



**CITY OF HUMBOLDT
MINUTES OF THE REGULAR MEETING OF COUNCIL HELD
MONDAY, FEBRUARY 24, 2020**

PRESENT:

Deputy Mayor:	Lorne Pratchler	
Councillors:	Roger Nordick	
	Larry Jorgenson	Michael Behiel
	Owen Hopfner	Sandy Weyland
City Manager:		Joe Day
City Clerk/Director of Corporate Services:		Sandra Pauli
Community & Leisure Services Director:		Mike Ulriksen
Works & Utilities Director:		Peter Bergquist
Communications Manager:		Penny Lee
Planning Coordinator:		Frank Carpentieri
Director of Protective Services/Fire Chief:		Mike Kwasnica

REGRETS:

Mayor Rob Muench

CALL TO ORDER:

Deputy Mayor Pratchler called the meeting to order at 5:30 p.m.

ADOPT AGENDA:

Behiel/Weyland:
That the agenda be amended to include the following and subsequently be adopted as amended:

6. Correspondence
"A" Items Requiring Council Resolution
e) MNP – 2019 Audit Services Plan
13. Committee of the Whole.
 - ii) Humboldt Broncos Memorial Update
 - iii) MSMA – 2020 Targeted Sector Support Initiative Grant Applications.

Motion Carried.

**RETIREMENT
PRESENTATION –
J. ZILKOWSKY:**

Deputy Mayor Lorne Pratchler acknowledged and congratulated Ms. Joanne Zilkowsky, Facilities Maintenance Worker for over 16 years of employment with the City of Humboldt.

Ms. Zilkowsky retired from the City at the end of January.

Deputy Mayor Pratchler presented Ms. Zilkowsky with a gift for her years of service and wished her well in her retirement.

**APPROVE MINUTES –
REGULAR MEETING:**

Hopfner/Nordick:
That the Minutes of the Regular Meeting of Council held January 27, 2020 be approved as recorded and circulated.

Motion Carried.

**LEISURE SERVICES
DIRECTOR'S REPORT -
FENCING TENDER:**

Weyland/Jorgenson:
That the Centennial Park Ball Diamond Fence Tender be awarded to Exact Fencing Ltd. of Prince Albert as the lowest qualified bidder at a cost of \$87,190.

Motion Carried.

**COMMUNICATIONS
MANAGER'S REPORT –
ARTIFICIAL TREE
PURCHASE:**

Hopfner/Nordick:
That Administration be authorized to purchase an artificial Christmas tree and decorations from the City of Swift Current for a cost of \$5,000, plus shipping and an appropriate storage container.

Motion Carried.

Deputy Mayor – Lorne Pratchler

City Clerk – Sandra Pauli

**PLANNING
COORDINATOR'S
REPORT – WESTWOOD
DEVELOPMENT
CONCEPT PLAN:**

Nordick/Behiel:
That the City endorse the concept of a residential development within the 33.61 ha of Future Urban Development land in the SE 25-37-23-W2M and that City Administration be directed to work with the Developer so that any concerns that the City has regarding infrastructure and servicing of the area can be addressed in a revised Comprehensive Development Application (CDA) to be submitted to the City.

Motion Carried.

**WORKS & UTILITIES
DIRECTOR'S REPORT –
TARGETED SECTOR
SUPPORT INITIATIVE
GRANT:**

Hopfner/Nordick:
That City Council approve a joint Humboldt/REACT grant application for the targeted sector support (TSS) initiative for the development of a sustainable costing model for REACT.

Further, that the expenditure of up to \$12,500 for this work be approved and funded from operational savings from other activities; and if operational savings are unable to fund the expense, that the costs be funded from the Contingency Reserve.

Motion Carried.

**MNP – 2019 AUDIT
SERVICE PLAN:**

Weyland/Jorgenson:
That the 2019 Audit Service Plan as presented by MNP be approved.

Motion Carried.

CORRESPONDENCE:

Weyland/Nordick:
That the following correspondence be accepted for information:

- a) Minutes of the Central Area Transportation Planning Committee Meeting held November 27, 2019.
- b) Minutes of the Mid-Sask Municipal Alliance Board Meeting held December 5, 2019.
- c) Minutes of the Reid-Thompson Public Library Board Meeting held December 9, 2019.
- d) Minutes of the Museum & Gallery Board Meeting held February 6, 2020.
- e) Ministry of Government Relations – Regional Workshop.
- f) STARS – Annual Voluntary Levy.
- g) Lanigan Creek Dellwood Brook Watershed Association – Adjusted Levy.

Motion Carried.

**EXECUTIVE COMMITTEE
MEETING MINUTES:**

Weyland/Behiel:
That the Minutes of the Executive Committee Meeting held February 10, 2020 be accepted for information.

Motion Carried.

**COMMUNICATIONS
MANAGER'S REPORT –
SCHOLARSHIP
REQUEST:**

Behiel/Weyland:
That the request from Carlton Trail College to assist in supporting continued access to education and training by contributing \$500.00 to the Carlton Trail College's students award program for the 2019/2020 academic year be approved.

Motion Carried.

**WORKS & UTILITIES
DIRECTOR'S REPORT –
7TH STREET
DECORATIVE
IMPROVEMENTS:**

Nordick/Weyland:
That the Moderate Option as listed in the Works & Utilities Director's Report dated February 10, 2010 regarding 7th Street Decorative Improvements be approved at an estimated amount of \$451,000.00.

Motion Carried.

**WASTEWATER
TREATMENT PLANT
UPGRADES
PRESENTATION:**

Works & Utilities Director Peter Bergquist provided Council with a presentation detailing the costs of the proposed wastewater treatment plant upgrade.

**WORKS & UTILITIES
DIRECTOR'S REPORT –
WASTEWATER
TREATMENT PLANT
UPGRADES DESIGN
REPORT:**

Jorgenson/Behiel:
That the Final Wastewater Treatment Plant Upgrades Preliminary Design Report be approved.

Further, that the City make application to the Investing in Canada Infrastructure Grant Program, the Green Municipal Fund Capital Grant and any other applicable grant programs for the detailed design and construction of the Wastewater Treatment Plant Upgrades.

Motion Carried.

**TAX ASSESSOR'S
REPORT – LIST OF
LAND IN ARREARS:**

Behiel/Nordick:
That the list of land with arrears of taxes as at February 18, 2020 as attached hereto and forming a part of these minutes be approved.

Motion Carried.

**SUMA CONVENTION-
COUNCIL REPORTS:**

Members of Council verbally shared information on their experience and sessions they had attended at the 2020 Annual SUMA Convention which was held February 2-5, 2020 in Regina.

DEPARTURE:

Works & Utilities Director Peter Bergquist and Planning Coordinator Frank Carpentieri left the meeting at 6:41 p.m.

**COMMITTEE OF THE
WHOLE:**

Weyland/Hopfner:
That we sit in private session as a Committee of the Whole, the time being 6:42 p.m.

Motion Carried.

**PRESENT IN THE
COMMITTEE OF THE
WHOLE:**

Deputy Mayor Lorne Pratchler, Councillor Larry Jorgenson, Councillor Roger Nordick, Councillor Michael Behiel, Councillor Sandy Weyland, Councillor Owen Hopfner, City Manager Joe Day, Corporate Services Director/City Clerk Sandra Pauli, Fire Chief/Protective Services Director Mike Kwasnica, Leisure Services Director Mike Ulriksen and Communications Manager Penny Lee.

AUTHORITY:

The Committee met under Section 5(2) and Section 5(3) of Part III Schedule "A" of *The Local Authority Freedom of Information and Protection of Privacy Act*.

DEPARTURE:

Community & Leisure Services Director Mike Ulriksen and Communications Manager Penny Lee left the meeting at 6:58 p.m.

REVERT:

Nordick/Hopfner:
That we revert to the Regular Meeting of Council, the time being 7:30 p.m.

Motion Carried.

**MSMA – TSSI – GRANT
APPLICATIONS:**

Behiel/Weyland:
That the City respectfully decline the request from Mid-Sask Municipal Alliance to participate in two grant applications for the 2020 Targeted Sector Support Initiative.

Motion Carried.

ADJOURN:

Jorgenson/Behiel:
That we do now adjourn, the time being 7:32 p.m.

Motion Carried.

Deputy Mayor – Lorne Pratchler

City Clerk – Sandra Pauli