



City of Humboldt
Meeting Minutes
Regular Council Meeting July 22, 2024 - 05:30 PM

- PRESENT:
- Mayor Michael Behiel
 - Councillor Kelly Herperger
 - Councillor Larry Jorgenson
 - Councillor Amanda Klitch
 - Councillor Roger Korte
 - Councillor Rob Muench
 - Councillor Roger Nordick
 - City Manager Joe Day
 - City Controller/Interim City Clerk Jace Porten
 - Director of Public Works Peter Bergquist
 - Director of Leisure Services Mike Ulriksen
 - Director of Protective Services Mike Kwasnica
 - Director of Cultural Services Jennifer Fitzpatrick
 - Marketing and Development Manager Penny Lee
 - Planning Coordinator Tanner Zimmerman
 - Finance Manager Connor Piller

1 Call To Order

Mayor Behiel called the meeting to order at 5:28 p.m.

Resolution:
2024.171

2 Adopt Agenda

Moved By: Councillor Roger Nordick
Seconded By: Councillor Kelly Herperger

That the agenda be adopted as amended to include a verbal update from the Director of Protective Services in-camera, as item 12.5

CARRIED

2.1 Conflict of Interest

3 Public Acknowledgement

Councillor Nordick acknowledged the passing of local business owner Judy Plag and noted her many contributions to the community.

Councillor Korte acknowledged City staff for their hard work and dedication to the work of hosting the summer Sizzler event, and acknowledged the Chamber of Commerce for their work of hosting the parade.

Councillor Jorgenson acknowledged the U11 Humboldt Dodgers for winning the 2024 Tier 1 provincial championships.

4 Public Hearing

Resolution: 4.1
2024.172

Suspend Council Meeting
Moved By: Councillor Roger Korte
Seconded By: Councillor Amanda Klitch

That the Regular Meeting of Council be suspended and that we move to enter the Public Hearing, the time being 5:32 p.m.

CARRIED

Resolution: 4.2
2024.173

Public Hearing - Discretionary Use "Dwelling Group"
Moved By: Councillor Rob Muench
Seconded By: Councillor Kelly Herperger

That this report be accepted for information and filed.

CARRIED

Resolution: 4.3
2024.174

Public Hearing - Bylaw No. 07/2024 - Zoning Bylaw Amendment
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Rob Muench

That this report be accepted for information and filed.

CARRIED

Resolution: 4.4
2024.175

Public Hearing - Bylaw No. 08/2024 - Zoning Bylaw Amendment
Moved By: Councillor Roger Nordick
Seconded By: Councillor Roger Korte

That this report be accepted for information and filed.

CARRIED

Resolution: 4.5
2024.176

Resume Meeting
Moved By: Councillor Amanda Klitch
Seconded By: Councillor Kelly Herperger

That the Public Hearing be closed, and that Council revert to the Regular Meeting, the time being 5:37 p.m.

CARRIED

5 Approve Minutes

Resolution: 5.1
2024.177

Minutes of the Regular Meeting of Council held June 24, 2024
Moved By: Councillor Kelly Herperger
Seconded By: Councillor Roger Nordick

That the Minutes of the Regular Meeting of Council held June 24, 2024 be approved as recorded and circulated.

CARRIED

6 Delegations

6.1 MNP - 2023 Audited Financial Statements

Rowena Mallari, a Manager for MNP presented the 2023 Audited Financial Statements

Resolution:
2024.187

6.2 Committee of the Whole
Moved By: Councillor Roger Nordick
Seconded By: Councillor Kelly Herperger

That we sit in a private session as Committee of the Whole, the time being 6:11 p.m.

CARRIED

6.2.1 Authority

The Committee met under Section 5(3) of Part III of *The Local Authority of Freedom of Information and Privacy Act*.

6.2.1.1 Present in the Committee of the Whole

Mayor Michael Behiel, Councillor Rob Muench, Councillor Larry Jorgenson, Councillor Roger Nordick, Councillor Kelly Herperger, Councillor Roger Korte, Councillor Amanda Klitch, City Manager Joe Day, City Controller Jace Porten, Works & Utilities Director Peter Bergquist, Community & Leisure Services Director Mike Ulriksen, Cultural Services Director Jennifer Fitzpatrick, Director of Protective Services Mike Kwasnica, Marketing and Development Manager Penny Lee, Finance Manager Conner Piller, and Planning Coordinator Tanner Zimmerman.

Administration exited committee of the whole at 6:25 pm and re-entered at 6:30 pm

6.2.1.2 Report - MNP - Audit Findings Report

Resolution:
2024.188

6.2.1.3 Revert
Moved By: Councillor Roger Korte
Seconded By: Councillor Kelly Herperger

That Council revert to the Regular Meeting, the time being 6:30 pm.

Resolution:
2024.189

6.3 Recommendation - 2023 Audited Financial Statements
Moved By: Councillor Amanda Klitch
Seconded By: Councillor Kelly Herperger

That the 2023 Audited Financial Statements for the City of Humboldt be adopted as presented.

CARRIED

7 Correspondence

7.1 "A" Items Requiring Council Resolution

Resolution:
2024.178

7.2 "B" Items Received for Information Only
Moved By: Councillor Roger Korte
Seconded By: Councillor Larry Jorgenson

That the following correspondence be accepted for information:

Central Area Transportation Planning Committee Meeting Minutes dated March 27, 2024

CARRIED

8 Committee Reports

8.1 Vacate Chair

Mayor Behiel vacated the Chair and Deputy Mayor Klitch presided at 5:40pm.

Resolution:
2024.179

8.2 Minutes of the Executive Committee Meeting held July 8, 2024

Moved By: Councillor Roger Nordick
Seconded By: Councillor Rob Muench

That the Minutes of the Executive Committee Meeting held July 8, 2024 be accepted for information.

CARRIED

Resolution:
2024.180

8.3 Minutes of the Humboldt & District Museum and Gallert Board dated June 13, 2024

Moved By: Councillor Kelly Herperger
Seconded By: Councillor Larry Jorgenson

That the minutes of the Humboldt and District Museum and Gallery Board dated June 13, 2024 be accepted for information.

CARRIED

9 Bylaws

Resolution:
2024.181

9.1 Recommendation - Planning Coordinator - Bylaw 07/2024 Zoning Map Amendment – Parcels CC and DD

Moved By: Councillor Kelly Herperger
Seconded By: Councillor Larry Jorgenson

That this report be accepted for information and filed.

CARRIED

Resolution:
2024.182

9.2 Bylaw No. 07/2024 - Amend Bylaw 04/2016 The Zoning Bylaw

Moved By: Councillor Larry Jorgenson
Seconded By: Mayor Michael Behiel

Resolved that Bylaw No. 07/2024, being a bylaw to amend Bylaw 04/2016 The Zoning Bylaw, be read a second time.

CARRIED

Resolution:
2024.183

9.3 Bylaw No. 07/2024 - Amend Bylaw 04/2016 The Zoning Bylaw

Moved By: Councillor Roger Korte
Seconded By: Councillor Larry Jorgenson

Resolved that Bylaw No. 07/2024, being a bylaw to amend Bylaw 04/2016 The Zoning Bylaw, be read a third time and now be adopted.

CARRIED

Resolution:
2024.184

9.4 Recommendation - Planning Coordinator Bylaw 08/2024 Zoning Map Amendment - "East Caleb Lot"

Moved By: Councillor Roger Nordick
Seconded By: Councillor Kelly Herperger

That this report be accepted for information and filed.

CARRIED

Resolution: 9.5 **Bylaw No. 08/2024 - Amend Bylaw 04/2016 The Zoning Bylaw**
2024.185 **Moved By:** Mayor Michael Behiel
Seconded By: Councillor Rob Muench

Resolved that Bylaw No. 08/2024, being a bylaw to amend Bylaw 04/2016 The Zoning Bylaw, be read a second time.

CARRIED

Resolution: 9.6 **Bylaw No. 08/2024 - Amend Bylaw 04/2016 The Zoning Bylaw**
2024.186 **Moved By:** Councillor Roger Korte
Seconded By: Councillor Rob Muench

Resolved that Bylaw No. 08/2024, being a bylaw to amend Bylaw 04/2016 The Zoning Bylaw, be read a third time and now be adopted.

CARRIED

9.7 Resume Chair

Mayor Behiel resumed the Chair, the time being 5:49 p.m.

10 New Business

Resolution: 10.1 **Recommendation - City Controller - 2023 Public Accounts**
2024.190 **Moved By:** Councillor Roger Korte
Seconded By: Councillor Larry Jorgenson

That sections “A” through “F” of the 2023 Public Accounts for the City of Humboldt be adopted as presented and be combined with the 2023 Audited Financial Statements to be publicly available as the Public Accounts for the City of Humboldt with respect to the year ending December 31, 2023.

CARRIED

Resolution: 10.2 **Recommendation - City Controller - Increasing City's**
2024.191 **Established Debt Limit**
Moved By: Councillor Roger Nordick
Seconded By: Councillor Larry Jorgenson

That the City of Humboldt amend their application to the Saskatchewan Municipal Board, to increase the City’s debt limit up to \$20 million, to facilitate the borrowing necessary for the wastewater treatment facility and necessary upgrades to lift stations 1 and 4.

CARRIED

Resolution: 10.3 **Recommendation - City Controller - Council Appointment to**
2024.192 **City Positions**
Moved By: Councillor Kelly Herperger
Seconded By: Councillor Amanda Klitch

That Darren Whitbread be appointed to the City Position of Pest Control Officer, pursuant to provincial requirements.

CARRIED

Mayor – Michael Behiel

Interim City Clerk – Jace Porten

Resolution: 2024.193 10.4 Recommendation - City Controller - Downtown Street Closure Requests
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Rob Muench

That the requested downtown street closure for a special event on October 6th, 2024 on 9th Street from the north side of 5th Avenue to the south side of 7th Avenue be approved, and further.

That the requested downtown street closure for the purpose of community fundraising barbecues and local performances dated September 12th on 6th Avenue from Main Street east to the back alley be changed to September 5th.

CARRIED

Resolution: 2024.194 10.5 Recommendation - Finance Manager - Natural Gas Contract Authorization
Moved By: Councillor Roger Korte
Seconded By: Councillor Roger Nordick

That the City Manager be authorized to enter into a natural gas supply contract with a term of up to five-years.

CARRIED

Resolution: 2024.195 10.6 Recommendation - Director of Leisure Services - 2024 Municipal Election
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Rob Muench

That the recommendations outlined in the conclusion of this report pertaining to the delivery of the 2024 Municipal Election be approved.

CARRIED

Resolution: 2024.196 10.7 Recommendation - Planning Coordinator - Discretionary Use - Dwelling Group 313 6th Ave
Moved By: Councillor Roger Nordick
Seconded By: Councillor Kelly Herperger

That a discretionary use be approved to operate a Dwelling Group at 313 6th Ave., legally described as Lot 9 Block 65 Plan 65H00461.

CARRIED

11 Enquiries

Councillor Muench enquired on the mowing of the trail system heading north out of the City. The Director of Leisure Services responded that he reached out to the Public Works Manager, who was aware and was looking to address the mowing need, if it has not yet been addressed since.

Councillor Korte enquired with the Director of Protective Services about community complaints received of dogs barking late into the night. The Director responded the Community Safety Officer is aware and is looking into the matter.

Resolution: 12
2024.197

Committee of the Whole

Moved By: Councillor Larry Jorgenson

Seconded By: Councillor Amanda Klitch

That we sit in a private session as Committee of the Whole, the time being 6:52 p.m.

CARRIED

12.1 Authority

The Committee met under Section 5(3) of Part III of *The Local Authority of Freedom of Information and Privacy Act*.

12.2 Present in the Committee of the Whole

Mayor Michael Behiel, Councillor Rob Muench, Councillor Larry Jorgenson, Councillor Roger Nordick, Councillor Kelly Herperger, Councillor Roger Korte, Councillor Amanda Klitch, City Manager Joe Day, City Controller/Interim City Clerk Jace Porten, Director of Leisure Services Michael Ulriksen, Director of Protective Services Mike Kwasnica, Marketing and Development Manager Penny Lee

12.3 Director of Leisure Services - Naming Rights - Centennial Park Outdoor Rink and Courts

12.4 Marketing & Development Manager - Multi-Unit Dwelling Parcels

12.5 Director of Protective Services - Verbal Update

12.6 Revert

Moved By: Councillor Roger Nordick

Seconded By: Councillor Kelly Herperger

That Council revert to the Regular Meeting, the time being 7:18 pm.

Resolution: 12.7
2024.198

Recommendation - Director of Leisure Services - Naming Rights - Centennial Park Outdoor Rinks and Courts

Moved By: Councillor Amanda Klitch

Seconded By: Councillor Rob Muench

That the attached sponsorship agreement with the Humboldt Broncos Memorial Golf Tournament Committee and Kurt and Celeste Leicht be approved for the new outdoor rink and court facility at Centennial Park and that the facility be officially named the “Jacob Leicht Memorial Outdoor Rink and Courts.”

CARRIED

Resolution: 12.8
2024.199

Recommendation - Marketing & Development Manager - Multi-Unit Dwelling Parcels

Moved By: Councillor Roger Korte

Seconded By: Councillor Larry Jorgenson

That City-owned multi-dwelling parcels on the market have architectural and future use controls for consistency with the neighbourhood, building commitment timelines, and non-refundable deposits, at the City’s discretion, incorporated within Sales Agreements.

That the City temporarily remove the property known as Block S (“Old Hospital Site”) from the market until a Comparative Market Analysis is done to re-align the asking price with current fair market value.

CARRIED

Resolution: 13
2024.200

Adjourn

Moved By: Councillor Larry Jorgenson

Seconded By: Councillor Amanda Klitch

That we do now adjourn, the time being 7:19 p.m.

CARRIED

Mayor – Michael Behiel

Interim City Clerk – Jace Porten