



City of Humboldt
Meeting Minutes
Regular Council Meeting January 23, 2023 - 05:30 PM

PRESENT:

Deputy Mayor Roger Korte	
Councillor Roger Nordick	
Councillor Larry Jorgenson	
Councillor Amanda Klitch	
Councillor Kelly Herperger	
Councillor Rob Muench	
City Manager	Joe Day
City Clerk	Lori Yaworski
Finance Manager	Jace Porten
Leisure Services Director	Michael Ulriksen
Director of Public Works	Peter Bergquist
Cultural Services Director	Jennifer Fitzpatrick
Director of Protective Services/Fire Chief	Mike Kwasnica
Marketing and Development Manager	Penny Lee

1 Call To Order
Deputy Mayor called the meeting to order at 5:30 p.m.

Resolution: **2 Adopt Agenda**
2023.001 Moved By: Councillor Kelly Herperger
Seconded By: Councillor Amanda Klitch
That the agenda be adopted as presented. **CARRIED**

2.1 Conflict of Interest

3 Public Acknowledgement

4 Public Hearing – None

5 Approve Minutes

Resolution: **5.1 2023 Budget Meeting**
2023.002 Moved By: Councillor Roger Nordick
Seconded By: Councillor Larry Jorgenson
That the Minutes of the Budget Meeting of Council held December 5, 2022, be approved as recorded and circulated. **CARRIED**

Deputy Mayor – Roger Korte

City Clerk – Lori Yaworski

Resolution: 2023.003	5.	Special Meeting of Council Moved By: Councillor Rob Muench Seconded By: Councillor Amanda Klitch	CARRIED
		That the Minutes of the Special Meeting of Council held December 12, 2022, be approved as recorded and circulated.	
Resolution: 2023.004	6	Delegations	CARRIED
	6.1	Humboldt & District Museum & Gallery Board Moved By: Councillor Larry Jorgenson Seconded By: Councillor Roger Nordick	
		That the presentation of the annual report by the Humboldt & District Museum and Gallery Board be accepted for information.	
	7	Correspondence - No Correspondence	
	7.1	"A" Items Requiring Council Resolution	
Resolution: 2023.005	7.2	"B" Items Received for Information Only	CARRIED
	8	Committee Reports	
	8.1	Executive Committee Moved By: Councillor Amanda Klitch Seconded By: Councillor Roger Nordick	
		That the Minutes of the Executive Committee Meeting held January 9th, 2023 be accepted for information.	
Resolution: 2023.006	8.2	Reid Thompson Public Library Board Moved By: Councillor Kelly Herperger Seconded By: Councillor Rob Muench	CARRIED
		That the minutes of the Reid-Thompson Public Library Board meetings dated November 14, 2022, and December 12, 2022 be accepted for information and filed.	
Resolution: 2023.007	8.3	Humboldt & District Museum & Gallery Board Moved By: Councillor Larry Jorgenson Seconded By: Councillor Kelly Herperger	CARRIED
		That the minutes of the Humboldt District Museum and Gallery Board meeting held December 8, 2022 and January 12, 2023 be accepted for information and filed.	
Resolution: 2023.008	9	Bylaws - No Bylaws	CARRIED
	10	New Business	
	10.1	Recommendation - City Clerk - Municipal Revenue Sharing Grant - Declaration of Eligibility Moved By: Councillor Rob Muench Seconded By: Councillor Amanda Klitch	
		The City of Humboldt confirms that the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:	

Deputy Mayor – Roger Korte

City Clerk – Lori Yaworski

Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations;

- Submission of the 2021 Public Report on Municipal Waterworks to the Ministry of Government Relations;
- In good standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct;
- All members of council have filed their Public Disclosure Statements, as required; and

That we authorize the City Clerk to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

Resolution: 10.2
2023.009

Recommendation - City Clerk - 2023 City Council appointment to Boards and Committees

Moved By: Councillor Rob Muench
Seconded By: Councillor Kelly Herperger

That the following Council appointments be made for the 2023:

- Humboldt and District Rural Fire Protection Association – Council Representative – Roger Nordick
- Reid-Thompson Public Library Board– Council Representative -Amanda Klitch
- Humboldt and District Museum and Gallery Board – Council Representative Larry Jorgenson
- REACT Waste Management Authority– Council Representative – Kelly Herperger
- Wakaw-Humboldt Regional Water Supply Committee – Council Representative – Rob Muench, Alternate Roger Nordick
- Humboldt and District Chamber of Commerce – Council Representative – Michael Behiel, Alternate Larry Jorgenson
- Lanigan Creek Dellwood Brook Watershed Association – Council Representative – Kelly Herperger
- Bronco Memorials Committee – Council Representatives – Rob Muench and Larry Jorgenson
- Wapiti Regional Library Board– Council Representative – Amanda Klitch
- Humboldt Health Council – Council Representative – Roger Korte
- Planning District Committee – Council Representative – Michael Behiel and Roger Korte

CARRIED

Deputy Mayor – Roger Korte

City Clerk – Lori Yaworski

Resolution:
2023.010

10.3

Recommendation - City Clerk - Council appointment to City positions and Boards & Committees

Moved By: Councillor Roger Nordick

Seconded By: Councillor Amanda Klitch

The Boards and Committees established under the authority of the City of Humboldt:

Humboldt & District Museum & Gallery Board

(two-year term expires January 31, 2025)

1. Aaron Lukan
2. Ivan Buehler
3. Kevin Garinger

Reid-Thompson Public Library Board:

(one-year term expires January 31, 2024)

1. Shelia Nordick
2. Marliss Fleischhacker
3. Jennifer Malmsten
4. Susan Bradley
5. Rosemarie Buttinger
6. 2 Vacancies

Humboldt Downtown Business Improvement District Board:

(two-year term expires January 31, 2025)

1. Lorenda Thimm
2. Andrew Breker

Humboldt Public Art Committee:

(two -year term expires January 2025)

1. Ivan Buehler
2. Zygmunt Kondzielewski
3. Wayne Schidlowsky
4. Darlene Ford
5. Tyler Dies

And to the appointment of City Positions pursuant to provincial requirements be made for 2023;

1. Police Chief – City Manager Joe Day
2. Community Safety Officer Supervisor – Mike Kwasnica
3. Business Licensing Inspector and Community Safety Officer – Justin Tarrant
4. Building inspector and Bylaw Enforcement Officer – Mike Kwasnica
5. Building Inspector and Bylaw Enforcement Officer – Darrel Wickenhauser

Deputy Mayor – Roger Korte

City Clerk – Lori Yaworski

- 6. Building Inspectors from Municode; Clayton Meier, Ryan Thiessen, Travis Elkin, Shenah Cartier, Clint Vargo
- 7. EMO Coordinator – Mike Kwasnica
- 8. Fire Department
 - Captains – Jason Staniec and Craig Stomp
 - Lieutenants – Marcel LeBlanc and Tim Kiefer
 - Secretary/Treasurer – Jamie Dyok
 - Safety Officer – Jordin Dalsin
- 9. Development Officer – City Manager, Joe Day, and Planning Coordinator, Vacant
- 10. Board of Revision: Nor Sask Board Services appointments of panel members; Timothy Furlong, Kirby Fesser, Glen Neuert, Sabrina Saccucci and Mike Ligtermoet as secretary.
- 11. Predator Control Officers: Dawson Atamanchuk, Doug Hogeman
- 12. Auditor – MNP
- 13. Solicitor – Gasper & Weber Law Office
- 14. City Clerk alternate – Donna Simpson

CARRIED

Resolution:

2023.011

10.4

Recommendation - Marketing & Development Manager - Recommendation from Memorials Committee

Moved By: Councillor Rob Muench

Seconded By: Councillor Roger Nordick

That, as recommended by the Memorials Committee, the City of Humboldt purchase a customized motorcycle created as a tribute to the 2017-18 Humboldt Broncos, with funding from the Memorials Reserve, to be used for a future fundraiser with all proceeds going back to the Memorials Reserve.

CARRIED

Resolution:

2023.012

10.5

Recommendation - Leisure Service Director - Library Solarium

Moved By: Councillor Larry Jorgenson

Seconded By: Councillor Kelly Herperger

That the City approve the Library solarium renovation project at an estimated cost of \$63,600, including contingencies, and that the project be funded from the Library reserve.

CARRIED

Resolution:

2023.014

10.6

Recommendation - 2023 Lagoon Chemical - Ferric Sulphate Award

Moved By: Councillor Larry Jorgenson

Seconded By: Councillor Roger Nordick

That administration be approved to award the 2023 lagoon chemical – Ferric Sulphate to Univar at an estimated cost of \$165,615 (including PST).

CARRIED

Deputy Mayor – Roger Korte

City Clerk – Lori Yaworski

- Resolution:** 2023.015 **10.7** **Recommendation - City Manager - Request for Change to Municipal Election Dates**
Moved By: Councillor Kelly Herperger
Seconded By: Councillor Roger Nordick
- That on behalf to the Mayor and Council, a letter be sent to the Province of Saskatchewan to request that the municipal election date for urban municipalities be scheduled at a time more suitable than November 13, 2024.
- CARRIED**
-
- Resolution:** 2023.016 **10.8** **Recommendation - City Manager - Golf Course Governance Committee**
Moved By: Councillor Roger Nordick
Seconded By: Councillor Kelly Herperger
- That the City approves the establishment of the Golf Course Governance Committee along with the Terms of Reference as attached.
- CARRIED**
-
- 11** **Enquiries**
-
- 12** **Committee of the Whole**
Moved By: Councillor Amanda Klitch
Seconded By: Councillor Larry Jorgenson
- That we sit in a private session as Committee of the Whole, the time being 6:11 p.m.
- CARRIED**
-
- 12.1** **Authority**
- The Committee met under Section 5(3) of Part III of *The Local Authority of Freedom of Information and Privacy Act*.
-
- 12.2** **Present in the Committee of the Whole**
- Mayor Michael Behiel, Councillor Rob Muench, Councillor Larry Jorgenson, Councillor Roger Nordick, Councillor Kelly Herperger, Councillor Roger Korte, Councillor Amanda Klitch, City Manager Joe Day, Corporate Services Director/City Clerk Lori Yaworski, Works & Utilities Director Peter Bergquist, Community & Leisure Services Director Mike Ulriksen, Finance Manager and Marketing & Development Manager Penny Lee
-
- 12.3** **City Manager - Golf Club Governance**
-
- Resolution:** 2023.017 **12.4** **City Manager - Golf Course Funding**
- That this report be received and filed for information.
-
- Resolution:** 2023.018 **12.5** **Revert**
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Kelly Herperger
- That Council revert to the Regular Meeting, the time being 6:36 p.m.
- CARRIED**

Deputy Mayor – Roger Korte

City Clerk – Lori Yaworski

- 12.6 Recommendation - Golf Club Funding**
Moved By: Councillor Roger Nordick
Seconded By: Councillor Kelly Herperger

That Council approve the funding of \$32,000 to the golf course for February 2023.

CARRIED

- 13 Adjourn**
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Amanda Klitch

That we do now adjourn, the time being 6:38 p.m.

CARRIED

Deputy Mayor– Roger Korte

City Clerk – Lori Yaworski