



**CITY OF HUMBOLDT
MINUTES OF THE REGULAR MEETING OF COUNCIL HELD
MONDAY, APRIL 27, 2020**

PRESENT:

Mayor Rob Muench
Councillor Lorne Pratchler:
City Manager: Joe Day
Corporate Services Director/City Clerk: Sandra Pauli
Works & Utilities Director: Peter Bergquist

Via Webex Conferencing:

Councillor Owen Hopfner
Councillor Michael Behiel
Councillor Larry Jorgenson
Councillor Roger Nordick
Councillor Sandy Weyland

Community & Leisure Services Director: Mike Ulriksen
Planning Coordinator: Frank Carpentieri
Finance Manager: Lori Yaworski
Communications Manager: Penny Lee
Cultural Services Director: Jennifer Fitzpatrick
Director of Protective Services: Mike Kwasnica

CALL TO ORDER:

Mayor Muench called the meeting to order at 5:45 p.m.

ADOPT AGENDA:

Weyland/Nordick:
That the agenda be adopted as presented.

Motion Carried.

**ACKNOWLEDGEMENTS:
ESSENTIAL WORKERS
– COVID 19:**

Mayor Rob Muench acknowledged and thanked the City staff who continue to work during the COVID-19 global pandemic in order to keep the City running.

Mayor Muench also acknowledged and thanked all essential workers who continue to work during this time.

R. PITZEL – PASSING:

Mayor Rob Muench extended his condolences to family and friends of Mr. Robert (Bob) Pitzel who passed away on March 26, 2020. Mr. Pitzel was the owner/operator of Graphic Ad until his retirement in 2006. He also was a well-known Saskatchewan artist and business mentor through the Raj Manek Mentorship Program.

**APPROVE MINUTES –
REGULAR MEETING:**

Behiel/Hopfner:
That the Minutes of the Regular Meeting of Council held February 24, 2020 be approved as recorded and circulated.

Motion Carried.

**HUMBOLDT & GALLERY
2019 ANNUAL BOARD
REPORT:**

Councillor Sandy Weyland presented the Humboldt & Gallery 2019 Annual Board Report on behalf of Ms. Susan Bellamy, Chairperson of the Humboldt & Gallery Board.

Behiel/Nordick:
That the Humboldt Museum & Gallery Board 2019 Annual Report be accepted for information.

Motion Carried.

Mayor – Rob Muench

City Clerk – Sandra Pauli

**MAYOR'S
PROCLAMATION:**

Weyland/Hopfner:
That the Mayor be authorized to proclaim the week of May 17 – 23, 2020 as “National Public Works Week” in the City of Humboldt.

Motion Carried.

**PLANNING
COORDINATOR'S
REPORT –
DISCRETIONARY USE
APPLICATION:**

Jorgenson/Hopfner:
That the discretionary use application submitted by the Leisure Services Department of the City of Humboldt to place two shipping containers at 2000 8th Avenue, legally described as MR4, Plan No. 68H08852 be approved subject to compliance with the applicable regulations of Bylaw No. 04/2016 – The Zoning Bylaw.

Motion Carried.

**WORKS & UTILITIES
DIRECTOR'S REPORT –
AWARD WATER MAIN
TENDER:**

Pratchler/Nordick:
That the 2020 Water Main Replacement Tender be awarded to Brockman Enterprises Ltd. of Humboldt, SK in the amount of \$708,026.40 plus applicable taxes.

Motion Carried.

**LEISURE SERVICES
DIRECTOR'S REPORT –
AWARD MOWER
TENDER:**

Weyland/Hopfner:
That the Commercial Wide Area Mower tender be awarded to Pattison Agriculture of Humboldt, SK in the amount of \$74,672.65 (inc. PST).

Motion Carried.

**LEISURE SERVICES
DIRECTOR'S REPORT –
2020 SUMMER SIZZLER:**

Hopfner/Nordick:
That the 2020 Summer Sizzler be cancelled as a direct result of the COVID-19 restrictions and the indefinite suspension of West Coast Amusement operations.

Motion Carried.

CORRESPONDENCE:

Weyland/Nordick:
That the following correspondence be accepted for information:

- a) Minutes of the Museum & Gallery Board Meeting held March 12, 2020.
- b) Minutes of the Occupational Health & Safety Committee Meeting held March 3, 2020.
- c) Minutes of the Reid-Thompson Public Library Board Meeting held January 13, 2020.
- d) SaskTel – Fibre Project Update.
- e) Ministry of Government Relations – 2020 Education Mill Rates.
- f) WUQATR – 2020 Membership Fee.
- g) Minutes of the Lanigan Creek Dellwood Brook Watershed Association Meetings held January 7, 2019, January 24, 2019, April 10, 2019, November 20, 2019 and January 20, 2020.
- h) Minutes of the Mid-Sask Municipal Alliance Inc. Board Meetings held March 5, 2020 and April 2, 2020.
- i) Minutes of the Central Area Transportation Planning Committee Meeting held January 22, 2020.

Motion Carried.

CHAIR:

Mayor Muench vacated the chair and Deputy Mayor Hopfner presided at 6:35 p.m.

**EXECUTIVE COMMITTEE
MEETING MINUTES:**

Hopfner/Behiel:
That the Minutes of the Executive Committee Meeting held March 9, 2020 be accepted for information.

Motion Carried.

Hopfner/Weyland:
That the Minutes of the Executive Committee Meeting held April 13, 2020 be accepted for information.

Motion Carried.

**FINANCE MANAGER'S
REPORT – 2019
RESERVE
ALLOCATIONS:**

Nordick/Weyland:
That the Total Appropriate Reserve Balance of \$8,072,570.00 for 2019 as listed in Schedule 8 – Consolidated Schedules of Accumulated Surplus as attached to the Finance Manager's Report dated April 13, 2020 be approved.

Motion Carried.

**LEISURE SERVICES
DIRECTOR'S REPORT –
PARK FURNISHING
PROJECT:**

Behiel/Nordick:

That the park furnishings for the downtown area be awarded to 1 Stop Playgrounds of Humboldt, SK for a total cost of \$94,222.00 plus applicable taxes.

Motion Defeated.

Behiel/Nordick:

That the park furnishing project requests for proposals be referred to the next Executive Committee Meeting in May for further review and consideration.

Motion Carried.

CHAIR:

Mayor Muench resumed the Chair, the time being 7:05 p.m.

**CITY MANAGER'S
REPORT – TAX &
WATER PAYMENT
PROGRAMS – COVID-
19:**

Jorgenson/Behiel:

That the City Manager be authorized to modify the TIPPS program for Taxes, the WIPPS Program for Utility bill payments, as well as the normally billed interest amounts so that taxpayers and utility customers who are experiencing economic hardship as a result of the economic downturn from COVID-19 pandemic are able to defer a portion of their bills to a later date.

Motion Carried.

**CITY MANAGER'S
REPORT – 2020
MAINTENANCE
SERVICE LEVELS:**

Nordick/Behiel:

That the City maintain levels of service in its parks maintenance, building maintenance, street maintenance, and underground infrastructure maintenance consistent with 2020 budget allocations and the levels set over the past few years.

Motion Carried.

DEPARTURE:

Communications Manager Penny Lee and Planning Coordinator Frank Carpentieri left the meeting at 7:29 p.m.

**COMMITTEE OF THE
WHOLE:**

Nordick/Behiel:

That we sit in private session as a Committee of the Whole, the time being 7:30 p.m.

Motion Carried.

**PRESENT IN THE
COMMITTEE OF THE
WHOLE:**

Mayor Rob Muench, Councillor Lorne Pratchler, Councillor Larry Jorgenson, Councillor Roger Nordick, Councillor Michael Behiel, Councillor Sandy Weyland, Councillor Owen Hopfner, City Manager Joe Day, Corporate Services Director/City Clerk Sandra Pauli, Community & Leisure Services Director Mike Ulriksen, Works & Utilities Director Peter Bergquist, Cultural Services Director Jennifer Fitzpatrick, Finance Manager Lori Yaworski and Director of Protective Services Mike Kwasnica.

AUTHORITY:

The Committee met under Section 5(1) of Part III Schedule "A" of *The Local Authority Freedom of Information and Protection of Privacy Act*.

REVERT:

Nordick/Behiel:

That we revert to the Regular Meeting of Council, the time being 7:59 p.m.

Motion Carried.

**CITY MANAGER'S
REPORT – COVID-19
FINANCIAL IMPACTS:**

Behiel/Weyland:

That the City Manager's Report dated April 27, 2020 regarding financial impacts to the City as a result of the COVID-19 global pandemic be accepted for information.

Motion Carried.

ADJOURN:

Jorgenson/Pratchler:

That we do now adjourn, the time being 8:00 p.m.

Motion Carried.

Mayor – Rob Muench

City Clerk – Sandra Pauli