



**City of Humboldt**  
**Meeting Minutes**  
**Regular Council Meeting February 26, 2024 - 05:30 PM**

PRESENT:

Deputy Mayor Kelly Herperger	
Councillor Amanda Klitch	
Councillor Roger Korte	
Councillor Roger Nordick	
City Manager	Joe Day
Acting City Clerk	Donna Simpson
Director of Public Works	Peter Bergquist
Director of Protective Services/Fire Chief	Mike Kwasnica
Communications Coordinator	Kelsey Dutka
VIA ZOOM:	
Director of Cultural Services	Jennifer Fitzpatrick

**1 Call To Order**

Deputy Mayor Herperger called the meeting to order at 5:28 p.m.

**Resolution:**  
2024.031

**2 Adopt Agenda**

**Moved By:** Councillor Roger Nordick  
**Seconded By:** Councillor Amanda Klitch

That the agenda be adopted as amended:

Remove Delegation

6.2 Humboldt & District Museum & Gallery Board - 2023 Annual Report

**CARRIED**

**2.1 Conflict of Interest**

**3 Public Acknowledgement**

**4 Public Hearing – None**

**5 Approve Minutes**

**Resolution:**  
2024.032

**5.1 Regular Meeting of Council held January 22nd, 2024**

**Moved By:** Councillor Roger Korte  
**Seconded By:** Councillor Amanda Klitch

That the Minutes of the Regular Meeting of Council held January 22nd, 2024 be approved as recorded and circulated.

**CARRIED**

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Deputy Mayor – Kelly Herperger

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Acting City Clerk – Donna Simpson

**Resolution:** 5.2 **Special Meeting of Council held February 12th, 2024**  
 2024.033  
**Moved By:** Councillor Roger Nordick  
**Seconded By:** Councillor Roger Korte

That the Minutes of the Special Meeting of Council held February 12th, 2024 be approved as recorded and circulated.

**CARRIED**

**6 Delegations**

**Resolution:** 6.1 **BID Board - Request for Road Closure for Streetfest**  
 2024.034  
**Moved By:** Councillor Roger Korte  
**Seconded By:** Councillor Amanda Klitch

That the BID Board be thanked for their presentation and that the matter be referred to Administration for a decision item at the March 25th, 2024 Regular Council Meeting.

**CARRIED**

**7 Correspondence - None**

**8 Committee Reports**

**Resolution:** 8.1 **Executive Committee Meeting held February 12th, 2024**  
 2024.035  
**Moved By:** Councillor Roger Nordick  
**Seconded By:** Councillor Amanda Klitch

That the Minutes of the Executive Committee Meeting held February 12th, 2024 be accepted for information.

**CARRIED**

**Resolution:** 8.2 **Humboldt & District Museum Gallery Board Minutes - January 2024**  
 2024.036  
**Moved By:** Councillor Amanda Klitch  
**Seconded By:** Councillor Roger Korte

That the minutes of the Humboldt & District Museum & Gallery Board meeting held January 11, 2024 be accepted for information and filed.

**CARRIED**

**Resolution:** 8.3 **Humboldt & District Museum Gallery Board Minutes - February 2024**  
 2024.037  
**Moved By:** Councillor Roger Nordick  
**Seconded By:** Councillor Amanda Klitch

That the minutes of the Humboldt & District Museum & Gallery Board meeting held February 8, 2024 be accepted for information and filed.

**CARRIED**

**9 Bylaws**

**Resolution:** 9.1 **Recommendation - Bylaw No. 02/2024 - A Bylaw to Provide for the Exemption and Abatement from Taxation for the Assessment of Certain Properties**  
 2024.038  
**Moved By:** Councillor Roger Korte  
**Seconded By:** Councillor Amanda Klitch

That this report be received and filed as information in support of the recommendation to adopt the Exemption and Abatement from Taxation for the Assessment of Certain Properties Bylaw No. 02/2024, and repeal Bylaw No. 01/2023.

**CARRIED**

**Resolution:** 2024.039      **9.2**      **Bylaw 02/2024 - A Bylaw to Provide for the Exemption from Taxation for the Assessment of Certain Properties**  
**Moved By:** Councillor Amanda Klitch  
**Seconded By:** Councillor Roger Nordick

Resolved that Bylaw No. 02/2024, being a bylaw to provide for the exemption from taxation for the assessment of certain properties be introduced and read a first time.

**CARRIED**

**Resolution:** 2024.040      **9.3**      **Bylaw 02/2024 - A Bylaw to Provide for the Exemption from Taxation for the Assessment of Certain Properties**  
**Moved By:** Councillor Roger Korte  
**Seconded By:** Councillor Amanda Klitch

Resolved that Bylaw No. 02/202, being a bylaw to provide for the exemption from taxation for the assessment of certain properties be read a second time.

**CARRIED**

**Resolution:** 2024.041      **9.4**      **Bylaw 02/2024 - A Bylaw to Provide for the Exemption from Taxation for the Assessment of Certain Properties**  
**Moved By:** Councillor Roger Korte  
**Seconded By:** Councillor Roger Nordick

Resolved that Bylaw No. 02/2024, being a bylaw to provide for the exemption from taxation for the assessment of certain properties, be given three readings at this meeting.

**CARRIED UNANIMOUSLY**

**Resolution:** 2024.042      **9.5**      **Bylaw 02/2024 - A Bylaw to Provide for the Exemption from Taxation for the Assessment of Certain Properties**  
**Moved By:** Councillor Amanda Klitch  
**Seconded By:** Councillor Roger Korte

Resolved that Bylaw No. 02/2024, being a bylaw to provide for the exemption from taxation for the assessment of certain properties be read a third time and now be adopted.

**CARRIED**

**10**      **New Business**

**Resolution:** 2024.043      **10.1**      **Recommendation - Acting City Clerk - Council Appointment to Boards and Committees**  
**Moved By:** Councillor Roger Nordick  
**Seconded By:** Councillor Amanda Klitch

That the following appointment be made to:

The Boards and Committees established under the authority of the City of Humboldt:

- II Reid-Thompson Public Library Board:  
(one-year term expires January 31, 2025)

1. Rhéanne Bédard Schilling

**CARRIED**

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Deputy Mayor – Kelly Herperger

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Acting City Clerk – Donna Simpson

**Resolution:** 2024.044      **10.2 Recommendation - Marketing & Development Manager - Rescind Infill Lot Policy #4225**  
**Moved By:** Councillor Roger Korte  
**Seconded By:** Councillor Roger Nordick

That Infill Lot Policy #4225 be rescinded in its entirety.

**CARRIED**

**Resolution:** 2024.045      **10.3 Recommendation - City Assessor - Tax Lien Registration & Six-Month Notice Notification**  
**Moved By:** Councillor Roger Korte  
**Seconded By:** Councillor Amanda Klitch

That administration be authorized to register liens on title for the properties as shown on the list of lands in arrears. Further, that authorization be granted to start the proceedings to request title to the above-mentioned properties if, after six months from the date the lien is registered, there is still arrears outstanding on the property pursuant to the provisions of *The Tax Enforcement Act* sections 10(1) and 23(1).

**CARRIED**

**11 Enquiries**

Councillor Klitch followed up from her enquiry at the February 12, 2024 Executive Meeting, where she'd asked if something was being done about the rail way crossing on Main Street because it is so rough to cross. Director of Public Works & Utilities Peter Berquist said CN had responded and said that in the spring or summer they will shut the road down and replace the timbers.

**Resolution:** 2024.046      **12 Committee of the Whole**  
**Moved By:** Councillor Amanda Klitch  
**Seconded By:** Councillor Roger Korte

That we sit in a private session as Committee of the Whole, the time being 5:49 p.m.

**CARRIED**

**12.1 Authority**

The Committee met under Section 5(3) of Part III of *The Local Authority of Freedom of Information and Privacy Act*.

**12.2 Present in the Committee of the Whole**

Deputy Mayor Kelly Herperger, Councillor Roger Nordick, Councillor Roger Korte, Councillor Amanda Klitch, City Manager Joe Day, Acting City Clerk Donna Simpson, Works & Utilities Director Peter Bergquist, Fire Chief/ Director of Protective Services Mike Kwasnica, Finance Manager Jace Porten and Communications Coordinator Kelsey Dutka.

**12.3 Finance Manager - Request for Proposal - Purchase of One Mobility Van**

**12.4 Marketing & Development Manager - Tribute Facility Recommendation from Memorials Committee**

**12.5 Director of Protective Services - HDFPA Agreement Renewal**

**Resolution:** 2024.047      **12.6**      **Revert**  
**Moved By:** Councillor Roger Korte  
**Seconded By:** Councillor Amanda Klitch

That Council revert to the Regular Meeting, the time being 5:59 pm.

**CARRIED**

**Resolution:** 2024.048      **12.7**      **Recommendation - Request for Proposal - Purchase of One Mobility Van**  
**Moved By:** Councillor Roger Korte  
**Seconded By:** Councillor Amanda Klitch

That Move Mobility be awarded a contract for supply of one 2024 Ram Promaster 2500 P4 series with Side Entry.

**CARRIED**

**Resolution:** 2024.049      **12.8**      **Recommendation - Tribute Facility Recommendation from Memorials Committee**  
**Moved By:** Councillor Roger Nordick  
**Seconded By:** Councillor Roger Korte

That, as recommended by the Memorials Committee, City Council endorse the Committee’s decision to proceed with redesigning a Broncos Tribute Gallery, or similar type of space that could proceed before a second ice surface facility.

**CARRIED**

**Resolution:** 2024.050      **12.9**      **Recommendation - HDFPA Agreement Renewal**  
**Moved By:** Councillor Roger Nordick  
**Seconded By:** Councillor Amanda Klitch

That the City of Humboldt renew the agreement with the Humboldt and District Fire Protection Association (HDFPA) for an additional 5 years, specifically July 1st, 2024 to June 30, 2029.

**CARRIED**

**Resolution:** 2024.051      **13**      **Adjourn**  
**Moved By:** Councillor Amanda Klitch  
**Seconded By:** Councillor Roger Korte

That we do now adjourn, the time being 6:00 p.m.

**CARRIED**

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Deputy Mayor – Kelly Herperger      Acting City Clerk – Donna Simpson