

HELP KEEP HUMBOLDT
SAFE, CLEAN AND BEAUTIFUL



HUMBOLDT'S **GUIDE** **TO BYLAWS & *Stuff***



 **Humboldt**



Hey there, Humboldt!

This is a handy guide about Humboldt's bylaws, standards and regulations to help us all do our part to keep our neighbourhoods and city safe, clean and beautiful.

You will find answers to our most frequently asked questions, such as "When do I need a building permit?" or "What do I need to know about having a fire pit in my backyard?" and more!

If you can't find the answer here, don't hesitate to reach out to us and ask! You can get in touch with the Bylaw Officer at 306.682.2525 or email at bylaw@humboldt.ca and we'll be happy to help.



What's Inside...

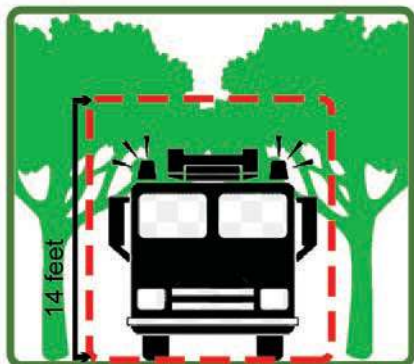
(Table of Contents)

BACK ALLEYS, SIDEWALKS & YOUR PROPERTY—	1
BUILDING & DEVELOPMENT PERMITS—	2
BUSINESS LICENSING—	5
CITY OWNED VACANT LOTS CARE & MAINTENANCE—	6
DRINKING WATER ADVISORIES—	7
FENCES & HEDGES—	8
FIRE PITS & SAFETY—	9
GARAGE & YARD SALES—	11
GARBAGE & RECYCLING—	12
GARBAGE & RECYCLING - Do's & Don'ts—	13
GARBAGE & RECYCLING - Do's & Don'ts (cont.)—	14
HOT TUBS & SWIMMING POOLS—	15
LEAD WATER SERVICES—	16
MANAGING STORM WATER—	17
MOBILITY VAN—	18
NOISE BYLAW—	19
PARKING—	20
PREDATOR CONTROL—	21
PET LICENSING—	22
SNOW REMOVAL—	23
STORAGE OF TRAILERS, MOTOR HOMES & RV'S—	24
UNTIDY PROPERTIES—	25
REPORTING A PROBLEM—	26
REPORTING SUSPECTED CRIME—	27
HOW TO CONTACT US—	28



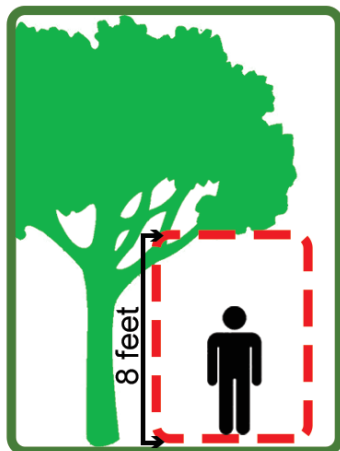
BACK ALLEYS, SIDEWALKS & YOUR PROPERTY

Keeping your yard tidy and back alley free from overgrown grass, weeds, unwanted trees and junk isn't just for looks. You're helping to keep your neighbourhood safe, too.



Let's say a fire truck needs to come down your back alley to put out a fire, but there are trees and other debris in the way! These are large vehicles and need to get through to attend to an emergency.

You or your neighbours may enjoy a walk in your neighbourhood. Trees that overhang too far over the sidewalk could be annoying, not to mention, getting a branch in the face could hurt and leave a mark. (Ouch!)



*For more information,
refer to the
"Nuisance Bylaw No.
1-2017"
on our website at
www.humboldt.ca.*

Take a look around your yard and back alley and see if your property has any trees that may need to be trimmed back to a respectful height for the "height challenged".

BUILDING & DEVELOPMENT PERMITS

"To get a permit, or not get a permit? That is the question!"



First of all, there are two types of permits: Development Permits and Building Permits.

Development Permits are required for new projects that requires changes to the land use of a property to

ensure the project is in compliance according to the City's Zoning Bylaw.

Building Permits address the safety of a structure. It gives authorization to build, demolish, renovate, relocate, alter or repair a structure, or change the use or occupancy of a space and ensures the project is in compliance with the National Building Code of Canada.

And, depending on your project, you may require both, or none at all! ***NOT confusing at all, right!?***











To simplify it just a bit more, refer to the next pages where we've given a checklist based on project descriptions.



RULE OF THUMB

When undertaking a new project, it is always best to consult with our Planning Coordinator first to find out what kinds of permits you will need, if any. You can call him at 306.682.2525, ext 304.



-  Constructing a new building, adding to an existing building, or building a deck more than 2ft above grade
-  Installing solar panels or adding a roof to an entry or deck
-  Enclosing your carport or changing your garage to a living space
-  Structural changes, ie: removing a load bearing wall or adding/widening the size of a door or window
-  Installing insulation or vapor barrier to an exterior wall
-  Adding or relocating plumbing
-  Finishing a basement or converting a space to a bedroom
-  Adding a secondary suite or new kitchen
-  Making interior renovations that may impact access to an exit
-  Adding or moving a wood stove or other solid fuelburning appliance



- 🔨 Constructing an accessory building less than or equal to 10 sq. meters. Check setbacks
- 🔨 Replacing roofing (ex. shingles), with no changes to structure
- 🔨 Adding or replacing siding
- 🔨 Replacing windows with the same width
- 🔨 Adding insulation to an attic
- 🔨 Replacing plumbing fixtures
- 🔨 Installing drywall or other finishing
- 🔨 Replacing kitchen cabinets
- 🔨 Replacing flooring
- 🔨 Painting

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BUSINESS LICENSING

Humboldt is home to so many talented entrepreneurs and business owners, including many who work at home. Every business operating within the City of Humboldt is required to purchase a Business License at City Hall.



WHAT'S THE
PURPOSE OF
A BUSINESS
LICENSE?



Well, let's translate what's in the Bylaw:

- ✓ to make sure the business is legal;
- ✓ to make sure the premise is safe for your customers and clients;
- ✓ to identify gaps and overlaps in the types of services being offered within the area; and
- ✓ to get your business added to our on-line "Business Directory."

CITY OWNED VACANT LOTS CARE & MAINTENANCE

Our Community & Leisure Services department provides regular care and maintenance of City owned lots. They do their best to make sure long grass and weeds don't get out of hand. However, if you notice a space that may need some attention, please let us know!



DRINKING WATER ADVISORIES



A “Drinking Water Advisory” lets you know that work is being done on your water supply system. You will receive a yellow “Drinking Water Advisory” (DWA) notice, hand delivered to your home that includes instructions on boiling your water for drinking and any other activities where water may be ingested. The most common reason for this is when there is a water main break

or when Public Works and Utilities are doing repairs, maintenance and replacements in your area.

Once the work is done, and water samples show the water is safe, City staff will hand deliver a green “Drinking Water Advisory Lifted” notice to your home with further instructions on what you should do before you consume the water.





FENCES & HEDGES

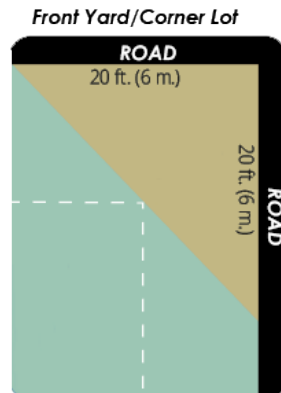
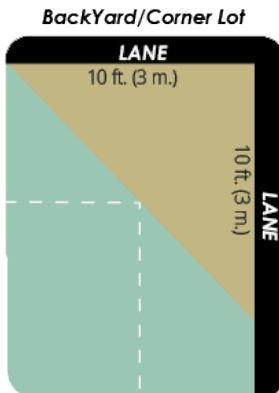


No permits are required to build a fence in the City of Humboldt. BUT, there are regulations that need to be followed.

When building a fence or planting a hedge, it's up to you to ensure proper height and placement.

The maximum height of fences & hedges are:

-  Front Yard: 1m
-  Side Yard: 2m
-  Sight Triangle: 1m
-  Rear Yard: 2m



FIRE PITS & SAFETY

Backyard fire pits add ambiance to a cool evening, and it's nice to just sit around a cozy fire. Before you build or buy an outdoor fire pit, please make sure you have a permit and follow these simple guidelines to make sure you've placed it in a safe place, as per Bylaw No. 09/2019:



WHEN BUYING OR BUILDING A FIRE PIT:

Choose one that is:

- ☒ Manufactured, non-combustible fire pit
- ☒ Made of cement, brick or sheet metal
- ☒ 10-gauge, ¼" or 5/16" thickness
- ☒ Covered with a heavy metal screen
- ☒ Openings less than 10 mm in size





SAFETY FIRST

Keep these things in mind when placing and using your new fire pit.

- ✓ Position your fire pit on top of a fire-resistant surface such as metal or bricks.
- ✓ Make sure the area is free of flammable material & vegetation
- ✓ Provide enough light for people to walk around the yard safely.
- ✓ Check wind direction before lighting a fire.
- ✓ Don't use flammable fluids, such as gasoline or lighter fluid, to light or relight fires
- ✓ Don't wear flammable clothing or any loose-fitting clothing.
- ✓ Keep children and pets at least 3 feet away from the fire.
- ✓ Keep a fire extinguisher or garden hose nearby.


GARAGE & YARD SALES

Are you having a garage sale? Do you like to “sail the sales”?

So, for your safety and convenience, the Co-op and the City of Humboldt have installed 2 large “Community Events and Garage Sale” bulletin boards. They are located at the Co-op C-Store at 8th Avenue and 3rd Street and at the Co-op Marketplace/Grocery Store at Lakewood Drive.

If you're looking for garage sales or if you are posting a sign or poster, you only have to go to one or both locations!





RULE OF THUMB

To ensure everyone's safety the City will be removing any garage sale signs placed on posts or in the ditches at busy intersections and encourage you to use these bulletin boards at the Co-op locations instead.

GARBAGE & RECYCLING

Humboldt is an eco-friendly city! And, making the most out of Humboldt's waste and recycling programs is just one of the ways we can all keep our community clean.

The City of Humboldt contracts the Regional Authority of Carlton Trail ("REACT"), who provides us with an automated curbside cart collection for waste and recycling.

All residential properties of three units or less (e.g. single-family homes, townhouses, duplexes, triplexes, small condominiums, etc.) are issued one garbage cart and one recycling cart for residential, curbside collection.

Refer to the next page for a list of items you CAN NOT place in your bins.



For more information about REACT and their services, please visit their website at www.reactsask.ca.

GARBAGE & RECYCLING - Do's & Don'ts

According to the REACT website, the following are guidelines of items not to place in your bins:

Items Not Allowed In Or Near Garbage Carts:

- ❌ Ashes of any kind
- ❌ Automotive parts, oil filters, oil, etc.
- ❌ Reno/construction/demo material (ex. boards, roofing material, carpet, etc.)
- ❌ Sod, dirt, concrete
- ❌ Household hazardous chemicals/cleaners
- ❌ Dead animals
- ❌ Grass cuttings and/or tree trimmings (you can take these to the Humboldt Transfer Station located at:

Humboldt Transfer Station
5 kms South of Humboldt on Hwy 20
Ph: 306-682-3666

Hours of Operation:

April 1 – October 31:
Monday – Friday
9:00am – 12:00pm / 1:00pm – 6:00pm

November 1 – March 31:
Monday – Friday
9:00am – 12:00pm / 1:00pm – 5:00pm

Open every Saturday - 9:00am – 5:00pm
(open through noon)



GARBAGE & RECYCLING - Do's & Don'ts (cont.)

Items NOT allowed in Recycle Bins:

- ❌ Glass, porcelain, ceramic, window, mirrors
- ❌ Aerosol cans (hairspray, deodorant, air freshener, etc.)
- ❌ Scrap metals (lawn mower blades, car parts, paint cans, coat hangers, etc.)
- ❌ Appliances or electronics, printer cartridges, furnace filters
- ❌ Renovation/construction materials (wood, laminate flooring, siding, insulation, ceiling tiles, drywall, etc.)
- ❌ Yard waste, grass clippings, wood, ashes, dirt or tree branches
- ❌ Light bulbs
- ❌ Styrofoam, wrapping paper, gift bags, bows and ribbons
- ❌ Tanglers (garden hoses, string lights, nylon rope, extension cords, etc.)
- ❌ Household hazardous waste or oils of any kind
- ❌ Diapers, Kleenex, paper towels
- ❌ Biomedical waste (needles, syringes, iv tubes, human/ animal waste)
- ❌ Animal carcasses/parts
- ❌ Clothing and footwear
- ❌ Household garbage (food bags, garbage bags, etc.)
- ❌ Stretchable plastics (plastic bags, shopping bags, food wrap, cellophane packaging, etc.)
- ❌ Black coloured plastics (take out containers, disposable food containers, dark coffee cup lids)
- ❌ Polycoat paper & cardboard containers (paper coffee cups, cardboard ice cream containers, paper soft drink cups, non-beverage aseptic containers including soups and sauces)

HOT TUBS & SWIMMING POOLS

Are you looking at installing a hot tub, swimming pool or both? Well, lucky you!

To make sure you, your family and your neighbors are safe, if it's more than 24 inches deep, this includes in-ground pools and above-ground pools, please:



- ✓ Get a permit!
- ✓ Put up proper fencing around the area to keep curious uninvited guests out and safe!

.....

The requirements listed above do not apply to a hot tub if it is less than 8 feet diagonally across. Make sure:

What about
HOT TUBS??

- ✓ The cover has the strength to support the weight of an adult;
- ✓ The cover can be locked in place; and,
- ✓ The cover is maintained and locked at all times when the hot tub is unsupervised.



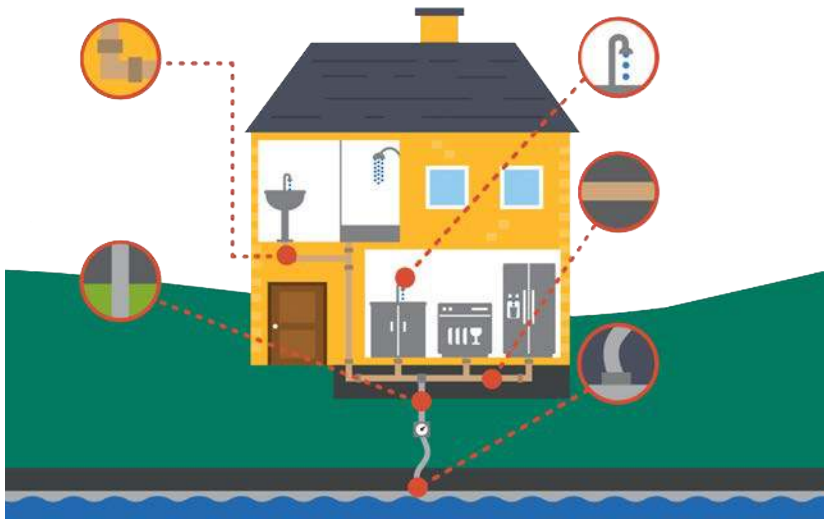
LEAD WATER SERVICES

In older homes, there is a chance that lead exists within their plumbing system. Don't Panic!! You can reduce exposure as much as possible.

If you discover that you have lead piping within your home or in the pipes from the water main to your property, and you want to replace those pieces, the City has a "Lead Replacement Incentive" where the City will provide reimbursement up to \$750.00. Visit our website at: www.humboldt.ca for more information about this program.

Do some research to make sure you and family remain safe. Lead can get into your drinking water when it sits for awhile in household pipes. Boiling water does not remove the lead!

Don't worry ... there is little to no risk of lead coming from the water that is distributed from the City's water mains. For more info, tips and tricks, visit our website at: www.humboldt.ca.



MANAGING STORMWATER

Were you in Humboldt on June 15, 2020 and June 30, 2020?? Those two storms were doozies!

The water created by storms flow into the storm sewer system from the surface (streets, yards, etc.) and is called "storm water". This includes snow melt, rain, and excess water from watering your lawn or garden.

Managing storm water is not easy, but it's necessary to control flooding and reduce possible damage on your property.

Did you know ... there is a City Bylaw about storm water drainage from your home that states it needs to be directed outside and into a separate system that contains storm water only, not our sanitary sewer system. The sanitary sewer isn't a system designed to accommodate excess water, which could result in sewer back-ups as well as contribute to flooding in instances of extreme weather.



MOBILITY VAN

Need a hand getting to and from appointments? The City of Humboldt's mobility van is a service that provides transportation options for people with disabilities and mobility impairments.



The "Mob Van" is fully accessible and has a ramp for wheelchair and scooter access and operates much like a taxi service, with door-to-door service provided on an appointment basis.

We do our best to provide this service, however certain appointments and other matters are given priority.

For more information about this service, please visit our website at www.humboldt.ca, or send us an email at info@humboldt.ca. We will be happy to answer your questions!

NOISE BYLAW

From time to time, we all make a little more noise than we should, or our pets get a little out of hand, or we just don't notice the time of day when we should respect our neighbours and use our "inside voices".

What exactly constitutes as "noise"? If it's loud, unnecessary, or just plain annoying, that's a noise disturbance, right?

Council adopted a new Noise Bylaw in July 2021. The new Bylaw sets maximum allowable sound decibel levels ("dB") for specific types of noise at various ranges and distances. It also sets "quiet hours" within the City, which are 11pm to 7am daily.

Additionally, Bylaw Enforcement is equipped with a digital sound level meter that can measure noise levels. Based on these readings, our Bylaw Officer may issue a fine if levels are found to be in violation of this Bylaw.



PARKING

Parking on a residential city street is on a “first-come, first-serve” basis.

Plated (registered) vehicles may be parked on a residential street for up to 48 hours, except as otherwise indicated by a sign or provided for in the Traffic Bylaw, No. 05/2016. Unregistered vehicles may be towed and impounded.



RVs may not be parked on a residential city street for more than 48 hours and must be removed from all city streets for at least 48 hours before being parked again.

If you're unsure about where or how to park, please call our Bylaw Officer at 306.682.2525, ext 308 or email him at bylaw@humboldt.ca.

PREDATOR CONTROL



The City of Humboldt has a Predator Control Officer to help combat the occasionally wildlife that wanders into the city, as needed. He will also do his best when there appears to be an over population of some critters.

Some critters are cute and harmless but are a nuisance. Others are potentially threatening. We recommend that you do not try to capture them yourself, but call City Hall at 306.682.2525 and provide as much information, such as it's last known location and any other sitings.



PET LICENSING

Our pets are a part of our families. You can keep them safe by getting a license for them in case they get lost.

Every dog or cat that is 3 months or older will need a license from the City within 10 days after you bring your fur baby home. The license is valid from January 1 to December 31. The fee will depend on whether or not your pet is spayed or neutered. "Seeing Eye Guides" are exempt.

To be on the safe side, keep your pet safe and sound in your house or secure your property.



SNOW REMOVAL

Public Works do the best that they can after Mother Nature clobbers us with one of her winter storms. There's a lot of planning that needs to be done to keep our community safe during the process.

Humboldt's streets are prioritized using pre-determined criteria. For example, Highways #5 and #20 and arterial roadways are plowed first to ensure access to vital City infrastructure and services. (RCMP, Fire, and Ambulance need to get out first and foremost.)



Next, are the roads that connect to arterials and include bus routes and school zones.

Then, residential roads are plowed.

Public Works looks after clearing some of our sidewalks, while Leisure Services looks after our trails and pathways.

You can expect these to be cleared usually within 48 hours of a snowfall. Priority goes to clearing roadways, obviously.

For a map of which sidewalks are cleared by the city, visit our website. You can always help us out if we aren't able to get to your area soon enough!

STORAGE OF TRAILERS, MOTOR HOMES & RV'S

There's nothing like going to the lake in your camper or RV and "roughing it". All good things (meaning summer) must come to an end and you have to put the toys away until next year.



Finding a place to store such things may be a challenge and you might think it should be easy enough to park it in your yard. Well, you can but:

- ☞ don't park on the street for more than 48 hrs; and
- ☞ if you park it in your driveway, it must be at least 1.2 meters setback from the inside edge of the sidewalk.

UNTIDY PROPERTIES

The City of Humboldt often receives compliments from visitors from out of town about how clean our streets, yards and even back alleys are! For the most part, you're all doing great work to keep this reputation. However, on occasion, there's that one neighbor that may get a little careless, or they may need some help cleaning up their yard. It may even be someone who just doesn't have the means to get rid of their garbage.

If you're not comfortable offering them a hand, or you feel you may be in danger if you went over to talk to them about it, give us a call at 306.682.2525.

If it's a case of an occupied or unoccupied building or property that is damaged or is an imminent danger to public safety, call us immediately!



REPORTING A PROBLEM

Whether the issue is a pothole, damaged street signs, or an untidy property next door, the City wants you to be part of the solution by reporting issues in the community.

We have a "Report a Problem" form on our website which sends an email to "dispatch" who directs the message to the appropriate department. You can include as much detail as you like, and you can even send us a photo! It's that easy!

FOR EVERY
PROBLEM
THERE'S A

Solution



REPORTING SUSPECTED CRIME

Humboldt is one of the safest communities in Canada, but from time to time, crime will raise it's ugly head.

If you have concerning problem that is a community safety concern, such as suspicious activity in your neighbourhood, our Protective Services (RCMP, Humboldt Fire Department and Humboldt Ambulance) are all here to help! If you are suspicious of a property in your neighbourhood, do not investigate it yourself or approach the occupants!

Also, not a lot of people know about the Provincial Government's initiative called "SCAN" - Safer Communities and Neighbourhoods Investigations. You can call SCAN and they will come and investigate problems reported to them.

They have units in Regina, Saskatoon and Prince Albert. They can be reached by calling toll free:

Regina: 1-866-51-SAFER

Saskatoon and Prince Albert: 1-855-933-6411

You can also submit your concern on-line. The information you provide is confidential, and you won't be involved in any investigative or court proceedings.



"The Safer Communities and Neighbourhoods Act is intended to empower residents to take back their neighbourhoods by reporting problem residences or businesses that are habitually used for illegal activities. These activities could include drugs, prostitution, gang or criminal activities, child sexual abuse or the unlawful sale or consumption of alcohol."¹




1 Source: www.saskatchewan.ca



How to Contact Us






City Hall

-  715 Main Street | PO. Box 640 Humboldt, SK S0K 2A0
 -  Tel: (306) 682-2525 / Fax: (306) 682-3144
 -  Email: info@humboldt.ca
- DIAL: (306) 682-2525 + extension

Animal Control:_____ext. 308
Bylaw Enforcement:_____ext. 308
Cemeteries:_____ext. 301
Communications:_____ext. 330
Development Permits:_____ext. 304
Property Taxes:_____ext. 303
Public Works & Utilities:_____ext. 309
Utilities & Payment Inquiries:___ext. 300






Community & Leisure Services

- Humboldt UNIPLEX
-  619 - 17th Street | P.O. Box 640 Humboldt, SK S0K 2A0
 -  Tel: (306) 682-2597 / Fax: (306) 682-5577
 -  Email: communityleisureservices@humboldt.ca

DIAL: (306) 682-2597, and press "0" to speak to the Main Administration Desk.






Fire Department

-  635 - 7th Street | P.O. Box 2193 Humboldt, SK SOK 2A0
-  Tel: (306) 682-2525 ext 322 / Fax: (306) 682-4485
-  Email: HFD@humboldt.ca






Museum & Gallery

-  Gallery: 601 Main Street
Museum: 602 Main Street
P.O. Box 2349 Humboldt, SK SOK 2A0
-  Tel: (306) 682-5226
Fax: (306) 682-1430
-  Email: humboldt.museum@sasktel.net



Reid-Thompson Library

-  705 Main Street | P.O. Box 1330 Humboldt, SK SOK 2A0
-  Tel: (306) 682-2034
-  Email: humcirc@wapitilibrary.ca

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