



**City of Humboldt**  
**Meeting Minutes**  
**Regular Council Meeting April 24, 2023 - 05:30 PM**

PRESENT:	Councillor Roger Korte	
	Councillor Kelly Herperger	
	Councillor Larry Jorgenson	
	Councillor Amanda Klitch	
	Councillor Rob Muench	
	Councillor Roger Nordick	
	City Manager	Joe Day
	Director of Corporate Services/City Clerk	Lori Yaworski
	Marketing and Development Manager	Penny Lee
	Fire Chief/Director of Protective Services	Mike Kwasnica
	Leisure Services Director	Michael Ulriksen
	Director of Public Works	Peter Bergquist
	Cultural Services Director	Jennifer Fitzpatrick

- 1

**Call To Order**  
Deputy Mayor Roger Korte called the meeting to order at 5:30 p.m.
- 2

**Adopt Agenda**  
That the agenda be adopted as presented.
- 2.1

**Conflict of Interest**
- 3

**Public Acknowledgement**
- 4

**Public Hearing - No Public Hearing**
- 5

**Approve Minutes**

Resolution:  
2023.069

5.1

**Regular Meeting of Council held March 27, 2023**  
**Moved By:** Councillor Kelly Herperger  
**Seconded By:** Councillor Amanda Klitch  
  
That the Minutes of the Regular Meeting of Council held March 27, 2023,  
be approved as recorded, and circulated.

CARRIED

- 6

**Delegations**
- 7

**Correspondence - No Correspondence**
- 7.1

**"A" Items Requiring Council Resolution**
- 7.2

**"B" Items Received for Information Only**

Deputy Mayor – Roger Korte

City Clerk – Lori Yaworski

	8	<b>Committee Reports</b>	
<b>Resolution:</b> 2023.070	8.1	<b>Executive Committee Meeting held April 10, 2023</b> <b>Moved By:</b> Councillor Rob Muench <b>Seconded By:</b> Councillor Roger Nordick  That the Minutes of the Executive Committee Meeting held April 10, 2023, be accepted for information.	<b>CARRIED</b>
<b>Resolution:</b> 2023.071	8.2	<b>Reid Thompson Public Library Board</b> <b>Moved By:</b> Councillor Kelly Herperger <b>Seconded By:</b> Councillor Amanda Klitch  That the minutes of the Reid-Thompson Public Library Board meeting held March 13, 2023, be accepted for information.	<b>CARRIED</b>
<b>Resolution:</b> 2023.072	8.3	<b>Humboldt Downtown Business Improvement District</b> <b>Moved By:</b> Councillor Roger Nordick <b>Seconded By:</b> Councillor Rob Muench  That the minutes of the Humboldt Downtown Business Improvement District meeting held in 2021, 2022, and 2023 as attached be accepted for information and filed.	<b>CARRIED</b>
	9	<b>Bylaws - No Bylaws</b>	
	10	<b>New Business</b>	
<b>Resolution:</b> 2023.073	10.1	<b>Proclamation - Better Together Tuesday</b> <b>Moved By:</b> Councillor Larry Jorgenson <b>Seconded By:</b> Councillor Kelly Herperger  That the City of Humboldt proclaim each Tuesday of May 2023 a "Better Together Tuesday" in the City of Humboldt.	<b>CARRIED</b>
<b>Resolution:</b> 2023.074	10.2	<b>Recommendation - City Clerk - Humboldt Downtown Bid - Budget</b> <b>Moved By:</b> Councillor Kelly Herperger <b>Seconded By:</b> Councillor Roger Nordick  That the City of Humboldt approve the 2023 Budget estimates from the Humboldt Downtown Business Improvement District (DBID) and direct administration to provide DBID with a budget template for annual budget submissions.	<b>CARRIED</b>
<b>Resolution:</b> 2023.075	10.3	<b>Recommendation - Leisure Service Director - Convention Centre Washroom Renovations</b> <b>Moved By:</b> Councillor Larry Jorgenson <b>Seconded By:</b> Councillor Rob Muench  That the Convention Centre Renovation project proceeds in 2023 at an estimated cost of \$120,000, to be funded from the Uniplex Reserve.	<b>CARRIED</b>
<b>Resolution:</b> 2023.076	10.4	<b>Recommendation - Leisure Service Director - Curling Rink Lease Agreement</b> <b>Moved By:</b> Councillor Kelly Herperger <b>Seconded By:</b> Councillor Roger Nordick  That the proposed one-year lease agreement with the Humboldt Curling Club for the 2023-2024 curling season be approved.	<b>CARRIED</b>

- Resolution:** 2023.077      **10.5**      **Recommendation - Leisure Service Director - Skid Steer Fleet Tender Award**  
**Moved By:** Councillor Kelly Herperger  
**Seconded By:** Councillor Larry Jorgenson
- That Brandt Tractor Ltd be awarded the tender for one (1) skid steer at a price of \$95,986.00, plus GST. **CARRIED**
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- Resolution:** 2023.078      **10.6**      **Recommendation - Leisure Service Director - Pickup Truck Fleet Tender Award**  
**Moved By:** Councillor Roger Nordick  
**Seconded By:** Councillor Amanda Klitch
- That South 20 Dodge be awarded the tender for one (1) half-ton (1/2 ton) parks truck at a price of \$56,074, plus GST. **CARRIED**
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- Resolution:** 2023.079      **10.7**      **Recommendation - Director of Public Works - 2023 Water Main Tender Award**  
**Moved By:** Councillor Kelly Herperger  
**Seconded By:** Councillor Roger Nordick
- That the City award the 2023 Water Main Tender be awarded to Brockman Enterprises Ltd. In the amount of \$1,053,316 (plus applicable taxes). **CARRIED**
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- 11**      **Enquiries**
- Councillor Korte asked the Public Works Director the reasons for selling the city’s pothole machine as we have a number of potholes that need repairing. The Director replied that the machine is very labour intensive and using the alternative of high-quality cold mix and a smooth drum packer is more efficient and effective for the same cost.
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- Resolution:** 2023.080      **12**      **Committee of the Whole**  
**Moved By:** Councillor Amanda Klitch  
**Seconded By:** Councillor Larry Jorgenson
- That we sit in a private session as Committee of the Whole, the time being 5:58 p.m. **CARRIED**
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- 12.1**      **Authority**
- The Committee met under Section 5(3) (4) of Part III of *The Local Authority of Freedom of Information and Privacy Act*.
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- 12.2**      **Present in the Committee of the Whole**
- Councillor Roger Korte, Councillor Larry Jorgenson, Councillor Roger Nordick, Councillor Kelly Herperger, Councillor Rob Muench, Councillor Amanda Klitch, City Manager Joe Day, Corporate Services Director/City Clerk Lori Yaworski, Works & Utilities Director Peter Bergquist, Community & Leisure Services Director Mike Ulriksen, and Marketing and Development Manager Penny Lee

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Deputy Mayor – Roger Korte

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City Clerk – Lori Yaworski

	<b>12.3</b>	<b>Marketing &amp; Development Manager - Marketing Proposal</b>	
	<b>12.4</b>	<b>Marketing and Development Manager - Offer to Purchase 336 Main Street</b>  That Administration be authorized to decline the offer of \$15,000 for the property known as 336 Main Street, Parcel 113873654 and counteroffer with \$17,500.  Councillor Korte left the Council Chambers	
	<b>12.5</b>	<b>Director of Leisure Services - Humboldt Campground</b>	
	<b>12.6</b>	<b>City Manager - Policy # 1280 - Out of Scope Policy</b>	
<b>Resolution:</b> 2023.081	<b>12.7</b>	<b>Revert</b> <b>Moved By:</b> Councillor Roger Nordick <b>Seconded By:</b> Councillor Kelly Herperger  That Council revert to the Regular Meeting, the time being 6:37 p.m.	<b>CARRIED</b>
<b>Resolution:</b> 2023.082	<b>12.8</b>	<b>Recommendation - Marketing and Development Manager - Offer to Purchase 336 Main Street</b> <b>Moved By:</b> Councillor Rob Muench <b>Seconded By:</b> Councillor Kelly Herperger  That Administration be authorized to decline the offer of \$15,000 for the property known as 336 Main Street, Parcel 113873654 and counteroffer with \$17,500 with the authority to accept a minimum of \$15.000. Further, that Administration notifies the Legion that the city has an offer to purchase.	<b>CARRIED</b>
<b>Resolution:</b> 2023.083	<b>12.9</b>	<b>Recommendation - Marketing &amp; Development Manager - Marketing Proposal</b> <b>Moved By:</b> Councillor Amanda Klitch <b>Seconded By:</b> Councillor Kelly Herperger  That the City proceed with the proposed pilot project as set out in Attachment A.	<b>CARRIED</b>
<b>Resolution:</b> 2023.084	<b>12.10</b>	<b>Recommendation - City Manager - Out of Scope Salary Recommendation - Policy #1280</b> <b>Moved By:</b> Councillor Roger Nordick <b>Seconded By:</b> Councillor Amanda Klitch  That the Out-of-Scope Staff Policy #1280 be amended to include the 2023 pay grid as shown in the attachments to this report.	<b>CARRIED</b>
<b>Resolution:</b> 2023.085	<b>13</b>	<b>Adjourn</b> <b>Moved By:</b> Councillor Amanda Klitch <b>Seconded By:</b> Councillor Roger Nordick  That we do now adjourn, the time being 6:45 p.m.	<b>CARRIED</b>

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Deputy Mayor – Roger Korte

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City Clerk – Lori Yaworski