



**City of Humboldt
Meeting Minutes
Regular Council Meeting January 22, 2024 - 05:30 PM**

PRESENT:

Mayor Michael Behiel	
Councillor Larry Jorgenson	
Councillor Roger Nordick	
Councillor Amanda Klitch	
Councillor Kelly Herperger	
Councillor Rob Muench	
Councillor Roger Korte	
City Manager	Joe Day
Acting City Clerk	Donna Simpson
Marketing and Development Manager	Penny Lee
Director of Public Works	Peter Bergquist
Leisure Services Director	Mike Ulriksen
Director of Cultural Services	Jennifer Fitzpatrick

1 Call To Order

Mayor Behiel called the meeting to order at 5:28 p.m.

Resolution:
2024.001

2 Adopt Agenda

Moved By: Councillor Kelly Herperger
Seconded By: Councillor Roger Nordick

That the agenda be adopted as presented.

CARRIED

2.1 Conflict of Interest

3 Public Acknowledgement

Mayor Behiel extended our sincerest condolences to the Hopfner family on the loss of Owen Hopfner on Wednesday, January 10th, 2024.

Owen served as a Councillor for the City of Humboldt from 2016-2020. He was an invaluable Council and community member who saw the beauty in our City which he also supported and contributed to with his landscaping business.

There will be a Celebration of Life held in his honour this Saturday, January 27th, 2024 from 3 pm to 5 pm at the Uniplex.

Councillor Nordick also shared his condolences to Owen's family and friends. He spoke of the close bond that formed between them while on Council together and said that Owen was a stalwart member of Council and will be sorely missed.

Mayor – Michael Behiel

Acting City Clerk – Donna Simpson

4 Approve Minutes

Resolution:
2024.002

4.1 Budget Meeting of Council held December 4th, 2023

Moved By: Councillor Roger Korte
Seconded By: Councillor Amanda Klitch

That the Minutes of the Budget Meeting held December 4th, 2023 be approved as recorded and circulated.

CARRIED

Resolution:
2024.003

4.2 Special Meeting of Council held December 18th, 2023

Moved By: Councillor Rob Muench
Seconded By: Councillor Kelly Herperger

That the Minutes of the Special Meeting of Council held December 18th, 2023 be approved as recorded and circulated.

CARRIED

5 Delegations

Resolution:
2024.004

5.1 Sarah McInnis - Executive Director - Humboldt & District Chamber of Commerce - Verbal Introduction

Moved By: Councillor Roger Nordick
Seconded By: Councillor Amanda Klitch

That the verbal introduction made by Sarah McInnis, Executive Director of the Humboldt & District Chamber of Commerce, be accepted for information.

CARRIED

Resolution:
2024.005

5.2 Humboldt Golf Course Committee

Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Rob Muench

That the Humboldt Golf Club be thanked for their presentation and that the information provided be received and filed as information.

CARRIED

6 Correspondence - None

6.1 "A" Items Requiring Council Resolution

6.2 "B" Items Received for Information Only

7 Committee Reports

7.1 Vacated Chair

Mayor Behiel vacated the Chair and Deputy Mayor Herperger presided at 5:54 p.m.

Resolution:
2024.006

7.2 Executive Committee Meeting held January 8, 2024

Moved By: Councillor Roger Nordick
Seconded By: Mayor Michael Behiel

That the Minutes of the Executive Committee Meeting held January 8, 2024 be accepted for information.

CARRIED

Mayor – Michael Behiel

Acting City Clerk – Donna Simpson

Resolution: 2024.007 **7.3 Reid Thompson Library Board Meeting held December 11, 2023**
Moved By: Councillor Roger Korte
Seconded By: Councillor Amanda Klitch

That the Minutes of the Reid-Thompson Library Board Meeting held December 11, 2023 be accepted for information and filed.

CARRIED

Resolution: 2024.008 **7.4 Humboldt & District Museum Gallery Board Minutes - December 2023**
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Roger Nordick

That the minutes of the Humboldt & District Museum & Gallery Board meeting held December 14, 2023 be accepted for information and filed.

CARRIED

8 Bylaws

Resolution: 2024.009 **8.1 Recommendation - Director of Public Works & Utilities - Amend Bylaw 10/2022 The Water and Sewer Rates Bylaw**
Moved By: Mayor Michael Behiel
Seconded By: Councillor Rob Muench

That this report be accepted for information and filed.

CARRIED

Resolution: 2024.010 **8.2 Bylaw 01/2024 - Amend Bylaw 10/2022 The Water & Sewer Rates Bylaw**
Moved By: Councillor Roger Korte
Seconded By: Councillor Roger Nordick

Resolved that Bylaw No. 01/2024, being a bylaw to amend Bylaw 10/2022 The Water & Sewer Rates Bylaw, be introduced and read a first time.

CARRIED

Resolution: 2024.011 **8.3 Bylaw 01/2024 - Amend Bylaw 10/2022 The Water & Sewer Rates Bylaw**
Moved By: Councillor Roger Nordick
Seconded By: Councillor Rob Muench

Resolved that Bylaw No. 01/2024, being a bylaw to amend Bylaw 10/2022 The Water & Sewer Rates Bylaw be read a second time.

CARRIED

Resolution: 2024.012 **8.4 Bylaw 01/2024 - Amend Bylaw 10/2022 The Water & Sewer Rates Bylaw**
Moved By: Mayor Michael Behiel
Seconded By: Councillor Amanda Klitch

Resolved that Bylaw No. 01/2024, being a bylaw to Amend Bylaw 10/2022 The Water & Sewer Rates Bylaw be given three readings at this meeting.

CARRIED UNANIMOUSLY

Resolution: 2024.013 **8.5 Bylaw 01/2024 - Amend Bylaw 10/2022 The Water & Sewer Rates Bylaw**
Moved By: Councillor Roger Korte
Seconded By: Councillor Larry Jorgenson

Resolved that Bylaw No. 01/2024, being a bylaw to amend Bylaw 10/2022 The Water & Sewer Rates Bylaw be read a third time and now be adopted.

CARRIED

8.6 Resumed Chair

Mayor Behiel resumed the Chair, the time being 5:58 p.m.

9 New Business

Resolution:
2024.014

9.1 Recommendation - Acting City Clerk - Municipal Revenue Sharing Grant - Declaration of Eligibility

Moved By: Councillor Kelly Herperger
Seconded By: Councillor Amanda Klitch

The City of Humboldt confirms that the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2022 Public Report on Municipal Waterworks to the Ministry of Government Relations;
- In good standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct;
- All members of council have filed their Public Disclosure Statements, as required; and

That we authorize the City Clerk to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

Resolution:
2024.015

9.2 Recommendation - Acting City Clerk - 2024 City Council Appointment to Boards and Committees

Moved By: Councillor Roger Korte
Seconded By: Councillor Roger Nordick

That the following Council appointments be made for 2024:

- Humboldt and District Rural Fire Protection Association – Council Representative – Roger Nordick
- Reid-Thompson Public Library Board– Council Representative -Amanda Klitch
- Humboldt and District Museum and Gallery Board – Council Representative Larry Jorgenson
- REACT Waste Management Authority– Council Representative – Kelly Herperger
- Wakaw-Humboldt Regional Water Supply Committee – Council Representative – Rob Muench, Alternate Roger Nordick
- Humboldt and District Chamber of Commerce – Council Representative – Michael Behiel, Alternate Larry Jorgenson
- Lanigan Creek Dellwood Brook Watershed Association – Council Representative – Kelly Herperger
- Bronco Memorials Committee – Council Representatives – Rob Muench and Larry Jorgenson
- Wapiti Regional Library Board– Council Representative – Amanda Klitch
- Humboldt Health Council – Council Representative – Roger Korte
- Planning District Committee – Council Representative – Michael Behiel and Roger Korte

CARRIED

Mayor – Michael Behiel

Acting City Clerk – Donna Simpson

Resolution:
2024.016

9.3 Recommendation - Acting City Clerk - Council Appointment to City Positions and Boards & Committees

Moved By: Councillor Kelly Herperger

Seconded By: Councillor Rob Muench

That the following appointments be made to:

The Boards and Committees established under the authority of the City of Humboldt:

I. Humboldt & District Museum & Gallery Board

(two-year term expires January 31, 2026)

1. Carol McLaren
2. Susan Bellamy
3. Karen Siermachesky

II. Reid-Thompson Public Library Board:

(one-year term expires January 31, 2025)

1. Sheila Nordick
2. Marliss Fleischhacker
3. Jennifer Malmsten
4. Susan Bradley
5. 3 Vacancies

III. Humboldt Downtown Business Improvement District Board

(two-year term expires January 31, 2026)

1. Lana Muggli
2. Alyssa Hergott
3. Caitlynn Hooker

IV. Wapiti Regional Library Board

(one-year term expires January 31, 2025)

1. Marliss Fleischhacker

V. Golf Course Governance Board

(one-year term expires January 31, 2025)

1. Matt Kelly
2. Dean Hergott
3. Kirk Plemel
4. Dave Hill
5. Councillor Kelly Herperger
6. Councillor Roger Nordick
7. Councillor Larry Jorgenson

Mayor – Michael Behiel

Acting City Clerk – Donna Simpson

And to the appointment of City Positions pursuant to provincial requirements be made for 2024;

- VI. Police Chief – City Manager Joe Day
- VII. Community Safety Officer Supervisor – Mike Kwasnica
- VIII. Business Licensing Inspector and Community Safety Officer – Justin Tarrant
- IX. Building inspector and Bylaw Enforcement Officer – Mike Kwasnica
- X. Building Inspector and Bylaw Enforcement Officer – Darrel Wickenhauser
- XI. Building Inspectors from Municode; Clayton Meier, Ryan Thiessen, Travis Elkin, Shenah Cartier, Clint Vargo
- XII. Fire Department
Captains – Jason Staniec and Craig Stomp
Lieutenants – Marcel LeBlanc and Tim Kiefer
Secretary/Treasurer – Jamie Dyok
Safety Officer – Jordin Dalsin
- XIII. EMO Coordinator – Mike Kwasnica
- XIV. Development Officer – City Manager, Joe Day, and Planning Coordinator, Vacant
- XV. Board of Revision: Nor Sask Board Services appointments of panel members; Timothy Furlong, Kirby Fesser, Glen Neuert, Sabrina Saccucci and Mike Ligtermoet as secretary.
- XVI. Development Appeals Board: Sandra Pauli, Frank Carpentieri and David Mueller with remuneration of \$250 per full day & \$125 for ½ day for the Chairman and \$200 per full day & \$100 for ½ day for members
- XVII. Auditor – MNP
- XVIII. Solicitor – Gasper & Weber Law Office
- XIX. City Clerk alternate – Donna Simpson

CARRIED

Resolution: 2024.017 9.4 Recommendation - Finance Manager - Official Donation Receipt Projects for 2024

Moved By: Councillor Kelly Herperger
Seconded By: Councillor Roger Nordick

That the Broncos Tribute Centre, Bill Brecht Playground, Humboldt Golf Course, Original Humboldt, Public Art, the Water Tower, and North Hospital Park be accepted as eligible projects to receive Official Donation Receipts from the City of Humboldt for donations made in 2024.

CARRIED

Resolution: 2024.018 9.5 Recommendation - Fire Chief/Protective Services Director - Fire Brigade Wage Increase

Moved By: Councillor Roger Nordick
Seconded By: Councillor Amanda Klitch

That Policy #4745 “Fire Brigade Membership and Pay” be approved as attached.

CARRIED

Mayor – Michael Behiel

Acting City Clerk – Donna Simpson

Resolution: 2024.019 **9.6 Recommendation - Director of Public Works & Utilities - 4th Avenue Engineering Services**
Moved By: Councillor Kelly Herperger
Seconded By: Councillor Roger Korte

That Administration be authorized to sole-source Catterall and Wright Consulting Engineers for the 4th Avenue Reconstruction Project in the value of approximately \$50,800.

CARRIED

Resolution: 2024.020 **9.7 Recommendation - Director of Public Works & Utilities - Water Meter Replacement Purchase**
Moved By: Councillor Roger Nordick
Seconded By: Councillor Kelly Herperger

That Administration be authorized to sole-source replacement water meters from Neptune technologies at a value of \$200,000.

CARRIED

10 Tabled Items from November 27, 2023 Regular Meeting

Resolution: 2024.021 **10.1 Recommendation - City Manager - Golf Course Operations Update**
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Roger Nordick

That this report be accepted for information and filed.

CARRIED

11 Enquiries

Resolution: 2024.022 **12 Committee of the Whole**
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Roger Korte

That we sit in a private session as Committee of the Whole, the time being 6:21 p.m.

CARRIED

12.1 Authority

The Committee met under Section 5(3) of Part III of *The Local Authority of Freedom of Information and Privacy Act*.

12.2 Present in the Committee of the Whole

Mayor Michael Behiel, Councillor Rob Muench, Councillor Larry Jorgenson, Councillor Roger Nordick, Councillor Kelly Herperger, Councillor Roger Korte, Councillor Amanda Klitch, City Manager Joe Day, Acting City Clerk Donna Simpson, Works & Utilities Director Peter Bergquist, Finance Manager Jace Porten, Marketing and Development Manager Penny Lee

12.3 Director of Public Works & Utilities - Land Agreement

Resolution: 2024.023 **12.4 Revert**
Moved By: Councillor Roger Nordick
Seconded By: Councillor Roger Korte

That Council revert to the Regular Meeting, the time being 6:31 p.m.

CARRIED

Resolution:
2024.024

12.5 Recommendation - Land Agreement

Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Amanda Klitch

That Administration be authorized to complete the agreement for SW21-37-22 W2, Ext 0 to discharge the Interest on title.

CARRIED

Resolution:
2024.025

13 Adjourn

Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Kelly Herperger

That we do now adjourn, the time being 6:32 p.m.

CARRIED

Mayor – Michael Behiel

Acting City Clerk – Donna Simpson