



**City of Humboldt**  
**Meeting Minutes**  
**Regular Council Meeting May 27, 2024 - 05:30 PM**

- PRESENT:
- Mayor Michael Behiel
  - Councillor Larry Jorgenson
  - Councillor Roger Nordick
  - Councillor Amanda Klitch
  - Councillor Rob Muench
  - Councillor Roger Korte
  - Councillor Kelly Herperger
  - City Manager Joe Day
  - City Controller/Interim City Clerk Jace Porten
  - Director of Public Works Peter Bergquist
  - Director of Leisure Services Mike Ulriksen
  - Director of Protective Services Mike Kwasnica

**1 Call To Order**

Mayor Behiel called the meeting to order at 5:29 p.m.

**Resolution:**  
2024.109

**2 Adopt Agenda**

**Moved By:** Councillor Roger Nordick  
**Seconded By:** Councillor Kelly Herperger

That the agenda be adopted as presented.

**CARRIED**

**2.1 Conflict of Interest - None**

**3 Public Acknowledgement**

Mayor Behiel acknowledged the grand re-opening of Hearing Life Humboldt and their commitment to health care services in the City and surrounding area.

Mayor Behiel acknowledged the passing of former Mayor Mark Seidel and thanked him for his commitment to the City of Humboldt and committees in the community.

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Mayor – Michael Behiel

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Interim City Clerk – Jace Porten

Councillor Herperger acknowledged North East Pregnancy Options opening a location in Humboldt and mentioned they are taking donations on behalf of mothers and children.

Councillor Jorgenson, on behalf of the Museum and Gallery Board, acknowledged and congratulated the Director of Cultural Services Jennifer Fitzpatrick for receiving a Sask Arts Recognition Award.

- 4 Approve Minutes**  
**Moved By:** Councillor Roger Korte  
**Seconded By:** Councillor Amanda Klitch

**CARRIED**

- Resolution: 4.1 Minutes of the Regular Meeting of Council held April 22, 2024**  
 2024.110  
**Moved By:** Councillor Roger Korte  
**Seconded By:** Councillor Amanda Klitch

That the Minutes of the Regular Meeting of Council held April 22, 2024 be approved as recorded and circulated.

**CARRIED**

- 5 Delegations - None**
- 6 Committee Reports**

**6.1 Vacate Chair**

Mayor Behiel vacated the Chair and Deputy Mayor Klitch presided at 5:33pm.

- Resolution: 6.2 Minutes of the Executive Committee Meeting held May 13th, 2024**  
 2024.111  
**Moved By:** Councillor Roger Nordick  
**Seconded By:** Councillor Larry Jorgenson

That the Minutes of the Executive Committee Meeting held May 13, 2024 be accepted for information.

**CARRIED**

- Resolution: 6.3 Humboldt and District Museum and Gallery Board Meeting held May 9, 2024**  
 2024.112  
**Moved By:** Councillor Kelly Herperger  
**Seconded By:** Councillor Roger Korte

That the minutes of the Humboldt and District Museum and Gallery Board meeting dated May 9th, 2024 be accepted for information and filed.

**CARRIED**

**7 Bylaws**

**7.1 Recommendation - City Assessor - Bylaw 05/2024 - Mobile Home Fee Bylaw**

That this report be received and filed as information in support of the recommendation to adopt the Mobile Home Fee Bylaw No. 05/2024, repeal Bylaw No. 19/1997, and to rescind Policy #4120.

**Resolution:** 7.2 **Bylaw No. 05/2024 - Mobile Home Fee Bylaw**  
2024.113 **Moved By:** Councillor Kelly Herperger  
**Seconded By:** Councillor Roger Nordick

Resolved that Bylaw No. 05/2024, being a bylaw to set the Mobile Home Fees, be introduced and read a first time.

**CARRIED**

**Resolution:** 7.3 **Bylaw No. 05/2024 - Mobile Home Fee Bylaw**  
2024.114 **Moved By:** Councillor Rob Muench  
**Seconded By:** Mayor Michael Behiel

Resolved that No. Bylaw 05/2024, being a bylaw to set the Mobile Home Fees, be read a second time.

**CARRIED**

**Resolution:** 7.4 **Bylaw No. 05/2024 - Mobile Home Fee Bylaw**  
2024.115 **Moved By:** Councillor Larry Jorgenson  
**Seconded By:** Councillor Roger Korte

Resolved that Bylaw No. 05/2024, being a bylaw to set the Mobile Home Fees, be given three readings at this meeting.

**CARRIED UNANIMOUSLY**

**Resolution:** 7.5 **Bylaw No. 05/2024 - Mobile Home Fee Bylaw**  
2024.116 **Moved By:** Mayor Michael Behiel  
**Seconded By:** Councillor Roger Nordick

Resolved that Bylaw No. 05/2024, being a bylaw to set the Mobile Home Fees, be read a third time and now be adopted.

**CARRIED**

7.6 **Resume Chair**  
Mayor Behiel resumed the Chair, the time being 5:38 p.m.

**8 New Business**

**Resolution:** 8.1 **Recommendation - Proclamation - Pride Week**  
2024.117 **Moved By:** Councillor Amanda Klitch  
**Seconded By:** Councillor Roger Korte

That the Mayor be authorized to proclaim June 10-16, 2024 as "Pride Week" in the City of Humboldt.

**CARRIED**

**Resolution:** 8.2 **Recommendation - Proclamation - Recreation and Parks Month**  
2024.118 **Moved By:** Councillor Roger Nordick  
**Seconded By:** Councillor Kelly Herperger

That the Mayor be authorized to proclaim June as "Recreation and Parks Month" in the City of Humboldt.

**CARRIED**



**Resolution:** 8.8 **Recommendation - Director of Leisure Services - 2024 Summer Sizzler Parade Route Request**  
2024.124  
**Moved By:** Councillor Roger Nordick  
**Seconded By:** Councillor Roger Korte

That the route for the Summer Sizzler Parade on Saturday, June 29th be approved as attached.

**CARRIED**

**Resolution:** 8.9 **Recommendation - Director of Leisure Services - Road Closure Request - Living Skies Music Festival**  
2024.125  
**Moved By:** Councillor Amanda Klitch  
**Seconded By:** Councillor Rob Muench

That the requested road closure of 5th Avenue from Peck Road to the HCI teacher parking lot entrance June 15th from 8:00am to midnight for the Living Skies Music Festival be approved.

**CARRIED**

**Resolution:** 8.10 **Recommendation - Director of Public Works - Lift Station 1 & 4 Tender Results**  
2024.126  
**Moved By:** Councillor Larry Jorgenson  
**Seconded By:** Councillor Roger Korte

That the contract for Sewage Pumping Station number 1 & 4 upgrades be awarded to Con-Tech General Contractors Ltd. in the value of \$5,160,999.00 plus applicable taxes.

**CARRIED**

**Resolution:** 8.11 **Recommendation - Director of Public Works - Dust Control – 3Yr Agreement**  
2024.127  
**Moved By:** Councillor Rob Muench  
**Seconded By:** Councillor Kelly Herperger

Administration be authorized to complete a 3-year contract with an option to extend an additional 2 years with Tiger Calcium.

**CARRIED**

**Resolution:** 8.12 **Recommendation - Director of Public Works - DL-10 Dust Control – Sole Source**  
2024.128  
**Moved By:** Councillor Roger Nordick  
**Seconded By:** Councillor Kelly Herperger

Administration be authorized to sole source Pacific Chemicals Inc. for the application of DL-10 dust control to select gravel roads in the city at a cost of approximately \$14,100 including PST.

**CARRIED**

**Resolution:** 8.13 **Recommendation - Marketing & Development Manager - Recommendation from Memorials Committee**  
2024.129  
**Moved By:** Councillor Rob Muench  
**Seconded By:** Councillor Larry Jorgenson

That, as recommended by the Memorials Committee, the membership composition of the Bronco Memorials Committee Terms of Reference be revised as proposed in the attached.

**CARRIED**

**9 Enquiries**

**Resolution:**  
2024.130

**10 Committee of the Whole**

**Moved By:** Councillor Roger Korte  
**Seconded By:** Councillor Kelly Herperger

That we sit in a private session as Committee of the Whole, the time being 6:17 p.m.

**CARRIED**

**10.1 Authority**

The Committee met under Section 5(3) of Part III of *The Local Authority of Freedom of Information and Privacy Act*.

**10.2 Present in the Committee of the Whole**

Mayor Michael Behiel, Councillor Rob Muench, Councillor Larry Jorgenson, Councillor Roger Nordick, Councillor Kelly Herperger, Councillor Roger Korte, Councillor Amanda Klitch, City Manager Joe Day, City Controller/Interim City Clerk Jace Porten

**10.3 Report - City Manager - Amendment to Out of Scope Policy #1280**

**10.4 Revert**

**Moved By:** Councillor Roger Korte  
**Seconded By:** Councillor Amanda Klitch

That Council revert to the Regular Meeting, the time being 6:24 pm

**CARRIED**

**Resolution:**  
2024.131

**10.5 Recommendation - City Manager - Amendment to Out of Scope Policy #1280**

**Moved By:** Councillor Larry Jorgenson  
**Seconded By:** Councillor Roger Nordick

That Policy 1280 – Out of Scope Staff Policy be amended as shown in Attachment A to this report, and further, that Daniel Bernhard be offered the position of Municipal Engineer.

**CARRIED**

**Resolution:**  
2024.132

**11 Adjourn**

**Moved By:** Councillor Larry Jorgenson  
**Seconded By:** Councillor Amanda Klitch

That we do now adjourn, the time being 6:25 p.m.

**CARRIED**

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Mayor – Michael Behiel

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Interim City Clerk – Jace Porten