



**City of Humboldt
Meeting Minutes**

Special Meeting of Council December 9, 2024 - 05:30 PM

- PRESENT:
- Mayor Rob Muench
 - Councillor Larry Jorgenson
 - Councillor Roger Korte
 - Councillor Sarah McInnis
 - Councillor Dave Rowe
 - Councillor Marilyn Scott
 - Councillor Karen Siermachesky
 - City Manager Joe Day
 - City Controller Jace Porten
 - Director of Cultural Services Jennifer Fitzpatrick
 - Director of Leisure Services Mike Ulriksen
 - Director of Protective Services Mike Kwasnica
 - Director of Public Works Peter Bergquist
 - Finance Manager Conner Piller
 - Planning Coordinator Tanner Zimmerman
 - Communications Coordinator Angie Rolheiser

1 Call To Order

Mayor Muench called the meeting to order at 5:46 p.m.

Resolution:
2024.308

2 Adopt Agenda

Moved By: Councillor Marilyn Scott
Seconded By: Councillor Karen Siermachesky

That the agenda be adopted as amended to include a give notice section added prior to enquiries.

CARRIED

2.1 Conflict of Interest

3 Public Acknowledgement

Councillor McInnis acknowledged the Director of Cultural Services, Jennifer Fitzpatrick, for 35 years with the City of Humboldt.

Councillor Siermachesky acknowledged the passing of John Schenn, and highlighted his contributions to the community.

Councillor Siermachesky acknowledged the Museum and Gallery for successfully hosting of the Friends Festival Auction.

Councillor Siermachesky acknowledged the Good Neighbour Store for dispersing \$463,000 to organizations throughout the City.

Councillor Siermachesky acknowledged administration for their efforts on the 2025 budget preparation.

Mayor Muench acknowledged staff and council for their work successfully hosting the tree lighting ceremony.

4 Approve Minutes

Resolution: 4.1 **Minutes of the Regular Meeting of Council held November 25, 2024.309 2024**

Moved By: Councillor Sarah McInnis
Seconded By: Councillor Karen Siermachesky

That the Minutes of the Regular Meeting of Council held November 25, 2024 be approved as recorded and circulated.

CARRIED

5 Delegations

Resolution: 5.1 **Tessa Schedlosky - Zoning of 123 Main Street 2024.310**

Moved By: Councillor Karen Siermachesky
Seconded By: Councillor Roger Korte

That the presentation from Tessa Schedlosky be received for information and filed.

CARRIED

6 Correspondence

Resolution: 6.1 **"A" Items Requiring Council Resolution 2024.311**

Moved By: Councillor Sarah McInnis
Seconded By: Councillor Dave Rowe

That the Mayor provide a letter of support to accompany the proposal for a U15 AA Female Program based out of Humboldt/LeRoy.

CARRIED

Resolution: 6.2 **"B" Items Received for Information Only 2024.312**

Moved By: Councillor Sarah McInnis
Seconded By: Councillor Dave Rowe

That the following correspondence be accepted for information:

Central Area Transportation Planning Committee Meeting Minutes dated September 9, 2024

Central Area Transportation Planning Committee Reports dated October 23, 2024

Central Area Transportation Planning Committee Meeting Minutes dated November 22, 2024

CARRIED

7 Committee Reports

7.1 Vacate Chair

Mayor Muench vacated the Chair and Deputy Mayor Jorgenson presided at 6:10 pm.

Resolution: 7.2 **Minutes of the Humboldt & District Museum & Gallery Board 2024.313 dated November 14, 2024**

Moved By: Councillor Roger Korte
Seconded By: Councillor Marilyn Scott

That the MMinutes of the Humboldt & District Museum & Gallery Board dated November 14, 2024 be accepted for information.

CARRIED

7.3 Resume Chair

Mayor Muench resumed the Chair, the time being 6:11 p.m.

8 New Business

Resolution:
2024.314

8.1 Recommendation - City Controller - Executive Committee and Council Meeting Schedule

Moved By: Councillor Marilyn Scott

Seconded By: Councillor Sarah McInnis

That the Council and Executive Committee meeting schedule for 2025 be as follows:

	Executive Committee	Council Meeting
January	January 13 @ 5:30 p.m.	January 27 @ 5:30 p.m.
February	February 10 @ 5:30 p.m.	February 24 @ 5:30 p.m.
March	March 10 @ 5:30 p.m.	March 24 @ 5:30 p.m.
April	April 14 @ 5:30 p.m.	April 28 @ 5:30 p.m.
May	May 12 @ 5:30 p.m.	May 26 @ 5:30 p.m.
June	June 9 @ 5:30 p.m.	June 23 @ 5:30 p.m.
July	July 14 @ 5:30 p.m.	July 28 @ 5:30 p.m.
August	August 11 @ 5:30 p.m.	August 25 @ 5:30 p.m.
September	September 8 @ 5:30 p.m.	September 22 @ 5:30 p.m.
October	Tuesday, October 14 @ 5:30 p.m.	October 27 @ 5:30 p.m.
November	November 10 @ 5:30 p.m.	November 24 @ 5:30 p.m.
December	December 8 @ 5:30 p.m.	December 22 – Cancelled

Special Council Meetings:

Budget Meeting	December 1 @ 9:00 a.m.
Special Council Meeting	December 15 @ 5:30 p.m.

CARRIED

Resolution:
2024.315

8.2 Recommendation - City Controller - City Council appointments to Boards and Committees

Moved By: Councillor Dave Rowe

Seconded By: Councillor Karen Siermachesky

That the following Council appointments be made for the remainder of 2024 and for all of 2025:

- Humboldt and District Rural Fire Protection Association – Council Representative – Roger Korte
- Reid-Thompson Public Library Board – Council Representative – Sarah McInnis

- Wapiti Regional Library Board – Council Representative – Sarah McInnis
- Humboldt and District Museum and Gallery Board – Council Representative – Karen Siermachesky
- REACT Waste Management Authority – Council Representative – Marilyn Scott
- Wakaw-Humboldt Regional Water Supply Committee – Council Representative – Dave Rowe
- Humboldt and District Chamber of Commerce – Council Representative – Rob Muench, Alternate Larry Jorgenson
- Lanigan Creek Dellwood Brook Watershed Association – Council Representative – Marilyn Scott
- Bronco Memorials Committee – Council Representatives – Rob Muench and Larry Jorgenson
- Community Economic Development Initiative (CEDI) – Council Representatives – Roger Korte and Rob Muench (Joe Day)
- Sylvite 4-6 (S4-6) – Council Representative – Rob Muench (Joe Day)
- Humboldt Golf Course Governance Committee – Council Representatives – Rob Muench, Larry Jorgenson, Dave Rowe
- Humboldt Health Council – Council Representative – Karen Siermachesky
- Planning District Committee – Council Representative – Rob Muench and Roger Korte

CARRIED

Resolution: 8.3
2024.316

Recommendation - Finance Manager - Budget vs Actual Nov 2024

Moved By: Councillor Sarah McInnis
Seconded By: Councillor Karen Siermachesky

That this report be accepted for information and filed.

CARRIED

Resolution: 9
2024.317

Give Notice

Moved By: Councillor Roger Korte
Seconded By: Councillor Dave Rowe

That Council elect to proceed with the Give Notice receiving 2/3 of Council Support.

CARRIED

Resolution: 9.1
2024.318

Councillor Siermachesky - Review of the Council Procedures Bylaw

Moved By: Councillor Karen Siermachesky
Seconded By: Councillor Marilyn Scott

That Administration review the Council Procedures Bylaw to include a Land Acknowledgement at the beginning of each Council Meeting.

CARRIED

10 Enquiries

Councillor McInnis enquired about the Energy Efficiency Grant Program that the City of Saskatoon is doing through PACE. The City Manager responded that Administration could review the program and see if it would be an opportunity that the City of Humboldt proceed with.

Councillor McInnis enquired about the City's Zoning Bylaw and the status with regards to it. The City Manager responded that the City is currently reviewing the bylaw to cleanup some aspects of it with the plan to bring it back to Council in the late Spring or early Summer.

Councillor Scott enquired about the City's Zoning Bylaw and the status of its hinderous from what some developers are feeling. The City Manager responded that the process does take a few meetings to get through, but that if Council will share with those developers, Administration would contact them.

Councillor Rowe enquired about when the City will have the opportunity host a Strategic Planning session. The City Manager responded that scheduling that is an item he is looking to accomplish soon.

Mayor Muench enquired on the removal of snow fall and expressed concerns on the narrowing of some residential areas. The Director of Public Works responded that accumulation is becoming a concern on some residential streets and the City will explore ways to remedy the situation and added they will review with the crew if it is possible to push some of those ridges back.

Councillor Siermachesky enquired with the snow accumulation at the pedestrian crosswalks. The Director of Public Works responded they are aware that they will have to get back to areas.

Resolution: 11
2024.319

Committee of the Whole

Moved By: Councillor Marilyn Scott

Seconded By: Councillor Larry Jorgenson

That we sit in a private session as Committee of the Whole, the time being 6:37 p.m.

CARRIED

11.1 Authority

The Committee met under Section 5(3) of Part III of *The Local Authority of Freedom of Information and Privacy Act*.

11.2 Present in the Committee of the Whole

Mayor Rob Muench, Councillor Larry Jorgenson, Councillor Roger Korte, Councillor Sarah McInnis, Councillor Dave Rowe, Councillor Marilyn Scott, Councillor Karen Siermachesky, City Manager Joe Day, City Controller Jace Porten, Director of Cultural Services Jennifer Fitzpatrick, Director of Leisure Services Mike Ulriksen, Director of Public Works Peter Bergquist, Finance Manager Conner Piller, Planning Coordinator Tanner Zimmerman, Communications Coordinator Angie Rolheiser.

11.3 Director of Leisure Services - Centennial Park LED Sign Operation Contract - Pattison Media

11.4 Director of Leisure Services - LED Sign Advertising Agreement - Carlton Trail College

11.5 Planning Coordinator - Non-conforming Use - 123 Main Street

Resolution:
2024.320

11.6 Revert
Moved By: Councillor Marilyn Scott
Seconded By: Councillor Sarah McInnis

That Council revert to the Regular Meeting, the time being 7:35 pm.

CARRIED

Resolution:
2024.321

11.7 Recommendation - Director of Leisure Services - Centennial Park LED Sign Operation Contract - Pattison Media
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Sarah McInnis

That the City extend the License Agreement with Pattison Media to operate the Centennial Park LED sign as per the terms of the revised agreement for a term of four-and-a-half (4.5) years, expiring June 30th, 2029.

CARRIED

Resolution:
2024.322

11.8 Recommendation - Director of Leisure Services - LED Sign Advertising Agreement - Carlton Trail College
Moved By: Councillor Roger Korte
Seconded By: Councillor Sarah McInnis

That the City of Humboldt allocates twenty five (25) percent of the annual advertising time on the Centennial Park LED Sign to Carlton Trail College, at a rate of \$9,300 per year (pre-tax).

CARRIED

Resolution:
2024.323

11.9 Recommendation - Planning Coordinator - Non-conforming Use - 123 Main Street
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Marilyn Scott

That this report be accepted for information and filed.

CARRIED

Resolution:
2024.324

12 Adjourn
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Roger Korte

That we do now adjourn, the time being 7:37 p.m.

CARRIED