



**City of Humboldt**  
**Meeting Minutes**  
**Special Meeting of Council February 10, 2025 - 05:30 PM**

- PRESENT:
- Mayor Rob Muench (via Zoom)
  - Councillor Larry Jorgenson
  - Councillor Roger Korte
  - Councillor Sarah McInnis
  - Councillor Dave Rowe
  - Councillor Marilyn Scott
  - Councillor Karen Siermachesky
  - City Manager Joe Day
  - City Controller Jace Porten
  - Director of Cultural Services Jennifer Fitzpatrick
  - Director of Leisure Services Mike Ulriksen
  - Director of Protective Services Mike Kwasnica
  - Director of Public Works Peter Bergquist
  - Planning Coordinator Tanner Zimmerman
  - Communications Coordinator Angie Rolheiser
  - City Assessor Donna Simpson

- 1 Call To Order**
- Mayor Muench called the meeting to order at 5:31 p.m.
- 2 Land Acknowledgement**
- As we gather here today, we acknowledge we are on Treaty 6 Territory and the Homeland of the Métis. We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.

- Resolution: 3 Adopt Agenda**  
2025.045 **Moved By:** Councillor Sarah McInnis  
**Seconded By:** Councillor Karen Siermachesky
- That the agenda be adopted as presented.

**CARRIED**

- 3.1 Conflict of Interest**
- Councillor McInnis declared a conflict of interest on agenda item 6.1.

	<b>4</b>	<b>Delegations</b>
<b>Resolution:</b> 2025.046	<b>4.1</b>	<b>Wallace Insights - Development Charges Review &amp; Update</b> <b>Moved By:</b> Councillor Marilyn Scott <b>Seconded By:</b> Councillor Dave Rowe  That the presentation from Wallace Insights be accepted for information and filed, and further, That Council adopt the Development Charges Review and Update report dated February 3rd, 2025.  <b>CARRIED</b>
	<b>5</b>	<b>Bylaws</b>
	<b>5.1</b>	<b>Vacate Chair</b>  Mayor Muench vacated the Chair and Deputy Mayor Jorgenson presided at 6:17.
<b>Resolution:</b> 2025.047	<b>5.2</b>	<b>Recommendation - Planning Coordinator - Bylaw No. 05/2025 - The Development Charges Bylaw</b> <b>Moved By:</b> Councillor Sarah McInnis <b>Seconded By:</b> Councillor Roger Korte  That this report be accepted for information and filed.  <b>CARRIED</b>
<b>Resolution:</b> 2025.048	<b>5.2.1</b>	<b>Bylaw No. 05/2025 - Development Charge Bylaw</b> <b>Moved By:</b> Councillor Karen Siermachesky <b>Seconded By:</b> Mayor Rob Muench  Resolved that Bylaw No. 05/2025, being a bylaw for the purpose of establishing a development charge for lands that are to be developed or redeveloped within the municipality, be introduced and read a first time.  <b>CARRIED</b>
<b>Resolution:</b> 2025.049	<b>5.3</b>	<b>Recommendation - Planning Coordinator - Bylaw No. 06/2025 - OCP Amendment</b> <b>Moved By:</b> Councillor Dave Rowe <b>Seconded By:</b> Councillor Karen Siermachesky  That this report be accepted for information and filed.  <b>CARRIED</b>
<b>Resolution:</b> 2025.050	<b>5.3.1</b>	<b>Bylaw No. 06/2025 - An amendment to Bylaw No. 03/2016 The Official Community Plan</b> <b>Moved By:</b> Councillor Sarah McInnis <b>Seconded By:</b> Councillor Dave Rowe  Resolved that Bylaw No. 06/2025, being a bylaw to amend bylaw No. 06/2016 The Official Community Plan, be introduced and read a first time.  <b>CARRIED</b>
	<b>5.4</b>	<b>Resume Chair</b>  Mayor Muench resumed the Chair, the time being 6:35 p.m.

	6	New Business	
Resolution: 2025.051	6.1	<b>Recommendation - City Controller - FCM Board of Directors</b> <b>Moved By:</b> Councillor Larry Jorgenson <b>Seconded By:</b> Councillor Marilyn Scott  WHEREAS the Federation of Canadian Municipalities (FCM) represents the interests of member municipalities on policy and program matters that fall within federal jurisdiction; WHEREAS FCM’s Board of Directors is comprised of elected municipal officials from all regions and sizes of communities to form a broad base of support and provide FCM with the united voice required to carry the municipal message to the federal government; and WHEREAS there are current vacancies on FCM’s Board of Directors for the remainder of the 2024-2025 board term; BE IT RESOLVED that Council of the City of Humboldt endorse Sarah McInnis to stand for election on FCM’s Board of Directors, for the period starting in March 2025 and ending June 2025; and BE IT FURTHER RESOLVED that Council assumes all costs associated with Sarah McInnis attending FCM’s Board of Directors meetings.  <b>CARRIED</b>	
Resolution: 2025.052	7	<b>Adjourn</b> <b>Moved By:</b> Councillor Larry Jorgenson <b>Seconded By:</b> Councillor Karen Siermachesky  That we do now adjourn, the time being 6:44 p.m.  <b>CARRIED</b>	