



City of Humboldt
August 12, 2024 - Executive Committee Meeting - 05:30 PM

- 1 **Call To Order**
- 2 **Adopt Agenda**
 - 2.1 Conflict of Interest
- 3 **Delegations**
 - 3.1 RCMP - Staff Sergeant Rod Rudnisky
- 4 **Correspondence**
- 5 **Reports From Administration**
 - 5.1 Director of Protective Services' Report
 - 📎 Report - Director of Protective Services
 - 5.2 City Controller's Report
 - 📎 Report - City Controller
 - 5.3 Director of Cultural Services' Report
 - 📎 Report - Director of Cultural Services
 - 5.4 Marketing & Development Manager's Report
 - 📎 Report - Marketing & Development Manager
 - 5.5 Director of Leisure Services' Report
 - 📎 Report - Director of Leisure Services
- 6 **New Business**
 - 6.1 Recommendation - Director of Leisure Services - Custom Work Rate Policies 6070 and 10310
 - 📎 Report - Custom Work Rate Policies 6070 and 10310
 - 6.2 Recommendation - Director of Leisure Services - CLS Project Summary
 - 📎 Report - CLS Project Summary
- 7 **Enquiries**
- 8 **Committee of the Whole**
- 9 **Next Meeting**
- 10 **Adjourn**



CITY OF HUMBOLDT REPORT

TITLE: Director of Protective Services Report
PREPARED BY: Mike Kwasnica, Director of Protective Services
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: Executive Committee
DATE: August 12, 2024

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

This report reflects the activities of the protective services for the month of July 2024.

CURRENT SITUATION

Notable information and updates:

1. Fire Department

- In City Area:
 - 5 - Fire alarm responses.
 - 2 – Request for drone for search for missing people.
 - 1 – Forcible entry request by RCMP
 - 1 – Elevator rescue for people caught in an elevator.
- Weekend Standbys:
 - 4 Weekend Standby's – There were four calls during these standby periods.
- Fire Department Practice:
 - Patient removal – from roof of the Uniplex and from a confined space.
 - 2nd Patient removal – switched groups from previous practice.
 - Driving course as well as practice for Lanigan Rodeo
- HDFPA Area
 - No calls in the HDFPA area for the month of July.
- Conducted 19 Fire inspections in July.

2. Emergency Measures Operations

We are currently waiting for all communities to sign the MOA.

3. Occupational Health and Safety

- Safety Orientation for 5 CoH Employees-Parks, 1 Subcontractor
- Incident/Inspection Review- Mini Golf
- Developed Near Miss Reporting Document
- WCB Quarterly Meeting
- Attended Monthly Safety Meeting-Museum and Parks
- Revising Health and Safety Manual
- Developing and Revising Safe Work Procedures
- Site Visits/Audits/Discussions

- Safety Orientations for Employees and Contractors
- Developing Onboarding Checklist for each Department
- Audit- Corrective Action Plan Items
- City Reporter-Health and Safety-Developing Forms

4. Planning Department updates for July

Permits Issued:

- 1 new Single Detached Dwelling
- 5 Mobile Home Move-Ins
- 1 Renovation
- 1 Attached Garage
- 1 Detached Office/Shop
- 3 Signs

Inspections Completed:

- Elevations by consultant – 1
- New Inspections Residential – 5
- Zoning Compliance – 3
- General – 9

Development Updates:

- The city administration has been working with Wallace Insights and Catterall & Wright to review the City's Offsite Charges bylaw.
- Crosby Hanna's portion of the Northwest Sector Plan is nearing completed with an official recommendation to be brought forward by City administration.



OPTIONS

1. Approve the recommendation.
2. Not approve of the recommendation.

ATTACHMENTS

RCMP Report for July.
CSO Report for July.

COMMUNICATION AND ENGAGEMENT

No external communications or engagement required.

FINANCIAL IMPLICATION

N/A

CONCLUSION

All areas within Protective Services continue to see increases in service.

NCO i/c RCMP
Box 1480
Humboldt, Sask.
S0K 2A0

August 1, 2024

City of Humboldt
Box 640
Humboldt, Sask.
S0K 2A0

City of Humboldt – Updated Police Report for the Month of July, 2024.

Please find the attached Police Report for the month of July 2024.

Reported incidents are up this month (142) as compared to last month (103), and up from July 2023 (132). Traffic charges are down this month (15) compared to last month (16) and down from July 2023 (48).

There were (10) reported False Alarms this month. This is up from last month (6), and up from July 2023 (9).

Criminal Record Checks are completed on a walk-in basis on Tuesday, Wednesday and Thursday of every week. No appointments are needed. The total number of record checks completed this month was 84.

If you have any questions or concerns, please feel free to contact us at your convenience.

Yours truly,



S/Sgt Rod Rudnisky
Detachment Commander - Humboldt RCMP

HUMBOLDT CITY DETACHMENT

FALSE ALARM REPORT

MONTH OF JULY 2024

	DATE	HOURS	LOCATION	OVERTIME	ATTENDED
1	2024-07-01	13:32	502 Main Street – Canada Post	N	Y
2	2024-07-07	02:49	615 17 Street – Humboldt Collegiate	N	N
3	2024-07-07	22:32	300 8 Avenue – C Store	N	Y
4	2024-07-10	03:11	2302 8 Avenue – Canadian Tire	N	N
5	2024-07-11	01:59	2422 Westwood Drive – Coop Grocery	N	N
6	2024-07-18	15:35	324 Main Street – Legion	N	N
7	2024-07-19	23:11	2304 8 Avenue – Sobeys	N	Y
8	2024-04-21	10:54	830 7 Street – Humboldt Public School	N	Y
9	2024-07-26	00:28	615 17 Street – Humboldt Collegiate	N	N
10	2024-07-26	02:41	2400 Westwood Drive – Farm Credit Canada	N	N

HUMBOLDT CITY DETACHMENT

POLICING STATISTICS

MONTH OF JULY 2024

HUMBOLDT MUNICIPAL 2023	HUMBOLDT MUNICIPAL 2024	OFFENCE CATEGORY
2	1	MVA's (Fatal/injury/Property Damage)
41	15	Traffic Offences (Charges Laid)
7	5	Traffic Offences (No Charges Laid)
1	1	Traffic Offences (Criminal Code)
2	0	Impaired Operation of Motor Vehicle
0	0	Dangerous Driving (Criminal Code)
11	7	Provincial Statues
3	2	Municipal Bylaws
4	12	Other Criminal Code/Federal
0	0	Offensive Weapons
0	0	Drug Trafficking
0	0	Drug Possession
2	1	Sexual Offences
6	7	Robbery/Extortion/Harassments/Threats
1	1	Assaults
5	6	Theft Under \$5,000/Possess Stolen Prop.
0	2	Theft Over \$5,000/Theft of motor vehicle
10	11	Mischief
2	2	Frauds
0	1	Break, Enter and Theft
11	10	False Alarms
20	58	Other (Susp vehicle, animal calls, missing person, wellbeing check)
132	142	Total Calls



CITY OF HUMBOLDT REPORT

TITLE: CSO Report for July 2024
PREPARED BY: Justin Tarrant, Community Safety Officer
REVIEWED BY: Mike Kwasnica, Director of Protective Services
PREPARED FOR: Executive Committee
DATE: August 12, 2024

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

This report reflects the activities of the CSO for the month of July 2024.

CURRENT SITUATION

July had a bunch of rain followed by a lot of heat making all the greenery grow rapidly. Many door hangers and conversations were had. There were 9 orders written. One required City Intervention. There are still some areas of concern that we will tackle in August.

There are still complaints coming in regarding traffic. This month the topic seemed to focus mainly on stop signs. Specifically in the south now that 4th Ave is closed, the complaints say drivers are impatient going around the closed road and are going through stop signs.

July was exceptionally busy with Dog complaints. Numerous barking, and dog at large complaints have come in this month. This has resulted in a couple orders that will be requiring more time and attention.

To see whether it is a benefit, the CSO on July 6th and 7th completed two evening shifts. Resulting in a few tickets, 5 people having their alcohol dumped, 15 ASD demands (Alcohol Screening Device), and one ASD Failure which resulted in a driving while impaired charge by the RCMP.

The CSO addressed the following violations/concerns:

Traffic/Parking Bylaw Infractions	<ul style="list-style-type: none"> • 2 Bylaw tickets were issued
Traffic Safety Act	<ul style="list-style-type: none"> • 26 traffic stops completed • 5 Written/Verbal Warnings, or Inspection Notices were issued. • 15 ASD (Alcohol Screening Device) Demands

	<ul style="list-style-type: none"> • 3 – 241.1(2) Using, holding, viewing or manipulating an electronic communications device. • 1 – 32 (1) – Drive without valid license • 1 – 37(1)(A) – No Taillights • 1 – 230(1) – Drive without headlights • Total amount of Summary offence fines is \$2,190
Property Maintenance	<ul style="list-style-type: none"> • 22 Yard concerns
Animal Control	<ul style="list-style-type: none"> • 14 complaints addressed
RCMP Assists	<ul style="list-style-type: none"> • 1 Current cases

OPTIONS

1. Approve the recommendation.
2. Not approve the recommendation.

ATTACHMENTS

None.

COMMUNICATION AND ENGAGEMENT

The CSO has been working towards completing back alley and yard clean up. The rain and heat has made this a large task and there is still more work to be done in August.

FINANCIAL IMPLICATION

N/A

CONCLUSION

Continued communication and proactive measures are essential in maintaining and enhancing community safety. The CSO program is committed to addressing community concerns and complaints both through communication and enforcement.



CITY OF HUMBOLDT REPORT

TITLE: City Controller’s Report – Budget to Actual
PREPARED BY: Jace Porten, City Controller
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: Executive Committee
DATE: August 12, 2024

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

The report typically provides actual revenue and expenditure information for year-to-date operations of the City, in comparison to budgeted activities and comparison to the previous year. In the absence of the Director of Corporate Services, it will also provide an update on the ongoings of the Corporate Services department.

CURRENT SITUATION

2025 Budget

The City Controller and Finance Manager have begun meeting with Directors to identify the inflationary factors in the upcoming 2025 budget. Through August and September meetings with the Directors and City Manager will continue to identify any service level change requests as well as discussion around any proposed capital projects and fleet purchases.

The proposed 2025 budget is to be completed by mid-November with the intent to provide the newly elected Council with the budget binders at the orientation meetings that will be held sometime the week following the election. The 2025 Budget Meeting is set for December 2nd at 9:30am, depending on the budgeting process and the understanding of the budget from the elected council, there is a chance it may be recommended that the 2025 budget meeting be held over two days.

Administration plans on including some further explanations of the budgeting process, with expansion of the tabs to explain some programs, such as the City’s fleet planning process.

Corporate Services

The City received its new para-transit vehicle in late July, the van has been inspected by the Public Works mechanic and is awaiting decaling before being put into service in the upcoming

weeks.

The City is currently advertising to fill a term position with the Human Resource Coordinator upcoming maternity leave. The Steno clerk is returning from her maternity leave on September 4th.

Wastewater Treatment Facility Overall Project Costs

<u>Project Component</u>	<u>Estimated Cost</u>	<u>Cost to Date</u>
Wastewater Treatment Facility - Land + Pipe Works	\$24,938,817	\$8,013,057
Wastewater Treatment Facility - Land Purchase	\$460,000	\$518,454
Wastewater Treatment Facility - Operations Building	\$5,365,720	\$774,998
Wastewater Treatment Facility - Discharge Line	\$3,495,763	\$846,108
Lift Station 1 Upgrades	\$3,060,632	\$126,716
Lift Station 4 Upgrades	\$2,780,568	\$126,716
Total Project Costs	\$40,101,500	\$10,406,047
Investing in Canada Infrastructure Grant	-\$24,971,100	-\$6,194,074
Net Cost to City	\$15,130,400	\$4,211,973

Budget to Actual

The attached report shows the revenues and expenditures for the first six months of 2024. Some variances exist due to timing of allocated budget, and when the expenses or revenues are recorded with variances greater than \$15,000 listed below.

Cost Centre	Variance	Explanation
Taxation and Grants - Property Taxes	(53,846)	The favourable position of this cost centre is due to a slightly higher than budgeted Infrastructure and Road levy.
Taxations and Grants – Grants	(7,500,008)	This variance is caused by the “unbudgeted” ICIP grants for the Wastewater Treatment Facility and the Carl Schenn Storm Pond projects totalling \$7,014,165. The city also received and unbudgeted 2024 portion of the Housing Accelerator fund grant of approximately \$570,000. These grants will have this cost centre in a favourable position throughout the year and, as the capital projects continue, so will this variance.

Administration – General Administration	(110,914)	Staffing absences as well as a less than anticipated need for professional services have caused this favourable variance, this cost centre is anticipated to be closer to budget as the year progresses.
Planning and Development – Planning and Development	(34,932)	The Planning Coordinator position has been budgeted as a full-time position but was filled part-time through the first few months of the year, creating a favourable variance. Professional Services is also in a favourable position. This Cost Centre is anticipated to be on budget by year-end.
Leisure Services – Recreation Administration	(26,896)	Most of this favourable variance is due to an unbudgeted donation and special event revenue being in a favourable position. Staffing costs are also favourable at this point in the year.
Leisure Services – Facilities Maintenance	(77,783)	Staffing vacancies through the year have created a favourable variance to this Cost Centre which is anticipated to persist throughout the year. An unanticipated federal grant and low maintenance supplies costs are also contributing significantly to the current variance.
Leisure Services – Arena	(23,089)	Greater than anticipated income from user fees have created this favourable variance, this cost centre should be closer to budget as the year progresses.
Leisure Services – Parks & Playgrounds	(62,257)	An unbudgeted donation of \$40,000 is causing a favourable variance, the remainder of the favourable variance is staffing costs at this point in the year. The donation will likely cause this cost centre to remain favourable all year.
Cultural Services – Museum Services	(28,114)	The main contributor to this cost centre’s favourable position is an unexpected federal grant which will likely persist throughout the year.
Transportation – Transportation Admin	(47,593)	Due to the receipt of unanticipated granting, this cost centre is in a favourable position.
Transportation – Storm Water Infrastructure	15,854	The unfavourable position for this cost centre is due to more than anticipated hours being spent on the spring thawing of catch basins as well as the clearing of ditches to Humboldt Lake as well as greater than anticipated contracted maintenance.
Transportation – Snow and Ice Control	(21,865)	Minimal heavy snow fall events through the early part of the year has Contracted Maintenance and Maintenance supply costs in a favourable position. This Cost Centre is weather dependent and may remain favourable through

		the year.
Transportation – Transportation Equipment	(40,189)	This Cost Centre has seen an increase in budget over the past couple years and to date minimal major maintenance events have this cost centre in a favourable position.
Transportation – Traffic Signals	(18,423)	The favourable variance for this cost centre is due to a lack of contracted services and supplies being needed so far this year.
Utilities – Water Distribution Facility	(22,959)	That staff are spending time in other aspects of their responsibilities, this cost centre is in a favourable position.
Utilities – Water Meter Reading & Billing	48,282	Staffing Costs are higher to date as staff has been focused on the replacement of failing water meters. The unbudgeted bulk purchase of water meters is also causing an unfavourable variance, the unused water metre will be brought into inventory at year-end. These purchases will make this Cost Centre to appear unfavourable through the year but will be adjusted as part of the year-end transactions.
Utilities – Lift Stations	(37,415)	The favourable variance is due to minimal maintenance and salary expenditures to date.
Land Development – Land Development	(502,578)	A surge of recent land sales has this cost centre in a favourable position, this cost centre will be favourable throughout the year.

COMMUNICATION AND ENGAGEMENT

No external communications or engagement required.

ATTACHMENTS

- Budget to Actual Report ending July 31, 2024
- July 2024 Payment Listing
- BMO Statement ending July 15, 2024

FINANCIAL IMPLICATION

There are no direct financial implications of this report.

CONCLUSION

Recommend that the City Controller’s Report be accepted as presented.



	ACTUAL	YTD BUD	VARIANCE	ANNUAL	PRIOR YEAR
Tax and Grants In Lieu of Tax					
Property Taxes	\$ (8,456,286)	\$ (8,402,440)	\$ (53,846)	\$ (8,396,840)	\$ (7,987,135)
Grants	\$ (9,193,898)	\$ (1,693,890)	\$ (7,500,008)	\$ (3,621,860)	\$ (1,202,365)
TOTAL TAXES AND GIL	\$ (17,650,184)	\$ (10,096,330)	\$ (7,553,853)	\$ (12,018,700)	\$ (9,189,500)
Administration					
General Administration	\$ 215,596	\$ 326,510	\$ (110,914)	\$ 554,620	\$ 257,040
Information Technology	\$ 78,726	\$ 85,330	\$ (6,604)	\$ 123,640	\$ 77,929
City Manager's Office	\$ 127,871	\$ 135,360	\$ (7,489)	\$ 219,020	\$ 132,050
Elected Officials	\$ 104,838	\$ 101,050	\$ 3,788	\$ 192,630	\$ 103,194
Other General Administration	\$ 984	\$ 2,500	\$ (1,517)	\$ 33,950	\$ (15,597)
TOTAL ADMINISTRATION	\$ 528,015	\$ 650,750	\$ (122,735)	\$ 1,123,860	\$ 554,616
Communications					
Corporate Communications	\$ 125,602	\$ 128,610	\$ (3,008)	\$ 225,200	\$ 95,588
TOTAL COMMUNICATION AND DEV	\$ 125,602	\$ 128,610	\$ (3,008)	\$ 225,200	\$ 95,588
Fire and Building Inspections					
Fire Protection Administration	\$ 260,463	\$ 275,210	\$ (14,747)	\$ 531,490	\$ 239,563
Fire Fleet and Equipment	\$ (23,346)	\$ (28,970)	\$ 5,624	\$ (77,680)	\$ (73,078)
Fire Hall Building	\$ 12,337	\$ 16,210	\$ (3,873)	\$ 27,650	\$ 12,291
Building Inspection Services	\$ 3,306	\$ 3,920	\$ (614)	\$ 2,510	\$ (27,611)
TOTAL FIRE AND BLDG INSP	\$ 252,760	\$ 266,370	\$ (13,611)	\$ 483,970	\$ 151,165
Bylaw and Policing					
Bylaw Enforcement	\$ 69,594	\$ 75,750	\$ (6,156)	\$ 121,420	\$ 69,250
Animal Licensing & Control	\$ (6,212)	\$ (8,290)	\$ 2,078	\$ (9,350)	\$ (7,695)
Business Licensing	\$ (74,900)	\$ (82,500)	\$ 7,600	\$ (90,000)	\$ (81,635)
RCMP Policing	\$ 143,274	\$ 150,370	\$ (7,096)	\$ 1,006,230	\$ 205,991
Other Protective Services	\$ 15,331	\$ 17,060	\$ (1,729)	\$ 44,500	\$ 15,322
Health and Safety	\$ 45,639	\$ 48,570	\$ (2,931)	\$ 81,800	\$ 45,410
TOTAL BYLAW AND POLICING	\$ 192,726	\$ 200,960	\$ (8,234)	\$ 1,154,600	\$ 246,643
Planning and Development					
Economic Development	\$ 9,670	\$ 21,350	\$ (11,680)	\$ 36,000	\$ 24,860
Planning and Development	\$ 37,888	\$ 72,820	\$ (34,932)	\$ 129,440	\$ 30,723
Business Improvement District	\$ -	\$ -	\$ -	\$ -	\$ (25,035)
TOTAL PLANNING & DEVELOPMENT	\$ 47,558	\$ 94,170	\$ (46,612)	\$ 165,440	\$ 30,548
Leisure Services					
General Recreation Administration	\$ 222,754	\$ 249,650	\$ (26,896)	\$ 1,055,180	\$ 342,591
Lottery Grant	\$ 3,000	\$ -	\$ 3,000	\$ -	\$ (34,692)
Leisure Pass Program	\$ (45,401)	\$ (38,720)	\$ (6,681)	\$ (71,050)	\$ (38,959)
LED Sign	\$ (3,223)	\$ -	\$ (3,223)	\$ (3,500)	\$ (1,636)
Facilities Maintenance	\$ 152,027	\$ 229,810	\$ (77,783)	\$ 399,950	\$ 204,588
Arena	\$ 217,508	\$ 240,597	\$ (23,089)	\$ 405,940	\$ 238,199
Fitness Centre	\$ 1,172	\$ 10,060	\$ (8,888)	\$ 17,640	\$ (919)
Community Centre	\$ 101,307	\$ 103,160	\$ (1,853)	\$ 162,020	\$ 96,322
Curling Rink	\$ 12,873	\$ 25,580	\$ (12,707)	\$ 64,740	\$ 17,876
Aquatic Centre	\$ 195,128	\$ 191,620	\$ 3,508	\$ 338,710	\$ 196,068
Concessions	\$ (2,128)	\$ 12,450	\$ (14,578)	\$ -	\$ (8,529)
Parks and Playgrounds	\$ 160,553	\$ 222,810	\$ (62,257)	\$ 409,170	\$ 248,944
Spray Park	\$ 161	\$ 9,880	\$ (9,719)	\$ 15,150	\$ 7,934
Community Gardens	\$ 310	\$ 440	\$ (130)	\$ 800	\$ 165
Weed and Insect Control	\$ 339	\$ 11,610	\$ (11,271)	\$ 17,550	\$ 4,770
Urban Beautification	\$ -	\$ 4,000	\$ (4,000)	\$ 8,000	\$ 323
Urban Forest	\$ 15,412	\$ 2,500	\$ 12,912	\$ 38,530	\$ 40,609



	ACTUAL	YTD BUD	VARIANCE	ANNUAL	PRIOR YEAR
Trail System	\$ 6,489	\$ 9,030	\$ (2,541)	\$ 12,890	\$ 7,546
Historical Campground	\$ (617)	\$ (1,350)	\$ 733	\$ 16,000	\$ (588)
Recreation Special Events	\$ 59,624	\$ 65,140	\$ (5,516)	\$ 110,000	\$ 6,637
Summer Sizzler	\$ 1,505	\$ 4,000	\$ (2,495)	\$ -	\$ 9,326
Joint Use Administration	\$ (3,211)	\$ (12,400)	\$ 9,189	\$ (7,000)	\$ (4,803)
Leisure Services Fleet	\$ (31,726)	\$ (31,760)	\$ 34	\$ (78,350)	\$ (56,968)
TOTAL LEISURE SERVICES	\$ 1,063,856	\$ 1,308,107	\$ (244,253)	\$ 2,912,370	\$ 1,274,804
Library					
Library Services	\$ 160,609	\$ 171,410	\$ (10,801)	\$ 202,980	\$ 165,175
TOTAL LIBRARY	\$ 160,609	\$ 171,410	\$ (10,801)	\$ 202,980	\$ 165,175
Cultural Services					
Museum Services	\$ 173,916	\$ 202,030	\$ (28,114)	\$ 360,290	\$ 174,928
Museum Building	\$ 26,023	\$ 33,520	\$ (7,497)	\$ 56,240	\$ 23,537
Merchants Bank - Gallery Building	\$ 30,188	\$ 30,020	\$ 168	\$ 45,600	\$ 25,380
Original Humboldt	\$ (1,597)	\$ 1,170	\$ (2,767)	\$ -	\$ (4,792)
Humboldt Public Art	\$ (13)	\$ 4,680	\$ (4,693)	\$ 8,000	\$ 90
Water Tower	\$ (401)	\$ 660	\$ (1,061)	\$ 140	\$ (4,868)
TOTAL CULTURAL SERVICES	\$ 228,116	\$ 272,080	\$ (43,964)	\$ 470,270	\$ 214,275
Public Health					
Waste Mangement	\$ 49,819	\$ 50,700	\$ (881)	\$ 50,000	\$ 51,248
Cemetery Administration	\$ (22,840)	\$ (8,720)	\$ (14,120)	\$ (5,780)	\$ (6,780)
Mobility Van	\$ 26,613	\$ 35,260	\$ (8,647)	\$ 65,710	\$ 26,518
Transit Fleet	\$ (763)	\$ (1,010)	\$ 247	\$ (5,000)	\$ (5,190)
Other Public Health	\$ -	\$ -	\$ -	\$ 9,500	\$ -
TOTAL PUBLIC HEALTH	\$ 52,829	\$ 76,230	\$ (23,401)	\$ 114,430	\$ 65,796
Transportation					
Transportation Admin	\$ 199,217	\$ 246,810	\$ (47,593)	\$ 1,779,130	\$ 199,306
Street Lighting	\$ 75,289	\$ 75,900	\$ (611)	\$ 158,140	\$ 86,004
Street Systems	\$ 120,624	\$ 128,840	\$ (8,216)	\$ 447,840	\$ 130,201
Street Sweeping	\$ 28,680	\$ 27,960	\$ 720	\$ 53,100	\$ 35,273
Storm Water Infrastructure	\$ 119,224	\$ 103,370	\$ 15,854	\$ 230,130	\$ (331,428)
Street and Curb Painting	\$ 10,728	\$ 12,000	\$ (1,272)	\$ 20,000	\$ 17,110
Public Works Shop	\$ 70,698	\$ 69,500	\$ 1,198	\$ 114,830	\$ 122,544
Snow and Ice Control	\$ 189,095	\$ 210,960	\$ (21,865)	\$ 419,530	\$ 224,456
Emulsion Treated Roads Mtee	\$ 3,396	\$ 11,290	\$ (7,894)	\$ 21,370	\$ 92
Gravel Road Mtee	\$ 45,396	\$ 42,350	\$ 3,046	\$ 77,460	\$ 26,570
Back Lane Mtee	\$ 9,980	\$ 16,170	\$ (6,190)	\$ 25,560	\$ 15,230
Dust Control	\$ 38,677	\$ 28,810	\$ 9,867	\$ 29,320	\$ 14,970
Transportation Equipment	\$ (136,549)	\$ (96,360)	\$ (40,189)	\$ (264,170)	\$ (223,702)
Traffic Signals	\$ 9,637	\$ 28,060	\$ (18,423)	\$ 48,230	\$ 27,948
Traffic Signs	\$ 10,996	\$ 13,750	\$ (2,754)	\$ 23,450	\$ (8,746)
Sidewalk Mtee	\$ 29,365	\$ 40,700	\$ (11,335)	\$ 80,270	\$ (3,765)
Ditch Mowing	\$ 18,015	\$ 19,070	\$ (1,055)	\$ 36,500	\$ 22,000
Winter Sidewalks	\$ 5,870	\$ 13,650	\$ (7,780)	\$ 23,640	\$ 4,543
Airport	\$ 13,065	\$ 10,000	\$ 3,065	\$ 2,550	\$ 35,515
Christmas Decorations	\$ 3,740	\$ 5,880	\$ (2,140)	\$ 19,900	\$ 4,468
TOTAL TRANSPORTATION	\$ 865,143	\$ 1,008,710	\$ (143,568)	\$ 3,346,780	\$ 398,589
Utilities					
Utility Administration	\$ (1,348,683)	\$ (1,356,870)	\$ 8,187	\$ (1,495,490)	\$ (1,245,398)
Water Main Mtee	\$ 161,218	\$ 172,810	\$ (11,592)	\$ 328,010	\$ 211,181
Water Distribution Facility	\$ 90,711	\$ 113,670	\$ (22,959)	\$ 197,750	\$ 95,084
Water Meter Reading & Billing	\$ 223,322	\$ 175,040	\$ 48,282	\$ 252,550	\$ 147,591



	ACTUAL	YTD BUD	VARIANCE	ANNUAL	PRIOR YEAR
Sewer Mains	\$ 111,132	\$ 101,240	\$ 9,892	\$ 213,190	\$ 101,248
Lagoon	\$ 160,145	\$ 164,460	\$ (4,315)	\$ 328,850	\$ 140,607
Lift Stations	\$ 74,445	\$ 111,860	\$ (37,415)	\$ 192,390	\$ 114,993
TOTAL UTILITIES	\$ (527,710)	\$ (517,790)	\$ (9,920)	\$ 17,250	\$ (434,694)
Land Development					
Land Development	\$ (668,628)	\$ (166,050)	\$ (502,578)	\$ (291,800)	\$ (19,352)
TOTAL LAND DEVELOPMENT	\$ (668,628)	\$ (166,050)	\$ (502,578)	\$ (291,800)	\$ (19,352)
SUM OF OPERATIONS	\$ (15,329,308)	\$ (6,602,773)	\$ (8,726,537)	\$ (2,093,350)	\$ (6,446,347)
Capital	\$ -	\$ -	\$ -	\$ -	\$ 163,456
Protective Services Capital	\$ 547,884	\$ -	\$ 547,884	\$ -	\$ 196,621
Leisure Services Capital	\$ -	\$ -	\$ -	\$ -	\$ 2,855
Public Health Capital	\$ 182,900	\$ -	\$ 182,900	\$ -	\$ -
Transportation Capital	\$ 639,789	\$ -	\$ 639,789	\$ -	\$ 642,587
Utilities Capital	\$ 7,257,520	\$ -	\$ 7,257,520	\$ -	\$ 132,131
TOTAL CAPITAL EXPENDITURES	\$ 8,628,093	\$ -	\$ 8,628,093	\$ -	\$ 1,137,650

July 2024 Payment Listing

Date	Payment Number	Vendor Name	Amount Paid
2024-07-02	Jun-24	Chambers of Commerce Group Ins	\$24,272.22
2024-07-02	Pre-Authorized	Elavon	\$963.47
2024-07-02	Pre-Authorized	Moneris	\$259.01
2024-07-03	43559	Leslie Blacklock	\$700.00
2024-07-03	43560	Central Area Transportation Pl	\$312.50
2024-07-03	43561	Rob Dersormeau	\$27.00
2024-07-03	43562	Dive Sask	\$850.00
2024-07-03	43563	Tanner Dusyk	\$2,616.00
2024-07-03	43564	Leane Harasymhuk	\$535.08
2024-07-03	43565	Humboldt Fire Extinguisher	\$48.84
2024-07-03	43566	Brittney Knaus	\$96.62
2024-07-03	43567	Tracy Kuhn	\$54.30
2024-07-03	43568	Petty Cash - Library	\$96.95
2024-07-03	43569	SGI	\$222.00
2024-07-03	43570	Sobeys Humboldt	\$599.07
2024-07-03	43571	Spider Heavy Duty Repair	\$928.93
2024-07-03	43572	SOCIAL SERVICES	\$77.34
2024-07-03	43573	Robert Weaver	\$19.65
2024-07-03	43574	Wee-Dig-Its	\$2,000.00
2024-07-03	EFT04200	Pamela Adam	\$15.98
2024-07-03	EFT04201	ALS Canada Ltd.	\$0.01
2024-07-03	EFT04202	Auto Ethics Enterprises LTD	\$1,649.33
2024-07-03	EFT04203	Brockman Enterprises Ltd.	\$1,146.60
2024-07-03	EFT04204	Colony Chevrolet GMC Buick Ltd	\$1,161.47
2024-07-03	EFT04205	Econo-Chem	\$0.01
2024-07-03	EFT04206	Enercon Water Treatment Ltd.	\$1,952.53
2024-07-03	EFT04207	Miles Engele	\$169.25
2024-07-03	EFT04208	Flocor	\$5,476.69
2024-07-03	EFT04209	Grain Bags Canada	\$104.57
2024-07-03	EFT04210	Gregg Distributors LP	\$662.27
2024-07-03	EFT04211	Nicole Haeusler	\$561.73
2024-07-03	EFT04212	Hergott Electric Ltd.	\$2,118.27
2024-07-03	EFT04213	Amelia Hillier	\$34.41
2024-07-03	EFT04214	Jet Ice	\$0.01
2024-07-03	EFT04215	Sherry Kwasnica	\$149.42
2024-07-03	EFT04216	Purolator Courier Ltd.	\$56.96
2024-07-03	EFT04217	Raymax Equipment Sales	\$3,743.58
2024-07-03	EFT04218	Redhead Equipment	\$689.35
2024-07-03	EFT04219	Saskatchewan Research Council	\$715.07
2024-07-03	EFT04220	SecurTek	\$179.65
2024-07-03	EFT04221	Toshiba Business Solutions	\$514.55
2024-07-03	EFT04222	TWA - Head Office 00	\$125.28
2024-07-03	EFT04223	Your Dollar Store With More	\$93.80
2024-07-04	BMO CC 0624	BMO MasterCard	\$35,164.72

2024-07-05	JUNE 2024 EPT RETURN	Ministry of Finance	\$71,534.46
2024-07-05	Pre-Authorized	Royal Bank	\$665.59
2024-07-10	EFT04224	Greater Saskatoon Catholic Sch	\$93,918.59
2024-07-12	43575	Blechinger, Ashley	\$54.30
2024-07-12	43576	Carfac Sask	\$80.00
2024-07-12	43577	Con-Tech General Contractors L	\$5,008,839.45
2024-07-12	43578	Danish Oven Limited	\$612.50
2024-07-12	43579	Darrell's Small Motors Ltd.	\$556.24
2024-07-12	43580	CentralSquare Canada Software	\$2,236.65
2024-07-12	43581	Entrust Developments LTD.	\$50,606.01
2024-07-12	43582	Josh Ferguson	\$54.30
2024-07-12	43583	Brent Guay	\$53.55
2024-07-12	43584	Leane Harasymhuk	\$367.54
2024-07-12	43585	Horizon School Division	\$6,806.70
2024-07-12	43586	Humboldt Overhead Doors Ltd.	\$1,488.51
2024-07-12	43587	Humboldt & District Community	\$357.50
2024-07-12	43588	Investor's Group Trust Co. #90	\$300.00
2024-07-12	43589	Kendra Longman	\$69.00
2024-07-12	43590	Brett Olson	\$50.00
2024-07-12	43591	Petty Cash - Library	\$98.75
2024-07-12	43592	Phoenix Fireworks Ltd.	\$5,000.00
2024-07-12	43593	Minister of Finance	\$2,813.85
2024-07-12	43594	RAM Manufacturing Ltd.	\$14,520.77
2024-07-12	43595	Receiver General of Canada	\$52,599.63
2024-07-12	43596	Kati Kesur	\$520.00
2024-07-12	43597	Staging Canadell	\$437.07
2024-07-12	43598	The Stew	\$70.00
2024-07-12	43599	Cordin Steinke	\$19.65
2024-07-12	43600	Sunbelt Rentals, Inc.	\$7,931.53
2024-07-12	43601	COCHRANE DONOVAN & SHEILA	\$92.29
2024-07-12	43602	LUCYSHYN TROY	\$88.09
2024-07-12	43603	FAHRENSCHON GORDON	\$109.87
2024-07-12	43604	BRAUN NICK & MCGINN KODY	\$75.23
2024-07-12	43605	RAAB MEL	\$27.67
2024-07-12	43606	MIERKE WAYNE & JAYNE	\$211.56
2024-07-12	43607	FORD JASON	\$45.03
2024-07-12	43608	REGUSH JARROD	\$85.64
2024-07-12	43609	SAVAGE JOSH & JACOBS TRAVIS	\$26.79
2024-07-12	43610	MORALES ARTEMIO	\$95.75
2024-07-12	43611	Greater Saskatoon Catholic Sch	\$6,160.65
2024-07-12	EFT04225	ALS Canada Ltd.	\$224.81
2024-07-12	EFT04226	Michael Behiel	\$100.00
2024-07-12	EFT04227	Canadian Union of Public Emplo	\$4,971.89
2024-07-12	EFT04228	Canadian Linen & Uniform Servi	\$75.09
2024-07-12	EFT04229	Discovery Ford Sales Ltd.	\$197.43
2024-07-12	EFT04230	Fisher's Regalia	\$78.75
2024-07-12	EFT04231	Graphic Ad	\$868.06

2024-07-12	EFT04232	Grain Bags Canada	\$119.74
2024-07-12	EFT04233	Nicole Haeusler	\$22.23
2024-07-12	EFT04234	HBI Office Plus Inc.	\$249.54
2024-07-12	EFT04235	Humboldt Fire Department Socia	\$650.00
2024-07-12	EFT04236	Municipal Employees Pension Pl	\$28,014.30
2024-07-12	EFT04237	Office Experts	\$33.27
2024-07-12	EFT04238	Pratts Wholesale Ltd.	\$793.93
2024-07-12	EFT04239	Ricoh Canada Inc.	\$11,684.65
2024-07-12	EFT04240	Shine Media Group	\$442.89
2024-07-12	EFT04241	South 20 Dodge Chrysler Ltd.	\$18.12
2024-07-12	EFT04242	SPI Health and Safety Inc.	\$0.01
2024-07-12	EFT04243	Steier, Dolores	\$375.00
2024-07-12	EFT04244	Strueby Plumbing & Heating	\$80.44
2024-07-12	EFT04245	Vinyl Expressions	\$119.08
2024-07-12	EFT04246	Wee-Dig-Its	\$0.01
2024-07-16	43612	Bella Vista Inn	\$510.40
2024-07-16	43613	Annah Gullacher	\$350.00
2024-07-16	43614	JJ Stitch Ltd.	\$469.70
2024-07-16	43615	Kate Meeks Lucychyn	\$240.56
2024-07-16	43616	Chris Mourot	\$19.65
2024-07-16	43617	Arlie & Rosemary Murry	\$32.45
2024-07-16	43618	Olynick Water & Sewer Ltd.	\$1,864.80
2024-07-16	43619	Petty Cash - Library	\$99.65
2024-07-16	43620	REDCO Hauling & Towing Ltd.	\$6,158.28
2024-07-16	43621	Span West Building Corporation	\$336.84
2024-07-16	43622	Matthew Whitbread	\$53.55
2024-07-16	EFT04247	Alpha Automation Ltd.	\$2,888.78
2024-07-16	EFT04248	Canadian Linen & Uniform Servi	\$163.84
2024-07-16	EFT04249	Catterall & Wright	\$471,071.13
2024-07-16	EFT04250	Concept Controls Inc.	\$0.01
2024-07-16	EFT04251	DanWheels Ltd.	\$72.45
2024-07-16	EFT04252	D & M Fire Safety Systems	\$329.06
2024-07-16	EFT04253	Flocor	\$14,419.09
2024-07-16	EFT04254	Grain Bags Canada	\$718.82
2024-07-16	EFT04255	ISL Engineering & Land Service	\$4,606.25
2024-07-16	EFT04256	Jay's Transporation Group Ltd.	\$142.76
2024-07-16	EFT04257	Kirsch Construction	\$4,269.87
2024-07-16	EFT04258	Lancaster Aviation Fuels	\$3,151.51
2024-07-16	EFT04259	Millsap Fuel Distributors Ltd.	\$12,216.43
2024-07-16	EFT04260	Move Mobility	\$163,087.76
2024-07-16	EFT04261	Municipal Employees Pension Pl	\$9,828.00
2024-07-16	EFT04262	Municode Services Ltd.	\$115.50
2024-07-16	EFT04263	Pleasureway Sales	\$14,022.42
2024-07-16	EFT04264	REACT Waste Management	\$36,430.82
2024-07-16	EFT04265	SaskPower	\$78,877.50
2024-07-16	EFT04266	SENDR	\$102.08
2024-07-16	EFT04267	SPI Health and Safety Inc.	\$2,491.77

2024-07-16	EFT04268	Toshiba Business Solutions	\$1,035.65
2024-07-16	EFT04269	Your Dollar Store Wlth More	\$104.73
2024-07-18	EFT04270	SaskWater	\$203,052.02
2024-07-18	Pre-Authorized	Elavon	\$90.00
2024-07-24	43623	Arts Humboldt	\$104.40
2024-07-24	43624	Scott Barney	\$235.00
2024-07-24	43625	CITY OF MEADOW LAKE	\$130.96
2024-07-24	43626	CJVR	\$525.00
2024-07-24	43627	Humboldt Theatre Club	\$2,000.00
2024-07-24	43628	JJ Stitch Ltd.	\$5,311.92
2024-07-24	43629	Gillian Mahussier	\$14.70
2024-07-24	43630	Olynick Water & Sewer Ltd.	\$3,260.62
2024-07-24	43631	Bonnie Pattyn	\$11.25
2024-07-24	43632	Humboldt Prairie Pure Water	\$138.00
2024-07-24	43633	Wanda Price	\$127.17
2024-07-24	43634	Receiver General of Canada	\$53,833.97
2024-07-24	43635	Schenn`s Farm Supply	\$74.37
2024-07-24	43636	Swyrich Corporation	\$999.80
2024-07-24	43637	CHUTE DON	\$89.90
2024-07-24	43638	REEME AMY	\$50.58
2024-07-24	43639	VANCAMP CARL	\$210.29
2024-07-24	EFT04271	ALS Canada Ltd.	\$2,033.27
2024-07-24	EFT04272	Michael Behiel	\$18.00
2024-07-24	EFT04273	Brockman Enterprises Ltd.	\$3,496.58
2024-07-24	EFT04274	Canadian Linen & Uniform Servi	\$163.84
2024-07-24	EFT04275	Cleartech Industries Inc.	\$14,784.52
2024-07-24	EFT04276	Concept Controls Inc.	\$1,236.27
2024-07-24	EFT04277	Discovery Ford Sales Ltd.	\$139.58
2024-07-24	EFT04278	Earthworks Equipment Corp.	\$351.95
2024-07-24	EFT04279	Ecol Electric Corp	\$109.89
2024-07-24	EFT04280	EMCO Waterworks	\$2,346.54
2024-07-24	EFT04281	Golden West Broadcasting Ltd.	\$3,196.20
2024-07-24	EFT04282	Graphic Ad	\$244.64
2024-07-24	EFT04283	Grain Bags Canada	\$884.84
2024-07-24	EFT04284	Gregg Distributors LP	\$65.71
2024-07-24	EFT04285	HBI Office Plus Inc.	\$1,284.68
2024-07-24	EFT04286	MLT Aikins LLP	\$305.25
2024-07-24	EFT04287	Municipal Employees Pension PI	\$28,867.88
2024-07-24	EFT04288	Pacific Chemicals Inc	\$16,894.20
2024-07-24	EFT04289	Pattison Agriculture	\$847.99
2024-07-24	EFT04290	Pleasureway Sales	\$307.54
2024-07-24	EFT04291	Prairie Meats	\$1,140.64
2024-07-24	EFT04292	Purolator Courier Ltd.	\$36.75
2024-07-24	EFT04293	Rawlco Radio Ltd.	\$1,800.75
2024-07-24	EFT04294	Ricoh Canada Inc.	\$2,513.70
2024-07-24	EFT04295	Success Office Systems	\$124.53
2024-07-24	EFT04296	Vinyl Expressions	\$84.78

2024-07-24	EFT04297	WestCrete Curb and Landscape	\$25,274.70
2024-07-24	EFT04298	Tory White	\$14.96
2024-07-24	EFT04299	Wilco Contractors Southwest In	\$289,472.82
2024-07-24	EFT04300	Tanner Zimmerman	\$1,232.57
2024-07-26	JUNE PST 2024	Minister of Finance	\$1,204.92
2024-07-26	SK ENERGY 0624	Sask Energy	\$4,953.26
2024-07-30	43640	REINEKE ROGER & LINDA	\$36.00
2024-07-30	43641	HINZ RALPH & SANDY	\$172.56
2024-07-30	43642	Brandt Tractor Ltd.	\$10,048.80
2024-07-31	43643	Aon Reed Stenhouse Inc.	\$1,103.00
2024-07-31	43644	Crystal Clarke	\$299.83
2024-07-31	43645	David Coombs	\$166.49
2024-07-31	43646	Ground Force Training Inc.	\$4,013.05
2024-07-31	43647	Harlan Fairbanks	\$83.25
2024-07-31	43648	Jobi Jose	\$25.00
2024-07-31	43649	Meckelborg, Noreen	\$33.29
2024-07-31	43650	Glen Neuret	\$100.00
2024-07-31	43651	Stacy L Nielsen	\$95.00
2024-07-31	43652	Olynick Water & Sewer Ltd.	\$4,262.40
2024-07-31	43653	Provincial Mediation Board	\$20.00
2024-07-31	43654	Safe Community Humboldt & Area	\$15,000.00
2024-07-31	43655	Schenn`s Farm Supply	\$351.87
2024-07-31	43656	Slabmaster Ltd	\$13,453.20
2024-07-31	43657	Sobeys Humboldt	\$566.79
2024-07-31	43658	Spider Heavy Duty Repair	\$1,716.36
2024-07-31	43659	Ryan Stone	\$100.00
2024-07-31	43660	Stryde Landscapes	\$1,054.50
2024-07-31	43661	Superior Forklift Ltd.	\$5,752.34
2024-07-31	EFT04301	1st Stop Auto Parts & Industri	\$584.85
2024-07-31	EFT04302	Acklands Grainger	\$438.41
2024-07-31	EFT04303	Brockman Enterprises Ltd.	\$4,050.34
2024-07-31	EFT04304	Canadian Linen & Uniform Servi	\$150.18
2024-07-31	EFT04305	Coca-Cola Canada Bottling Limi	\$1,178.74
2024-07-31	EFT04306	Direct Drive Taxi	\$4,973.43
2024-07-31	EFT04307	Discovery Ford Sales Ltd.	\$75.47
2024-07-31	EFT04308	Grain Bags Canada	\$37,355.84
2024-07-31	EFT04309	Gregg Distributors LP	\$358.95
2024-07-31	EFT04310	HBI Office Plus Inc.	\$93.99
2024-07-31	EFT04311	Humboldt Home Hardware	\$6,890.55
2024-07-31	EFT04312	Jet Ice	\$1,438.41
2024-07-31	EFT04313	Russel Klitch	\$271.06
2024-07-31	EFT04314	Canadian Tire 638 Humboldt	\$2,057.28
2024-07-31	EFT04315	Millsap Fuel Distributors Ltd.	\$188.62
2024-07-31	EFT04316	Office Experts	\$13.31
2024-07-31	EFT04317	Prairie Meats	\$400.74
2024-07-31	EFT04318	Pratts Wholesale Ltd.	\$1,268.83
2024-07-31	EFT04319	Purolator Courier Ltd.	\$72.12

2024-07-31	EFT04320	REACT Waste Management	\$540.30
2024-07-31	EFT04321	Redhead Equipment	\$1,161.80
2024-07-31	EFT04322	RM of Humboldt	\$10,925.74
2024-07-31	EFT04323	Saskatchewan Health Authority	\$69.00
2024-07-31	EFT04324	SENDR	\$79.71
2024-07-31	EFT04325	South 20 Dodge Chrysler Ltd.	\$68,723.04
2024-07-31	EFT04326	S & R Vac	\$2,392.50
2024-07-31	EFT04327	Strueby Plumbing & Heating	\$836.39
2024-07-31	EFT04328	Van Houtte Coffee Services Inc	\$168.24
2024-07-31	EFT04329	Vinyl Expressions	\$242.62
2024-07-31	EFT04330	WestCrete Curb and Landscape	\$23,229.80
2024-07-31	EFT04331	Wheelers Wholesale Ltd.	\$587.72
2024-07-31	EFT04332	Your Dollar Store With More	\$236.18
2024-07-31	SK POWER 0624	SaskPower	\$39,641.24
2024-07-31	Pre-Authorized	First Data	\$52.61
2024-07-31	Pre-Authorized	Moneris	\$231.31



Statement

Account Name:	BILLING ACCOUNT 178859	Card Number:	xxxx-xxxx-xxxx-8859
Company Name:	CITY OF HUMBOLDT	Account Limit:	\$ 100,000.00
Employee ID:	772890000021008	Available Credit:	\$ 73,586.04
Statement Date (MM/DD/YYYY):	07/15/2024	Currency:	CANADIAN DOLLAR
Payment Due Date (MM/DD/YYYY):	08/11/2024		

Statement Summary:

Report any items which do not agree with your records within 30 days of the statement date.

Previous Balance:	\$ 35,164.72
Payments:	\$ -35,164.72
Adjustments:	\$ 0.00
Net Purchases:	\$ 26,413.96
Cash Advance:	\$ 0.00
Fees:	\$ 0.00
Other Charges:	\$ 0.00
New Account Balance:	\$ 26,413.96

Transaction Summary:

Trans Date	Posting Date Trans ID	Description	Pre-Tax Amount Auth #	Total Tax	Trans Amount
Card Number xxxx-xxxx-xxxx-8859 BILLING ACCOUNT 178859					
07/04	07/04 539929163	AUTOMATIC PYMT RECEIVED	\$ -35,164.72	\$ 0.00	\$ -35,164.72

TOTAL CREDITS	xxxx-xxxx-xxxx-8859	\$ -35,164.72
TOTAL DEBITS	xxxx-xxxx-xxxx-8859	\$ 0.00

Card Number xxxx-xxxx-xxxx-2545 BERGQUIST, PETER					
07/11	07/12 541055795	HARVEST BREWING CO SASKATOON SK	\$ 238.00 058215	\$ 26.18 (e)	\$ 264.18

TOTAL CREDITS	xxxx-xxxx-xxxx-2545	\$ 0.00
TOTAL DEBITS	xxxx-xxxx-xxxx-2545	\$ 264.18

Card Number xxxx-xxxx-xxxx-9885 DENOMY, VINCE					
06/25	06/26 538855484	MEIDL HONDA SASKATOON SK	\$ 116.99 057899	\$ 12.87 (e)	\$ 129.86

TOTAL CREDITS	xxxx-xxxx-xxxx-9885	\$ 0.00
TOTAL DEBITS	xxxx-xxxx-xxxx-9885	\$ 129.86

Card Number xxxx-xxxx-xxxx-2907 DEPT, CITY HALL					
06/15	06/17 537348649	TELUS MOBILITY PREAUTH CALGARY AB	\$ 63.44 013939	\$ 6.98 (e)	\$ 70.42
06/17	06/18 537494946	REACH SPORTS MARKETING EDEN PRAIRIE MN US DOLLAR 4,149.00@1.412653651	\$ 5,861.10 095486	\$ 0.00	\$ 5,861.10

06/22	06/24 538482200	PITNEY BOWES CANADA MISSISSAUGA ON	\$ 298.05 009664	\$ 32.79 (e)	\$ 330.84
06/25	06/27 539062919	SGI-MY SGI REGINA SK	\$ 1,230.13 011363	\$ 135.31 (e)	\$ 1,365.44
06/25	06/27 539062918	SGI-MY SGI REGINA SK	\$ 68.94 026743	\$ 7.58 (e)	\$ 76.52
06/25	06/27 539062920	SGI-MY SGI REGINA SK	\$ 1,153.73 035073	\$ 126.91 (e)	\$ 1,280.64
06/26	06/27 539062921	KNIGHT ARCHER INSURANC HUMBOLDT SK	\$ 979.82 061279	\$ 107.78 (e)	\$ 1,087.60
06/29	07/01 539402355	ADOBE ADOBE 4085366000 CA	\$ 29.99 018042	\$ 3.30	\$ 33.29
07/09	07/10 540669693	HUMBOLDT CO-OP ASSN. # HUMBOLDT SK	\$ 60.32 021449	\$ 6.63 (e)	\$ 66.95
07/09	07/11 540858263	SASKTEL WIRELINE REC # REGINA SK	\$ 5,108.38 026952	\$ 561.92 (e)	\$ 5,670.30
07/09	07/11 540858262	SASKTEL WIRELINE REC # REGINA SK	\$ 3,288.91 020755	\$ 361.78 (e)	\$ 3,650.69
07/09	07/11 540858188	SGI-MY SGI REGINA SK	\$ 272.34 078313	\$ 29.96 (e)	\$ 302.30
07/09	07/11 540858190	SASKTEL WIRELINE REC # REGINA SK	\$ 132.00 033029	\$ 14.52 (e)	\$ 146.52
07/10	07/11 540858189	PEAVEY MART #080 HUMBOLDT SK	\$ 21.98 035577	\$ 2.42 (e)	\$ 24.40
07/12	07/15 541459770	SASKTEL WIRELESS REC # REGINA SK	\$ 1,605.68 046195	\$ 176.62 (e)	\$ 1,782.30
07/13	07/15 541459769	TELUS MOBILITY PREAUTH CALGARY AB	\$ 63.44 050352	\$ 6.98 (e)	\$ 70.42

TOTAL CREDITS xxx-xxxx-xxxx-2907 **\$ 0.00**
TOTAL DEBITS xxx-xxxx-xxxx-2907 **\$ 21,819.73**

Card Number xxx-xxxx-xxxx-2594 Kwasnica, Mike

07/02	07/04 540040864	CANADIAN TIRE #638 HUMBOLDT SK	\$ 46.17 098311	\$ 5.08 (e)	\$ 51.25
07/12	07/15 541459766	CPC / SCP 543683 HUMBOLDT SK	\$ 29.48 096865	\$ 3.24 (e)	\$ 32.72

TOTAL CREDITS xxx-xxxx-xxxx-2594 **\$ 0.00**
TOTAL DEBITS xxx-xxxx-xxxx-2594 **\$ 83.97**

Card Number xxx-xxxx-xxxx-4350 Lee, Penny

06/13	06/17 537348490	TIM HORTONS #3515 HUMBOLDT SK	\$ 6.07 044544	\$ 0.67 (e)	\$ 6.74
06/18	06/19 537751023	OFFICE EXPERTS OFFICE HUMBOLDT SK	\$ 29.99 025436	\$ 3.30 (e)	\$ 33.29
06/22	06/24 538482041	FACEBK F39LT54KK2 6505434800 CA	\$ 73.50 047596	\$ 0.00	\$ 73.50
06/25	06/28 539174835	SOBEYS HUMBOLDT #5395 HUMBOLDT SK	\$ 28.95 089604	\$ 3.19 (e)	\$ 32.14

06/30	07/01 539402274	FACEBK TUFLG8GJK2 6505434800 CA	\$ 63.00 078326	\$ 0.00	
07/08	07/09 540592888	DOLLARAMA #1197 HUMBOLDT SK	\$ 18.50 024663	\$ 2.04 (e)	\$ 20.54
07/08	07/09 540592889	DOLLARAMA #1197 HUMBOLDT SK	\$ 2.50 010733	\$ 0.28 (e)	\$ 2.78
07/08	07/09 540592887	DOLLARAMA #1197 HUMBOLDT SK	\$ 7.76 074489	\$ 0.85 (e)	\$ 8.61

TOTAL CREDITS xxxx-xxxx-xxxx-4350 **\$ 0.00**
TOTAL DEBITS xxxx-xxxx-xxxx-4350 **\$ 240.60**

Card Number xxxx-xxxx-xxxx-0126 LUNG, PATRICIA

06/13	06/17 537348648	MARKS STORE #367 HUMBOLDT SK	\$ 285.28 040242	\$ 31.38 (e)	\$ 316.66
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TOTAL CREDITS xxxx-xxxx-xxxx-0126 **\$ 0.00**
TOTAL DEBITS xxxx-xxxx-xxxx-0126 **\$ 316.66**

Card Number xxxx-xxxx-xxxx-8216 MCLEOD, CHRIS

07/05	07/08 540423023	PEAVEY MART #080 HUMBOLDT SK	\$ 89.99 048297	\$ 9.90 (e)	\$ 99.89
07/05	07/08 540423024	DOLLARAMA #1197 HUMBOLDT SK	\$ 6.00 069968	\$ 0.66 (e)	\$ 6.66
07/11	07/12 541055794	FAMILY PIZZA HUMBOLDT SK	\$ 155.07 071003	\$ 17.06 (e)	\$ 172.13

TOTAL CREDITS xxxx-xxxx-xxxx-8216 **\$ 0.00**
TOTAL DEBITS xxxx-xxxx-xxxx-8216 **\$ 278.68**

Card Number xxxx-xxxx-xxxx-7730 MUSEUM, HUMBOLDT

06/12	06/17 537348645	SOBEYS HUMBOLDT #5395 HUMBOLDT SK	\$ 16.99 046248	\$ 1.87 (e)	\$ 18.86
06/14	06/17 537348569	DOLLARAMA #1197 HUMBOLDT SK	\$ 6.00 053353	\$ 0.66 (e)	\$ 6.66
06/14	06/17 537348647	YOUR DOLLAR STORE WITH HUMBOLDT SK	\$ 8.00 054508	\$ 0.88 (e)	\$ 8.88
06/14	06/17 537348646	YOUR DOLLAR STORE WITH HUMBOLDT SK	\$ 7.00 098060	\$ 0.77 (e)	\$ 7.77
06/14	06/17 537348568	DANISH OVEN HUMBOLDT SK	\$ 20.95 008782	\$ 2.30 (e)	\$ 23.25
06/16	06/17 537348567	INTUIT MAILCHIMP EDMONTON AB	\$ 36.71 001208	\$ 4.04 (e)	\$ 40.75
06/18	06/19 537751100	RONA HUMBOLDT LUMBER HUMBOLDT SK	\$ 11.23 077880	\$ 1.23 (e)	\$ 12.46
06/18	06/19 537751101	FACEBK BA57M64EG2 6505434800 CA	\$ 10.50 039460	\$ 0.00	\$ 10.50
06/20	06/24 538482198	YOUR DOLLAR STORE WITH HUMBOLDT SK	\$ 44.00 014486	\$ 4.84 (e)	\$ 48.84
06/20	06/24 538482119	CANADIAN TIRE #638 HUMBOLDT SK	\$ 9.99 006647	\$ 1.10 (e)	\$ 11.09

06/20	06/24 538482118	CANADIAN TIRE #638 HUMBOLDT SK	\$ 14.99 040712	\$ 1.65 (e)	
06/21	06/24 538482120	DOLLARAMA #1197 HUMBOLDT SK	\$ 8.76 001441	\$ 0.96 (e)	\$ 9.72
06/21	06/24 538482121	CANADIAN TIRE #638 HUMBOLDT SK	\$ 18.99 063150	\$ 2.09 (e)	\$ 21.08
06/21	06/24 538482199	YOUR DOLLAR STORE WITH HUMBOLDT SK	\$ 22.00 000333	\$ 2.42 (e)	\$ 24.42
06/21	06/24 538482122	OFFICE EXPERTS OFFICE HUMBOLDT SK	\$ 46.15 038228	\$ 5.08 (e)	\$ 51.23
06/25	06/26 538855561	OFFICE EXPERTS OFFICE HUMBOLDT SK	\$ 34.97 032326	\$ 3.85 (e)	\$ 38.82
06/26	06/27 539062842	DOLLARAMA #1197 HUMBOLDT SK	\$ 2.76 047213	\$ 0.30 (e)	\$ 3.06
06/26	06/28 539174836	YOUR DOLLAR STORE WITH HUMBOLDT SK	\$ 30.50 063137	\$ 3.36 (e)	\$ 33.86
06/26	06/28 539174912	RED APPLE #54801 HUMBOLDT SK	\$ 9.27 004151	\$ 1.02 (e)	\$ 10.29
06/28	07/01 539402354	MICHAELS CANADA #3496 800-642-4235 ON	\$ 118.35 095425	\$ 15.38 (e)	\$ 133.73
06/28	07/01 539402276	CANADIAN TIRE #638 HUMBOLDT SK	\$ 51.96 044240	\$ 5.72 (e)	\$ 57.68
06/28	07/01 539402278	OFFICE EXPERTS OFFICE HUMBOLDT SK	\$ 55.48 006393	\$ 6.10 (e)	\$ 61.58
06/28	07/01 539402275	DOLLARAMA #1197 HUMBOLDT SK	\$ 4.00 055097	\$ 0.44 (e)	\$ 4.44
06/28	07/01 539402277	CANADIAN TIRE #638 HUMBOLDT SK	\$ 7.99 004954	\$ 0.88 (e)	\$ 8.87
07/02	07/03 539880035	OFFICE EXPERTS OFFICE HUMBOLDT SK	\$ 27.13 052582	\$ 2.98 (e)	\$ 30.11
07/04	07/05 540123796	TERRYS NO FRILLS 3608 HUMBOLDT SK	\$ 11.72 017349	\$ 1.29 (e)	\$ 13.01
07/04	07/05 540123795	DOLLARAMA #1197 HUMBOLDT SK	\$ 3.76 049585	\$ 0.41 (e)	\$ 4.17
07/04	07/08 540423026	YOUR DOLLAR STORE WITH HUMBOLDT SK	\$ 13.50 086847	\$ 1.49 (e)	\$ 14.99
07/06	07/08 540423025	DANISH OVEN HUMBOLDT SK	\$ 27.93 031475	\$ 3.07 (e)	\$ 31.00
07/06	07/09 540592966	SOBEYS HUMBOLDT #5395 HUMBOLDT SK	\$ 18.31 015398	\$ 2.01 (e)	\$ 20.32
07/06	07/09 540592965	SOBEYS HUMBOLDT #5395 HUMBOLDT SK	\$ 13.99 060276	\$ 1.54 (e)	\$ 15.53
07/10	07/11 540858187	TERRYS NO FRILLS 3608 HUMBOLDT SK	\$ 17.34 044060	\$ 1.91 (e)	\$ 19.25
07/10	07/11 540858186	DOLLARAMA #1197 HUMBOLDT SK	\$ 6.25 017180	\$ 0.69 (e)	\$ 6.94
07/11	07/12 541055796	FACEBK KKJD48CDG2 6505434800 CA	\$ 6.46 001071	\$ 0.00	\$ 6.46
07/11	07/12 541055797	FACEBK YWWDY6YDG2 6505434800 CA	\$ 3.13 097447	\$ 0.00	\$ 3.13

07/12	07/15 541459767	DOLLARAMA #1197 HUMBOLDT SK	\$ 3.76 076093	\$ 0.41 (e)	
07/14	07/15 541459768	FACEBK DAGP28QDG2 6505434800 CA	\$ 10.50 015415	\$ 0.00	\$ 10.50

TOTAL CREDITS xxxx-xxxx-xxxx-7730 \$ 0.00
TOTAL DEBITS xxxx-xxxx-xxxx-7730 \$ 844.06

Card Number xxxx-xxxx-xxxx-9684 ULRIKSEN, MICHAEL

06/14	06/17 537348566	AMAZON.CA YC0448EZ3 AMAZON.CA ON	\$ 595.31 087216	\$ 65.47	\$ 660.78
06/16	06/17 537348565	LANDSCAPE MANAGEMENT N MARKHAM ON	\$ 246.55 010210	\$ 27.12 (e)	\$ 273.67
06/20	06/21 538160534	SPOTIFY P2D1E58775 STOCKHOLM	\$ 10.99 017859	\$ 1.21 (e)	\$ 12.20
06/20	06/21 538160535	AMZN MKTP CA RG2BI6QV0 WWW.AMAZON.CA ON	\$ 39.99 058197	\$ 4.40	\$ 44.39
06/24	06/25 538612048	EXPEDIA 72861416050029 EXPEDIA.CA ON	\$ 122.92 058742	\$ 15.98 (e)	\$ 138.90
06/25	06/26 538855560	TSASK REGINA SK	\$ 896.40 065760	\$ 98.60 (e)	\$ 995.00
07/02	07/03 539880034	PEAVEY MART #080 HUMBOLDT SK	\$ 28.34 083046	\$ 3.12 (e)	\$ 31.46
07/09	07/10 540669692	PEAVEY MART #080 HUMBOLDT SK	\$ 74.99 033555	\$ 8.25 (e)	\$ 83.24

TOTAL CREDITS xxxx-xxxx-xxxx-9684 \$ 0.00
TOTAL DEBITS xxxx-xxxx-xxxx-9684 \$ 2,239.64

Card Number xxxx-xxxx-xxxx-1679 WYTRYKUSZ, CHELSEA

06/18	06/19 537751024	TERRYS NO FRILLS 3608 HUMBOLDT SK	\$ 33.31 025602	\$ 3.66 (e)	\$ 36.97
06/20	06/21 538160536	DOLLARAMA #1197 HUMBOLDT SK	\$ 13.25 084121	\$ 1.46 (e)	\$ 14.71
06/23	06/24 538482042	SILVERWARE SILVERWARE MARKHAM ON	\$ 128.23 045147	\$ 16.67 (e)	\$ 144.90

TOTAL CREDITS xxxx-xxxx-xxxx-1679 \$ 0.00
TOTAL DEBITS xxxx-xxxx-xxxx-1679 \$ 196.58



CUSTOMER SERVICE:

Service Representatives are available to assist you 24 hours a day, seven days a week. Please have account number information ready.

BMO

Telephone Inquiries: 1-855-825-9232

Lost/Stolen cards: 1-844-316-3760

Outside Canada and USA call collect: 514-881-3808

TTY (For the Deaf and Hard of Hearing): 1-866-859-2089

Internet: bmo.com/treasuryandpayment

Diners Club

Telephone Inquiries: 1-800-363-3333

Lost/Stolen cards: 1-866-890-9552

Outside Canada and USA call collect: 1-514-881-3735

TTY (For the Deaf and Hard of Hearing): 1-866-859-2089

Internet: dinersclubnorthamerica.com



PAYMENT INFORMATION:

	BMO	Diners Club
You can mail your payment to:	BMO P.O. Box 6044, Station Centre-Ville Montreal, QC H3C 3X2	Diners Club P.O. Box 6044, Station Centre-Ville Montreal, QC H3C 3X2
You may send your payment via overnight mail to:	BMO Symcor Inc (Remittance services) 650 Bridge Street Montreal, Quebec H3K 3K9	Diners Club Symcor Inc (Remittance services) 650 Bridge Street Montreal, Quebec H3K 3K9
IMPORTANT PAYMENT INFORMATION:	For BMO accounts, please make your cheque or money order payable to: BMO Bank of Montreal	For Diners Club accounts, please make your cheque or money order payable to: Diners Club

If you are paying by mail:
Remember

- Enclose your cheque or money order, payable in the same currency as your credit card, with this payment coupon, but do not staple or tape them together.
- Write your account number on the front of your cheque or money order.
- Please do not send cash.

A fee will be assessed against returned cheques.

® Registered trade-mark of Bank of Montreal.



The balance due will be automatically debited from your bank account as you authorized.



CITY OF HUMBOLDT REPORT

TITLE: Cultural Services Report
PREPARED BY: Jennifer Fitzpatrick, Director of Cultural Services
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: City Council Executive Committee
DATE: August 12, 2024

RECOMMENDATION

That this report be accepted for information and filed.

CURRENT SITUATION

1. Museum

- Exhibits – *Stories of Humboldt – Chapter 6* is the feature exhibit with stories from the No. 5 Bombing and Gunnery School at Dafoe in WWII and Angelstad’s Quick Cobbler Shoe Repair. An opening reception was held on July 18.
- Programs – The second barbecue and concert was held on July 11 with Walter Bushman, Darron Sommer and Brian Grest providing the music. Despite the very hot weather, there was an excellent turnout, with funds raised supporting the museum and gallery. Thanks to the 23 volunteers who helped make this event a success.

Ice Cream Day – This annual event took place on July 20, with approximately 130 people visiting the museum that afternoon for tours and ice cream.

Summer youth programs – Each of our summer students created their own summer program based on their interests and knowledge. These programs have been very successful. The themes were Eureka (science based experiments), Wellness Warriors (nutrition and games), Future Innovators (focusing on computer coding) and a Night at the Museum (detective game).

- Collections – In July, 15 items were accessioned, 1 was de-accessioned, 216 items were catalogued, and 66 records were added to the Past Perfect database. Thanks to our volunteers who continue to conduct research on a weekly basis. There were 5 formal research requests this month.
- Maintenance – Thanks to John Trodd and Frank Lloyd from Moose Jaw who did some minor repairs to the tower clock, as it had been stopping intermittently lately. They donate their time for this work, and we simply cover their travel costs.

2. Gallery

- Leane Harasymchuk’s *Sketches from Home* featured ink and watercolour paintings of local sites, and Leslie Blacklock’s *Endless: Land, Lake, and Light* were the feature

exhibits on the main floor and closed August 2. Four pieces were sold from this exhibit.

- The exhibit *Humboldt in Watercolour*, from the permanent collection is on display on the second floor.
- *The Meacham Elevator* by artists Bonnie Gilmour and Charley Farrero with *Raskob's Elevators* from the permanent collection open on August 9.
- Members Show & Sale – Membership renewal promotion is underway with a deadline of September 1, to be eligible for the annual sale this fall.

- Exhibit Submissions – The artists adjudication committee met this month to review 6 submissions for exhibitions at the gallery.
- Programs – The opening reception with artists talk featuring Leane and Leslie was held on July 6 with an excellent turnout. Each artist sold a piece during the opening.
- Block Printing with Annah Gullacher took place on July 4. Annah taught participants how to create their own prints.
- Sketching workshop with Leane Harasymchuk was held on July 13 with participants learning various sketching techniques.
- Maintenance – The design of art storage in the basement began this month.

3. Water Tower

- The Water Tower is open for tours from 1:30 – 4 pm on Wednesdays, Fridays and Saturdays, until August 31. There are two evening tour sessions planned for August.
- A review of safety protocols was undertaken with the Safety Coordinator, with minor adjustments added going forward.
- The tower was rental twice in July for wedding photographs.

4. Original Humboldt

- Our staff continue to cut the grass trails at the site on a weekly basis.
- The geocache at the site was located to confirm it is still available for geocachers.

5. Public Art

- The “Then & Now” photo challenge began in July with the National Trust’s Historic Places campaign.
- The “Manufacturing and Agriculture” public art piece connected to the Iron Triangle is in development, with sponsorship requests sent out.

6. Administration

- Thanks to our volunteers who contributed 115.5 hours of their time in July.



Upcoming Events and Programs

- August 10 1-4 pm – Heritage Skills Revival day at the Museum will showcase some talented community members demonstrating blacksmithing, telegraphy, rope-making, vintage engine restoration, and model engine building. Home-made, old-fashioned ice cream will be available for \$2 a scoop!
- August 14 7:00 pm – Gallery - Opening reception and artist talk for “The Meacham Elevator” at the Gallery with artists Bonnie Gilmour and Charley Farrero and *Raskob’s Elevators*.
- August 15 11:30 am-1:00pm – Barbecue and Concert featuring live music from Yana Yudina Jeewon with all proceeds go to the SPCA.
- August 17 1-4 pm – Gallery - Cyanotype Printing workshop with Ann Poggemiller.
- August 23 Community Chalk Art Day – with artists Laura Kneeshaw and Dylan Burton, in conjunction with Streetfest activities.
- September 5 11:30 am – 1 pm. Fundraising barbecue for Special Olympics with Ben Donaldson performing.
- September 19 7 pm – Gallery – Reconciliation and Treaty 6 Community Conversation

COMMUNICATION AND ENGAGEMENT

No external communications or engagement required.

ATTACHMENTS

None

FINANCIAL IMPLICATIONS

There is no anticipated financial impact of the recommended action.

CONCLUSION

These programs are developed to further the goals of the Department’s strategic plan.

Connected and Creative – One of the public art programs was designed to increase accessibility of our services through a Signed English Scavenger Hunt with 10 downtown businesses. A family came in that had just interpreted the clue that brings them to the museum. They didn’t need the answer key to interpret. They just followed the signs because they already knew Signed English! They took the hunt so they could complete it from the beginning and submit it to the draw.

Welcoming and Connected – The programs and services of our department offer layers of public engagement. Comments this month include...

-10-year-old visitor, upon finishing our scavenger hunt ““This is the most fun I have had in a Museum.”



CITY OF HUMBOLDT REPORT

TITLE: Marketing & Development Manager – Executive Committee Report
PREPARED BY: Penny Lee, Marketing & Development Manager
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: Executive Committee
DATE: August 12, 2024

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

This report summarizes the most significant projects that have been completed and those that are currently underway since the Executive Committee Meeting held on July 8, 2024.

CURRENT SITUATION

Marketing/Public Relations:

- In July and into August, our marketing campaigns are focused on Summer Recreation and Tourism. This includes radio ads, social media posts, and on Digital Humboldt and discoverhumboldt.com.
- We have received our new “Humboldt Swag”, including umbrellas, lapel pins, water bottles, sweatshirts, polo shirts, t-shirts, caps, magnets, and keychains. We have set up a display of all of the items in the Visitor Information Centre. Promotions to purchase our swag are underway.
- The City of Humboldt has sponsored Dayna Brons’ hole at the 7th Annual Humboldt Broncos Memorial Golf Tournament. The Manager will be in attendance at the hole along with Carol Brons with a bean bag toss game. The City has provided a swag bag as a prize for a draw that golfers can enter when they are at the hole.

Communications:

- Following the Federal Government’s announcement, Communications released a Media Release announcing the City’s approval for the Housing Accelerator Fund. Communications has created a web page on the City’s website with an overview of the funding and future progress reports: humboldt.ca/haf/.
- July was an active month for advising the public about road closures, water main breaks, and Public Notices.
- Communications staff stayed on top of the Olympics, sharing Paige Crozon’s story and sending out words of encouragement.

Development:

- The Manager is currently reviewing City Land Sales Agreements, policies and procedures.
- The Manager is currently working on a “cost calculator” that will estimate costs to develop a parcel(s) of land.
- The Manager is developing an “ePermitting Procedural Manual” that will assist in streamlining our ePermitting processes.

Miscellaneous:

- The Manager is currently working with SaskTel to gather the necessary information about the City’s Wide and Local Area Networks (Information Technology Infrastructure). SaskTel will be providing the City with a final report with recommendations for improvements. Following this report, it is anticipated that an RFP will be issued for technical expertise to address any issues found and with the possibility of moving to a cloud based solution.
- The mini-golf course underwent some long overdue renovations. City Maintenance staff replaced all of the boards around each hole. Seasonal Staff repainted the identifier posts at each hole and cleaned up weeds. There have been many positive comments from golfers. Thank you to all who worked hard to give it a facelift!

OPTIONS

1. Approve the recommendation.
2. Not approve the recommendation.

ATTACHMENTS

Communications, Campground & Mini Golf Statistics Report

COMMUNICATION AND ENGAGEMENT

Marketing and communication campaigns conducted/underway:

1. Summer Recreation
2. Tourism

In addition to special projects mentioned previously, publications, routine and on-demand announcements, job postings, Tenders, RFP’s, events, and promotions published by Marketing & Development continue on a daily, weekly, and monthly basis.

FINANCIAL IMPLICATION

None.

CONCLUSION

That this report be accepted for information and filed.



**Communications Statistics Report
Year to Date – June 2024**

Social Media Platforms Insights

Platform	New Followers This Month:	Current Followers
Instagram	4	378
Facebook	63	4,417
X (Twitter)	(Unavailable)	1703

Digital Humboldt App Users

	May	June	July
	603	660	678

eNewsletter Reach

June
1022

Council Highlights (Monthly Publication)

Y to D
7

Community Reports (Monthly Publication)

Y to D
7

**Campground And Mini Golf Statistics Report
Year to Date – July 2024**

Description:	May	June	July	TOTALS:
Campground Reservations	23	66	93	182
Mini Golfers	51	442	437	930
Inquiries	24	40	20	84

CITY OF HUMBOLDT REPORT

TITLE: CLS Director’s Report
PREPARED BY: Michael Ulriksen, Director of Community and Leisure Services
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: Executive Committee
DATE: August 12, 2024

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

This report is a high-level summary of the Community and Leisure Services activities since the last department update and is intended to provide Executive Committee with highlights from the day-day operations of the department.

CURRENT SITUATION

1. General Updates
 - a. **Grasslands Sheep Exhibition** – The Uniplex was once again host to the annual Sheep Breeder’s Association event. The event relocated to the Uniplex in 2016 and has been a staple annual event for the community. Event organizers were once again very pleased with the set-up and despite the exceptionally hot temperatures the event was a huge success.
 - b. **July Swimming Lessons** – The summer swimming lesson session ended in July with a total of 574 swimmers taking part in swimming lessons through the first 7 months of the year leading into the annual shutdown. This is an increase of 18% over the 2023 registrations year-to-date (486).
 - c. **Hammerheads Swim Team** – the club has completed their season, hosting the Northern Semi Provincials on Saturday, July 27th, with an estimated 160 individuals competing for a berth at provincials. Several local athletes went on to qualify for the provincials meet which took place in Swift Current over the August long weekend.
 - d. **Uniplex Maintenance** – Pool shutdown began on the evening of August 1st, with the start of the pool draining process. The pool will reopen on Saturday, August 17th. We are also closing the fitness room down for the long weekend to complete minor cleaning and maintenance in that space. At the same time, the Elgar Petersen Arena ice installation was delayed slightly due to a brine pump issue and

- minor brine leak. The plant was turned on Thursday, August 1st, however the plant has taken longer than normal to bring the temperature down low enough to begin flooding. Staff schedules will be adjusted to ensure more coverage in the arena to keep ice building going to get the ice in as quickly as possible.
- e. **McDougall Auctions** – Administration is pleased with the initial results from the disposal of fleet vehicles through McDougall auctions. The CLS Department sold three trucks, a skid steer, a UTV and a snow blower, as well as a few other smaller items. Administration saw significant interest in the range of vehicles with several inquiries by phone, as well as a significant number of bids placed. In comparison with GovDeals, previously used by the City, there appeared to be more exposure through this online auction site and we believe that resulted in higher final prices.
 - f. **Mini Golf Incident** – due to an incident on July 5th that resulted in an individual stepping on an exposed nail, the mini golf was closed, and a safety inspection completed. The result was the decision to replace the perimeter boards around each of the mini golf holes and other minor maintenance on site. A long-term decision on the future of the campground will include a discussion on mini golf operations and potential changes.
 - g. **Park Operations** - This summer has been a challenging year for staff to maintain expected service levels within the parks department. This has been due to a combination of increased workload, weather conditions, staffing levels and a significant increase in events over the past few months. This resulted in not meeting expectations in weed maintenance, urban forestry and grass cutting. Administration is looking at options to improve efficiencies to propose implementing for the 2025 budget cycle. Any input from Executive Committee and other senior management is welcome during this review process.
 - h. **Curling Rink Dry Floor Usage** – The curling rink saw a significant amount of usage during the Curling off-season, primarily from baseball, softball and volleyball rental groups. The rental revenue is up 84% or nearly \$5,800 from 2023. We expect the demand for the curling rink during the off-season to continue to increase.
 - i. **Master Schedules** – the arena master schedule has been completed and Administration is working to fill any empty spaces in the schedule, while the demand for ice time continues to significantly exceed the available supply. The joint use master schedule is also being worked on. The City receives one third of the revenues generated by gym rentals to compensate for Administering the program. The remaining two thirds are split between the four schools based on their specific usage.



2. Project Planning and Partnerships
 - a. **NA**

3. Upcoming Events
 - a. August 16 – Big Wheels Day
 - b. August 25 – FireFit Championships
 - c. September 21 – Wrestling Event

OPTIONS

1. Approve the recommendation to accept for information and file.
2. Provide alternative directions or recommendations pertaining to this report.

ATTACHMENTS

None

COMMUNICATION AND ENGAGEMENT

No external communication or engagement required.

FINANCIAL IMPLICATION

There is no anticipated financial impact of the recommended action.

CONCLUSION

The month of July was spent catching up on parks maintenance and other outdoor projects. The focus has shifted now to the pool shutdown and ice installation in the EPA followed by the completion of other smaller parks projects as we attempt to utilize the seasonal staffing to the greatest extent possible before their return to school.



CITY OF HUMBOLDT REPORT

TITLE: Custom Works Rate Policies 6070 and 10310
PREPARED BY: Michael Ulriksen, Director of Leisure Services
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: Executive Committee
DATE: August 12, 2024

RECOMMENDATION

That policy 6070 be amended to include updated rates for all Public Works and Leisure Services custom work and that policy 10310 be rescinded.

BACKGROUND

The City currently has two policies for Custom Work Rates:

1. Policy 6070: Custom Works Rates – PW
2. Policy 10310: Custom Work Equipment and Labor Work Rates Policy

The two policies provide rates for custom work within the City limits on a requested basis. All custom work using City equipment is to be completed with qualified City operators and the work is then billed to the private party requesting the work. Policy 6070 was last updated in September of 2022 and Policy 10310 was last updated in October of 2019.

CURRENT SITUATION

The City is currently maintaining two custom work rate policies specific to the Public Works and Leisure Services respective departments. In reviewing the outdated rates for both policies, it made sense to look at combining the two policies into one, reducing redundancy and aligning the rates appropriately for both departments.

The Public Works department has been historically relying on an industry standard “Equipment Rental Rates Guide” published by the Saskatchewan Heavy Construction Association. The guide provides recommended hourly rates for a broad range of heavy-duty equipment, specific to the make and model of each piece of equipment. By utilizing these recommendations, the City is able to have an unbiased third-party rate schedule that isn’t arbitrarily determined. The rate guide is limited to heavy duty equipment but still provides a framework for other pieces of equipment.

Since the last update in 2022, the custom rates for most heavy-duty equipment has increased by roughly 32%. For equipment not listed within the guide, the City used similar comparisons or increased the existing rate by that same percentage factor.

The rates are inclusive of the equipment, fuel and operator on an hourly basis. The policy also identifies a minimum rate of one hour for most pieces of equipment, as well as charges for additional staff as required.

OPTIONS

- Support the recommendation to merge the two policies and update the rates accordingly.
- Provide alternative direction to Administration.
- Refer this matter to Administration for further consideration.

COMMUNICATION AND ENGAGEMENT

NA

ATTACHMENTS

1. Policy 6070 – Custom Works Rates – Proposed Revisions
2. Policy 10310 – Custom Works Equipment and Labor Rates Policy – to be rescinded

FINANCIAL IMPLICATION

Approving the proposed rate changes will ensure that the rates charged for custom work covers the costs associated with equipment and labor for carrying out the requested work. The City does not complete a significant amount of custom work each year, so the financial implication to the budget is minimal.

CONCLUSION

The recommendation will ensure that the City's rates are comparable with the industry standard for custom work and will ensure that all equipment across the entire City is aligned.

Policy Title:		Adopted By:	Policy Number:
Custom Work Rates -PW		CITY Council	6070
Origin/Department/Authority:	Jurisdiction:	Approval Date:	Page(s):
Public Works and Utilities	City of Humboldt		1 of 4
Reviewed By:	Related Documents/Legislation:	Revision/Effective Date:	
Public Works and Utilities Committee Executive Committee of Council		N/A	

1.0 PURPOSE:

The ~~Public Works and Utilities department~~ **City of Humboldt** provides periodic custom work which may include water/sewer service replacements, grass cutting, sweeping, and sanding for various locations. At times, custom work may be needed on an emergency basis which is billed to a private or public organization. The custom work rate sheet provides staff with charge-out rates to reference.

2.0 POLICY:

- 2.1** Upon receipt of a request for work, the department will evaluate the scope and recommend pursuing or decline pursuing. In most cases, the work will be deferred to the private sector so staff can focus on City projects as the highest priority.
- 2.2** A quote and agreement in writing will be completed prior to work.
- 2.3** Equipment and Personnel used for the project will be tracked then invoiced.
- 2.4** All City equipment will only be operated by trained City Staff.
- 2.5** Any equipment that the department does not have available but is required to do the job will be rented from other sources and will be charged to the customer at the current rental rate of that equipment plus a 15% administration and handling fee.
- 2.6** A minimum rate of one (1) hour will be charged for staff and equipment per request, plus applicable taxes. Any request that exceeds (1) hour minimum will be rounded to the next ½ hour.
 - 2.6.a** Exceptions: Sweeping, Mowing and Sanding which will be rounded to the next ½ hour (30mins).
- 2.7** Rates for the installation of water service, sanitary service, and combined water and sewer service including material have been established for a typical installation (Tables 2 to 4).
- 2.8** Changes to be invoiced to private contractors or property owners for the replacement of asphalt or concrete related to their private excavation are established within this policy (Table 5).
- 2.9** Prices listed do not include PST or GST.
- 2.10** Any City equipment that does not appear on the list of Equipment Rates will be billed out at a rate similar to a unit of comparable size and function.

CORPORATE POLICY



Policy Title: Custom Work Rates PW		Adopted By: CITY Council	Policy Number: 6070	
Origin/Department/Authority: Public Works and Utilities	Jurisdiction: City of Humboldt	Approval Date:	Page(s): 2 of 4	
Reviewed By: Public Works and Utilities Committee Executive Committee of Council	Related Documents/Legislation:	Revision/Effective Date: N/A		

EQUIPMENT RATES				CITY RATE WITH OPERATOR & ADMIN
DESCRIPTION	MAKE	MODEL	YEAR	
Motor Grader	Volvo	G960B	2013 - P450	\$250.00 \$330.00
Loader	John Deere	524	2010 - P410	\$174.00 \$230.00
Loader	Case	721G	2021 - P401	\$191.00 \$252.00
Skid Steer	John Deere	324G	2024 - L244	\$181.00
Skid Steer	Case	TR270	2014 - P245	\$138.00 \$181.00
Track Excavator	Case	CX210B	2011 - P430	\$237.00 \$289.00
Backhoe	John Deere	2310SL	2015 - P265	\$138.00 \$183.00
Utility Task Vehicle (Side by Side)				\$90.00
½ & ¾ Ton Truck				\$85.00 \$112.00
1 Ton Truck				\$110.00 \$145.00
3 Ton Truck	Ford	F750	2025 - P321	\$123.00 \$162.00
Tandem Truck	Freightliner	108SD	2023 - P341	\$147.00 \$194.00
Tandem Truck	Freightliner	108SD	2023 - P351	\$147.00 \$194.00
Small Tractor	John Deere	1024	2013 - L255	\$124.00
Small Tractor	Kubota	BX2680	2019 - P255	\$94.00 \$124.00
Small Tractor w/Mower/Blower/Broom	Kubota	BX2680	2019 - P255	\$105.00 \$144.00
11' Deck Mower	John Deere	1600	2020 - L241	\$145.00
6' Deck Mower	Kubota	ZD1200	2021 - L249	\$130.00
Turf Sweeper	Sweepstar	76000	2021 - L270	\$130.00
Large Tractor	New Holland	T7030	2010 - P270	\$144.00 \$190.00
Large Tractor w/Mower/Blower	New Holland	T7030	2010 - P270	\$165.00 \$210.00
Street Sweeper	Global	M3	2019 - P290	\$190.00 \$250.00
Sewer Jetter	Hino		2008 - P330	\$175.00 \$231.00
Steamer/Thawer			P213/P216	\$160.00 \$211.00
Sand Spreader (includes materials)	Buyers	Saltdogg		\$210.00 \$277.00
Pothole Patching				\$290.00 \$382.00
Additional Staff (Per Person)				\$50.00 \$65.00
Sign/Barricade Delivery and Setup Charge				\$120.00 \$158.00
Pickup and return to Works and Utilities yard only. (No charge for Non-For-Profit events except for delivery and setup charges if requested) No charge for Not-For-Profit	Barricades (each/day)			\$8.00 \$10.50
	Cones (each/day)			\$3.25 \$4.30
	Signs (each/day)			\$11.50 \$15.20

CORPORATE POLICY



Policy Title: Custom Work Rates PW		Adopted By: CITY Council	Policy Number: 6070	
Origin/Department/Authority: Public Works and Utilities	Jurisdiction: City of Humboldt	Approval Date:	Page(s): 3 of 4	
Reviewed By: Public Works and Utilities Committee Executive Committee of Council	Related Documents/Legislation:	Revision/Effective Date: N/A		

OTHER PUBLIC WORKS RATES INCLUDING ADMINISTRATION

The following rates apply to summer custom work occurring between May 1st and October 31st. All custom work occurring between November 1st and April 30th will be charged at 1.5x summer rates. (25mm Water and 100mm Sanitary Sewer, Public side apx. 13m, Private side apx. 7.62m)

Installation of both Water and Sanitary Services

COMPLETE INSTALLATION/REPLACEMENT (Water and sanitary mains to house)	\$11,010 \$14,017
Cost per meter for longer of shorter lengths	\$534 \$680
PRIVATE SIDE (From property line to house) ----- (City Sidewalk Replacement Included)	\$4,201 \$5,496
Cost per meter for longer of shorter lengths	\$552 \$722
PUBLIC SIDE (From City water main to property line) ----- (City SW, AC, Curbing Incl.)	\$9,473 \$11,908
Cost per meter for longer of shorter lengths	\$729 \$916

Water Service Only

COMPLETE INSTALLATION/REPLACEMENT (Water main to house)	\$10,075 \$12,694
Cost per meter for longer of shorter lengths	\$489 \$616
PRIVATE SIDE (From property line to house) ----- (City Sidewalk Replacement Included)	\$3,712 \$4,805
Cost per meter for longer of shorter lengths	\$488 \$631
PUBLIC SIDE (From City water main to property line) ----- (City SW, AC, Curbing Incl.)	\$8,362 \$10,431
Cost per meter for longer of shorter lengths	\$644 \$803

Sanitary Sewer Lateral Only

COMPLETE INSTALLATION/REPLACEMENT (Sanitary main to house)	\$10,539 \$13,179
Cost per meter for longer of shorter lengths	\$512 \$640
PRIVATE SIDE (From property line to house) ----- (City Sidewalk Replacement Included)	\$4,027 \$5,186
Cost per meter for longer of shorter lengths	\$529 \$681
PUBLIC SIDE (From City sanitary main to property line) ----- (City SW, AC, Curbing Incl.)	\$9,176 \$11,379
Cost per meter for longer of shorter lengths	\$706 \$876

CORPORATE POLICY



Policy Title:		Adopted By:	Policy Number:	
Custom Work Rates -PW		CITY Council	6070	
Origin/Department/Authority:	Jurisdiction:	Approval Date:	Page(s):	
Public Works and Utilities	City of Humboldt		4 of 4	
Reviewed By:	Related Documents/Legislation:	Revision/Effective Date:		
Public Works and Utilities Committee Executive Committee of Council		N/A		

Private Contractor Utility Cut Charges

ASPHALT REPLACEMENT (20m ² Replacement Area, Extra for larger area)	\$1,680 \$1,936
CONCRETE CURBING REPLACEMENT (4 meter replacement, Extra for longer sections)	\$1,000 \$742
CONCRETE SIDEWALK REPLACEMENT (4.8m ² replacement area, Extra for larger areas)	\$960 \$1,259
CITY STAFF TO CONDUCT WATER AND SEWER TAPPING - As per above rates	

REDUCTIONS IF NOT REQUIRED:	Asphalt	\$1,680 \$1,936	
	Curbing	\$1,000 \$742	
	Sidewalk	\$960 \$1,259	
		\$35/m - \$70/m	(depends on service depth)
POTENTIAL ADDITIONS:	Insulation	\$45/m - \$90.m	

- PRICES DO NOT INCLUDE COSTS FOR ANY REMOVAL OR REPLACEMENT OF TREES, CONCRETE OR LANDSCAPING ON PRIVATE PROPERTY. OWNER TO COMPLETE AT OWN COST.
- SERVICES ARE INSTALLED 1 METER AWAY FROM BASEMENT/FOUNDATION, OWNER TO ARRANGE FINAL CONNECTION AT OWN COST.
- OVERSIZED SERVICE PRICES WILL BE ADJUSTED BY THE COST OF MATERIALS. A DETAILED QUOTE CAN BE PROVIDED UPON REQUEST
- FOR REPAIRS LESS THAN 5 METERS, THE WORK WILL BE CHARGED AT THE HOURLY RATE PLUS THE COST OF ANY MATERIALS REQUIRED.
- BACKFILL TAMPING IS INCLUDED IN PRICING



POLICY #10310

TITLE: **Custom Work Equipment and Labor Rates Policy**

ADOPTED BY: City Council

ORIGIN: Facility Maintenance Manager

REVIEWED BY: Community and Leisure Services Committee

JURISDICTION: City of Humboldt and Community Leisure Services Department

EFFECTIVE DATE: June 22, 2011 **AMENDED:** October 28, 2019

PAGE: Page 1/2

1.0 PURPOSE

The City of Humboldt Community & Leisure Services Department currently provides custom work consisting of grass cutting and snow removal for the school divisions located in Humboldt. The department will also provide custom grass cutting for developers and Bylaw enforcement within the City limits on a request basis. City owned equipment and staff carry out these requests time permitting.

2.0 GENERAL POLICY

- 2.1 Once a request has been received from the school division or developer, staff members from the Community and Leisure Services Department will carry out the necessary maintenance.
- 2.2 When payment has been received from the landowner or contracted organization, the custom work revenue is accounted for in the Community and Leisure Services operating budget.
- 2.3 All City equipment is operated by trained City staff.
- 2.4 Any equipment that the Community and Leisure Services Department does not have available but is required to do the job will be rented from other sources and will be charged to the customer at the current rental rate of that equipment plus a 15% handling fee.
- 2.5 A minimum rate of one (1) hour will be charged for staff and equipment per request, plus applicable taxes. Any request that exceeds the one (1) hour minimum will be rounded up to the next ½ hour.



**CITY OF HUMBOLDT CUSTOM WORK RATES
SCHEDULE "A"**

1. LABOUR RATE:

	RATE
The labour rate will be a flat rate per hour per employee at work site	\$45.00

2. AMINISTRATION FEE:

	RATE
A flat administration fee will be applied to each job	\$45.00

3. EQUIPMENT:

	RATE
Rough cut mower and tractor	\$70.00/hour
Bob cat and attachments	\$120.00/hour
Wood chipper and truck	\$100.00/hour
Truck mount sprayer	\$120.00/hour Plus chemical costs
Riding lawn mower (all riding mowers)	\$40.00/hour
One ton truck with dump	\$60.00/hour
Gas trimmers	\$18.00/hour
Push lawn mowers	\$18.00/hour
Chainsaw	\$18.00/hour
Pole saw	\$18.00/hour



CITY OF HUMBOLDT REPORT

TITLE: CLS Project Summary Report
PREPARED BY: Michael Ulriksen, Director of Community and Leisure Services
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: Executive Committee
DATE: August 12, 2024

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

The following is a summarized project report of the Community and Leisure Services 2024 approved capital and operational activities. All updates to the report are highlighted in yellow. The following terms have been used to identify the status of each of the projects/purchases:

- Planning – Project is currently in the planning stages.
Procuring – Project is currently undergoing procurement (soliciting quotes, tendering, reviewing).
Con - % - Project is under construction and includes the estimated % of completion.
Completed – Project has been completed in its entirety.
Deferred – Project has been deferred to a subsequent Year.

CURRENT SITUATION

A. Carry-Over Projects

Table with 5 columns: #, Project, Status, 2024 Remaining Budget, Actual (YTD). Rows include Library Solarium, North Hospital – Toboggan Hill, North Hospital – Off-Leash Dog Park, Outdoor Rink & Multi-Sport Court, Washroom & Concession Facility, Bill Brecht Playground Development, and St. Augustine Cemetery Columbarium Units.

- 1. The front of the library and some cosmetic work remain on the Library Solarium project. The interior work is being contracted out and the exterior will be completed by City staff. The project will be prioritized following the pool shutdown and the front will include a deep bench with planters and the plan has been vetted with Library staff and board.
2. The toboggan hill has officially been deemed deferred until a decision on the use of the north park for residential and other infrastructure are finalized.

3. Noth Hospital Off-Leash Dog Park – has been officially deemed “cancelled” due to the relocation of the dog park to the new SPCA property. We are still awaiting word from the SPCA on when they would like to begin discussions on that development. They are currently focused on renovations to the existing buildings on site in order to relocate their operations.

4a. Outdoor Rink & Courts – Administration has completed its review of quotes received for sport court surfacing and equipment for the outdoor rink and courts and will be awarding those contracts in advance of this meeting. Installation of surfacing is expected to be installed in September.

4b. Washroom & Concession Facility – the building is completed and we are just working with Municode to satisfy some minor outstanding items related to the construction and drawings for the building.

5. Bill Brecht Playground – the fundraising group has completed all but the installation of the double zipline and the sponsorship board. We have not been provided an expected timeline for when these components will be completed.

6. St. Augustine Cemetery Columbarium Units – the City is finalizing a paving contract for the columbarium circle.

B. 2024 Operational Projects

#	Project	Status	Project Budget	Actual (YTD)
1	Water Ridge Park Entrance Upgrades	Planning	\$20,000	-
2	Uniplex LED Lighting (Year 4 of 5)	Completed	\$25,000	-
3	Uniplex Lobby Air Conditioning Unit	Planning	\$15,000	-
4	Museum Roof Repairs	Planning	\$20,000	-
5	Fire Hall – LED Lighting	Completed	\$5,000	-

1. Uniplex LED Lighting (Year 4 of 5) – the replacement of LED lighting in the Convention Centre is completed. There is one year remaining in the five year plan to convert all lighting in the Uniplex to LED.

C. 2024 Fleet

#	Project	Status	Project Budget	Actual (YTD)
1	Maintenance Service Van (L110)	Completed	\$58,000	\$65,035
2	Parks General Use (L120)	Completed	\$58,000	\$66,635
3	Parks UTV (L252)	Completed	\$42,000	\$35,510

D. 2024 Capital Projects

#	Project	Status	Project Budget	Actual (YTD)
1	NA			

E. Unbudgeted Projects/Commitments

#	Project/Purchase	Status	Est. Cost to City	Funding Source
1	Aquatic Center Hot Tub	Planning	TBD	Operational Savings/Reserves
2	Curling Rink Brine Line Repair	Planning	TBD	Operational Savings/Reserves

1. Aquatic Centre Hot Tub – engineered drawings have been completed and the replacement heat exchanger unit has been sourced. It is expected to be 8-12 weeks for arrival of the new unit. Upon its arrival will require a shut down of the hot tub for a couple days to reconfigure piping and install new heat exchanger. This repair has been engineered to accommodate future upgrades to the pool and arena mechanical systems in order to transfer waste heat to the pool.
2. Curling Rink Brine Line Repair – this project is scheduled to be completed in September, however work will begin to remove the front walkway later in August.

FINANCIAL IMPLICATION

There is no anticipated financial impact of the recommended action.

CONCLUSION

The department is still anticipating that the majority of the outstanding projects should be completed in 2024, with the possible exception of the North Hospital park projects.