



**City of Humboldt
Meeting Minutes
Regular Council meeting November 28, 2022 - 05:30 PM**

PRESENT:

Mayor Michael Behiel	
Councillor Roger Korte	
Councillor Larry Jorgenson	
Councillor Amanda Klitch	
Councillor Kelly Herperger	
Councillor Rob Muench	
Councillor Roger Korte	
City Manager	Joe Day
City Clerk	Lori Yaworski
Finance Manager	Jace Porten
Leisure Services Director	Michael Ulriksen
Director of Public Works	Peter Bergquist
Via Zoom	
Cultural Services Director	Jennifer Fitzpatrick
Planning Coordinator	Frank Carpentieri
Communication and Marketing Manager	Penny Lee

1 Call To Order

Mayor Behiel called the meeting to order at 5:29 p.m.

Resolution:
2022.334

2 Adopt Agenda

Moved By: Councillor Kelly Herperger
Seconded By: Councillor Roger Nordick

That the agenda be adopted as amended and presented.
That the following item be added under New Business on the agenda:

10.9 Recommendation - Tax Assessor - Authorization of Proceedings to Request Title to Land with Tax Arrears under The Tax Enforcement Act

CARRIED

2.1 Conflict of Interest

3 Public Acknowledgement

4 Public Hearing - No Public Hearing

5 Approve Minutes

Resolution:
2022.335

5.1 Regular Meeting of Council held October 24, 2022

Moved By: Councillor Amanda Klitch
Seconded By: Councillor Roger Korte

That the Minutes of the Meeting of Council held October 24, 2022, be approved as recorded and circulated.

CARRIED

Mayor – Michael Behiel

City Clerk – Lori Yaworski

Resolution:
2022.336

5.2 Special Meeting of Council held November 14, 2022
Moved By: Councillor Kelly Herperger
Seconded By: Councillor Rob Muench

That the Minutes of the Special Meeting of Council held November 14, 2022, be approved as recorded and circulated.

CARRIED

6 Delegations

7 Correspondence – No Correspondence

7.1 “A” Items Requiring Council Resolution

7.2 “B” Items Received for Information Only

8 Committee Reports

8.1 Vacated Chair

Mayor Behiel vacated the Chair and Deputy Mayor Nordick presided at 5:31 p.m..

Resolution:
2022.337

8.2 Executive Committee
Moved By: Mayor Michael Behiel
Seconded By: Councillor Roger Korte

That the Minutes of the Executive Committee Meeting held November 14, 2022, be accepted for information.

CARRIED

Resolution:
2022.338

8.3 Humboldt Bronco Memorial Committee
Moved By: Councillor Amanda Klitch
Seconded By: Councillor Larry Jorgenson

That the minutes of the of the Humboldt Bronco Memorial Committee meeting held September 27, 2022, and October 25, 2022, be accepted for information.

CARRIED

Resolution:
2022.339

8.4 Reid Thompson Public Library Board
Moved By: Councillor Roger Korte
Seconded By: Mayor Michael Behiel

That the minutes of the Reid-Thompson Public Library board meeting held October 17, 2022, be accepted for information.

CARRIED

Resolution:
2022.340

8.5 Humboldt & District Museum & Gallery Board
Moved By: Councillor Kelly Herperger
Seconded By: Councillor Larry Jorgenson

That the minutes of the Humboldt District Museum and Gallery Board meeting held November 10, 2022, be accepted for information.

CARRIED

Mayor – Michael Behiel

City Clerk – Lori Yaworski

Resolution:
2022.341

8.6 Humboldt & District Fire Protection Association

Moved By: Councillor Amanda Klitch

Seconded By: Councillor Roger Korte

That the minutes of the Humboldt & District Fire Protection Association meeting held November 30, 2021, be accepted for information.

CARRIED

8.7 Resumed Chair

Mayor Behiel resumed the Chair, the time being 5:35 p.m.

9 Bylaws – No Bylaws

10 New Business

Resolution:
2022.342

10.1 Recommendation – Director of Protective Services -Community Safety Officer Program

Moved By: Councillor Rob Muench

Seconded By: Councillor Roger Korte

That the City of Humboldt formally approve the creation of the Community Safety Officer (CSO) program with a targeted start date of December 1, 2022, and further,

that the City Manager be appointed as “Chief of Police” and the Director of Protective Services be appointed as “Supervisor” as per requirements of the CSO program, and further,

that the City establish an Out-of-scope position titled Community Safety Officer at the O-6 level to be included and subject to the Out-of-Scope policy #1280, and further,

that Administration be authorized to sign a Memorandum of Understanding (MOU) / Standard Operating Procedure (SOP) with the local RCMP detachment to document the understanding that both the City and the RCMP have about the intended scope of the CSO with respect to matters relevant to the local RCMP.

CARRIED

Resolution:
2022.343

10.2 Recommendation – Planning Coordinator – Proposed Lot Consolidation (304 & 308 7th Avenue)

Moved By: Councillor Roger Nordick

Seconded By: Councillor Kelly Herperger

That Information Services of Saskatchewan (ISC) be advised that the City of Humboldt supports the proposed surface consolidation of the following parcels of land (located at 304 and 308 7th Ave, Humboldt, SK):

- Lot 10, Block 73, Plan 65H08696;
- Lot 11, Block 73, Plan 65H08696; and
- Lot 12, Block 73, Plan 65H08696

CARRIED

Mayor – Michael Behiel

City Clerk – Lori Yaworski

Resolution: 2022.344 10.3 Recommendation - City Clerk - 2023 Executive Committee & Council Meeting Schedule

Moved By: Councillor Roger Korte
Seconded By: Councillor Amanda Klitch

That the Council and Executive Committee meeting schedule for 2023 be as follows:

	Executive Committee	Council Meeting
January	January 9 @ 5:30 p.m.	January 23 @ 5:30 p.m.
February	February 13 @ 5:30 p.m.	February 27 @ 5:30 p.m.
March	March 13 @ 5:30 p.m.	March 27 @ 5:30 p.m.
April	April 10 @ 5:30 p.m.	April 24 @ 5:30 p.m.
May	May 8 @ 5:30 p.m.	Tuesday, May 23 @ 5:30 p.m.
June	June 12 @ 5:30 p.m.	June 26 @ 5:30 p.m.
July	July 10 @ 5:30 p.m.	July 24 @ 5:30 p.m.
August	August 14 @ 5:30 p.m.	August 28 @ 5:30 p.m.
September	September 11 @ 5:30 p.m.	September 25 @ 5:30 p.m.
October	Tuesday, October 10 @ 5:30 p.m.	October 23 @ 5:30 p.m.
November	November 13 @ 5:30 p.m.	November 27 @ 5:30 p.m.
December	December 11 – Cancelled	December 27 - Cancelled

Special Council Meetings:

Budget Meeting	December 4 @ 9:30 a.m.
Special Council Meeting	December 11 @ 5:30 p.m.

CARRIED

Resolution: 2022.345 10.4 Recommendation - Leisure Service Director - Community Buildings Retrofit Grant Application

Moved By: Councillor Kelly Herperger
Seconded By: Councillor Roger Nordick

That Administration be authorized to prepare and submit a grant application to the Green Municipal Fund’s Community Buildings Retrofit Program for the completion of a Community Building Monitoring and Analysis; and further that if approved the City is willing to cover the portion not covered by the grant, 20%, estimated at \$5,000

CARRIED

Resolution: 2022.346 10.5 Recommendation - Leisure Service Director - Event Services Manager

Moved By: Councillor Roger Nordick
Seconded By: Councillor Kelly Herperger

That the Event Services Manager position be created and placed at the O-7 level of the Out of Scope pay grid and that that the out-of-scope policy #1280 be updated accordingly; and further that the City fill the Event Services Manager position as soon as practical, and that the Recreation & Event Coordinator position remain vacant.

CARRIED

 Mayor – Michael Behiel

 City Clerk – Lori Yaworski

Resolution: 2022.347 **10.6** **Recommendation - Leisure Service Director - Leisure Pass Rate Changes**
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Roger Korte

That proposed changes to the Leisure Pass rates be approved effective immediately and that the Uniplex Rental and Rates Policy #10000 be amended accordingly.

CARRIED

Resolution: 2022.348 **10.7** **Recommendation - Director of Public Works - ICIP Grant Application - Carl Schenn Park Detention Pond**
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Roger Korte

That the Council of The City of Humboldt support the application for an Investing in Canada Infrastructure Program (ICIP) grant of the Carl Schenn Park Detention Pond Project valued at \$1,617,800 (PST Included) and Council agrees to meet legislated standards, to meet the terms and conditions of the ICIP program, to conduct an open tendering process, to manage the construction of the project, to fund the municipal share of the project, to fund ongoing operation and maintenance costs, and to follow any mitigation measures as required by the federal Impact Assessment Act and The Environmental Assessment Act (Saskatchewan).

CARRIED

Resolution: 2022.349 **10.8** **Recommendation - City Manager - Results of "City of Humboldt 2023 Budget and City Service" Survey**
Moved By: Councillor Amanda Klitch
Seconded By: Councillor Roger Nordick

That Administration be directed to bring recommendation to the 2023 Budget meeting to address some of the more notable concerns identified by the survey.

CARRIED

Resolution: 2022.350 **10.9** **Recommendation - Tax Assessor - Authorization of Proceedings to Request Title to Land with Tax Arrears under The Tax Enforcement Act**
Moved By: Councillor Kelly Herperger
Seconded By: Councillor Rob Muench

That Administration be authorized to start the proceedings to request title to the properties as shown on the attached six-month notice property listing pursuant to the provisions of The Tax Enforcement Act section 23(1).

CARRIED

11 Enquiries

Councillor Muench directed an inquiry to Public Works in regard to the streetlights Main Street between 6th and 8th Ave on the west side of the street. The Director of Public Works responded that the problem is being rectified putting new cable in the ground and the problem should be fixed soon.

Councillor Nordick mentioned the concern with the roads off of Highway 5 to the golf course and access road by Peavy Mart as it is poorly lit and is difficult for drivers to identify the roads. The Director of Public Works replied that the concern has been recognize and administration has been discussing different options. The City Manager added that granting for lighting in the area had been applied for in a capital grant project but had just recently received notification that it was not approved.

Councillor Muench inquired if the extension of the service road to west could it be included in the grant application for the repaving of that service road. The Director of Public Works responded that he would include this item in the application to the Urban Connector Highway Program.

Resolution: 12
2022.351

Committee of the Whole
Moved By: Councillor Roger Nordick
Seconded By: Councillor Amanda Klitch

That we sit in a private session as Committee of the Whole, the time being 6:17 p.m.

CARRIED

12.1 Present in the Committee of the Whole

Mayor Michael Behiel, Councillor Rob Muench, Councillor Larry Jorgenson, Councillor Roger Nordick, Councillor Kelly Herperger, Councillor Roger Korte, Councillor Amanda Klitch, City Manager Joe Day, Corporate Services Director/City Clerk Lori Yaworski, and Works & Utilities Director Peter Bergquist, and Communication & Marketing Manager Penny Lee, and Planning Coordinator Frank Carpentieri

12.2 Authority

The Committee met under Section 5(3) of Part III of *The Local Authority of Freedom of Information and Privacy Act*.

12.3 Discretionary Use - Daycare Centre 113 14th Street - Resident Concerns

Resolution: 12.4
2022.352

Revert
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Roger Korte

That Council revert to the Regular Meeting, the time being 6:46 p.m.

CARRIED

Resolution: 12.5
2022.353

12.5 Recommendation - Planning Coordinator - Discretionary Use - Daycare 113 14th Street -Resident Concerns

Moved By: Councillor Roger Nordick
Seconded By: Councillor Larry Jorgenson

That this report be accepted for information and fled. That administration be directed to responded to the concerned residents in a timely manner.

CARRIED

13 Adjourn

Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Roger Nordick

That we do now adjourn, the time being 6:47 p.m.

CARRIED

Mayor – Michael Behiel

City Clerk – Lori Yaworski