACKGROUND

Public Works has had a similar model snow blower for several decades to remove windrows and clear alleys during the winter season as a part of the City's Snow Removal Program. The current blower was purchased in 2013 with the replacement approved as a part of the 2024 budget.

CURRENT SITUATION

Staff considered similar, and more costly, industrial self-propelled snow blowers and have determined that the same model used in the past is the best approach for the City of Humboldt's snow removal program. The purchase would be locally through Redhead Equipment and the manufacturer of the snow blower is Schulte, a local manufacturer that has built the last two the city has owned. The manufacturer has made improvements to its design from feedback the department has supplied over the years.

Administration is recommending sole sourcing this purchase as there is staff familiarity with the product and as it is a wear item, the availability/accessibility of parts from local sources will limit the unavailability of the unit in the event a breakdown does occur. If approved, we expect to receive the new snow blower by the end of this year.

The system requested includes the blower, upgrades needed to safely fill trucks as well as the undercarriage for the tractor. The cost for this system is \$43,000 plus applicable taxes.



OPTIONS

1. Approve the recommendation.
2. Decline the recommendation.

ATTACHMENTS

- None

COMMUNICATION AND ENGAGEMENT

N/A

FINANCIAL IMPLICATION

The 2024 budget assumed a reserve funding of \$35,000, sale of old system at \$3,000, so a project value of \$38,000. The cost presented is \$43,000 plus PST = \$45,580 which is \$7,580 higher, however staff anticipate that the sale of the old blower and undercarriage will yield a higher resale price likely narrowing this gap.

CONCLUSION

The sole source selection of this product is premised that staff support the quality and value of the product to meet the needs of the City's snow removal program for the next decade.



CITY OF HUMBOLDT REPORT

TITLE: Concrete Work at Broncos Memorial Site
PREPARED BY: Penny Lee, Staff Liaison, Bronco Memorials Committee
REVIEWED BY: Jace Porten, City Controller
PREPARED FOR: City Council
DATE: September 23, 2024

RECOMMENDATION

That, as recommended by the Memorials Committee, City Council approve up to \$30,000 for concrete work at the Broncos Memorial Site with the funds to be drawn from the Bronco Memorials Reserve.

BACKGROUND

The Humboldt Broncos Memorial Committee has met regularly to monitor the progress and assist in the development of appropriate memorials / tributes both at the crash site as well as within the City of Humboldt. At the Regular Meeting of Council held on August 26, 2024, Council approved the Memorials Committee recommendation to sole source the groundwork which is expected to begin in the near future to prepare the site for further development. This did not include concrete work after the site has been prepped.

Committee Member, Kurt Leicht, has been working diligently to seek out fair and reasonable quotes for concrete work to be done at the Broncos Memorial Site.

CURRENT SITUATION

Because the City of Humboldt holds the funds that were donated to the City following the Bronco tragedy, it is appropriate for the City to approve costs associated with the site work at the Memorial Site.

The City's Purchasing Policy #1380 allows for purchases under \$75,000 to be permitted by the City Manager without a public tendering, request for proposals or requests for quotation process so long as the City received 3 quotes.

Mr. Leicht has received estimates for rebar, concrete and labour from various companies. The estimate is between \$22,000 to \$25,000.

Therefore, on September 16, 2024, the Memorials Committee passed a resolution:

“That the Memorials Committee recommend to City Council that up to \$30,000 be approved for concrete work at the Broncos Memorial Site, and that the actual costs be drawn from the Bronco Memorials Reserve.”

OPTIONS

- Support the recommendation to approve \$30,000 for concrete work.
- Provide some other direction to Administration.

COMMUNICATION AND ENGAGEMENT

The Humboldt Broncos Memorial Committee recognizes the need for some type of “sod-turning” or other announcement of the initiation of this project when appropriate.

ATTACHMENTS

None.

FINANCIAL IMPLICATIONS

This aspect of construction costs at the Memorial Site will be drawn from the 2017-18 Humboldt Broncos Memorial Reserve Fund.

CONCLUSION

Council’s pre-approval of \$30,000 for concrete costs will avoid further delays in developing the Memorial Site.