



**City of Humboldt
Meeting Minutes
Regular Council Meeting November 27, 2023 - 05:30 PM**

PRESENT:

Mayor Michael Behiel	
Councillor Larry Jorgenson	
Councillor Roger Nordick	
Councillor Amanda Klitch	
Councillor Kelly Herperger	
Councillor Rob Muench	
City Manager	Joe Day
Acting City Clerk	Donna Simpson
Marketing and Development Manager	Penny Lee
Fire Chief/Director of Protective Services	Mike Kwasnica
Director of Public Works	Peter Bergquist
Leisure Services Director	Mike Ulriksen

1 Call To Order
Mayor Behiel called the meeting to order at 5:29 p.m.

Resolution: **2 Adopt Agenda**
2023.250 **Moved By:** Councillor Roger Nordick
Seconded By: Councillor Kelly Herperger
That the agenda be adopted as presented.

CARRIED

2.1 Conflict of Interest

3 Public Acknowledgement
Councillor Herperger thanked the BID for putting on Moonlight Madness and the entertainment that was part of it. It is a great event for the downtown businesses and was nice to see kids singing and dancing in the street.

4 Public Hearing - No Public Hearing

5 Approve Minutes

Resolution: **5.1 Regular Meeting of Council held October 23, 2023**
2023.251 **Moved By:** Councillor Larry Jorgenson
Seconded By: Councillor Amanda Klitch
That the Minutes of the Regular Meeting of Council held October 23, 2023 be approved as recorded and circulated.

CARRIED

Mayor – Michael Behiel

Acting City Clerk – Donna Simpson

Resolution: 5.2 **Special Meeting of Council held November 14, 2023**
2023.252
Moved By: Councillor Roger Nordick
Seconded By: Councillor Kelly Herperger

That the Minutes of the Special Meeting of Council held November 14, 2023 be approved as recorded and circulated.

CARRIED

6 Delegations

7 Correspondence

Resolution: 7.1 **"A" Items Requiring Council Resolution**
2023.253
Moved By: Councillor Rob Muench
Seconded By: Councillor Kelly Herperger

That the City of Humboldt submit a letter of support for the Humboldt District Hospital Foundation and their request to the Saskatchewan Health Authority to include Humboldt District Health Complex for CT Scanner placement in the next provincial diagnostic imaging plan.

CARRIED

Resolution: 7.2 **"B" Items Received for Information Only**
2023.254
Moved By: Councillor Roger Nordick
Seconded By: Councillor Larry Jorgenson

That the following correspondence be accepted for information:

1. Dolly Parton's Imagination Library
2. Central Area Transportation Planning Committee - Minutes of the June 21, 2023 meeting.

CARRIED

8 Committee Reports

8.1 Vacated Chair

Mayor Behiel vacated the Chair and Deputy Mayor Herperger presided at 5:33 pm.

Resolution: 8.2 **Executive Committee Meeting held November 14, 2023**
2023.255
Moved By: Councillor Larry Jorgenson
Seconded By: Mayor Michael Behiel

That the Minutes of the Executive Committee Meeting held November 14, 2023 be accepted for information.

CARRIED

Resolution: 8.3 **Humboldt & District Fire Protection Association Meeting held March 30, 2023**
2023.256
Moved By: Mayor Michael Behiel
Seconded By: Councillor Amanda Klitch

That the minutes of the Humboldt & District Fire Protection Association meeting held March 30, 2023 be accepted for information and filed.

CARRIED

Resolution: 8.4 **Reid Thompson Public Library Board Meeting held October 2, 2023**
2023.257
Moved By: Councillor Roger Nordick
Seconded By: Councillor Rob Muench

That the minutes of the Reid-Thompson Public Library Board meeting held October 2, 2023 be accepted for information.

CARRIED

Mayor – Michael Behiel

Acting City Clerk – Donna Simpson

Resolution: 8.5 **Humboldt & District Museum Gallery Board Minutes - September 2023**
2023.258 **Moved By:** Councillor Larry Jorgenson
Seconded By: Councillor Amanda Klitch

That the minutes of the Humboldt & District Museum & Gallery Board meeting held September 14, 2023 be accepted for information and filed.

CARRIED

Resolution: 8.6 **Humboldt & District Museum Gallery Board Minutes - October 2023**
2023.259 **Moved By:** Mayor Michael Behiel
Seconded By: Councillor Roger Nordick

That the minutes of the Humboldt & District Museum & Gallery Board meeting held October 12, 2023 be accepted for information and filed.

CARRIED

9 Bylaws

Resolution: 9.1 **Recommendation - Amend Bylaw 08/2018 The Cemetery Bylaw**
2023.260 **Moved By:** Councillor Larry Jorgenson
Seconded By: Mayor Michael Behiel

That this report be accepted for information and filed.

CARRIED

Resolution: 9.2 **Bylaw No. 06/2023 - Amend Bylaw 08/2018 The Cemetery Bylaw**
2023.261 **Moved By:** Councillor Roger Nordick
Seconded By: Councillor Amanda Klitch

Resolved that Bylaw No. 06/2023, being a bylaw to Amend Bylaw 08/2023 The Cemetery Bylaw be introduced and read a first time.

CARRIED

Resolution: 9.3 **Bylaw No. 06/2023 - Amend Bylaw 08/2018 The Cemetery Bylaw**
2023.262 **Moved By:** Councillor Larry Jorgenson
Seconded By: Councillor Rob Muench

Resolved that Bylaw No. 06/2023, being a bylaw to Amend Bylaw 08/2018 The Cemetery Bylaw be read a second time.

CARRIED

Resolution: 9.4 **Bylaw No. 06/2023 - Amend Bylaw 08/2018 The Cemetery Bylaw**
2023.263 **Moved By:** Mayor Michael Behiel
Seconded By: Councillor Amanda Klitch

Resolved that Bylaw No. 06/2023, being a bylaw to Amend Bylaw 08/2018 The Cemetery Bylaw be given three readings at this meeting.

CARRIED UNANIMOUSLY

Resolution: 9.5 **Bylaw No. 06/2023 - Amend Bylaw 08/2018 The Cemetery Bylaw**
2023.264 **Moved By:** Councillor Roger Nordick
Seconded By: Councillor Larry Jorgenson

Resolved that Bylaw No. 06/2023, being a bylaw to Amend Bylaw 08/2018 The Cemetery Bylaw be read a third time and now be adopted.

CARRIED

9.6 Resumed Chair

Mayor Behiel resumed the Chair, the time being 5:39 p.m.

Mayor – Michael Behiel

Acting City Clerk – Donna Simpson

10 New Business

Resolution:
2023.265

10.1 Proclamation - International Day of Person's with Disabilities
Moved By: Councillor Rob Muench
Seconded By: Councillor Amanda Klitch

That the City of Humboldt does hereby declare Sunday, December 3, 2023 as International Day of Person's with Disabilities in the City of Humboldt.

CARRIED

Resolution:
2023.266

10.2 Recommendation - Leisure Services Director - Uniplex Rental and Rates Policy Revisions
Moved By: Councillor Kelly Herperger
Seconded By: Councillor Roger Nordick

That the proposed revisions to the Uniplex Rental and Rates Policy be adopted.

CARRIED

Resolution:
2023.267

10.3 Recommendation - Acting City Clerk - 2024 Executive Committee & Council Meeting Schedule
Moved By: Councillor Roger Nordick
Seconded By: Councillor Kelly Herperger

That the Council and Executive Committee meeting schedule for 2024 be as follows:

	Executive Committee	Council Meeting
January	January 8 @ 5:30 p.m.	January 22 @ 5:30 p.m.
February	February 12 @ 5:30 p.m.	February 26 @ 5:30 p.m.
March	March 11 @ 5:30 p.m.	March 25 @ 5:30 p.m.
April	April 8 @ 5:30 p.m.	April 22 @ 5:30 p.m.
May	May 13 @ 5:30 p.m.	May 27 @ 5:30 p.m.
June	June 10 @ 5:30 p.m.	June 24 @ 5:30 p.m.
July	July 8 @ 5:30 p.m.	July 22 @ 5:30 p.m.
August	August 12 @ 5:30 p.m.	August 26 @ 5:30 p.m.
September	September 9 @ 5:30 p.m.	September 23 @ 5:30 p.m.
October	Tuesday, October 15 @ 5:30 p.m.	October 28 @ 5:30 p.m.
November	Tuesday, November 12 @ 5:30 p.m.	November 25 @ 5:30 p.m.
December	December 9 – Cancelled	December 23 - Cancelled

Special Council Meetings:

Budget Meeting	December 2 @ 9:30 a.m.
Special Council Meeting	December 9 @ 5:30 p.m.

with the exception of the Tuesday, November 12th, 2024 Executive Committee Meeting which is to be cancelled due to the election on November 13th, 2024.

CARRIED

Mayor – Michael Behiel

Acting City Clerk – Donna Simpson

Resolution: 2023.268 **10.4 Recommendation - Finance Manager - Risk Management and Insurance Brokerage RFP Award**
Moved By: Councillor Roger Nordick
Seconded By: Councillor Larry Jorgenson

That SUMAssure Insurance Reciprocal proposal for Risk Management and Insurance Brokerage Services for years’ 2024 to 2026 be accepted.

CARRIED

Resolution: 2023.269 **10.5 Recommendation - Director of Public Works & Utilities - Snow Clearing Policy #6340 Update**
Moved By: Councillor Kelly Herperger
Seconded By: Councillor Amanda Klitch

That the City of Humboldt adopt the updated Snow Clearing Policy #6340 as attached.

CARRIED

Resolution: 2023.270 **10.6 Recommendation - Director of Public Works & Utilities - Sidewalk Snow Clearing Policy #6320 Update**
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Kelly Herperger

That the City of Humboldt adopt the updated Sidewalk Snow Clearing Policy #6320 as attached.

CARRIED

Resolution: 2023.271 **10.7 Recommendation - City Manager - Donation to Laurent Mougeot Memorial Scholarship**
Moved By: Councillor Kelly Herperger
Seconded By: Councillor Roger Nordick

That the City of Humboldt donate \$1,000 to the Laurent Mougeot Memorial Scholarship.

CARRIED

Resolution: 2023.272 **10.8 Recommendation - City Manager - Golf Course Operations Update**
Moved By: Councillor Roger Nordick
Seconded By: Councillor Amanda Klitch

That the City of Humboldt table the discussion on providing funding to the Humboldt Golf Club in 2024 until the January 22, 2024 Council Meeting.

CARRIED

11 Enquiries

Resolution: 2023.273 **12 Committee of the Whole**
Moved By: Councillor Kelly Herperger
Seconded By: Councillor Amanda Klitch

That we sit in a private session as Committee of the Whole, the time being 6:15 p.m

CARRIED

12.1 Authority

The Committee met under Section 5(3) of Part III of *The Local Authority of Freedom of Information and Privacy Act*.

Mayor – Michael Behiel

Acting City Clerk – Donna Simpson

12.2 Present in the Committee of the Whole

Mayor Michael Behiel, Councillor Rob Muench, Councillor Larry Jorgenson, Councillor Roger Nordick, Councillor Kelly Herperger, Councillor Amanda Klitch, City Manager Joe Day, Acting City Clerk Donna Simpson, Works & Utilities Director Peter Bergquist, Community & Leisure Services Director Mike Ulriksen, Fire Chief/ Director of Protective Services Mike Kwasnica, and Marketing and Development Manager Penny Lee

12.3 Leisure Services Director - Centennial Park Project Report

12.4 City Manager - Growth and Development Updates

Director of Public Works Peter Berquist, Protective Services Director/Fire Chief Mike Kwasnica, Marketing Development Manager Penny Lee and Director of Leisure Services Mike Ulriksen left the meeting

12.5 City Manager - Verbal Report - 2024 Budget Overview

Resolution:
2023.274

12.6 Revert

Moved By: Councillor Roger Nordick
Seconded By: Councillor Amanda Klitch

That Council revert to the Regular Meeting, the time being 7:18 p.m

CARRIED

Resolution:
2023.275

12.7 Recommendation - Centennial Park Redevelopment Report

Moved By: Councillor Kelly Herperger
Seconded By: Councillor Rob Muench

That the 2020 Centennial Park capital project be deemed completed and that any remaining reserves associated with this project be reallocated to the Outdoor Flex Space project.

CARRIED

Resolution:
2023.276

12.8 Recommendation - Growth and Development Updates

Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Amanda Klitch

That this report be accepted for information and filed.

CARRIED

Resolution:
2023.277

12.9 Recommendation - 2024 Budget

Moved By: Councillor Roger Nordick
Seconded By: Councillor Kelly Herperger

That this verbal report be accepted for information.

CARRIED

Resolution:
2023.278

13 Adjourn

Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Roger Nordick

That we do now adjourn, the time being 7:19 p.m.

CARRIED

Mayor – Michael Behiel

Acting City Clerk – Donna Simpson