



**City of Humboldt**

**Meeting Minutes**

**Special Council Meeting December 18, 2023 - 05:30 PM**

PRESENT: Deputy Mayor Kelly Herperger  
 Councillor Roger Korte  
 Councillor Roger Nordick  
 Councillor Larry Jorgenson  
 Councillor Amanda Klitch  
 Councillor Rob Muench  
 City Manager Joe Day  
 Acting City Clerk Donna Simpson  
 Marketing and Development Manager Penny Lee  
 Finance Manager Jace Porten  
 Leisure Service Director Mike Ulriksen  
 Director of Protective Services Mike Kwasnica  
 Engineering Coordinator Daniel Bernhard

**1 Call To Order**

Deputy Mayor Herperger called the meeting to order at 5:28 p.m.

**Resolution:**  
2023.328

**2 Adopt Agenda**

**Moved By:** Councillor Roger Korte  
**Seconded By:** Councillor Roger Nordick

That the agenda be adopted as presented.

**CARRIED**

**2.1 Conflict of Interest**

**3 Committee Reports**

**Resolution:**  
2023.329

**3.1 Reid Thompson Public Library Board Meeting November 13, 2023**

**Moved By:** Councillor Amanda Klitch  
**Seconded By:** Councillor Rob Muench

That the minutes of the Reid-Thompson Public Library Board meeting held November 13, 2023 be accepted for information.

**CARRIED**

**4 Bylaws**

**Resolution:**  
2023.330

**4.1 Recommendation - 2024 Water and Sewer Rates**

**Moved By:** Councillor Roger Korte  
**Seconded By:** Councillor Roger Nordick

That this report be accepted for information and filed.

**CARRIED**

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Deputy Mayor – Kelly Herperger

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Acting City Clerk – Donna Simpson

**Resolution:** 2023.331      **4.2**      **Bylaw No. 07/2023 - Amend Bylaw 10/2022 The Water and Sewer Rates Bylaw**  
**Moved By:** Councillor Larry Jorgenson  
**Seconded By:** Councillor Roger Nordick

Resolved that Bylaw No. 07/2023, being a bylaw to Amend Bylaw 10/2022 The Water and Sewer Rates Bylaw be introduced and read a first time.

**CARRIED**

**Resolution:** 2023.332      **4.3**      **Bylaw No. 07/2023 - Amend Bylaw 10/2022 The Water and Sewer Rates Bylaw**  
**Moved By:** Councillor Roger Korte  
**Seconded By:** Councillor Amanda Klitch

Resolved that Bylaw No. 07/2023, being a bylaw to Amend Bylaw 10/2022 The Water and Sewer Rates Bylaw be read a second time.

**CARRIED**

**Resolution:** 2023.333      **4.4**      **Bylaw No. 07/2023 - Amend Bylaw 10/2022 The Water and Sewer Rates Bylaw**  
**Moved By:** Councillor Rob Muench  
**Seconded By:** Councillor Larry Jorgenson

Resolved that Bylaw No. 07/2023, being a bylaw to Amend Bylaw 07/2022 The Water and Sewer Rates Bylaw be given three readings at this meeting.

**CARRIED UNANIMOUSLY**

**Resolution:** 2023.334      **4.5**      **Bylaw No. 07/2023 - Amend Bylaw 10/2022 The Water and Sewer Rates Bylaw**  
**Moved By:** Councillor Roger Nordick  
**Seconded By:** Councillor Roger Korte

Resolved that Bylaw No. 07/2023, being a bylaw to Amend Bylaw 10/2022 The Water and Sewer Rates Bylaw be read a third time and now be adopted.

**CARRIED**

**5      New Business**

**Resolution:** 2023.335      **5.1**      **Recommendation - Leisure Services Director - Skid Steer Snow Blower Purchase**  
**Moved By:** Councillor Larry Jorgenson  
**Seconded By:** Councillor Rob Muench

That Administration be authorized to purchase a skid steer mounted snow blower from Earthworks Equipment for \$10,974 plus taxes.

**CARRIED**

**Resolution:** 2023.336      **5.2**      **Recommendation - Director of Public Works & Utilities - ICIP Ultimate Recipient Agreement**  
**Moved By:** Councillor Roger Nordick  
**Seconded By:** Councillor Roger Korte

That the Mayor and City Manager be authorized to sign the Investing in Canada Infrastructure Program (ICIP) Ultimate Recipient Agreement (URA) on behalf of the city.

**CARRIED**

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Deputy Mayor – Kelly Herperger

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Acting City Clerk – Donna Simpson

**Resolution:** 5.3 **Recommendation - Director of Public Works & Utilities - Wastewater Treatment System Tender Award**  
2023.337  
**Moved By:** Councillor Rob Muench  
**Seconded By:** Councillor Larry Jorgenson

That the Wastewater Treatment System tender be awarded to Con-Tech General Contractors in the value of \$30,199,999.00 plus applicable taxes.

**CARRIED**

**Resolution:** 6 **Committee of the Whole**  
2023.338  
**Moved By:** Councillor Rob Muench  
**Seconded By:** Councillor Roger Korte

That we sit in a private session as Committee of the Whole, the time being 5:50 p.m

**CARRIED**

**6.1 Authority**

The Committee met under Section 5(3) of Part III of *The Local Authority of Freedom of Information and Privacy Act*.

**6.2 Present in the Committee of the Whole**

Deputy Mayor Kelly Herperger, Councillor Rob Muench, Councillor Larry Jorgenson, Councillor Roger Nordick, Councillor Roger Korte, Councillor Amanda Klitch, City Manager Joe Day, Acting City Clerk Donna Simpson, Community & Leisure Services Director Mike Ulriksen, Fire Chief/ Director of Protective Services Mike Kwasnica, Finance Manager Jace Porten, Engineering Coordinator Daniel Bernhard and Marketing and Development Manager Penny Lee

**6.3 Marketing & Development Manager - Offer to Purchase**

**Resolution:** 6.4 **Revert**  
2023.339  
**Moved By:** Councillor Larry Jorgenson  
**Seconded By:** Councillor Amanda Klitch

That Council revert to the Regular Meeting, the time being 6:01 p.m

**CARRIED**

**Resolution:** 6.5 **Recommendation - Marketing & Development Manager - Offer to Purchase**  
2023.340  
**Moved By:** Councillor Rob Muench  
**Seconded By:** Councillor Roger Nordick

That the City purchase the property known as 1500 8th Street, Parcel #'s 120598386 and 113851133 for the price of \$695,000 plus applicable taxes and with the conditions identified in this report.

**CARRIED**

**Resolution:** 7 **Adjourn**  
2023.341  
**Moved By:** Councillor Larry Jorgenson  
**Seconded By:** Councillor Amanda Klitch

That we do now adjourn, the time being 6:02 p.m.

**CARRIED**

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Deputy Mayor – Kelly Herperger

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Acting City Clerk – Donna Simpson