



City of Humboldt
Meeting Minutes
Regular Council Meeting February 27, 2023 - 05:30 PM

PRESENT: Mayor Michael Behiel
Councillor Roger Korte
Councillor Larry Jorgenson
Councillor Amanda Klitch
Councillor Rob Muench
Councillor Roger Nordick
City Manager Joe Day
Acting City Clerk Donna Simpson
Marketing and Development Manager Penny Lee
Fire Chief/Director of Protective Services Mike Kwasnica
Leisure Services Director Michael Ulriksen
Director of Public Works Peter Bergquist
Finance Manager Jace Porten
Cultural Services Director Jennifer Fitzpatrick
Via Zoom
Councillor Kelly Herperger

- 1 Call To Order**
Mayor Muench called the meeting to order at 5:29 p.m.

Resolution: **2 Adopt Agenda**
2023.019 Moved By: Councillor Roger Korte
Seconded By: Councillor Roger Nordick
That the agenda be adopted as amended and presented.
That the following item be added under Committee of the Whole on the agenda:

12.5 Director of Public Works - Verbal Update on Lagoon Project

CARRIED

- 2.1 Conflict of Interest**

3 Public Acknowledgement
Councillor Nordick acknowledged Rev. Al Higley & Ed Novecosky for their many years of volunteering. They have served on the Original Humboldt Committee since its inception in 2008 and have recently decided to step down. Mayor Behiel acknowledged that both were recipients of the Queen's Jubilee Medal.

Mayor Behiel acknowledged 2 more recipients of the Queen's Jubilee Medal, Debbie Berscheid & Colleen Cornelius who have been recognized for their exceptional volunteer and community oriented social work in their communities.

- 4 Public Hearing - Discretionary Use Application**
- Resolution: 2023.020** **4.1 Suspend Council Meeting**
Moved By: Councillor Roger Nordick
Seconded By: Councillor Amanda Klitch
- That the Regular Meeting of Council be suspended and that we move to enter the Public Hearing, the time being 5:29 p.m.
- CARRIED**
- 4.2 Public Hearing - Discretionary Use - Liquor Store - Westwood Drive**
- Resolution: 2023.021** **4.3 Resume Meeting**
Moved By: Councillor Rob Muench
Seconded By: Councillor Larry Jorgenson
- That the Public Hearing be closed, and that Council revert to the Regular Meeting, the time being 5:32 p.m.
- CARRIED**
- 5 Approve Minutes**
- Resolution: 2023.022** **5.1 Regular Meeting of Council held January 23, 2023**
Moved By: Councillor Roger Korte
Seconded By: Councillor Kelly Herperger
- That the Minutes of the Regular Meeting of Council held January 23, 2023 be approved as recorded and circulated.
- CARRIED**
- 6 Delegations**
- 6.1 Delegation - Lions Clubs International**
- Beryl Bauer, Lions District 5SK Governor & Tim Perdale, President of the Lake Lenore Lions Club spoke with Council about reviving a Lions Club in Humboldt, and informed them that the Lake Lenore Lions Club would sponsor it.
- The last Humboldt Lions Club ceased to exist in 2001 and they feel that situations have changed, and Humboldt has changed, and they feel a strong Humboldt Club is possible.
- Mr. Bauer provided Council with examples of the services that the Lions Club in Lake Lenore has provided in order to give them an idea of what a Lions Club does and what he feels a Club would do for Humboldt. Mr. Bauer is hoping that at the very least, Council will show support for a Lions Club in Humboldt.
- There will be an informational meeting and pancake breakfast on March 19th, 2023 at 11:00 am at the Bella Vista provided by the Lake Lenore Lions Club. They will be advertising on Discover Humboldt and 107.5 Bolt FM as well as on social media to gauge the interest level for starting a Lions Club in Humboldt.
- Mayor Behiel thanked Mr. Bauer & Mr. Perdale for attending the meeting and showed his support by pledging that his business would donate \$500 towards membership costs for a new Humboldt Lions Club.

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| | 7 | Correspondence | |
| | 7.1 | "A" Items Requiring Council Resolution | |
| | 7.2 | "B" Items Received for Information Only | |
| | 8 | Committee Reports | |
| | 8.1 | Vacated Chair Mayor Behiel vacated the Chair and Deputy Mayor Korte presided at 5:57 pm. | |
| Resolution: 2023.023 | 8.2 | Executive Committee Moved By: Councillor Amanda Klitch Seconded By: Councillor Roger Nordick That the Minutes of the Executive Committee Meeting held February 13, 2023 be accepted for information. | CARRIED |
| Resolution: 2023.024 | 8.3 | Reid-Thompson Public Library Moved By: Mayor Michael Behiel Seconded By: Councillor Rob Muench That the minutes of the Reid-Thompson Library Board meetings dated January 8, 2023 be accepted for information and filed. | CARRIED |
| Resolution: 2023.025 | 8.4 | Humboldt & District Museum & Gallery Board Moved By: Councillor Kelly Herperger Seconded By: Mayor Michael Behiel That the minutes of the Humboldt & District Museum & Gallery Board meeting held February 9, 2023 be accepted for information. | CARRIED |
| | 9 | Bylaws | |
| | 9.1 | Bylaw No 01/2023 Assessment Exemption Bylaw | |
| Resolution: 2023.026 | 9.2 | Bylaw No.01/2023 Assessment Exemption Bylaw Moved By: Councillor Larry Jorgenson Seconded By: Mayor Michael Behiel Resolved that Bylaw No. 01/2023, being a bylaw to provide for an exemption of assessment be introduced and read a first time. | CARRIED |
| Resolution: 2023.027 | 9.3 | Bylaw No.01/2023 Assessment Exemption Bylaw Moved By: Councillor Amanda Klitch Seconded By: Councillor Rob Muench Resolved that Bylaw No. 01/2023, being a bylaw to provide for an exemption of assessment be read a second time. | CARRIED |

Mayor – Michael Behiel

Acting City Clerk – Donna Simpson

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| Resolution: 2023.028 | 9.4 | Bylaw No.01/2023 Assessment Exemption Bylaw Moved By: Councillor Roger Nordick Seconded By: Councillor Kelly Herperger Resolved that Bylaw No. 01/2023, being a bylaw to provide for an exemption of assessment be given three readings at this meeting. CARRIED UNANIMOUSLY |
| Resolution: 2023.029 | 9.5 | Bylaw No. 01/2023 Assessment Exemption Bylaw Moved By: Mayor Michael Behiel Seconded By: Councillor Amanda Klitch Resolved that Bylaw No. 01/2023, being a bylaw to provide for an exemption of assessment be read a third time and now be adopted. CARRIED |
| | 9.6 | Resumed Chair Mayor Behiel resumed the Chair, the time being 6:03 p.m. |
| | 10 | New Business |
| Resolution: 2023.030 | 10.1 | Recommendation - Council Appointment to Boards and Committees Moved By: Councillor Larry Jorgenson Seconded By: Councillor Roger Korte That the following appointments be made to: The Boards and Committees established under the authority of the City of Humboldt: Humboldt Bronco Memorial Committee (two-year term expires January 31, 2025) 1. Carol Brons 2. Kurt Leicht 3. Ed Tobin 4. Bernadine Boulet 5. Joanne Koski 6. Laurie Warford 7. Councillor Rob Muench 8. Councillor Larry Jorgenson Wapiti Regional Library Board: (one-year term expires January 31, 2024) Marliss Fleischhacker Public Art Committee: (two-year term expires January 31, 2025) Sarah McInnis Golf Course Governance Committee (one-year term expires January 31, 2024) 1. Matt Kelly 2. Dean Hergott 3. Kirk Plemel 4. Dave Hill 5. Councillor Kelly Herperger 6. Councillor Roger Nordick 7. Councillor Larry Jorgenson CARRIED |

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| Resolution: 2023.031 | 10.2 | <p>Recommendation - Finance Manager - Official Donation Receipt Projects for 2023 Moved By: Councillor Roger Korte Seconded By: Councillor Larry Jorgenson</p> <p>That the Broncos Tribute Centre, Bill Brecht Playground, Humboldt Golf Course, Original Humboldt, Public Art, and the Water Tower be accepted as eligible projects to receive Official Donation Receipts from the City of Humboldt for donations made in 2023.</p> <p style="text-align: right;">CARRIED</p> |
| Resolution: 2023.032 | 10.3 | <p>Recommendation - Adjustment, Cancellation and Refund Policy Moved By: Councillor Roger Nordick Seconded By: Councillor Kelly Herperger</p> <p>That the Adjustment, Cancellation and Refund Policy, as attached, be approved and Policy #1060 Cancellation of Accounts be rescinded.</p> <p style="text-align: right;">CARRIED</p> |
| Resolution: 2023.033 | 10.4 | <p>Recommendation - Director of Protective Services - Discretionary Use Application Moved By: Councillor Kelly Herperger Seconded By: Councillor Amanda Klitch</p> <p>That Council approve the Discretionary Use Application to allow for the construction and operation of the proposed liquor store, at 2435 Westwood Dr., legally described as Block J Plan 102088885 subject to the applicant obtaining a Development Permit and all other relevant permits and licenses from the Saskatchewan Liquor and Gaming Authority.</p> <p style="text-align: right;">CARRIED</p> |
| Resolution: 2023.034 | 10.5 | <p>Recommendation - City Clerk - SaskTel Phone and Network Refresh Moved By: Councillor Larry Jorgenson Seconded By: Councillor Roger Korte</p> <p>That the City Clerk be authorized to sign a five-year service agreement for phone and network services with SaskTel.</p> <p style="text-align: right;">CARRIED</p> |
| Resolution: 2023.035 | 10.6 | <p>Recommendation - Assessor - Tax Lien Registration & Six-Month Notice Notification Moved By: Councillor Roger Nordick Seconded By: Councillor Amanda Klitch</p> <p>That administration be authorized to register liens on title for the properties as shown on the list of lands in arrears. Further, that authorization be granted to start the proceedings to request title to the above-mentioned properties if, after six months from the date the lien is registered, there is still arrears outstanding on the property pursuant to the provisions of The Tax Enforcement Act sections 10(1) and 23(1).</p> <p style="text-align: right;">CARRIED</p> |

Resolution: 2023.037 **10.8 Recommendation - Director of Public Works - 5 year Capital Plan changes**
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Roger Nordick

That the 3rd Avenue watermain replacement project with an estimated cost of \$592,000 be approved to proceed in 2023, and further,

that the 12th Street watermain replacement project with an estimated cost of \$120,000 be approved to proceed in 2023, and further that,

the approval for the 4th Avenue roadways project that was previously approved for 2023 be withdrawn and included in the five-year plan as a proposed project for 2024, and further that,

the five-year plan be amended to reflect these changes.

CARRIED

11 Enquiries

Resolution: 2023.038 **12 Committee of the Whole**
Moved By: Councillor Roger Korte
Seconded By: Councillor Larry Jorgenson

That we sit in a private session as Committee of the Whole, the time being 6:21 p.m.

CARRIED

12.1 Present in the Committee of the Whole

Mayor Michael Behiel, Councillor Rob Muench, Councillor Larry Jorgenson, Councillor Roger Nordick, Councillor Kelly Herperger (via zoom), Councillor Roger Korte, Councillor Amanda Klitch, City Manager Joe Day, Acting City Clerk Donna Simpson, Works & Utilities Director Peter Bergquist, Community & Leisure Services Director Mike Ulriksen, Fire Chief/ Director of Protective Services Mike Kwasnica, and Communication Manager Penny Lee

12.2 Authority

The Committee met under Section 5(3) of Part III of *The Local Authority of Freedom of Information and Privacy Act*.

12.3 Director of Protective Services - SaskTel Tower

12.4 City Manager - Golf Course Funding - In-camera Discussion

12.5 Director of Public Works - Verbal Update on Lagoon Project

12.6 Revert
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Amanda Klitch

That Council revert to the Regular Meeting, the time being 7:00 p.m.

CARRIED

Mayor – Michael Behiel

Acting City Clerk – Donna Simpson

Resolution: 2023.039 **12.7** **Recommendation - City Manager - Golf Course Funding - In-camera Discussion**
Moved By: Councillor Roger Nordick
Seconded By: Councillor Kelly Herperger

That the City approve a payment of \$29,000 to the Humboldt Golf Club for the month of March 2023.

CARRIED

Resolution: 2023.040 **12.8** **Recommendation - Director of Protective Services - Tower Replacement - SaskTel**
Moved By: Councillor Roger Nordick
Seconded By: Councillor Larry Jorgenson

That Council approve the replacement of the current SaskTel communications tower at 706 Main Street, which is 25m in height to a new monopole that is 31.25m in height, and that, pursuant to section 4.26 of the Zoning Bylaw that no public consultation be required.

CARRIED

Resolution: 2023.041 **13** **Adjourn**
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Amanda Klitch

That we do now adjourn, the time being 7:01 p.m.

CARRIED