



City of Humboldt
Meeting Minutes
Regular Meeting of Council September 27, 2021 - 05:30 PM

PRESENT: Mayor Michael Behiel
Councillor Rob Muench
Councillor Roger Nordick
Councillor Roger Korte
Councillor Amanda Klitch
Councillor Kelly Herperger
Councillor Larry Jorgenson
City Manager Joe Day
Director Corporate Service/City Clerk Lori Yaworski
Director of Public Works Peter Bergquist
Communication Manager Penny Lee
Fire Chief/Director of Protective Service Mike Kwasnica
Leisure Service Director Michael Ulriksen

1 Call To Order

Mayor Behiel called the meeting to order at 5:30 p.m.

Resolution:
2021.213

2 Adopt Agenda

Moved By: Councillor Kelly Herperger
Seconded By: Councillor Roger Nordick
That the agenda be adopted as presented.

CARRIED

2.1 Conflict of Interest

3 Public Acknowledgement

Mayor Behiel acknowledged that September 30th is National Truth and Reconciliation Day, and he encourages everyone to take a moment of reflection of these past events.

Councillor Nordick recognized Peggy Macquarrie-McDougall, family and friends who planted 200 edible trees and shrubs at the south end of Burton Lake Trail in an undeveloped area.

4 Public Hearing - No Public Hearing

5 Approve Minutes

Resolution:
2021.214

5.1 Minutes of the Regular Meeting of Council held August 23, 2021

Moved By: Councillor Roger Korte
Seconded By: Councillor Amanda Klitch

That the Minutes of the Regular Meeting of Council held August 23, 2021, be approved as recorded and circulated.

CARRIED

Mayor – Michael Behiel

City Clerk – Lori Yaworski

6 Delegations

7 Correspondence -

7.1 "A" Items Requiring Council Resolution

7.2 "B" Items Received for Information Only

That the following correspondence be accepted for information:

1. Light it Up - National Disability Employment Awareness Month

8 Committee Reports

8.1 Vacated Chair

Mayor Behiel vacated the Chair and Deputy Mayor Larry Jorgenson presided at 5:34 p.m..

Resolution:
2021.215

8.2 Executive Committee Meeting

Moved By: Councillor Roger Nordick

Seconded By: Councillor Amanda Klitch

That the Minutes of the Executive Committee Meeting held September 13, 2021, be accepted for information.

CARRIED

Resolution:
2021.216

8.3 Humboldt & District Museum & Gallery Board

Moved By: Councillor Roger Korte

Seconded By: Mayor Michael Behiel

That the minutes of the Humboldt and District Museum and Gallery Board for September 14, 2021, be accepted for information.

CARRIED

Resolution:
2021.217

8.4 Central Area Transportation Planning Committee AGM Invitation & Minutes

Moved By: Councillor Kelly Herperger

Seconded By: Councillor Roger Nordick

The Central Area Transportation Planning Committee Annual General Meeting invitation and minutes of the November 25, 2020, and June 23, 2021, meetings be accepted for information.

CARRIED

8.5 Resumed Chair

Mayor Behiel resumed the Chair, the time being 5:37 p.m.

9 Bylaws - No Bylaws

10 New Business

Resolution:
2021.218

10.1 Recommendation - Mayor's Proclamation - Agriculture Month

Moved By: Councillor Larry Jorgenson

Seconded By: Councillor Rob Muench

That the Mayor be authorized to proclaim the month of October 2021, as "Agriculture Month" in the City of Humboldt.

CARRIED

Resolution:
2021.219

10.2 Recommendation - City Clerk - Return to Work Policy

Moved By: Councillor Kelly Herperger

Seconded By: Councillor Amanda Klitch

That the Return-to-Work Policy, be approved.

CARRIED

Mayor – Michael Behiel

City Clerk – Lori Yaworski

Resolution: **10.3 Recommendation - Covid-19 Safety Policy**
2021.220 **Moved By:** Councillor Rob Muench
 Seconded By: Councillor Roger Korte

That the Covid-19 Safety Policy, be amended that all City of Humboldt employees are required to regular covid testing once a week that will be at the expense of the City of Humboldt. **CARRIED**

Resolution: **10. Recommendation - City Clerk - Personnel Policies Review**
2021.221 **Moved By:** Councillor Kelly Herperger
 Seconded By: Councillor Amanda Klitch

That the Personnel policies itemized within this report be rescinded.

Policy #	Policy Name	Collective Agreement Article #	Out of Scope Policy Section #	Other
1110	Employee and Family Assistance Program			Group Benefit plan eligibility for full-time employees.
1120	Hiring of Immediate Family Members			Standard of Conduct Policy #1130 3.9 Working Relationships
1143	Local Preference Hiring Policy			Not a formal policy
1147	Holiday Schedule Policy	19.06		
1150	Job Notices	15.01		
1170	Accumulated Time-in -Lieu and Holiday Time	17.05	5 ; 12	
1180	Sick Leave – Part-Time Calculation	20.03		
1185	Sick Policy – Group Insurance Benefits	20.03		
1190	Payment of Group Insurance Premiums	22.01		
1200	Vacation Policy for Group Insurance Benefits	19.04 (c)		
1220	Vacation Policy and Leave of Absence	19.04 (c)		
1225	Vacation Leave and Pay – Part- Time Employees	19.04 (b)		
1260	Wage Benefits			Mandatory Statutory payments
1290	Wage Increments	Schedule of Wages	6.01	Defined by approved wage grids
1360	Volunteer for a Day	20.14	7.13	

CARRIED

Resolution: **10.5 Recommendation - Tax Assessor - Abatement Report to Council**
2021.222 **Moved By:** Councillor Rob Muench
 Seconded By: Councillor Roger Nordick

That the 2021 Tax Abatement for The Elizabeth in the amount of \$4,383.15 be approved, and that the property be added to the Abatement and Exemption Bylaw that is brought before Council every year.

CARRIED

Resolution: **10.6 Recommendation - City Clerk - Municipal Election Dates**
2021.223 **Moved By:** Councillor Kelly Herperger
 Seconded By: Councillor Roger Nordick

That the City of Humboldt supports Dr. Michael Boda, Chief Electoral Officer’s recommendation that the Municipal election date be moved to May beginning in 2024 and every four years thereafter.

CARRIED

Resolution: **10.7 Recommendation - City Clerk - National Day for Truth and Reconciliation**
2021.224 **Moved By:** Councillor Kelly Herperger
 Seconded By: Councillor Roger Korte

That the City of Humboldt recognize September 30, 2021, National Day for Truth and Reconciliation Day by granting the day off to City employees in work areas where it is possible to do so, to enable those employees to recognize and commemorate the legacy of the residential schools.

CARRIED

Resolution: **10.8 Recommendation - Leisure Service Director -Residential Boulevard Landscaping and Maintenance Guidelines**
2021.225 **Moved By:** Councillor Amanda Klitch
 Seconded By: Councillor Rob Muench

That the Residential Boulevard Landscaping Policy be adopted.

CARRIED

Resolution: **10.9 Recommendation - Director of Public Works - Land Subdivision Request - Parcel S - Plan 102165296**
2021.226 **Moved By:** Councillor Roger Nordick
 Seconded By: Councillor Kelly Herperger

That the plan of proposed subdivision be approved.

CARRIED

11 Enquiries

Councillor Nordick inquired if there is anything the City can do to prevent the damage and vandalism that is being done at Water Ridge Park. Recently, there has been damage to the Library Storyboard, benches and signs have been ripped out of concrete, and damage to parking lot. The Leisure Service Director is aware of the escalating amount of damage that is being done to the park and to the new playground. He will research security camera or system and will bring a report to the next Executive Committee. Mayor Behiel requested the Director of Protective Services contact the RCMP to patrol this area.

12 Committee of the Whole

Moved By: Councillor Amanda Klitch
Seconded By: Councillor Roger Korte

That we sit in a private session as Committee of the Whole, the time being 6:35 p.m.

CARRIED

12.1 Present in the Committee of the Whole

Mayor Michael Behiel, Councillor Rob Muench, Councillor Larry Jorgenson, Councillor Roger Nordick, Councillor Kelly Herperger, Councillor Roger Korte, Councillor Amanda Klitch, City Manager Joe Day, Corporate Services Director/City Clerk Lori Yaworski, Michael Ulriksen, Leisure Service Director and Communication Manager Penny Lee

CARRIED

12.2 Authority

That Council revert to the Regular Meeting, the time being X:XX p.m.

12.3 Revert

Moved By: Councillor Roger Korte

Seconded By: Councillor Kelly Herperger

That Council revert to the Regular Meeting, the time being 7:21 p.m.

CARRIED

Resolution:
2021.227

12.4 Recommendation - Communication Manager - Campground and Visitor Information Centre RFP Discussion

Moved By: Councillor Roger Nordick

Seconded By: Councillor Roger Korte

That Administration defer preparing a Request for Proposal for the 2022 operation of the Historical Campground and Visitor Information Centre with the intent to issue an RFP for the 2023 season, and further that the City renew the contract with the Chamber of Commerce for one more year, that being April 1, 2022, to March 31, 2023.

CARRIED

Resolution:
2021.228

12.5 Discussion - Board Appointment

Moved By: Councillor Rob Muench

Seconded By: Councillor Amanda Klitch

That City Council declined the invitation to have a Councilor sit as an observer to the Bronco Board but will send an invitation to the Bronco Board to attend Executive Committee.

CARRIED

Resolution:
2021.229

12.6 Discussion - Jubilee Hall Rental

Moved By: Councillor Roger Nordick

Seconded By: Councillor Kelly Herperger

That Council provide a deadline for the rental agreement with Saskatchewan Health for the Covid-19 Test Center being December 31, 2021.

CARRIED

Resolution:
2021.230

13 Adjourn

Moved By: Councillor Larry Jorgenson

Seconded By: Councillor Rob Muench

That we do now adjourn, the time being 7:23 p.m.

CARRIED

Mayor – Michael Behiel

City Clerk – Lori Yaworski