



City of Humboldt
February 26, 2024 - Regular Council Meeting - 05:30 PM

- 1 **Call To Order**
- 2 **Adopt Agenda**
 - 2.1 Conflict of Interest
- 3 **Public Acknowledgement**
- 4 **Public Hearing - None**
- 5 **Approve Minutes**
 - 5.1 Regular Meeting of Council held January 22nd, 2024
 - 📎 Minutes of the Regular Meeting of Council held January 22nd, 2024
 - 5.2 Special Meeting of Council held February 12th, 2024
 - 📎 Minutes of the Special Meeting of Council held February 12th, 2024
- 6 **Delegations**
 - 6.1 BID Board - Request for Road Closure for Streetfest
 - 📎 BID Board - Request for Road Closure for Streetfest
 - 6.2 Humboldt & District Museum & Gallery Board - 2023 Annual Report
 - 📎 Humboldt & District Museum & Gallery Board - 2023 Annual Report
- 7 **Correspondence - None**
- 8 **Committee Reports**
 - 8.1 Vacated Chair
 - 8.2 Executive Committee Meeting held February 12th, 2024
 - 📎 Minutes of the Executive Committee Meeting held February 12th, 2024
 - 8.3 Humboldt & District Museum Gallery Board Minutes - January 2024
 - 📎 Minutes of the Humboldt & District Museum Gallery Board Meeting held January 11th, 2024
 - 8.4 Humboldt & District Museum Gallery Board Minutes - February 2024
 - 📎 Minutes of the Humboldt & District Museum Gallery Board Meeting held February 8th, 2024
- 9 **Bylaws**
 - 9.1 Recommendation - Bylaw No. 02/2024 - A Bylaw to Provide for the Exemption and Abatement from Taxation for the Assessment of Certain Properties
 - 📎 Report - Bylaw No. 02/2024 - A Bylaw to Provide for the Exemption and Abatement from Taxation for the Assessment of Certain Properties

- 📎 Bylaw No. 02/2024 - A Bylaw to Provide for the Exemption and Abatement from Taxation for the Assessment of Certain Properties
- 9.2 Bylaw 02/2024 - A Bylaw to Provide for the Exemption from Taxation for the Assessment of Certain Properties
- 9.3 Bylaw 02/2024 - A Bylaw to Provide for the Exemption from Taxation for the Assessment of Certain Properties
- 9.4 Bylaw 02/2024 - A Bylaw to Provide for the Exemption from Taxation for the Assessment of Certain Properties
- 9.5 Bylaw 02/2024 - A Bylaw to Provide for the Exemption from Taxation for the Assessment of Certain Properties
- 9.6 Resumed Chair
- 10 New Business**
- 10.1 Recommendation - Acting City Clerk - Council Appointment to Boards and Committees
- 📎 Report - Acting City Clerk - Council Appointment to Boards and Committees
- 10.2 Recommendation - Marketing & Development Manager - Rescind Infill Lot Policy #4225
- 📎 Report - Marketing & Development Manager - Rescind Infill Lot Policy #4225
- 10.3 Recommendation - City Assessor - Tax Lien Registration & Six-Month Notice Notification
- 📎 Report - Tax Lien Registration & Six-Month Notice Notification
- 11 Enquiries**
- 12 Committee of the Whole**
- 12.1 Authority
- 12.2 Present in the Committee of the Whole
- 12.6 Revert
- 13 Adjourn**



**City of Humboldt
Meeting Minutes
Regular Council Meeting January 22, 2024 - 05:30 PM**

PRESENT:

Mayor Michael Behiel	
Councillor Larry Jorgenson	
Councillor Roger Nordick	
Councillor Amanda Klitch	
Councillor Kelly Herperger	
Councillor Rob Muench	
Councillor Roger Korte	
City Manager	Joe Day
Acting City Clerk	Donna Simpson
Marketing and Development Manager	Penny Lee
Director of Public Works	Peter Bergquist
Leisure Services Director	Mike Ulriksen
Director of Cultural Services	Jennifer Fitzpatrick

1 Call To Order

Mayor Behiel called the meeting to order at 5:28 p.m.

Resolution:
2024.001

2 Adopt Agenda

Moved By: Councillor Kelly Herperger
Seconded By: Councillor Roger Nordick

That the agenda be adopted as presented.

CARRIED

2.1 Conflict of Interest

3 Public Acknowledgement

Mayor Behiel extended our sincerest condolences to the Hopfner family on the loss of Owen Hopfner on Wednesday, January 10th, 2024.

Owen served as a Councillor for the City of Humboldt from 2016-2020. He was an invaluable Council and community member who saw the beauty in our City which he also supported and contributed to with his landscaping business.

There will be a Celebration of Life held in his honour this Saturday, January 27th, 2024 from 3 pm to 5 pm at the Uniplex.

Councillor Nordick also shared his condolences to Owen's family and friends. He spoke of the close bond that formed between them while on Council together and said that Owen was a stalwart member of Council and will be sorely missed.

Mayor – Michael Behiel

Acting City Clerk – Donna Simpson

4 Approve Minutes

Resolution:
2024.002

4.1 Budget Meeting of Council held December 4th, 2023

Moved By: Councillor Roger Korte
Seconded By: Councillor Amanda Klitch

That the Minutes of the Budget Meeting held December 4th, 2023 be approved as recorded and circulated.

CARRIED

Resolution:
2024.003

4.2 Special Meeting of Council held December 18th, 2023

Moved By: Councillor Rob Muench
Seconded By: Councillor Kelly Herperger

That the Minutes of the Special Meeting of Council held December 18th, 2023 be approved as recorded and circulated.

CARRIED

5 Delegations

Resolution:
2024.004

5.1 Sarah McInnis - Executive Director - Humboldt & District Chamber of Commerce - Verbal Introduction

Moved By: Councillor Roger Nordick
Seconded By: Councillor Amanda Klitch

That the verbal introduction made by Sarah McInnis, Executive Director of the Humboldt & District Chamber of Commerce, be accepted for information.

CARRIED

Resolution:
2024.005

5.2 Humboldt Golf Course Committee

Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Rob Muench

That the Humboldt Golf Club be thanked for their presentation and that the information provided be received and filed as information.

CARRIED

6 Correspondence - None

6.1 "A" Items Requiring Council Resolution

6.2 "B" Items Received for Information Only

7 Committee Reports

7.1 Vacated Chair

Mayor Behiel vacated the Chair and Deputy Mayor Herperger presided at 5:54 p.m.

Resolution:
2024.006

7.2 Executive Committee Meeting held January 8, 2024

Moved By: Councillor Roger Nordick
Seconded By: Mayor Michael Behiel

That the Minutes of the Executive Committee Meeting held January 8, 2024 be accepted for information.

CARRIED

Mayor – Michael Behiel

Acting City Clerk – Donna Simpson

Resolution: 2024.007 **7.3 Reid Thompson Library Board Meeting held December 11, 2023**
Moved By: Councillor Roger Korte
Seconded By: Councillor Amanda Klitch

That the Minutes of the Reid-Thompson Library Board Meeting held December 11, 2023 be accepted for information and filed.

CARRIED

Resolution: 2024.008 **7.4 Humboldt & District Museum Gallery Board Minutes - December 2023**
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Roger Nordick

That the minutes of the Humboldt & District Museum & Gallery Board meeting held December 14, 2023 be accepted for information and filed.

CARRIED

8 Bylaws

Resolution: 2024.009 **8.1 Recommendation - Director of Public Works & Utilities - Amend Bylaw 10/2022 The Water and Sewer Rates Bylaw**
Moved By: Mayor Michael Behiel
Seconded By: Councillor Rob Muench

That this report be accepted for information and filed.

CARRIED

Resolution: 2024.010 **8.2 Bylaw 01/2024 - Amend Bylaw 10/2022 The Water & Sewer Rates Bylaw**
Moved By: Councillor Roger Korte
Seconded By: Councillor Roger Nordick

Resolved that Bylaw No. 01/2024, being a bylaw to amend Bylaw 10/2022 The Water & Sewer Rates Bylaw, be introduced and read a first time.

CARRIED

Resolution: 2024.011 **8.3 Bylaw 01/2024 - Amend Bylaw 10/2022 The Water & Sewer Rates Bylaw**
Moved By: Councillor Roger Nordick
Seconded By: Councillor Rob Muench

Resolved that Bylaw No. 01/2024, being a bylaw to amend Bylaw 10/2022 The Water & Sewer Rates Bylaw be read a second time.

CARRIED

Resolution: 2024.012 **8.4 Bylaw 01/2024 - Amend Bylaw 10/2022 The Water & Sewer Rates Bylaw**
Moved By: Mayor Michael Behiel
Seconded By: Councillor Amanda Klitch

Resolved that Bylaw No. 01/2024, being a bylaw to Amend Bylaw 10/2022 The Water & Sewer Rates Bylaw be given three readings at this meeting.

CARRIED UNANIMOUSLY

Resolution: 2024.013 **8.5 Bylaw 01/2024 - Amend Bylaw 10/2022 The Water & Sewer Rates Bylaw**
Moved By: Councillor Roger Korte
Seconded By: Councillor Larry Jorgenson

Resolved that Bylaw No. 01/2024, being a bylaw to amend Bylaw 10/2022 The Water & Sewer Rates Bylaw be read a third time and now be adopted.

CARRIED

8.6 Resumed Chair

Mayor Behiel resumed the Chair, the time being 5:58 p.m.

Mayor – Michael Behiel

Acting City Clerk – Donna Simpson

9 New Business

Resolution:
2024.014

9.1 Recommendation - Acting City Clerk - Municipal Revenue Sharing Grant - Declaration of Eligibility

Moved By: Councillor Kelly Herperger
Seconded By: Councillor Amanda Klitch

The City of Humboldt confirms that the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2022 Public Report on Municipal Waterworks to the Ministry of Government Relations;
- In good standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct;
- All members of council have filed their Public Disclosure Statements, as required; and

That we authorize the City Clerk to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

Resolution:
2024.015

9.2 Recommendation - Acting City Clerk - 2024 City Council Appointment to Boards and Committees

Moved By: Councillor Roger Korte
Seconded By: Councillor Roger Nordick

That the following Council appointments be made for 2024:

- Humboldt and District Rural Fire Protection Association – Council Representative – Roger Nordick
- Reid-Thompson Public Library Board– Council Representative -Amanda Klitch
- Humboldt and District Museum and Gallery Board – Council Representative Larry Jorgenson
- REACT Waste Management Authority– Council Representative – Kelly Herperger
- Wakaw-Humboldt Regional Water Supply Committee – Council Representative – Rob Muench, Alternate Roger Nordick
- Humboldt and District Chamber of Commerce – Council Representative – Michael Behiel, Alternate Larry Jorgenson
- Lanigan Creek Dellwood Brook Watershed Association – Council Representative – Kelly Herperger
- Bronco Memorials Committee – Council Representatives – Rob Muench and Larry Jorgenson
- Wapiti Regional Library Board– Council Representative – Amanda Klitch
- Humboldt Health Council – Council Representative – Roger Korte
- Planning District Committee – Council Representative – Michael Behiel and Roger Korte

CARRIED

Mayor – Michael Behiel

Acting City Clerk – Donna Simpson

Resolution: 2024.016 **9.3 Recommendation - Acting City Clerk - Council Appointment to City Positions and Boards & Committees**

Moved By: Councillor Kelly Herperger

Seconded By: Councillor Rob Muench

That the following appointments be made to:

The Boards and Committees established under the authority of the City of Humboldt:

I. Humboldt & District Museum & Gallery Board

(two-year term expires January 31, 2026)

1. Carol McLaren
2. Susan Bellamy
3. Karen Siermachesky

II. Reid-Thompson Public Library Board:

(one-year term expires January 31, 2025)

1. Sheila Nordick
2. Marliss Fleischhacker
3. Jennifer Malmsten
4. Susan Bradley
5. 3 Vacancies

III. Humboldt Downtown Business Improvement District Board

(two-year term expires January 31, 2026)

1. Lana Muggli
2. Alyssa Hergott
3. Caitlynn Hooker

IV. Wapiti Regional Library Board

(one-year term expires January 31, 2025)

1. Marliss Fleischhacker

V. Golf Course Governance Board

(one-year term expires January 31, 2025)

1. Matt Kelly
2. Dean Hergott
3. Kirk Plemel
4. Dave Hill
5. Councillor Kelly Herperger
6. Councillor Roger Nordick
7. Councillor Larry Jorgenson

Mayor – Michael Behiel

Acting City Clerk – Donna Simpson

And to the appointment of City Positions pursuant to provincial requirements be made for 2024;

- VI. Police Chief – City Manager Joe Day
- VII. Community Safety Officer Supervisor – Mike Kwasnica
- VIII. Business Licensing Inspector and Community Safety Officer – Justin Tarrant
- IX. Building inspector and Bylaw Enforcement Officer – Mike Kwasnica
- X. Building Inspector and Bylaw Enforcement Officer – Darrel Wickenhauser
- XI. Building Inspectors from Municode; Clayton Meier, Ryan Thiessen, Travis Elkin, Shenah Cartier, Clint Vargo
- XII. Fire Department
Captains – Jason Staniec and Craig Stomp
Lieutenants – Marcel LeBlanc and Tim Kiefer
Secretary/Treasurer – Jamie Dyok
Safety Officer – Jordin Dalsin
- XIII. EMO Coordinator – Mike Kwasnica
- XIV. Development Officer – City Manager, Joe Day, and Planning Coordinator, Vacant
- XV. Board of Revision: Nor Sask Board Services appointments of panel members; Timothy Furlong, Kirby Fesser, Glen Neuert, Sabrina Saccucci and Mike Ligtermoet as secretary.
- XVI. Development Appeals Board: Sandra Pauli, Frank Carpentieri and David Mueller with remuneration of \$250 per full day & \$125 for ½ day for the Chairman and \$200 per full day & \$100 for ½ day for members
- XVII. Auditor – MNP
- XVIII. Solicitor – Gasper & Weber Law Office
- XIX. City Clerk alternate – Donna Simpson

CARRIED

Resolution: 2024.017 9.4 Recommendation - Finance Manager - Official Donation Receipt Projects for 2024

Moved By: Councillor Kelly Herperger
Seconded By: Councillor Roger Nordick

That the Broncos Tribute Centre, Bill Brecht Playground, Humboldt Golf Course, Original Humboldt, Public Art, the Water Tower, and North Hospital Park be accepted as eligible projects to receive Official Donation Receipts from the City of Humboldt for donations made in 2024.

CARRIED

Resolution: 2024.018 9.5 Recommendation - Fire Chief/Protective Services Director - Fire Brigade Wage Increase

Moved By: Councillor Roger Nordick
Seconded By: Councillor Amanda Klitch

That Policy #4745 “Fire Brigade Membership and Pay” be approved as attached.

CARRIED

Mayor – Michael Behiel

Acting City Clerk – Donna Simpson

Resolution: 2024.019 **9.6 Recommendation - Director of Public Works & Utilities - 4th Avenue Engineering Services**
Moved By: Councillor Kelly Herperger
Seconded By: Councillor Roger Korte

That Administration be authorized to sole-source Catterall and Wright Consulting Engineers for the 4th Avenue Reconstruction Project in the value of approximately \$50,800.

CARRIED

Resolution: 2024.020 **9.7 Recommendation - Director of Public Works & Utilities - Water Meter Replacement Purchase**
Moved By: Councillor Roger Nordick
Seconded By: Councillor Kelly Herperger

That Administration be authorized to sole-source replacement water meters from Neptune technologies at a value of \$200,000.

CARRIED

10 Tabled Items from November 27, 2023 Regular Meeting

Resolution: 2024.021 **10.1 Recommendation - City Manager - Golf Course Operations Update**
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Roger Nordick

That this report be accepted for information and filed.

CARRIED

11 Enquiries

Resolution: 2024.022 **12 Committee of the Whole**
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Roger Korte

That we sit in a private session as Committee of the Whole, the time being 6:21 p.m.

CARRIED

12.1 Authority

The Committee met under Section 5(3) of Part III of *The Local Authority of Freedom of Information and Privacy Act*.

12.2 Present in the Committee of the Whole

Mayor Michael Behiel, Councillor Rob Muench, Councillor Larry Jorgenson, Councillor Roger Nordick, Councillor Kelly Herperger, Councillor Roger Korte, Councillor Amanda Klitch, City Manager Joe Day, Acting City Clerk Donna Simpson, Works & Utilities Director Peter Bergquist, Finance Manager Jace Porten, Marketing and Development Manager Penny Lee

12.3 Director of Public Works & Utilities - Land Agreement

Resolution: 2024.023 **12.4 Revert**
Moved By: Councillor Roger Nordick
Seconded By: Councillor Roger Korte

That Council revert to the Regular Meeting, the time being 6:31 p.m.

CARRIED

Mayor – Michael Behiel

Acting City Clerk – Donna Simpson

Resolution:
2024.024

12.5 Recommendation - Land Agreement

Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Amanda Klitch

That Administration be authorized to complete the agreement for SW21-37-22 W2, Ext 0 to discharge the Interest on title.

CARRIED

Resolution:
2024.025

13 Adjourn

Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Kelly Herperger

That we do now adjourn, the time being 6:32 p.m.

CARRIED

Mayor – Michael Behiel

Acting City Clerk – Donna Simpson



**City of Humboldt
Meeting Minutes
Special Council Meeting February 12, 2024 - 05:30 PM**

PRESENT:	Mayor Michael Behiel	
	Councillor Roger Korte	
	Councillor Roger Nordick	
	Councillor Larry Jorgenson	
	Councillor Kelly Herperger	
	Councillor Amanda Klitch	
	City Manager	Joe Day
	Acting City Clerk	Donna Simpson
	Marketing and Development Manager	Penny Lee
	Finance Manager	Jace Porten
	Director of Public Works	Peter Bergquist
	Leisure Service Director	Mike Ulriksen
	Director of Protective Services/Fire Chief	Mike Kwasnica
	Director of Cultural Services	Jennifer Fitzpatrick
	Community Planning Coordinator	Tanner Zimmerman

1 Call To Order

Mayor Behiel called the meeting to order at 5:29 p.m.

Resolution:
2024.026

2 Adopt Agenda

Moved By: Councillor Roger Nordick
Seconded By: Councillor Kelly Herperger

That the agenda be adopted as presented.

CARRIED

2.1 Conflict of Interest

3 Public Hearing - Discretionary Use Application

Resolution:
2024.027

3.1 Suspend Council Meeting

Moved By: Councillor Roger Korte
Seconded By: Councillor Larry Jorgenson

That the Regular Meeting of Council be suspended and that we move to enter the Public Hearing, the time being 5:33 p.m.

CARRIED

Mayor – Michael Behiel

Acting City Clerk – Donna Simpson

3.2 Public Hearing - Discretionary Use - Fertilizer Blending & Storage Facility - 10564 8th Ave

Resolution:
2024.028

3.3 Resume Meeting
Moved By: Councillor Kelly Herperger
Seconded By: Councillor Amanda Klitch

That the Public Hearing be closed, and that Council revert to the Regular Meeting, the time being 5:31 p.m.

CARRIED

4 New Business

Resolution:
2024.029

4.1 Recommendation - Community Development Coordinator - Discretionary Use Application - Fertilizer Blending & Storage Facility - 10564 8th Ave
Moved By: Councillor Kelly Herperger
Seconded By: Councillor Roger Korte

That a discretionary use is approved for a fertilizer blending and storage facility located at 10564 8th Ave, legally described as Block X, Plan 101861197.

CARRIED

Resolution:
2024.030

5 Adjourn
Moved By: Councillor Amanda Klitch
Seconded By: Councillor Roger Nordick

That we do now adjourn, the time being 5:33 p.m.

CARRIED

Mayor – Michael Behiel

Acting City Clerk – Donna Simpson

From: [Sarah McInnis](#)
To: [Donna Simpson](#)
Subject: August Street Closure
Date: Monday, February 12, 2024 11:35:30 AM
Attachments: [Streetfest Map.png](#)

Hi Donna,

Thanks so much for taking my call this morning. I've attached a bit of a proposed site plan to this email, and the outline of the request of the Humboldt Downtown Business Improvement District (BID), is as follows:

- On August 23rd, 2024, have Main St. from the Scotiabank corner (intersection of Main St. and 6th Ave.) to the end of Civic Park (Highway 20) closed for Streetfest 2024, as well as 6th Ave. E from the museum to the corner of the Office Experts parking lot (7th street).
- On August 24, 2024, have Main St. from the Scotiabank corner (intersection of Main St. and 6th Ave.) to the end of Civic Park (Highway 20) closed for Streetfest 2024, as well as 6th Ave. E from the museum to the corner of the Office Experts parking lot (7th street).

In the past, these closures have extended further south, but with safety in mind with the railroad tracks so close by, the BID has opted to request a significantly shorter road closure to move the event away from the railway tracks.

Thank you,

S

Sarah McInnis
Executive Director
Humboldt & District Chamber of Commerce
306-682-4990

Glenn Hall Dr.

7th St.

Kids Events @ Civic Park

Bouncy castles
face painting
etc.

Washroom

BBQ

Main Stage

Audience Area

7th Ave.

Beer Gardens

Washroom

BBQ

Street Vendors

Street Vendors

Street art

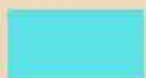
6th Ave.

Post Office

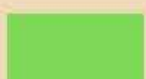
5th Ave.



Both Days



Friday Only



Saturday Only





The “Future is Golden” welcoming reception with special guests from Futuristic Industries.

2023 ANNUAL REPORT

MUSEUM

GALLERY

ORIGINAL
HUMBOLDT

PUBLIC ART

WATER TOWER

**Humboldt**

CHAIRPERSON'S MESSAGE



On behalf of the Humboldt and District Museum and Gallery Board, I am pleased to present the 2023 Annual Report for the Department of Cultural Services.

Throughout the previous year, large numbers of people from our community embraced the excellent and diverse programs, workshops, exhibits, special events, Stories of Humboldt and tours of our Museum, Gallery, Water Tower and Original Humboldt. Our Director, Jennifer Fitzpatrick, was honoured to be part of the Truth and Reconciliation Pilot Project; members of the community volunteered to participate in the Study Group.

Levels of engagement in programs have increased dramatically in comparison with pre-pandemic numbers in 2019. Whether it is painting, felting, beading, knitting, rug hooking or portrait drawing, the workshops are led by local artists and craftspeople and filled to capacity by people of all ages who want to interact as 'community'. Writers' Nights have been very popular with both adults and young people.

The Benchmarking survey has confirmed that the Museum and Gallery offer first class exhibits, educational programs and creative opportunities that are closely aligned with the bigger centres in relation to the value and engagement they provide. In 2023, the Museum and Gallery was recognized for this excellence by being awarded one national and two provincial awards. The participants in programs and the army of dedicated volunteers have greatly exceeded pre-pandemic numbers, contributing to a thriving hub in downtown Humboldt, the heart of our City.

We are very proud of the commitment our Director Jennifer Fitzpatrick and her staff continue to make to Truth and Reconciliation. Thank you to Jennifer and the staff, to my fellow volunteers on the Board of Directors and to the community members who sit on the various committees for their dedication; to City Council, our funders and partners for their continued support; and for the many volunteers who donate countless hours to assist in our programs and events. We will strive to provide excellent cultural experiences for all members of the Humboldt community and area in 2024!

Carol McLaren

Board of Directors

Chairperson ~ Carol McLaren
Vice-chairperson ~ Susan Bellamy
Aaron Lukan, Ivan Buehler,
Karen Siermachesky, Kevin Garinger
City Council Rep. ~ Larry Jorgenson

Staff

Director ~ Jennifer Fitzpatrick
Supervisor ~ Rachel Wormsbecher
Cultural Programmers ~ Catherine Harrison,
Alexis Jones (Jan - June) Geneva Grest
July - present); Clerk ~ Lindsey Nydegger
Summer Students ~ Taylor Sanderman, Nico
Evangelista, Mikayla McDougall, Marla Lacbao

FUNDING

We acknowledge operational and project funding support from:

- ~ Museum Grant program through Sask Lotteries
- ~ Saskatchewan Council of Archives and Archivists
- ~ Canadian Youth Employment Strategy through the Department of Canadian Heritage:
Canadian Museums Association and the National Trust – Heritage Canada
- ~ Development Grant through Sk Arts
- ~ Culture Days funding through SaskCulture

IMPACT

What we can count

Through the five core areas - the Museum, Gallery, Original Humboldt, Water Tower and Public Art, our programs and services have connected with approximately 12,890 people, plus online engagement. This is 33% higher than pre-pandemic engagement recorded in 2019.

What also really counts

Staff provided 203 programs that provide learning and fun for every segment of the population. The activities and services are designed to support the goals of the Board of Directors 2022-2026 strategic plan in alignment with the Our Humboldt values.

Welcoming – providing safe, inclusive and accessible programs and services where residents feel a strong sense of belonging.

Creative – as a regional destination for heritage, arts, culture and entertainment.

Connected - by providing inclusive gathering places and events.



“The arts and culture sector is a proven economic driver across the country. It is also among the best agents for driving important conversations around many of today’s greatest challenges.”

Sean Myer, Municipal World, February 2023

COMMUNITY SUPPORT



The support of a diverse group of people who share their talents and expertise with our various groups is incredible. In 2023, volunteers contributed 2038.5 hours of their time.

A volunteer appreciation event was held this fall to share our thanks.

Self-generated support - Thanks to everyone who donates to fundraisers, registers for programs, and sponsors events. There was a focus on increasing self-generated funding, which was achieved through an exhibit sponsorship program, expanding the gallery gift shop area, and increasing the number of gift shop consignors. Rentals in 2023 included activities such as luncheon events, bridal shower, small movie nights, and banquets.

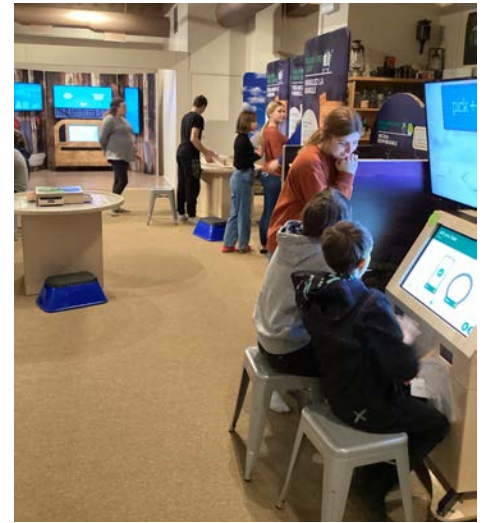
Marketing - Our monthly e-newsletter had 545 subscriptions. To increase awareness, a new marketing sign was placed outside the museum, a digital screen was added to the reception area, and staff and volunteers attended two sessions developed by the Chamber of Commerce on developing regional partnerships to attract more visitors to the Humboldt region. The Quill Plains Museums Network consists of 18 museums from the region who work on joint marketing materials.

EXHIBITS

Exhibits are communication tools to share information. In 2023, themes included climate change, cultural intelligence, local stories, the value of friendship, and celebrating all levels of abilities.

Our Climate Quest was an interactive exhibit about climate change that came to us from Science North in Sudbury, Ontario.

The main floor was filled with exhibit modules with interactive elements. From specimens in jars, to games to play, blocks to stack, and even a “carbon busting” video game, this exhibit had stuff for kids of all ages to do!



Exploring CQ was a photography exhibit by Cultural Intelligence Facilitator Wilbur Sargunraj. Based on the work of the GLOBE leadership study and the Cultural Intelligence Center, the exhibit introduced people to Cultural Intelligence with the goal of inspiring them to build bridges across cultural differences.

Thanks to Weber & Gasper Law Office for sponsoring this exhibit.

Students touring the exhibit were invited to share their language. One young student who spoke Tagalog shared his language with his classmates for the first time. The teacher felt that seeing the various cultures in this exhibit made him feel comfortable enough to share.

Saskatoon artist Val Miles' exhibit *Loving Ewe* told the story of Eunice the Ewe, who sets out to share her loving heart by helping friends in need. The exhibit featured original artwork from her book.



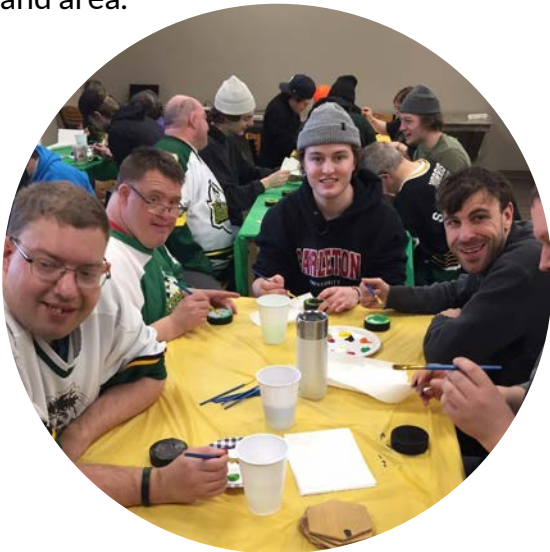
Thank you to our volunteer, who is legally blind for touring our spaces and sharing tips on how to better accommodate visitors of all abilities.

INCLUSIVE

THE FUTURE IS GOLDEN

Celebrating an Inclusive Community for 50 Years

This exhibit was developed through collaborative programming with Futuristic Industries, culminating in an exhibit of original artwork from the individuals they serve. Each artist selected their pieces and presented them alongside their photos and short biographies. It was a showcase of ability and creativity that celebrated their 50 years of service in Humboldt and area.



The works were created during a paint day with the Humboldt Broncos with hockey pucks donated by Universal Sports, a portrait printmaking workshop with Annah Gullacher, and a day of creating glass tiles with Prairie Glass.

“Congratulations on winning your Community Builder award from SARC! This award is a true testament to how the Museum and Gallery contribute to creating an inclusive community. In addition to doing a community art project beside the folks from Futuristic, I was delighted to see the Museum offer Sensitive Santa photos ensuring that all kids are included.” Local resident

Award Winner!

The Museum won the SARC “Community Builder” provincial award for the exhibit. Thanks to Futuristic Industries for the nomination.



COMMUNITY STORIES

Exhibit Re-design ~ Stories of Humboldt Chapter 5

The fifth installment of this popular local history exhibit featured stories of:

- Humboldt Lions Club and Paddling Pool
- Pete Rosenberg, the Dutch electrician who wired most of Humboldt
- Doc Hone, the controversial veterinarian who some believed cured cancer
- Barbara and Elizabeth Pape who emigrated from war-torn Europe
- War-time correspondence from Private Roman Schoderback, stationed overseas
- Profiles of Humboldt women who were the first to reach various local milestones.



Elizabeth (Pape) Berting and her family at the Opening Reception of the Stories of Humboldt - Chapter 5 exhibit.

Ed Drachenberg brought in his working scale model of Henry Ford's first car.



Thanks to the Humboldt & District Sports Hall of Fame committee for supporting improvements in the Sports exhibit area.



Exhibits create opportunities for increased understanding of cultural diversity. We are thankful to **Jaylord Tanora** for sharing traditional Filipino dress, including one Filipiniana and four Barongs and to **Sheena Walls-Ingram** for the two Scottish Highland dancing costumes.

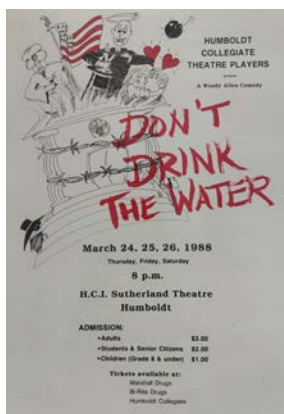
COLLECTIONS

Thanks to the following for donating items in 2023:

Throughout the year, 385 items were added to the reference, extension and regular collections, resulting in over 25,400 items being held in public trust. 25 items were deaccessioned due to poor condition or lack of relevance to the mandate. Thanks to the collections committee: Carol McLaren, Susan Bellamy and Karen Siermachesky.

Some interesting items accepted into the collection this year include oral history interviews collected over the last five years, a collection of HCI drama posters, a family video of a 1962 trip to Humboldt, a Bruser's printing plate, books owned by Doc Hone, and photographs of community events.

In 2023, 301 items from 253 donors were added to the Humboldt Broncos Memorials collection, bringing the total to 12,215 items.



Maintenance

Aside from general maintenance and upkeep of historic buildings, the museum's upper roof was sealed with a temporary sealant to reduce leaking issues.

Special thanks to John Trodd and Murray Rimmer of Moose Jaw for their repair to the tower clock. Everyone is very happy to have the "most famous faces" in the community working again.

The museum sign was replaced due to damage. The original Tyndall Stone was recovered and re-used.



Corinne Norman
Delwyn Jansen
Luella Bregensar
Norman Duerr
Wayne Sitkei
Lois Niebrugge Bourassa
Olga Niebrugge
Paul Loroff
Stevie Peiffer
Pat Haeusler
Marjory Brockman
Reynold Fortowsky
Zygmunt Kondzielewski
Doreen Kerby
Phil Hinz
Garry Jenkins
Thelma Gasmio
Thelma Schedlosky
Margaret Schikosky
Veronica Dagenais
Gordon and Darlene Cash
Jim Sawatzky
Shirley Koob
Harold Theissing
Joan Baudais
Deanna Robertson
Maryann Scott
Noreen Ford
Dale Walker

Karen Siermachesky
Mike and Helen Taylor
Humboldt Liquor Board Store
Arthur and Faye Wesner
Hamon Fafard Family
Saskatchewan NDP
Sean Pratchler
Good Neighbour Store
Mary Bergermann
Humboldt Lions Club
Wendy Toye
Bernadette Szautner
Futuristic Industries
Brad Lefebvre
Barrie Broad
Dennis Korte
Jenny Pratchler
Alan Bremner
Randy Korte
Reid-Thompson Public Library
Doreen Grace

Opening of Town Hall ~ 1966

Dignitaries at the opening of the new Humboldt Town Hall.

Left to right:

Ross Thatcher - Premier

Lester B. Pearson - Prime Minister

Ray Perpick - Town Councilor

Gerald Hergott - Acting Mayor

Al Gaetz - Councilor



ARCHIVES

Thanks to our collection volunteers who have been sorting through archival material such as obituary, wedding and anniversary scrapbooks, as well as Town of Humboldt minute books. The oral history recordings from the 1980s were digitized and audio logs were written.

Thanks also to our volunteers who assist with research. During 2023, the Museum received 37 formal information requests.



Archives Week

The annual Archives Week exhibit consisted of Quill Plains Winter Games posters, programs, and photographs. Thanks to community members who stopped in to help identify the people and places in the photographs. Thanks to the Saskatchewan Council of Archives and Archivists for sponsoring this event.



Twenty-eight items related to the Sisters of St. Elizabeth and the St. Elizabeth's Hospital were loaned to St. Ann's Senior Citizens Place in Saskatoon who were celebrating the 70th anniversary and honouring the legacy of their founding Sisters - the Franciscan Sisters of St. Elizabeth. Pictured with Director Jennifer Fitzpatrick is Edgar Neudorf, Director of Mission and Spiritual Care, at the anniversary celebration event.

COMMUNITY ENGAGEMENT

Cultural experiences help to connect people to concepts, themes, place and each other.

The opening event for Exploring CQ featured Wilbur Sargunaraj, and a buffet of appetizers from Vietnamese, Caribbean, Ukrainian and Indian backgrounds. We worked with the Humboldt Regional Newcomer's Centre to connect with community folks who provided the food: Lydia Mai, Alicia Clough, Veronika Chernyshenko and Khushboo Mehta.



Youth Special Interest Group

Seven students from Humboldt Public School through the Special Interest Group program created a new Cabinet of Curiosities exhibit. Students were responsible for choosing the items, photographing and arranging them in the case, and creating some interactive fun for visitors.



Futuristic Industries Exhibit education program

Students created their own collage self-portrait celebrating their creativity and ability in a mixed media collage that included affirming words and phrases.

Loving Ewe education program

Students enjoyed a storytelling tour and crafts.



Summer Fun Programs

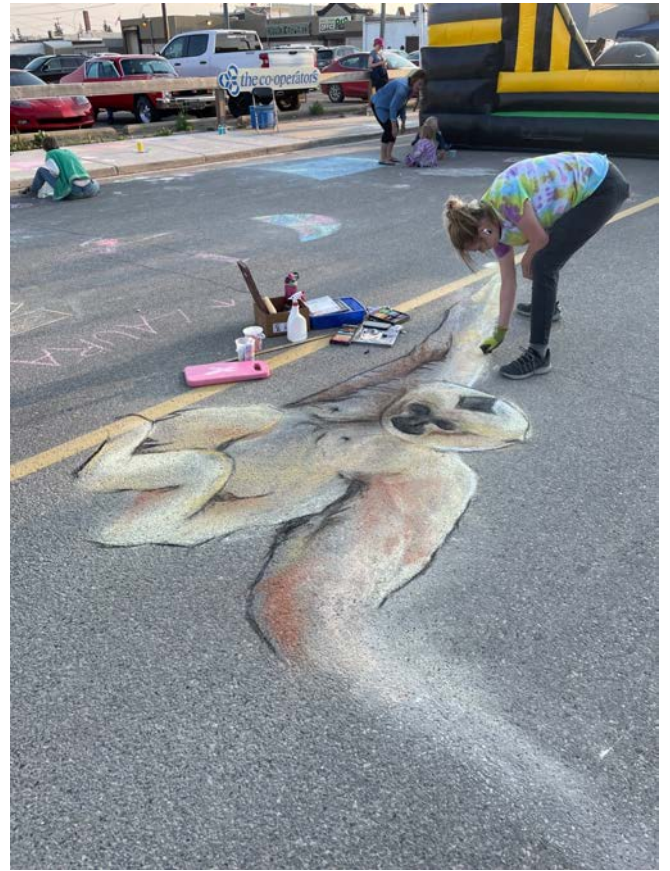
~ Mad Science ~ Flower Beadwork
~ Filipino Games ~ Flash Fiction Writing
Scavenger hunts, exploration, hands-on activities

CONNECT



Community Chalk Art Day

Artists Laura Kneeshaw and Dylan Burton provided inspiration and creative ideas for the over 200 people who participated in Community Chalk Art Day on August 16. Thanks to the volunteers from the Humboldt Fire Department Drone Program who took some footage of the finished pieces.



Culture and Crafts

Starting in March of 2023, the Museum and Gallery were open from 10am to noon on Saturday mornings with free unique activities (crafts and scavenger hunts) available to the public.

This initiative has helped us ensure that families can make return visits and always find something a little different to see and do.

In 2023, over 450 Scavenger Hunts were completed in our buildings!



Newcomers Conversation Cafe

As part of our celebration of Multicultural Week, a Conversation Café in partnership with the Humboldt & District Regional Newcomer Centre was held.

Ice Cream Day

Staff and volunteers served delicious home made ice cream to 146 visitors in 3 hours.

Saskatchewan International Film Festival

Staff assisted with this provincial film festival which was held at Reel Attractions.

EXHIBITS

Raven Speaks features acrylic paintings by Rolf Krohn paired with poetry by David Macknak.

Prairie Structured featured Saskatchewan landscapes and buildings by the Four Monkeys, who are Joanne Fagnou Bolen, Olivia Maney, Annchen Bodenstab, and Ui Hyang Kim.

Keep on Going by Frank & Victor Cicansky, a father and son duo, featured paintings and sculptures of immigrant narratives of first- and second-generation settlers. This exhibit was sponsored by the Humboldt Area Arts Council through OSAC.

Melanie Monique Rose's exhibit *The Flower People* contained felted pieces and blankets designed with floral imagery that invoke stories of people, place, and the land. This exhibit was sponsored by the Humboldt Area Arts Council through OSAC.

Calling by Hanna Yokozawa Farquharson featured beautifully crafted and thoughtfully meditative fibre works, stimulating a conversation between Japanese and Canadian cultures.

Micro & Macro of the Boreal Forest by Greg Allen and Jeff Meldrum featured a mixture of paintings and photography set in the wilderness of Northern Saskatchewan. These exhibits were sponsored by the Humboldt Area Arts Council through OSAC.

Un/Discard: Re/Form by Gerry Ruecker blended discarded objects with a mash-up of cheap, highly decorative, baroque-influenced picture frames.

The annual *Members Show and Sale* featured the incredible talents of 38 Gallery members, and over 91 pieces of artwork in a wide variety of media. We were pleased to sell 23 works from this exhibit.



Programs are designed to honour and share the incredible talents of our community members with others.



Come Paint with Us

This series was developed at the request of our Gallery Members. Local artists shared their passion and knowledge. Participants worked on their own projects, while still having access to feedback from artists. Thanks to Zygmunt Kondzielewski, Lorraine Jansen, Wayne Schidlowsky, Karen Holden and Laura Kneeshaw.

This program was so popular in the spring that it was held again in the fall! Each of the facilitators shared a foundational topic in painting, such as composition and colour theory. Artist Kayla Hanson joined the program.

Workshop

Laura Kneeshaw provided a Portrait Drawing workshop featuring drawing fundamentals but focused on drawing head and face proportions with graphite and charcoal.



Come Make With Us

This program was created to expand programming beyond traditional visual arts and into other kinds of creating such as knitting, crocheting, and making rag rugs.



11

CREATE



Local Writers Night

Our community talent inspired a series of Local Writers Nights in early 2023. Due to the demand from local writers, three sessions were held which featured 20 writers, one of which was for youth writers.

A comment from one of the youth writers upon meeting the rest of the young presenters: "I've found my people."

Elsie Thoms and Elaine Drachenberg provided a drop-in event for people to watch and learn how Ukrainian Easter Eggs are made.



Michelle Peltier led a Dot-Painted ornament workshop to create beautiful mandala-inspired designs painted onto ball ornaments in a social gathering style.

Artist Talks and Workshops

Thanks to artists who shared their creative process: Rolf Krohn, David Macknak, Joanne Bolen, Olivia Maney, Annchen Bodenstab, Ui Hyang Kim and Gerry Rueker.

Melanie Monique Rose gave an artist talk and workshop to share the stories behind the artwork of her exhibit *The Flower People* and led a hands-on workshop for needle felting.

A workshop on *How to Price your Artwork* was presented in partnership with CARFAC Sask.

Artist Submissions

Thank you to our artist review committee of Mel Bolen, Wayne Schidlowsky, Karen Holden, Lorraine Jansen and Laura Kneeshaw who reviewed 11 exhibit submissions from artists.





CULTURE DAYS

One of our Culture Days events was a concert by Fiddler and Métis activist Tristen Durocher, in partnership with Arts Humboldt.



The following day, Tristen spoke at the Walk for Reconciliation event, in partnership with the Westminster Affirm Team.

Thanks to SaskCulture for funding Culture Days.

SUMMER CONCERT SERIES



The second annual summer concert series brought people into the downtown area and the museum and gallery. This program showcases local musicians in partnership with the Humboldt Area Arts Council.

The series is a collaborative effort with the Downtown Business Improvement District and sponsored by Nutrien. There were four fundraising barbecues by the Museum, Water Tower, St. Dominic School Council and the HCI Travel Club.

Approximately 1,850 people enjoyed local musicians such as Brian Grest, Walter Bushman, Darron Sommer, The Horse's Mouth, Lady Friday, Yana Yudina-Jeewon and St. Dominic School Choir. Streefest 2023 featured the first night market!



Heritage provides a sense of place, history and identity for a community. Investments in heritage conservation also fostered renewal of historic neighbourhoods and downtowns and provided the potential for economic prosperity through tourism. *Municipal World, February 2023*

PUBLIC ART

Award Winner!

The Reconciliation Mural won the national award for Public Art - Sustainability from the Creative City Network of Canada.

Awards were presented virtually from St. John's, Newfoundland.



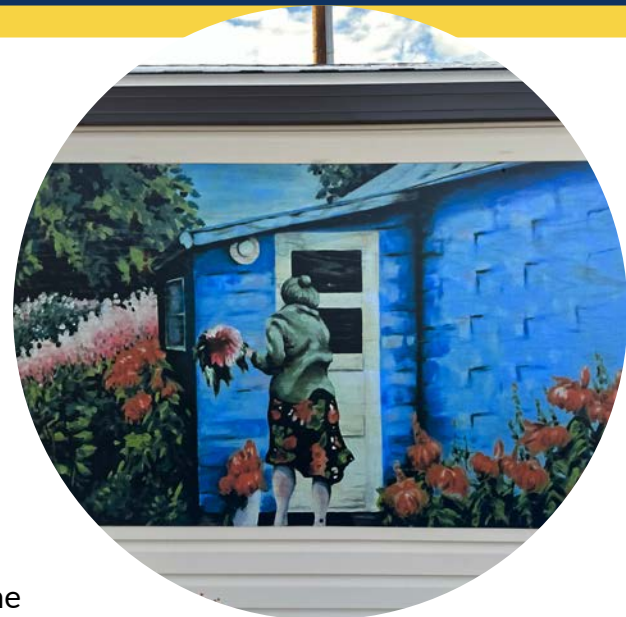
Two new scavenger hunts focusing on Public Art were created this year. The first featured Morse Code messages painted on the sidewalks. These messages connect to local history as the first telegraph message in this region was sent from the Humboldt Station in 1878.

A reproduction of the painting by Carol Wylie was installed this summer by the Heritage Garden. Thanks to Zygmunt Kondzielewski for his work on this project.

The Humboldt & Area Pride Group painted a rainbow coloured crosswalk for Pride Month.

One of the murals in the Urban Lukan series was installed on the Humboldt Good Neighbour Store.

Thanks to the volunteer Public Art committee: Ivan Buehler, Zygmunt Kondzielewski, Wayne Schidlowsky, Tyler Dies, Darlene Ford and Sarah McInnis.



The Saskatchewan NDP donated a painting by Richard Widdifield (pictured at right) that was created for the Saskatchewan Centennial.



ORIGINAL HUMBOLDT

Staff provided guided tours of the Original Humboldt site to students and the general public. The site is designed to be self-guided and attracts hundreds of tourists during the summer months.

A fieldschool for students and the public was held in June with approximately 260 participants excavating in the telegraph station area. Thanks to the Saskatchewan Archaeological Society and Western Heritage for this partnership.

Thanks to Nutrien for supporting this fieldschool.



The Original Humboldt committee developed a bench sponsorship program to support the operations at the site. All nine benches at the site were sponsored for a donation of \$500 each.

Thanks to the Humboldt Good Neighbour Store and the R. M. of Humboldt for their support of the programs and maintenance of the site.

Thanks to the volunteer committee: Garry Jenkins, Dennis Korte, Reynold Fortowsky, Ivan Buehler, Lorne Wolfe and Don Dunn.

Edward Novacosky and Rev Alvin Hingley retired from the committee after being involved since the inception in 2008.

Flint Knapping

Gabriel Lamarche led a hands-on flintknapping workshop at the site. Gabriel shared the basics of making projectile points using this technique.

Gabriel discovered his love for archaeology when he was about 12 on Beausoleil Island, the one-time home of his Anishinaabek ancestors.

Site Maintenance

Staff cut the grass on a regular basis to keep the grass trails neat for visitors. Thanks to our volunteers and the Public Works department for their assistance.



WELCOME

Land based Learning - Inspiration / Reconciliation / Relationship Building

This project brought together artists, students and community members at the Original Humboldt site to learn from Gilbert Kewistep and his son Myron Neapetung. On this beautiful fall day with a clear sky, golden leaves, warm breeze, and geese flying overhead, participants sat together in a circle getting to know one another and learning from Gilbert and Myron about Indigenous connections to the land.

Through a SK Arts Grant and Culture Days funds, artists connected their creativity to the land. We encouraged the artists to create works that bring together their work, reconciliation and their place in the community. These works will be shared with the community in February 2024.



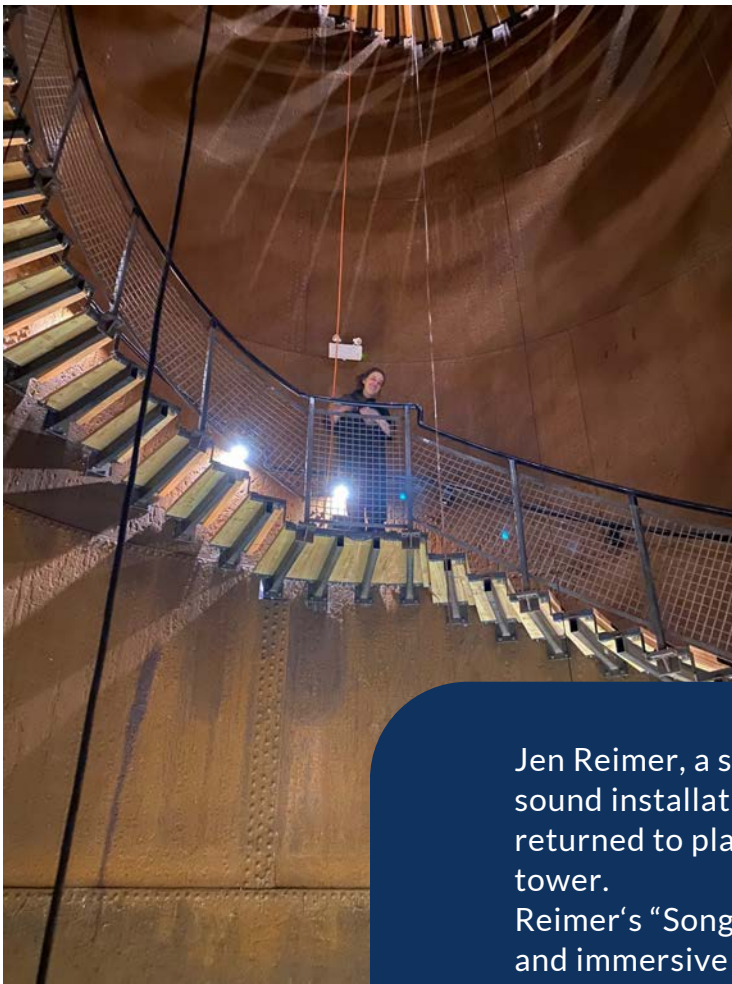
WATER TOWER

Thanks to the volunteer committee: Susan Bellamy, Aaron Lukan, Ivan Buehler, Dan Steiner, Thelma Gasmó, Hubert Possberg, Harley Bentley and Brad Lefebvre.

The tower was open for tours from July 5 to the end of August on Wednesdays, Fridays and Saturdays, and also open for private tours as requested. There were 565 visitors to the tower this summer.

Fundraising to support the operations included tour admissions, rentals, art raffle, and a barbecue. Raffle winners were Ron Fredericks, Gordon McLaren and April Pauli.

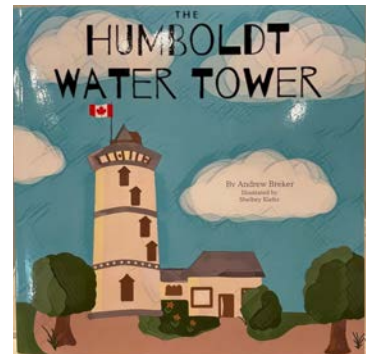
Donations of \$500 each were received for the remaining 6 steps in the Staircase of Honour.



The Water Tower Carnival provided free family entertainment.

There was a fun colouring contest for kids to “paint” the tower this summer, and artists were invited to submit works inspired by the tower. Thanks to Karen Fleischhacker, Kayla Hanson and Becky Zimmer for donating works.

Shelbey Kiefer and Andrew Breker collaborated on a book entitled “The Humboldt Water Tower”, which is now available in our gift shop.



Jen Reimer, a sound artist from Montreal, has produced artistic sound installations in “audible oddities” all over the world. She returned to play her recordings of the wind going through the tower.

Reimer’s “Song of Air” used resonate vibrations to create unique and immersive soundscapes. The one-day series of performances in the tower was enjoyed by 126 people.



Through a public tendering process, Revive Paint and Wallcoverings of Saskatoon was awarded the job of painting the exterior of the tower.

The project was funded by the donations and fundraising of the Water Tower committee, and a grant from the Saskatchewan Heritage Foundation.



Special thanks to Dean Possberg of Humboldt Home Hardware for a donation toward the painting project.

Award Winner!

The restoration project of painting the tower received a provincial award from the Saskatchewan Heritage Foundation, presented by His Honour the Honourable Russ Mirasty at Government House.



Relationship building and Reconciliation through Living Heritage

The pilot program, funded through the Community Initiatives Fund, was developed in partnership by Heritage Saskatchewan with the Office of the Treaty Commissioner (OTC) and Aboriginal Friendship Centres of Saskatchewan.

Inspired by the Truth and Reconciliation Commission (TRC) of Canada's Calls to Action and the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP), this four-part cyclical process is the result of conversations and feedback from communities who need help implementing calls from the TRC and UNDRIP in meaningful ways.

The project began with a Pipe Ceremony with Elder Gilbert Kewistep and Myron Neapetung. Thanks to Carlton Trail College for sharing their space for this important step to start the project in a good way.

Project advisory committee:

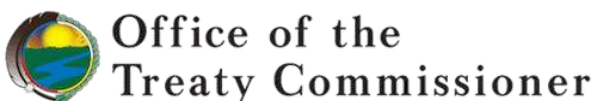
- Kristin Catherwood, Director of Living Heritage, Heritage Saskatchewan
- Christine Fiddler, Reconciliation Coordinator, Heritage Saskatchewan
- David Siebert, Researcher, Heritage Saskatchewan
- Joni Brass, Truth and Reconciliation Data Coordinator, Office of the Treaty Commissioner
- Brenda Robertson, Program Director, Aboriginal Friendship Centres of Saskatchewan
- Gilbert Kewistep, Professor, Sask Indigenous Social Work program, First Nations University
- Melanie Gray, Mnidoomnensag workshop leader
- Bryan McNabb, Superintendent of Indigenous Education, Horizon School Division
- Crystal Longman, Community Consultant, Prairie Central District for Sport, Culture, and Rec
- Taylor Severight, Community Justice and Reconciliation Worker, Yellow Quill First Nation
- Jennifer Fitzpatrick, Director of Cultural Services, City of Humboldt



A survey of community members was taken in March. A new webpage was developed as a dedicated space to keep the public informed about the project and upcoming events.

Saskatchewan Poet Laureate Carol Rose GoldenEagle shared work from her latest book, including her experience growing up as a survivor of the Sixties Scoop.

Kristen Catherwood from Heritage Saskatchewan and Rhett Sangster from the Office of the Treaty Commissioner made a presentation about Reconciliation to Humboldt City Council.



Tomasin Playford, Executive Director of the Saskatchewan Archaeological Society and Gabriel Lamarche, a Masters student at the University of Saskatchewan, presented their new book *Points of View: A Guide on Saskatchewan Projectile Points with Indigenous Perspectives*.



Our team organized a community conversation about Reconciliation and were pleased to have 14 community groups provide information to share. Information about Reconciliation was shared with BHP as well as global members of their advisory team at the Forum on Corporate Responsibility.

Lyndon Linklater shared stories with students and the public for Saskatchewan Aboriginal Storytelling month, in partnership with the Reid Thompson Public Library.



Myron Neapetung and Robert Bellay led Teepee Teachings in Civic Park for students and the public.



A workshop entitled Visualizing Community Through Time and Space was held with facilitator Christine Fiddler.

A study group of seven participants, led by Kristin Catherwood, took a deeper dive into Reconciliation. Participants were interviewed before and after the sessions.

Dr. Jill Taylor-Hollings shared her knowledge of Saskatchewan precontact pottery and participants were able to learn this crafting tradition by making their own miniature pot.

Delvin Kanêwiyakiho shared information about The Spirit and Intent of Treaties and about The Importance of the Pipe via Zoom.

The Reconciliation and Relationship Building through Living Heritage project will wrap up in spring 2024.



Gilbert Kewistep and Myron Neapetung (far left) with Project Coordinator Kristin Catherwood Mantta and Director Jennifer Fitzpatrick at the Original Humboldt site.

FESTIVAL OF WREATHS

The 24th Annual Festival of Wreaths, the annual silent auction fundraiser for the Friends of the Museum and Gallery, opened on November 16 in conjunction with Moonlight Madness in the downtown area. Yana Yudina-Jeewon performed on the Museum steps for the outdoor audience, joined by A-list Dance and Acrobatics and the St. Augustine Children's choir.



Hot chocolate and candy canes were distributed throughout the evening while people placed their bids.

The support from the community continues to grow with 186 silent auction donations from 128 donors and 39 bottles of wine donated for the Jingle Bottle wine grab. There was also a raffle of lottery tickets, a door prize and a new 'donate what you can' hand-painted ornament tree. Thanks to Dale Avison and Ian Elliot who performed for the bidders at the Festival this year.

Congratulations to Susanne Mann who won the Festival raffle and Jen Moisan who won the door prize. Thanks to everyone who purchased an item. Bidding was online and in person, and wrapped up on December 7. There were 529 visitors to the Gallery in the three weeks of the Festival, plus numerous online bidders. The event brought in approximately \$11,000 which will support community arts, culture and heritage programming.

In 2023, Brenda Friestadt was elected as President, with Jennifer Fitzpatrick as secretary/treasurer. The Friends supported numerous initiatives supporting the core goals of the organization:

Welcoming - funded cultural foods for the Exploring CQ program

Accessibility - funded supplies and food for opening receptions, prizes for free youth programs for Easter, Mother's Day and Father's Day, and instructor fees to reduce program costs for the public.

Sustainable - funded Ice Cream Day program, raffle prizes, Halloween treats and Gift shop redevelopment



MUSEUM FOUNDATION

HOLIDAY TRADITIONS - VISITING SANTA AND PAROL LANTERNS

Providing opportunities to celebrate and learn about holiday traditions is an important part of service to the community!



375 people came to visit Santa and Mrs. Claus, with an additional 35 people taking in the Sensitive Santa program for a total of 411 people. Thanks to our wonderful volunteers Larry Jorgenson, Jeff Burton and Deb Tokarski. Thanks to everyone who donated to the Foundation.

Working with volunteers Leo and Lorena from Humboldt Ink, we hosted three workshops for folks to make a traditional Filipino parol lantern which is a popular holiday tradition in the Philippines. Over the three sessions, 47 people attended and a total of 29 lanterns were made, as parents and children often worked on one together.



The Foundation Committee raised funds through donations. The Museum Foundation's Statement of Financial Position and Registered Charity Information Return are supported through the volunteer work of John Scott.

Chairperson – Carol McLaren; Members: Ivan Buehler, Carol Oleksyn, Susan Bellamy
Treasurer – Jennifer Fitzpatrick

COMMUNITY SUPPORT

Thank you for your support in 2023

Aboriginal Friendship Centres of Sask
A-Line Furniture and Appliances
A-List Dance and Acrobatics
Alvin's Remedial Massage Clinic
Arts Humboldt
Behiel Tax & Accounting
Bethany Pioneer Village
Big Brothers Big Sisters
Boston Pizza
Brickhouse Clothing
Britt's Bakeshop
Cameraworx
CARFAC
Carlton Trail College
Causeway Natural Health
Community Gathering Place
Conexus Credit Union
Cottage Boutique
Creative Cities Network of Canada
Crochet by Claire
Dancing Sky Theatre
Danish Oven
Designer Styles Salon & Giftware
Dixon Ag Performance
DQ Grill & Chill
Eastside Liquidation
Farm World
Futuristic Industries
Globe Theatre, Regina, SK
Gopher Books
Grid and Gertie
Handmade by Lindze
Haus of Stitches
Hergott Electric Ltd.
Hergott Farm Equipment Ltd.
Heritage Saskatchewan
Horizon School Division
Horizon Fertilizers Ltd.
Humboldt Area Arts Council
Humboldt & Area Pride Network
Humboldt and Area Guardian Angels
Humboldt Broncos
Humboldt Chamber of Commerce
Humboldt Sports Hall of Fame
Humboldt Dental Clinic
Humboldt Downtown BID
Humboldt Florist
Humboldt Good Neighbour Store
Humboldt Home Hardware
Humboldt Ink
Humboldt Motors Body Shop
Humboldt Public School
Humboldt Regional Newcomers Center
Humboldt Smiles Dental Studios
Joan Bruesch - Epicure
Johnny's Bistro/Pioneer Bar and Lounge
KMK Sales Ltd.
Knight Archer Insurance Brokers
Ladies' Auxiliary to the Royal Canadian Legion
Malinoski and Danyluik Funeral Home
Masterfeeds
Millsap Fuel Distributors Ltd
Misty Gardens
Museums Association of Saskatchewan
Nutrien
Office of the Treaty Commissioner
Old Crow Handcraft
Olymel
Organization of Saskatchewan Arts Councils
Persephone Theatre
Prairie Hands Quilts (4 Sister Quilts)
Prairie Patchworkers Quilt Guild
Prairie Glass
Pure Essence Laser Hair Removal
Quilting Angels Guild
Reel Attractions
Salon of Advanced Aesthetics
Sask Council of Archives and Archivists
Saskatchewan Archaeological Society
Saskatchewan International Film Festival
Schuler-Lefebvre Funeral Chapel
Serenity Gems by Val
Shoppers Drug Mart
SK Arts
Sobeys
St. Augustine School
St. Dominic School
Strueby Plumbing and Heating
SV Stylist
TCO Cert
The Co-operators
Humboldt Co-operative Association Ltd.
Thompson Travel Agency Ltd.
Thrifty Market
Tim Hortons
Touchwood Interiors
Twins Treats
Universal Sports
Weber & Gasper Law Office
Western Heritage
Westminster United Affirm Team
Yoon Jin Park - Art Therapy Studio
Your Dollar Store With More
Yuen's Family Clothing



City of Humboldt

Meeting Minutes

Executive Committee Meeting February 12, 2024 - 05:30 PM

Present: **Chairperson:** Kelly Herperger
 Mayor: Michael Behiel
 Councillors: Roger Nordick
 Larry Jorgenson
 Roger Korte
 Amanda Klitch

City Manager:	Joe Day
Acting City Clerk:	Donna Simpson
Leisure Services Director:	Mike Ulriksen
Director of Public Works:	Peter Bergquist
Finance Manager:	Jace Porten
Marketing and Development Manager:	Penny Lee
Director of Cultural Services:	Jennifer Fitzpatrick
Director of Protective Services/Fire Chief:	Mike Kwasnica
Community Planning Coordinator:	Tanner Zimmerman

1 Call To Order

Chairperson Herperger called the meeting to order at 5:35 p.m.

2 Adopt Agenda

Moved By: Councillor Roger Nordick

That the agenda be adopted as presented.

CARRIED

2.1 Conflict of Interest

3 Delegations - No Delegations

4 Correspondence

Moved By: Mayor Michael Behiel

That the following correspondence be accepted for information:

CN Information Bulletin: Jansen Mine Spur Construction
Central Area Transportation Planning Committee - Minutes of the October 25,
2023

CARRIED

Chairperson – Kelly Herperger

Acting City Clerk – Donna Simpson

5 Reports From Administration

5.1 Fire Chief/Protective Services Director’s Reports

Moved By: Councillor Roger Nordick

That this report be accepted for information and filed.

CARRIED

S/Sgt Rod Rudnisky introduced himself and presented the January 2024 RCMP report.

5.2 Cultural Services Director’s Report

Moved By: Councillor Larry Jorgenson

That this report be accepted for information and filed.

CARRIED

5.3 Marketing & Development Manager’s Report

Moved By: Councillor Roger Korte

That this report be accepted for information and filed.

CARRIED

5.4 Community & Leisure Services Director’s Report

Moved By: Councillor Amanda Klitch

That this report be accepted for information and filed.

CARRIED

5.5 Public Works & Utilities Director’s Report

Moved By: Councillor Larry Jorgenson

That this report be accepted for information and filed.

CARRIED

6 New Business

6.1 Recommendation - Finance Manager - Mobility Van - Request for Proposal

Moved By: Mayor Michael Behiel

That this report be accepted for information and filed.

CARRIED

6.2 Recommendation - Leisure Services Director - CLS Project Summary Report

Moved By: Councillor Roger Korte

That this report be accepted for information and filed.

CARRIED

7 Enquiries

Councillor Klitch asked if there is anything being done about the tracks on Main Street. She said they are still quite rough and is wondering if anyone is looking into that. Director of Public Works & Utilities Peter Berquist replied that he will reach out and see what is happening with it and he will bring more information to Council at a future date.

Chairperson – Kelly Herperger

Acting City Clerk – Donna Simpson

Councillor Nordick mentioned that he received a complaint about 16th Avenue north of the hospital. He said if you're travelling on 16th Ave towards the highway there is no signage indicating that you are approaching a highway. Director of Public Works & Utilities Peter Berquist said that they would look into it.

8 Committee of the Whole

Moved By: Mayor Michael Behiel

That we sit in a private session as Committee of the Whole, the time being 6:17 p.m.

CARRIED

8.1 Authority

The Committee met under Section 5(3) of Part III of *The Local Authority of Freedom of Information and Privacy Act*.

8.2 Present in the Committee of the Whole

Mayor Michael Behiel, Councillor Larry Jorgenson, Councillor Roger Nordick, Councillor Kelly Herperger, Councillor Roger Korte, Councillor Amanda Klitch, City Manager Joe Day, Acting City Clerk Donna Simpson, Community & Leisure Services Director Mike Ulriksen, and Marketing and Development Manager Penny Lee

8.3 Director of Leisure Services - Humboldt Campground - 2023 Operating Model

8.4 Director of Leisure Services - Naming Rights - Centennial Park Outdoor Rink & Courts

8.5 City Manager - City of Humboldt Participation in Community Reference Group (CRG)

8.6 Revert

That Council revert to the Regular Meeting, the time being XX p.m.

8.7 Recommendation - Humboldt Campground - 2023 Operating Model

Moved By: Councillor Roger Nordick

That the Community and Leisure Services Department operate all aspects of the Campground operations internally beginning in 2024.

CARRIED

8.8 Recommendation - Naming Rights - Centennial Park Outdoor Rink & Courts

Moved By: Mayor Michael Behiel

That Administration be approved to enter into a sponsorship agreement with the Humboldt Broncos Memorial Golf Tournament Committee (Golf Tournament Committee) that would include naming rights for the Centennial Park outdoor rink and courts facility.

CARRIED

Chairperson – Kelly Herperger

Acting City Clerk – Donna Simpson

8.9 Recommendation - City of Humboldt Participation in Community Reference Group (CRG)

Moved By: Councillor Larry Jorgenson

That the City of Humboldt support the development of a group (currently referred to as a Community Reference Group – CRG) that encourages cooperation among the municipalities and First Nations in the region surrounding the BHP Jansen mine site.

CARRIED

9 Next Meeting

It was noted that the next Executive Committee Meeting will be held March 11, 2024 at 5:30 p.m.

10 Adjourn

Moved By: Councillor Amanda Klitch

That we do now adjourn, the time being 6:45 p.m.

CARRIED

Chairperson – Kelly Herperger

Acting City Clerk – Donna Simpson



CITY OF HUMBOLDT

Minutes of a Meeting of the Humboldt and District Museum and Gallery Board of Directors on January 11, 2024 commencing at 9:00 am at the Gallery



- PRESENT:** Chairperson: Carol McLaren
Board Members:
Ivan Buehler
Susan Bellamy
Karen Siermachesky
Aaron Lukan
Larry Jorgenson – Council Rep.
Jennifer Fitzpatrick – Director
Barrie Broad – Past Board member
- REGRETS:** Kevin Garinger sent his regrets.
- CALL TO ORDER:** Carol called the meeting to order at 9:00 AM.
- LAND**
- ACKNOWLEDGEMENT:** Carol read her land acknowledgement to open the meeting.
- ADOPT AGENDA:** Carol added Board Advocacy under Other Business.
Lukan / Bellamy
That the agenda of January 11, 2024, Humboldt & District Museum & Gallery be adopted as amended.
Motion Carried
- ACKNOWLEDGEMENTS:** Susan acknowledged the incredible rise in engagement levels achieved through programs and events to date, which are trending at approximately 35% above pre-pandemic levels. Carol acknowledged Jennifer and the staff for the vast array of programs offered to residents of Humboldt and area.

Carol acknowledged and thanked Larry for his role as Santa this year.
- ADOPT MINUTES:** Buehler / Siermachesky:
That the minutes of December 14, 2023, Humboldt & District Museum & Gallery be adopted as presented.
Motion Carried
- BUSINESS ARISING:** Carol gave an overview of her preliminary research to date about the museums in the benchmarking survey. It is very time consuming to gather additional data for comparisons. Further information is required from staff in these communities to gather additional information.
- BENCHMARKING:**

The board discussed the history of the museum and its response to community requests. This is information that will be compiled to share with Council.

The Board will focus on the preparation and presentation of the 2023 annual report to Council, possibly at the February meeting. Further information on comparable data for benchmarking and the history of the organization will be compiled.
- DIRECTOR’S REPORT:** Jennifer highlighted areas of the report including Santa Visits, Festival of Wreaths, upcoming events, grant applications, plans for 2024, maintenance and opportunities for HR development.

The Director’s report was received for information.
- FINANCIAL STATEMENT:** The financial statement was not available at this time.

Chairperson’s initials

Museum Minutes for January 11, 2024, Page 2

MUNICIPAL HERITAGE ADVISORY COMMITTEE: There was nothing to report at this time.

FRIENDS OF THE MUSEUM REPORT: The Friends had a very successful Festival of Wreaths event.

FOUNDATION REPORT: The Santa Visits were very well attended, drawing in more people than last year.

ORIGINAL HUMBOLDT REPORT: Jennifer and Ivan reported on the billboards project.

SPORTS HALL OF FAME REPORT: Aaron reported that the next induction banquet will be April 5.

PUBLIC ART COMMITTEE REPORT: There was nothing to report at this time.

WATER TOWER COMMITTEE REPORT: There was nothing to report at this time.

COUNCIL REPORT: Larry had nothing further to report.

OTHER BUSINESS: Advocacy – The board discussed various avenues to advocate for the importance of cultural programming for Humboldt and area.

NEXT MEETING: The next regular meeting for the Board is February 8, 2024, at 9 am at the Museum.

ADJOURNMENT: Siermachesky / Bellamy :
That the meeting adjourn at 11:00 AM.

Motion Carried

Carol McLaren - Chairperson

Jennifer Fitzpatrick – Secretary



CITY OF HUMBOLDT

Minutes of a Meeting of the Humboldt and District Museum and Gallery Board of Directors on February 8, 2024 commencing at 9:00 am at the Gallery



- PRESENT:** Chairperson: Carol McLaren
Board Members:
Ivan Buehler
Susan Bellamy
Karen Siermachesky
Aaron Lukan
Kevin Garinger
Larry Jorgenson – Council Rep.
Jennifer Fitzpatrick – Director
- CALL TO ORDER:** Carol called the meeting to order at 9:02 AM.
- LAND**
- ACKNOWLEDGEMENT:** Carol read her land acknowledgement to open the meeting.
- ADOPT AGENDA:** Carol added Benchmarking and Performance Appraisal to Business Arising and Job Evaluation and Board / Committee Appointments under the Director’s Report area.
Buehler / Bellamy:
That the agenda of January 11, 2024, Humboldt & District Museum & Gallery be adopted as amended.
Motion Carried
- ACKNOWLEDGEMENTS:** Carol acknowledged the Director and staff for the quality of events and programs. She also acknowledged Ivan and the writers involved in the Contemplative Glass exhibit. levels.
- ADOPT MINUTES:** Lukan / Siermachesky:
That the minutes of January 11, 2024, Humboldt & District Museum & Gallery be adopted as presented.
Motion Carried
- BUSINESS ARISING:
BENCHMARKING:** Jennifer gave an overview of the research to date on the museums in the benchmarking survey. Further information is required to ascertain the relevant data not included in the comparisons.
- PERFORMANCE
APPRAISAL:** Carol reviewed the process for the Director’s performance evaluation. She requested that the forms sent to Board members be completed and returned to her by February 16.
- JOB EVALUATION:** The municipal Job Description and Job Evaluation questionnaire process was discussed. Carol thanked members for their input into the development of the main job responsibilities of the Director’s position, especially within the brief timeframe. The questionnaire was completed by the Director and the Chairperson.

The Board expects to have input into the evaluation of the Director’s position and will continue the development of the job description.
- COUNCIL REPORT:** Larry had nothing further to report at this time.
- DEPARTURE:** Larry departed from the meeting at 9:55 am.
- DIRECTOR’S REPORT:** Jennifer highlighted areas of the report including the launch of Aboriginal Storytelling Month and other recent events, grant applications and recent results, and upcoming programs. Jennifer also reported on the need to develop plans for the 10th anniversary of the gallery.

Chairperson’s initials

Museum Minutes for February 8, 2024, Page 2

MEMBERSHIP RATES: Jennifer provided a review of the background information on the membership rates of comparable galleries in Saskatchewan.

Lukan / Buehler:

That the Membership Fees for the Humboldt & District Gallery be set at \$25 for adult 12-month membership, and at \$20 for a 12-month youth membership, effective March 1, 2024.

Motion Carried

The Director's report was received for information.

FINANCIAL STATEMENT:

The financial statement was received for information.

ANNUAL REPORT:

The draft of the annual report was included in the packages. The Board has requested to be a delegation to present the report to City Council at the February meeting.

MUNICIPAL HERITAGE ADVISORY COMMITTEE:

There was nothing to report at this time.

FRIENDS OF THE MUSEUM REPORT:

There was nothing to report at this time.

FOUNDATION REPORT:

There was nothing to report at this time.

ORIGINAL HUMBOLDT REPORT:

Jennifer reported that she is working with the U of S Department of Anthropology and Archaeology on fieldschools at the site this spring.

SPORTS HALL OF FAME REPORT:

Aaron gave an update on the plans for the banquet on April 5.

PUBLIC ART COMMITTEE REPORT:

There was nothing to report at this time.

WATER TOWER COMMITTEE REPORT:

There was nothing to report at this time.

OTHER BUSINESS:

Governance positions and committees – A listing of current committees will be distributed for review and appointments at the next meeting.

Advocacy – The board discussed options for future advocacy meetings.

NEXT MEETING:

The next regular meeting for the Board is March 14, 2024, at 9 am at the Gallery.

ADJOURNMENT:

Buehler / Siermachesky:

That the meeting adjourn at 10:35 AM.

Motion Carried

Carol McLaren - Chairperson

Jennifer Fitzpatrick – Secretary



CITY OF HUMBOLDT REPORT

TITLE: Bylaw No. 02/2024 – A Bylaw to Provide for the Exemption and Abatement from Taxation for the Assessment of Certain Properties

PREPARED BY: Donna Simpson, Assessor

REVIEWED BY: Joe Day, City Manager

PREPARED FOR: City Council

DATE: February 26th, 2024

RECOMMENDATION

That this report be received and filed as information in support of the recommendation to adopt the Exemption and Abatement from Taxation for the Assessment of Certain Properties Bylaw No. 02/2024, and repeal Bylaw No. 01/2023.

BACKGROUND

Section 262(3) of *The Cities Act* allows a Council to exempt land, and/or improvements from taxation in whole or in part by bylaw. The bylaw must be adopted annually. The attached bylaw includes the list of properties that Council have approved partial exemptions for in the past.

CURRENT SITUATION

For 2024 the bylaw includes 6 not-for-profit properties where 30% of the land and improvements taxable assessment is exempt, 1 City owned property that has 100% of the land and improvements taxable assessment exempt, and 1 property with 100% of the improvement taxable assessment exempt in accordance with a land purchase agreement. Also included is an abatement of 30% of the municipal portion of the property taxes for The Elizabeth.

OPTIONS

1. Approve the recommendation.
2. Reject the recommendation and direct Administration in a different direction.

COMMUNICATION AND ENGAGEMENT

The Assessor will make the required changes to the Tax Roll accordingly for 2024.

ATTACHMENTS

1. Proposed Exemption or Abatement from Taxation for the Assessment of Certain Properties Bylaw No. 02/2024.



FINANCIAL IMPLICATIONS

In 2023, the exemptions and abatement reduced municipal tax revenue by approximately \$16,000 and school tax revenue by approximately \$5,000.

CONCLUSION

Approving the recommendation allows the City to provide partial or full exemptions from taxation to specific not-for-profit organizations in the City of Humboldt. It also allows the City to provide an abatement for a property as per the Purchase and Development Agreement signed with the Developer in 2016.

CITY OF HUMBOLDT

BYLAW NO. 02/2024

A BYLAW OF THE CITY OF HUMBOLDT TO PROVIDE FOR THE EXEMPTION FROM TAXATION FOR THE ASSESSMENT OF CERTAIN PROPERTIES

The Council of the City of Humboldt, in the Province of Saskatchewan, enacts as follows:

WHEREAS, section 262(3) of *The Cities Act*, authorizes a Council by bylaw to exempt from taxation in whole or in part any land, improvements, or business; and

WHEREAS various charitable organizations, individuals and businesses have made application to the City of Humboldt for exemption from taxation;

NOW THEREFORE, the Council of the City of Humboldt in Council assembled enacts as follows:

1. That 30% of the land and improvements taxable assessment of the following properties be exempt from taxation:
 - a) Roll Number 50510265001
Humboldt Community Gathering Place
Lots 36 – 38, Block 3, Plan 101810832
701 – 6th Avenue
 - b) Roll Number 50511630001
Futuristic Industries
Lot 37-38, Block 4, Plan G267
635 – 2nd Street
 - c) Roll Number 50511640001
Futuristic Industries
Lots 32 – 36, Block 4, Plan G267
631 – 2nd Street
 - d) Roll Number 50501510001
Humboldt and District Food Bank Inc.
Lot 13, Block 5, Plan 99H01872
901 – 5th Avenue
 - e) Roll Number 50490885001
Calico Gymnastic Club Inc.
Lot 9, Block 90, Plan 86H08909
1908 – 4th Avenue
 - f) Roll Number 50502165001
Humboldt Good Neighbor Store Inc.
Lot 38, Block 33, Plan 99H04824
239 – Main Street

2. That 100% of the improvement taxable assessment of the following properties be exempt from taxation:
 - a) Roll Number 49510050001
Humboldt Golf Club House
Block MR1, Plan 91H07386
1300 – 1st Street
 - b) Roll Number 51520220001
Joe Taming
Block AA, Plan 89H02099
Sask. Avenue East

3. That an abatement of 30% of the municipal portion of the property taxes be applied to the following property:
 - a) Roll Number 49504700001
The Elizabeth
Block T, Plan 102201938
1212 12th Street
4. Bylaw No. 01/2023 is hereby repealed.
5. The Bylaw shall come into full force and take effect on the day of its final passing.

Mayor: Michael Behiel

Acting City Clerk: Donna Simpson

INTRODUCED AND READ A FIRST TIME THIS 26th OF FEBRUARY 2024.
READ A SECOND TIME THIS 26th DAY OF FEBRUARY 2024.
READ A THIRD AND FINAL TIME THIS 26th DAY OF FEBRUARY 2024.



CITY OF HUMBOLDT REPORT

TITLE: Council Appointment to Boards and Committees
PREPARED BY: Donna Simpson, Acting City Clerk
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: City Council
DATE: February 26, 2024

RECOMMENDATION

That the following appointment be made to:

The Boards and Committees established under the authority of the City of Humboldt:

- II Reid-Thompson Public Library Board:
(one-year term expires January 31, 2025)
 - 1) Rhéanne Bédard Schilling

BACKGROUND

At the January Council meeting, appointments were made to various City boards and committees. At that time, the Reid-Thompson Public Library Board had 3 vacancies they were looking to fill. A call for volunteers for the vacant board and committee positions is posted on the City of Humboldt's website to ensure all community members have the opportunity to become involved in the City's boards and committees. The appointments are for a one year term and will be renewed on an annual basis or when there is a change to an appointment.

CURRENT SITUATION

A volunteer has come forward with their intent to serve on the Reid-Thompson Public Library Board, leaving 2 vacancies.

OPTIONS

1. Approve the recommendation.
2. To amend appointments to the boards and committees.

ATTACHMENTS

None

COMMUNICATION AND ENGAGEMENT



If the recommendation is adopted by City Council for the board appointment, a letter of notification will be sent to the appointed Board Member. Administration will notify the Reid-Thompson Public Library Board of the name and contact information of the appointed representative. A call for volunteers for the vacant board/committee positions will remain posted on the City of Humboldt website.

FINANCIAL IMPLICATION

There is no anticipated financial impact of the recommended action.

CONCLUSION

The City of Humboldt has authority over a number of boards and committees which require a resolution for the approval of its appointees. In January, the City Clerk provides a listing of the members which would like to be re-appointed or others requesting a new appointment. Council must annually approve the appointment of the various City positions that require a resolution pursuant to provincial requirements and city policies.

CITY OF HUMBOLDT REPORT

TITLE: Infill Lot Policy #4225
PREPARED BY: Penny Lee, Marketing & Development Manager
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: City Council
DATE: February 26, 2024

RECOMMENDATION

That Infill Lot Policy #4225 be rescinded in its entirety.

BACKGROUND

The City of Humboldt has an unutilized policy regarding infill lot tax exemptions for new housing dated January 1, 2009, Policy #4225. This policy only includes infill lots south of 6th Avenue in a residential zoned district and are only eligible for a 2-year tax exemption.

CURRENT SITUATION

In July of 2023, Council passed a bylaw, Bylaw No. 05/2023, that provides a property tax incentive for the development of residential housing units intended to incentivize the development throughout the entire City and includes an exemption period of 3 years. The benefits to a property owner of Bylaw No. 05/2023 exceed the benefits of Policy # 4225, rendering it to be ineffective.

OPTIONS

1. Approve the recommendation.
2. Not approve the recommendation.

ATTACHMENTS

- Policy #4225

COMMUNICATION AND ENGAGEMENT

None.

FINANCIAL IMPLICATION

None.

CONCLUSION

Bylaw No. 05/2023 supersedes Policy # 4225, rendering it to be ineffective. Therefore, Policy #4225 should be rescinded in its entirety.

Policy Title Infill Lot Policy		Adopted By Council	Policy Number 4225	
Origin/Authority Administration Committee	Jurisdiction City of Humboldt		Effective Date	Page
Reviewed By Council			January 1, 2009	1(5)

Preamble:

This initiative of Council is to promote economic development and stimulate residential development in specific areas in the City of Humboldt.

The incentive being offered is a two-year abatement of taxation for new housing.

Definitions:

1. **Infill Lot:** is a single vacant lot located in a predominately built-up area that has been serviced with water and sewer and is bounded on two or more sides by existing development. In addition, any lot which contains an existing house which will be removed and replaced with a house shall also be considered an infill lot.
2. **New House Construction:** is any house construction, for which a building permit has been issued by the City of Humboldt after December 31, 2008.

Policy:

- Authority for this policy is under Sections 262 and 263 of *The Cities Act*.
- To be eligible for this exemption, the building permit must be issued by the City of Humboldt after December 31, 2008.
- The issuance of the building permit and if necessary a demolition permit must follow the criteria as set by the City of Humboldt and satisfy all requirements as they may be from time to time.
- The tax exemption will only be granted on new house construction, the land itself is still subject to taxation.
- To be eligible for this exemption, the applicant must own an infill lot south of 6th Avenue in a Residential zoned District.

Policy Title Infill Lot Policy		Adopted By Council	Policy Number 4225	
Origin/Authority Administration Committee	Jurisdiction City of Humboldt		Effective Date	Page
Reviewed By Council			January 1, 2009	2(5)

Exemption:

- 100% exemption for two years.

Procedure:

1. Applicants must complete a City of Humboldt ***“Application for Tax Exemption Incentive”*** in the prescribed form.
2. Upon receipt of application and approval by the City of Humboldt the applicant shall sign a ***“Tax Assessment Exemption Agreement”***.
3. The tax assessment exemption starts from the date the assessment change is applied to the property.
4. Full compliance with all City of Humboldt developmental, building and demolition permit policies shall be required. Failure to submit required documents by the property owner or his/her officer shall result in the forfeit of all rights to the tax exemptions provided in this policy.

Application for Tax Exemption Incentive

The infill Lot Policy is designed to encourage development on specific properties in the City by giving property tax assessment exemptions on the improvement portion of the applicable property assessment on new development.

Conditions of Eligibility for the Tax Assessment Exemption

1. Development whose building permit was issued after December 31, 2008 are eligible for the property tax assessment exemption.
2. Land assessment remains taxable.
3. A new owner of a property that has a tax assessment exemption agreement in place shall be eligible to continue the tax assessment exemption as long as the agreement is still current. (i.e. the tax assessment exemption is within the eligible time period.)
4. There are no outstanding taxes owing on the property or utility charges owing by the occupant.
5. The exemption applies to infill lots located south of 6th Avenue in a Residential zoned District.

Full Name of Applicant: _____

Civic Address: _____ Mailing Address: _____

Phone: (Res.) _____ (Bus.) _____

Legal Description of Property: Lot(s): _____ Block: _____ Plan: _____

Date of Issue of Building Permit: _____ Date of Occupancy: _____

Was a building demolished before the new development was constructed? Yes _____ No

Date of Demolition: _____

I / We, the undersigned, understand the conditions of eligibility outlined above and would like to apply for a conditional tax assessment exemption under the infill lot policy.

Applicant

Date

For Office Use Only:	
Approved: ()	Denied: ()
Date: _____	City Representative: _____

TAX ASSESSMENT EXEMPTION AGREEMENT
HUMBOLDT BUILDS PROGRAM

Between:

The CITY OF HUMBOLDT
Hereinafter called " the City "

and

Owners

Hereinafter called " the Owners "

WHEREAS the City has developed an Infill Lot Policy that provides for property tax assessment exemptions on certain properties in the City under certain conditions.

AND WHEREAS the Owners have met the requirements to obtain a property tax assessment exemption on all or a portion of the improvements on their property.

NOW THEREFORE the City and owner covenant and agree:

1.0 The property eligible for the property assessment tax exemption is

Lot:
Block:
Plan:

hereinafter called " the Lands "

2.0 Pursuant to the City's "Infill Lot Policy" and pursuant to Section 262 (4) 263 (5) of The Cities Act and subject to the terms of this agreement the City grants an exemption from assessment in the amount of _____, for a period of two (2) years commencing on _____ and concluding on _____.

3.0 The exemption from assessment granted pursuant to this agreement does not include land assessment, local improvement levies, utility charges, development fees or other such charges or fees properly imposed by the City or any other taxing authority.

4.0 The scope of the tax assessment exemption, including the calculation of any percentage or proportion and the determination of any cost, shall be conclusively determined by the City Assessor.

5.0 The Owner shall promptly provide the City with any information or documents requested by the City Assessor to complete and check the assessment of the lands and improvements thereon.

6.0 This agreement may be assigned to a new owner-occupant of the Lands who satisfies the criteria established for the tax assessment exemption, provided that the Owners provide written notice to the City within thirty (30) days of the transfer of the title of the lands.

7.0 The tax assessment exemption shall continue only so long as:

- a) The improvements on the Lands conform to all civic and provincial laws governing the construction and use of the improvements, including any zoning bylaws and The Uniform Building and Accessibility Standards Act.
- b) There are no tax arrears on the Lands.
- c) There are no outstanding utility charges owing on the property.

IN WITNESS whereof, the parties hereto have executed this agreement on the date first written above.

CITY OF HUMBOLDT

Mayor

City Clerk

Witness

Co-owner

Witness

Co-owner



CITY OF HUMBOLDT REPORT

TITLE: Tax Lien Registration & Six-Month Notice Notification
PREPARED BY: Donna Simpson, Assessor
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: City Council
DATE: February 26th, 2024

RECOMMENDATION

That administration be authorized to register liens on title for the properties as shown on the list of lands in arrears. Further, that authorization be granted to start the proceedings to request title to the above-mentioned properties if, after six months from the date the lien is registered, there is still arrears outstanding on the property pursuant to the provisions of *The Tax Enforcement Act* sections 10(1) and 23(1).

BACKGROUND

The tax enforcement process is essentially made up of 5 steps and is initiated each year against properties whose taxes remain unpaid or in arrears as of January 1 of the year following the tax levy. The process begins by obtaining City Council approval to apply liens to properties (step 1 of 5). After receiving approval, the list of properties is to be advertised in *The Journal* for a period of one week and posted for viewing on the City of Humboldt website and at Humboldt City Hall for a period of sixty days. After the sixty-day advertising period has expired, the remaining properties in arrears will have the application of lien submitted to Land Registry.

Six months after the lien has been registered on a property, if the arrears and associated costs have not been paid in full, Council may authorize Administration to start proceedings for acquiring title to those properties. Once authorization has been given, Administration will send each registered party listed on title, a notice indicating that the City of Humboldt intends to claim title to the property unless the arrears and associated costs are paid in full within 6 months (step 2 of 5). If the property owner is not able to pay the arrears and costs in full, Administration can make repayment arrangements with the property owner, and as long as the payments are being made consistently, Administration will not move forward with further tax enforcement. If the arrears and associated costs remain unpaid after the Six-Month Notice expires and no payment arrangements have been made, Administration will send an application to the Provincial Board of Mediation to acquire title (step 3 of 5). The Mediation Board will try to make payment arrangements with the property owner one last time before giving the City their consent to take the title(s).

CURRENT SITUATION

Administration is asking Council to authorize the commencement of tax enforcement proceedings by submitting lien applications for properties with lands in arrears to Land Registry, as well as requesting authorization from Council to start the proceedings of requesting title of any of those properties with registered liens that have outstanding arrears after six months, as shown on the following list.

OPTIONS

1. Approve the recommendation.
2. Reject the recommendation and direct Administration in a different direction.

COMMUNICATION AND ENGAGEMENT

The Assessor will advertise the list of properties with arrears in The Melfort Journal for a period of one week and post it on the City of Humboldt website and in City Hall for a period of sixty days. After the sixty-day period has expired the lien applications will be submitted to Land Registry. The Assessor will then send six-month notices to those properties with arrears still outstanding six months after the lien was registered.

ATTACHMENTS

1. List of Lands in Arrears

FINANCIAL IMPLICATIONS

The total amount of taxes in arrears of the properties on the List of Lands in Arrears is \$277,470.22. Any costs incurred by the City during the tax enforcement process (such as lien registration, title costs and administration fees) are added to the tax roll of each parcel involved. The steps in the tax enforcement process are used to help the City collect the tax arrears from the property owner(s). If that does not happen and the City ends up acquiring title to a property, the City is able to sell that property in order to recover any outstanding amounts. In either situation, there is no negative financial impact for the City.

CONCLUSION

Approving the recommendation allows the City to register liens and start proceedings to apply for title which are steps the City can take to protect their interest in the properties, and work towards the settlement of the tax arrears.

LIST OF LANDS IN ARREARS

CITY OF HUMBOLDT

PROVINCE OF SASKATCHEWAN

LIST OF LANDS WITH ARREARS OF TAXES AS AT FEBRUARY 21st, 2024

Date: February 26th, 2024 (Section 3(1) of the Tax Enforcement Act)

Roll Number	Legal				Title	Total Arrears
	Lot	Block	Plan	Unit / Other		
48511025001	5	306	101925121			\$ 968.59
48511230001	3	307	102010307			\$ 1,600.26
49490105001	3	87	69H04271			\$ 3,266.72
49491165001	23	100	79H00113			\$ 1,740.97
49491440001	3	102	85H09367			\$ 4,039.28
49491752001	9	105	87H11576			\$ 4,177.53
49491950001	36	104	86H09891			\$ 4,671.04
49493155001	30	106	98H07224			\$ 3,792.31
49500185001	7, 8	12	G247			\$ 1,420.59
49500370001	3	89	69H04271			\$ 2,894.14
49500530001	28	83	69H04271			\$ 3,591.11
49500720001	3	96	79H00113			\$ 3,977.53
49501350001	53	21	99H00626			\$ 2,389.85
49501830001	54	9	99H00626			\$ 2,999.05
49502010001	17	20	59H08595			\$ 3,255.94
49502140001	21	19	99H00626			\$ 3,510.82
49502755001	47	3	99H00626			\$ 1,213.03
49502860001	56	3	99H00626			\$ 4,367.23
49503070001	40-41	17	99H00626			\$ 2,500.00
49503305001	42	7	99H00626			\$ 1,488.64
49504105001	48	5	99H00626			\$ 2,262.26
49510730001	5	79	62H05650			\$ 2,852.34
49511230201			102054057	2		\$ 2,192.96
49511230401			102054057	4		\$ 2,454.12
49511231701			102054057	17		\$ 2,751.75
49511231901			102054057	19		\$ 2,685.38
49511232101			102054057	21		\$ 2,298.94
49511232301			102054057	23		\$ 2,579.36
49511232601			102054057	26		\$ 2,751.75
49511233101			102054057	31		\$ 2,751.75
49511233401			102054057	34		\$ 2,335.26
49511233501			102054057	35		\$ 2,751.75
49511233601			102054057	36		\$ 2,579.36
49511233801			102054057	38		\$ 2,751.75
49511234201			102054057	42		\$ 2,751.75
49511234401			102054057	44		\$ 2,751.75
49511234601			102054057	46		\$ 2,683.78
49511234801			102054057	48		\$ 2,297.57
49511234901			102054057	49		\$ 2,750.17
49511235001			102054057	50		\$ 2,577.88
49511235101			102054057	51		\$ 2,750.17
49511235201			102054057	52		\$ 2,750.17
49511235301			102054057	53		\$ 2,750.17
49511235601			102054057	56		\$ 2,750.17
49511235801			102054057	58		\$ 2,750.17
49511235901			102054057	59		\$ 2,751.75
49511236101			102054057	61		\$ 2,335.26
49511236301			102054057	63		\$ 2,579.36
49511236401			102054057	64		\$ 2,751.75
49511236501			102054057	65		\$ 2,751.75
49511236601			102054057	66		\$ 2,751.75

49511237101			102054057	71		\$ 2,751.75
49511237501			102054057	75		\$ 2,257.86
49511237601			102054057	76		\$ 2,708.98
49511237701			102054057	77		\$ 2,539.91
49511237801			102054057	78		\$ 2,708.98
49511237901			102054057	79		\$ 2,708.98
49511238001			102054057	80		\$ 2,708.98
49511238301			102054057	83		\$ 2,708.98
49511238501			102054057	85		\$ 2,708.98
49511238601			102054057	86		\$ 2,712.01
49511238901			102054057	89		\$ 2,712.01
49511239001			102054057	90		\$ 2,538.54
49511239101			102054057	91		\$ 2,712.01
49511239201			102054057	92		\$ 2,712.01
49511239301			102054057	93		\$ 2,712.01
49521050001	11	220	01H2741			\$ 6,436.71
50501305001	20	21	F4747			\$ 3,860.90
50501590001	24	22	99H01872			\$ 10,349.61
50501860001	22-23	6	99H01872			\$ 9,647.01
50502225001	34	33	99H04824			\$ 1,811.21
50502280001	4	33	F4747			\$ 1,591.27
50502400001	20	9	F3466			\$ 934.66
50502605001	15	37	G345			\$ 1,924.23
50502840001	4	36	G345			\$ 1,448.54
50502865001	9, 10	36	G345			\$ 2,629.69
50503045001	6	75	77H09292			\$ 1,737.88
50503090001	17	75	77H09292			\$ 3,156.52
50503095001	A	75	101850320			\$ 1,978.42
50503100001	B	75	101850320			\$ 4,798.73
50510215001	5	7	F3466			\$ 2,015.02
50510220001	26	7	101810876	Ext 4		\$ 5,510.37
50510360001	16	24	F4747			\$ 1,031.22
50510560001	15	4	F3466			\$ 2,033.44
50510755001	15	28	F4747			\$ 1,623.40
50510825001	13	28	F4747			\$ 1,787.13
50511300001	11, 12, 13	5	G267			\$ 2,574.29
50511410001	11, 12, 13	4	G267			\$ 2,509.85
50511705001	21-23	4	G267			\$ 2,489.74
50512210001	34	32	99H04824			\$ 1,285.86
50512475001	4	31	F4747			\$ 2,304.29
50512545001	11	31	F4747			\$ 1,337.55
50512825001	8	29	F4747			\$ 1,730.46
50520750001		A	D247			\$ 2,111.76
51500250001	20	56	D182			\$ 1,380.37
51500355001	18	55	76H01747			\$ 1,401.69
51500385001	12	55	76H01747			\$ 1,372.08
51510185001	3	80	75H11474			\$ 2,923.05
51510345001	4 & 38	90	82H01026			\$ 3,946.54
51512180001	15	91	101988029			\$ 4,546.01

SEAL

Submitted to the head of the council this 26th day of February, 2024

Donna Simpson - City Assessor