



**CITY OF HUMBOLDT
MINUTES OF THE REGULAR MEETING OF COUNCIL HELD
MONDAY, July 27, 2020**

PRESENT:

Mayor Rob Muench
Councillor Lorne Pratchler
Councillor Owen Hopfner
Councillor Michael Behiel
Councillor Larry Jorgenson
Councillor Roger Nordick
Councillor Sandy Weyland
City Manager: Joe Day
Corporate Services Director/City Clerk: Lori Yaworski
Communications Manager: Penny Lee

Via Zoom Conferencing:

Community & Leisure Services Director: Mike Ulriksen
Cultural Services Director: Jennifer Fitzpatrick
Director of Protective Services: Mike Kwasnica
Works & Utilities Director: Peter Bergquist
Planning Coordinator: Frank Carpentieri

CALL TO ORDER:

Mayor Muench called the meeting to order at 5:40 p.m.

ADOPT AGENDA:

Nordick/Weyland
That the agenda be adopted as presented.

Motion Carried.

**DELEGATION – MNP;
PRESENTATION OF
2019 AUDITED
FINANCIAL
STATEMENTS**

Ms. Kenda Thimm of MNP was in attendance via Zoom to present the 2019 Audited Financial Statement for the City of Humboldt.

Mayor Muench thanked Ms. Thimm and the MNP audit team for all their hard work and preparing the audit during the COVID-19 pandemic.

**2019 AUDITED
FINANCIAL STATEMENT**

Behiel/Nordick:
That the 2019 Audited Financial Statement for the City of Humboldt the adopted as presented.

Motion Carried.

**PUBLIC
ACKNOWLEDGEMENTS:**

Mayor Muench acknowledged the City Staff who have been busy getting the City facilities ready to re-open to the public in safe manner.

Councillor Behiel expressed his appreciation to the City staff and the residents on how amazing the yards, streets and parks have been kept this summer.

**SUSPEND COUNCIL
MEETING:**

Weyland/Jorgenson
That the Regular Meeting of Council be suspended and that we move to enter the Public Hearing, the time being 5:55 p.m.

A public hearing was held to allow public input regarding a Discretionary Use Application to allow an Automotive Sales Establishment at the property located at 739 16th St- legally described as Lot 1A, Block 47 Plan No. 99401872.

The Planning Coordinator stated that he has not received any written responses regarding the Discretionary Use Application.

Mayor – Rob Muench

City Clerk – Lori Yaworski

- RESUME MEETING:** Behiel/Pratchler:
That the Public Hearing be closed, and that Council revert to the Regular Meeting, the time being 5:57 p.m.
- Motion Carried.
- APPROVE MINUTES –
REGULAR MEETING:** Weyland/Nordick:
That the Minutes of the Regular Meeting of Council held June 22, 2020 be approved as recorded and circulated.
- Motion Carried.
- SPECIAL MEETING
MINUTES:** Pratchler/Behiel:
That the Minutes of the Special Meeting of Council held July 6, 2020 be approved as recorded and circulated.
- Motion Carried.
- SPECIAL MEETING
MINUTES:** Hopfner/Weyland:
That the Minutes of the Special Meeting of Council held July 15, 2020 be approved as recorded and circulated.
- Motion Carried.
- MAYOR’S
ACKNOWLEDGEMENT:
WORLD REFUGEE DAY** Behiel/Nordick:
That the Mayor be authorized to proclaim the week of August 10 – 16, 2020 as “Pride Week” in the City of Humboldt.
- Motion Carried.
- CORRESPONDENCE:** Jorgenson/Weyland
That the Minutes of the Humboldt Broncos Memorial Committee held June 1, 2020 be accepted for information:
Motion Carried.
- Pratchler/Jorgenson
That the Letter to the Mayor and Council dated June 18, 2020 from Myles Tyacke be accepted for information.
Motion Carried.
- CHAIR:** Mayor Muench vacated the Chair and Deputy Mayor Hopfner presided at 6:13 p.m.
- EXECUTIVE COMMITTEE
MEETING MINUTES:** Behiel/Weyland:
That the Minutes of the Executive Committee Meeting held July 13, 2020 be accepted for information.
Motion Carried.
- DIRECTOR OF
CORPORATE
SERVICES: 2020
MUNICIPAL ELECTION:** Nordick/Behiel
That the following recommendations regarding the 2020 Election be adopted:
1. That Michael Ulriksen, Leisure Service Director, be appointed as Returning Officer for the 2020 Municipal Election.
 2. That the Humboldt Uniplex be designated as the polling station; and that regular polls be open for voting on November 9, 2020 between the hours of 9:00 a.m. and 8:00 p.m.
 3. That Council proceed with the establishment of a mail-in ballot system for the 2020 Civic Election.

Mayor – Rob Muench

City Clerk – Lori Yaworski

- 4. That the hours for conducting the vote at the advance polls be as follows:
 - Saturday, October 31, 2020 from 10:00 a.m. to 4:00 p.m.
 - Monday, November 2 from 4:00 p.m. to 8:00 p.m.
 - Thursday, November 5, from 1:00 p.m.to 7:00 p.m.
- 5. That a door-to-door enumeration and subsequent Voters' List not be undertaken for the 2020 Civic election and that voters be registered at the polls using the Voter Declaration Form.
- 6. That the names of the candidates on the Mayor and Councilor ballots be listed in alphabetical order by surname without their occupation.
- 7. That City Council does not establish the need for a Criminal Record check to form part of the filing of Nomination papers.
- 8. The rates of remuneration for election officials summarized in Appendix "A" be approved.

Motion Carried.

BYLAW NO. 04/2020: Weyland/Behiel_
Resolved that Bylaw 04/2020, being a bylaw to establish a Mail-In-Ballot Voting System be introduced and read a first time.

Motion Carried.

BYLAW NO. 04/2020: Muench/Pratchler:
Resolved that Bylaw 04/2020, being a bylaw to establish a Mail-In-Ballot Voting System be introduced and read a second time.

Motion Carried.

BYLAW NO. 04/2020: Behiel/Nordick:
Resolved that Bylaw 04/2020, being a bylaw to establish a Mail-In-Ballot Voting System be given three readings at this meeting.

Motion Carried.

BYLAW NO. 04/2020: Weyland/Jorgenson:
Resolved that Bylaw 04/2020, being a bylaw to establish a Mail-In-Ballot Voting System be read a third time and be now adopted

Motion Carried

CHAIR: Mayor Muench resumed the Chair, the time being 6:26 p.m.

**PLANNING
COORDINATOR'S
REPORT:
DISCRETIONARY USE
APPLICATION-
PROPOSED
AUTOMOTIVE SALES
ESTABLISHMENT – 739
16TH STREET**

Nordick/Behiel:
That Council approve the Discretionary Use Application to allow an Automotive Sales Establishment at the property located at 739 16th Street – legally described as Lot 1A, Block 47 Plan No. 99401872; subject to:

- 1) the display and sale of only automotive vehicles, and operation of a service bay or the storage of fuel on site,
- 2) the approval of all necessary permits, including a development permit (with accompanying approved drainage plan),
- 3) the access to the site being along 16th Street (along the eastern property boundary) with a minimum setback of 55 meters from the 8th Ave/16th Street intersection.

- 4) The temporary modular office building:
 - i. Being reviewed and/or visually inspected by the City prior to being transported into the City and being to the satisfaction of the City regarding its structural condition and visual appeal,
 - ii. being issued a move-in permit from the City prior to being transported into the City and being placed on site,
 - iii. being placed and restricted to the far southern portion of the site,
- 5) the City provided with a landscaping plan that satisfactorily demonstrates
 - i. how the site will always continue to be suitably maintained in a neat and tidy condition,
 - ii. that landscaping meets the requirements of the Zoning bylaw prior to operation of this use,
- 6) a maximum inventory of the 12 vehicles (excluding staff and customer vehicles) be permitted on site at any given time, and that all vehicles be accessible to the internal aisle, and
- 7) the provision for a minimum of 3 (three) off-street parking space for staff and customer.

Motion Carried

**ENQUIRIES –
800 Block of 10th Street**

Councillor Nordick reported receiving an email regarding a safety concern on the 800 Block of 10th Street. Councillor Nordick will forward the email to Councillors and Staff and the concern will be brought to the next Executive Committee meeting.

MEMBERSHIP IN MSMA:

Councillor Pratchler requested that Administration contact MSMA and inquire on the significant contributions and benefits that the City of Humboldt has received in the last two years through its membership.

**VOLUNTEERS FOR
WEEDING AND
WATERING TREES ON
6TH AVE.**

Mayor Muench has been offered help from residents to pull weeds, mulch, and water trees on 6th Ave between 15th and 17th St. Mayor Muench will pass the volunteer names to the Leisure Services Director so he can contact and arrange the assistance.

ADJOURN:

Jorgenson/Behiel
That we do now adjourn, the time being 6:58 p.m.

Motion Carried.

Mayor – Rob Muench

City Clerk – Lori Yaworski