



City of Humboldt
April 8, 2024 - Special Council Meeting - 05:15 PM

- 1 Call To Order**
- 2 Adopt Agenda**
 - 2.1 Conflict of Interest
- 3 New Business**
 - 3.1 Recommendation - City Manager - Council Appointments to City Positions
 - 📎 Report - Council Appointments to City Positions
 - 3.2 Recommendation - Director of Public Works & Utilities - Winter Sander Replacement
 - 📎 Report - Winter Sander Replacement
- 4 Committee of the Whole**
 - 4.1 Authority
 - 4.2 Present in the Committee of the Whole
 - 4.4 Revert
- 5 Adjourn**

CITY OF HUMBOLDT REPORT

TITLE: Council Appointment to City Positions
PREPARED BY: Joe Day, City Manager
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: City Council
DATE: April 8, 2024

RECOMMENDATION

That the following appointments of City Positions pursuant to provincial requirements be made for 2024;

- I. Development Appeals Board: Jace Porten as Secretary
- II. Interim City Clerk – Jace Porten

BACKGROUND

At the January Council meeting appointments to various City boards and committees are renewed. Also, at that time Council will make the appointments to the City positions, Boards and services that are required pursuant to provincial requirements and the City's policies. The appointments are for a one-year term and will be renewed on an annual basis or when there is a change to an appointment.

CURRENT SITUATION

The absence of the Director of Corporate Services/City Clerk and appointment of the City Controller as the Interim City Clerk requires these changes during the absence of the City Clerk.

OPTIONS

1. Approve the recommendation.
2. Amend appointments to City Positions.

FINANCIAL IMPLICATION

There is no anticipated financial impact of the recommended action.

CONCLUSION

Council must annually approve or amend the appointment of the various City positions that require a resolution pursuant to provincial requirements and city policies.

CITY OF HUMBOLDT REPORT

TITLE: Winter Sander Replacement
PREPARED BY: Peter Bergquist, Director of Public Works and Utilities
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: City Council
DATE: April 8, 2024

RECOMMENDATION

Approve the purchase of a salt/sand spreader at a cost of approximately \$18,450 plus applicable taxes from Commercial Truck Equipment.

BACKGROUND

The existing spreader was purchased in 2014 and is due for replacement. The sander has broken down more often than desired and is currently out of service and requiring repairs at a cost of approximately \$4,000 in parts plus our mechanic's time.

CURRENT SITUATION

The city was approached by Commercial Truck Equipment in Regina because they had new salt/sand spreaders on discount as the season was near its end.

The Buyers SaltDogg 5.5 cubic yard stainless steel, electric drive salt/sander will fit our new truck and is currently on clearance for \$18,450 plus tax. Commercial Truck is holding the sander for the city pending decision of this report. It will be ready for the 2024/2025 winter season. The old sander will be sold through a public bidding process.

OPTIONS

1. Approve the recommendation as presented.
2. Not approve of the recommendation as presented.

ATTACHMENTS

None

COMMUNICATION AND ENGAGEMENT

The distributor will be notified of the decision.



FINANCIAL IMPLICATION

This item was not in the 2024 budget for replacement, however, is listed within the fleet plan. There have been annual contributions to the fleet plan for a sander replacement. The sander was initially planned for replacement in 2024 but was deferred.

The cost is \$18,450 plus tax. The retail is \$25,088.46 plus tax. This is a savings of \$6,638.46.

CONCLUSION

The sander is the same brand name as our current sander and built from quality materials. Staff are anticipating the new electric drive to be more durable when exposed to the harsh salt/sand conditions it experiences throughout the winter.