



**City of Humboldt**  
**Meeting Minutes**  
**2022 Budget Meeting December 6, 2021 - 09:30 AM**

PRESENT: Mayor Michael Behiel  
Councillor Roger Nordick  
Councillor Roger Korte  
Councillor Amanda Klitch  
Councillor Larry Jorgenson  
Councillor Kelly Herperger  
City Manager Joe Day  
Director Corporate Service/City Clerk Lori Yaworski  
Director of Public Works Peter Bergquist  
Communication Manager Penny Lee  
Finance Manager Jace Porten  
Fire Chief/Director of Protective Service Mike Kwasnica  
Leisure Service Director Michael Ulriksen  
Cultural Services Director Jennifer Fitzpatrick  
Via Zoom  
Councillor Rob Muench

- 1

**Call To Order**  
Mayor Behiel called the meeting to order at 9:30 a.m.
- Resolution: 2021.267

2

**Adopt Agenda**  
**Moved By:** Councillor Kelly Herperger  
**Seconded By:** Councillor Roger Korte  
That the agenda be adopted as amended.  
  
Amendment:  
12. The In-camera session be moved before 7. Operating Cost Centers.

CARRIED
- 2.1

**Conflict of Interest**
- 3

**Finance Manager's Report**  
The Finance Manager presented the 2022 Operating and Capital Budget for review and consideration.
- Resolution: 2021.268

3.1

**2022 Operating and Capital Budget Information (Tab 1)**  
**Moved By:** Councillor Roger Nordick  
**Seconded By:** Councillor Amanda Klitch  
That Tab 1 - General Overview be accepted for information,

CARRIED

<b>Resolution:</b> 2021.269	<b>4</b>	<b>Borrowing (Tab 3)</b> <b>Moved By:</b> Councillor Roger Korte <b>Seconded By:</b> Councillor Larry Jorgenson  That Tab 3 - Borrowing be received for information.	<b>CARRIED</b>
<b>Resolution:</b> 2021.270	<b>5</b>	<b>Debt Payments (Tab 4)</b> <b>Moved By:</b> Councillor Amanda Klitch <b>Seconded By:</b> Councillor Roger Nordick  That Tab 4 - Debt Payments be received for information.	<b>CARRIED</b>
<b>Resolution:</b> 2021.271	<b>6</b>	<b>Reserves (Tab 5)</b> <b>Moved By:</b> Councillor Kelly Herperger <b>Seconded By:</b> Councillor Roger Korte  That Tab 5 - Reserves be received for information.	<b>CARRIED</b>
<b>Resolution:</b> 2021.272	<b>7</b>	<b>Committee of the Whole</b> <b>Moved By:</b> Councillor Roger Korte <b>Seconded By:</b> Councillor Larry Jorgenson  That we sit in a private session as Committee of the Whole, the time being 9:40 a.m.	<b>CARRIED</b>
	<b>7.1</b>	<b>Present in the Committee of the Whole</b>  Mayor Michael Behiel, Councillor Rob Muench, Councillor Larry Jorgenson, Councillor Roger Nordick, Councillor Kelly Herperger, Councillor Roger Korte, Councillor Amanda Klitch, City Manager Joe Day, Corporate Services Director/City Clerk Lori Yaworski, Michael Ulriksen, Leisure Service Director and Communication Manager Penny Lee, Cultural Service Director Jennifer Fitzpatrick, Director of Protective Services Mike Kwasnica, Director of Public Works Peter Bergquist	
	<b>7.2</b>	<b>Authority</b>  The Committee met under Section 5(3) of Part III of <i>The Local Authority of Freedom of Information and Privacy Act</i> .	
<b>Resolution:</b> 2021.273	<b>7.3</b>	<b>Revert</b> <b>Moved By:</b> Councillor Amanda Klitch <b>Seconded By:</b> Councillor Roger Korte  That Council revert to the Regular Meeting, the time being 9:48 a.m.	<b>CARRIED</b>
	<b>7.4</b>	<b>City Manager - Other Budget Matters</b>  That this information be received and filed as information.	
	<b>8</b>	<b>2022 Operating Cost Centers</b>	
<b>Resolution:</b> 2021.274	<b>8.1</b>	<b>3000 - 3550 General Government (Tab 8)</b> <b>Moved By:</b> Councillor Kelly Herperger <b>Seconded By:</b> Councillor Amanda Klitch  That the operating budget for the General Government Cost Centers 3000 to 3550 inclusive be approved as presented.	<b>CARRIED</b>

<b>Resolution:</b> 2021.275	<b>8.2</b>	<b>4050 – 4650 Protective Services and Development (Tab 9)</b> <b>Moved By:</b> Councillor Roger Korte <b>Seconded By:</b> Councillor Kelly Herperger  That the operating budget for Protective Services and Development Cost Centers 4050 to 4650 inclusive be approved as presented.	<b>CARRIED</b>
<b>Resolution:</b> 2021.276	<b>8.3</b>	<b>5050 – 5430 Recreation and Leisure Services (Tab 10)</b> <b>Moved By:</b> Councillor Roger Nordick <b>Seconded By:</b> Councillor Larry Jorgenson  That the operating budget for Recreation and Leisure Services Cost Centers 5050 to 5430 inclusive be approved as presented.	<b>CARRIED</b>
<b>Resolution:</b> 2021.277	<b>8.4</b>	<b>5450 – 5900 Cultural Services (Tab 11)</b> <b>Moved By:</b> Councillor Larry Jorgenson <b>Seconded By:</b> Councillor Roger Korte  That the budget for the Cultural Services Cost Centers 5450 to 5900 inclusive be approved as presented.	<b>CARRIED</b>
<b>Resolution:</b> 2021.278	<b>8.5</b>	<b>6050 – 6400 Public Health (Tab 12)</b> <b>Moved By:</b> Councillor Roger Nordick <b>Seconded By:</b> Councillor Amanda Klitch  That the budget for the Public Health Cost Centers 6050 to 6400 inclusive be approved as presented.	<b>CARRIED</b>
<b>Resolution:</b> 2021.279	<b>8.6</b>	<b>7050 – 7810 Transportation (Tab 13)</b> <b>Moved By:</b> Councillor Roger Korte <b>Seconded By:</b> Councillor Kelly Herperger  That the budget for the operating Transportation Cost Center 7050 to 7810 inclusive be approved as presented.	<b>CARRIED</b>
<b>Resolution:</b> 2021.280	<b>8.7</b>	<b>8000 – 8300 Water and Wastewater (Tab 14)</b> <b>Moved By:</b> Councillor Kelly Herperger <b>Seconded By:</b> Councillor Amanda Klitch  That the budget for the Water and Wastewater Cost Centers 8000 to 8300 inclusive be approved as presented.	<b>CARRIED</b>
<b>Resolution:</b> 2021.281	<b>8.8</b>	<b>8500 Land Development (Tab 15)</b> <b>Moved By:</b> Councillor Roger Nordick <b>Seconded By:</b> Councillor Roger Korte  That the operating budget for cost center Land Development 8500 be approved as presented.	<b>CARRIED</b>
<b>Resolution:</b> 2021.282	<b>8.9</b>	<b>3000 – 8000 Amortization (Tab 16)</b> <b>Moved By:</b> Councillor Kelly Herperger <b>Seconded By:</b> Councillor Amanda Klitch  That the budget for Amortization Cost Centers (3000 – 8000) be approved as presented.	<b>CARRIED</b>

	<b>9</b>	<b>Capital Projects (Tab 17)</b>	
<b>Resolution:</b> 2021.283	<b>9.1</b>	<b>Public Works - Hwy 5 Roadway Resurfacing</b> <b>Moved By:</b> Councillor Roger Korte <b>Seconded By:</b> Councillor Larry Jorgenson  That the Capital project Hwy 5 Roadway Resurfacing be approved as presented subject to receipt of grant funding.	<b>CARRIED</b>
<b>Resolution:</b> 2021.284	<b>9.2</b>	<b>Public Works - Hwy 20 Roadway Rehabilitation - 2nd Ave to 1st Ave South</b> <b>Moved By:</b> Councillor Roger Korte <b>Seconded By:</b> Councillor Amanda Klitch  That the Capital Project -Hwy 20 Roadway Rehabilitation - 2nd Ave to 1st Ave South be approved subject to receipt of grant funding.	<b>CARRIED</b>
<b>Resolution:</b> 2021.285	<b>9.3</b>	<b>Public Works - 8th Avenue Streetlighting from 1st Street to 17th Street</b> <b>Moved By:</b> Councillor Kelly Herperger <b>Seconded By:</b> Councillor Roger Korte  That the Capital Project - 8th Ave Streetlighting from 1st Street to 17th Street be approved; subject to approval of funding from the Canada Community Revitalization Fund.	<b>CARRIED</b>
<b>Resolution:</b> 2021.286	<b>9.4</b>	<b>Public Works - 8th Avenue Streetlighting from 17th Street to Peck Road</b> <b>Moved By:</b> Councillor Roger Nordick <b>Seconded By:</b> Councillor Kelly Herperger  That the Capital Project - 8th Avenue Streetlighting from 17th Street to Peck Road be approved as presented.	<b>CARRIED</b>
<b>Resolution:</b> 2021.287	<b>9.5</b>	<b>Public Works - 8th Avenue Pedestrian Corridor Improvement</b> <b>Moved By:</b> Councillor Roger Korte <b>Seconded By:</b> Councillor Amanda Klitch  That the Capital Project - 8th Avenue Pedestrian Corridor Improvement be approved as presented subject to approval of funding from the Enabling Accessibility Fund.	<b>CARRIED</b>
<b>Resolution:</b> 2021.288	<b>9.6</b>	<b>Public Works - 21st Street and 8th Avenue Turning Lane</b> <b>Moved By:</b> Councillor Larry Jorgenson <b>Seconded By:</b> Councillor Kelly Herperger  That the Capital Project - 21st Street and 8th Avenue Turning Lane be approved as presented.	<b>CARRIED</b>
<b>Resolution:</b> 2021.289	<b>9.7</b>	<b>Public Works - 14th Street from 6th Ave. to 8th Ave. - Watermain Replacement, Service Replacements, Base Reconstruction, Concrete and Paving</b> <b>Moved By:</b> Councillor Roger Korte <b>Seconded By:</b> Councillor Larry Jorgenson  That the Capital Project - 14th Street from 6th Avenue to 8th Avenue - Watermain Replacement, Service Replacements, Base Reconstruction, Concrete and Paving be approved as presented.	<b>CARRIED</b>

<b>Resolution:</b> 2021.290	<b>9.8</b>	<b>Public Works - 12<sup>th</sup> Avenue Pedestrian Connection Trail from 12<sup>th</sup> St to Main St.</b> <b>Moved By:</b> Councillor Roger Korte <b>Seconded By:</b> Councillor Rob Muench  That the Capital Project – 12 <sup>th</sup> Avenue Pedestrian Connection Trail from 12 <sup>th</sup> Street to Main Street be approved as presented.	<b>CARRIED</b>
<b>Resolution:</b> 2021.291	<b>9.9</b>	<b>Recommendation - Width of Trails</b> <b>Moved By:</b> Councillor Roger Nordick <b>Seconded By:</b> Councillor Kelly Herperger  That the Director of Public Works re-evaluate the width of the trails going forward to establish an industry standard and provide a report to Council.	<b>CARRIED</b>
<b>Resolution:</b> 2021.292	<b>9.10</b>	<b>Leisure Services – Community Trail Development</b> <b>Moved By:</b> Councillor Kelly Herperger <b>Seconded By:</b> Councillor Roger Korte  That the Capital Project – Community Trail Development be approved as presented.	<b>CARRIED</b>
<b>Resolution:</b> 2021.293	<b>9.11</b>	<b>Leisure Services – Bill Brecht Park Play Structure Replacement</b> <b>Moved By:</b> Councillor Larry Jorgenson <b>Seconded By:</b> Councillor Roger Korte  That the Capital Project – Bill Brecht Park Play Structure Replacement be approved; subject to the City receiving the matching contribution from the neighborhood fundraising group to a maximum of \$75,000.00.	<b>CARRIED</b>
	<b>9.12</b>	<b>Lunch Break</b>  The Budget meeting recessed at 12:00 p.m. And resumed at 12:35 p.m.	
<b>Resolution:</b> 2021.294	<b>10</b>	<b>5 Year Capital Plan (Tab 6)</b> <b>Moved By:</b> Councillor Roger Nordick <b>Seconded By:</b> Councillor Kelly Herperger  That the Five-Year Capital Plan for the years 2022-2026 be approved as presented.	<b>CARRIED</b>
<b>Resolution:</b> 2021.295	<b>11</b>	<b>5 Year Fleet Plan (Tab 7)</b> <b>Moved By:</b> Councillor Roger Korte <b>Seconded By:</b> Councillor Amanda Klitch  That the Five-Year Fleet Plan for the years 2022-2026 be approved as presented.	<b>CARRIED</b>
<b>Resolution:</b> 2021.296	<b>12</b>	<b>3000 – General Government (Taxation &amp; Grants) (Tab 8)</b> <b>Moved By:</b> Councillor Roger Nordick <b>Seconded By:</b> Councillor Roger Korte  That the budget for Cost Center 3000 – General Government (Taxation and Grants) be approved as presented.	<b>CARRIED</b>

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Mayor – Michael Behiel

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City Clerk – Lori Yaworski

**Resolution:**        **13**        **Approval of the 2022 Operating & Capital Budget (Tab 2)**  
2021.297                                **Moved By:** Councillor Amanda Klitch  
                                                     **Seconded By:** Councillor Roger Nordick

That the 2022 Operating & Capital Budget as attached hereto and forming part of these minutes be adopted.

**CARRIED**

**Resolution:**        **14**        **Adjourn**  
2021.298                                **Moved By:** Councillor Larry Jorgenson  
                                                     **Seconded By:** Councillor Amanda Klitch

That we do now adjourn, the time being 12:53 p.m.

**CARRIED**

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Mayor – Michael Behiel

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City Clerk – Lori Yaworski