



**City of Humboldt**  
**Meeting Minutes**  
**Regular Council Meeting January 24, 2022 - 05:30 PM**

PRESENT:

Mayor Michael Behiel	
Councillor Rob Muench	
Councillor Roger Nordick	
Councillor Roger Korte	
Councillor Larry Jorgenson	
City Manager	Joe Day
Director Corporate Service/City Clerk	Lori Yaworski
Communication Manager	Penny Lee
Fire Chief/Director of Protective Services	Mike Kwasnica
Via Zoom	
Councillor	Kelly Herperger
Councillor	Amanda Klitch
Planning Coordinator	Frank Carpentieri
Leisure Services Director	Michael Ulriksen
Cultural Services Director	Jennifer Fitzpatrick
Director of Public Works	Peter Bergquist

**1 Call To Order**  
 Mayor Behiel called the meeting to order at 5:29 p.m.

**Resolution:** **2 Adopt Agenda**  
 2022.001 **Moved By:** Councillor Roger Korte  
**Seconded By:** Councillor Roger Nordick  
 That the agenda be adopted as presented.

**CARRIED**

**2.1 Conflict of Interest**

**3 Public Acknowledgement**  
 Mayor Behiel acknowledged the City of Humboldt's Public Works department for the work they have done clearing the snow and making the streets accessible for drivers during the recent snowfalls.

**4 Public Hearing - Discretionary Use Application**

**Resolution:** **4.1 Suspend Council Meeting**  
 2022.002 **Moved By:** Councillor Larry Jorgenson  
**Seconded By:** Councillor Roger Korte  
 That the Regular Meeting of Council be suspended and that we move to enter the Public Hearing, the time being 5:31 p.m.

**CARRIED**

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 Mayor – Michael Behiel

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 City Clerk – Lori Yaworski

	<b>4.2</b>	<b>Public Hearing -Discretionary Use Application – Commercial Recreation Facility – 606 9<sup>th</sup> Street</b>  A public hearing was held to allow public input regarding the discretionary use application submitted by Anywhere Fitness for a Commercial Recreation Facility at 606 9 <sup>th</sup> Street.  The City Clerk advised that no written responses had been received regarding the application.  It was noted that no one attended the Public Hearing to speak regarding the application.	
<b>Resolution:</b> 2022.003	<b>4.3</b>	<b>Resume Meeting</b> <b>Moved By:</b> Councillor Roger Nordick <b>Seconded By:</b> Councillor Rob Muench  That the Public Hearing be closed, and that Council revert to the Regular Meeting, the time being 5:32 p.m.	<b>CARRIED</b>
	<b>5</b>	<b>Approve Minutes</b>	
<b>Resolution:</b> 2022.004	<b>5.1</b>	<b>Special Meeting of Council</b> <b>Moved By:</b> Councillor Kelly Herperger <b>Seconded By:</b> Councillor Amanda Klitch  That the Minutes of the Special Meeting of Council held December 13, 2021, be approved as recorded and circulated.	<b>CARRIED</b>
	<b>6</b>	<b>Delegations – No Delegations</b>	
	<b>7</b>	<b>Correspondence</b>	
	<b>7.1</b>	<b>“A” Items Requiring Council Resolution – No Correspondence</b>	
<b>Resolution:</b> 2022.005	<b>7.2</b>	<b>“B” Items Received for Information Only</b> <b>Moved By:</b> Councillor Larry Jorgenson <b>Seconded By:</b> Councillor Roger Nordick  That the following correspondence be accepted for information:  Letter to Mayor Behiel from Everett Hindley, Minister of Mental Health and Addictions, Seniors and Rural and Remote Health	<b>CARRIED</b>
	<b>8</b>	<b>Committee Reports</b>	
	<b>8.1</b>	<b>Vacated Chair</b>  Mayor Behiel vacated the Chair and Deputy Mayor Jorgenson presided at 5:35 p.m.	
<b>Resolution:</b> 2022.006	<b>8.2</b>	<b>Executive Committee</b> <b>Moved By:</b> Councillor Roger Korte <b>Seconded By:</b> Mayor Michael Behiel  That the Minutes of the Executive Committee Meeting held January 10, 2022 be accepted for information.	<b>CARRIED</b>

Mayor – Michael Behiel

City Clerk – Lori Yaworski

Resolution: 2022.007	8.3	<p><b>Lanigan Creek Dellwood Brook Watershed Association</b>  <b>Moved By:</b> Councillor Roger Nordick  <b>Seconded By:</b> Councillor Kelly Herperger</p> <p>That the minutes of the Lanigan Creek Dellwood Brook Watershed Association meetings held February 9, 2021, March 25, 2021, April 26, 2021, June 9, 2021, and November 15, 2021, be accepted for information and filed.</p> <p style="text-align: right;"><b>CARRIED</b></p>
Resolution: 2022.008	8.4	<p><b>Humboldt and District Museum and Gallery Board</b>  <b>Moved By:</b> Councillor Amanda Klitch  <b>Seconded By:</b> Councillor Rob Muench</p> <p>That the minutes of the Humboldt and District Museum and Gallery Board dated December 7, 2021, and January 13, 2022, be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	8.5	<p><b>Resumed Chair</b></p> <p>Mayor Behiel resumed the Chair, the time being 5:37 p.m.</p>
	9	<p><b>Bylaws – No Bylaws</b></p>
	10	<p><b>New Business</b></p>
Resolution: 2022.009	10.1	<p><b>Report- Fire Brigade Membership &amp; Pay Policy</b>  <b>Moved By:</b> Councillor Larry Jorgenson  <b>Seconded By:</b> Councillor Roger Korte</p> <p>That Policy #4745 “Fire Brigade Membership and Pay” be approved as attached, and that Policy #4825 “Employee’s Membership in the Humboldt Volunteer Fire Brigade” be rescinded</p> <p style="text-align: right;"><b>CARRIED</b></p>
Resolution: 2022.010	10.2	<p><b>Recommendation – City Clerk – Municipal Revenue Sharing Grant – Declaration of Eligibility</b>  <b>Moved By:</b> Councillor Amanda Klitch  <b>Seconded By:</b> Councillor Kelly Herperger</p> <p>The City of Humboldt confirms that the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:</p> <ul style="list-style-type: none"> <li>• Submission of the 2020 Audited Financial Statement to the Ministry of Government Relations;</li> <li>• Submission of the 2020 Public Report on Municipal Waterworks to the Ministry of Government Relations;</li> <li>• In good standing with respect to the reporting and remittance of Education Property Taxes;</li> <li>• Adoption of a Council Procedures Bylaw;</li> <li>• Adoption of an Employee Code of Conduct;</li> <li>• All members of council have filed their Public Disclosure Statements, as required; and</li> </ul> <p>That we authorize the City Clerk to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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Mayor – Michael Behiel

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City Clerk – Lori Yaworski

Resolution:  
2022.011

10.3

Recommendation - City Clerk - Moving Expense Policy

Moved By: Councillor Roger Korte

Seconded By: Councillor Roger Nordick

That the Moving Expense Policy, as attached, be approved.

CARRIED

Resolution:  
2022.012

10.4

Recommendation - City Clerk - Council Appointments

Moved By: Councillor Rob Muench

Seconded By: Councillor Roger Nordick

That the following Council appointments be made for 2022:

- Humboldt and District Rural Fire Protection Association – Council Representative – Roger Nordick
- Reid-Thompson Public Library Board– Council Representative -Amanda Klitch
- Humboldt and District Museum and Gallery Board – Council Representative - Larry Jorgenson
- REACT Waste Management Authority– Council Representative – Kelly Herperger
- Wakaw-Humboldt Regional Water Supply Committee – Council Representative – Rob Muench, Alternate Roger Nordick
- Humboldt and District Chamber of Commerce – Council Representative – Michael Behiel, Alternate Larry Jorgenson
- Lanigan Creek Dellwood Brook Watershed Association – Council Representative – Kelly Herperger
- Bronco Memorials Committee – Council Representatives – Rob Muench and Larry Jorgenson
- Wapiti Regional Library Board– Council Representative – Amanda Klitch
- Humboldt Health Council – Council Representative – Roger Korte
- Planning District Committee – Council Representative – Michael Behiel and Roger Korte

CARRIED

Resolution:  
2022.013

10.5

Recommendation - City Clerk - Council appointment to City Positions and Boards & Committees

Moved By: Councillor Roger Nordick

Seconded By: Councillor Larry Jorgenson

That the following appointments be made approved as amended:

The Boards and Committees established under the authority of the City of Humboldt:

Humboldt & District Museum & Gallery Board

(two-year term expires January 31, 2024)

- Carol McLaren
- Susan Bellamy
- Vacancy

Reid-Thompson Public Library Board:  
(one-year term expires January 31, 2023)

- Sharen Graf
- Sandy Weyland
- Shelia Nordick
- Marliss Fleischhacker
- Jennifer Malmsten
- Rita Theissing
- Vacancy

Humboldt Downtown Business Improvement District Board:  
(two-year term expires January 31, 2024)

- Lana Muggli
- Alyssa Hinz
- Coleen Bowman

Humboldt Bronco Memorial Committee  
(Expires January 2023)

- Joanne Koski replaces Curtis Wacker

And to the City Positions pursuant to provincial requirements be made for 2022;

- Police Chief – Staff Sergeant Al Presler
- Fire Department
- Captains – Jason Staniec and Craig Stomp
- Lieutenants – Marcel LeBlanc and Tim Kiefer
- Secretary/Treasurer – Jamie Dyok
- Safety Officer – Jordin Dalsin
- EMO Coordinator – Mike Kwasnica
- Business Licensing Inspector and Bylaw Enforcement Officer – Justin Tarrant
- Building inspector and Bylaw Enforcement Officer – Mike Kwasnica (Class 2)
- Building Inspector and Bylaw Enforcement Officer – Darrel Wickenhauser (Class 2)
- Building Inspectors from Municode; Wayne Meier, Clayton Meier, Ryan Thiessen, Travis Elkin, Shenah Cartier, Clint Vargo
- Development Officer – City Manager, Joe Day and Planning Coordinator, Frank Carpentieri
- Board of Revision: Nor Sask Board Services appointments of panel members; Timothy Furlong, Kirby Fesser, Glen Neuert, Sabrina Saccucci and Mike Ligtermoet as secretary. (Class 3)
- Predator Control Officers: Randy Wittig, Dave Atamanchuk, Doug Hogeman

- Auditor – MNP
- Solicitor – Gasper & Weber Law Office
- City Clerk alternate – Donna Simpson

Amendment: That the classification be included with the Building Inspector appointments: Mike Kwasnica -Class 2, Darrell Wickenhauser - Class 1 and Municode Representatives Class 3.

CARRIED

**Resolution:** 2022.014      **10.6**      **Recommendation - Planning Coordinator - Discretionary Use Application - Commercial Recreation Facility**  
**Moved By:** Councillor Roger Korte  
**Seconded By:** Councillor Larry Jorgenson

That Council approve the discretionary use application by ‘Anywhere Fitness’ for the operation of a *Commercial Recreation Facility (limited to indoors uses)* at the property located at 606 9th Street – legally described as lot 44, Block 2, Plan No. 99H01872.

CARRIED

**Resolution:** 2022.015      **10.7**      **Recommendation - Director of Public Works - Lead Monitoring Pilot Program Results**  
**Moved By:** Councillor Roger Nordick  
**Seconded By:** Councillor Larry Jorgenson

That the lead water service testing program be expanded for a further 2-year term to include all century old locations at a cost of approximately \$22,000 per year to be funded from Utility operations, and further that staff be authorized to explore lead service remedial action policies for Council consideration.

CARRIED

**Resolution:** 2022.016      **10.8**      **Recommendation - Director of Public Works - Easement Agreement Consideration**  
**Moved By:** Councillor Roger Nordick  
**Seconded By:** Councillor Kelly Herperger

That the Mayor and City Clerk be authorized to execute an easement agreement, on behalf of the City as the property owner, on title for the storm sewer main on parcel S- Plan 1021265296.

CARRIED

**11**      **Enquiries**

Councillor Muench acknowledged that this month is the 10th anniversary of the demolition of the Sutherland theatre. He wanted to bring this to Council's attention as it was the intention at that time to replace this facility.

**Resolution:** 2022.017      **12**      **Committee of the Whole**  
**Moved By:** Councillor Larry Jorgenson  
**Seconded By:** Councillor Roger Nordick

That we sit in a private session as Committee of the Whole, the time being 6:01 p.m.

CARRIED

**12.1 Present in the Committee of the Whole**

Mayor Michael Behiel, Councillor Rob Muench, Councillor Larry Jorgenson, Councillor Roger Nordick, Councillor Kelly Herperger, Councillor Roger Korte, Councillor Amanda Klitch, City Manager Joe Day, Corporate Services Director/City Clerk Lori Yaworski, Michael Ulriksen, Leisure Service Director and Communication Manager Penny Lee, Fire Chief/Director of Protective Service Mike Kwasnica, Director of Public Works Peter Bergquist, and Cultural Service Director Jennifer Fitzpatrick

**12.2 Authority**

The Committee met under Section 5(3)(4) of Part III of the *Local Authority of Freedom of Information and Privacy Act*.

**Resolution:**  
2022.018

**12.3 Revert**

**Moved By:** Councillor Kelly Herperger  
**Seconded By:** Councillor Amanda Klitch

That Council revert to the Regular Meeting, the time being 6:49 p.m.

**CARRIED**

**Resolution:**  
2022.019

**12.4 Recommendation – City Manager – Land Matters**

**Moved By:** Councillor Larry Jorgenson  
**Seconded By:** Councillor Roger Korte

That the Mayor and City Manager be authorized to finalize the purchase of Parcel F, Plan 101831802 in the amount of \$185,000 plus applicable taxes, with a possession date of March 31<sup>st</sup>, 2022, or earlier.

**CARRIED**

**Resolution:**  
2022.020

**12.5 Recommendation – City Manager – Covid-19 Update**

**Moved By:** Councillor Kelly Herperger  
**Seconded By:** Councillor Amanda Klitch

That Administration be authorized to pursue an interpretation of the use of sick time related to COVID related isolation as follows:

- Any employee who is required to isolate due to a positive COVID test be permitted to use up to five days of employer-paid sick leave.
- Any employee who is not ill after the five day leave but is required to further isolate because of his/her vaccination status be permitted to use other earned banked time (such as banked overtime or vacation), or
- That employee who is not ill after the five day leave but is required to further isolate be allowed to request unpaid leave, subject to the City Manager’s approval.
- Any employee who is still ill after five days and unable to return to work will be encouraged to apply to the short-term disability program.
- Any unvaccinated employee who is deemed to be a close contact of a positive case and must isolate for ten days is not eligible for sick leave or the short-term disability program;

And further, that the existing for “twice-per-week” third-party testing of unvaccinated employees remain within the COVID-19 Safety Policy.

And Furthermore; That the City Manager be given the authority to promptly rescind this policy, in whole or in part, to ensure that the restrictions imposed upon City employees maintain a general consistency with the restriction imposed by the Public Health Order on patrons wishing to access establishments such as restaurants and many events and entertainment venues.

**CARRIED**

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Mayor – Michael Behiel

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City Clerk – Lori Yaworski

**Resolution:**        **13**  
2022.021

**Adjourn**  
**Moved By:** Councillor Larry Jorgenson  
**Seconded By:** Councillor Roger Nordick  
That we do now adjourn, the time being 6:50 p.m.

**CARRIED**

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Mayor – Michael Behiel

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City Clerk – Lori Yaworski