



City of Humboldt

P.O. Box 640

Humboldt, SK S0K 2A0

Phone: 306-682-2525 Fax: 306-682-3144

E-mail: info@humboldt.ca

Business License Application Form

Office Use Only:	Meets Zoning Bylaw Requirements: <input type="checkbox"/> Yes <input type="checkbox"/> No	Zone District:	Business License Fee:
Application Type: Please check what is applicable:	<input type="checkbox"/> Store Front Business <input type="checkbox"/> Home-Based Business <input type="checkbox"/> Type I or <input type="checkbox"/> Type II (See definitions) <input type="checkbox"/> New Business <input type="checkbox"/> Renewal <input type="checkbox"/> Change of Location <input type="checkbox"/> Out of City Limits Business		
Name under which the business will operate: _____			
1. Please describe your business, including any goods or services to be provided as part of the business. _____			
2. What business activities will you perform on site and/or building(s)? _____			
3. What materials and equipment will be kept at the business location? Please describe. _____			
4. How many people are employed at this business? _____			
Business Address: _____ Street # Street Name (Unit #) City Province Postal Code Business Phone #			
Please indicate if you are the: Owner <input type="checkbox"/> Tenant <input type="checkbox"/> of the property			
If you do not own the property at the above address, have you provided a letter of consent from the property owner or property manager? <i>This application will not be processed until the consent letter is provided.</i>			<input type="checkbox"/> Yes <input type="checkbox"/> No
Applicant Status:	<input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Incorporation/Limited Company		
(Please Print) Name of Applicant: _____			
Mailing Address: _____ P.O Box # Street Name City Province Postal Code Phone Number Fax Number Cell Number E-mail Address			
Please Initial: ____ Licenses are valid for one (1) calendar year, expiring on <u>December 31</u> of each year. ____ Cancellation or closing of your license requires <u>written</u> notification within ten (10) days of closing. ____ I have read and understand Zoning Bylaw No. 04/2016 Sec. 4.9 as it pertains to Home-Based Business regulations.			
Documents Check:	<input type="checkbox"/> Property Owner Consent		
I hereby certify that the information contained in this application is complete and true and I agree to abide by any applicable provincial/federal regulations in respect to the business. I agree to abide by the regulations set out in The Licensing Bylaw No. 08/2021 as well as the City of Humboldt Zoning Bylaw No. 04/2016.			
Dated at the City of Humboldt in the Province of Saskatchewan this _____ day of _____, 20____			
Signature of Applicant _____		Signature of Licensing Staff _____	
1. Payment must be made with this application. 2. Businesses will be fined \$400 if they are in operation without a business license in accordance with Section 5 of the City's Business Licensing Bylaw.			



CITY OF HUMBOLDT BUSINESS DIRECTORY

Each business with a paid Business License will be represented on the [City of Humboldt – Business Directory](#) on our website free of charge as a courtesy to help promote and advertise each business. Please complete the form below and return it with your Business License Application and payment.

Business Name: _____

Business Address: _____

Phone: _____ Cell: _____

Contact Name(s): _____

Web Site Address: _____

Social Media Link: _____

Business E-Mail Address: _____

Please check ALL categories that best describe your services:

- | | | | | |
|--|--|--|---|--|
| <input type="checkbox"/> Accommodations | <input type="checkbox"/> Chiropractors | <input type="checkbox"/> Fitness & Training | <input type="checkbox"/> Janitorial Services | <input type="checkbox"/> Plumbing & Heating |
| <input type="checkbox"/> Accountants | <input type="checkbox"/> Clothing / Apparel | <input type="checkbox"/> Funeral Homes & Services | <input type="checkbox"/> Landscaping | <input type="checkbox"/> Real Estate Brokerages |
| <input type="checkbox"/> Agriculture Services | <input type="checkbox"/> Community Clubs | <input type="checkbox"/> Furniture & Appliances | <input type="checkbox"/> Lawyers / Legal Services | <input type="checkbox"/> Restaurants / Food Services |
| <input type="checkbox"/> Ambulance Services | <input type="checkbox"/> Computer Sales & Repairs | <input type="checkbox"/> Gas Stations | <input type="checkbox"/> Manufacturers | <input type="checkbox"/> Retail |
| <input type="checkbox"/> Automotive / Car Dealerships | <input type="checkbox"/> Convenience Stores | <input type="checkbox"/> General Contractors | <input type="checkbox"/> Massage Therapy / Holistic / Naturopaths | <input type="checkbox"/> Salons & Stylists |
| <input type="checkbox"/> Banking / Lending Institution | <input type="checkbox"/> Counselling / Wellness Supports | <input type="checkbox"/> Graphics / Printing | <input type="checkbox"/> Movers / Storage | <input type="checkbox"/> Security Services |
| <input type="checkbox"/> Bars / Liquor Stores / Off Sale | <input type="checkbox"/> Couriers | <input type="checkbox"/> Grocery Stores | <input type="checkbox"/> Music Tutors / Schools | <input type="checkbox"/> Subcontractors / Trades |
| <input type="checkbox"/> Cabs / Taxis | <input type="checkbox"/> Dental | <input type="checkbox"/> Hearing Aids / Testing | <input type="checkbox"/> Optical Services | <input type="checkbox"/> Tattooing |
| <input type="checkbox"/> Cell Phones / Technology | <input type="checkbox"/> Direct Sellers | <input type="checkbox"/> Home Care / Senior Services | <input type="checkbox"/> Pet Services | <input type="checkbox"/> Taxes / Finance / Bookkeepers |
| <input type="checkbox"/> Childcare (Licensed) | <input type="checkbox"/> Electricians | <input type="checkbox"/> Inspections | <input type="checkbox"/> Photographers | <input type="checkbox"/> Travel Agencies |
| <input type="checkbox"/> Childcare (Private) | <input type="checkbox"/> Entertainment / Recreation | <input type="checkbox"/> Insurance Brokerages | <input type="checkbox"/> Physicians / Clinics | <input type="checkbox"/> Waste / Recycling |

If you have any questions, please feel free to contact Penny Lee, Marketing and Development Manager at: penny.lee@humboldt.ca.