



City of Humboldt
Meeting Minutes
Special Council Meeting June 10, 2024 - 05:30 PM

- PRESENT:
- Deputy Mayor Amanda Klitch
 - Councillor Kelly Herperger (via Zoom)
 - Councillor Larry Jorgenson
 - Councillor Roger Korte
 - Councillor Rob Muench
 - Councillor Roger Nordick
 - City Manager Joe Day
 - City Controller/Interim City Clerk: Jace Porten
 - Marketing and Development Manager: Penny Lee
 - Director of Public Works and Utilities: Peter Bergquist
 - Director of Public Works Mike Kwasnica
 - Director of Leisure Services Michael Ulriksen
 - Planning Coordinator Tanner Zimmerman

1 Call To Order
Deputy Mayor Klitch called the meeting to order at 5:29 p.m.

Resolution: **2 Adopt Agenda**
2024.133 **Moved By:** Councillor Roger Nordick
Seconded By: Councillor Roger Korte
That the agenda be adopted as presented.

CARRIED

2.1 Conflict of Interest

3 New Business

Deputy Mayor – Amanda Klitch
Interim City Clerk – Jace Porten

Resolution: 3.1 **Recommendation - City Manager - Development Levy and Servicing Fee Study RFP Award**
2024.134
Moved By: Councillor Roger Korte
Seconded By: Councillor Larry Jorgenson

That the City of Humboldt award the Development Levy and Servicing Fee Study to the team of Wallace Insights and Catterall & Wright, led by Mr. Alan Wallace as Project Manager, in the amount of \$62,720 plus applicable taxes.

CARRIED

Resolution: 3.2 **Recommendation - Planning Coordinator - Plan Adoption Westwood Subdivision**
2024.135
Moved By: Councillor Roger Korte
Seconded By: Councillor Roger Nordick

That the Plan of Subdivision: 510-00401-04 received June 3, 2024, be adopted as the official plan of the Westwood Subdivision;

And That the street names Lakewood Drive and Lakewood Cove be adopted as the legal street names for Phase 1 of the Westwood Subdivision;

And That the relaxation of the requirement for urban roadway cross-sections be approved and replaced with rural roadway cross-sections per the details in plan 510-0401-04 noted within this report.

CARRIED

Resolution: 3.3 **Recommendation - Director of Protective Services - Regional Emergency Management Organization**
2024.136
Moved By: Councillor Roger Nordick
Seconded By: Councillor Rob Muench

To authorize Administration to sign the Terms of Reference and related agreements necessary for a Regional EMO partnership.

CARRIED

Resolution: 3.4 **Recommendation - Director of Public Works - 6th Avenue Storm Sewer Outfall**
2024.137
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Kelly Herperger

That a sole-source engineering services contract for the 6th Avenue Storm Sewer Outfall project be awarded to Allied Infrastructure for an approximate value of \$62,000 plus applicable taxes.

CARRIED

Resolution: 4 **Committee of the Whole**
2024.138
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Rob Muench

That we sit in a private session as Committee of the Whole, the time being 5:54p.m.

CARRIED

4.1 Authority

The Committee met under Section 5(3) of Part III of *The Local Authority of Freedom of Information and Privacy Act*.

4.1.1 Present in Committee of the Whole

Deputy Mayor Amanda Klitch, Councillor Rob Muench, Councillor Larry Jorgenson, Councillor Roger Nordick, Councillor Kelly Herperger (via Zoom), Councillor Roger Korte, City Manager Joe Day, City Controller/Interim City Clerk Jace Porten, Director of Public Works Peter Bergquist, Director of Leisure Services Mike Ulriksen, Director of Protective Services Mike Kwasnica, and Marketing and Development Manager Penny Lee, Planning Coordinator Tanner Zimmerman

4.2 Report - Interim City Clerk - Rural Transit Solutions Fund Agreement

Resolution: 4.3
2024.139

Revert

Moved By: Councillor Roger Korte
Seconded By: Councillor Larry Jorgenson

That Council revert to the Regular Meeting, the time being 6:02 pm.

CARRIED

Resolution: 4.4
2024.140

Recommendation - Interim City Clerk - Rural Transit Solutions Fund Agreement

Moved By: Councillor Rob Muench
Seconded By: Councillor Roger Nordick

That the City of Humboldt confirm it has the capacity and meets all the requirements of the Rural Transit Solution Fund Agreement, and that the Interim City Clerk be authorized to execute the agreement on behalf of the City of Humboldt.

CARRIED

Resolution: 5
2024.141

Adjourn

Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Roger Korte

That we do now adjourn, the time being 6:03 p.m.

CARRIED

Deputy Mayor – Amanda Klitch

Interim City Clerk – Jace Porten