



City of Humboldt
November 25, 2024 - Regular Meeting of Council - 05:30 PM

- 1 Call To Order**
- 2 Adopt Agenda**
 - 2.1 Conflict of Interest
- 3 Public Acknowledgement**
- 4 Approve Minutes**
 - 4.1 Minutes of the Regular Meeting of Council held October 28,2024
 - 📎 Minutes of the Regular Meeting of Council held October 28,2024
 - 4.2 Minutes of the Special Meeting of Council held November 8th, 2024
 - 📎 Minutes of the Special Meeting of Council held November 8th, 2024
- 5 New Business**
 - 5.1 Recommendation - Interim City Clerk - Deputy Mayor Schedule
 - 📎 Report - Deputy Mayor Schedule
- 6 Enquiries**
- 7 Committee of the Whole**
- 8 Adjourn**



City of Humboldt

Meeting Minutes

Regular Meeting of Council October 28, 2024 - 05:30 PM

- PRESENT:
- Mayor Michael Behiel
 - Councillor Kelly Herperger
 - Councillor Larry Jorgenson
 - Councillor Amanda Klitch
 - Councillor Roger Korte
 - Councillor Rob Muench
 - Councillor Roger Nordick
 - City Manager Joe Day
 - City Controller/Interim City Clerk Jace Porten
 - Director of Protective Services Mike Kwasnica
 - Director of Public Works Peter Bergquist
 - Marketing and Development Manager Penny Lee

1 Call To Order

Mayor Behiel called the meeting to order at 5:27 p.m.

Resolution:
2024.239

2 Adopt Agenda

Moved By: Councillor Larry Jorgenson

Seconded By: Councillor Rob Muench

That the agenda be adopted as amended to include a Downtown Street Closure Request in New Business as item 8.1.

CARRIED

2.1 Conflict of Interest

3 Public Acknowledgement

Councillor Jorgenson acknowledged the Humboldt and District Museum and Gallery volunteer appreciation night, and thanked the volunteers for all their effort through the year.

Councillor Muench acknowledged the Humboldt Lions Club and volunteers for their wonderful job on the Festival of Frights at the Humboldt Vintage Club.

Councillors Muench, Nordick and Herperger, and Mayor Behiel

Mayor – Michael Behiel

Interim City Clerk – Jace Porten

acknowledged the Councillors and thanked them for their time and commitment to the City.

4 Public Hearing - Bylaw No. 10/2024

A public hearing was held to allow public input regarding the reading of Bylaw No. 10/2024.

The Interim City Clerk advised that 0 written responses had been received regarding the public notice.

It was noted that there was no one in attendance at the Public Hearing to speak regarding the application.

Resolution: 4.1
2024.240

Suspend Council Meeting

Moved By: Councillor Roger Korte

Seconded By: Councillor Kelly Herperger

That the Regular Meeting of Council be suspended and that we move to enter the Public Hearing, the time being 5:35p.m.

CARRIED

Resolution: 4.2
2024.241

Public Hearing - Bylaw No. 10/2024 - An amendment of Bylaw No. 06/2024

Moved By: Councillor Roger Nordick

Seconded By: Councillor Larry Jorgenson

That this report be accepted for information and filed.

CARRIED

Resolution: 4.3
2024.242

Resume Meeting

Moved By: Councillor Rob Muench

Seconded By: Councillor Roger Nordick

That the Public Hearing be closed, and that Council revert to the Regular Meeting, the time being 5:36 p.m.

CARRIED

5 Approve Minutes

Resolution: 5.1
2024.243

Minutes of the Regular Meeting of Council held September 23, 2024

Moved By: Councillor Amanda Klitch

Seconded By: Councillor Roger Korte

That the Minutes of the Regular Meeting of Council held September 23, 2024 be approved as recorded, and circulated.

CARRIED

6 Committee Reports

6.1 Vacate Chair

Mayor Behiel vacated the Chair and Deputy Mayor Klitch presided at 5:37.

Resolution: 6.2
2024.244

Minutes of the Executive Committee Meeting held October 15th, 2024

Moved By: Councillor Roger Nordick

Seconded By: Councillor Kelly Herperger

That the Minutes of the Executive Committee Meeting held October 15th, 2024 be accepted for information.

CARRIED

Resolution: 6.3 Minutes of the Humboldt and District Museum and Gallery Board held October 10th, 2024
2024.245

Moved By: Mayor Michael Behiel
Seconded By: Councillor Larry Jorgenson

That the minutes of the Humboldt and District Museum and Gallery Board dated October 10, 2024 be accepted for information.

CARRIED

7 Bylaws

Resolution: 7.1 Recommendation - City Controller - Bylaw No. 10/2024 - An amendment to Bylaw No. 06/2024
2024.246

Moved By: Councillor Rob Muench
Seconded By: Councillor Roger Korte

That this report be accepted for information and filed.

CARRIED

Resolution: 7.2 Bylaw No. 10/2024 - An amendment to Bylaw No. 06/2024
2024.247

Moved By: Councillor Roger Nordick
Seconded By: Councillor Larry Jorgenson

Resolved that Bylaw No. 10/2024, being a Bylaw to amend Bylaw No 06/2024, be introduced and read a first time.

CARRIED

Resolution: 7.3 Bylaw No. 10/2024 - An amendment to Bylaw No. 06/2024
2024.248

Moved By: Councillor Rob Muench
Seconded By: Mayor Michael Behiel

Resolved that Bylaw No. 10/2024, being a Bylaw to amend Bylaw No 06/2024, be read a second time.

CARRIED

Resolution: 7.4 Bylaw No. 10/2024 - An amendment to Bylaw No. 06/2024
2024.249

Moved By: Councillor Kelly Herperger
Seconded By: Councillor Roger Korte

Resolved that Bylaw No. 10/2024, being a Bylaw to amend Bylaw No 06/2024, be given all three readings at this meeting.

CARRIED

Resolution: 7.5 Bylaw No. 10/2024 - An amendment to Bylaw No. 06/2024
2024.250

Moved By: Councillor Roger Nordick
Seconded By: Councillor Rob Muench

Resolved that Bylaw No. 10/2024, being a Bylaw to amend Bylaw No 06/2024, be read a third time and now be adopted.

CARRIED

7.6 Resume Chair

Mayor Behiel resumed the Chair, the time being 5:40 p.m.

8 New Business

Resolution: 8.1
2024.251

Recommendation - City Controller - Downtown Street Closure Request

Moved By: Councillor Roger Nordick

Seconded By: Councillor Kelly Herperger

That the requested street closure for a special event on November 21st 2024 from 5:30 to 7:00pm in the downtown be approved as attached.

CARRIED

9 Enquiries

Councillor Muench enquired with the Director of Leisure Services that a resident was concerned on the cleanliness of the Elger Petersen Arena. The City Manager responded that the concern would be forwarded tot he Director of Leisure Services.

Councillor Muench enquired with the Director of Public Works that a resident had some concerns on the maintenance of the back alleys within the City. The City Manager responded that Administration is exploring the opportunities to increase maintenance to back alleys.

Councillor Muench shared a resident was concerned with where the City is at with the planning of the replacement of St Marys Villa. The mayor responded that he has had conversations with the MLA, it is being worked on but shared the City's anticipated cost would be approximately \$20-million.

Councillor Jorgenson enquired with the Director of Public Works that a resident had concerns with speeding along 12th Avenue. Administration advised that the matter would be referred to the RCMP and the Community Safety Officer for monitoring.

Councillor Nordick shared a resident had some concerns with the parking of equipment on City property in the City's south end. The City Manager responded that the Community Safety Officer is aware and monitoring the situation.

Resolution: 10
2024.252

Adjourn

Moved By: Councillor Larry Jorgenson

Seconded By: Councillor Roger Nordick

That we do now adjourn, the time being 6:06 p.m.

CARRIED



City of Humboldt

Meeting Minutes

Special Meeting of Council November 8, 2024 - 12:00 PM

PRESENT: Mayor Michael Behiel (via Zoom)
 Councillor Kelly Herperger (via Zoom)
 Councillor Larry Jorgenson (via Zoom)
 Councillor Roger Korte (via Zoom)
 Councillor Rob Muench (via Zoom)
 City Manager Joe Day
 City Controller/Interim City Clerk: Jace Porten

1 Call To Order

Mayor Behiel called the meeting to order at 12:00 p.m.

Resolution:
2024.253

2 Adopt Agenda

Moved By: Councillor Kelly Herperger
Seconded By: Councillor Larry Jorgenson
 That the agenda be adopted as presented.

CARRIED

2.1 Conflict of Interest

3 New Business

Resolution:
2024.254

3.1 Recommendation - City Controller - Downtown Street Closure Request

Moved By: Councillor Rob Muench
Seconded By: Councillor Larry Jorgenson

That the requested street closure for a special event on November 21st, 2024 from 5:30 to 7:00 pm includes Sixth Avenue from Main Street east to the back alley, and further

That the street closure includes the portion of 5th Avenue from Main Street to 9th Street.

CARRIED

Resolution:
2024.255

4 Adjourn

Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Kelly Herperger

That we do now adjourn, the time being 12:05 p.m.

CARRIED



CITY OF HUMBOLDT REPORT

TITLE: Deputy Mayor Schedule

PREPARED BY: Jace Porten, Interim City Clerk

REVIEWED BY: Joe Day, City Manager

PREPARED FOR: City Council

DATE: November 25th, 2024

RECOMMENDATION

That the position of Deputy Mayor be filled according to the following schedule:

- Larry Jorgenson November 25, 2024 – July 31, 2025
- Roger Korte August 1, 2025 – March 31, 2026
- Marilyn Scott April 1, 2026 – November 30, 2026
- Dave Rowe December 1, 2026 – July 31, 2027
- Sarah McInnis August 1, 2027 – March 31, 2028
- Karen Siermachesky April 1, 2028 – approx. November 24, 2028

BACKGROUND

At the first meeting of the new Council held after the election, the Mayor establishes a Deputy Mayor Schedule for the period of the four year term of Council.

CURRENT SITUATION

The Deputy Mayor schedule assigns each Councillor an eight-month term as acting Deputy Mayor. The duties of Deputy Mayor are:

- chair the Executive Committee meeting
- preside over the passing of Bylaws
- chair the Council meetings in Mayor's absence
- act as alternative signing authority
- attend ceremonial events and flag raising in Mayor's absence

FINANCIAL IMPLICATION

N/A

OPTIONS

- To accept the recommendation in this report
- To make changes to the recommended schedule.



CONCLUSION

The Deputy Mayor schedule assigns each Councillor an eight-month term in which they are responsible to act as Chair of the Executive Committee meeting, bylaws, authorize payments, and act as the City representative in the Mayor's absence.