





City of Humboldt
June 10, 2024 - Executive Committee Meeting - 06:00 PM

- 1 **Call To Order**
- 2 **Adopt Agenda**
 - 2.1 Conflict of Interest
- 3 **Delegations - None**
- 4 **Correspondence - None**
- 5 **Reports From Administration**
 - 5.1 Director of Protective Services' Report
 - 📎 Report - Director of Protective Services
 - 5.2 City Controller's Report
 - 📎 Report - City Controller
 - 5.3 Director of Cultural Services' Report
 - 📎 Report - Director of Cultural Services
 - 5.4 Marketing and Development Manager's Report
 - 📎 Report - Marketing and Development Manager
 - 5.5 Director of Community & Leisure Services' Report
 - 📎 Report - Director of Community & Leisure Services
 - 5.6 Director of Public Works' Report
 - 📎 Report - Director of Public Works
- 6 **New Business**
 - 6.1 Recommendation - City Controller - Construction Loan Sole-Source
 - 📎 Report - Construction Loan Sole-Source
 - 6.2 Recommendation - Director of Leisure Services - FCM Grant 2024 Uniplex Energy Audit Report
 - 📎 Report - FCM Grant 2024 Uniplex Energy Audit
 - 6.3 Recommendation - Director of Leisure Services - Second Ice Surface Stakeholder Engagement Household Survey
 - 📎 Report - Second Ice Surface Stakeholder Engagement Household Survey
 - 6.4 Recommendation - Planning Coordinator - Discretionary Use Storage Compound/Facility
 - 📎 Report - Discretionary Use Storage Compound/Facility
 - 6.5 Recommendation - Marketing & Development Manager - CEDI Application
 - 📎 Report - CEDI Application
 - 6.6 Recommendation - Director of Public Works - Project Tracking Report

- 6.7  Report - Public Works Project Tracking
Recommendation - Director of Leisure Services - Project Tracking Report
-  Report - CLS Project Tracking Report
- 7 **Enquiries**
- 8 **Next Meeting**
- 9 **Adjourn**

CITY OF HUMBOLDT REPORT

TITLE: Director of Protective Services Report
PREPARED BY: Mike Kwasnica, Director of Protective Services
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: Executive Committee
DATE: June 10, 2024

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

This report reflects the activities of the protective services for the month of May 2024.

CURRENT SITUATION

Notable information and updates:

1. Fire Department

- In City Area:
 - 1 - Fire alarm responses.
 - 2 – STARS landing at HDH
- Weekend Standbys:
 - 1 May Long – No calls during this weekend standby
- Fire Department Practice:
 - Presentation by Wadena Search and Rescue group
 - Apparatus safety
- HDFPA Area
 - 1 – Fire alarm response – Muenster
 - 1 – Single Vehicle rollover by Anaheim
- Conducted 5 Fire inspections in May.

2. Emergency Measures Operations

The RFP has been sent out, 4 submissions have been received and the committee reviewed all four and decided to go with Ray Unrau. Ray has recently retired from the Saskatchewan Public Safety Agency as the Director of Emergency Management. Ray bring years of experience in emergency management from the Province as well as prior to the SPSA Ray was the Director of Emergency Management for the City of Saskatoon

3. Occupational Health and Safety

- Safety Orientation for 18 new CoH Employees-Permanent and Seasonal
- Safety Conference Regina
- Developed Violence Policy and Prevention Plan
- Safety Data Sheet Review Custodians
- Fall Protection Training-Maintenance
- Developing and Revising Safe Work Procedures
- Site Visits/Audits/Discussions

Also currently working on;

- Safety Orientations for Employees and Contractors
- Developing Onboarding Checklist for each Department
- Audit- Corrective Action Plan Items
- City Reporter-Health and Safety-Developing Forms

4. Planning Department

PERMITS ISSUED IN MAY

We issued 16 permits in the month of May:

- 6 New Single-Family Dwellings
- 3 New Detached Garages
- 1 New 2-Storey Workshop
- 2 Renovations
 - 1 Residential, 1 Commercial
- 1 Deck Extension
- 2 Move-in/Move-out
- 1 Sign

INSPECTIONS COMPLETED

There were 32 inspections completed in the month of May:

- 19 - Class 1 Inspections Completed
- 13 - Class 2 and 3 Inspections Completed

DEVELOPMENT UPDATES

- Westwood Development Corp. is working with City Administration to fulfill the final items required for full approval of the Westwood Subdivision Phase 1.

- Preliminary discussions have been completed with developers regarding proposed subdivisions and infill developments. More information will be provided as it is made available.
- An appeal was heard before the Development Appeals Board on May 28th. The board's decision has not yet been released.

OPTIONS

1. Approve the recommendation.
2. Not approve of the recommendation.

ATTACHMENTS

RCMP Report for May.

CSO Report for May.

COMMUNICATION AND ENGAGEMENT

No external communications or engagement required.

FINANCIAL IMPLICATION

N/A

CONCLUSION

All areas within Protective Services continue to see increases in service. Spring of 2024 is anticipated to be the start to a very busy building season.

NCO i/c RCMP
Box 1480
Humboldt, Sask.
S0K 2A0

June 3, 2024

City of Humboldt
Box 640
Humboldt, Sask.
S0K 2A0

City of Humboldt – Updated Police Report for the Month of May, 2024.

Please find the attached Police Report for the month of May 2024.

Reported incidents are down this month (112) as compared to last month (119), and down from May 2023 (208). Traffic charges are down this month (16) as compared to last month (28) and down from May 2023 (87).

There were (10) reported False Alarms this month. This is up from last month (5), and same as May 2023 (10).

Criminal Record Checks are completed on a walk-in basis on Tuesday, Wednesday and Thursday of every week. No appointments are needed. The total number of record checks completed this month was 84.

On May 31, in partnership with Humboldt CSO and Sask Conservation Officer, the RCMP did a check stop on Hwy # 5 and Lakewood Drive. This is part of our Detachment Action Plan initiative of increased police presence which also contributes to road safety. We plan on doing more of these check stops.

If you have any questions or concerns, please feel free to contact us at your convenience.

Yours truly,



S/Sgt Rod Rudnisky
Detachment Commander - Humboldt RCMP

HUMBOLDT CITY DETACHMENT

FALSE ALARM REPORT

MONTH OF MAY 2024

	DATE	HOURS	LOCATION	OVERTIME	ATTENDED
1	2024-05-01	03:04	1919 8 Avenue #20 – Tokyo Smoke Cannibas	Y	Y
2	2024-05-03	19:42	703 8 Street – Royal Bank	N	N
3	2024-05-08	07:39	813 21 Street – 5 West Car & Truck Wash	Y	Y
4	2024-05-11	04:34	1919 8 Avenue #25 – Shoppers Drug Mart	Y	Y
5	2024-05-11	08:31	813 21 Street – 5 West Car & Truck Wash	N	Y
6	2024-05-11	12:16	203 Laskin Crescent	N	Y
7	2024-05-17	15:23	324 Main Street – Legion	N	Y
8	2024-05-24	02:57	312 Main Street – Humboldt Dental Associates	N	N
9	2024-05-30	20:13	607 9 Street – Sask Buds Cannibas	N	Y
10	2024-05-31	09:47	603 Main Street – CIBC	N	Y

HUMBOLDT CITY DETACHMENT

POLICING STATISTICS

MONTH OF MAY 2024

HUMBOLDT MUNICIPAL 2023	HUMBOLDT MUNICIPAL 2024	OFFENCE CATEGORY
3	4	MVA's (Fatal/injury/Property Damage)
87	16	Traffic Offences (Charges Laid)
20	9	Traffic Offences (No Charges Laid)
6	0	Traffic Offences (Criminal Code)
2	3	Impaired Operation of Motor Vehicle
0	0	Dangerous Driving (Criminal Code)
14	7	Provincial Statues
2	2	Municipal Bylaws
1	5	Other Criminal Code/Federal
2	1	Offensive Weapons
0	0	Drug Trafficking
0	1	Drug Possession
0	0	Sexual Offences
5	6	Robbery/Extortion/Harassments/Threats
2	2	Assaults
8	6	Theft Under \$5,000/Possess Stolen Prop.
1	1	Theft Over \$5,000/Theft of motor vehicle
10	11	Mischief
3	1	Frauds
3	0	Break, Enter and Theft
10	10	False Alarms
13	27	Other (Susp vehicle, animal calls, missing person, wellbeing check)
208	112	Total Calls



CITY OF HUMBOLDT REPORT

TITLE: CSO Report for May 2024
PREPARED BY: Justin Tarrant, Community Safety Officer
REVIEWED BY: Mike Kwasnica, Director of Protective Services
PREPARED FOR: Executive Committee
DATE: June 5, 2024

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

This report reflects the activities of the CSO for the month of May 2024.

CURRENT SITUATION

Historically our door knocker program and yard orders begin after the may long weekend. We began checking alleys and yards resulting in approximately 20 door knockers and 5 orders in the month of May. There are 4 yards that have significant clean up requirements and we will be working with the homeowners, providing them options and adequate time to resolve the issues. This month the CSO also assisted the RCMP with a check stop event. During this check stop there was between 80 -100 vehicles stopped. There was one 72-hour suspension and a couple tickets issued. The CSO also assisted with the P.A.R.T.Y program at the uniplex for two days.

The CSO addressed the following violations/concerns:

Traffic/Parking Bylaw Infractions	<ul style="list-style-type: none"> • 4 Bylaw tickets were issued • A few conversations were had to discuss continued bylaw infractions • One resident was fined for dumping used motor oil in the storm drain.
Traffic Safety Act	<ul style="list-style-type: none"> • 9 traffic stops completed • 6 Written/Verbal Warnings, or Inspection Notices were issued. • 2 – 199 (1)(B) Exceed posted speed limit • 1 – 241.1(2) Holding, Viewing, Using or manipulating an electronic device • Total amount of Summary offence fines is \$1,172
Property Maintenance	<ul style="list-style-type: none"> • 5 Yard concerns

Animal Control	• 4 complaints addressed
RCMP Assists	• 2 Current cases

OPTIONS

1. Approve the recommendation.
2. Not approve the recommendation.

ATTACHMENTS

None.

COMMUNICATION AND ENGAGEMENT

The CSO has begun yard inspections and has had several conversations with community members about the importance of maintaining their yard as well as the alleyways.

FINANCIAL IMPLICATION

N/A

CONCLUSION

Continued communication and proactive measures are essential in maintaining and enhancing community safety. The CSO program is committed to addressing community concerns and complaints both through communication and enforcement.



CITY OF HUMBOLDT REPORT

TITLE: City Controller’s Report
PREPARED BY: Jace Porten, City Controller
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: Executive Committee
DATE: June 10, 2024

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

The report typically provides actual revenue and expenditure information for year-to-date operations of the City, in comparison to budgeted activities and comparison to the previous year. In the absence of the Director of Corporate Services, it will also provide an update on the ongoings of the Corporate Services department.

CURRENT SITUATION

Corporate Services

The City has received preliminary approval of federal funding with respect to the Mobility Van/Transit Services. Administration is working to complete the contribution agreement which requires a council resolution to approve the project prior to completing the agreement. Administration is working on the scopes of the project with the plan to bring a report to a future Executive Committee meeting.

The Finance Manager, along with the City Manager and City Controller, is developing a Reserve policy with the intention of illustrating the purpose of each reserve along with the source of funding, cause to draw, and authority to affect each individual reserve.

The City’s current Natural Gas supply contract with Hudson Energy expires on October 31, 2024. The Finance Manager is preparing a Request for Quotation to provide to the list of authorized retailers as per Sask Energy with the intention of issuing in in the upcoming month.

MNP is working on the 2023 audit of the City’s Financial Statements, typically the City has requested these to be completed by the May Council meeting. The City Controller and MNP have agreed to extend this to the June Council meeting as the City had to undergo further asbestos testing of aged buildings that were not included in the 2021 review. The review was

required to complete the audit with the introduction of PSAB 3280 Asset Retirement Obligations. The review of the additional buildings has been completed, no asbestos was identified in those locations. To complete the audit MNP is awaiting the updated costs of removing the asbestos in the locations it was identified in the 2021 review.

The City Assessor is working on finalizing the 2024 Tax Levies, with the anticipation that everything will be printed this week and tax notices will begin to be mailed out as of June 19th.

Budget to Actual

The attached report shows the revenues and expenditures for the first four months of 2024. Some variances exist due to timing of allocated budget, and when the expenses or revenues are recorded with variances greater than \$15,000 listed below.

Cost Centre	Variance	Explanation
Taxations and Grants – Grants	(3,176,734)	This variance is caused by the “unbudgeted” ICIP grants for the Wastewater Treatment Facility and the Carl Schenn Storm Pond projects totalling \$2.7 million. The City also received and unbudgeted Federal grant of approximately \$570,000. These grants will have this cost centre in a favourable position throughout the year and, as the capital projects continue, so will this variance.
Administration – General Administration	(52,778)	Staffing absences have caused this favourable variance, this cost centre is anticipated to be closer to budget as the year progresses.
Administration – Information Technology	(19,837)	This favourable variance is due to budget allocation timing as minimal expenditures have taken place at this point in the year, it is anticipated to be closer to budget by year-end.
Communications – Corporate Communication	(17,032)	Two-thirds of this favourable variance is due to staffing costs as the coordinator position was vacant for a portion of the year. Advertising and promotion costs are also favourable at this point in time due to budget allocation timing.
Fire and Building Inspections – Fire Protection Administration	(23,877)	A portion of insurance for the fleet was incorrectly budgeted in Fire Protection and not the Fire Fleet. The error was caught when the expenses were recognized. This could cause a favourable variance through year-end.
Bylaw and Policing – RCMP	(232,168)	This favourable variance is due to budget allocation timings as the City had anticipated paying a quarterly

Policing		invoice by this point in the year. RCMP had been operating at lower staffing level through their 2023/2024 fiscal year and approached the City of reducing their invoicing totals for the first part of the 2024 billings, this will likely cause a favourable variance throughout the year.
Planning and Development – Planning and Development	(31,293)	The Planning Coordinator position has been budgeted as a full-time position but was filled part-time through the first few months of the year, creating a favourable variance. Professional Services is also in a favourable position. This Cost Centre is anticipated to be on budget by year-end.
Leisure Services – Recreation Administration	(26,159)	Most of this favourable variance is due to an unbudgeted donation and special event revenue being in a favourable position. Staffing costs are also favourable at this point in the year.
Leisure Services – Facilities Maintenance	(65,856)	Staffing vacancies through the early part of the year have created a favourable variance to this Cost Centre. It is anticipated to remain favourable throughout the year. An unanticipated federal grant is also contributing significantly to the current variance.
Leisure Services – Arena	(56,440)	Budget allocation timing for utilities costs and greater than anticipated income from rental fees have created this favourable variance, this cost centre should be closer to budget as the year progresses.
Leisure Services – Aquatic Centre	(32,204)	The combination of increased rental fee income and the budget allocation timing of utilities has left this cost centre in its current favourable position.
Leisure Services – Parks & Playgrounds	(99,189)	An unbudgeted donation of \$40,000 is causing a favourable variance, the remainder of the favourable variance is staffing costs at this point in the year. The donation will likely cause this cost centre to remain favourable all year.
Leisure Services – Fleet	(15,292)	The favourable variance of this cost centre is due to the budget allocation timing of both the fuel and repair expense accounts. This position will correct itself towards budget with time.
Cultural Services – Museum Services	(21,862)	The main contributor to this cost centre’s favourable position as the City received a federal grant earlier than budgeted. Wage expenses are also favourable.
Transportation – Lighting and	(16,147)	The favourable variance of this cost centre is due to the budget allocation timing of utilities.

Power		
Transportation – Street System	(20,707)	This variance is budget allocation timing as Staffing Costs have been under budget at this point in the year with staff spending time in other areas.
Transportation – Storm Water Infrastructure	17,396	The unfavourable position for this cost centre is due to more than anticipated hours being spent on the spring thawing of catch basins as well as the clearing of ditches to Humboldt Lake.
Transportation – Snow and Ice Control	(45,923)	Minimal heavy snow fall events through the early part of the year has Contracted Maintenance and Maintenance supply costs in a favourable position. This Cost Centre is weather dependent and may remain favourable through the year.
Transportation – Transportation Equipment	(29,570)	This Cost Centre has seen an increase in budget over the past couple years and to date minimal major maintenance events have this cost centre in a favourable position.
Utilities – Utility Administration	(42,458)	Staffing costs are in a favourable position at this point in the year as staff has been focusing their time elsewhere. Professional Services and Other Contractual Services are also in a favourable position.
Utilities – Water Main Maint.	(17,213)	Contracted Maintenance and Maintenance Supplies expenses are in a favourable position with minimal water breaks to date.
Utilities – Water Distribution Facility	(22,798)	Staffing Costs and Utility Costs are in a favourable position due to budget allocation timing and staffing spending times in other areas.
Utilities – Water Meter Reading & Billing	86,769	Staffing Costs are higher to date as staff has been focused on the replacement of failing water meters. The unbudgeted bulk purchase of water meters is also causing an unfavourable variance, the unused water metre will be brought in to inventory at year-end. These purchases will make this Cost Centre to appear unfavourable through the year but will be adjusted as part of the year-end transactions.
Utilities – Lagoon	31,704	Due to the timing of ordering chemicals for the lagoon, this cost centre is biased in a unfavourable position which will revert towards budget as the year progresses.
Utilities – Lift Stations	(19,518)	The favourable variance is due to minimal maintenance expenditures to date.



Land Development – Land Development	(553,804)	A surge of recent land sales has this cost centre in a favourable position, this cost centre will be favourable throughout the year.
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COMMUNICATION AND ENGAGEMENT

No external communications or engagement required.

ATTACHMENTS

- Budget to Actual Report ending May 31, 2024
- May 2024 Payment Listing
- May 15, 2024 BMO Credit Card Statement

FINANCIAL IMPLICATION

There are no direct financial implications of this report.

CONCLUSION

Recommend that the City Controller’s Report be accepted as presented.



	ACTUAL	YTD BUD	VARIANCE	ANNUAL	PRIOR YEAR
Tax and Grants In Lieu of Tax					
Property Taxes	\$ (14,895)	\$ (15,600)	\$ 705	\$ (8,396,840)	\$ (10,797)
Grants	\$ (4,158,909)	\$ (981,470)	\$ (3,177,439)	\$ (3,621,860)	\$ (612,888)
TOTAL TAXES AND GIL	\$ (4,173,804)	\$ (997,070)	\$ (3,176,734)	\$ (12,018,700)	\$ (623,685)
Administration					
General Administration	\$ 186,322	\$ 239,100	\$ (52,778)	\$ 554,620	\$ 207,675
Information Technology	\$ 60,063	\$ 79,900	\$ (19,837)	\$ 123,640	\$ 62,520
City Manager's Office	\$ 100,988	\$ 103,520	\$ (2,532)	\$ 219,020	\$ 103,728
Elected Officials	\$ 85,110	\$ 73,720	\$ 11,390	\$ 192,630	\$ 78,086
Other General Administration	\$ 609	\$ 2,000	\$ (1,392)	\$ 33,950	\$ (14,812)
TOTAL ADMINISTRATION	\$ 433,092	\$ 498,240	\$ (65,148)	\$ 1,123,860	\$ 437,197
Communications					
Corporate Communications	\$ 77,158	\$ 94,190	\$ (17,032)	\$ 225,200	\$ 60,158
TOTAL COMMUNICATION AND DEV	\$ 77,158	\$ 94,190	\$ (17,032)	\$ 225,200	\$ 60,158
Fire and Building Inspections					
Fire Protection Administration	\$ 182,873	\$ 206,760	\$ (23,887)	\$ 531,490	\$ 168,883
Fire Fleet and Equipment	\$ (1,256)	\$ (2,880)	\$ 1,624	\$ (77,680)	\$ (60,373)
Fire Hall Building	\$ 8,633	\$ 12,070	\$ (3,437)	\$ 27,650	\$ 10,750
Building Inspection Services	\$ 4,856	\$ 11,370	\$ (6,514)	\$ 2,510	\$ 11,777
TOTAL FIRE AND BLDG INSP	\$ 195,106	\$ 227,320	\$ (32,214)	\$ 483,970	\$ 131,037
Bylaw and Policing					
Bylaw Enforcement	\$ 55,074	\$ 59,290	\$ (4,216)	\$ 121,420	\$ 53,340
Animal Licensing & Control	\$ (5,957)	\$ (7,670)	\$ 1,713	\$ (9,350)	\$ (7,190)
Business Licensing	\$ (70,750)	\$ (77,500)	\$ 6,750	\$ (90,000)	\$ (79,060)
RCMP Policing	\$ 7,652	\$ 239,820	\$ (232,168)	\$ 1,006,230	\$ 207,613
Other Protective Services	\$ 239	\$ 11,840	\$ (11,601)	\$ 44,500	\$ 230
Health and Safety	\$ 33,264	\$ 36,800	\$ (3,536)	\$ 81,800	\$ 32,188
TOTAL BYLAW AND POLICING	\$ 19,522	\$ 262,580	\$ (243,058)	\$ 1,154,600	\$ 207,121
Planning and Development					
Economic Development	\$ 7,055	\$ 15,250	\$ (8,195)	\$ 36,000	\$ 21,151
Planning and Development	\$ 24,687	\$ 55,980	\$ (31,293)	\$ 129,440	\$ 23,081
TOTAL PLANNING & DEVELOPMENT	\$ 31,742	\$ 71,230	\$ (39,488)	\$ 165,440	\$ 44,232
Leisure Services					
General Recreation Administration	\$ 163,861	\$ 190,020	\$ (26,159)	\$ 1,055,180	\$ 278,524
Lottery Grant	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 1,016
Leisure Pass Program	\$ (36,366)	\$ (27,660)	\$ (8,706)	\$ (71,050)	\$ (32,068)
LED Sign	\$ (3,223)	\$ -	\$ (3,223)	\$ (3,500)	\$ (1,636)
Facilities Maintenance	\$ 103,574	\$ 169,430	\$ (65,856)	\$ 399,950	\$ 159,061
Arena	\$ 161,690	\$ 218,130	\$ (56,440)	\$ 405,940	\$ 218,365
Fitness Centre	\$ 538	\$ 6,140	\$ (5,602)	\$ 17,640	\$ (439)
Community Centre	\$ 79,800	\$ 91,650	\$ (11,850)	\$ 162,020	\$ 82,685
Curling Rink	\$ 7,547	\$ 20,770	\$ (13,223)	\$ 64,740	\$ 8,391
Aquatic Centre	\$ 130,196	\$ 162,400	\$ (32,204)	\$ 338,710	\$ 143,649
Concessions	\$ (11,591)	\$ (4,950)	\$ (6,641)	\$ -	\$ (13,070)
Parks and Playgrounds	\$ 25,071	\$ 124,260	\$ (99,189)	\$ 409,170	\$ 120,518
Spray Park	\$ 161	\$ 2,340	\$ (2,179)	\$ 15,150	\$ 80
Community Gardens	\$ (565)	\$ (200)	\$ (365)	\$ 800	\$ (10)
Weed and Insect Control	\$ 167	\$ 3,970	\$ (3,803)	\$ 17,550	\$ 286
Urban Beautification	\$ -	\$ 4,000	\$ (4,000)	\$ 8,000	\$ -
Urban Forest	\$ 42	\$ 800	\$ (758)	\$ 38,530	\$ 72
Trail System	\$ 6,489	\$ 5,310	\$ 1,179	\$ 12,890	\$ 6,314



	ACTUAL	YTD BUD	VARIANCE	ANNUAL	PRIOR YEAR
Historical Campground	\$ (744)	\$ 5,460	\$ (6,204)	\$ 16,000	\$ (4,267)
Recreation Special Events	\$ 36,656	\$ 33,600	\$ 3,056	\$ 110,000	\$ 13,899
Summer Sizzler	\$ (3,360)	\$ 4,600	\$ (7,960)	\$ -	\$ 5,998
Joint Use Administration	\$ (12,576)	\$ (3,330)	\$ (9,246)	\$ (7,000)	\$ (4,387)
Leisure Services Fleet	\$ (11,092)	\$ 4,200	\$ (15,292)	\$ (78,350)	\$ (34,755)
TOTAL LEISURE SERVICES	\$ 637,275	\$ 1,010,940	\$ (373,666)	\$ 2,912,370	\$ 948,226
Library					
Library Services	\$ 84,541	\$ 93,610	\$ (9,069)	\$ 202,980	\$ 90,903
TOTAL LIBRARY	\$ 84,541	\$ 93,610	\$ (9,069)	\$ 202,980	\$ 90,903
Cultural Services					
Museum Services	\$ 116,068	\$ 137,930	\$ (21,862)	\$ 360,290	\$ 123,277
Museum Building	\$ 21,385	\$ 23,040	\$ (1,655)	\$ 56,240	\$ 21,089
Merchants Bank - Gallery Building	\$ 24,653	\$ 24,290	\$ 363	\$ 45,600	\$ 20,888
Original Humboldt	\$ 75	\$ 1,500	\$ (1,425)	\$ -	\$ (5,902)
Humboldt Public Art	\$ (13)	\$ 3,800	\$ (3,813)	\$ 8,000	\$ (6)
Water Tower	\$ 1,414	\$ 1,180	\$ 234	\$ 140	\$ 1,000
TOTAL CULTURAL SERVICES	\$ 163,582	\$ 191,740	\$ (28,157)	\$ 470,270	\$ 160,346
Public Health					
Waste Mangement	\$ 73,027	\$ 75,020	\$ (1,993)	\$ 50,000	\$ 75,877
Cemetery Administration	\$ (19,410)	\$ (8,960)	\$ (10,450)	\$ (5,780)	\$ 2,076
Mobility Van	\$ 24,895	\$ 24,030	\$ 865	\$ 65,710	\$ 25,972
Transit Fleet	\$ 1,792	\$ 1,760	\$ 32	\$ (5,000)	\$ (2,649)
Other Public Health	\$ -	\$ -	\$ -	\$ 9,500	\$ -
TOTAL PUBLIC HEALTH	\$ 80,304	\$ 91,850	\$ (11,546)	\$ 114,430	\$ 101,276
Transportation					
Transportation Admin	\$ 161,370	\$ 174,680	\$ (13,310)	\$ 1,779,130	\$ 156,738
Street Lighting	\$ 37,613	\$ 53,760	\$ (16,147)	\$ 158,140	\$ 61,091
Street Systems	\$ 51,523	\$ 72,230	\$ (20,707)	\$ 447,840	\$ 59,816
Street Sweeping	\$ 6,779	\$ 5,460	\$ 1,319	\$ 53,100	\$ 21,418
Storm Water Infrastructure	\$ 76,216	\$ 58,820	\$ 17,396	\$ 230,130	\$ (236,429)
Street and Curb Painting	\$ -	\$ 4,000	\$ (4,000)	\$ 20,000	\$ 88
Public Works Shop	\$ 50,406	\$ 51,710	\$ (1,304)	\$ 114,830	\$ 107,210
Snow and Ice Control	\$ 188,847	\$ 234,770	\$ (45,923)	\$ 419,530	\$ 220,812
Emulsion Treated Roads Mtce	\$ 3,396	\$ 1,200	\$ 2,196	\$ 21,370	\$ 92
Gravel Road Mtce	\$ 22,340	\$ 10,420	\$ 11,920	\$ 77,460	\$ 13,504
Back Lane Mtce	\$ 4,440	\$ 6,570	\$ (2,130)	\$ 25,560	\$ 8,700
Dust Control	\$ -	\$ 270	\$ (270)	\$ 29,320	\$ 20
Transportation Equipment	\$ (8,990)	\$ 20,580	\$ (29,570)	\$ (264,170)	\$ (129,159)
Traffic Signals	\$ 4,966	\$ 19,900	\$ (14,934)	\$ 48,230	\$ 17,135
Traffic Signs	\$ 7,935	\$ 9,570	\$ (1,635)	\$ 23,450	\$ 1,551
Sidewalk Mtce	\$ 1,425	\$ 1,140	\$ 285	\$ 80,270	\$ 296
Ditch Mowing	\$ 74	\$ 1,950	\$ (1,876)	\$ 36,500	\$ 8,360
Winter Sidewalks	\$ 5,870	\$ 13,650	\$ (7,780)	\$ 23,640	\$ 4,543
Airport	\$ 2,586	\$ 10,440	\$ (7,854)	\$ 2,550	\$ 6,502
Christmas Decorations	\$ 3,740	\$ 5,880	\$ (2,140)	\$ 19,900	\$ 4,468
TOTAL TRANSPORTATION	\$ 620,536	\$ 757,000	\$ (136,463)	\$ 3,346,780	\$ 326,756
Utilities					
Utility Administration	\$ (977,438)	\$ (934,980)	\$ (42,458)	\$ (1,495,490)	\$ (899,943)
Water Main Mtce	\$ 103,445	\$ 112,660	\$ (9,215)	\$ 328,010	\$ 177,410
Water Distribution Facility	\$ 66,692	\$ 89,490	\$ (22,798)	\$ 197,750	\$ 68,247
Water Meter Reading & Billing	\$ 186,379	\$ 99,610	\$ 86,769	\$ 252,550	\$ 115,622
Sewer Mains	\$ 59,189	\$ 45,340	\$ 13,849	\$ 213,190	\$ 61,571
Lagoon	\$ 67,184	\$ 35,480	\$ 31,704	\$ 328,850	\$ 47,718
Lift Stations	\$ 56,232	\$ 75,750	\$ (19,518)	\$ 192,390	\$ 96,222



	ACTUAL	YTD BUD	VARIANCE	ANNUAL	PRIOR YEAR
TOTAL UTILITIES	\$ (438,317)	\$ (476,650)	\$ 38,332	\$ 17,250	\$ (333,153)
Land Development					
Land Development	\$ (679,554)	\$ (125,750)	\$ (553,804)	\$ (291,800)	\$ (19,353)
TOTAL LAND DEVELOPMENT	\$ (679,554)	\$ (125,750)	\$ (553,804)	\$ (291,800)	\$ (19,353)
SUM OF OPERATIONS	\$ (2,948,817)	\$ 1,699,230	\$ (4,648,047)	\$ (2,093,350)	\$ 1,531,061
Capital					
Protective Services Capital	\$ (3,471)	\$ -	\$ (3,471)	\$ -	\$ 163,456
Leisure Services Capital	\$ 304,072	\$ -	\$ 304,072	\$ -	\$ 74,267
Public Health Capital	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -
Transportation Capital	\$ 145,030	\$ -	\$ 145,030	\$ -	\$ 558,637
Utilities Capital	\$ 1,948,794	\$ -	\$ 1,948,794	\$ -	\$ 108
TOTAL CAPITAL EXPENDITURES	\$ 2,419,425	\$ -	\$ 2,419,426	\$ -	\$ 796,468

May 2024 Payment

Date	Payment Number	Vendor Name	Amount Paid
2024-05-01	Apl-24	Chamber of Commerce Group Ins	\$23,115.13
2024-05-01	Pre-Authorized	Elavon	\$942.18
2024-05-01	Pre-Authorized	Moneris	\$183.82
2024-05-01	Apl-24	Ministry of Finance	\$48,944.63
2024-05-06	BMO CC 0424	BMO MasterCard	\$25,421.38
2024-05-06	Pre-Authorized	Royal Bank	\$550.07
2024-05-06	43389	Cummins Sales & Service	\$1,523.64
2024-05-06	43390	Greenland Waste Disposal (2003	\$50.00
2024-05-06	43391	Investor's Group Trust Co. #90	\$200.00
2024-05-06	43392	REGAN KELLY	\$186.37
2024-05-06	43393	Receiver General of Canada	\$46,221.73
2024-05-06	43394	SGI	\$222.00
2024-05-06	43395	SLOAN ELIZABETH	\$89.63
2024-05-06	43396	MAMER STACEY	\$73.79
2024-05-06	43397	REIMER CHRISTY & VANDERVEEN WE	\$11.69
2024-05-06	43398	MALLETTE NATHAN & MONIQUE	\$51.81
2024-05-06	43399	SCHINKEL ESTATE OF GEORGE	\$136.91
2024-05-06	43400	ARASA ROSALIA	\$86.27
2024-05-06	43401	ROSS GORDON	\$113.45
2024-05-06	43402	Thelma Wempe	\$45.00
2024-05-23	43403	4imprint, Inc.	\$3,093.46
2024-05-23	43404	Affinity Credit Union	\$8,800.00
2024-05-23	43405	Bella Vista Inn	\$106.00
2024-05-23	43406	Con-Tech General Contractors L	\$570,078.82
2024-05-23	43407	Cummins Sales & Service	\$11,662.84
2024-05-23	43408	Herman Doherty	\$279.71
2024-05-23	43409	Ernie's Plumbing & Heating	\$299.70
2024-05-23	43410	Reynold Fortowsky	\$36.00
2024-05-23	43411	Clayton Glauser	\$34.65
2024-05-23	43412	Kayla Hanson	\$350.00
2024-05-23	43413	Harlan Fairbanks	\$83.25
2024-05-23	43414	Graham Herbert	\$235.00
2024-05-23	43415	Humboldt Motors	\$166.36
2024-05-23	43416	Humboldt & District Community	\$347.50
2024-05-23	43417	Investor's Group Trust Co. #90	\$400.00
2024-05-23	43418	Jetpro Consultants Inc.	\$4,200.00
2024-05-23	43419	Nick Knudsen	\$1,035.00
2024-05-23	43420	Olynick Water & Sewer Ltd.	\$5,190.07
2024-05-23	43421	Onstage Dance Festival	\$500.00
2024-05-23	43422	Angela Parker	\$27.50
2024-05-23	43423	Petty Cash - Library	\$99.70
2024-05-23	43424	Minister of Finance	\$499.50

2024-05-23	43425	RAM Manufacturing Ltd.	\$20,664.17
2024-05-23	43426	Lian Raz	\$25.00
2024-05-23	43427	R. Benders Painting Ltd.	\$2,886.00
2024-05-23	43428	Receiver General of Canada	\$198,622.08
2024-05-23	43429	Lionel Robin	\$88.95
2024-05-23	43430	Marie Saretsky	\$100.00
2024-05-23	43431	WEBER JOSEPH	\$98.57
2024-05-23	43432	MARSHALL ERIC	\$183.55
2024-05-23	43433	FEDERICO ANGELITO	\$100.01
2024-05-29	43434	Shaun Baril	\$37.50
2024-05-29	43435	Bella Vista Inn	\$382.80
2024-05-29	43436	Cummins Sales & Service	\$2,102.12
2024-05-29	43437	Econo-Chem	\$349.65
2024-05-29	43438	Eddys All In Services	\$340.79
2024-05-29	43439	Everguard Fire and Safety	\$244.20
2024-05-29	43440	GEM Refrigeration	\$388.50
2024-05-29	43441	Tannis Henning	\$25.00
2024-05-29	43442	Humboldt & District Chamber of	\$40.00
2024-05-29	43443	Humboldt Overhead Doors Ltd.	\$277.50
2024-05-29	43444	Humboldt Broncos	\$1,910.00
2024-05-29	43445	Humboldt Area Arts Council	\$300.00
2024-05-29	43446	Humboldt Fire Extinguisher	\$108.78
2024-05-29	43447	HUMBOLDT BRONCO MEMORIAL GOLF	\$1,000.00
2024-05-29	43448	Investor's Group Trust Co. #90	\$200.00
2024-05-29	43449	Konica Minolta Business Soluti	\$193.42
2024-05-29	43450	Magnetsigns Humboldt	\$913.50
2024-05-29	43451	NorthEastNow	\$210.00
2024-05-29	43452	Olynick Water & Sewer Ltd.	\$23,652.07
2024-05-29	43453	PENS.com	\$1,718.71
2024-05-29	43454	Receiver General of Canada	\$49,179.10
2024-05-29	43455	Saskatchewan Association of Ci	\$100.00
2024-05-29	43456	Schenn`s Farm Supply	\$1,723.68
2024-05-29	43457	Spider Heavy Duty Repair	\$266.40
2024-05-29	43458	The Stew	\$282.00
2024-05-29	43459	BERGERMANN CODY & JAZMINE	\$192.45
2024-05-29	43460	Triod Supply	\$1,342.66
2024-05-06	Apr-24	Ministry of Finance	\$48,944.63
2024-05-17	202405WATERBILLS	City of Humboldt	\$11,621.64
2024-05-06	BMO CC 0424	BMO MasterCard	\$25,421.38
2024-05-06	EFT03971	Pamela Adam	\$142.33
2024-05-06	EFT03972	Michael Behiel	\$100.00
2024-05-06	EFT03973	Canadian Union of Public Emplo	\$3,097.27
2024-05-06	EFT03974	Canadian Linen & Uniform Servi	\$163.84
2024-05-06	EFT03975	Greater Saskatoon Catholic Sch	\$57,140.41

2024-05-06 EFT03976	HBI Office Plus Inc.	\$26.98
2024-05-06 EFT03977	Lifesaving Society	\$220.00
2024-05-06 EFT03978	Municipal Employees Pension Pl	\$25,892.62
2024-05-06 EFT03979	Office Experts	\$532.79
2024-05-06 EFT03980	Tremblay Electric	\$7,629.03
2024-05-23 EFT03981	1st Stop Auto Parts & Industri	\$90.84
2024-05-23 EFT03982	Aquam Specialiste	\$1,144.42
2024-05-23 EFT03983	Big Hill Services Ltd	\$2,900.63
2024-05-23 EFT03984	Brockman Enterprises Ltd.	\$2,473.38
2024-05-23 EFT03985	Canadian Union of Public Emplo	\$5,787.25
2024-05-23 EFT03986	Canadian National	\$15.75
2024-05-23 EFT03987	Canadian Linen & Uniform Servi	\$173.99
2024-05-23 EFT03988	Carlton Trail College	\$1,297.80
2024-05-23 EFT03989	Coca-Cola Canada Bottling Limi	\$2,915.77
2024-05-23 EFT03990	Complete Distribution Services	\$513.36
2024-05-23 EFT03991	Crosby Hanna & Associates	\$5,355.00
2024-05-23 EFT03992	Discovery Ford Sales Ltd.	\$344.03
2024-05-23 EFT03993	Earthworks Equipment Corp.	\$1,502.76
2024-05-23 EFT03994	Flocor	\$322.63
2024-05-23 EFT03995	Grain Bags Canada	\$37,185.00
2024-05-23 EFT03996	Geneva Grest	\$60.00
2024-05-23 EFT03997	Catherine Harrison	\$37.50
2024-05-23 EFT03998	Chris Harrow	\$11.42
2024-05-23 EFT03999	Hergott Electric Ltd.	\$1,320.29
2024-05-23 EFT04000	Hetek Solutions Inc.	\$0.01
2024-05-23 EFT04001	Amelia Hillier	\$13.29
2024-05-23 EFT04002	Humboldt Co-op	\$483.10
2024-05-23 EFT04003	Humboldt Fire Department Socia	\$1,950.00
2024-05-23 EFT04004	Humboldt Janitorial Supplies	\$6,127.20
2024-05-23 EFT04005	Lifesaving Society	\$62.00
2024-05-23 EFT04006	Municipal Employees Pension Pl	\$31,629.36
2024-05-23 EFT04007	Lindsey Nydegger	\$37.50
2024-05-23 EFT04008	Office Experts	\$283.94
2024-05-23 EFT04009	Jace Porten	\$131.31
2024-05-23 EFT04010	Prairie Meats	\$1,651.48
2024-05-23 EFT04011	Pratts Wholesale Ltd.	\$2,714.55
2024-05-23 EFT04012	Quality Tire Service, Humboldt	\$328.93
2024-05-23 EFT04013	Raymax Equipment Sales	\$1,013.29
2024-05-23 EFT04014	REACT Waste Management	\$159.50
2024-05-23 EFT04015	Ricoh Canada Inc.	\$9,832.53
2024-05-23 EFT04016	Saskatchewan Research Council	\$1,222.99
2024-05-23 EFT04017	SENDR	\$127.00
2024-05-23 EFT04018	Crystal Sipko	\$1,045.00
2024-05-23 EFT04019	Stevenson Industrial Refrigera	\$1,749.88

2024-05-23 EFT04020	Success Office Systems	\$138.03
2024-05-23 EFT04021	Toshiba Business Solutions	\$736.35
2024-05-23 EFT04022	Tremblay Electric	\$55,500.00
2024-05-23 EFT04023	WFR Wholesale Fire & Rescue Lt	\$133.23
2024-05-23 EFT04024	Rachel Wormsbecher	\$57.55
2024-05-23 EFT04025	Wytrykusz, Chelsea	\$125.46
2024-05-23 EFT04026	Your Dollar Store Wlth More	\$59.94
2024-05-29 EFT04027	Access 2000 Elevator & Lift	\$606.32
2024-05-29 EFT04028	Pamela Adam	\$10.50
2024-05-29 EFT04029	Brockman Enterprises Ltd.	\$18,045.44
2024-05-29 EFT04030	Canadian Union of Public Emplo	\$2,986.27
2024-05-29 EFT04031	Canadian Linen & Uniform Servi	\$238.93
2024-05-29 EFT04032	Cleartech Industries Inc.	\$34,407.00
2024-05-29 EFT04033	Coca-Cola Canada Bottling Limi	\$434.94
2024-05-29 EFT04034	DanWheels Ltd.	\$111.83
2024-05-29 EFT04035	EMCO Waterworks	\$25,796.40
2024-05-29 EFT04036	Flocor	\$9,950.73
2024-05-29 EFT04037	Futuristic Industries Inc.	\$1,000.00
2024-05-29 EFT04038	Golden West Broadcasting Ltd.	\$1,795.50
2024-05-29 EFT04039	Grain Bags Canada	\$655.98
2024-05-29 EFT04040	Gregg Distributors LP	\$596.60
2024-05-29 EFT04041	HBI Office Plus Inc.	\$92.79
2024-05-29 EFT04042	Hergott Electric Ltd.	\$4,315.67
2024-05-29 EFT04043	ICONIX Waterworks	\$40,063.87
2024-05-29 EFT04044	Jay's Transporation Group Ltd.	\$148.84
2024-05-29 EFT04045	Swish Kemsol	\$76.87
2024-05-29 EFT04046	Kirsch Construction	\$19,198.27
2024-05-29 EFT04047	KMK Sales Ltd.	\$1,671.64
2024-05-29 EFT04048	Millsap Fuel Distributors Ltd.	\$11,707.97
2024-05-29 EFT04049	Municipal Employees Pension Pl	\$27,120.12
2024-05-29 EFT04050	Municode Services Ltd.	\$1,396.28
2024-05-29 EFT04051	Office Experts	\$471.69
2024-05-29 EFT04052	Pleasureway Sales	\$2,061.88
2024-05-29 EFT04053	Prairie Meats	\$369.23
2024-05-29 EFT04054	Pratts Wholesale Ltd.	\$1,166.69
2024-05-29 EFT04055	Purolator Courier Ltd.	\$300.73
2024-05-29 EFT04056	Quality Tire Service, Humboldt	\$29.30
2024-05-29 EFT04057	Rawlco Radio Ltd.	\$1,470.00
2024-05-29 EFT04058	Raymax Equipment Sales	\$716.69
2024-05-29 EFT04059	REACT Waste Management	\$66,981.80
2024-05-29 EFT04060	RM of Humboldt	\$50.00
2024-05-29 EFT04061	SaskWater	\$183,512.57
2024-05-29 EFT04062	Saskatchewan Research Council	\$169.31
2024-05-29 EFT04063	SENDR	\$75.36

2024-05-29 EFT04064	Source Atlantic	\$456.28
2024-05-29 EFT04065	Strueby Plumbing & Heating	\$318.37
2024-05-29 EFT04066	Success Office Systems	\$642.14
2024-05-29 EFT04067	Toshiba Business Solutions	\$45.21
2024-05-29 EFT04068	Michael Ulriksen	\$146.87
2024-05-29 EFT04069	Van Houtte Coffee Services Inc	\$640.76
2024-05-31 EFT04070	Direct Drive Taxi	\$4,553.43
2024-05-31 SK POWER 0424	SaskPower	\$47,054.59
2024-05-31 Pre-Authorized	First Data	\$55.00
2024-05-31 PST 0424	Ministry of Finance	\$4,164.39



Statement

Account Name:	BILLING ACCOUNT 178859	Card Number:	xxxx-xxxx-xxxx-8859
Company Name:	CITY OF HUMBOLDT	Account Limit:	\$ 100,000.00
Employee ID:	772890000021008	Available Credit:	\$ 66,936.25
Statement Date (MM/DD/YYYY):	05/15/2024	Currency:	CANADIAN DOLLAR
Payment Due Date (MM/DD/YYYY):	06/11/2024		

Statement Summary:

Report any items which do not agree with your records within 30 days of the statement date.

Previous Balance:	\$ 25,421.38
Payments:	\$ -25,421.38
Adjustments:	\$ 0.00
Net Purchases:	\$ 33,063.75
Cash Advance:	\$ 0.00
Fees:	\$ 0.00
Other Charges:	\$ 0.00
New Account Balance:	\$ 33,063.75

Transaction Summary:

Trans Date	Posting Date Trans ID	Description	Pre-Tax Amount Auth #	Total Tax	Trans Amount
Card Number xxxx-xxxx-xxxx-8859 BILLING ACCOUNT 178859					
05/06	05/06 530171805	AUTOMATIC PYMT RECEIVED	\$ -25,421.38	\$ 0.00	\$ -25,421.38

TOTAL CREDITS	xxxx-xxxx-xxxx-8859	\$ -25,421.38
TOTAL DEBITS	xxxx-xxxx-xxxx-8859	\$ 0.00

Card Number xxxx-xxxx-xxxx-2545 BERGQUIST, PETER					
04/15	04/17 527266751	WESTERN CANADAWATER COCHRANE AB	\$ 300.00 086412	\$ 15.00 (e)	\$ 315.00
04/24	04/26 528795016	CANADIAN TIRE #638 HUMBOLDT SK	\$ 35.18 008935	\$ 3.87 (e)	\$ 39.05

TOTAL CREDITS	xxxx-xxxx-xxxx-2545	\$ 0.00
TOTAL DEBITS	xxxx-xxxx-xxxx-2545	\$ 354.05

Card Number xxxx-xxxx-xxxx-0134 DAY, JOE					
04/14	04/16 527066798	DOUBLETREE HOTELS REGINA SK	\$ 211.37 033097	\$ 0.00	\$ 211.37
04/14	04/16 527066797	DOUBLETREE HOTELS REGINA SK	\$ 211.37 012306	\$ 0.00	\$ 211.37
04/14	04/18 527380918	DOUBLETREE HOTELS REGINA SK	\$ 634.11 018793	\$ 0.00	\$ 634.11
04/14	04/18 527380919	DOUBLETREE HOTELS REGINA SK	\$ 634.11 086068	\$ 0.00	\$ 634.11

04/14	04/18 527380917	DOUBLETREE HOTELS REGINA SK	\$ 634.11 043986	\$ 0.00	
04/16	04/17 527266752	SQ PRAIRIE HEART WORK VAL MARIE SK	\$ 79.99 011822	\$ 8.80 (e)	\$ 88.79
04/18	04/19 527601380	DOUBLETREE HOTELS REGINA SK	\$ 6.00 094180	\$ 0.00	\$ 6.00
04/18	04/19 527601303	DOUBLETREE HOTELS REGINA SK	\$ 6.00 058692	\$ 0.00	\$ 6.00
05/14	05/14 531849820	CIVICINFO BC 250-383-4898 BC	\$ 890.62 053012	\$ 106.88 (e)	\$ 997.50

TOTAL CREDITS xxxx-xxxx-xxxx-0134 **\$ 0.00**
TOTAL DEBITS xxxx-xxxx-xxxx-0134 **\$ 3,423.36**

Card Number xxxx-xxxx-xxxx-9885 DENOMY, VINCE

04/16	04/17 527266594	STORE REGINA SK	\$ 12.98 010959	\$ 1.43 (e)	\$ 14.41
04/25	04/26 528795015	FAMILY PIZZA HUMBOLDT SK	\$ 88.98 018743	\$ 9.79 (e)	\$ 98.77
04/27	04/29 529043823	MARKS STORE #367 HUMBOLDT SK	\$ 103.99 044913	\$ 11.44 (e)	\$ 115.43
05/02	05/06 530252040	CANADIAN TIRE #638 HUMBOLDT SK	\$ 24.99 009769	\$ 2.75 (e)	\$ 27.74
05/03	05/06 530252117	CONSTRUCTION FASTENERS SASKATOON SK	\$ 9.78 050592	\$ 1.08 (e)	\$ 10.86
05/03	05/06 530252041	EARLYS FARM & GARDEN SASKATOON SK	\$ 1,029.00 021170	\$ 113.19 (e)	\$ 1,142.19

TOTAL CREDITS xxxx-xxxx-xxxx-9885 **\$ 0.00**
TOTAL DEBITS xxxx-xxxx-xxxx-9885 **\$ 1,409.40**

Card Number xxxx-xxxx-xxxx-2907 DEPT, CITY HALL

04/15	04/16 527066799	BEST BUY #976 CALGARY AB	\$ 638.78 058595	\$ 31.94 (e)	\$ 670.72
04/18	04/22 528046498	DELTA CALGARY DOWNTOWN CALGARY AB	\$ 245.87 024348	\$ 0.00	\$ 245.87
04/18	04/22 528046499	DELTA CALGARY DOWNTOWN CALGARY AB	\$ 245.87 067762	\$ 0.00	\$ 245.87
04/24	04/26 528795020	SGI-MY SGI REGINA SK	\$ 1,281.69 088606	\$ 140.99 (e)	\$ 1,422.68
04/24	04/26 528795096	SGI-MY SGI REGINA SK	\$ 1,445.95 000322	\$ 159.05 (e)	\$ 1,605.00
04/25	04/26 528795098	AMZN MKTP CA RU68L0DM3 WWW.AMAZON.CA ON	\$ 49.99 069071	\$ 5.50	\$ 55.49
04/26	04/26 528795097	INFORMATION SERVICES C 866-275-4721 SK	\$ 2,702.70 099209	\$ 297.30 (e)	\$ 3,000.00
04/29	04/29 529043602	ADOBE SAN JOSE CA	\$ 29.99 082996	\$ 3.30	\$ 33.29
04/29	04/30 529444877	HUMBOLDT CO-OP ASSN. # HUMBOLDT SK	\$ 83.94 062828	\$ 9.23 (e)	\$ 93.17
04/30	05/01 529635886	PI VARIABLES (PI-LIT) TUSTIN CA US DOLLAR 1,500.00@1.410193333	\$ 2,115.29 072961	\$ 0.00	\$ 2,115.29

05/09	05/13 531453804	SASKTEL WIRELINE REC # REGINA SK	\$ 132.00 054576	\$ 14.52 (e)	\$ 146.52
05/09	05/13 531453880	SASKTEL WIRELINE REC # REGINA SK	\$ 3,126.51 042958	\$ 343.92 (e)	\$ 3,470.43
05/09	05/13 531453879	SASKTEL WIRELINE REC # REGINA SK	\$ 2,154.14 023068	\$ 236.95 (e)	\$ 2,391.09
05/10	05/13 531453803	AMZN MKTP CA AE5KP38D3 WWW.AMAZON.CA ON	\$ 40.79 012405	\$ 4.49	\$ 45.28
05/12	05/14 531849821	SASKTEL WIRELESS REC # REGINA SK	\$ 1,057.00 024059	\$ 116.27 (e)	\$ 1,173.27

TOTAL CREDITS xxxx-xxxx-xxxx-2907 **\$ 0.00**
TOTAL DEBITS xxxx-xxxx-xxxx-2907 **\$ 16,713.97**

Card Number xxxx-xxxx-xxxx-2594 Kwasnica, Mike

04/20	04/22 528046496	EMBASSY SUITES DWNTWN INDIANAPOLIS IN	\$ 1,430.82 039886	\$ 0.00	\$ 1,430.82
04/20	04/22 528046497	HILTON GARDEN INN IND INDIANAPOLIS IN US DOLLAR 891.54@1.419409112	\$ 1,265.46 022659	\$ 0.00	\$ 1,265.46
04/20	04/22 528046419	SHELL FLYING J HANNA AB	\$ 174.29 022640	\$ 8.71 (e)	\$ 183.00
04/20	04/22 528046495	PARK & JET- NPS LOT 40 CALGARY AB	\$ 77.03 075830	\$ 3.85 (e)	\$ 80.88
04/24	04/26 528795018	A&W HUMBOLDT HUMBOLDT SK	\$ 9.01 047292	\$ 0.99 (e)	\$ 10.00
04/24	04/26 528795017	CANADIAN TIRE #638 HUMBOLDT SK	\$ 47.91 001787	\$ 5.27 (e)	\$ 53.18
04/25	04/26 528795019	PEAVEY MART #080 HUMBOLDT SK	\$ 61.95 059254	\$ 6.82 (e)	\$ 68.77

TOTAL CREDITS xxxx-xxxx-xxxx-2594 **\$ 0.00**
TOTAL DEBITS xxxx-xxxx-xxxx-2594 **\$ 3,092.11**

Card Number xxxx-xxxx-xxxx-4350 Lee, Penny

04/18	04/18 527380837	INFORMATION SERVICES C 866-275-4721 SK	\$ 9.01 019329	\$ 0.99 (e)	\$ 10.00
04/18	04/19 527601300	IMAGELY WEST PALM BEA FL US DOLLAR 79.00@1.416582278	\$ 111.91 077742	\$ 0.00	\$ 111.91
04/18	04/19 527601299	SINALITE MARKHAM ON	\$ 817.36 047772	\$ 89.91 (e)	\$ 907.27
04/18	04/19 527602496	HUMBOLDT HARDWARE BUIL HUMBOLDT SK	\$ 11.50 036837	\$ 1.27 (e)	\$ 12.77
04/19	04/22 528046415	HUMBOLDT HARDWARE BUIL HUMBOLDT SK	\$ 19.99 014459	\$ 2.20 (e)	\$ 22.19
04/23	04/24 528458462	SHOPPERS DRUG MART 434 HUMBOLDT SK	\$ 16.98 037945	\$ 1.87 (e)	\$ 18.85
04/23	04/24 528458463	OFFICE EXPERTS OFFICE HUMBOLDT SK	\$ 39.96 023822	\$ 4.40 (e)	\$ 44.36
04/30	05/01 529635809	AMZN MKTP CA 8Z5V75GN3 WWW.AMAZON.CA ON	\$ 188.96 083266	\$ 20.79	\$ 209.75

05/03	05/06 530252039	BESTBUY.CA #898 VANCOUVER BC	\$ 148.65 054001	\$ 17.84 (e)	
05/06	05/07 530585122	DOLLARAMA #1197 HUMBOLDT SK	\$ 9.50 047335	\$ 1.05 (e)	\$ 10.55
05/06	05/07 530585198	OFFICE EXPERTS OFFICE HUMBOLDT SK	\$ 191.00 076078	\$ 21.01 (e)	\$ 212.01
05/06	05/08 530853378	YOUR DOLLAR STORE WITH HUMBOLDT SK	\$ 18.00 059863	\$ 1.98 (e)	\$ 19.98
05/07	05/08 530853377	AMZN MKTP CA 2A3M30JZ3 WWW.AMAZON.CA ON	\$ 17.99 068067	\$ 1.98	\$ 19.97
05/09	05/10 531191659	THIS IS YOUR COMPUTER HUMBOLDT SK	\$ 50.00 078325	\$ 5.50 (e)	\$ 55.50
05/14	05/15 532044958	HUMBOLDT HARDWARE BUIL HUMBOLDT SK	\$ 13.80 049149	\$ 1.52 (e)	\$ 15.32

TOTAL CREDITS xxxx-xxxx-xxxx-4350 **\$ 0.00**
TOTAL DEBITS xxxx-xxxx-xxxx-4350 **\$ 1,836.92**

Card Number xxxx-xxxx-xxxx-0126 LUNG, PATRICIA

04/17	04/18 527380841	SASKATCHEWAN CONSTRUCT REGINA SK	\$ 50.00 087614	\$ 5.50 (e)	\$ 55.50
04/26	04/29 529043601	OFFICE EXPERTS OFFICE HUMBOLDT SK	\$ 124.53 079829	\$ 13.70 (e)	\$ 138.23
05/01	05/02 529753955	FAMILY PIZZA HUMBOLDT SK	\$ 138.80 080944	\$ 15.27 (e)	\$ 154.07

TOTAL CREDITS xxxx-xxxx-xxxx-0126 **\$ 0.00**
TOTAL DEBITS xxxx-xxxx-xxxx-0126 **\$ 347.80**

Card Number xxxx-xxxx-xxxx-8216 MCLEOD, CHRIS

05/07	05/08 530853458	DIRECT SURPLUS HUMBOLDT SK	\$ 31.00 038329	\$ 3.41 (e)	\$ 34.41
05/07	05/08 530853457	TERRYS NO FRILLS 3608 HUMBOLDT SK	\$ 21.99 002133	\$ 2.42 (e)	\$ 24.41
05/07	05/08 530853456	DOLLARAMA #1197 HUMBOLDT SK	\$ 20.34 022738	\$ 2.24 (e)	\$ 22.58
05/14	05/15 532045034	TERRYS NO FRILLS 3608 HUMBOLDT SK	\$ 22.15 089776	\$ 2.44 (e)	\$ 24.59

TOTAL CREDITS xxxx-xxxx-xxxx-8216 **\$ 0.00**
TOTAL DEBITS xxxx-xxxx-xxxx-8216 **\$ 105.99**

Card Number xxxx-xxxx-xxxx-7730 MUSEUM, HUMBOLDT

04/15	04/16 527066721	PHARMASAVE 429 HUMBOLDT SK	\$ 3.32 023982	\$ 0.36 (e)	\$ 3.68
04/16	04/16 527066720	INTUIT MAILCHIMP EDMONTON AB	\$ 36.75 042168	\$ 4.04 (e)	\$ 40.79
04/17	04/18 527380839	HUMBOLDT CO-OP ASSN. # HUMBOLDT SK	\$ 10.86 048133	\$ 1.20 (e)	\$ 12.06
04/17	04/18 527380840	OFFICE EXPERTS OFFICE HUMBOLDT SK	\$ 17.70 036487	\$ 1.95 (e)	\$ 19.65

04/17	04/19 527601302	YOUR DOLLAR STORE WITH MARTENSVILLE SK	\$ 6.00 078603	\$ 0.66 (e)	
04/26	04/29 529043899	OFFICE EXPERTS OFFICE HUMBOLDT SK	\$ 186.26 051510	\$ 20.49 (e)	\$ 206.75
04/27	04/29 529043897	DOLLARAMA #1197 HUMBOLDT SK	\$ 5.25 093666	\$ 0.58 (e)	\$ 5.83
04/27	04/29 529043898	CANADIAN TIRE #638 HUMBOLDT SK	\$ 37.95 037220	\$ 4.18 (e)	\$ 42.13
04/27	04/29 529043900	YOUR DOLLAR STORE WITH MARTENSVILLE SK	\$ 10.25 040706	\$ 1.13 (e)	\$ 11.38
05/07	05/08 530853459	DANISH OVEN HUMBOLDT SK	\$ 10.45 042230	\$ 1.15 (e)	\$ 11.60
05/07	05/08 530853536	OFFICE EXPERTS OFFICE HUMBOLDT SK	\$ 66.27 038527	\$ 7.29 (e)	\$ 73.56
05/07	05/08 530853535	PROVINCIAL ARCHIVES OF REGINA SK	\$ 16.41 004296	\$ 1.80 (e)	\$ 18.21
05/07	05/09 531080650	CANADIAN TIRE #638 HUMBOLDT SK	\$ 123.86 001427	\$ 13.63 (e)	\$ 137.49
05/07	05/10 531191733	SOBEYS HUMBOLDT #5395 HUMBOLDT SK	\$ 73.53 093945	\$ 8.09 (e)	\$ 81.62
05/10	05/13 531453802	OFFICE EXPERTS OFFICE HUMBOLDT SK	\$ 15.18 029525	\$ 1.67 (e)	\$ 16.85
05/11	05/13 531453801	7 ELEVEN STORE #29901 HUMBOLDT SK	\$ 11.59 077805	\$ 1.28 (e)	\$ 12.87

TOTAL CREDITS xxxx-xxxx-xxxx-7730 **\$ 0.00**
TOTAL DEBITS xxxx-xxxx-xxxx-7730 **\$ 701.13**

Card Number xxxx-xxxx-xxxx-2271 PRIESTON, DEVIN

04/23	04/24 528458539	PRINCESS AUTO SASKATOON SK	\$ 123.88 070736	\$ 13.63 (e)	\$ 137.51
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TOTAL CREDITS xxxx-xxxx-xxxx-2271 **\$ 0.00**
TOTAL DEBITS xxxx-xxxx-xxxx-2271 **\$ 137.51**

Card Number xxxx-xxxx-xxxx-9684 ULRIKSEN, MICHAEL

04/15	04/16 527066719	BEST BUY CANADA #933 EDMONTON AB	\$ 37.18 091088	\$ 1.86 (e)	\$ 39.04
04/15	04/16 527066718	DOLLARAMA #1197 HUMBOLDT SK	\$ 25.84 059823	\$ 2.84 (e)	\$ 28.68
04/15	04/17 527266674	WWW.RESERVATIONS.COM 855-9562201 FL US DOLLAR 19.99@1.411705852	\$ 28.22 044292	\$ 0.00	\$ 28.22
04/15	04/17 527266595	RESERVATIONS.COM WILMINGTON DE US DOLLAR 144.47@1.411919429	\$ 203.98 085479	\$ 0.00	\$ 203.98
04/16	04/17 527266673	BBYMARKETPLA ASUS COMP VANCOUVER BC	\$ 296.94 002781	\$ 35.63 (e)	\$ 332.57
04/16	04/17 527266671	LANDSCAPE MANAGEMENT N MARKHAM ON	\$ 146.85 042399	\$ 16.15 (e)	\$ 163.00
04/16	04/17 527266672	LIFESAVING SOCIETY CAN REGINA SK	\$ 55.86 077211	\$ 6.14 (e)	\$ 62.00
04/17	04/18 527380838	SP LAKEVIEW AQUATIC HIGH RIVER AB	\$ 505.14 011177	\$ 55.56 (e)	\$ 560.70

04/18	04/19 527601301	AMZN MKTP CA WWW.AMAZON.CA ON	\$ -16.08 000000	\$ -1.76	\$ -17.84
04/19	04/22 528046418	AMZN MKTP CA PW1BI0ER3 WWW.AMAZON.CA ON	\$ 67.95 080508	\$ 7.48	\$ 75.43
04/19	04/22 528046417	DAYS INN AND CONFERENC PRINCE ALBERT SK	\$ 175.56 024060	\$ 0.00	\$ 175.56
04/20	04/22 528046416	SPOTIFY P2B8FB5957 STOCKHOLM	\$ 10.99 083474	\$ 1.21 (e)	\$ 12.20
04/23	04/24 528458540	SURVEYMONKEY EUROPE UC OTTAWA ON	\$ 400.78 012489	\$ 52.10 (e)	\$ 452.88
04/25	04/29 529043896	YOUR DOLLAR STORE WITH MARTENSVILLE SK	\$ 10.00 081998	\$ 1.10 (e)	\$ 11.10
04/26	04/29 529043824	AMAZON.CA ST92O9883 AMAZON.CA ON	\$ 79.99 012982	\$ 8.80	\$ 88.79
04/29	04/30 529444876	CANVA I04136-81621043 CAMDEN DE	\$ 18.99 044738	\$ 0.00	\$ 18.99
04/30	05/01 529635810	LANDSCAPE MANAGEMENT N MARKHAM ON	\$ 15.96 003470	\$ 1.76 (e)	\$ 17.72
04/30	05/01 529635811	AMZN MKTP CA Y315F7SP3 WWW.AMAZON.CA ON	\$ 761.65 044304	\$ 45.70	\$ 807.35
05/06	05/07 530585199	WHENIWORK.COM MINNEAPOLIS MN US DOLLAR 95.26@1.404262019	\$ 133.77 056050	\$ 0.00	\$ 133.77
05/07	05/08 530853455	CANVA I04144-71624103 CAMDEN DE	\$ 150.00 069850	\$ 0.00	\$ 150.00
05/07	05/08 530853379	PATTISON AGRICULTURE HUMBOLDT SK	\$ 200.48 071865	\$ 22.05 (e)	\$ 222.53
05/08	05/09 531080649	FREEMOTION CSTMR SRVC LOGAN UT US DOLLAR 123.05@1.406257618	\$ 173.04 014292	\$ 0.00	\$ 173.04
05/09	05/10 531191732	SHCA REGINA SK	\$ 143.92 057019	\$ 15.83 (e)	\$ 159.75

TOTAL CREDITS xxx-xxxx-xxxx-9684 **\$ -17.84**
TOTAL DEBITS xxx-xxxx-xxxx-9684 **\$ 3,917.30**

Card Number xxx-xxxx-xxxx-1679 WYTRYKUSZ, CHELSEA

04/16	04/17 527266675	DOLLARAMA #1197 HUMBOLDT SK	\$ 4.95 070812	\$ 0.55 (e)	\$ 5.50
04/16	04/17 527266750	SWIRL WORLD FROZEN TRE SASKATOON SK	\$ 788.29 013423	\$ 86.71 (e)	\$ 875.00
04/23	04/24 528458541	SILVERWARE SILVERWARE MARKHAM ON	\$ 128.23 029533	\$ 16.67 (e)	\$ 144.90
05/01	05/02 529753954	DOLLARAMA #1197 HUMBOLDT SK	\$ 15.00 034580	\$ 1.65 (e)	\$ 16.65

TOTAL CREDITS xxx-xxxx-xxxx-1679 **\$ 0.00**
TOTAL DEBITS xxx-xxxx-xxxx-1679 **\$ 1,042.05**



CUSTOMER SERVICE:

Service Representatives are available to assist you 24 hours a day, seven days a week. Please have account number information ready.

BMO

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Lost/Stolen cards: 1-844-316-3760

Outside Canada and USA call collect: 514-881-3808

TTY (For the Deaf and Hard of Hearing): 1-866-859-2089

Internet: bmo.com/treasuryandpayment

Diners Club

Telephone Inquiries: 1-800-363-3333

Lost/Stolen cards: 1-866-890-9552

Outside Canada and USA call collect: 1-514-881-3735

TTY (For the Deaf and Hard of Hearing): 1-866-859-2089

Internet: dinersclubnorthamerica.com



PAYMENT INFORMATION:

	BMO	Diners Club
You can mail your payment to:	BMO P.O. Box 6044, Station Centre-Ville Montreal, QC H3C 3X2	Diners Club P.O. Box 6044, Station Centre-Ville Montreal, QC H3C 3X2
You may send your payment via overnight mail to:	BMO Symcor Inc (Remittance services) 650 Bridge Street Montreal, Quebec H3K 3K9	Diners Club Symcor Inc (Remittance services) 650 Bridge Street Montreal, Quebec H3K 3K9
IMPORTANT PAYMENT INFORMATION:	For BMO accounts, please make your cheque or money order payable to: BMO Bank of Montreal	For Diners Club accounts, please make your cheque or money order payable to: Diners Club

If you are paying by mail:
Remember

- Enclose your cheque or money order, payable in the same currency as your credit card, with this payment coupon, but do not staple or tape them together.
- Write your account number on the front of your cheque or money order.
- Please do not send cash.

A fee will be assessed against returned cheques.

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The balance due will be automatically debited from your bank account as you authorized.



CITY OF HUMBOLDT REPORT

TITLE: Cultural Services Report
PREPARED BY: Jennifer Fitzpatrick, Director of Cultural Services
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: City Council Executive Committee
DATE: June 10, 2024

RECOMMENDATION

That this report be accepted for information and filed.

CURRENT SITUATION

1. Museum

- Exhibits – The exhibit “Home Grown: Celebrating the 2024 Inductees in the Humboldt and District Sports Hall of Fame” is the feature exhibit on the main floor.
- Programs - The “Homegrown” education program is underway, with students touring the exhibit.
- Saturday Morning programs - The Friendship Bracelet free craft was held on Saturday, May 11. Visitors included a three-generation family who enjoyed the craft together. There was a very social aspect to the program, which is the purpose of the free Saturday morning programs.
- There was a great crowd who attended a Saturday morning chat on May 25 about Herbal teas that grow naturally in this region. Marie Saretsky gave the talk. Everyone who attended was very keen to learn about the subject. It was another wonderful community building event to connect residents to one another.
- Summer concert series - The lineup for the four-part barbecues/concert series has been confirmed. Thanks to the Humboldt Area Arts Councils for sponsoring the performances.
- Rental – There was 1 rental of the museum this month.
- Collections – In May, 40 items were accessioned, 35 items were catalogued, and 38 records were added to the Past Perfect database.
- Research is underway for the next installment of Stories of Humboldt – Chapter 6 which will feature the No. 5 Bombing and Gunnery School at Dafoe, and Angelstad’s Shoe Repair.
- Maintenance – The quarterly oiling of the tower clock was completed, and a maintenance protocol was written.

2. Gallery

- U&J Tepakohp/7 opened on May 2 and features the work of seven Indigenous women from Saskatchewan. This exhibit is brought to our community through the Humboldt Area Arts Council and OSAC.
- A selection of the permanent collection of Cecilia Elizabeth watercolours, donated by Jim & Lois Sawatsky and Arlene Julé, are now on display on the second floor. The 13 pieces feature buildings and churches in Humboldt and will be on display until August 2.

- Programs - U&C/Tepakohp/7 education programs – Limited numbers of tours and activities connected with the exhibit themes of family, land and culture, have been delivered this month in-person and via zoom.
- U&C/Tepakohp/7 -Opening Reception and Artists Talk with Melanie Monique Rose was held on May 16.
- Botanicals – This program was moved to the Community Gathering Place due to the sewer lines issue. Melanie Monique Rose led participants through the process of dying silk scarves using natural materials. This workshop was funded by the Humboldt Area Arts Council and OSAC.
- Watercolour Painting – This program was moved to the Uniplex due to the sewer lines issue. Kayla Hanson provided an introductory session to the full class of participants.
- Maintenance - The main sewer line in the gallery is in worse condition than expected, and therefore could not be descaled and cleaned out as anticipated. The gallery has been without running water or washrooms since mid May. We are looking at alternate and cost effective solutions. We have been adjusting locations or cancelling programs as necessary, and delaying the development of new programs and community events at the gallery until the situation can be resolved.

3. Water Tower

- The annual cleaning of the water tower commenced this month. There are still tasks such as staining the wooden deck at the top to complete before opening.
- Spring maintenance included re-installing the sump pump, removing the green carpet at the base of the stairs, replacing the wooden flower bed frame, and attaching the remaining step plaques.
- A fundraising barbecue for the Water tower will be held on June 6 over the lunch hour with a performance by Lady Friday.

4. Original Humboldt

- Thanks to Reynold Fortowsky for preparing all the equipment for cutting grass this summer. All staff had their annual safety training at the site this month. Thanks to Garry Jenkins and Reynold for attaching the bench sponsorship plaques. The telegraph line was repaired this month.
- Fieldschools - The archaeology fieldschools began on May 8 with 10 students participating. Staff from Western Heritage came out to assist in setting up the units.
- Archaeological Presentation – We welcomed U of S Professor Glenn Stuart on May 23 to talk about the Fieldschools. There was a great turn-out. It was interesting to hear the perspective of a professional archaeologist who has excavated at so many different sites and is particularly interested in pre-contact and Indigenous history. He mentioned that this site was selected due to the wonderful community support and involvement in the work. After the talk, people stayed for about an hour talking to one another, looking at the archaeological artefacts we had set out, and trying our new, functioning telegraph that was sourced and created by Garry Jenkins.

5. Public Art

- The two community art projects are in the development phase.
- Morse Code messages will be installed at the end of June for a new scavenger hunt.

6. Administration

- Grants - The application to SaskCulture for Culture Days was approved for funding of \$4,000. As a result, we have confirmed two of our programs. The first is with Wilbur Sargunraj, who is returning to Humboldt for some youth and general public programs, in partnership with Arts Humboldt. We are also working on the plan for the Walk for Reconciliation in partnership with the Westminster Affirm Team for National Day for Truth and Reconciliation.
- The application to SK Arts for a new art installation at Original Humboldt with the theme of Treaty 6 was not approved for funding. An application to the Museums Association of Saskatchewan for special project funding around Treaty 6 community conversations was submitted this month and approved for a maximum of \$2,000, which will partially fund the public dialogue aspect of the project, which is the first step.
- Policies - The collections management section of the policies are being reviewed and updated.
- HR – The summer students began on May 7 and most of the onboarding has been completed with the exception of the water tower tours.
- National Indigenous Peoples Day – The Mayor and City Council are invited to attend the ceremony at Horizon School Division offices on June 21 for National Indigenous Peoples Day. There is a pipe ceremony at 8:00 am followed by a program at 9:00 am. Further information will be forwarded to Mayor and Council as it becomes available. On June 20, staff and volunteers will be available for free, guided, drop-in tours at Original Humboldt for the public to learn more about the early history of the area, in connection with this day.
- SK Arts – I attended the SK Arts inaugural Arts of Celebration event on May 27, 2024, in Regina.
- Engagement – From January – May 2024, our programs and services have had engagement levels of approximately 2,737 people. This is a decline from 2023 which saw engagement levels of 3,859 for the same time period. The numbers have been impacted by job action, as well as the lack of a washroom at the gallery.
- Thanks to our volunteers who contributed 87.5 hours of their time in May.

Upcoming Events and Programs

June - We have set out the Perler pins for people to make heart magnets and flag pins throughout June for Pride month.

June 6 – Fundraising Barbecue for the Water Tower and noon hour performance

June 12 - Archaeology “Open House” at Original Humboldt from 10am to 3pm. We plan to invite folks to go out to the site and learn more about what the Field School has excavated this spring.

June 20 – Original Humboldt site tours – 6 – 8 pm



June 21 – Horizon School Division office - Pipe ceremony at 8 am and program at 9 am.

June 22 - We are working with the volunteers from the Heritage Garden to update the map and brochure and give drop-in tours.

July 6 – 1:30 – 4 pm - Opening Reception for Leslie Blacklock and Leane Harasymchuk. This date was selected over 2 months ago, and so we are hoping to be able to host this event, with their exhibit opening.

COMMUNICATION AND ENGAGEMENT

No external communications or engagement required.

ATTACHMENTS

None

FINANCIAL IMPLICATIONS

There is no anticipated financial impact of the recommended action.

CONCLUSION

These programs are developed to further the goals of the Department's strategic plan.

Connected and Creative – We are thankful to residents of the area who share their talent with the community through programs at our sites, such as the harvest herbal teas conversation.

Welcoming and Connected – The programs and services of our department offer layers of public engagement.



CITY OF HUMBOLDT REPORT

TITLE: Marketing & Development Manager – Executive Committee Report
PREPARED BY: Penny Lee, Marketing & Development Manager
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: Executive Committee
DATE: May 13, 2024

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

This report summarizes the most significant projects that have been completed and those that are currently underway since the Executive Committee Meeting held on May 13, 2024.

CURRENT SITUATION

1. Marketing, Development, & Communications have been diligently creating marketing plans and materials for the upcoming events happening in Humboldt throughout the month of June, and throughout the summer.
2. Land Development considerations are on-going. Administration continues to examine potential areas that can be quickly serviced and put on the market.

OPTIONS

1. Approve the recommendation.
2. Not approve the recommendation.

ATTACHMENTS

1. None

COMMUNICATION AND ENGAGEMENT

Marketing and communication campaigns conducted/underway:

1. Summer Sizzler
2. Living Skies Music Festival
3. Tax Incentives
4. Summer Recreation

Events attended by Council:

1. Hearing Life Clinic Grand Opening – May 27 - Attended by Mayor Behiel



In addition to special projects mentioned previously, publications, routine and on-demand announcements, job postings, Tenders, RFP's, events, and promotions published by Marketing & Development continue on a daily, weekly, and monthly basis.

FINANCIAL IMPLICATION

None.

CONCLUSION

That this report be accepted for information and filed.

CITY OF HUMBOLDT REPORT

TITLE: CLS Director’s Report

PREPARED BY: Michael Ulriksen, Director of Community and Leisure Services

REVIEWED BY: Joe Day, City Manager

PREPARED FOR: Executive Committee

DATE: June 10, 2024

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

This report is a high-level summary of the Community and Leisure Services activities since the last department update and is intended to provide Executive Committee with highlights from the day-day operations of the department.

CURRENT SITUATION

1. General Updates

- a. **Living Skies Music Festival** – the concert is just a couple of weeks away and the promoters are busy finalizing the logistics for the event. We are excited at the progress of the planning and are confident in the work being done by the promotor to ensure that this event is a success for our community.
- b. **Staffing** – the CLS department have utilized remaining seasonal staff funding to hire four additional high school students who will complete orientation and training prior to the end of the school year and then be able to work full time throughout the summer months. We have also hired four new lifeguards this spring.
- c. **Campground** – the campground opened up for the season on May 17th. Through the first three weekends we are on par with 2023 and have seen 87 nights booked over that span, or an average of 5 campsites booked per night. This is on par with the rentals we saw in early 2023.
- d. **Aquatic Centre** – the Hammerheads swim club started their 2024 season on May 1st. This year the club will be practicing from 4:00pm – 6:30pm Monday through Thursday until August 1st. The earlier practice time allows the City to offer evening programming, something we had difficulty doing in the past when Hammerheads time was later in the days. We continue to see good pool rental numbers and requests for private lessons, along with our regular swimming lesson classes.

- e. **T1D Dine & Dash and 4x4x48 Ultramarathon** – The third annual Dine & Dash and fourth annual ultramarathon took place May 31-June 2. The event raised a significant amount of money for Type 1 Diabetes research, with a target of \$100,000 for 2024! This year the banquet moved from Jubilee Hall to the Arena and there are already plans underway to grow the event further in 2025.
- f. **Leisure Passes** – Through May we have seen a 12% increase in leisure pass revenue, with a 7% increase in total usage. These passes, at affordable rates, continue to see growth beyond pre-Covid levels.

2. Project Planning and Partnerships

- a. **NA**

3. Upcoming Events

- a. June 10 – Blood Donor Clinic
- b. June 14 – Discovery Ford PBR
- c. June 15 – Living Skies Music Festival
- d. June 22-23 – Filipino Music and Food Festival
- e. June 27-29 – Humboldt Summer Sizzler
- f. July 20-21 – Grassland Sheep Exhibition

OPTIONS

- 1. Approve the recommendation to accept for information and file.
- 2. Provide alternative directions or recommendations pertaining to this report.

ATTACHMENTS

None

COMMUNICATION AND ENGAGEMENT

No external communication or engagement required.

FINANCIAL IMPLICATION

There is no anticipated financial impact of the recommended action.

CONCLUSION

The month of May has been extremely taxing on our understaffed parks department. With the arena ice remaining in for the first couple weeks of May and the push by field users to get out into the parks, staff have been working diligently to tackle projects in a prioritized fashion. The upcoming month will see a number of large events that will showcase the ability for Humboldt to attract exciting opportunities to our community.



CITY OF HUMBOLDT REPORT

TITLE: Public Works Director Report for June 2024
PREPARED BY: Peter Bergquist, A.Sc.T; Public Works and Utilities Director
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: Executive Committee
DATE: June 10, 2024

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

The public works department is responsible for the operations, maintenance, and engineering related to water, wastewater, storm water, roads, signals, signs, lines, and airport.

CURRENT SITUATION

The Public Works Department completed the spring street sweeping blitz and patched potholes several times. The freeze/thaw temperatures and rain quickly popped out the pot-hole fill material and staff had to repeat. Staff are aware of a few bad location potholes and are eagerly awaiting the arrival of hot-mix asphalt to complete a permanent fix as high-volume traffic quickly disintegrates the temporary patches. Crews added gravel to applicable roads and grading in preparation for the dust control applications. The calcium chloride application for the spring was completed and the DL10 dust control is anticipated to arrive soon.

Staff are observing heavier traffic and therefore more wear and tear, gravel roads entering onto the highways are the most difficult to maintain as the high traffic and need for a different piece of equipment (loader) is needed to properly maintain the approaches. To combat this, staff are planning to start a Friday morning 4am shift for an equipment operator to address general issues (gravel road grading, approach fixing, pothole issues) in higher traffic areas prior to the morning traffic. PW already has a Friday 4am street sweeper shift for the downtown so another person will better compliment addressing issues prior to the weekend. Staff will evaluate its effectiveness and determine if an expansion of this early service will be needed as the city grows.

Utility staff started the night-time water main/hydrant flushing program and is nearing

completion of half the city. During the night, crews also listen to hydrants for leaks, inspect and lubricate them as well as evaluate the condition of the valves. Notes are being made so ceased and/or broken items can be repaired. Flushing is a good practice to remove sediments, maintain good water quality, and increase flows in pipes which is beneficial in the event of a fire.

In May a junior utility operator attendant training in Saskatoon as part of his first level certification. As he progresses, he will then attend the level 2 course. It takes 3 years to obtain level 2 certification for utility operators due to the significant on the job training/experience required by the provincial operator certification board. The emergency 6" pumps have been placed at lift 1 and 2 in preparation for any heavy rainfall events. The lagoon odour control system was activated and the Spring Lagoon Effluent Release started on May 27th and will continue for 3-4 weeks.

The sewer and storm video inspection contractor was in finding issues in locations that staff experienced backups or other operational challenges. Crews assisted with flushing in some situations unless a hydrovac truck was needed for removing debris. Notes are being made so repairs can be made. 4th Avenue specifically had some issues involving water, sewer and storm. The city manager approved the department to have the same contractor fix the issues prior to performing the road reconstruction.

Several new water and sewer connection inspections occurred for residential and commercial projects. Staff are seeing improvements and better compliance with the additional attention to these matters. This lessens future issues.

Crews performed several excavations were performed to resolve some frost heaves and replace a section of sanitary main, and storm sewer repairs. More frost heaves in paved roads exist, however are settling down as they thaw and will be scheduled as time permits.

Crews planted the seedling spruce trees received from the SaskPower program east of the new Lagoon to comply with the RM approval for the Wastewater System. Additional trees including poplar and willows will be planted in June to finish the project. Crews will then water the trees by truck until establishment.

As the 2024 projects are underway, crews have been assisting contracted services with various tasks including concrete removal, material supplies, traffic control and utility coordination.



Crosswalk and line painting is starting on Friday June 7th pending weather. On Monday June 10th, the intersection of Main St and 5th Ave will be temporarily closed for the Pride Crosswalk painting.

On Tuesday June 4th, PW members and the safety coordinator received a site orientation and tour of the new Wastewater Treatment Construction Project. While very and muddy and wet from the recent rains, staff were able to see one of the large cells taking shape as well as the foundation of the operations buildings. A lot of pipe is being fused together and installed. The project is progressing well.

The airport letters to RMs and urban municipalities requested to participate in the proposed capital funding model were sent out in April. 7 of the 14 councils have responded declining the proposal. The final tally will be brought to Council at a later date.

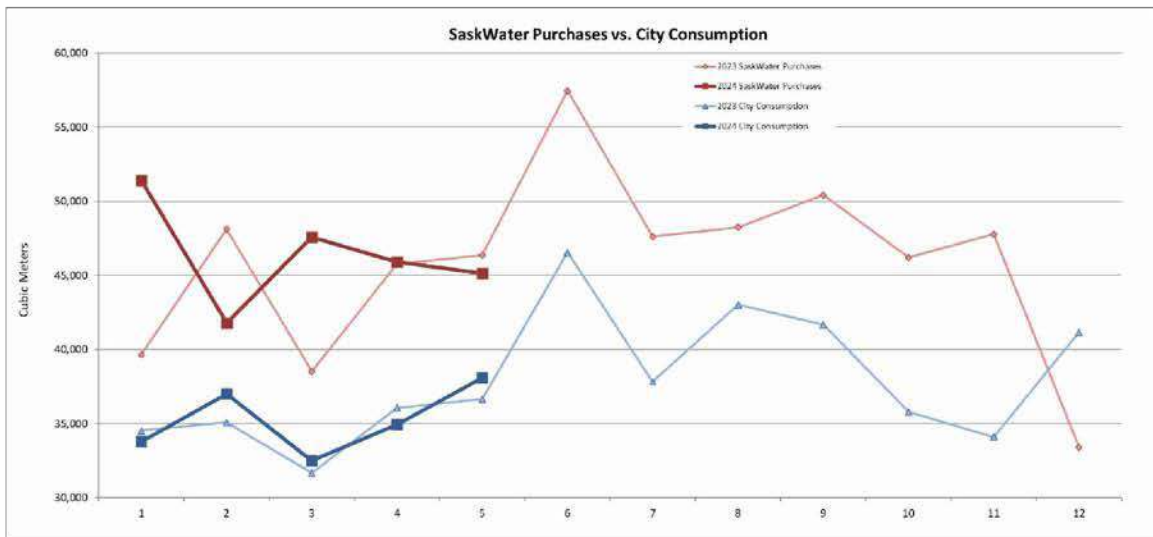
COMMUNICATION AND ENGAGEMENT

Continued daily communications with concerned residents, customers seeking clarifications or maintenance requests occur daily as needed. The department utilizes an electronic work order system to track concerns and work requests. Daily safety meetings occur in the PW department as well as on-site tailgate meetings for larger projects.

ATTACHMENTS

Non-Revenue Water Losses Update:

Year	Consumption	SaskWater Purchases	Difference	Approximate Loss Dollars at Cost	% Loss
2023 Full Year	454,173 m3	549,569 m3	-95,396 m3	-\$363,105	-17.4%
2024 Full Year Budget Projection	470,516 m3	558,248 m3	-87,732 m3	-\$333,934	-15.7%
2023 – Jan-May	174,037 m3	218,419 m3	-44,382 m3	-\$168,933	-20.3%
2024 – Jan-May	176,327 m3	231,856 m3	-55,529 m3	-\$221,359	-23.9%



CONCLUSION

The department continues to manage the operations and maintenance of the City’s water, sewer, storm, and transportation infrastructure while regularly evaluating potential risks while being accountable and responsible with public funds.



CITY OF HUMBOLDT REPORT

TITLE: Construction Loan – Sole-Source
PREPARED BY: Jace Porten, City Controller
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: Executive Committee
DATE: June 10, 2024

RECOMMENDATION

That the City of Humboldt sole-source a construction loan of \$12 million from RBC Royal Bank for the construction of the new Wastewater Treatment Facility, and the required upgrades to Lift Stations 1 and 4, at a fixed rate of 5.61%.

BACKGROUND

City Council previously approved the application to increase the debt limit to accommodate the anticipated loan for this critical infrastructure project. That application has been submitted to the Saskatchewan Municipal Board (SMB), and we await their response. The total project cost is estimated at \$40.1 million, with nearly \$25 million secured through federal and provincial government grants via the Investing in Canada Infrastructure Program (ICIP). The City will need to fund the remaining approximately \$15.1 million, and has already funded approximately \$1.7-million to date with an expectation that it will need to spend an additional \$13.4 million of City funds through 2024 and 2025 to complete the project.

CURRENT SITUATION

During the construction phase of the Wastewater Treatment Facility project the City is responsible to pay 100% of the contractor and consultant fees within 30-days and then invoice the Province for the 73% portion from the ICIP funds. The reimbursement from the Province for the ICIP share of funding is anticipated to be received approximately 30-days from our date of invoicing. The above will continue until project completion, estimated to be in October 2025. Administration is recommending that to facilitate the outflows and inflows of funds during the construction phase, and the accumulation of debt related to the City's share of the project cost, that a construction loan be secured.

As the project nears project completion in the fall of 2025, the City will be in a better position to forecast the revenue sources that will fund the long-term borrowing for the project. The revenue sources that will need to be considered include any additional grants, user fees, taxes, as well as

development levies and offsite levies. Administration expects that the City will issue a tender in the fall of 2025 so that interested lenders can compete for the long-term loan of \$12 million to \$15 million.

While a competitive bidding process is generally preferred, sole sourcing allows the City to secure funding for the project in a timely manner. Delays in securing financing could impact the City's ability to fund the ongoing construction which may alter the project timeline and potentially increase construction costs. As the City of Humboldt's financial institution, RBC has conducted preliminary due diligence and is familiar with the project, allowing for a faster loan approval process.

While the City has applied for a debt limit increase and is awaiting a response from the Saskatchewan Municipal Board, the City would be able to accommodate the \$12-million construction loan within their current established debt limit. If the City is successful in its application, RBC has instructed administration that we can increase the amount of the construction loan, if the need arises.

RBC is proposing the option of an open term at prime rate, which at the time of writing this report is 7.2%, or a fixed rate of 5.61%. Upon the completion of the project, and having a better understanding of what the borrowing amount will be, the City will undertake a competitive bidding process to ensure favorable rates and terms.

OPTIONS

1. Approve the recommendation to sole source on the fixed rate.
2. Amend the recommendation to sole source on the open rate.
3. Reject the recommendation to sole source and recommend going to a competitive bidding process.

COMMUNICATION AND ENGAGEMENT

Upon Executive Committee's endorsement, the City will also issue public notice that a Borrowing Bylaw will be heard at the June City Council meeting, 10 days clear of that meeting.

Upon City Council approval, Administration will finalize the loan agreement with RBC Royal Bank.

FINANCIAL IMPLICATIONS

A construction loan allows the City to borrow money as required to complete the construction project without any repayment terms for the principal amount being borrowed. An interest component is calculated and does need to be paid monthly. Depending on the timing of the withdrawals necessary for the construction payments and the construction process, the required

interest is expected to range from **\$500,000-\$600,000** over the anticipated 16-month life of the construction loan. This number could be offset by funding a portion of the construction from internal reserves during construction, however the City currently earns 5.4% on their operating bank account. Funding a portion from internal reserves would cause a loss in interest revenue that would be relatively close to the interest expense of the construction loan from RBC.

CONCLUSION

Sole sourcing the construction loan allows the City to secure borrowing in a timely manner at a competitive rate. Upon the conclusion of construction, and a better understanding of the total funding of this project, the City will have a clearer understanding of what the total borrowing amount will be and will go through a competitive bidding process.

CITY OF HUMBOLDT REPORT

TITLE: FCM Grant – 2024 Uniplex Energy Audit Report
PREPARED BY: Michael Ulriksen, Director of Leisure Services
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: Executive Committee
DATE: June 10, 2024

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

On August 23, 2023, the City of Humboldt received notification from the Federation of Canadian Municipalities (FCM) that we had been approved for funding in the amount of \$22,190 through the Green Municipal Fund. The grant funding was approved to establish a monitoring and analysis system at the Uniplex. The funding would allow the City to develop a comprehensive report on the state of the facility's current energy consumption across all of its mechanical equipment.

CURRENT SITUATION

Administration engaged a third-party firm, EOS2030 to complete the full review of the energy consumption within the Uniplex. The initial project plan was to install hardware on all mechanical systems in order to provide real-time data, however during the process it was determined that the age and design of some of the mechanical systems would not allow for the installation of real-time data collection devices. Irrespective of this reality, we were able to use other means to calculate the current use of our various systems and provide a detailed report on where the inefficiencies exist and what opportunities are available to significantly reduce our energy output.

The attached report provides summaries of the various areas within the Uniplex and provides detailed pictures and descriptions of each system. These range significantly in age and design, from systems installed in the 1980's to newer upgrades like the air handling unit in the Aquatic Center. The reality is that the configuration of the mechanical equipment within the Uniplex, including alterations made over the years, have resulted in a disjointed and inefficient facility.

However, within these inefficiencies are tremendous opportunities to reduce the facility's overall energy consumption with targeted upgrades. These upgrades would not simply be limited to replacing outdated equipment but could introduce new integrated systems that would allow the Uniplex to function as a single unit, rather than as several isolated areas.

The Executive Summary notes that the following three upgrades would have the most significant impact on improving energy efficiency within the Uniplex:

1. Upgrade Arena Refrigeration System – this will result in more efficient compressors and the capacity to have greater control over temperature settings. Both will provide a significant reduction in the amount of energy needed to maintain quality ice conditions within the Elgar Petersen Arena.
2. Upgrade Aquatic Center Mechanical System – replacing existing equipment with larger heat exchangers, energy efficient boilers placed in better locations and the installation of a heat pump to capture the waste heat from the refrigeration system in the EPA will result in significant reductions in energy consumption to maintain the pool.
3. Integrated Control System – introducing an integrated control system for the entire facility with proper data gathering will allow for continued monitoring, reporting and tuning the entire building for efficiency.

Upon completing our final submissions to FCM for this grant funding, Administration began exploring the “next step” for implementing the suggested upgrades found in this report. FCM has informed us that in terms of future funding, they offer feasibility studies and capital project funding. The capital project funding at GMF is a combined loan and grant for up to 80% of the eligible costs, with the grant portion being 25% of the loan amount. It is not possible to receive only the grant portion with GMF capital projects. The funding available through FCM requires that eligible projects seek to reduce GHG emissions by at least 30 percent compared to the current performance of the building. The energy audit report claims that we should be able to achieve this reduction target by implementing the three suggestions outlined above.

OPTIONS

- Accept the report for information and file.
- Provide alternative direction to Administration.

COMMUNICATION AND ENGAGEMENT

NA

ATTACHMENTS

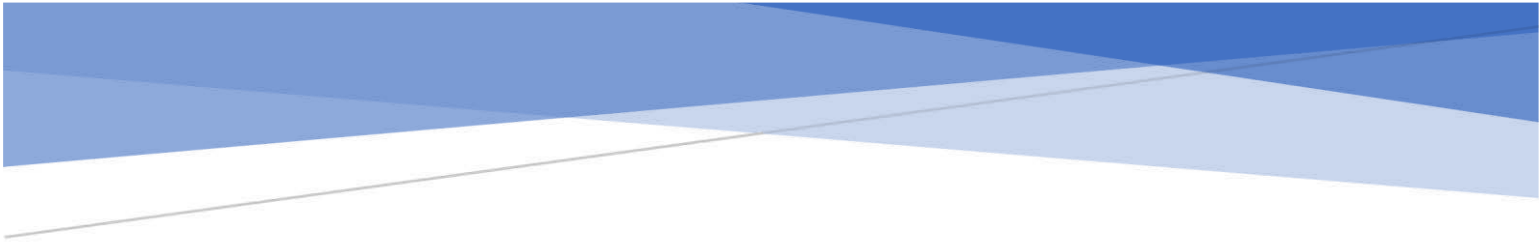
1. March 29, 2024 – Humboldt Uniplex Energy Audit

FINANCIAL IMPLICATION

There is no direct implication in accepting the recommendation. Administration will bring additional information back to Council on estimated capital costs associated with the recommendations outlined in this report and a recommended approach to reducing the facility's overall energy consumption.

CONCLUSION

The process helped to confirm some of our pre-existing assumptions on the inefficiency of the Uniplex facility and was able to quantify our existing energy consumption. Administration will look to develop a fully costed plan to address the recommendations in this report and present those findings to Council well in advance of the fall budget planning for 2025.



Humboldt Uniplex
Prepared for City of Humboldt
Green Municipal Fund Application

Energy Audit
March 29, 2024

Richard Owen
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This project was carried out with assistance from the Green Municipal Fund, a fund financed by the Government of Canada and administered by the Federation of Canadian Municipalities. Notwithstanding this support, the views expressed are the personal views of the authors, and the Federation of Canadian Municipalities and the Government of

Executive Summary

The Elgar Petersen Arena, located in the city of Humboldt Saskatchewan, is home to the Humboldt Broncos Junior A Team, Humboldt Minor Hockey Association, Humboldt Skating Club, and a broad range of other private rentals, adult rec hockey and public skating opportunities. As such it is a central focus in the community and plays an essential role in the lives of its residents.

The Elgar Petersen Arena is part of the Uniplex recreational facility constructed in the early 1980's, which included the arena, curling rink and community hall at its inception. Roughly a decade later, the Aquatic Centre was added. It is central to the community and is very well used. The facility was built with the equipment and technology of the times and energy efficiency was not a design parameter. Much of this equipment is 40 years old and should be replaced. The following upgrades would have the most significant impact on energy efficiency:

- 1) Upgrading the arena compressor system to a new, efficient refrigeration system would result in significant savings from the new technology, while also having the capacity for wider temperature settings and control, providing additional savings.
- 2) Upgrading the aquatic centre with larger heat exchangers, energy efficient boilers placed in better locations and the installation of a heat pump to capture the waste heat from the refrigeration system, will also result in significant combined savings.
- 3) Upgrading to an integrated control system for the entire facility with proper data gathering will allow for continued monitoring, reporting, and tuning for efficiency.

These upgrades, alone, will result in a power consumption reduction of 32% and a natural gas consumption reduction of 33%, along with a reduction of 607 tonnes of GHG.

The following chart shows the equipment upgrades will yield a savings of more than **\$80,000** per year and a reduction of almost **\$300,000** in carbon tax alone over the next 8 years.

Savings from Upgrades \$81,405.						
	Annual Total	Coefficient of Performance		savings		
	kWh	Current	Newplant	kWh	kWh	
Arena Refrigeration	485,907	3.3	4.8	334,061	151,846	31.3%
Curling Refrigeration	175,000	3.3	4.8	120,313	54,688	31.3%
Setpoint Scheduling		Savings	20%		90,875	20.0%
Continuous Equipment	473,796	VFD control to 85%		290,970	182,826	38.6%
Power 2022	1,308,060			\$ 39,770.00	480,234	36.7%
	MMBTU				MMBTU	
AHU #2	1,000	Seasonal Heat Pump			726	72.6%
DH Water	2,350	Seasonal Heat Pump			1,706	72.6%
Pool heating	2,730	Seasonal Heat Pump			1,982	72.6%
Boiler Heat	1,666	New boiler 95% efficiency			417	25.0%
Total	14,609				4,830	33.1%
	391,521	M3		\$ 41,635.00	129,457	M3

Humboldt Floor Plan

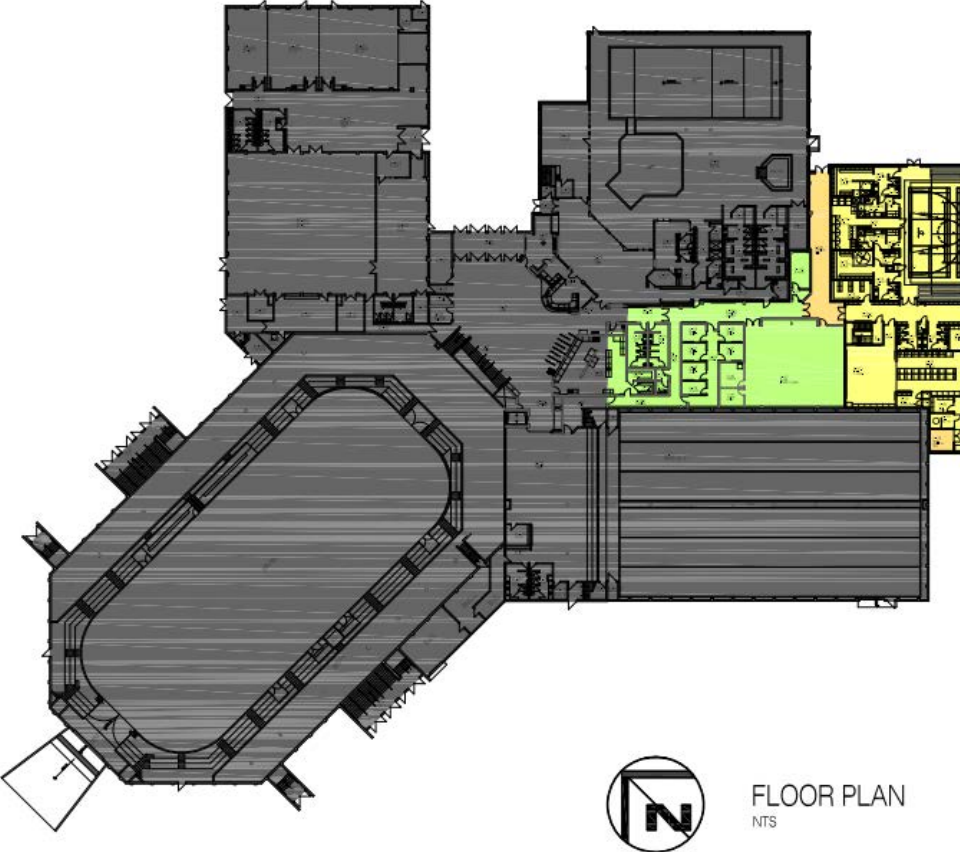


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1. Building description and Development description

Elgar Petersen Arena

Constructed in the early 1980s, the Elgar Petersen Arena is a landmark facility spanning 41,000 square feet (3,800 square meters). Its distinctive architectural design features a bowl shape, encircled by seating, which was an innovative concept for rinks of its era. This unique design not only enhances the spectator experience by offering unobstructed views from all angles but also adds a layer of complexity to the operational management of the facility, which will be explored in subsequent sections.

Since its inception, the Arena has undergone minimal upgrades, most notably in its lighting systems. A transition to energy-efficient LED lighting has been implemented above both the rink and the seating areas, totaling 80 fixtures. This shift not only aligns with contemporary energy-saving initiatives but also improves the overall lighting quality, contributing to a better experience for both athletes and spectators. The LED upgrade, a recent endeavor, marks a significant step in the Arena's journey towards modernization and sustainability.



Figure 1: Edgar Petersen Arena

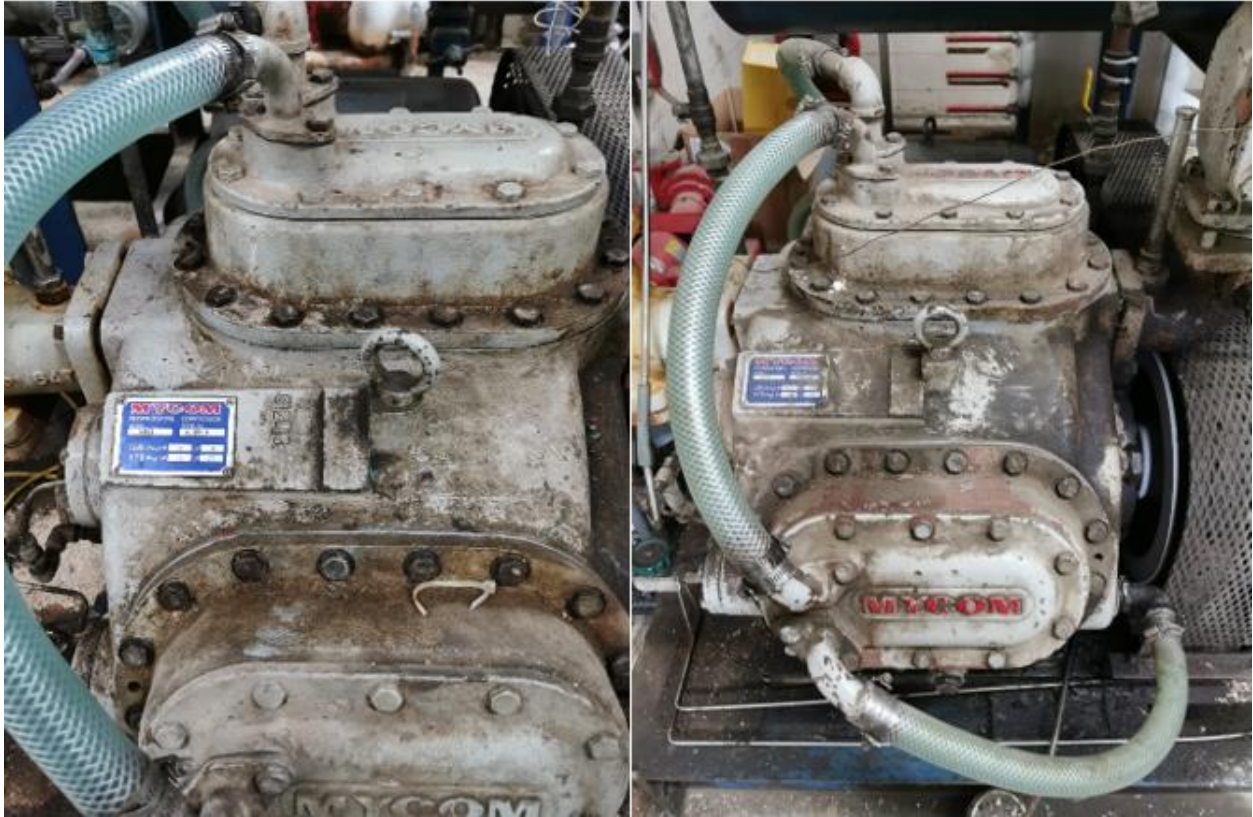


Figure 2: Humboldt Arena Compressors



Figure 3: Humboldt Arena Chiller

Humboldt Curling Rink

Conceived as a companion to the arena, the Humboldt Curling Rink unfolds over a generous 19,380 square feet (1,800 square meters), with dimensions of 95 feet by 204 feet. This impressive facility caters to a myriad of curling activities with its six well-maintained sheets. Its design features traditional concrete block construction, capped with a truss-supported roof that shelters the rink's extensive ice sheets.

In line with energy conservation efforts, the rink has embraced technology upgrades, transitioning the ice area lighting to high-efficiency LEDs. This upgrade enhances the brightness and reduces the energy footprint, though the viewing area awaits similar advancements with its current T8 fluorescent lighting.



Figure 4: Interior of the Humboldt Curling Rink



Figure 5: Humboldt Curling Rink Refrigeration Plant

Humboldt Aquatic Centre

In the early 1990s, the Humboldt Aquatic Centre made its debut, featuring a sizable pool area measuring 32.8 by 32.8 square meters. The construction adheres to the tried-and-true methods, utilizing standard concrete blocks paired with a vaulted roof design, which not only offers architectural appeal but also durability.

Central to the facility's environment control is a dedicated Air Handling Unit, specifically installed to manage dehumidification and heating, ensuring optimal comfort for swimmers. The pool has an in-slab heating system for the viewing area and Multipurpose room.

The pool itself is thoughtfully segmented into two distinct areas to cater to different activities and user groups, in addition to a separate hot tub for relaxation and a water slide for recreational fun. Overhead, the pool benefits from modern LED lighting, which casts an even and energy-efficient illumination across the water's surface. However, the pool's viewing area still operates with T8 fluorescent lighting, signaling an opportunity for energy-saving upgrades.



Figure 6: Humboldt Aquatic Centre



Figure 7: Humboldt Viewing Area: Adjacent to the pool is a viewing area, offices, change rooms and admitting office.

Humboldt Community Centre

The Humboldt Community Centre, initially established alongside the main construction, offers a versatile space of 15,840 square feet (1,470 square meters) with dimensions of 99 feet by 160 feet. The facility features two primary areas: a compact meeting room for small group sessions and a larger dining area designed to host significant community events. These rooms are a practical addition to the center, addressing various event-hosting requirements.

The center's robust structure, built from standard concrete blocks, is equipped with several forced air furnaces for heating and a rooftop air conditioning unit, providing a comfortable atmosphere for patrons year-round. The lighting throughout the center has been upgraded to LED, aligning with energy-saving goals while ensuring a well-lit space for all activities.



Figure 8: Humboldt Community Centre

2. HVAC and Refrigeration Equipment

The Humboldt Uniplex is serviced by a suite of HVAC systems, each designated to specific areas within the facility and equipped with individual control systems. The aquatic center currently utilizes a Johnson DDC control system, which has unfortunately failed and is slated for future replacement. Conversely, the Elgar Petersen Arena benefits from a fully operational Delta DDC control system. The curling rink, office spaces, and the Community Centre are regulated by mechanical thermostats that provide direct control over the ambient conditions.

Pool Heating

The Humboldt Aquatic Centre's heating system, as illustrated in Figure 9, is a basic and inefficient assembly of a boiler and pumps providing pool water heating, office area heat and hot water for pool showers. In addition to the boiler heating system, there is an air handler (AHU #1) which provides temperature control and humidity control in the pool area. This unit has a capacity of 2,200,000 BTU/Hr

The main Boiler, LAARS, with an output of 1,999,000 BTU/hr is a has a lower efficiency rating, as compared to modern boilers. All the pumps in the system operate on continuous duty. Air Handler Unit #2 plays a critical role in maintaining the indoor climate for the office area. The setup is completed by the domestic hot water system, facilitated by a dedicated pump (#4), ensuring a constant hot water supply. Since the pool heat exchangers are designed to require a very high input temperature from the boiler, this is another layer of inefficiency.

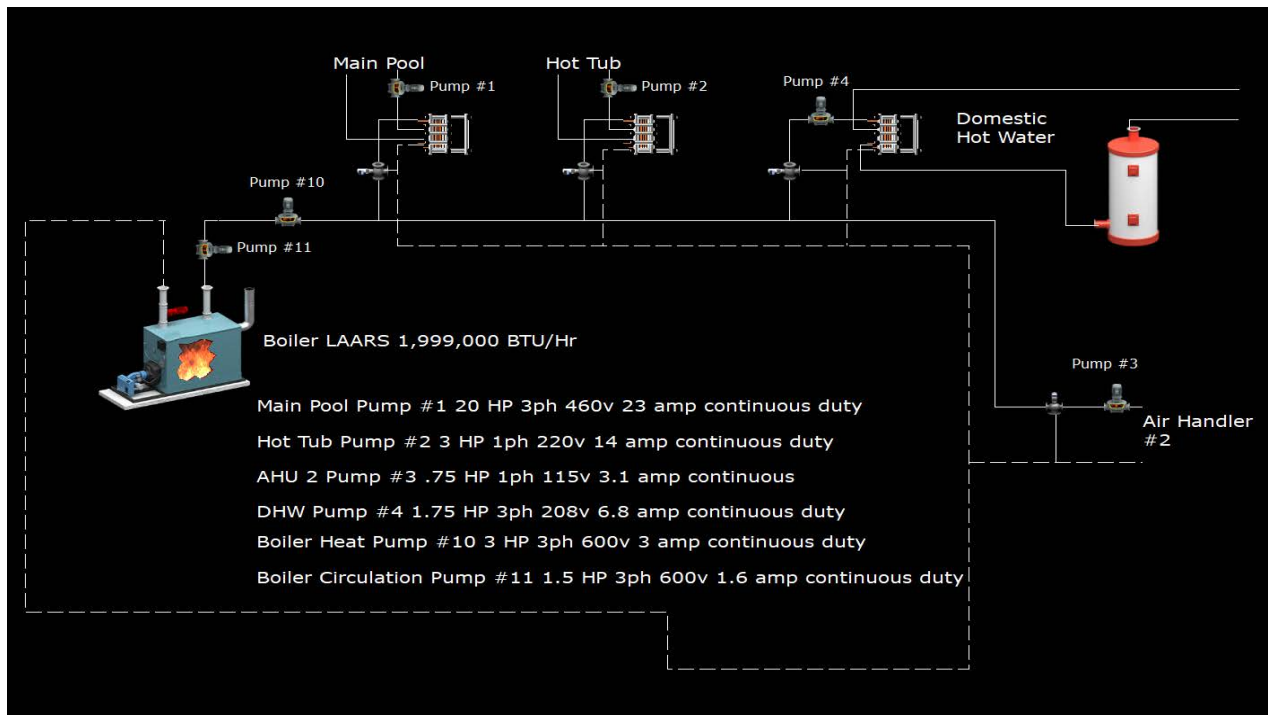


Figure 9: Pool Boiler Heating Loop

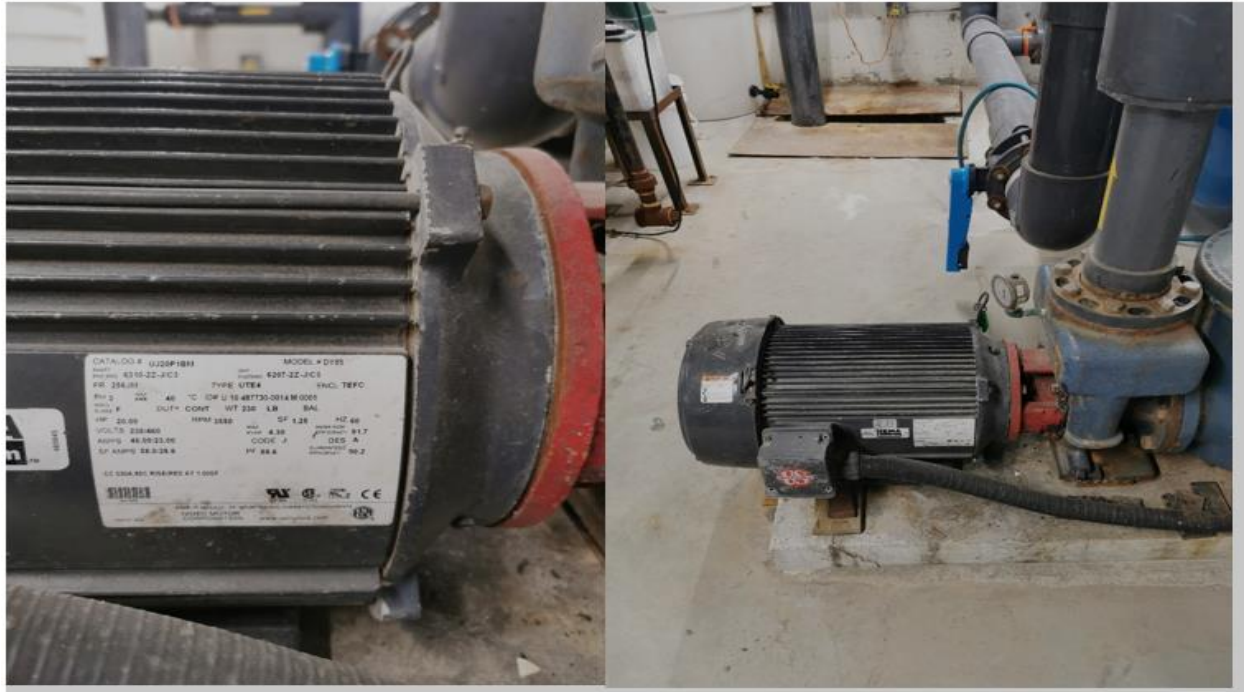


Figure 10: Pump 1

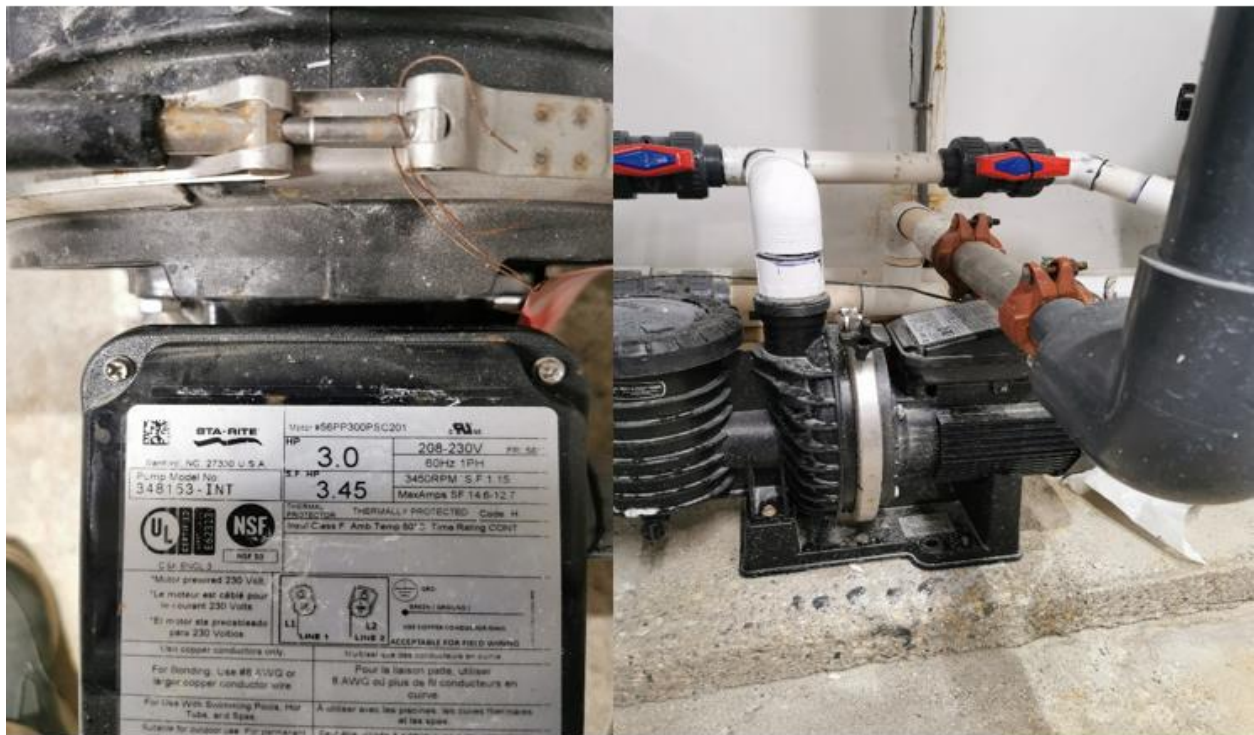


Figure 11: Hot Tub - Pump #2



Figure 12: Pump 3



Figure 13: Pump 4



Figure 14: Pool Heat Exchangers



Figure 15: Pump 11

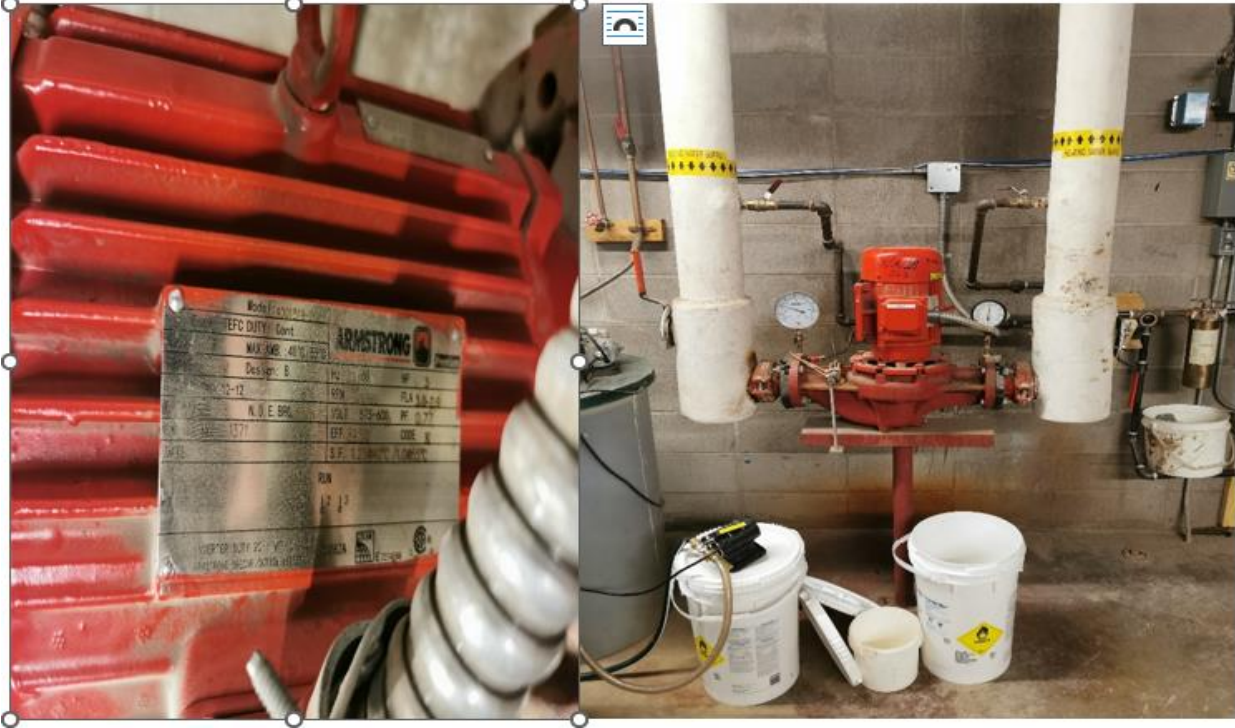


Figure 16: Pump 10

Arena Refrigeration and Heating

In the Elgar Petersen Arena, temperature and air quality are controlled by two Air Handling Units: The North unit with a capacity of 1,800,000 BTU/Hr and the South unit with 1,440,000 BTU/Hr. To supply hot water throughout the facility, there are two boilers, each rated at 750,000 BTU/Hr. A new addition to the system is a dehumidifier, with a 500,000 BTU/Hr capacity, installed to manage indoor humidity and contribute to the heating control.

The refrigeration for the ice surfaces is driven by a set of three, dated Mycom 6A compressors, and individual brine pumps for the rink and curling area. Cooling is achieved through a combination of a shell and tube Chilcon Chiller and a Plate and Frame Alpha chiller, backed by two evaporator condensers. The system's condenser fan incorporates a Variable Frequency Drive for stable pressure control.

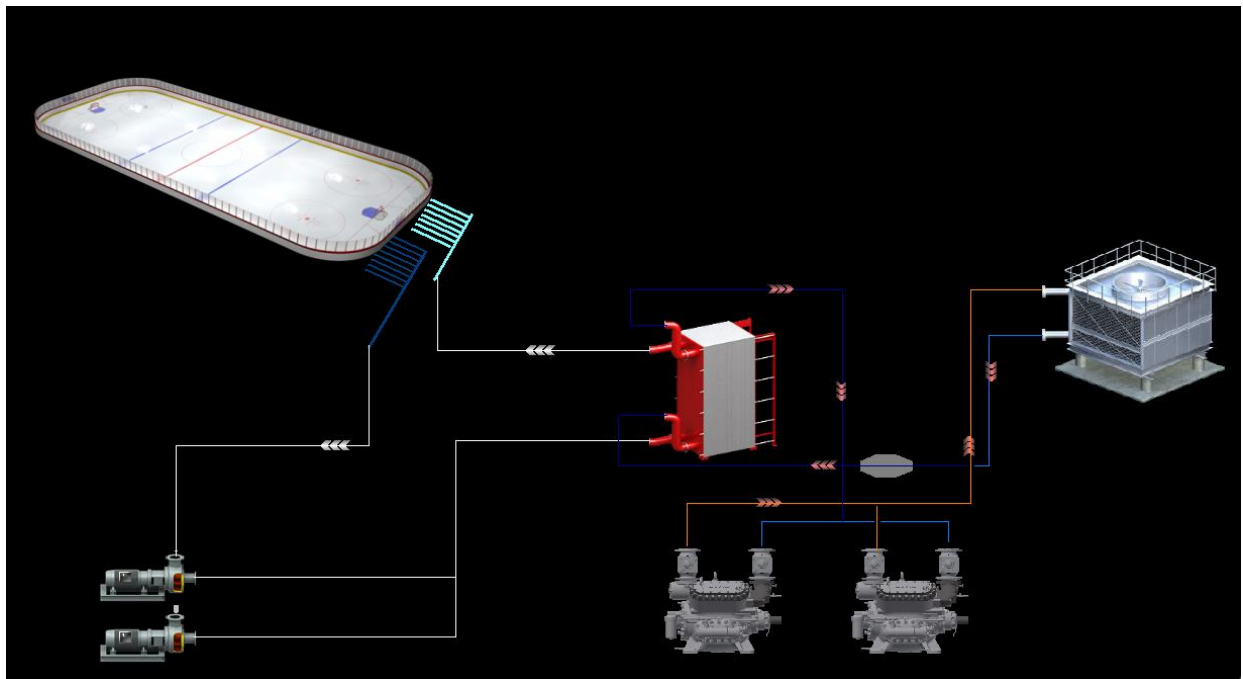


Figure 17: Humboldt Arena Refrigeration

Curling Rink Refrigeration and Heating

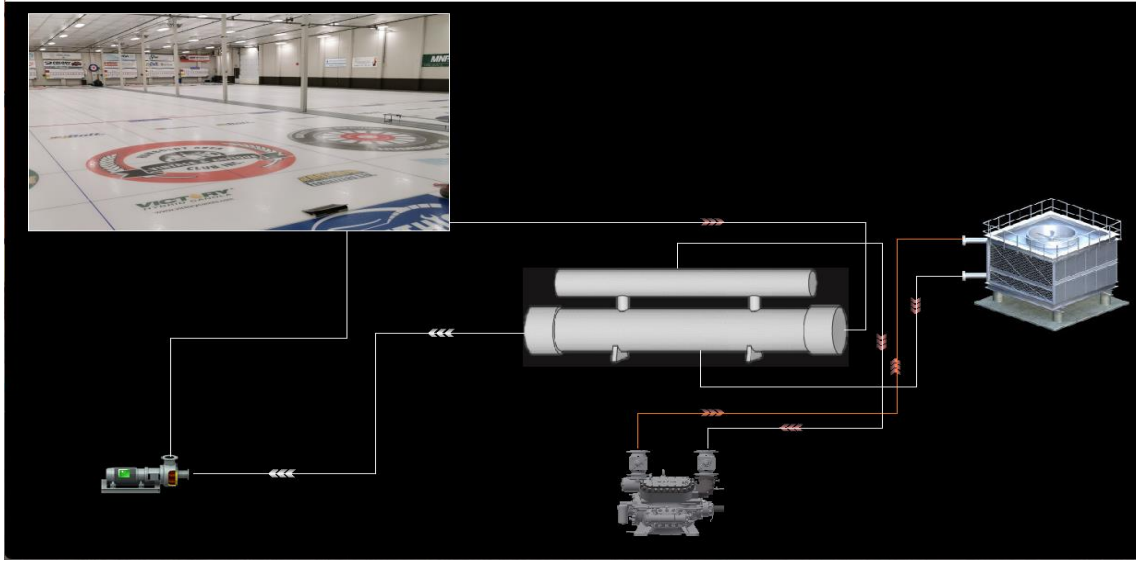


Figure 18: Humboldt Curling Refrigeration

The climate within the curling rink is regulated by four unit heaters, each linked to individual thermostats. The viewing space, designed to be roomy for comfort, is serviced by its own air handler to maintain a pleasant environment for spectators as they watch the action on the ice.

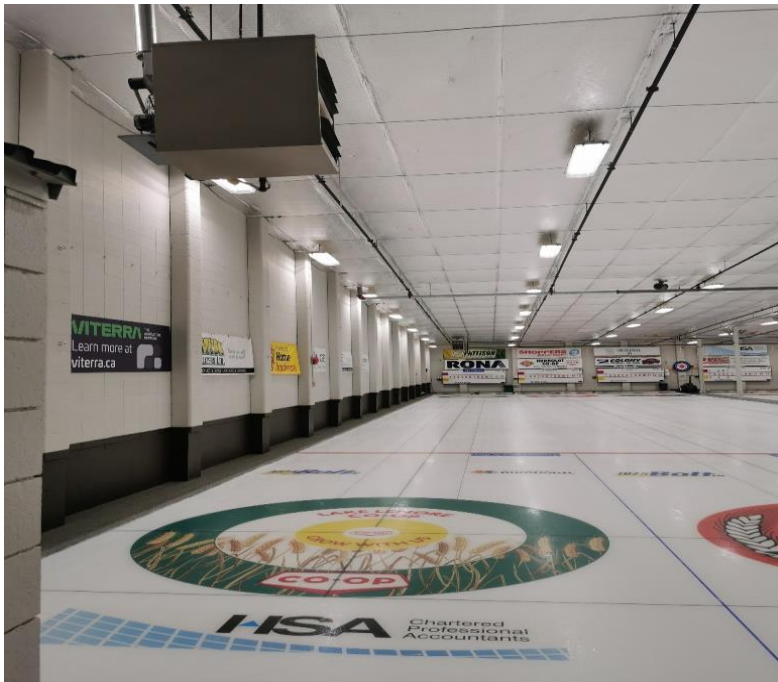


Figure 19: Humboldt Curling Rink Unit Heater

Office Area

The office area within the facility maintains a comfortable climate through a dedicated Air Handling Unit, which has the capacity to deliver 180,000 BTU for both heating and air conditioning. The lighting in the office space is provided by T8 fluorescent fixtures, known for their practicality and widespread use in commercial settings. Temperature adjustments are handled by a manual thermostat, offering simple and direct control over the indoor climate, allowing staff to modify settings to suit their immediate needs.

Community Centre

The heating requirements of the Community Centre are met by four separate furnaces, each with a capacity of 130,000 BTU/Hr and regulated by their own mechanical thermostats. Additionally, the Centre is equipped with a rooftop air conditioning system.



Figure 20: Humboldt Community Room HVAC

3. Current Energy Consumption

Electricity 2022~3 1,308,060 kilowatt-hours (kWh)

2022	kWh	2022	kWh	2023	kWh	2023	kWh
Jan	127,980	Jul	53,280	Jan	134,100	Jul	58,500
Feb	135,000	Aug	116,820	Feb	128,700	Aug	125,280
Mar	140,040	Sep	111,960	Mar	147,600	Sep	106,920
Apr	98,640	Oct	127,800	Apr	102,060		
May	55,260	Nov	139,140	May	77,940		
Jun	53,280	Dec	148,860	Jun	55,620		

Table 1: 2022 Electrical Consumption from Sask Power

Throughout 2022, the electrical consumption patterns at the facility, as detailed in Table 1 provided by Sask Power, exhibit seasonal variances. The winter months, specifically November to March, show the highest energy usage, likely due to increased heating demands. Conversely, the summer period, noted in June (53,280 kWh) and July (53,280 kWh), reflects lower consumption, possibly due to reduced heating requirements. A mid-year spike in August (116,820 kWh) correlates to the startup of the rink requiring refrigeration system and dehumidifier.

Assessing the energy consumption within individual areas offers a clearer picture of usage and efficiency. The installed dual control systems enable the extraction of discrete data, facilitating a more in-depth understanding of energy distribution across the facility's various zones.

Refrigeration System – Rink

The rink's refrigeration system is monitored by a control system that records energy usage. In the 2019-2020 season, the rink refrigeration plant was reported to have consumed 485,907 kWh. The data from January 2021 shows consumption of 48,800 and the spreadsheet for this year shows that the average daily power consumption for refrigeration is increasing compared to previous years. This indicates equipment is outdated and needs replacing. See Notes #2

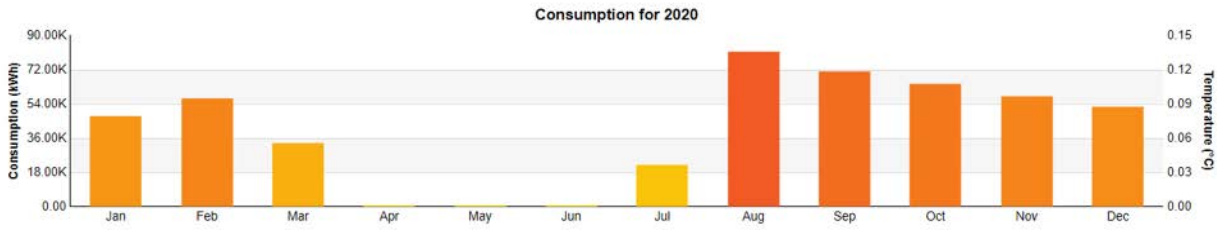
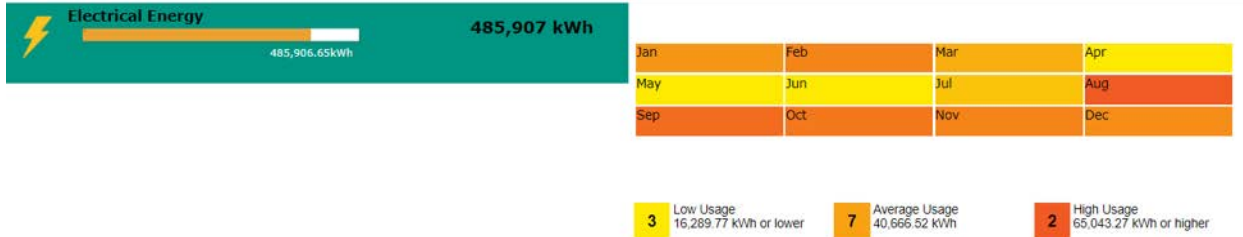


Figure 21: Humboldt Arena Energy Use

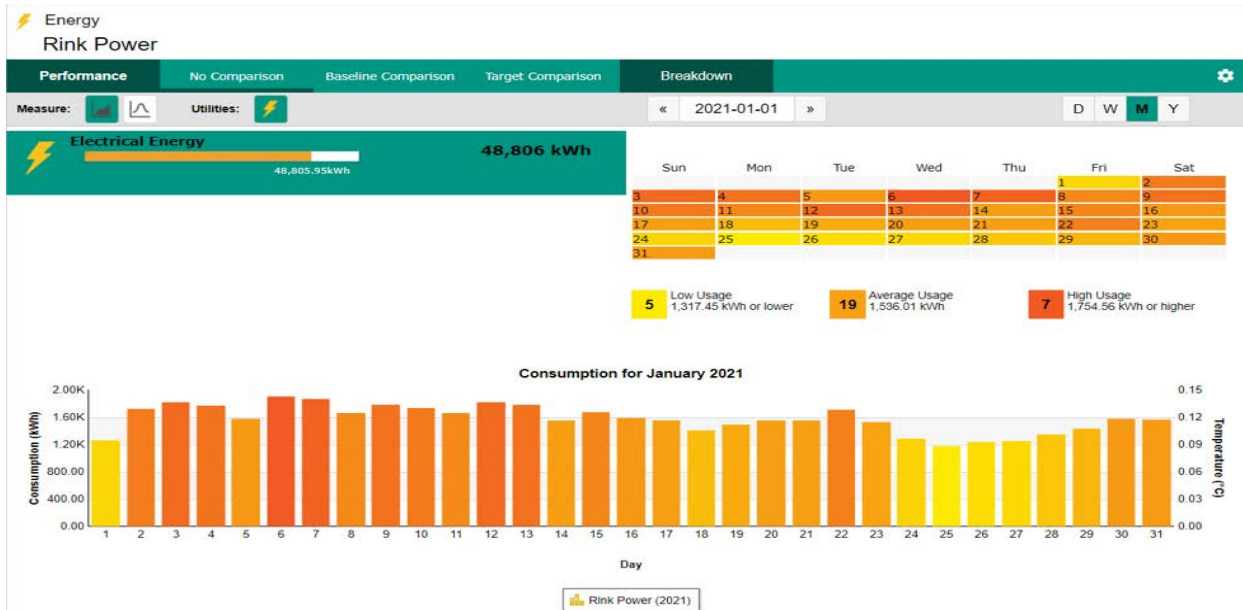


Figure 22: Humboldt Arena Energy Use

Monthly Total	58,332	Estimated	66,354
Daily Average	1,944		2,140
Date	Value (kWh)	Date	Value (kWh)
2023-11-14 16:04	1,773	2023-12-01 16:02	2,260
2023-11-15 16:04	1,699	2023-12-02 16:02	2,128
2023-11-16 16:04	1,937	2023-12-03 16:02	2,099
2023-11-17 16:04	1,910	2023-12-04 16:02	2,169
2023-11-18 16:04	1,867	2023-12-05 16:02	2,084
2023-11-19 16:04	2,157	2023-12-06 16:02	1,932
2023-11-20 16:04	2,125	2023-12-07 16:02	2,133
2023-11-21 16:03	1,901	2023-12-08 16:02	2,294
2023-11-22 16:03	1,979	2023-12-09 16:02	2,133
2023-11-23 16:03	1,966	2023-12-10 16:01	2,290
2023-11-24 16:03	1,949	2023-12-11 16:01	2,121
2023-11-25 16:03	1,921	2023-12-12 16:01	1,997
2023-11-26 16:03	1,776	2023-12-13 16:01	1,843
2023-11-27 16:03	1,974	2023-12-14 16:01	2,233
2023-11-28 16:03	1,564	2023-12-15 16:01	2,083
2023-11-29 16:03	2,319	2023-12-16 16:01	2,290
2023-11-30 16:02	2,237	2023-12-17 16:01	2,298
		2023-12-18 16:01	2,298
		2023-12-19 16:01	2,153
		2023-12-20 16:00	1,946
		2023-12-21 16:00	1,872
		2023-12-22 16:00	2,185
		2023-12-23 16:00	1,906
		2023-12-24 16:00	1,930
		2023-12-25 16:00	1,575
		2023-12-26 16:00	1,562

Comparison to other Saskatchewan rinks

Martensville		ACT Centre Saskatoon		Humboldt Edgar Petersen Arena	
Rink	kWh/Day		kWh/Day		kWh/Day
December	751	December	1,207	August	2,351
January	661	January	1,283	September	2,313
February	537	February	1,194	October	1,963
				November	1,944
				December	2,140

Table 2: Refrigeration power use Comparison of Saskatchewan

Martensville keeps the air temperature in the rink cold. (average for Feb -.9c) This greatly reduces the refrigeration operating cost. Historical data shows that refrigeration cost is increased by 10% for every 2c of air temperature.

ACT Arena Saskatoon has an average ice temperature of 19.8, which is reflected in their refrigeration consumption.

Refrigeration System – Curling

The curling rink power for refrigeration annual 175,000 kWh

Monthly Total	23,418	Estimated	22,587
Daily Average	781		729
Time	Value (kWh)	Time	Value (kWh)
2023-11-13 16:04	879	2023-12-01 16:02	769
2023-11-14 16:04	918	2023-12-02 16:02	759
2023-11-15 16:04	785	2023-12-03 16:02	768
2023-11-16 16:04	807	2023-12-04 16:02	749
2023-11-17 16:04	803	2023-12-05 16:02	761
2023-11-18 16:04	720	2023-12-06 16:02	786
2023-11-19 16:04	821	2023-12-07 16:02	731
2023-11-20 16:04	734	2023-12-08 16:02	784
2023-11-21 16:03	717	2023-12-09 16:02	710
2023-11-22 16:03	775	2023-12-10 16:01	724
2023-11-23 16:03	751	2023-12-11 16:01	704
2023-11-24 16:03	820	2023-12-12 16:01	707
2023-11-25 16:03	745	2023-12-13 16:01	722
2023-11-26 16:03	749	2023-12-14 16:01	814
2023-11-27 16:03	724	2023-12-15 16:01	701
2023-11-28 16:03	774	2023-12-16 16:01	669
2023-11-29 16:03	757	2023-12-17 16:01	688
2023-11-30 16:02	770	2023-12-18 16:01	695
		2023-12-19 16:01	804
		2023-12-20 16:00	691
		2023-12-21 16:00	731
		2023-12-22 16:00	717
		2023-12-23 16:00	708
		2023-12-24 16:00	667
		2023-12-25 16:00	671
		2023-12-26 16:00	714

Martensville			Rock Creek Colorado		Humboldt Edgar Petersen Arena			Mount Fuji Club		Curling	
Curling	kWh/Day	kWh/Sheet		kWh/Day	kWh/Sheet		kWh/Day	Wh/Sheet	kWh/Day	kWh/Sheet	
									September	340	170
December	348.3	87.1	October	1,000	166.7	October	834	139	October	220	110
January	370.0	92.5	November	976	162.7	November	781	130	November	168	84
February	352.3	88.1	December	891	148.5	December	729	122	December	129	65

Martensville keeps the curling rink cool also and therefore the refrigeration consumption is reduced.

Included for general interest is results from a curling rink from Japan to demonstrate the effect of equipment maintenance and upgrades. In mid October, the refrigeration plant was thoroughly tested and tuned. This resulted in a reduction of about 50% in power consumption.

Natural Gas 2010 2022
360,071 M3 399,141 M3

2022	M3	2022	M3	2023	M3
Jan	57,987	Jul	11,897	Jan	41,726
Feb	56,315	Aug	14,418	Feb	50,025
Mar	44,049	Sep	17,931	Mar	55,500
Apr	28,356	Oct	24,361	Apr	32,407
May	19,687	Nov	43,313	May	19,914
Jun	15,636	Dec	65,154	Jun	13,257

Table 3: Natural Gas Monthly Consumption

Air Handler Unit #1 provides dehumidification and heating control to the pool. It is 2,200,000 BTU capacity and we can track the position of the gas valve thru the installed EOS data system. For November the valve shows an average position of 47.62%. The heating degree days for the same period was 22.17. See Notes #3

Gas consumption for pool area:

	BTU/Hr		BTU/Hr	BTU/Day
AHU #1	2,200,000	47.60%	1,047,742	25,145,801
Pool water heat required			311,600	7,478,400
Gas consumption for Arena area:				
AHU North	1,800,000	8.4 Hr		15,120,000
AHU South	1,440,000	8.4 Hr		12,096,000
HVAC Boilers (IBC)				12,515,583

Table 4: Gas Consumption

4. Energy Opportunities and Solutions

Recommended Pool Upgrades

The refrigeration system is expelling a tremendous amount of wasted heat into the atmosphere. If this was captured and used through a heat pump, it could provide much of the heat required by the facility. The Coefficient of Performance (COP) for a Heat Pump demonstrates how extremely efficient it is when recovering waste heat. *See fig 22* COP means that for every watt of energy used by the Heat Pump, at 110F, 5.98 watts of heat are provided. Also required would be new plate and frame heat exchangers for the pool heating. The design parameters for them would come from the heat pump design. This would allow a much lower heat loop/boiler setpoint, resulting in significant reduction in cost and energy. If the heat pump was designed for 140F, the COP would be reduced to 3.33 but there would still be sufficient heat for the boiler loop. It will require the addition of storage tanks for the heat and unloaders on the refrigeration compressors.

Waste Heat available from curling compressor

	Compressor Runtime Hrs.	Comp Discharge Heat/Hr BTU	Daily Total BTU	Daily BTU (140F Ht Pump COP 3.33)
Mar	14.5	400,000	5,800,000	19,140,000
Feb	12.5	400,000	5,000,000	16,500,000
Jan	13.9	400,000	5,559,456	18,346,205
Dec	12.2	400,000	4,863,877	16,050,794
Nov	14.1	400,000	5,630,861	18,581,842
Oct	19.4	400,000	7,745,566	25,560,368

The Heat Pump would be designed to provide all the heat required for pool heating loop. The curling rink compressor system can provide the required energy. This will save 129,454 M3 of Natural Gas annually. See Notes #7

The existing pool boiler is oversized and outdated. Its current location is not ideal. A new, efficient boiler properly sized can be installed nearer the pool mechanical room. It will be necessary for the period when the rink or curling is not in operation. If the rink is operated 12 months, then all required heat can come from the heat pump.

Seasonal Heating from Heat Pump

	Current Consumption			Projected Savings	
	MMBTU			MMBTU	
AHU #2	1,000		Seasonal Heat Pump	726	
DH Water	2,350		Seasonal Heat Pump	1,706	
Pool heating	2,730		Seasonal Heat Pump	1,982	
Boiler Heat	1,666		New boiler 95% efficiency	417	
Total	7,746		Total	4,830	
	207,583	M3		\$ 32,537.00	129,457 M3
				32% savings	

Also, install VFD's on main pool pump, AHU #1 supply and return fan, North AHU Fan, South AHU fan. If these pumps and fans are controlled according to demand, there will be the expectation to reduce the 24-hour average speed from 100% to 85% which provides a 38% reduction in power. The continuous operating pumps and fans are consuming 473,796 kWh annually. See Notes #1, #9

Continuous Equipment	kWh/day	kWh/year
Main Pool Pump	440	160,523
Hot Tub Pump	134	48,850
Boiler Circ Pump	57	20,938
Main Heating Pump	75	27,310
AHU 1 Supply Fan	363	132,545
AHU 1 Return fan	186	67,850
AHU 2 Supply Fan	43	15,780
	1,298	473,796

The variable frequency drive (vfd's) will result in savings of 182,825 kWh. (38%)

Adjustments to coordinate the air temperature, humidity and pool temperatures will also reduce heating cost. See Notes #8

Refrigeration Options

The energy consumption within Elgar Petersen Arena's refrigeration system is closely tied to the ice and air temperatures, along with their setpoints. Currently, the system operates with minimal overnight temperature setback and lacks tailored scheduling for different user groups. This lack of customization often stems from specific user demands for lower ice temperatures and concerns about the system's ability to efficiently adjust temperatures after periods of inactivity. The arena's distinctive "open bowl design" further necessitates lower setpoints to maintain optimal ice conditions. See Notes #4, #6

Current Ice Conditions and Setpoint

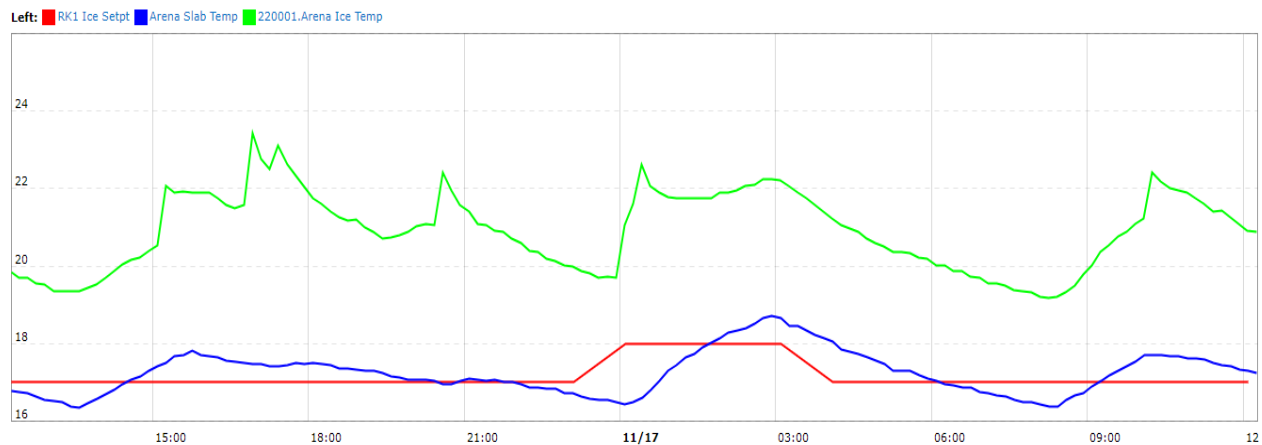


Figure 23: Humboldt Arena Temperature graph

The existing refrigeration system should be replaced with a modern, more efficient unit. Ideally, this new system would be housed in a separate building, positioned near the North side of the complex for safety and logistical ease. This location would also support future expansion possibilities, like adding another ice sheet. The current refrigeration setup for the arena and curling rink, which consumes over 660,000 kWh annually, operates with a Coefficient of Performance (COP) of 3.33. By installing a new system with a COP of 4.8, combined with enhanced scheduling, the annual power usage could be reduced to approximately 450,000 kWh, translating to a significant saving of 206,500 kWh per year. The brine pumps would have vfd's for efficiency and better control. See Notes #5

Moreover, reducing the air temperature by 2°C could yield an additional 15-20% reduction in refrigeration costs, with concurrent savings in heating. These projected savings are calculated and corroborated by experiences from similar rinks and historical data from the Humboldt Arena.

	kWh	Coefficient of Performance		savings
		Current	Newplant	
arena refrigeration	485,907	3.3	4.8	334,061
curling refrigeration	175,000	3.3	4.8	120,313
Savings from Scheduling due to Capacity increa			20%	90,875
				297,408 Kwh

Further recommendations would include:

The control of the Community Hall furnaces, the AC unit, air handler for the office area should be added to a central control system.

Report Conclusions

The Uniplex is central to the City of Humbolt, however, due to increased cost of utilities, age of the HVAC equipment, new developments in HVAC technology and the importance of reducing carbon emissions, it is time for a major improvement to its mechanical operations. New systems will reduce the utility cost which will, in turn, pay for the cost of those systems over a reasonably short period of time. Furthermore, the reduction in energy consumption will reduce the environmental impact of the facility and reduce the City's overall greenhouse emissions.

The next step will be to develop a plan to move forward. This will include identifying resources needed, funding available as well as a schedule of upgrades required. Ongoing data collection and analysis will support an evidence-based approach to advancing this major initiative.

Impact and Expansion of the Data Collection System

Building on the success of our current data collection and monitoring system, we are now expanding our energy measurement capabilities. This expansion is particularly crucial for integrating legacy systems that currently require manual energy calculations. Our goal is to bring all systems under a unified, automated monitoring umbrella for more accurate and efficient energy management.

Key advancements include

Extended Monitoring Reach: Incorporating legacy systems into our data collection network will provide a more comprehensive energy usage overview, leading to more targeted energy-saving strategies.

Intuitive User Interfaces: The user interfaces of our systems are designed to be intuitive and easy to navigate, ensuring that facility managers can efficiently access and interpret data for informed decision-making.

Alignment with ENERGY STAR Standards: Our expanded data collection capabilities will enable us to align more closely with ENERGY STAR benchmarks, setting a high standard for energy efficiency and environmental stewardship in community facilities.

Evidence Based Decision Making: Leveraging the enhanced data collection, we aim to further optimize energy use across the facility, drawing on actionable insights for continuous improvement.

The expansion of our data collection system is a testament to our commitment to sustainability and effective energy management. By bridging the gap between new and legacy systems and aligning with recognized energy standards, we are paving the way for a more energy-efficient future.

HEAT PUMP OPERATING AT 140F WATER TEMPERATURE

Capacity steps	100%
Cooling capacity	435 kBtu/h
Cooling capacity *	--
Evaporator capacity	435 kBtu/h
Power input	38.2 kW
Current (575V)	45.9 A
Voltage range	575V
Condenser capacity	565 kBtu/h
COP/EER	11.38
COP/EER *	--
Mass flow	9084 lb/h
Operating mode	Standard
Discharge gas temp. w/o cooling	180.9 °F

HEAT PUMP OPERATING AT 110F WATER TEMPERATURE

Capacity steps	100%
Cooling capacity	473 kBtu/h
Cooling capacity *	--
Evaporator capacity	473 kBtu/h
Power input	23.2 kW
Current (575V)	27.8 A
Voltage range	575V
Condenser capacity	552 kBtu/h
COP/EER	20.4
COP/EER *	--
Mass flow	7667 lb/h
Operating mode	Standard
Discharge gas temp. w/o cooling	148.2 °F

Fig #24 Heat Pump COP

Notes #1

Equipment runs continuously. Energy is calculated from the name plate information on the unit

	volts	amps	HP	kWh/day	kWh/yr
AHU 1 Supply Fan	0.208	42	15	363	132,545
AHU 1 Return Fan	0.208	21.5	7	186	67,851
AHU 2 Supply Fan	0.208	5	3	43	15,779
					216,175
	volts	Amps	HP	kWh/day	kWh/yr
Pool Circ Pump	0.46	23	20	440	160,523
Hottub Circ Pump	0.23	14	3	134	48,850
DHW ReCirc Pump	0.22	5		1.1	402
AHU 1 Circ Pump	0.22	5.00		1.1	402
					162,501
	volts	Amps	HP	kWh/day	kWh/yr
Main Heating Pump	0.6	3	3	75	27,310
Boiler Circ Pump	0.6	2.3	2	57	20,938
					48,248

Notes #2

Information was recorded from onsite control system

Notes #3

Information recorded from EOS 2030 installed equipment which communicates with onsite control systems. Energy is then calculated for the data

Notes #4

Past data confirms that scheduling of ice temperatures and energy management as a priority for the arena staff that power consumption can be greatly reduced. Below is data from onsite control system for previous years.

Average kWh per day for the rink refrigeration					
	2010	2011	2012	2014	2023
August	2,397		1,131		2,351
September	2,234		960		2,313
October	2,192		802		1,963
November	1,854		764		
December	1,243		639		
January		925		595	
February		894		751	

Notes #5

Brine pump runs approximately 15 hours per day for 200+ days per season. This converts to approximately 300 kWh per day or 60,000 kWh per season. If this pump can be slowed to an average of 80% flow, there will be a saving of half on the power consumption. Typically, the pump is designed for most possible demand and then with a “safety factor” above so it is quite reasonable to expect 80% flow will be sufficient. Also, friction from the brine lines is the largest parasitic demand on the refrigeration system. The slower brine flow will increase efficiency for this factor also.

Notes #6 As per Sask Power Energy Efficiency Reference Guides for Businesses

Estimating Energy Savings

53

Fans and pumps are designed to be capable of meeting the maximum demand of the system in which they are installed.

However, quite often the actual demand could vary and be much less than the designed capacity. These conditions are accommodated by adding outlet dampers to fans or throttling valves to pumps.

These are effective and simple controls, but severely affect the efficiency of the system.

Using a VFD to control the fan or pump is a more efficient means of flow control than simple valves or inlet or outlet dampers. The power input to fans and pumps varies with the cube of the speed, so even seemingly small changes in speed can greatly impact the power required by the load. The table

5 Application Considerations and Estimated Savings for VFD Drives

below shows the power required by a fan or pump as the speed of the machine is reduced.

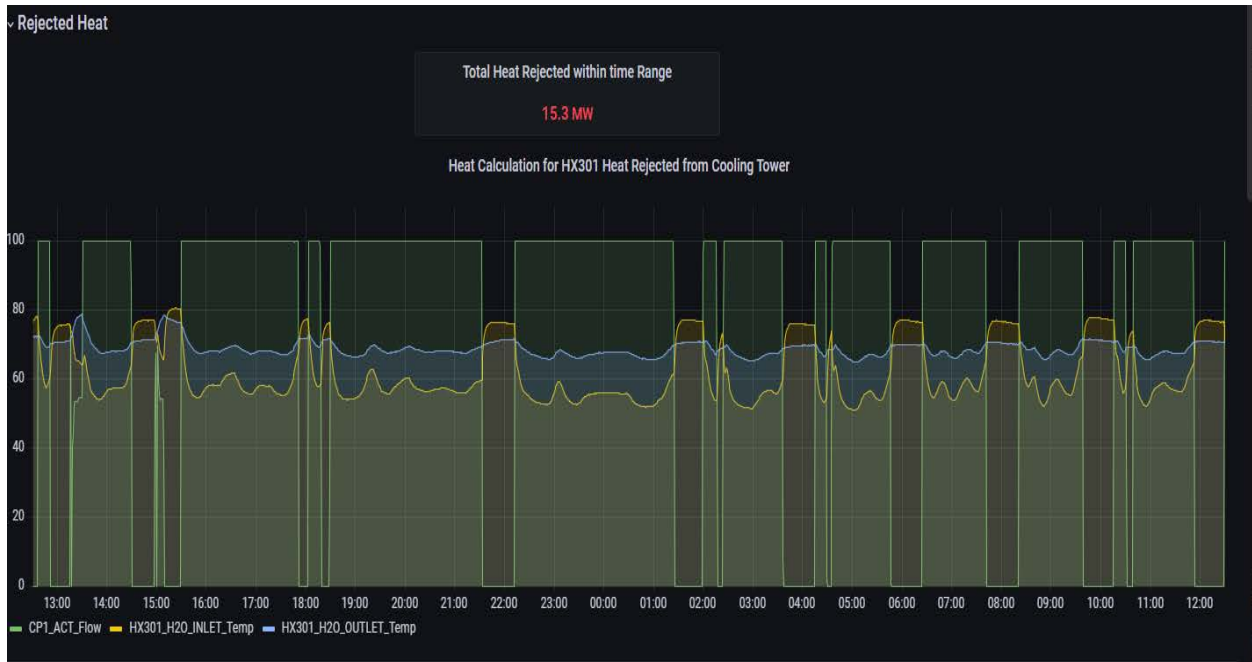
Speed of Fan/Pump	Mechanical Power Required
100%	100%
90%	73%
75%	42%
50%	13%

Power Required by Fan/pump as a Function of Speed

Notes #7

The refrigeration system is using 2,000 kWh or more which will discharge more than 1,500 kWh of heat through the condenser. This is calculated by the power consumed by the compressors (1,500 kWh) times the COP of the plant (3.33). The COP of the heat pump at 120f design yields a COP of 4.5.

As a comparable site, here is data from a double rink with 4 sheets of curling operating in Northern Alberta.



Notes #8

The pool air temperature should be raised to 2F above the pool water temperature. This will reduce the amount of evaporation of water into the pool atmosphere. This results in much lower heating cost for water.

Energy loss at 85F air temp and 83F water temp 188,332 BTU/Hr

Energy loss at 72F air temp and 85F water temp 311,600 BTU/Hr

Air Velocity over Wetted Area [ft/min]	0	All fields in Yellow are INPUTS
Transverse or Parallel Airflow?	Parallel	
Latent Heat Transfer Rate [btu/hr/ft ² /in.Hg]	100	
Total Wetted Surface Area [ft ²]	4000	
Temperature of Water [°F]	83	
Temperature of Air [°F db]	85	
Relative Humidity of Air [%]	55	
Elevation of Location [ft]	1750	
Air Pressure at Elevation [psi-a]	13.7901	
Saturation Vapour Pressure at Air Temp [psi-a]	0.59646	
Saturation Vapour Pressure at Air Temp [in Hg]	1.2144	
Vapour Pressure of Air at Air Temp and RH [psi-a]	0.32805	
Vapour Pressure of Air at Air Temp and RH [in Hg]	0.66792	
Saturation Vapour Pressure at Water Temp [psi-a]	0.55931	
Saturation Vapour Pressure at Water Temp [in Hg]	1.13875	
Latent Heat of Vapourization of Water at Water Temperature [B	1049.75	
Energy Loss [Btu/hr]	188332	All fields in Orange are OUTPUTS
Mass of Water Evaporated [lb/hr]	179.408	
Mass of Water Evaporated [gr/hr]	1255853	

Air Velocity over Wetted Area [ft/min]	0	All fields in Yellow are INPUTS
Transverse or Parallel Airflow?	Parallel	
Latent Heat Transfer Rate [btu/hr/ft ² /in.Hg]	100	
Total Wetted Surface Area [ft ²]	4000	
Temperature of Water [°F]	85	
Temperature of Air [°F db]	72	
Relative Humidity of Air [%]	55	
Elevation of Location [ft]	1750	
Air Pressure at Elevation [psi-a]	13.7901	
Saturation Vapour Pressure at Air Temp [psi-a]	0.38882	
Saturation Vapour Pressure at Air Temp [in Hg]	0.79163	
Vapour Pressure of Air at Air Temp and RH [psi-a]	0.21385	
Vapour Pressure of Air at Air Temp and RH [in Hg]	0.4354	
Saturation Vapour Pressure at Water Temp [psi-a]	0.59646	
Saturation Vapour Pressure at Water Temp [in Hg]	1.2144	
Latent Heat of Vapourization of Water at Water Temperature [B	1048.56	
Energy Loss [Btu/hr]	311600	All fields in Orange are OUTPUTS
Mass of Water Evaporated [lb/hr]	297.17	
Mass of Water Evaporated [gr/hr]	2080189	

Notes #9

The pool boiler is now required for heat loss of 190,000 BTU/hr and only during summer months. Relocating it and installing an appropriately sized boiler will see significant savings.

CITY OF HUMBOLDT REPORT

TITLE: Second Ice Surface – Stakeholder Engagement Household Survey

PREPARED BY: Michael Ulriksen, Director of Leisure Services

REVIEWED BY: Joe Day, City Manager

PREPARED FOR: Executive Committee

DATE: June 10, 2024

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

During the October 23rd, 2023, Council meeting a resolution was passed following the recognition that the City is currently unable to meet the existing and growing demand for use of the Elgar Petersen Arena. The motion stated, “That administration be authorized to proceed with stakeholder engagement and the design of a second ice surface for the community.”

CURRENT SITUATION

With this mandate, Administration began the consultation process in April with a stakeholder engagement survey directed at individuals within the City of Humboldt and the surrounding region to gain insight into how the existing Elgar Petersen Arena is utilized, how the lack of ice time is impacting families, as well as further insight into the general participation of indoor recreation opportunities.

It is important to note that the survey was designed based off the conclusion that the City needs a second ice surface to meet existing and future growth demand for ice time over the next decade. The survey was marketed very clearly as a stakeholder engagement for a second ice surface; however, the survey did provide some opportunity for respondents to identify other priority areas as well.

The survey received 561 responses, 72% of which identified their primary residence as being located within the City of Humboldt and the remaining 28% from the surrounding RM’s, towns and villages. The average household size of respondents was 3.66 people, meaning that the respondents provided answers on behalf of over 2000 people living within those households.

In general respondents identified that they value and support recreation facilities in general. Over 90% agreed to some degree that the City has an obligation to provide quality recreation facilities,

that there should be a focus on growing recreation facilities, that these facilities have a positive impact on the community and that they attract residents to Humboldt.

Regarding the use of the existing Elgar Petersen Arena, 70% noted that they attended events as spectators, nearly half participated in general public skating, while 59% had children registered in an on-ice program. When looking at those respondents from non-Humboldt residents (160), the percentage of those with children registered for on-ice programs at the EPA increased to 66%.

The survey sought to understand the impact of the lack of ice time on households directly. The results showed that:

- Nearly 50% of respondents identified travelling out of Humboldt for practices and “home” games to be the largest impact on their household.
- 40% of respondents were unable to access public skating opportunities as often as they would like.
- 28% were unable to rent ice time for other activities.
- 15% of respondents said their household was forced to quit or choose not to participate in on-ice activities for their children due to the lack of local ice time.
- 12% of respondents had to travel to access programs not available in Humboldt (i.e. speed skating and broomball).

Other impacts identified by respondents included the inability to establish female hockey programs and the challenge for working families to transport children to regional rinks. Respondents also pointed out concerns over the impact the lack of ice time has on students as athletes return home late from practices and games, while other teams are opting to hold afternoon practices where children are pulled out of the classroom.

Of the 561 respondents, 26% noted that the lack of ice time had no impact on their household at all. Of those not impacted by the lack of ice time, 52% either somewhat or strongly disagreed with the plan for a second ice surface to be built.

The survey identified the possibility that the second ice surface project could be expanded to include other amenities. Of the amenities identified, over 60% identified that their support of the overall project would increase if the scope expanded to include:

- A walking/running track – 77%.
- A year-round dry-floor space for court activities – 77%.
- A performing arts theatre – 67%.
- Indoor ball training facilities (i.e. batting cages, pitching lanes) – 62%.

Approximately 15% of respondents took the opportunity to provide additional written comments on the proposed second ice surface project. While there were a wide range of comments both for and against the project, some of the common themes that emerged throughout included:

- Keeping a second ice surface basic, small, modest, and cost effective.
- That the need for a performing arts theatre and indoor court spaces may be a higher priority.
- Concerns over how much a second ice surface will increase taxes for the community.
- Requests that the City prioritize the maintenance of the existing Uniplex before adding additional recreation facilities.

This survey was the initial step in beginning to engage the community engagement on a second ice surface. This survey was not intended to be a plebiscite on a second ice surface, but rather an initial opportunity for residents to provide their input. The survey did provide several useful insights into how the lack of ice time is impacting residents and the general tone of what a second ice surface should entail. The information will help administration in developing initial design concepts for further discussions.

OPTIONS

- Accept the report for information and file.
- Provide alternative direction to Administration.

COMMUNICATION AND ENGAGEMENT

The survey was conducted over a two-week period and promoted through social media channels, signage within the Uniplex facility and through email networks through local non-profit organizations and local schools.

ATTACHMENTS

NA

FINANCIAL IMPLICATION

There is no direct financial implication in accepting the recommendation.

CONCLUSION

Administration recognizes that there are a lot of very strong opinions on the development of a new recreation facility and what type of activity should be prioritized within it. The anticipated growth of the community, combined with other City infrastructure needs is placing increased pressure on the recreation landscape within our community. Administration understands the need to identify solutions to the current and future recreation needs of the community and will seek to bring decision items before Council as quickly as possible.

CITY OF HUMBOLDT REPORT

TITLE: Discretionary Use – Storage Compound/Facility
PREPARED BY: Tanner Zimmerman, Planning Coordinator
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: Executive Committee
DATE: June 10, 2024

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

The City has received a discretionary use application to operate a Storage Compound at 1103 5th Ave. – legally described as Block 18, Plan F3466 Ext. 2 – from the Humboldt Motors Company (“HMC”).

“Storage Compounds and Facilities: a development used for the enclosed interior or screened and enclosed exterior storage of vehicles, personal items, or products.”

Sections 3.10.4, 8.17, and 8.22 of *the Zoning Bylaw, 2016* outlines special regulations for Discretionary Uses, Shipping Containers, Storage Compounds and Facilities, respectively. The regulations are as follows:

- 3.10.4
 - 3.10.4(13)(a) – The use shall be located, where practical, in an area that is not highly visible to pedestrians or high volumes of motor traffic, and screened to avoid any adverse visual impact. Landscaping and screening acceptable to Council shall be provided in all yards facing a public roadway or properties in residential use.
- 8.17
 - 8.17.1 – All shipping containers must be painted and maintained to be aesthetically representative of exterior colours of the principal building or a neutral colour prior to their placement above grade on site.
 - 8.17.2 – Shipping Containers shall not be stacked atop one another.
 - 8.17.3 – Shipping containers may not be used for the storage of junk, trash, or other forms of refuse or hazardous substances or perishable items.
 - 8.17.4 – Shipping containers that are rented for storage and located on the site of the rental/sales operation must be situated at least 3 metres from

- any property line and shall not be located in any required front or side yard.
- 8.17.5 – Shipping containers that are rented for storage and located on the site of the rental/sales operation require a move-in permit.
 - 8.17.6 – Shipping containers shall only be used for shipping or storage purposes and shall not be used for residential purposes or commercial office space.
 - 8.17.7 – Shipping containers shall be placed on a hard packed level surface and any bottom drainage holes shall be secured against the environment and /or rodents.
- 8.22
 - 8.22.1 – All storage compounds and storage facilities shall be required to provide landscaping in accordance with Section 7 of this bylaw.
 - 8.22.2 – All storage compounds and storage facilities shall be required to provide a fence to a minimum height of 2.4 metres. Barbed wire shall not be permitted. Fences for compounds and facilities adjacent to a residential zoning district shall be constructed of a solid material such as wood, stone, concrete, brick or other similar material, to form a continuous visual obstruction.
 - 8.22.3 – Fences shall be setback from the property lines in accordance with the yard requirements for storage compounds and storage facilities in the corresponding zoning district.

Section 3.10.3 of *the Zoning Bylaw, 2016* requires that a Discretionary Use be reviewed using the following evaluation criteria:

- i) Conformance with the Official Community Plan and applicable sections of the Zoning Bylaw;
- ii) Serviceability by community infrastructure including roadways, water & sewer services, etc.;
- iii) The potential effect of noise, odour, dust, lighting, glare, vibrations, emissions, hazardous substances, etc. to the health, safety, convenience or general welfare of persons residing or working within the vicinity or injurious effects to property, or potential development in the vicinity of the project;
- iv) Landscaping and screening, and, wherever applicable, the preservation existing vegetation;
- v) Potential traffic generation by the use, and the ability for existing roadways to accommodate for the use, as well as the adequate provision of parking accommodations;

- vi) Presence of activities located in the area and on the site, and effects to the surrounding urban environment.
- vii) Pedestrian safety and convenience both within the site, and in terms of the relationship to the road network in and around the adjoining area;
- viii) All operations shall comply with all regulations of Saskatchewan Environment and Saskatchewan Labour which govern their operation and development; and
- ix) Traffic entrances and exits to or from major roadways and truck routes.

CURRENT SITUATION

- The property, which is zoned C2 – Medium Density Commercial District, is located where Storage Compounds and Facilities are considered discretionary uses.
- The City's Zoning Bylaw allows any property owner to submit a discretionary use application if they choose, and for that application to then proceed through the public notice and public hearing process before City Council can make a decision.
- HMC is proposing the placement of Shipping Containers that may be rented for storage purposes. The City has consulted with Municode on the suitability of Shipping Containers for Storage Facilities. Municode advised that Shipping Containers may be used as long as they meet the requirements set forth in the National Building Code and *the Zoning Bylaw, 2016*.
- The property is within the immediate vicinity of a residential neighbourhood north of 6th Ave.
- The lot currently houses a Pepsi-Co trailer, it is proposed that this trailer will be moved to the northwest portion of the lot, next to the proposed shipping containers.
- The application must be amended as the current application is asking for shipping containers to be used as accessory buildings, however they are actually becoming the principal use under this proposal.
- If the application is given favourable consideration, HMC will be required to provide a minimum 2.4-metre-high fence and comply with all required setbacks.

OPTIONS

1. Accept this report for information.

ATTACHMENTS

- A. The application as submitted by Humboldt Motors Company

COMMUNICATION AND ENGAGEMENT



In the lead up to the proposed public meeting for June 24, 2024, the City will undertake all required communications as prescribed in Section 55 of *the Planning and Development Act, 2007*.

FINANCIAL IMPLICATION

There is no anticipated financial impact of the recommended action.

CONCLUSION

The proposed development is considered a discretionary use in a C2 zone, pursuant to *the Zoning Bylaw, 2016*. The City must give the required public notice and schedule a public hearing before City Council can make a decision on approving or denying the application.

DISCRETIONARY USE APPLICATION

THIS IS NOT AN APPROVAL OF A DISCRETIONARY USE, DEVELOPMENT PERMIT, OR BUILDING PERMIT

SECTION A: PROPOSED DEVELOPMENT INFORMATION

SITE INFORMATION	Civic Address 1203 5th Ave	Legal Land Description (optional)		
	Zoning District	Lot	Block 18	Plan No. F3466 Ext2
	Description of Existing Land Use and Buildings Empty Lot - Leased Space for container for PepsiCo presently on lot.			
DEVELOPMENT INFORMATION	Description of Proposed Development Would like to put C-Can storage units for private use/rental on lot. Placement would be considered for optimal access and best use, within the allotment of services, etc.			
	Reasons to support the Discretionary Use Application (use additional pages if necessary)			

SECTION B: CONTACT INFORMATION

APPLICANT	Contact Name Jason Bobinski	Company Name (if applicable) Humboldt Motors Body Shop		
	Address P.O. Box 250	City Humboldt	Province SASK	Postal Code S0K 2A0
	Phone Number(s) Main 306-682-7913 Other 306-390-7728 Fax 306-682-3378	E-mail Address (Required) humboldtmotorsbodyshop@gmail.com		
	Applicant's Interest in the Property: <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Tenant <input type="checkbox"/> Option to Buy <input type="checkbox"/> Other: _____			
PROPERTY OWNER	Owner Name or Same as Applicant <input checked="" type="checkbox"/>	Company Name (if applicable)		
	Address	City	Province	Postal Code
	Phone Number(s) Main Other Fax	E-mail Address (Required)		

SECTION C: APPLICATION CHECKLIST

Applications must include the following:	Submitted
Site Plan	<input checked="" type="checkbox"/>
Architectural Plans	<input checked="" type="checkbox"/>
Non-refundable application fee of \$500	<input checked="" type="checkbox"/>

n/A
extra transfer rebate sent for fee

SECTION D: DECLARATION OF THE APPLICANT

I Jason Bobinski DO HEREBY DECLARE:

that the above statements contained within this application and attached drawings are true and correct. I agree that Discretionary Use Approval does not relieve the owner or the applicant from complying with all of the City of Humboldt Bylaws and/or Provincial and Federal acts & regulations and that it is my responsibility to ensure compliance with such legislation regardless of any review or inspections that may or may not be carried out by the City of Humboldt or its authorized representatives. I agree that no construction shall commence without a development permit and a building permit.

May 27/24
DATE


APPLICANT SIGNATURE

LEGEND:

Measurements are in metres and decimals thereof.
 Areas to be approved, is outlined by a heavy dashed line.
 The boundaries of all parcels affected by this feature are 0 unless otherwise shown.
 Width of Right of Way is 6.00m unless otherwise shown.
 New Right of Way limits are shown in straight lines unless otherwise shown.
 Measurements found are shown in this
 Reference points are shown thus
 The Datum Used: NAD83 (CSRS)
 The Projection Used: UTM Zone 13N Extended
 Geo-referenced points derived from GNSS observations
 RP Coordinates were derived on September 20th, 2019

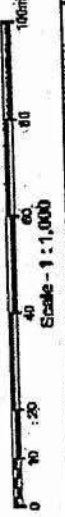
Saskenergy Incorporated

Descriptive Plan - Type 2
 Showing

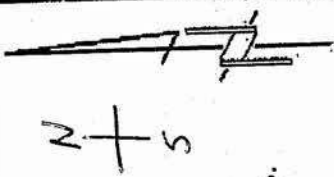
FEATURE UTILITY RIGHT OF WAY

Within
Block 18, Plan F3466
N.E. 1/4 Section 19
Twp. 37 - Rge. 22 - W.2Mer.
City of Humboldt
Saskatchewan

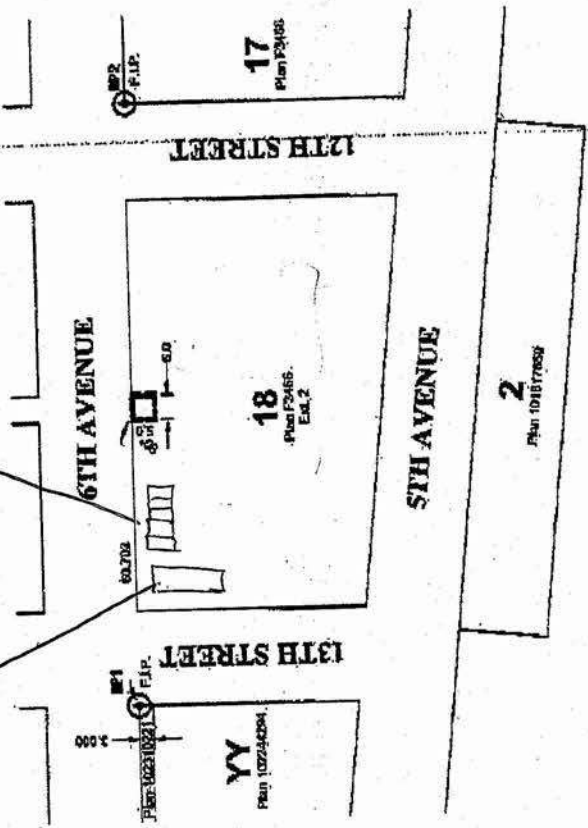
By: Mathieu M. Bourgeois, S.L.S.
 Date: September 20th, 2019



Inch: JT-894-MB
 Client File: WRC020013
 Job No.: 207415
 Drawing No.: 21744002



*Future Placement
 Pepsi Co. Trailer*



CITY OF HUMBOLDT REPORT

TITLE: Marketing & Development Manager – CEDI Application
PREPARED BY: Penny Lee, Marketing & Development Manager
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: Executive Committee
DATE: June 10, 2024

RECOMMENDATION

That Executive Committee direct administration to seek out a proxy/alternate for the Mayor on the CEDI Working Group based on Council Members’ interest and availability.

BACKGROUND

In late April the City Manager was made aware that there was a Federally funded program to encourage relationship building between First Nations and Municipalities, and that the program was looking for applicants from Saskatchewan.

The initiative is jointly delivered by the Council for the Advancement of Native Development Officers (“CANDO”) and the Federation of Canadian Municipalities (“FCM”). CEDI is funded by the government of Canada through Indigenous Services Canada. CEDI supports First Nation-Municipal partnerships across Canada to build sustainable relationships and to engage in joint long-term land use and community economic development planning and initiatives. Joint CEDI agreements also promote reconciliation, collaboration, and the recognition of common values and goals. The program is a 3-year commitment guided by, and at times facilitated, by CEDI through community workshops and meetings.

Through the Sylvite 4-6 group meetings, the City Manager and Terry Bird from George Gordon First Nation had initiated discussions about possible partnerships. Coincidentally, Penny Lee and Terry Bird established a positive working relationship years ago during the time that Penny was employed by the FSIN. As there are already connections between Humboldt and George Gordon First Nation, (which is a first step recommended by CEDI), it seemed logical that this opportunity be mutually explored.

After discussing this opportunity with the Mayor, the City of Humboldt and George Gordon First Nation jointly submitted an application for funding on May 10, 2024 through the First Nation – Municipal Community Economic Development Initiative (“CEDI”) Program.

Following the joint application, an interview with representatives of CEDI, Mayor Behiel, the Marketing and Development Manager, Councillor Donna Blind, and Terry Bird (representatives of George Gordon First Nation) was held on May 21, 2024, to ensure both communities were committed to collaborating, if selected.

CURRENT SITUATION

The Marketing and Development Manager is pleased to advise that our communities received confirmation that we have been selected to participate in the CEDI program, being 1 of 5 in the Prairies Region for the 2024-2027 stream.

Our next step is to identify and assign a Working Group consisting of a minimum of 1 elected official and 2 staff members (1 senior administrative staff person and economic development manager). The expectation for this Working Group is to lead participation in the program by attending monthly Working Group meetings, contribute to the development of 4-5 workshops over the course of 3 years, and advance collaborative work on joint community initiatives. The first Workshop will be held in Fall of 2024. (Date yet to be determined.)

Based upon the intent of the program, it is recommended that the City Manager, the Marketing & Development Manager, and that Mayor Michael Behiel form the City's Working Group. The CEDI organization also encourages naming a proxy (alternate) for the named elected official, therefore this report is seeking input from City Council members of their interest to be named as the proxy (alternate).

OPTIONS

1. Approve the recommendation.
2. Not approve the recommendation.

ATTACHMENTS

1. Program Welcome Letter

COMMUNICATION AND ENGAGEMENT

Following the Workshop in Fall 2024, a public celebration and announcement will be made by CEDI, the City of Humboldt, and George Gordon First Nation, which will likely include signing of a "Friendship Agreement".

FINANCIAL IMPLICATION

This initiative is jointly delivered by the Council for the Advancement of Native Development Officers ("CANDO") and the Federation of Canadian Municipalities ("FCM"). CEDI is funded by the government of Canada through Indigenous Services Canada. The program provides \$45,000 to cover Workshop incidentals, travel, and meals.

CONCLUSION

All members of the Working Group will play important roles in building a sustainable relationship between our 2 communities, as well as promoting reconciliation and collaboration.

Friday, May 31st, 2024

RE: First Nation - Municipal Community Economic Development Initiative (CEDI) Program – Prairies Region

Dear Mayor and Council of City of Humboldt,

On behalf of Cando (the Council for the Advancement of Native Development Officers) and the Federation of Canadian Municipalities (FCM), we are pleased to inform you that **City of Humboldt and George Gordon First Nation have been selected to participate in the Prairies Region stream of the First Nation -Municipal CEDI program.** Congratulations!

We are very excited to welcome your communities to the CEDI program as 1 of 5 partnerships in the Prairies Region stream (2024 – 2027).

Next Steps and Timeline

1. **Within three business days (by end of day Thursday, June 6th)**, please respond with ‘reply all’ to the invitation email to confirm your community’s continued interest in the program. Please also feel free to ask any questions you may have at this stage.
2. **Identify and assign Working Group champions**, including a minimum of one elected official and two staff members (one senior administrative staff person and economic development officer/planner/lands manager) from your community. Feel free to assign a proxy for the elected official champion. As you know, the Working Group champions will lead participation in the CEDI program, including attending monthly Working Group (WG) meetings, contribute to the design and development of 4-5 workshops over the course of 3 years, advance collaborative work on joint community economic development and land use planning and initiatives. **Identify Working Group champions and advise the CEDI team by email by Tuesday, June 18th.**
3. Your partnership’s Working Group will meet for the first time in June or July 2024. The CED team will send a doodle poll link for the Working Group champions to complete in order to identify a date and time for the first Working Group meeting. During this meeting the Working Group and CEDI team will plan for the CEDI team’s initial community visits and CEDI Workshop 1. **Meet for first Working Group Meeting before July 31st, 2024.**
4. Prepare for the CEDI team’s initial community visit, which will include a 1:1 meeting with each community’s elected council and senior staff, respectively and CEDI Workshop 1. The 1:1 meeting will take place the day before CEDI Workshop 1. **Initial community visits and CEDI Workshop 1 will take place in fall 2024 (date TBD).**
5. Following CEDI Workshop 1, City of Humboldt elected council will be asked to discuss and pass a council resolution committing to the CEDI program for the duration, until January 2027. A council resolution template will be provided by the CEDI team. **Resolutions must be passed two weeks following CEDI Workshop 1 in order to confirm CEDI program participation.**

Note: our invitation to your communities to participate in the CEDI program will be confirmed pending the outcome of a CEDI Workshop 1 and confirmation of the willingness to participate, demonstrated through a council resolution from City of Humboldt and a parallel council resolution from George Gordon First Nation following CEDI Workshop 1.

Please be in touch with any questions that you may have,

On behalf of the CEDI team, we look forward to working with you.

Marissa Lawrence

Senior Program Officer, CEDI

Cando

marissa.lawrence@edo.ca

778 628 2180



CITY OF HUMBOLDT REPORT

TITLE: Public Works and Utilities Project Tracking Report
PREPARED BY: Peter Bergquist A.Sc.T; Public Works and Utilities Director
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: Executive Committee
DATE: June 10, 2024

RECOMMENDATION

That this report be accepted for information and filed.

CURRENT SITUATION

2024 Projects	Scope of Work	% Complete
Wastewater Treatment System Upgrades	25.3M for 2024 – Year 1 of 2. Engineering & Construction	15%
Lift 1 Retrofits (WWTP Project)	Pumps, Electrical, Generator, etc. 2M	10%
Lift 4 Retrofits (WWTP Project)	Pumps, Electrical, Generator, etc. 2M	10%
Carl Schenn Dry Pond Construction	Excavation, Piping & Landscaping – 1.618M	85%
12 th Avenue – Stebbings Cres. To 21 st St.	Road Reconstruction and Paving – 568k	8%
12 th Avenue – 21 st St to Peck Road	Basic Gravel Road – 112k (2023 carry-over)	90%
11 th St – 6 th Avenue to 8 th Avenue	Concrete patching, curbing and paving – 357k	15%
4 th St – 8 th Ave to Ogilvie Ave	Mill and Pave – 196.3k	8%
12 th Street – 3 rd Ave to 4 th Ave	Concrete patching, curbing and paving – 149.1k	8%
3 rd Ave – 11 th St to 16 th St	Storm, curb, and road repairs – 81.4k	8%



4 th Ave – Lane W of 10 th St to 14 th St	Storm, curb, road reconstruction and paving – 566.9k	12%
6 th Ave Storm Sewer Outfall – 2 nd St to Drainage Channel	Storm pipe, culverts, drainage channel improvements – 670.5k (POSTPONED until grant received as per council budget meeting.)	0%
Bruce Street Area	Conceptual Drainage Planning – 30k (2023 carry-over)	100%
Airport	Regional Long-Term Feasibility Plan (new)	90%
Asphalt Patching & Repairs	Various water break, frost heave locations, MH levelling, AC Repairs – 274k	15%
Seasonal Decorations	Remaining Replacement Lights – 12k	30%
Various Locations	Street and curb painting – 20k	5%
	DL10 Special Emulsion – 16k	5%
	Gravelling of Roads – 26k	70%
	Back Lane Maintenance – 10k	15%
	Dust Control Applications – 28k	60%
	General Concrete Repl. – 75k	5%
	Sewer Camera, Flushing & Repair – 74k	45%
	Storm Flush/Camera/Repair – 76k	50%
	Water Main Flushing Prog. - Internal	85%
	Water Mains Operations and Maintenance Activities & Repairs – 115k	35%
	Curb Stop Repairs – 10k	20%
	Water Meters & Replacements – 80k + 220k additional meters (2024 Council approval)	30%
	Lift Station Cleaning – 32k	10%
Lift Station Supplies/Repairs – 17.5k	30%	
Contract Generator Testing – 12k	100%	
Pothole Patching – 19.7k	50%	
Ditch Mowing & Lagoon Mowing	5%	



2025 Projects	Scope of Work	% Complete
Wastewater Treatment System Upgrades	6.7M for 2025 – Year 2 of 2. Engineering & Construction	5%
9 th Ave – 17 th Street to Barnes Cr	Road Reconstruction and Paving – 458.3k	0%
Peck Road – Westwood Dr to 12 th Avenue	Road Construction to a gravel surface basic road. 194.7k	0%
6 th Ave – 5 th St to 6 th St	Road Reconstruction and Paving – 142.7k	0%
7 th Ave – 2 nd St to 3 rd St	Road Reconstruction and Paving – 122.9k	0%
10 th St – 9 th Ave to 12 th Ave	Water Main Replacement and Road Reconstruction (2025) – 1.4M; Concrete and Paving (2025) – 407.6k.	0%
Main St/Hwy 20 – 1 st Ave South to Sask Ave	Water Main Replacement – 306.8k.	0%



CITY OF HUMBOLDT REPORT

TITLE: CLS Project Summary Report
PREPARED BY: Michael Ulriksen, Director of Community and Leisure Services
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: Executive Committee
DATE: June 10, 2024

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

The following is a summarized project report of the Community and Leisure Services 2024 approved capital and operational activities. All updates to the report are highlighted in yellow. The following terms have been used to identify the status of each of the projects/purchases:

- Planning – Project is currently in the planning stages.
- Procuring – Project is currently undergoing procurement (soliciting quotes, tendering, reviewing).
- Con - % - Project is under construction and includes the estimated % of completion.
- Completed – Project has been completed in its entirety.
- Deferred – Project has been deferred to a subsequent Year.

CURRENT SITUATION

A. Carry-Over Projects

#	Project	Status	2024 Remaining Budget	Actual (YTD)
1	Library Solarium	Con – 30%	\$65,000	\$25,660
2	North Hospital – Toboggan Hill	Planning	\$36,850	-
3	North Hospital – Off-Leash Dog Park	Planning		
4a	Outdoor Rink & Multi-Sport Court	Con – 90%	NA	\$60,285
4b	Washroom & Concession Facility	Con – 98%		\$139,780
5	Bill Brecht Playground Development	Con – 70%	\$9,956	-
6	St. Augustine Cemetery Columbarium Units	Con – 60%	\$30,000	-

1. The manufacturing has progressed over the last month and the company will be on site the week of June 10th to complete the replacement of the solarium. It is expected that the work will take about a week to complete.

4a. Payment for lighting was finalized and the only remaining components are the sport court flooring and sports equipment.

4b. The facility is substantially completed. The week of June 3rd should see the last of the interior painting and plumbing fixtures installed. The only remaining components will be some additional furnishings and fixtures which will be handled by the Leisure Services staff.

5. Playground construction is set to resume with a few more components left to be installed.

B. 2024 Operational Projects

#	Project	Status	Project Budget	Actual (YTD)
1	Water Ridge Park Entrance Upgrades	Planning	\$20,000	-
2	Uniplex LED Lighting (Year 4 of 5)	Planning	\$25,000	-
3	Uniplex Lobby Air Conditioning Unit	Planning	\$15,000	-
4	Museum Roof Repairs	Planning	\$20,000	-
5	Fire Hall – LED Lighting	Con – 0%	\$5,000	-

5. The lighting contract has been awarded and should be completed in the month of June

C. 2024 Fleet

#	Project	Status	Project Budget	Actual (YTD)
1	Maintenance Service Van (L110)	Completed	\$58,000	\$65,035
2	Parks General Use (L120)	Planning	\$58,000	-
3	Parks UTV (L252)	Completed	\$42,000	\$35,510

3. The purchase of a heavy duty UTV was completed in early May with the delivery of the unit that was tendered at the end of 2023. The unit has already served well with the growing demands within the parks department.

D. 2024 Capital Projects

#	Project	Status	Project Budget	Actual (YTD)
1	NA			

E. Unbudgeted Projects/Commitments

#	Project/Purchase	Status	Est. Cost to City	Funding Source
1				

FINANCIAL IMPLICATION

There is no anticipated financial impact of the recommended action.

CONCLUSION

The project list for 2024 is manageable and realistic to expect that each of the outstanding projects should be completed within the calendar year, which is something that we haven't been able to say in several years.