



**CITY OF HUMBOLDT
MINUTES OF THE REGULAR MEETING OF COUNCIL HELD
MONDAY, February 22, 2021**

PRESENT:

Mayor Michael Behiel
Councillor Rob Muench
Councillor Kelly Herperger
Councillor Larry Jorgenson
Councillor Roger Nordick
Councillor Amanda Klitch
Councillor Roger Korte
City Manager: Joe Day
Corporate Services Director/City Clerk: Lori Yaworski
Communications Manager: Penny Lee

Via Zoom Conferencing

Community & Leisure Services Director: Mike Ulriksen
Director of Protective Services: Mike Kwasnica
Planning Coordinator: Frank Carpentieri
Works and Utilities Director: Peter Bergquist
Cultural Service Director: Jennifer Fitzpatrick

CALL TO ORDER:

Mayor Behiel called the meeting to order at 5:33 p.m.

ADOPT AGENDA:

Nordick/Muench
That the agenda be adopted as presented.

Motion Carried.

**CONFLICT OF
INTEREST:**

Councillor Roger Nordick stated that he will be declaring a conflict of interest in the following matters listed on the agenda:

- 11. New Business
 - a) City Clerk's Report – Committee & Board Appointments
 - f) Planning Coordinators Report – Recognition of Age Friendly Humboldt Report

Councillor Kelly Herperger stated she was declaring a conflict on the agenda item:

- 11. New Business
 - k) Director of Public Works & Utilities Report – Proposed Local Improvement- Landmark Place Paving

**PUBLIC
ACKNOWLEDGEMENTS:**

Mayor Behiel commended Big Brothers and Big Sisters for their fundraising event of Bowl for Kids Sake. He also acknowledged the three local talented artists that are performing at Telemiracle this year.

**SUSPEND COUNCIL
MEETING:**

Korte/Klitch
That the Regular Meeting of Council be suspended and that we move to enter the Public Hearing, the time being 5:40 p.m.

Motion Carried.

Mayor – Michael Behiel

City Clerk – Lori Yaworski

PUBLIC HEARING- DISCRETIONARY USE APPLICATION – 16 UNIT MULTIPLE DWELLING- 1212 12TH STREET	<p>A public hearing was held to allow public input regarding a Discretionary Use Application under Section 3.1 of the Zoning Bylaw 04/2016 which proposes to expand the Elizabeth Retirement Community by 16 additional multi-unit (apartment) dwellings within the existing Elizabeth Retirement Community property.</p> <p>The City Clerk reported that she received two written responses opposing the application; and one delegate addressed his concerns to Council through Zoom conferencing.</p>
PUBLIC HEARING- SALE OF CITY-OWNED LAND:	<p>A public hearing was held regarding the disposal of non-dedicated land. The portions of municipal land are (in part) designated for park purposes and adjacent walkway reserve that is legally described as Parcel X, Plan 102201938 - and Parcel WI, Plan 102201938 (in its entirety). The intended future use of this (underutilized) land will be for the purposes to facilitate the expansion of the Elizabeth Retirement Community.</p>
RESUME MEETING:	<p>Nordick/Korte That the Public Hearing be closed, and that Council revert to the Regular Meeting, the time being 5:48 p.m.</p> <p>Motion Carried.</p>
APPROVE MINUTES – REGULAR MEETING:	<p>Muench/Klitch: That the Minutes of the Regular Meeting of Council held January 25, 2021 be approved as recorded and circulated.</p> <p>Motion Carried.</p>
DELEGATION: CINDY LEE FRANK- BUSINESS LICENSE FEES:	<p>Cindy Lee Frank joined the Council via Zoom conferencing at 5:50 p.m. Cindy introduced herself as a hairstylist and small business owner who is currently working out of her home. She voiced her concern of Humboldt’s fees as she provided Council with comparisons of the Business License fees from other Cities in Saskatchewan.</p> <p>Mayor Behiel thanked Cindy for her input and ensured her that she would be provided some feedback from the information she provided to Council.</p>
MAYOR’S PROCLAMATION:	<p>Muench/Klitch That the Mayor be authorized to proclaim March 6, 2021 as Lymphedema Awareness Day in the City of Humboldt.</p> <p>Motion Carried</p>
CHAIR:	<p>Mayor Behiel vacated the Chair and Deputy Mayor Muench presided at 5:54 p.m.</p>
EXECUTIVE COMMITTEE MEETING MINUTES:	<p>Mayor Behiel/Herperger: That the Minutes of the Executive Committee Meeting held February 8, 2021 be accepted for information.</p> <p>Motion Carried</p>
HUMBOLDT BRONCO MEMORIAL COMMITTEE:	<p>Jorgenson/Korte: That the Minutes of the Humboldt Broncos Memorial Committee be accepted for information.</p> <p>Motion Carried</p>

**REID THOMPSON
PUBLIC LIBRARY
BOARD MINUTES:**

Herperger/Nordick:
That the Minutes of the Reid-Thompson Public Library Board meeting held January 11, 2021 be accepted for information.

Motion Carried

**HUMBOLDT AND
DISTRICT MUSEUM AND
GALLERY BOARD
MINUTES:**

Klitch/Mayor Behiel:
That the Minutes of the Humboldt and District Museum and Gallery Board meeting held February 11, 2021 be accepted for information.

Motion Carried

**LANIGAN CREEK
DELLWOOD BROOK
WATERSHED
ASSOCIATION BOARD
MEETING:**

Korte/Jorgenson:
That the Minutes of the Lanigan Creek Dellwood Brook Watershed Association meetings held April 28, 2020, November 4, 2020, November 9, 2020, December 4, 2020, and January 18, 2021 be accepted for information.

Motion Carried

CHAIR:

Mayor Behiel resumed the Chair, the time being 5:59 p.m.

DEPARTURE:

Councillor Nordick left the Council Chambers.

**DIRECTOR OF
CORPORATE
SERVICE/CITY CLERK –
COUNCIL
APPOINTMENT TO
BOARDS &
COMMITTEES:**

Herperger/Korte:
That the following amended appointments be made to the boards and committees established under the authority of the City of Humboldt:

- I. Humboldt Broncos Memorial Committee
(two-year term expires January 31, 2023)
 - 1) Carol Brons
 - 2) Kurt Leicht
 - 3) Ed Tobin
 - 4) Christina Haugan (pending confirmation)
 - 5) Curtis Wacker
 - 6) Laurie Warford
 - 7) Ivan Buehler
 - 8) Barrie Broad
- II Reid-Thompson Public Library Board:
(one year term expires January 31, 2022)
 - 1) Sheila Nordick
- III. Humboldt Public Art Committee:
(two-year term expires January 23, 2023)
 - 1) Malcom Eaton
 - 2) Wayne Schidlowsky
- IV. Humboldt & Area Planning District
 - 1) Councilor Jorgenson

Motion Carried.

RETURN:

Councillor Nordick returned to Council Chambers.

**DIRECTOR OF
CORPORATE
SERVICE/CITY CLERK –
COUNCIL
APPOINTMENT TO
BOARDS &
COMMITTEES:**

Nordick/Klitch:
That the Workplace Violence & Harrassment Policy #1357, as attached, replace the existing Harrassment Policy #1357 and Workplace Violence Policy #1358, be approved.

Motion Carried.

**PLANNING
COORDINATOR’S
REPORT –
DISCRETIONARY USE
APPLICATION:**

Mayor Behiel/Korte:
That the Council deny the Discretionary Use Application to increase the current multiple unit dwelling (apartment) amount by 16 units within the Elizabeth Retirement Community (the Elizabeth) property located at 1212 -* 12th Avenue.

Motion Carried

**PLANNING
COORDINATOR’S
REPORT – REQUEST TO
PURCHASE CITY LAND-
THE ELIZABETH
RETIREMENT
COMMUNITY:**

Mayor Behiel/Korte:
That the Council deny the disposal of municipal land comprising of the (west-part of) parcel legally described as Parcel X, Plan 102201938 -inclusive of the buildings and part of the developed access road.

Motion Carried

**PLANNING
COORDINATOR’S
REPORT- PROPOSED
CONSOLIDATION OF
LAND- WESTWOOD
COMMERICAL
PRECINCT:**

Nordick/Muench:
That Council pass resolution to recommend approving subdivision application C0635-20S resulting in the consolidation of land (as proposed in attachment 1), including the closure of the existing (undeveloped) road allowance parcels, subject to the following:

- That this land remains designated C2 - Medium Density Commercial
- That an agreement be prepared between the City and the property owner that will include (but not be limited to) outlining the terms and conditions authorizing transfer of the (undeveloped) road reserve, and ordering that the land only be used for the incorporation into the proposed parcel “U” (Commercial Use) referred to in application C0635-20S, and that all costs related to the subdivision shall be the responsibility of the recipient/purchaser
- At the time and date of when a Transform Approval has been registered for the proposed parcel “U”, any pervious servicing agreements that had an association with the phased subdivision development or any development application permits in relation to these parcels (current or lapsed) which were previously referred to as the ‘individual parcels’ as shown below, will immediately become null and void
 - S1/ Plan 102088885
 - SX1/ Plan 102088885
 - S2/ Plan 102088885
 - S3/ Plan 102088885
 - S/ Plan 102088885
 - K/ Plan 102088885
 - Q/ Plan 102088885
 - L/ Plan 102088885
 - P/ Plan 102088885
 - M/ Plan 102088885
 - N/ Plan 102088885

Motion Carried

DEPARTURE:

Councillor Nordick departed the Council Chambers.

**PLANNING
COORDINATOR’S
REPORT –
RECOGNITION OF AGE-
FRIENDLY HUMBOLDT:**

Herperger/Muench
That the City of Humboldt recognizes the Age-Friendly Committee (Humboldt), and that the City will continue to support an inclusive community and work to assess and improve accessibility and inclusion of older persons, persons with disabilities, children, and youth and for the community as a whole.

Motion Carried.

RETURN:	Councillor Nordick returned to the Council Chambers																			
LEISURE SERVICES DIRECTOR REPORT- OUTDOOR SKATING AND SUMMER FLEX SPACE:	Korte/Herperger: That Council authorize Administration to proceed with planning and development of a multi-use outdoor rink and courts facility at Centennial Park. Motion Carried																			
WORKS & UTILITIES DIRECTOR’S REPORT- FERRIC SULPHATE REQUEST FOR QUOTATION RECOMMENDATION:	Nordick/Jorgenson That Council approval the award for the 2021 Ferric Sulphate supply to Cleartech at an estimated cost of \$84,970 (Including PST). Motion Carried																			
WORKS & UTILITIES DIRECTOR’S REPORT- ASPHALT AND CONCRETE CRUSHING RECOMMENDATIONS:	Klitch/Muench That City Council approval the sole source asphalt and concrete crushing to Brockman Enterprises at an estimated rate of \$15/yard to an estimated value of \$75,000. Motion Carried																			
WORKS & UTILITIES DIRECTOR’S REPORT- GENERATOR MAINTENANCE CONTRACT RECOMMENDATION:	Jorgenson/Herperger That Council approve to extend the generator maintenance contract for 2021 to Cummins Sales and Services at an estimated cost of \$9,315 plus applicable Motion Carried																			
DEPARTURE:	Councillor Kelly Herperger left the Council Chambers.																			
WORKS & UTILITIES DIRECTOR’S REPORT- PROPOSED LOCAL IMPROVEMENT – LANDMARK PLACE PAVING:	Nordick/Jorgenson “That the Engineer prepare a report in accordance with Section 6 of <i>The Local Improvement Act, 1993</i> , with respect to the proposed local improvement listed below: <table><tr><td>Work/Service:</td><td>On:</td><td>From:</td><td>To:</td></tr><tr><td>Asphalt Paving</td><td>Landmark Place</td><td>3rd Street</td><td>7th Ave.</td></tr></table> Which has an estimated cost of \$114,700.00 and That the Report prepared by the Engineer, with respect to the proposed local improvement listed below, be adopted; that application be made under clause 5(1)(b) of the Local Improvement Act, 1993 to the Saskatchewan Municipal Board, Local Government Committee, to undertake this work as a local improvement at an estimated cost of \$114,700 <table><tr><td>Work/Service:</td><td>On:</td><td>From:</td><td>To:</td></tr><tr><td>Asphalt Paving</td><td>Landmark Place</td><td>3rd Street</td><td>7th Ave.</td></tr></table> And; that the land described herein is specially or directly benefited by reason of this local improvement differently from or greater than that than that generally received by landowners in the municipality. Motion Carried				Work/Service:	On:	From:	To:	Asphalt Paving	Landmark Place	3 rd Street	7 th Ave.	Work/Service:	On:	From:	To:	Asphalt Paving	Landmark Place	3 rd Street	7 th Ave.
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RETURN:	Councillor Kelly Herperger returned to the Council Chambers.
WORKS & UTILITIES DIRECTOR’S REPORT- WATERMAIN REPLACEMENT PROGRAM CONSULTANT AWARD:	<p>Jorgenson/Korte: That Council award Consulting Services for the Watermain Replacement Program to Associated Engineering in the amount of \$108,410 plus applicable taxes.</p> <p>Motion Carried</p>
WORKS & UTILITIES DIRECTOR’S REPORT- REACT STUDY CONSULTANT AWARD RECOMMENDATION:	<p>Nordick/Jorgenson: That Council approve the award of Consulting Services for the REACT funding and fee model study to Eco Engineering Ltd, in the amount of \$89,187.00, taxes included, as awarded by the REACT Board of Directors on February 10, 2021</p> <p>Motion Carried.</p>
WORKS & UTILITIES DIRECTOR’S REPORT- 8TH AVENUE (HWY 5) WATERMAIN REPLACEMENT REQUEST:	<p>Klitch/Jorgenson: That City Council approve the 8th Avenue Water Main Replacement Project from 5th Street to 6th Street at an estimated cost of \$235,100 to be funded from the Utility Reserve.</p> <p>Motion Carried.</p>
COMMITTEE OF THE WHOLE:	<p>Nordick/Korte That we sit in private session as a Committee of the Whole, the time being 6:45 p.m..</p> <p>Motion Carried.</p>
PRESENT IN THE COMMITTEE OF THE WHOLE:	Mayor Michael Behiel, Councillor Rob Muench, Councillor Larry Jorgenson, Councillor Roger Nordick, Councillor Kelly Herperger, Councillor Roger Korte, Councillor Amanda Klitch, City Manager Joe Day, Corporate Services Director/City Clerk Lori Yaworski, Works & Utilities Director Peter Bergquist, Community & Leisure Services and Director Mike Ulriksen
AUTHORITY:	The Committee met under Section 5(5) of Part III Schedule “A” of <i>The Local Authority Freedom of Information and Protection of Privacy Act</i> .
REVERT:	<p>Klitch/Jorgenson: That we revert to the Regular Meeting of Council, the time being 7:04 p.m.</p> <p>Motion Carried</p>
CITY MANAGER’S REPORT – MEMBERSHIP DISCUSSION - MSMA	<p>Jorgenson/Nordick That Council authorize administration to negotiate MSMA membership fees.</p> <p>Motion Carried.</p>
WORKS & UTILITIES DIRECTOR’S REPORT- WATERMAIN REPLACEMENT PROGRAM CONSULTANT AWARD	<p>Herperger/Klitch That City Council approval to amend Consulting Services to further evaluate the extension/diversion of treated wastewater effluent around Humboldt Lake at an estimated cost of \$40,000 plus applicable taxes</p> <p>Motion Carried.</p>

**LEISURE SERVICE
DIRECTOR’S REPORT-
UPDATE ON FACILITY
USAGE**

Jorgenson/Nordick:
That Council approve a lease agreement with the Saskatchewan Health Authority for the exclusive use of the Convention Center to the end of 2021 for COVID-19 testing and vaccinations.

Motion Carried.

ADJOURN:

Jorgenson/Korte:
That we do now adjourn, the time being 7:06 p.m.

Motion Carried.

Mayor – Michael Behiel

City Clerk – Lori Yaworski