



**City of Humboldt**  
**Meeting Minutes**  
**Regular Meeting of Council February 24, 2025 - 05:30 PM**

PRESENT: Mayor Rob Muench  
Councillor Larry Jorgenson  
Councillor Roger Korte  
Councillor Sarah McInnis (via Zoom)  
Councillor Dave Rowe  
Councillor Marilyn Scott  
Councillor Karen Siermachesky  
City Manager Joe Day  
Acting City Clerk Donna Simpson  
Director of Protective Services Mike Kwasnica  
Director of Public Works Peter Bergquist  
Director of Leisure Services Mike Ulriksen  
Planning Coordinator Tanner Zimmerman

**1 Call To Order**

Mayor Muench called the meeting to order at 5:35 p.m.

**CARRIED**

**2 Land Acknowledgement**

As we gather here today, we acknowledge we are on Treaty 6 Territory and the Homeland of the Métis. We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.

**Resolution:** 3  
2025.053

**Adopt Agenda**

**Moved By:** Councillor Karen Siermachesky

**Seconded By:** Councillor Marilyn Scott

That the agenda be adopted as amended:

- move sections 6 through 9.4 to be after section 11.5

**CARRIED**

**3.1 Conflict of Interest**

**4 Public Acknowledgement**

Councillor Siermachesky thanked Protective Services & the RCMP for all they have been doing to keep the community safe as they've had some challenging situations to deal with in the last month. Councillor Siermachesky welcomed Burger King & Wendy's to

Humboldt.

Councillor McInnis congratulated everyone involved with Emergency Services for hosting a very successful banquet over the weekend as well as Mike Pulice for being named fire fighter of the year.

**5 Public Hearing**

**Resolution:**  
2025.054

**5.1**

**Suspend Council Meeting**  
**Moved By:** Councillor Roger Korte  
**Seconded By:** Councillor Dave Rowe

That the Regular Meeting of Council be suspended and that we move to enter the Public Hearing, the time being 5:38 p.m.

**CARRIED**

**Resolution:**  
2025.055

**5.2**

**Recommendation - Acting City Clerk - Bylaw No. 04/2025 - Zoning Bylaw Amendment**  
**Moved By:** Councillor Larry Jorgenson  
**Seconded By:** Councillor Karen Siermachesky

That this report be accepted for information and filed.

**CARRIED**

**Resolution:**  
2025.056

**5.3**

**Recommendation - Acting City Clerk - Bylaw No. 06/2025 - The Official Community Plan Amendment**  
**Moved By:** Councillor Marilyn Scott  
**Seconded By:** Councillor Dave Rowe

That this report be accepted for information and filed.

**CARRIED**

**Resolution:**  
2025.057

**5.4**

**Recommendation - Acting City Clerk - Bylaw No. 05/2025 - The Development Charges Bylaw**  
**Moved By:** Councillor Karen Siermachesky  
**Seconded By:** Councillor Larry Jorgenson

That this report be accepted for information and filed.

**CARRIED**

**Resolution:**  
2025.058

**5.5**

**Resume Meeting**  
**Moved By:** Councillor Roger Korte  
**Seconded By:** Councillor Larry Jorgenson

That the Public Hearing be closed, and that Council revert to the Regular Meeting, the time being 5:57 p.m.

**CARRIED**

**6 Bylaws**

**6.1**

**Vacate Chair**  
Mayor Muench vacated the Chair and Deputy Mayor Jorgenson presided at 5:57 pm.

**Resolution:**

**6.2**

**Recommendation - Planning Coordinator - Bylaw No. 04/2025 - Amendment to Bylaw No. 04/2016 - The Zoning Bylaw**

2025.059

**Moved By:** Councillor Marilyn Scott  
**Seconded By:** Councillor Dave Rowe

That this report be received for information and filed.

CARRIED

**Resolution:**  
2025.060

**6.2.1**

**Bylaw No. 04/2025 - Amend Bylaw No. 04/2016 - The Zoning Bylaw (second reading)**  
**Moved By:** Councillor Karen Siermachesky  
**Seconded By:** Councillor Sarah McInnis  
  
Resolved that Bylaw No. 04/2025, being a bylaw to amend Bylaw No. 04/2016 The Zoning Bylaw be read a second time.

CARRIED

**Resolution:**  
2025.061

**6.2.2**

**Bylaw No. 04/2025 - Amend Bylaw No. 04/2016 - The Zoning Bylaw (third reading)**  
**Moved By:** Councillor Roger Korte  
**Seconded By:** Councillor Karen Siermachesky  
  
Resolved that Bylaw No. 04/2025, being a bylaw to amend Bylaw No. 04/2016 The Zoning Bylaw be read a third time and now be adopted.

CARRIED

**Resolution:**  
2025.062

**6.3**

**Recommendation - Planning Coordinator - Bylaw No. 06/2025 - OCP Amendment**  
**Moved By:** Mayor Rob Muench  
**Seconded By:** Councillor Dave Rowe  
  
That this report be accepted for information and filed.

CARRIED

**Resolution:**  
2025.063

**6.3.1**

**Bylaw 06/2025 - An Amendment to Bylaw No. 03/2016 The Official Community Plan (second reading)**  
**Moved By:** Mayor Rob Muench  
**Seconded By:** Councillor Karen Siermachesky  
  
Resolved that Bylaw No. 06/2025, being a bylaw to amend Bylaw No. 03/2016 The Official Community Plan be read a second time.

CARRIED

**Resolution:**  
2025.064

**6.3.2**

**Bylaw 06/2025 - An Amendment to Bylaw No. 03/2016 The Official Community Plan (third reading)**  
**Moved By:** Councillor Roger Korte  
**Seconded By:** Mayor Rob Muench  
  
Resolved that Bylaw No. 06/2025, being a bylaw to amend Bylaw No. 03/2016 The Official Community Plan be read a third time and now be adopted.

CARRIED

**Resolution:**  
2025.065

**6.4**

**Recommendation - Planning Coordinator - Bylaw No. 05/2025 - The Development Charges Bylaw**

**Moved By:** Councillor Roger Korte  
**Seconded By:** Mayor Rob Muench

That this report be accepted for information and filed.

**CARRIED**

**Resolution:**    **6.4.1**    **Bylaw No 05/2025 - The Development Charges Bylaw (second reading)**  
2025.066  
**Moved By:** Councillor Roger Korte  
**Seconded By:** Councillor Marilyn Scott

Resolved that Bylaw No. 05/2025, being The Development Charges Bylaw, be read a second time.

**CARRIED**

**Resolution:**    **6.4.2**    **Bylaw No. 05/2025 - The Development Charges Bylaw (third reading)**  
2025.067  
**Moved By:** Councillor Karen Siermachesky  
**Seconded By:** Mayor Rob Muench

Resolved that Bylaw No. 05/2025, being The Development Charges Bylaw be read a third time and now be adopted.

**CARRIED**

**Resolution:**    **6.5**    **Recommendation - City Controller - Bylaw No. 07/2025 - An Amendment to Bylaw No. 02/2025**  
2025.068  
**Moved By:** Councillor Dave Rowe  
**Seconded By:** Councillor Roger Korte

That this report be received for information and be filed.

**CARRIED**

**Resolution:**    **6.5.1**    **Bylaw No. 07/2025 - An Amendment to Bylaw No. 02/2025 (first reading)**  
2025.069  
**Moved By:** Councillor Marilyn Scott  
**Seconded By:** Councillor Dave Rowe

Resolved that Bylaw No. 07/2025, being a bylaw to amend Bylaw No. 02/2025 be introduced and read a first time.

**CARRIED**

**Resolution:**    **6.5.2**    **Bylaw No. 07/2025 - An Amendment to Bylaw No. 02/2025 (second reading)**  
2025.070  
**Moved By:** Councillor Roger Korte  
**Seconded By:** Councillor Dave Rowe

Resolved that Bylaw No. 07/2025, being a bylaw to amend Bylaw No. 02/2025 be read a second time.

**CARRIED**

**Resolution:**    **6.5.3**    **Bylaw 07/2025 - An Amendment to Bylaw No. 02/2025 (given all three readings)**  
2025.071  
**Moved By:** Mayor Rob Muench

**Seconded By:** Councillor Karen Siermachesky

Resolved that Bylaw No. 07/2025, a bylaw to amend Bylaw No. 02/2025, be given all three readings at this meeting.

**CARRIED UNANIMOUSLY**

**Resolution:** 2025.072      **6.5.4      Bylaw No. 07/2025 - An Amendment to Bylaw No. 02/2025 (third reading)**  
**Moved By:** Councillor Marilyn Scott  
**Seconded By:** Councillor Dave Rowe

Resolved that Bylaw No. 07/2025, being a bylaw to amend Bylaw No. 02/2025 be read a third time and now be adopted.

**CARRIED**

**6.6      Resume Chair**

Mayor Muench resumed the Chair, the time being 6:39 p.m.

**7      New Business**

**Resolution:** 2025.073      **7.1      Recommendation - City Assessor - Tax Lien Registration & Six-Month Notice Notification**  
**Moved By:** Councillor Larry Jorgenson  
**Seconded By:** Councillor Dave Rowe

That administration be authorized to register liens on title for the properties as shown on the list of lands in arrears. Further, that authorization be granted to start the proceedings to request title to the above-mentioned properties if, after six months from the date the lien is registered, there is still arrears outstanding on the property pursuant to the provisions of *The Tax Enforcement Act* sections 10(1) and 23(1).

**CARRIED**

**Resolution:** 2025.074      **7.2      Recommendation - Director of Cultural Services - Museum Repairs Project**  
**Moved By:** Councillor Larry Jorgenson  
**Seconded By:** Councillor Karen Siermachesky

That the Humboldt Museum Roof and Masonry repairs project be adjusted from the approved budget of \$60,000 to an estimated cost of \$108,000 due to additional funding from the Saskatchewan Heritage Foundation grant.

**CARRIED**

**Resolution:** 2025.075      **7.3      Recommendation - Director of Public Works & Utilities - 2025 Lagoon Chemical Award**  
**Moved By:** Councillor Roger Korte  
**Seconded By:** Councillor Larry Jorgenson

Award the 2025 Lagoon Chemical – Ferric Sulphate to ClearTech at an estimated cost of \$160,450 plus taxes.

**CARRIED**

**Resolution:** 2025.076      **7.4      Recommendation - Director of Public Works & Utilities - 2025 Road Reconstruction & Paving Program**  
**Moved By:** Councillor Larry Jorgenson

**Seconded By:** Councillor Dave Rowe

Award the 2025 Road Reconstruction and Paving Program to Ruskowski Enterprises Inc. in the value of \$477,338.70 plus applicable taxes.

**CARRIED**

**Resolution:**     **7.5**     **Recommendation - Director of Public Works & Utilities - 2025**  
2025.077                   **Water Main Replacement Program**  
                         **Moved By:** Councillor Marilyn Scott  
                         **Seconded By:** Councillor Roger Korte

Award the 2025 Water Main Replacement Program to Brockman Enterprises Ltd. in the value of \$1,182,686.29 plus applicable taxes.

**CARRIED**

**8                   Approve Minutes**

**Resolution:**     **8.1**     **Minutes of the Regular Meeting of Council held January 27,**  
2025.078                   **2025**  
                         **Moved By:** Councillor Marilyn Scott  
                         **Seconded By:** Councillor Roger Korte

That the Minutes of the Regular Meeting of Council held January 27, 2025 be approved as recorded, and circulated.

**CARRIED**

**Resolution:**     **8.2**     **Minutes of the Special Meeting of Council held February 10,**  
2025.079                   **2025**  
                         **Moved By:** Councillor Dave Rowe  
                         **Seconded By:** Councillor Larry Jorgenson

That the Minutes of the Special Meeting of Council held February 10, 2025 be approved as recorded and circulated.

**CARRIED**

**9                   Delegations**

**10                  Correspondence**

**10.1               "A" Items Requiring Council Resolution**

**10.2               “B” Items Received for Information Only**

**11                  Committee Reports**

**11.1               Vacate Chair**

Mayor Muench vacated the Chair and Deputy Mayor Jorgenson presided at 7:05 pm.

**Resolution:**     **11.2**     **Minutes of the Executive Committee Meeting held February 10,**  
2025.080                   **2025**  
                         **Moved By:** Councillor Marilyn Scott  
                         **Seconded By:** Councillor Roger Korte

That the Minutes of the Executive Committee Meeting held February 10, 2025 be accepted for information.

CARRIED

**Resolution: 2025.081      11.3      Minutes of the Humboldt & District Museum & Gallery Board Meeting held January 9, 2025**  
**Moved By:** Councillor Dave Rowe  
**Seconded By:** Councillor Karen Siermachesky

That the Minutes of the Humboldt & District Museum & Gallery Board Meeting held January 9, 2025 be accepted for information.

CARRIED

**Resolution: 2025.082      11.4      Minutes of the Humboldt & District Museum & Gallery Board Meeting held February 12, 2025**  
**Moved By:** Mayor Rob Muench  
**Seconded By:** Councillor Marilyn Scott

That the Minutes of the Humboldt & District Museum & Gallery Board Meeting held February 12, 2025 be accepted for information.

CARRIED

**11.5      Resume Chair**

Mayor Muench resumed the Chair, the time being 7:06 p.m.

**12      Enquiries**

Councillor Korte enquired with the Director of Public Works & Utilities if he's had time to look into the Shell property and possibly making a path so people aren't walking on the road. The Director responded that he hadn't had time yet due to some pressing situations that they've been dealing with, and now that things are melting they'll be dealing with that but he did mention it is an area they'd like to see have proper sidewalks and trails in the future.

Councillor Korte enquired with the Director of Public Works & Utilities regarding the paving at Water Ridge and where things were left with that discussion in the past. The City Manager responded that communication was sent to the residents in that area last fall suggesting to them that if they were concerned about the lack of pavement in their area then they were invited to coordinate and start the process towards a local improvement petition.

Councillor Siermachesky enquired with the Director of Protective Services about the wildlife situation within the City. The Director responded that they have had many calls regarding wildlife in the City and are in contact with Conservation Officers weekly. Protective Services has put out a news briefing asking residents to not feed the wildlife and to leave them alone, and they should make their way out of the City.

Councillor Siermachesky enquired about the Event Centre and what the City is going to be doing about noise levels this year. The Director of Protective Services responded that discussions have happened with the Golf Course and they are aware of our noise bylaw and know when to start bringing noise levels down.

Protective Services also communicates with each event to ensure they are aware of our noise bylaw, and they do monitor the events

to ensure that they are within the acceptable limits of our bylaw. Councillor Siermachesky enquired if the City is going to participate in the Communities in Bloom program again. The Director of Leisure Services responded that we will continue to participate as a non competition member, but we are not prepared to start running the competition side as there is a lot of work involved in doing that. The Director did mention that if there is a group or community members that wants to spearhead it, they are more than welcome to come talk to him about that. Mayor Muench congratulated Councillor McInnis on being elected to the FCM Board as a representative of our Province.

**13 Committee of the Whole**

**Resolution:**  
2025.083

**14 Adjourn**  
**Moved By:** Councillor Larry Jorgenson  
**Seconded By:** Councillor Karen Siermachesky  
That we do now adjourn, the time being 7:28 p.m.

**CARRIED**