



City of Humboldt
Meeting Minutes
2024 Budget Meeting December 4, 2023 - 09:30 AM

PRESENT:

Mayor Michael Behiel	
Councillor Larry Jorgenson	
Councillor Roger Nordick	
Councillor Amanda Klitch	
Councillor Kelly Herperger	
City Manager	Joe Day
Acting City Clerk	Donna Simpson
Marketing and Development Manager	Penny Lee
Director of Public Works	Peter Bergquist
Leisure Services Director	Mike Ulriksen
Director of Cultural Services	Jennifer Fitzpatrick

VIA ZOOM:

Councillor Roger Korte	
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1 Call To Order

Mayor Behiel called the meeting to order at 9:31 a.m.

Resolution:
2023.279

2 Adopt Agenda

Moved By: Councillor Roger Nordick
Seconded By: Councillor Kelly Herperger

That the agenda be adopted as presented.

CARRIED

2.1 Conflict of Interest

3 Finance Manager's Report

Resolution:
2023.280

3.1 2024 Operating and Capital Budget Information (Tab 1)

Moved By: Councillor Kelly Herperger
Seconded By: Councillor Amanda Klitch

That Tab 1 - General Overview be accepted for information.

CARRIED

Resolution:
2023.281

4 Outstanding Debt (Tab 2)

Moved By: Councillor Roger Nordick
Seconded By: Councillor Larry Jorgenson

That Tab 2 - Outstanding Debt be received for information.

CARRIED

Mayor – Michael Behiel

Acting City Clerk – Donna Simpson

Resolution: 5 **Debt Payments (Tab 3)**
2023.282
Moved By: Councillor Kelly Herperger
Seconded By: Councillor Amanda Klitch
That Tab 3 - Debt Payments be received for information.
CARRIED

Resolution: 6 **Wastewater Treatment System Funding (Tab 4)**
2023.283
Moved By: Councillor Roger Nordick
Seconded By: Councillor Kelly Herperger
That Tab 4 - Wastewater Treatment System Funding be received for information.
CARRIED

Resolution: 7 **Reserves (Tab 5)**
2023.284
Moved By: Councillor Amanda Klitch
Seconded By: Councillor Roger Korte
That Tab 5 - Reserves be received for information.
CARRIED

8 **Staffing Changes - Included (Tab 6)**
Resolution: 8.1 **Protective Services - Request for a CSO Manager/EMO Coordinator**
2023.285 **Position**
Moved By: Councillor Roger Nordick
Seconded By: Councillor Larry Jorgenson
That the City of Humboldt retain the \$25,000 for EMO in the budget but decline the addition of a Community Safety Officer Manager/EMO at a cost of \$69,730 plus supplies cost for 2024.
CARRIED

Resolution: 8.2 **Public Works - Request to Re-classify and Increase Skilled Labourer**
2023.286 **Position**
Moved By: Councillor Kelly Herperger
Seconded By: Councillor Amanda Klitch
That the City of Humboldt replace the 2 seasonal Skilled Labourer positions with a full-time Skilled Labourer position to the Public Works and Utilities department beginning in 2024.
CARRIED

Resolution: 8.3 **Public Works - Request for a Full-Time Utility Operator-in-Training Position**
2023.287 **Moved By:** Councillor Roger Nordick
Seconded By: Councillor Larry Jorgenson
That the City of Humboldt add the position of Utility Operator in Training to the Public Works and Utilities department beginning in 2024.
CARRIED

Resolution: 8.4 **Leisure Services - Request to Increase Building Maintenance Position**
2023.288 **Moved By:** Councillor Roger Korte
Seconded By: Councillor Amanda Klitch
That the City of Humboldt increase the Building Maintenance staffing hours from 2.66 FTE to 3.0 FTE.
CARRIED

Resolution: 2023.289 **8.5** **Leisure Services - Request to Reclassify and Increase Parks Skilled Labourer Position**
Moved By: Councillor Roger Nordick
Seconded By: Councillor Kelly Herperger

That the City of Humboldt reclassify the 0.66 FTE seasonal Parks Skilled Labourer position to a full-time Facilities Maintenance position.

CARRIED

Resolution: 2023.290 **8.6** **Leisure Services - Request to Increase Parks General Worker Position**
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Amanda Klitch

That the City increase the funding for Parks General Worker from 1.63 FTE (3400 hours) to 1.92 FTE (4000 hours)

CARRIED

9 **Staffing Changes - Not Included (Tab 7)**

Resolution: 2023.291 **9.1** **Public Works - Request for a Term Full-Time Project Coordinator Position**
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Roger Nordick

That the City of Humboldt add a term position of Project Coordinator to the Public Works and Utilities department beginning 2024.

DEFEATED

10 **2024 Operating Cost Centres**

Resolution: 2023.292 **10.1** **3000 General Government - 3550 Communications (Tab 8)**
Moved By: Councillor Amanda Klitch
Seconded By: Councillor Roger Nordick

That the operating budget for the General Government Cost Centers 3000 to 3550 inclusive be approved as presented.

CARRIED

Resolution: 2023.293 **10.2** **4050 - 4600 Protective Services and Development (Tab 9)**
Moved By: Councillor Roger Nordick
Seconded By: Councillor Roger Korte

That the operating budget for Protective Services and Development Cost Centers 4050 to 4600 inclusive be approved as amended to remove the \$69,730 for a CSO Manager/EMO Coordinator and the associated \$4,000 supplies costs.

CARRIED

Resolution: 2023.294 **10.3** **Lunch**
Moved By: Councillor Amanda Klitch
Seconded By: Councillor Kelly Herperger

That we hereby break for lunch for half an hour, the time being 12:14 pm.

CARRIED

10.4 **Resume Meeting at 12:45 pm.**

Resolution: 2023.295 **10.5** **5050 - 5430 Recreation and Leisure Services (Tab 10)**
Moved By: Councillor Roger Nordick
Seconded By: Councillor Kelly Herperger

That the operating budget for Recreation and Leisure Services Cost Centers 5050 to 5430 inclusive be approved as presented.

CARRIED

Resolution: 2023.296 **10.6** **5450 - 5900 Cultural Services (Tab 11)**
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Roger Korte

That the budget for the Cultural Services Cost Centers 5450 to 5900 inclusive be approved as presented.

CARRIED

Resolution: 2023.297 **10.7** **6050 - 6400 Public Health (Tab 12)**
Moved By: Councillor Kelly Herperger
Seconded By: Councillor Roger Nordick

That the budget for the Public Health Cost Centers 6050 to 6400 inclusive be approved as presented.

CARRIED

Resolution: 2023.298 **10.8** **7050 - 7810 Transportation (Tab 13)**
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Roger Nordick

That the budget for the operating Transportation Cost Center 7050 to 7810 inclusive be approved as presented.

CARRIED

Resolution: 2023.299 **10.9** **8000 - 8300 Water and Wastewater (Tab 14)**
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Kelly Herperger

That the budget for the Water and Wastewater Cost Centers 8000 to 8300 inclusive be approved as presented.

CARRIED

Resolution: 2023.300 **10.10** **8500 Land Development (Tab 15)**
Moved By: Councillor Amanda Klitch
Seconded By: Councillor Roger Korte

That the operating budget for cost center Land Development 8500 be approved as presented.

CARRIED

Resolution: 2023.301 **10.11** **3000 - 8000 Amortization (Tab 16)**
Moved By: Councillor Roger Nordick
Seconded By: Councillor Kelly Herperger

That the budget for Amortization Cost Centers (3000 - 8000) be approved as presented.

CARRIED

11 **2024 Capital Projects (Tab 17)**

Mayor – Michael Behiel

Acting City Clerk – Donna Simpson

Resolution: 2023.302 **11.1** **Public Works - 12th Ave - Stebbings Cres to 21st Street - Roadway Base Reconstruction and Paving**
Moved By: Councillor Amanda Klitch
Seconded By: Councillor Roger Nordick

That the Capital Project - 12th Ave – Stebbings Cres to 21st Street – Roadway Base Reconstruction and Paving be approved as presented.

CARRIED

Resolution: 2023.303 **11.2** **Public Works - 11th St from 6th Ave to 8th Ave - Concrete and Asphalt Paving**
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Roger Korte

That the Capital Project - 11th St from 6th Ave to 8th Ave - Concrete and Asphalt Paving be approved as presented.

CARRIED

Resolution: 2023.304 **11.3** **Public Works - 4th St – 8th Ave to Ogilvie Ave – Road Mill and Paving**
Moved By: Councillor Roger Nordick
Seconded By: Councillor Larry Jorgenson

That Capital Project 4th St – 8th Ave to Ogilvie Ave – Road Mill and Paving be approved as presented.

CARRIED

Resolution: 2023.305 **11.4** **Public Works - 12th St – 3rd Ave to 4th Ave – Concrete and Asphalt Paving**
Moved By: Councillor Roger Korte
Seconded By: Councillor Kelly Herperger

That Capital Project - 12th St – 3rd Ave to 4th Ave – Concrete and Asphalt Paving be approved as presented

CARRIED

Resolution: 2023.306 **11.5** **Public Works - 3rd Ave – 11th St to 16th St – Storm, Curb and Road Repairs**
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Amanda Klitch

That Capital Project - 3rd Ave – 11th St to 16th St – Storm, Curb and Road Repairs be approved as presented.

CARRIED

Resolution: 2023.307 **11.6** **Public Works - 4th Ave – Lane W of 10th St to 14th St – Storm, Curb and Road Upgrades to Asphalt**
Moved By: Councillor Kelly Herperger
Seconded By: Councillor Roger Korte

That Capital Project - 4th Ave – Lane W of 10th St to 14th St – Storm, Curb and Road Upgrades to Asphalt be approved as presented.

CARRIED

Resolution: 2023.308 **11.7** **Public Works - 6th Ave Storm Sewer Outfall**
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Kelly Herperger

That Capital Project - 6th Ave Storm Sewer Outfall be approved as presented.

CARRIED

Mayor – Michael Behiel

Acting City Clerk – Donna Simpson

- Resolution:** 2023.309 **11.8** **Leisure Services - North Hospital Greenspace**
Moved By: Councillor Roger Nordick
Seconded By: Councillor Larry Jorgenson
- That Capital Project - North Hospital Greenspace be approved as presented.
- DEFEATED**
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- Resolution:** 2023.310 **11.9** **Public Works - Wastewater Treatment Systems Upgrade**
Moved By: Councillor Kelly Herperger
Seconded By: Councillor Roger Nordick
- That Capital Project - Wastewater Treatment Systems Upgrade be received for information.
- CARRIED**
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- 12** **2025 Capital Projects (Tab 18)**
- Resolution:** 2023.311 **12.1** **Public Works - 9th Ave – 17th St to Lane E of Barnes Crescent**
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Amanda Klitch
- That Capital Project - 9th Ave – 17th St to Lane E of Barnes Crescent be accepted as presented.
- CARRIED**
-
- Resolution:** 2023.312 **12.2** **Public Works - Peck Road- Westwood Drive to 12th Avenue – Gravel Road Construction**
Moved By: Councillor Roger Nordick
Seconded By: Councillor Kelly Herperger
- That Capital Project - Westwood Drive to 12th Avenue – Gravel Road Construction be approved as presented.
- CARRIED**
-
- Resolution:** 2023.313 **12.3** **Public Works - 6th Ave – 5th St to 6th St - Road Reconstruction and Paving**
Moved By: Councillor Roger Korte
Seconded By: Councillor Amanda Klitch
- That Capital Project - 6th Ave – 5th St to 6th St - Road Reconstruction and Paving be approved as presented.
- CARRIED**
-
- Resolution:** 2023.314 **12.4** **Public Works - 7th Ave – 2nd St to 3rd St - Road Reconstruction and Paving**
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Kelly Herperger
- That Capital Project - 7th Ave – 2nd St to 3rd St - Road Reconstruction and Paving be approved as presented.
- CARRIED**
-
- Resolution:** 2023.315 **12.5** **Public Works - 10th Street – 9th Avenue to 12th Avenue Watermain Replacement, Road Reconstruction and Paving**
Moved By: Councillor Kelly Herperger
Seconded By: Councillor Roger Korte
- That Capital Project - 10th Street – 9th Avenue to 12th Avenue Watermain Replacement, Road Reconstruction and Paving be approved as presented.
- CARRIED**

Resolution: 12.6 **Public Works - Main Street – 1st Ave S to Sask Ave - Road Reconstruction and Paving**
2023.316
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Amanda Klitch

That Capital Project - Main Street – 1st Ave S to Sask Ave - Road Reconstruction and Paving be approved as amended:

by changing the title of the project to Main Street - 1st Ave S to Sask Ave - Watermain Replacement.

CARRIED

Resolution: 13 **5 Year Capital Plan (Tab 19)**
2023.317
Moved By: Councillor Kelly Herperger
Seconded By: Councillor Roger Nordick

That the Five-Year Capital Plans for the years 2024-2028 be approved as amended and adopted in principal.

CARRIED

14 2024 Fleet Replacements and 5 Year Fleet Plan (Tab 20)

Resolution: 14.1 **Leisure Services - Fleet Replacement - Maintenance Service Vehicle (Unit #L110)**
2023.318
Moved By: Councillor Kelly Herperger
Seconded By: Councillor Roger Korte

That Fleet Replacement - Maintenance Service Vehicle (Unit #L110) be approved as presented.

CARRIED

Resolution: 14.2 **Leisure Services - Fleet Replacement - Parks General Use (Unit #L120)**
2023.319
Moved By: Councillor Roger Nordick
Seconded By: Councillor Amanda Klitch

That Fleet Replacement - Maintenance Service Vehicle (Unit #L120) be approved as presented.

CARRIED

Resolution: 14.3 **Leisure Services - Fleet Replacement – Parks UTV (Unit #L252)**
2023.320
Moved By: Councillor Roger Nordick
Seconded By: Councillor Amanda Klitch

That Fleet Replacement – Parks UTV (Unit #L252) be approved as presented.

CARRIED

Resolution: 14.4 **Public Works - Fleet Replacement – PW Pickup Truck (Unit #P160)**
2023.321
Moved By: Councillor Kelly Herperger
Seconded By: Councillor Larry Jorgenson

That Fleet Replacement – PW Pickup Truck (Unit #P160) be approved as presented.

CARRIED

Resolution: 14.5 **Public Works - Fleet Replacement – Tractor Mounted Snow Blower**
2023.322
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Kelly Herperger

That Fleet Replacement – Tractor Mounted Snow Blower be approved as presented.

CARRIED

Resolution: 14.6 **5 Year Fleet Plan**
 2023.323
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Roger Nordick

That the Five-Year Fleet Plan for the years 2024-2028 be approved as presented.

CARRIED

Resolution: 15 **Prior Year Rescinded Capital Projects (Tab 21)**
 2023.324
Moved By: Councillor Kelly Herperger
Seconded By: Councillor Roger Nordick

That approval be given to rescind the following prior year Capital Projects:

1. 8th Ave - 1st St to 17th St - Street Light Replacement
2. 8th Ave - Corridor Improvements.

CARRIED

Resolution: 16 **Taxation and Grants Cost Centre (Tab 22)**
 2023.325
Moved By: Councillor Roger Nordick
Seconded By: Councillor Larry Jorgenson

That the budget for Cost Center 3000 - General Government (Taxation and Grants) be approved as amended:

	2024 Budget	Change
Municipal Levy	-\$7,515,950	-\$499,370
Total	-\$9,090,290	-\$530,640
Total Taxes & Revenue	-\$12,018,700	-\$872,020

CARRIED

Resolution: 17 **Consolidated Budget (Tab 23)**
 2023.326
Moved By: Councillor Kelly Herperger
Seconded By: Councillor Roger Korte

That the 2024 Operating & Capital Budget as attached hereto and forming part of these minutes be adopted as amended.

CARRIED

Resolution: 18 **Adjourn**
 2023.327
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Amanda Klitch

That we do now adjourn, the time being 4:29 p.m.

CARRIED

 Mayor – Michael Behiel

 Acting City Clerk – Donna Simpson