



City of Humboldt
April 28, 2025 - Regular Meeting of Council - 05:30 PM

- 1 **Call To Order**
- 2 **Land Acknowledgement**
- 3 **Adopt Agenda**
 - 3.1 Conflict of Interest
- 4 **Public Acknowledgement**
- 5 **Public Hearing - Bylaw No. 10/2025**
 - 5.1 Recommendation - City Controller - Public Hearing Bylaw No. 10/2025
 - 📎 Report - Public Hearing Bylaw No. 10/2025
- 6 **Approve Minutes**
 - 6.1 Minutes of the Regular Meeting of Council held March 24, 2025
 - 📎 Minutes of the Regular Meeting of Council held March 24, 2025
 - 6.2 Minutes of the Special Meeting of Council held April 1, 2025
 - 📎 Minutes of the Special Meeting of Council held April 1, 2025
- 7 **Delegations - Aerodrome Ownership & Operations Request for Proposal Results**
 - 7.1 Terry Rohrke - Flight Training Interests
 - 7.2 Jeffery Pylatuik and Blair Thiemann - The Humboldt Flying Club and Supporting Stakeholders
 - 📎 Letter Submitted
 - 7.3 Kyle Ollerich - Ollerich Farms
 - 📎 Letter Submitted
 - 7.4 Clayton Rempel - Clayton Air Services
- 8 **Correspondence**
 - 8.1 "A" Items Requiring Council Resolution
 - 8.1.1 Royal Canadian Legion Branch #28
 - 📎 Letter from the Royal Canadian Legion Branch #28
 - 8.2 "B" Items Received for Information Only
 - 8.2.1 Central Area Transportation Planning Committee Meeting Minutes
 - 📎 Central Area Transportation Planning Committee Meeting Minutes dated December 4th, 2025
 - 📎 Central Area Transportation Planning Committee Meeting Minutes dated February 26th, 2025

9 Committee Reports

9.2 Minutes of the Executive Committee Meeting held April 16th, 2025

📎 Minutes of the Executive Committee Meeting held April 16th, 2025

10 Bylaws

10.1 Recommendation - Planning Coordinator - Bylaw No. 10/2025 - A bylaw to authorize the sale of municipal reserve land

📎 Report - Bylaw No. 10/2025 - A bylaw to authorize the sale of municipal reserve land

📎 Bylaw No. 10/2025 - A bylaw to authorize the sale of municipal reserve land

10.1.1 Bylaw No. 10/2025 - Second Reading

10.1.2 Bylaw No. 10/2025 - Final Reading

10.2 Recommendation - City Assessor - Bylaw No. 11/2025 - 2025 Tax Policy

📎 Report - Bylaw No. 11/2025 - 2025 Tax Policy

📎 Bylaw No. 11/2025 - 2025 Tax Policy

10.2.1 Bylaw No. 11/2025 - First Reading

10.2.2 Bylaw No. 11/2025 - Second Reading

10.2.3 Bylaw No. 11/2025 - Given all three readings at this meeting

10.2.4 Bylaw No. 11/2025 - Final Reading

11 New Business

11.1 Proclamation - Naturopathic Medicine Week

📎 Naturopathic Medicine Week

11.2 Proclamation - National Public Works Week

📎 Proclamation - National Public Works Week

11.3 Recommendation - Director of Public Works - Aerodrome Ownership & Operations Request for Proposal Results

📎 Recommendation - Director of Public Works - Aerodrome Ownership & Operations Request for Proposal Results 1

11.4 Recommendation - Director of Protective Services - Fire Brigade Membership and Pay

📎 Report - Fire Brigade Membership and Pay

11.5 Recommendation - City Controller - FCM Board of Directors Nomination

📎 Report - FCM Board of Directors Nomination

11.6 Recommendation - City Controller - Street Closure Request - DBID

📎 Report - Street Closure Request - DBID

11.7 Recommendation - City Controller - Street Closure Request - Community BBQ's

📎 Report - Street Closure Request - Community BBQ's

11.8 Recommendation - City Controller - Street Closure Request - Summer Sizzler and Music Festival

📎 Report - Street Closure Request - Summer Sizzler and Music Festival

11.9 Recommendation - City Controller - Council Appointment to Boards and Committees

📎 Report - Council Appointment to Boards and Committees

11.10 Recommendation - City Controller - 2024 Year End Reserve Update

📎 Report - 2024 Year End Reserve Update

11.11 Recommendation - Director of Leisure Services - Transition to Reusable White Ice

Mesh at Elgar Petersen Arena

 Report - Transition to Reusable White Ice Mesh at Elgar Petersen Arena

12 Enquiries

13 Committee of the Whole

14 Adjourn



CITY OF HUMBOLDT REPORT

TITLE: Public Hearing – Bylaw No. 10/2025

PREPARED BY: Jace Porten, City Controller

REVIEWED BY: Joe Day, City Manager

PREPARED FOR: City Council

DATE: April 28, 2025

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

Pursuant to Section 55 of the Planning and Development Act 2007, public notice shall be provided if City Council intends to adopt a bylaw for the sale of dedicated land. The Planning and Development Act requires public notice to be issued for two clear weeks following the first reading of the bylaw, prior to the second and third readings.

CURRENT SITUATION

The first reading of Bylaw No. 10/2025 took place at the April 1st Special Council meeting, and public notice was issued two clear weeks ahead of this evening's meeting that council would consider the adoption of a bylaw to allow the sale of dedicated lands.

FINANCIAL IMPLICATION

There is no anticipated financial impact of the recommended action.

CONCLUSION

The Interim City Clerk did not receive any written submissions by the deadline as a part of the public hearing.



City of Humboldt
Meeting Minutes
Regular Meeting of Council March 24, 2025 - 05:30 PM

- PRESENT:
- Mayor Rob Muench
 - Councillor Larry Jorgenson
 - Councillor Roger Korte
 - Councillor Sarah McInnis
 - Councillor Dave Rowe
 - Councillor Marilyn Scott
 - Councillor Karen Siermachesky
 - City Manager Joe Day
 - City Controller Jace Porten
 - Director of Protective Services Mike Kwasnica
 - Director of Public Works Peter Bergquist
 - Director of Leisure Services Mike Ulriksen
 - Planning Coordinator Tanner Zimmerman

- 1 Call To Order**
Mayor Muench called the meeting to order at 5:35 p.m.
- 2 Land Acknowledgement**
As we gather here today, we acknowledge we are on Treaty 6 Territory and the Homeland of the Métis. We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.

- Resolution:** **3 Adopt Agenda**
2025.090 **Moved By:** Councillor Karen Siermachesky
 Seconded By: Councillor Marilyn Scott
- That the agenda be adopted as amended to include the 2017/2018 Humboldt Bronco Day proclamation and the Green Shirt Day proclamation to New Business as item 10.2 and 10.3.

CARRIED

- 3.1 Conflict of Interest**
- 4 Public Acknowledgement**
Councillor Korte acknowledged Deborah Zimroz for 25 years of service and ownership of the Humboldt Therapy Centre and extended his congratulations to Deborah, as well as to the new owner, Matthew Kelley, and his wife.

Councillor McInnis acknowledged the Humboldt District Health Foundation which was recently renamed from Humboldt District Hospital Foundation.

Councillor McInnis recognized the Humboldt Broncos who are playing in the SJHL playoffs this week.

Councillor McInnis also extended her gratitude to her fellow Council members for their support in her election to the Federation of Canadian Municipalities board.

Councillor Siermachesky thanked Director of Cultural Services, Jennifer Fitzpatrick for representing the City on a provincial level and for being such a great ambassador. Fitzpatrick participated in a short documentary film about repatriation.

Councillor Siermachesky acknowledged Humboldt hockey player, Seth Bennet of the 15U AAA South Saskatchewan Hockey Club.

Councillor Rowe acknowledged the 13U ‘A’ Humboldt Broncos who are one win away from claiming the ‘B’ Provincial championship.

Mayor Muench thanked the Saskatchewan Trappers Association for hosting their annual convention in Humboldt once again.

5 **Approve Minutes**

Resolution: 2025.091

5.1 **Minutes of the Regular Meeting of Council held February 24, 2025**
Moved By: Councillor Sarah McInnis
Seconded By: Councillor Dave Rowe

That the Minutes of the Regular Meeting of Council held February 24, 2025 be approved as recorded and circulated.

CARRIED

Resolution: 2025.092

5.2 **Minutes of the Special Meeting of Council held March 10, 2025**
Moved By: Councillor Roger Korte
Seconded By: Councillor Sarah McInnis

That the Minutes of the Special Meeting of Council held March 10, 2025 be approved as recorded and circulated.

CARRIED

6 **Delegations**

Resolution: 2025.093

6.1 **Horizon School Division**
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Karen Siermachesky

That this presentation be accepted for information and filed.

CARRIED

Resolution: 2025.094

6.2 **Humboldt & District Museum & Gallery Board**
Moved By: Councillor Marilyn Scott
Seconded By: Councillor Sarah McInnis

That this presentation be accepted for information and filed.

CARRIED

7 **Correspondence**

| | | |
|--------------------------------|------------|--|
| Resolution: 2025.095 | 7.1 | Items Received for Information Only Moved By: Councillor Roger Korte Seconded By: Councillor Karen Siermachesky That the following correspondence be accepted for information: Central Area Transportation Planning Committee Meeting Minutes dated October 23, 2024 CARRIED |
| | 8 | Committee Reports |
| | 8.1 | Vacate Chair Mayor Muench vacated the Chair and Deputy Mayor Jorgenson presided at 6:25pm. |
| Resolution: 2025.096 | 8.2 | Minutes of the Executive Committee Meeting held March 10, 2025 Moved By: Councillor Sarah McInnis Seconded By: Councillor Dave Rowe That the Minutes of the Executive Committee Meeting held March 10, 2025 be accepted for information. CARRIED |
| Resolution: 2025.097 | 8.3 | Minutes of the Reid Thompson Public Library Board meeting held October 21, 2024 Moved By: Councillor Roger Korte Seconded By: Councillor Marilyn Scott That the Minutes of the Reid Thompson Public Library Board meeting held October 21, 2024 be accepted for information. CARRIED |
| Resolution: 2025.098 | 8.4 | Minutes of the Reid Thompson Public Library Board meeting held October 28, 2024 Moved By: Councillor Sarah McInnis Seconded By: Mayor Rob Muench That the Minutes of the Reid Thompson Public Library Board meeting held October 28, 2024 be accepted for information. CARRIED |
| Resolution: 2025.099 | 8.5 | Minutes of the Reid Thompson Public Library Board meeting held November 18, 2024 Moved By: Councillor Marilyn Scott Seconded By: Councillor Sarah McInnis That the Minutes of the Reid Thompson Public Library Board meeting held November 18, 2025 be accepted for information. CARRIED |
| Resolution: 2025.100 | 8.6 | Minutes of the Reid Thompson Public Library Board meeting held January 13, 2025 Moved By: Councillor Roger Korte Seconded By: Mayor Rob Muench That the Minutes of the Reid Thompson Public Library Board meeting held January 13, 2025 be accepted for information. CARRIED |

| | | |
|-------------------------|-------|--|
| | 9 | Bylaws |
| Resolution: 2025.101 | 9.1 | <p>Recommendation - Assessor - Bylaw 08/2025 - A Bylaw to Provide for the Exemption and Abatement from Taxation for the Assessment of Certain Properties</p> <p>Moved By: Councillor Sarah McInnis</p> <p>Seconded By: Councillor Karen Siermachesky</p> <p>That this report be received and filed as information in support of the recommendation to adopt the Exemption and Abatement from Taxation for the Assessment of Certain properties Bylaw No. 08/2025, and repeal Bylaw No. 02/2024.</p> <p>CARRIED</p> |
| Resolution: 2025.102 | 9.1.1 | <p>Bylaw No. 08/2025 - First Reading</p> <p>Moved By: Councillor Roger Korte</p> <p>Seconded By: Councillor Sarah McInnis</p> <p>Resolved that Bylaw No. 08/2025, being a bylaw to provide for the exemption and abatement from taxation for the assessment of certain properties, be introduced and read a first time.</p> <p>CARRIED</p> |
| Resolution: 2025.103 | 9.1.2 | <p>Bylaw No. 08/2025 - Second Reading</p> <p>Moved By: Councillor Sarah McInnis</p> <p>Seconded By: Councillor Marilyn Scott</p> <p>Resolved that Bylaw No. 08/2025, being a bylaw to provide for the exemption and abatement from taxation for the assessment of certain properties, be read a second time.</p> <p>CARRIED</p> |
| Resolution: 2025.104 | 9.1.3 | <p>Bylaw No. 08/2025 - Given all three readings</p> <p>Moved By: Mayor Rob Muench</p> <p>Seconded By: Councillor Roger Korte</p> <p>Resolved that Bylaw No. 08/2025, being a bylaw to provide for the exemption and abatement from taxation for the assessment of certain properties, be given all three readings at this meeting.</p> <p>CARRIED UNANIMOUSLY</p> |
| Resolution: 2025.105 | 9.1.4 | <p>Bylaw No. 08/2025 - Final Reading</p> <p>Moved By: Councillor Marilyn Scott</p> <p>Seconded By: Councillor Sarah McInnis</p> <p>Resolved that Bylaw No. 08/2025, being a bylaw to provide for the exemption and abatement from taxation for the assessment of certain properties, be read a third time and now be adopted.</p> <p>CARRIED</p> |
| Resolution: 2025.106 | 9.2 | <p>Recommendation - Director of Leisure Services - Bylaw 09/2025 - Cemetery Bylaw Amendment</p> <p>Moved By: Mayor Rob Muench</p> <p>Seconded By: Councillor Dave Rowe</p> <p>That this report be accepted for information and filed.</p> <p>CARRIED</p> |
| Resolution: 2025.107 | 9.2.1 | <p>Bylaw No. 09/2025 - First Reading</p> <p>Moved By: Councillor Sarah McInnis</p> <p>Seconded By: Councillor Marilyn Scott</p> |

Resolved that Bylaw No. 09/2025, being a bylaw to amend Bylaw No. 08/2018 known as the cemetery bylaw, be introduced and read a first time.

CARRIED

Resolution: **9.2.2** **Bylaw No. 09/2025 - Second Reading**
2025.108 **Moved By:** Councillor Roger Korte
 Seconded By: Councillor Sarah McInnis

Resolved that Bylaw No. 09/2025, being a bylaw to amend Bylaw No. 08/2018 known as the cemetery bylaw, be read a second time.

CARRIED

Resolution: **9.2.3** **Bylaw No. 09/2025 - Given all three readings**
2025.109 **Moved By:** Councillor Sarah McInnis
 Seconded By: Councillor Marilyn Scott

Resolved that Bylaw No. 09/2025, being a bylaw to amend Bylaw No. 08/2018 known as the cemetery bylaw, be given all three readings at this meeting.

CARRIED UNANIMOUSLY

Resolution: **9.2.4** **Bylaw 09/2025 - Final Reading**
2025.110 **Moved By:** Councillor Sarah McInnis
 Seconded By: Mayor Rob Muench

Resolved that Bylaw No. 09/2025, being a bylaw to amend Bylaw No. 08/2018 known as the cemetery bylaw, be read a third time and now be adopted.

CARRIED

9.3 Resume Chair

Mayor Muench resumed the Chair, the time being 6:34 p.m.

10 New Business

Resolution: **10.1** **Recommendation - City Controller - Council Appointment to**
2025.111 **Boards and Committees**
 Moved By: Councillor Karen Siermachesky
 Seconded By: Councillor Dave Rowe

That the following Council appointment be made for the remainder of 2025:

- Reid-Thompson Public Library Board
o Council Alternate – Karen Siermachesky
- Wapiti Regional Library Board
o Council Alternate – Karen Siermachesky

That the following appointment be made the Boards and Committees appointed by Council for a 1-yr term expiring January 31, 2026.

- Wapiti Regional Library Board
o Susan Bradley

CARRIED

Resolution: **10.2** **Proclamation - 2017/18 Humboldt Broncos Day**
2025.112
Moved By: Councillor Sarah McInnis
Seconded By: Councillor Roger Korte

That the Mayor be authorized to proclaim April 6, 2025 as
“2017/18 Humboldt Broncos Day” in the City of Humboldt.

CARRIED

Resolution: **10.3** **Proclamation - Green Shirt Day**
2025.113
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Karen Siermachesky

That the Mayor be authorized to proclaim April 7, 2025 as “Green
Shirt Day” in the City of Humboldt.

CARRIED

11 Enquiries

Councillor Scott enquired with Administration on concerns forwarded from residents about the availability of having a more privatized space for the sale of cemeteries plots. The City Manager responded that Administration will review that information and see what can be done to accommodate.

Councillor McInnis enquired with Administration in regards to Caleb Village previously requesting a special tax rate for senior housing. The City Manager responded that the Assessor was looking into the previous request and if necessary, a report will be brough back to Council on the matter.

Councillor McInnis enquired with the Director of Public Works regarding the SGI Traffic Safety Grant and traffic calming programs. The Director responded the City does typically apply for the funding and submits it to a specific project, at that administration will review the priority of the projects prior to applying.

Councillor McInnis enquired with Administration on the City's ability to direct the RCMP. The City Manager responded that the Staff Sargeant does attend Executive Committee meetings routinely to allow Council an opportunity to provide input on priorities but added that detachments across the province are dealing with staffing shortages.

Councillor McInnis enquired with the Director of Leisure Services in regards to opportunities for the City to coordinate tree planting in residents properties and that funding is available through the green municipal fund and if it could be considered. The Director responded that the City is always interested in expanding it's Urban Forestry and will investigate it and bring it back to Council at a later date.

Councillor Rowe enquired with the Director of Leisure Services in regard to the recreational facility meetings. The Director responded the work continues and at this point they are continuing to gather community consultation.

Mayor Muench enquired with Administration in regard to the glass located at the front desk of City Hall and the perception of it

creating an unwelcoming environment and asked Administration to review.

Resolution:

2025.114

12

Committee of the Whole
Moved By: Councillor Marilyn Scott
Seconded By: Councillor Dave Rowe

That we sit in a private session as Committee of the Whole, the time being 6:55 p.m.

CARRIED

12.1

Authority
The Committee met under Section 5(3) of Part III of *The Local Authority of Freedom of Information and Privacy Act*.

12.2

Present in the Committee of the Whole
Mayor Rob Muench, Councillor Larry Jorgenson, Councillor Roger Korte, Councillor Sarah McInnis, Councillor Dave Rowe, Councillor Marilyn Scott, Councillor Karen Siermachesky, City Manager Joe Day, City Controller Jace Porten, Director of Public Works Peter Bergquist.

12.3

City Controller - Request for Proposal - Purchase of One Mobility Van

12.4

Director of Public Works - Aerodrome Request for Proposal Results

Resolution:

2025.115

12.5

Revert
Moved By: Councillor Roger Korte
Seconded By: Councillor Marilyn Scott

That Council revert to the Regular Meeting, the time being 8:16 pm.

CARRIED

Resolution:

2025.116

12.6

Recommendation - City Controller - Request for Proposal - Purchase of One Mobility Van
Moved By: Councillor Roger Korte
Seconded By: Councillor Karen Siermachesky

That the Move Mobility Proposal B for the purchase of one 2024 Ford Transit HR series be accepted for \$163,117.42.

CARRIED

Resolution:

2025.117

12.7

Recommendation - Director of Public Works - Aerodome Request for Proposal Results
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Dave Rowe

To refer this matter to an upcoming Public City Council meeting.

CARRIED

Resolution:

2025.118

13

Adjourn
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Roger Korte

That we do now adjourn, the time being 8:17 p.m.

CARRIED



City of Humboldt
Meeting Minutes
Special Meeting of Council April 1, 2025 - 06:00 PM

| | | |
|----------|---------------------------------|------------------|
| PRESENT: | Mayor Rob Muench | |
| | Councillor Larry Jorgenson | |
| | Councillor Roger Korte | |
| | Councillor Sarah McInnis | |
| | Councillor Dave Rowe | |
| | Councillor Marilyn Scott | |
| | Councillor Karen Siermachesky | |
| | City Manager | Joe Day |
| | City Controller | Jace Porten |
| | Director of Protective Services | Mike Kwasnica |
| | Director of Public Works | Peter Bergquist |
| | Planning Coordinator | Tanner Zimmerman |
| | Communication Coordinator | Angie Rolheiser |

1 Call To Order

Mayor Muench called the meeting to order at 5:58 p.m.

2 Land Acknowledgement

As we gather here today, we acknowledge we are on Treaty 6 Territory and the Homeland of the Métis. We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.

Resolution: **3**
2025.119

Adopt Agenda
Moved By: Councillor Marilyn Scott
Seconded By: Councillor Sarah McInnis
That the agenda be adopted as presented.

CARRIED

3.1 Conflict of Interest

4 Bylaws

4.1 Vacate Chair

Mayor Muench vacated the Chair and Deputy Mayor Jorgenson presided at 5:59pm.

Resolution: **4.2**
2025.120

Recommendation - Planning Coordinator - A bylaw to authorize the sale of municipal reserve land
Moved By: Councillor Roger Korte
Seconded By: Councillor Sarah McInnis
That this report be accepted for information and filed.

CARRIED

Mayor – Rob Muench

Interim City Clerk – Jace Porten

| | | |
|-------------------------|-------|---|
| Resolution: 2025.121 | 4.2.1 | Bylaw No. 10/2025 - First reading Moved By: Councillor Sarah McInnis Seconded By: Councillor Karen Siermachesky |
| | | Resolved that Bylaw No. 10/2025, being a bylaw to authorize the sale of municipal reserve land, be introduced and read a first time. |
| | | CARRIED |
| | 4.3 | Resume Chair Mayor Muench resumed the Chair, the time being 6:03 p.m. |
| | 5 | New Business |
| Resolution: 2025.122 | 5.1 | Recommendation - Planning Coordinator - Subdivision Approval Application – Parcel MR1 Plan 64H05159 Moved By: Councillor Dave Rowe Seconded By: Councillor Roger Korte |
| | | That Council recommend approval of the proposed subdivision of Parcel MR1 Plan 64H05159 to Community Planning. |
| | | CARRIED |
| Resolution: 2025.123 | 6 | Committee of the Whole Moved By: Councillor Dave Rowe Seconded By: Councillor Karen Siermachesky |
| | | That we sit in a private session as Committee of the Whole, the time being 6:07 p.m. |
| | | CARRIED |
| | 6.1 | Authority The Committee met under Section 5(3) of Part III of <i>The Local Authority of Freedom of Information and Privacy Act</i> . |
| | 6.2 | Present in the Committee of the Whole Mayor Rob Muench, Councillor Larry Jorgenson, Councillor Roger Korte, Councillor Sarah McInnis, Councillor Dave Rowe, Councillor Marilyn Scott, Councillor Karen Siermachesky, City Manager Joe Day, City Controller Jace Porten, Planning Coordinator Tanner Zimmerman, Director of Protective Services Mike Kwasnica, Director of Public Works Peter Bergquist, Communications Coordinator Angie Rolheiser. |
| | 6.3 | City Manager - Offer to Purchase |
| | 6.3.1 | City Manager - Offer to Sell |
| Resolution: 2025.124 | 6.4 | Revert Moved By: Councillor Roger Korte Seconded By: Councillor Karen Siermachesky |
| | | That Council revert to the Regular Meeting, the time being 7:07 pm. |
| | | CARRIED |
| Resolution: 2025.125 | 6.5 | Recommendation - City Manager - Offer to Purchase Moved By: Councillor Sarah McInnis Seconded By: Councillor Marilyn Scott |
| | | That Administration be authorized to proceed as discussed within this report. |

Mayor – Rob Muench

Interim City Clerk – Jace Porten

CARRIED

Resolution: **6.6** **Recommendation - City Manager - Offer to Sell**
2025.126
Moved By: Councillor Roger Korte
Seconded By: Councillor Karen Siermachesky
That Administration be authorized to proceed as discussed within this report.

CARRIED

Resolution: **7** **Adjourn**
2025.127
Moved By: Councillor Larry Jorgenson
Seconded By: Councillor Roger Korte
That we do now adjourn, the time being 7:08 p.m.

CARRIED

To Jace Porten, Interm City Clerk, City of Humboldt.

Please consider this letter a formal request for a delegation representing the Humboldt Flying Club and supporting stakeholders to attend the April 28th city Council Meeting. Our reason to address Council is to voice our concerns over the recommendation by administration outlined in the City of Humboldt report titled “Aerodrome Ownership & Operations Request for Proposal Results” prepared by Public Works and Utilities Director Peter Berquist.

The delegation wishes to address the following concerns with the recommendation:

- 1) The recommendation does NOT ensure the long term survival of the facility.
- 2) The recommendation does NOT allow public accessibility to the facility.
- 3) The recommendation does NOT provide proper repairs or maintenance to the facility.
- 4) The recommendation prohibits competing businesses and services from operating in the community.
- 5) The recommendation will hinder investment and expansion to the facility, and to the city.
- 6) The recommendation will restrict opportunities to for the businesses and residents of Humboldt and surrounding areas.
- 7) The recommendation compromises asset owners at the facility and places them at an unfair disadvantage.

The delegation wishes to support the following ideals:

- 1) Aerodrome ownership and operation must remain under local control.
- 2) Aerodrome ownership and operation must keep the facility fully publicly accessible.
- 3) Aerodrome ownership and operation must make facility betterment's and improvements a priority with an immediate focus on the runway.
- 4) Aerodrome ownership and operation should be awarded to those with a demonstrated commitment and track record of concern for the facility, the community, and aviation in the region for future generations.
- 5) Aerodrome ownership and operation must provide a path forward for asset holders to have title to their lot at a fair price.

The action we request of city council is to REJECT the recommendation put forth by administration outlined in the report titled “Aerodrome Ownership & Operations Request for Proposal Results”.

We kindly request that possibly 2 spokespersons be allowed to speak on behalf of this delegation.

Sincerely,

The Humboldt Flying Club and Supporting Stakeholders

Ollerich Farms
P.O. Box 1868
Humboldt, SK S0K 2A0
Ph: 306-231-6958
Email: ollerich@sasktel.net

April 24, 2025

The City of Humboldt
P.O. Box 640
Humboldt, SK S0K 2A0

Attention: Jace Porten, City Controller/Interim City Clerk

Dear Sir:

Re: Humboldt Aerodome Ownership and Operations Request for Proposal

On behalf of Ollerich Farms, I wish to attend the Council Meeting as a Delegation on Monday, April 28, 2025.

We are not in agreement with and would like to challenge and discuss with Council Members the report prepared by Peter Berquist dated April 16, 2025 in respect to the Aerodome Ownership and Operations Request for Proposal.

We believe the Report overlooks many aspects with regard to keeping our airport a locally owned facility, protecting all of our stakeholders that have supported it for many years, the needs of the Humboldt Flying Club and the many benefits it offers the City of Humboldt and surrounding RM's. We would like to request the City Council to review our Proposal and consider our view that the Proposal submitted by Ollerich Farms would be best for everyone involved. Attached is a copy of our Proposal submitted.

The outline of my presentation is as follows:

- A brief history of Ollerich Farms and the City of Humboldt Airport;
- Investments that Ollerich Farms has made at the Airport as a stakeholder and would continue to make;
- Our intentions if the Airport ownership is awarded to us; and
- Summary.

Yours sincerely,

A handwritten signature in blue ink, appearing to read "K. Ollerich", with a stylized flourish at the end.

Kyle Ollerich
Ollerich Farms

Ollerich Farms
P.O. Box 1868
Humboldt, SK S0K 2A0
Ph: 306-231-6958
Email: ollerich@sasktel.net

February 1, 2025

The City of Humboldt
P.O. Box 640
Humboldt, SK S0K 2A0

Attention: Peter Bergquist

Dear Sir:

Re: Humboldt Aerodome Ownership and Operations Request for Proposal

Thank you for the RFP Documents which I have read as well as the attachments that you have provided me, as per Item 7 under your Table of Contents.

On behalf of Ollerich Farms, I express my gratitude for the opportunity to take part in this RFP in an effort to keep our Airport open, available and maintained for our community for years to come.

With Ollerich Farms taking on the responsibilities of running and maintaining our Airport, we believe that the City of Humboldt will continue to enjoy its benefits without incurring the related costs and challenges. Our grandfather, Mr. John Ollerich, flew out of the Airport when J.P. Grest and Alf Butterley owned the Airport and in July 1969 it became Humboldt Municipal Airport. John owned a small plane during the 80's and 90's which he used to check cattle and crops as well as partake in his love of flying. I have been flying out of the Humboldt Airport for the past 15 years and currently lease two lots where I keep my Cessna 172 and my Air Tractor for aerial spraying including our family farm. For the 25 years prior to having our own spray plane, we hired third party flying applicators that operated out of our Airport.

Page 2

Along with our extensive connection to the Airport, we also have the necessary equipment required to keep the Airport maintained to a high standard including tractors with a snow blade, commercial snow blower, commercial mower for larger area grass cutting and vacuum truck for pumping out the Clubhouse septic tank.

Accordingly, please find attached our Purchase Proposal. We welcome any discussions pertaining to our Proposal to ensure that the City of Humboldt, the surrounding RMs and all of the current and future pilots may continue to enjoy all of the benefits our Airport provides.

Yours sincerely,

Kyle Ollerich
Ollerich Farms

Purchase Proposal

We understand the challenges the City of Humboldt faces with the Airport as portrayed in the feasibility study recently conducted. We believe that we can provide the city with the benefits of having the Airport without the running and maintenance challenges that come with it. Our plan is as follows, starting with "Methodology" in your RFP Document, to address your concerns and comments, point by point:

3.1 Governance Plan

- We will manage the Airport, and our intent is private ownership. Our Flying Club Members have always been active in assisting with various duties including filling holes on the grass runway, mowing grass, pumping out Clubhouse septic tank and general Clubhouse maintenance and cleaning.
- We will likely seek a silent partner in the future, either with the City of Humboldt or one of the surrounding RMs, to enable us to qualify for Public Cap Grants as you have indicated. This would allow us to implement Airport improvements more economically.
- Our full intention is to keep the Airport operating as it has for the last 56 years. We are open to discuss a time period that is amicable to both parties.
- We want to purchase the property.
- We are open to making the Airport private, however, our preference is to enter into a silent partnership as discussed above. Implementation of this partnership may or may not happen before the closing date of this proposal.
- It is our intention to own the land and accompanying facilities if we are the successful proponent.
- It is important to us to make a smooth transition for all of those that support the Airport now and in the past. We do not intend to purchase buildings from current Lessees, but we are willing to continue leasing to them as is the practice now. This includes leasing land to the City of Humboldt for snow removal, hay land for current renter and pilots leasing lots and hangar lots. At a later date, we may look into the feasibility of selling lots since some of the pilots are reluctant to put up hangars on leased land only.
- We are willing to offer up to five (5) year leases to current Lessees similar to what is in place now.

- We have contacted Eric Yeager of Lakeview Insurance Brokers and have been approved for property and liability insurance for the Airport.

3.2 Operational Plan

- The fuel will continue to be sold at the Airport. It is our intention to gradually expand our fuel service to include jet fuel as well as a card lock system to make it more accessible and user friendly. All will be completed in accordance with the applicable codes.
- The Airport will be open all winter and we will ensure the snow is cleared in a timely manner as is done now.
- Haying will continue as it is now with Mr. Loose. Mowing will be done by us using our large commercial mower for large areas and the smaller Kubota mower will be used for the smaller areas including between the hangars and lots.
- Line painting and asphalt sealing will be done by a third-party contractor.
- Emergency and Search and Rescue operations will always be welcome.

4. Purchase Proposal

Our intent is to purchase the Humboldt Airport and continue a good working relationship with the City of Humboldt, surrounding RMs, the various aerial applicators that have operated here, Airport Lessees, our local flight instructors and students and all emergency and search and rescue teams. Our offer is \$430,000.00.

Dated: Feb 1, 2025

A handwritten signature in black ink, appearing to read 'Kyle Ollerich', is written over a horizontal line.

Signature

Kyle Ollerich on behalf of Ollerich Farms



Royal Canadian Legion Branch #28
PO Box 1981 • Humboldt, SK • S0K 2A0
Ph: 306-231-8553 • dshogemann@sasktel.net

To the honorable mayor and city councilors,

Hi, our names are Sherry Hogemann and Niki Sokolan and we are writing to you on behalf of the Royal Canadian Legion Branch #28 to ask for your help in introducing/supporting our efforts to display Veteran banners along Main street (Highway 20) prior to Remembrance Day. The purpose of this project is to create a lasting legacy of remembrance and honour within our community. These banners would commemorate Veterans of different times with a connection to families from Humboldt and the surrounding area. The banners would be fastened to the existing lamp posts (same ones the Christmas decorations are on) with a picture, name, military branch and war/mission the Veteran was involved in.

Projects like this have already begun spreading through many communities in Saskatchewan as families of the Veterans step forward wanting to pay tribute to their loved ones that served. In your travels across the province you may have already seen some displayed in Kelvington, Wynard, Wadena, Watrous, Yorkton, Lumsden, Muenster, Watson, Melfort, LaRonge, Nipawin and North Battleford just to name a few. As banners appear on the streets of different communities, more people express an interest in participating in the project, which also helps raise awareness for our Legion, preserving the military history of the region and keeping their stories alive for a new generation.

Niki & I are very passionate about seeing Veteran Banners displayed in Humboldt just like all the communities mentioned above. When I first sent out messages to our members to send me pictures of Veterans and their information I was overwhelmed by the response. In October I expanded the request to the the public and was impressed by what people sent me. I learned so much about each Veteran and where they served. We are so grateful for what they have done for us so we can live in a country that has so much to offer every Canadian. Both Niki and I have deep connections with the project as Niki's grandfather, Nick Sokolan served during the Second World War and my son, Colby Hogemann served in the Afganistan war. Nearly everyone in town is connected to at least one, and often more, of the Veterans represented on the banners. The people being honored on these banners are really important. They are important to our community, and they are important to our country.

Our specific objectives and goals for the program are:

- to engage our community in honouring our local veterans, both past and present, in a colorful and vibrant way as we move towards Remembrance Day
- to help promote remembrance in our community
- to help educate students and citizens on the faces and stories of the service of our Veterans
- to help ensure recognition and remembrance in our future generations



Royal Canadian Legion Branch #28
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Our goal right now for this project is to have the banners ready for display the month prior to Remembrance Day 2026. The banners would go up early October or late September and stay up until after Remembrance Day. Our hope is that the city will allow banners to be hung along Main street from the Legion building up to the cenotaph and be capable and responsible for hanging the banners up and taking them down when putting up the Christmas decorations. We are planning to make this a reoccurring project. Every year we are going to get more banners and put more banners up. We currently have a two year plan to get this project off the ground. There will be applications to come in and information to sort through. We are encouraging Veterans' families to sponsor banners for their loved ones, collect community donations and fundraise for those that may not have any family.

We are planning to hang the first round of banners for 3 to 4 years then a new group of banners will be hung in place of those. We have no idea how many applications will come in for our Veteran banners. Melfort had done 77 the first year and this year they will be looking at over 80 banners. When the banners are ready to come down after Remembrance day the Legion will look after storing them for the year until they need to go up again. Ideally we would like to see these banners displayed on Main street as there is a lot of traffic in that area. However, as the program progresses we may need to look at other streets or avenues to display them on.

A few concerns we have is what size we will be able to make the banners and what type of hardware would be required in order for them to be displayed on the lamp posts. We have been in contact with Graphic Ad here in Humboldt as they have done Kelvington, Wadena and Wynards banners. Approximate visual size for those banners were 30"x60". These banners all have pockets on the top and bottom where rods placed through that would then attach to the posts they were being put on. If the city assists us in going forward with this project we would need help with gathering this information so we are prepared for additional cost of hardware we may need.

We appreciate your time to read this letter and look forward to hearing from you regarding this project. If you have any more questions or concerns please do not hesitate to call or email. We can be reached with the contact information provided above in the header.

Sincerely,

Sherry Hogemann
N. Sokolan

PROJECT PROPOSAL

Royal Canadian Legion Branch #28
PO Box 1981 • Humboldt, SK • S0K 2A0
Ph: 306-231-8553 • dshogemann@sasktel.net

VETERAN BANNERS

The purpose of this project is to create a lasting legacy of remembrance and honour within our community. This initiative has been successful in many communities in Canada and provides an opportunity to recognize our local community members who have served our great country while acknowledging the sacrifices they have made so we can continue to enjoy the freedoms we have today.

COMMUNITIES INVOLVED

MELFORT

Community in Blooms organized and fundraised for the project. The city of Melfort puts them up and takes them down. The city also stores the banners in storage containers they built for them. The size of the banners are 30" x 72".

NIPAWIN

Nipawin Legion organized and fundraised for the project. The town employees put the banners up and take them down. The town also stores the banners. The banners are fixed to the town light poles with zip ties in the bottom and top corners. The size of the banners are 30" x 96".

SWIFT CURRENT

The museum in Swift Current organized and fundraised for the project. The banners are fixed to light poles around the Cenotaph as well as on SaskPower poles leading to their Legion hall. No permission was needed from SaskPower for the banners to be hung on the poles. Their light and power employees put them up and take them down. They also have the same Veteran on both sides of the banner as opposed to two different Veterans like most communities are doing. After the banners have been up for three years they plan to give them back to the families. The size of the banners are 24" x 48".

LUMSDEN

Lumsden Legion organized and fundraised for the project. They use fibreglass hardware to secure the banners because of the power poles. The town puts the banners up around October 15th and takes them down after Remembrance Day when they put up the Christmas decorations. The size of the banners are 24" x 36" but they wished they would have gone bigger.

PROJECT PROPOSAL

Royal Canadian Legion Branch #28
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WATSON

Watson Legion organized and fundraised for the project. Banners are fixated on the town light posts. They have a group of Legion branch members that put them up and take them down. They are hung from the beginning of October until after Remembrance Day. The size of the banners are 24" x 60".

KELVINGTON

Kelvington Legion organized and fundraised for the project. They have a person in town that has a lift to put the banners up with. The town takes them down when they put up the Christmas decorations. and are stored in the Legion Hall which is now owned by the town. The banners are fixed to the town light poles. They also hang up grad banners at the end of the school year since the hardware is there and they make more use out of them. The size of the banners are 30" x 72".

WADENA

Wadena Legion organized and fundraised for the project. They have a person in town that has the equipment to put the banners up and the town takes them down. The banners are hung on the light poles down Main street and the town gave them permission to put some on SaskPower poles along Highway 5. One issue they came across was the light poles and SaskPower poles had different size of hardware. The size of the banners are 30" x 60".

NORTH BATTLEFORD

North Battleford Legion organized and fundraised for the project. The city agreed to install and remove the banners on up to 20 light standards each season on the 1100 to 1300 blocks of 100 Street in North Battleford from mid-October to mid-November. The banner size is unknown at this time.

NORQUAY

Norquay Legion organized and fundraised for the project. The banners are displayed on Main Street light posts from late September to the end of November. Hardware used are pole brackets and some one-inch square metal tubing used for the frames. They had a local welder make some of the hardware. The size of the banners are 30" x 60".

WEYBURN

Weyburn Legion organized and fundraised for the project. Jerry Ponto on the legions board of directors, says the project is in collaboration with the City of Weyburn and Weyburn Fire Department.

PROJECT PROPOSAL

Royal Canadian Legion Branch #28
PO Box 1981 • Humboldt, SK • S0K 2A0
Ph: 306-231-8553 • dshogemann@sasktel.net

SOUTH EAST CORNER OF PROVINCE

The South East Military Museum organized and fundraised for the project. More than 180 banners are hanging in 13 communities, with Ogema being the newest community to come on board. Forty-six banners have been added throughout the region this year, including four in Estevan. Carlyle, Lampman, Stoughton, Redvers, Carnduff, Macoun, Midale, Kisbey, Weyburn, Radville and Whitewood are also participating. Carlyle has the most banners with roughly 70.

MOOSE JAW

The Heritage Advisory Committee organized and fundraised for the project. The size of the banner is unknown at this time.

LA RONGE

La Ronge Legion organized and fundraised for the project. The banners will be installed by the town every year before Remembrance Day and taken down when the Christmas lights go up. When they are not in use, the banners will be stored at La Ronge's Royal Canadian Legion Branch 371. The size of the banners are 30" x 60".

UNITY

Unity Legion organized and fundraised for the project. With the permission of the Unity and District Chamber of Commerce to use their existing banner hardware on the light posts in Unity's downtown and the commitment of the Town of Unity to have public works staff hang the banners. Banner size is unknown at this time.

PROJECT PROPOSAL

Royal Canadian Legion Branch #28
PO Box 1981 • Humboldt, SK • S0K 2A0
Ph: 306-231-8553 • dshogemann@sasktel.net



Yorkton



Weyburn



Swift Current



Estevan

PROJECT PROPOSAL

Royal Canadian Legion Branch #28
PO Box 1981 • Humboldt, SK • S0K 2A0
Ph: 306-231-8553 • dshogemann@sasktel.net



St. Walburg



Moose Jaw



La Ronge



Battleford

**Central Area Transportation Planning Committee
Meeting Minutes**

Thode Community Centre, Thode, SK

December 4, 2024

Call to order

The December 4, 2024 regular meeting of the Central Area Transportation Planning Committee was called to order at 10:14 a.m.

Present

Darin Pedersen, Larry Sommerfeld, Brian Ford, Alan Thomarat, Grant Berger, Iv-Lee Kane, Alan Lindsay, MoH.

Regrets: Grant McIntosh, Blair Cummins

Adoption of the meeting agenda:

2024-053: **Brian Ford** moved that the agenda, for the December 4, 2024 regular meeting of the Central Area Transportation Planning Committee be approved as amended. Seconded Grant Berger.

CARRIED.

Declarations of Conflict of Interest: None

Delegations

SUMA, - Currently no Representative

Blair Cummins SARM, - Blair unable to attend

Approval of Minutes from last meeting:

2024-054 **Alan Thomarat** moved that the minutes of the October 23, 2024 regular meeting of the CATPC be approved as amended. **Seconded** Brian Ford

CARRIED.

Business arising from the minutes of the last meeting:

New Business:

2024-055 **Alan Thomarar** moved that we renew our GIC including the accrued interest with Affinity Credit Union for another 1-year term. **Seconded** Larry Sommerfeld.

CARRIED

2024-056 **Alan Thomarar** moved that we change the placement of the Ministry of Highways Deliverables in a category of its own to be called Program Commitments, and remove it from the Old Business section of the Agenda and Minutes. **Seconded** by Brian Ford.

CARRIED

2024-057 **Alan Thomarar** moved that we set aside \$500.00 to allow for the registration of four Committee member to attend the NCTPC Governance and Strategic Planning Workshop in in Edam on Tuesday, February 25, or in Birch Hills of Thursday, February 27th. **Seconded** by Grant Berger

CARRIED

Program Commitments:

- a) Strategic Investment Form. Requires Consensus and motion with a recorded vote.
- b) Call for Segment Improvements – Any Segment Improvements may be sent directly to Alan Lindsay.
- c) **Quarterly Scan** – The next quarterly scan from the Committee will be due before the end of December. **The Committee brought forth several additions to the Quarterly Scan. Iv-Lee will compile them for the report, and submit them prior to the end of December.**
- d) Semi Annual Plan Review – updating of the Transportation Plan
- e) **Annual Network Corridor evaluation, WHY Document.** Ten most important corridors to the user of the transportation network within the ATPC including an assessment of what each of those corridors provides for the region. Iv-Lee will send out the next meeting. **The Committee discussed the Corridor Evaluation, Alan Lindsay sent our last evaluation the Chairman and the Administrator for**

distribution. The Committee will prepare the document for discussion at the February 26, 2024 meeting of the CATPC.

Old Business:

Planning for a CATPC Workshop was tabled to the February 26, 2025 meeting of the CATPC with a focus on having information to present to membership at the AGM in April of 2025.

Consent Agenda Approval:

Correspondence:

- a) Iv-Lee Kane - RM Viscount – Joni Mack -Workshop Reply
- b) Iv-Lee Kane – RV Thode - Krystal – Urban Subdivision B information error
- c) Iv-Lee Kane – Alan Thomarat – apology letter for Urban Subdivision B information error
 - a. Alan Thomarat - Reply
- d) Iv-Lee Kane – Request for reports and December 4, 2024 meeting notification
- e) NCTPC – Beth Herzog – NCTPC Workshop – Registration Information

2024-058 Alan Thomarat moved that we file the Correspondence. **Seconded** by Grant Berger

CARRIED

Financial Reports:

Iv-Lee Kane provided the Bank Reconciliation and Statement of Receipts and Expenditures for the month ending October 31, 2024.

2024-059: Alan Thomarat moved that we accept the Bank Reconciliation and Statement of Receipts and Expenditures for the month ending October 31, 2024. **Seconded:** Grant Berger

CARRIED.

Reports:

Chairman's Report: **Darin Pedersen** provided an electronic version of his report – attached to the filed minutes.

Regional Reports: **Larry Sommerfeld, Grant Berger, Brian Ford, and Alan Thomarar**, each submitted written and electronic reports, copies of which are attached to the filed minutes.

Ministry of Highways: **Alan Lindsay** discussed with the group their work on the Strategic Investment Forms and Quarterly scans. He also discussed the Segments Program noting that this year there were 56 submissions, down a little from last year; and 2024 that the three in the North sent in approximately 115 submissions. Alan also informed the Committee that the current tender is mostly for crushing. Projects utilizing this crush will be in the February Tenders. He also gave a Ministry update telling the Committee that beginning November 1st, Jennifer Fertuck is the new Director of Transportation Development - Network Planning & Investment. Jim Reiter becomes the new Deputy Prime and Minister of Finance. The cabinet shuffle brings back David Marit as the Minister of Highways. Jim Reiter becomes the new Deputy Prime and Minister of Finance.

Next Meeting:

2024-060: **Larry Sommerfeld** moved that the next meeting of the CATPC will be held Wednesday, February 26, 2025 at 10:00 a.m. in the Town of Allan's Council Chambers at 224 Main St, in Allan, Lunch will be catered. Larry Sommerfeld will take care of the arrangements. **Seconded:** Brian Ford.

CARRIED.

Adjournment:

2024-061: **Grant Berger** moved that the December 4, 2024 regular meeting of the Central Area Transportation Planning Committee be adjourned. Time 1:46 p.m.

CARRIED.

Central Area Transportation Planning Committee
Meeting Minutes

Allan Municipal Office, Allan, SK

February 26, 2025

Call to order

The February 26, 2025 regular meeting of the Central Area Transportation Planning Committee was called to order at 10:05 a.m.

Present

Darin Pedersen, Larry Sommerfeld, Brian Ford, Grant McIntosh, Alan Thomarar, Grant Berger, Iv-Lee Kane,

Regrets: Blair Cummins and Alan Lindsay, MoH

Adoption of the meeting agenda:

2025-001: Alan Thomarar moved that the agenda, for the February 26, 2025 regular meeting of the Central Area Transportation Planning Committee be approved as amended. Seconded Grant Berger.

CARRIED.

Declarations of Conflict of Interest: None

Delegations

SUMA, - Currently no Representative

Blair Cummins SARM, - Blair unable to attend

Approval of Minutes from last meeting:

2025-002 Alan Thomarar moved that the minutes of the December 4, 2024 regular meeting of the CATPC be approved as presented. **Seconded** Larry Sommerfeld

CARRIED.

Business arising from the minutes of the last meeting:

New Business:

- 2024-003 Grant Berger** moved that remuneration for Committee members of the CATPC be raised from one hundred fifty dollars per meeting to two hundred dollars per meeting and that remuneration for the Committee Chair be raised from two hundred dollars per meeting to two hundred fifty dollars per meeting, with both being subject to the approval of the Membership at the April 23, 2025 Annual General Meeting of the CATPC in Davidson. **Seconded** Alan Thomarar.

CARRIED

- 2025-004 Alan Thomarar** moved that CATPC membership dues for 2025 – 2026 be raised 5%, pending approval of the CATPC Membership at the April 23, 2025 Annual General Meeting of the CATPC in Davidson. **Seconded** Grant Berger

CARRIED

The Annual General Meeting was discussed and a draft agenda was used to assign roles for the upcoming AGM on April 23, in Davidson, at the Sacred Heart Roman Catholic Church Auditorium.

- 2025-005 Alan Thomarar** moved that we appoint Iv-Lee Kane, Administrator for the Central Area Transportation Planning Committee Inc. (CATPC), as representative for the CATPC's Canada Revenue Agency business account, and further that her name be added to the Canada Revenue Agency Account along with that of Larry Sommerfeld, Vice Chair of the CATPC. **Seconded** Grant Berger

- 2025-006 Grant Berger** moved that we increase the Administrator's wage by 5%, from nine thousand dollars per annum to nine thousand four hundred fifty dollars per annum. **Seconded** Larry Sommerfeld

Program Commitments:

- a) Strategic Investment Form. Requires Consensus and motion with a record vote.
- b) Call for Segment Improvements – Any Segment Improvements may be sent directly to Alan Lindsay at the Ministry.
- c) **Quarterly Scan** – the next quarterly scan from the Committee will be due before the end of March. The Committee brought forth several additions to the Quarterly Scan. Iv-Lee will compile them for the report, send them to the EWC for review and submit them prior to the end of March.

- d) Semi Annual Plan Review – updating of the Transportation Plan. Iv-Lee will resend the Review Template to EWC and once returned will compile the information for the report and submit them prior to the end of March.
- e) **Annual Network Corridor evaluation, WHY Document.** Ten most important corridors to the user of the transportation network within the ATPC including an assessment of what each of those corridors provides for the region. The EWC discussed and put in order of importance. Iv-Lee will send the compiled information to the EWC to review and will compile them for the report, and submit them prior to the end of March.

Old Business:

A workshop to be held for members and non-members was discussed and a number of options were considered.

- Regarding roads – dust control – Green Leaf, Geotech – how it works, different kinds, Road stabilization products – how they work, when to use them
- Regarding Graders and Maintenance – How to build and maintain roads, Grader evolution training, Grader operator courses
- Regarding First Aid – CPR training, AED training, Basic First Aid
- These workshop training sessions would be open to:
 - CATPC members
 - CATPC non-members
 - Urban and Rural Municipal Council members
 - Urban and Rural Municipal Administrators
 - Urban and Rural Municipal Employees
- Possible dates – November 2025, (SARM November 5 & 6) or possibly March 2026.
- ½ day or full day workshops depending on need
- Pricing to be determined based on cost of speakers and venues
- Iv-Lee will contact facilities at Davidson and Kenaston regarding size of venues and price – for March meeting

- Grant Berger and Grant McIntosh will look into First Aid Training, costs and options – for March meeting
- Iv-Lee will contact Ed Pacik by email regarding Grader training – for March meeting.
- Alan Thomarat will look into sponsorship options, possibly SGI and prepare a sponsor sheet – for March meeting.

Consent Agenda

2025-007: Brian Ford moved that we accept the Consent Agenda. **Seconded** Grant Berger.

Correspondence:

- a) Iv-Lee Kane – SUMA – Request for information re: SUMA Representative to EWC
 - a. SUMA – Reply - Appointment at June 2025 Board Meeting
- b) Iv-Lee Kane – EWC – Top ten corridors as of 2021 and Draft quarterly scan for 3rd quarter for review, and invitation to NCTPC workshop
 - a. Larry Sommerfeld and Grant Burger – Reply
- c) Village of Eyebrow request for information board positions
 - a. Iv-Lee Kane – reply re; open board position
- d) RM. Of Eyebrow #193 – New CATPC Rep – Michael Cavan
- e) RM Arm River #252 – request for board information to discuss Strategic Investment Forms
 - a. Iv-Lee Kane – Reply – CATPC Reps Division A – Brian Ford, Urban, Grant McIntosh, Rural
- f) Alan Lindsay, MoH, - Confirmation of receipt of Quarterly Scan – third quarter
- g) RM of Arm River #252 – request for information
 - a. Iv-Lee Kane – reply - information disseminated through local member municipalities

- h) NCTPC – February Workshop reminder
- i) Rm Wolverine #340 – Appointment of Bryan Gibney as Municipal Rep to CATPC for 2025
- j) Alan Lindsay, MoH – Request for AGM date and venue information
 - a. Iv-Lee Kane – Sacred Heart Catholic Church, 415 Lincoln Street, Davidson, April, 23, 2025.
- k) Town of Lanigan – Appointment Kyle Boyko as Municipal rep to CATPC for 2025
- l) Iv-Lee Kane – Final Reminder NCTPC February Workshop
- m) Alan Lindsay, MoH – Request for membership information
 - a. Iv-Lee Kane – Reply Membership list
- n) Iv-Lee Kane – Alan Lindsay, MoH, Meeting notification
 - a. Alan Lindsay – Reply
 - b. Iv-Lee Kane – Reply
- o) Iv-Lee Kane – EWC – Request for Reports & Annual Corridor Evaluation Reminder

2025-008 **Larry Sommerfeld** moved that we file the Correspondence. **Seconded** by Grant McIntosh

CARRIED

Financial Reports:

Iv-Lee Kane provided the Bank Reconciliations and Statements of Receipts and Expenditures for the months ending November 30, 2024, December 31, 2024 and January 31, 2025.

2025-009: **Alan Thomarar** moved that we accept the Bank Reconciliations and Statements of Receipts and Expenditures for the months ending November 30, 2024, December 31, 2024 and January 31, 2025. **Seconded:** Grant Berger

CARRIED.

Reports:

Chairman's Report: **Darin Pedersen** provided an electronic version of his report – attached to the filed minutes.

Regional Reports: **Larry Sommerfeld, Grant Berger, Brian Ford, Grant McIntosh and Alan Thomarar**, each submitted written and electronic reports, copies of which are attached to the filed minutes.

Ministry of Highways: **Alan Lindsay** – unable to attend meeting

Next Meeting:

2025-009: **Larry Sommerfeld** moved that the next meeting of the CATPC be held Wednesday, February 26, 2025 at 10:00 a.m. in the RM of Prairie Rose #309 Council Chambers at 123 Main St, in Jansen, Lunch will be catered. Darin will take care of the arrangements for catering and venue. **Seconded:** Grant Berger.

CARRIED.

2025-010: **Alan Thomarar** moved that we amend ***Motion 2021-036: “Ken McEwen moved that we continue to hold the regular meetings of the CATPC on the fourth Wednesday of the meeting-month, and further that we conduct six regular meetings per year with a regular meeting being held in each of the months of February, April, June, August, October and November.”*** passed at the September 22, 2021 Regular meeting of the CATPC, to read as follows: That we continue to hold the regular meetings of the CATPC on the fourth Wednesday of the meeting-month, **Seconded:** Brian Ford.

CARRIED.

Adjournment:

2024-011: **Grant Berger** moved that the February 26, 2024 regular meeting of the Central Area Transportation Planning Committee be adjourned. Time 3:20 p.m.

CARRIED.



**City of Humboldt
Meeting Minutes**

Executive Committee Meeting April 16, 2025 - 03:30 PM

| | | |
|-----------------|---|---------------------------------|
| Present: | Chairperson: | Larry Jorgenson |
| | Mayor: | Rob Muench |
| | Councillors: | Roger Korte |
| | | Sarah McInnis (via Zoom) |
| | | Dave Rowe |
| | | Marilyn Scott |
| | | Karen Siermachesky |
| | City Manager: | Joe Day |
| | City Controller: | Jace Porten |
| | Director of Cultural Services: | Jennifer Fitzpatrick |
| | Director of Leisure Services: | Mike Ulriksen |
| | Director of Protective Services: | Mike Kwasnica |
| | Municipal Engineer: | Peter Bergquist |
| | Planning Coordinator: | Tanner Zimmerman |
| | City Assessor: | Donna Simpson |
| | Communications Coordinator: | Angie Rolheiser |

1 Call To Order

Chairperson Jorgenson called the meeting to order at 3:30 p.m.

2 Land Acknowledgement

As we gather here today, we acknowledge we are on Treaty 6 Territory and the Homeland of the Métis. We pay our respect to the First Nations and Métis ancestors of this place and reaffirm our relationship with one another.

3 Adopt Agenda

Moved By: Councillor Marilyn Scott

That the agenda be adopted as presented.

CARRIED

3.1 Conflict of Interest

Councillor McInnis declared a Conflict of Interest to item 9.4 as her husband is a fire fighter.

4 Delegations

5 Correspondence

6 Reports From Administration

6.1 Director of Protective Services' Reports

That this report be accepted for information and filed.

| | | |
|-----|--|---------|
| | | CARRIED |
| 6.2 | City Controller’s Report Moved By: Councillor Marilyn Scott That this report be accepted for information and filed. | CARRIED |
| 6.3 | Director of Cultural Services’ Report Moved By: Councillor Roger Korte That this report be accepted for information and filed. | CARRIED |
| 6.4 | Director of Leisure Services’ Report Moved By: Mayor Rob Muench That this report be accepted for information and filed. | CARRIED |
| 6.5 | Director of Public Works’ Report Moved By: Councillor Karen Siermachesky That this report be accepted for information and filed. | CARRIED |
| 6.6 | Planning Coordinator’s Report Moved By: Councillor Dave Rowe That this report be accepted for information and filed. | CARRIED |
| 6.7 | Leisure Services Project Summary Report Moved By: Mayor Rob Muench That this report be accepted for information and filed. | CARRIED |
| 6.8 | Public Works Project Summary Report Moved By: Councillor Karen Siermachesky That this report be accepted for information and filed. | CARRIED |
| 7 | New Business | |
| 7.1 | Recommendation - City Controller - 2024 Year-End Reserve Update Moved By: Councillor Roger Korte That Council approves the 2024 Year-End Reserve Transfers and authorizes administration to contribute \$593,650 to the Contingency Reserve and further, That the Infrastructure Levy Reserve be consolidated into the Street Redevelopment Reserve. | CARRIED |
| 7.2 | Recommendation - Director of Leisure Services - Transition to Reusable White Ice Mesh at Elgar Petersen Arena Moved By: Councillor Dave Rowe That the Executive Committee recommend the purchase a reusable white ice mesh from Goal to Goal Solutions Inc. at an estimated cost of \$42,000 plus freight and taxes. | CARRIED |

7.3 Recommendation - Planning Coordinator - South Area Sector Plan

Moved By: Councillor Karen Siermachesky

That this report be accepted for information and filed.

CARRIED

7.4 Recommendation - Director of Public Works - Aerodrome Ownership & Operations Request for Proposal Results

Moved By: Councillor Karen Siermachesky

That the Executive Committee recommend the City proceed with the sale of the Humboldt Aerodrome to Clayton Air Services in the value of \$750,000.

CARRIED

8 Enquiries

Councillor Rowe enquired with the Municipal Engineer on the repairs at the Highway 5 and 20 intersection. The Engineer responded that the work would proceed later this month.

Councillor McInnis enquired with the Director of Protective Services in regard to the EMO Coordination with the surrounding communities and the possibility of funding through the province with the potential of using for an additional CSO. The Director responded he was unaware of the funding and asked the Councillor to forward the information.

Councillor Siermachesky enquired with Administration on a few locations where residents have mentioned concerns with respect to roads. The City Manager responded residents should reach out the the Public Works department as they review the paving program on an annual basis and that information may assist with developing the priority.

Mayor Muench enquired with the City Manager on the possibility of compiling notes from coffee with council. The Ctiy Manager responded that Administration will discuss and follow-up.

Councillor Siermachesky enquired with the Director of Leisure Services regarding an update on the Soup Kitchen lease. The Director responded there has been a new lease agreement that works for both sides.

9 Committee of the Whole

Moved By: Mayor Rob Muench

That we sit in a private session as Committee of the Whole, the time being 4:55 p.m.

CARRIED

9.1 Authority

The Committee met under Section 5(3) of Part III of *The Local Authority of Freedom of Information and Privacy Act*.

9.2 Present in the Committee of the Whole

Mayor Rob Muench, Councillor Larry Jorgenson, Councillor Roger Korte, Councillor Sarah McInnis, Councillor Dave Rowe, Councillor Marilyn Scott, Councillor Karen Siermachesky, City Manager Joe Day, City Controller Jace Porten, Director of Protective Services Mike Kwasnica, City Assessor Donna Simpson, Communications Coordinator Angie Rolheiser.

9.3 Assessor - 2025 Tax Policy

9.4 Director of Protective Services - Fire Brigade Membership and Pay

9.5 City Manager - Summary of SaskWater Wakaw-Humboldt Water Users Meeting

9.6 Revert

Moved By: Councillor Dave Rowe

That Council revert to the Regular Meeting, the time being 5:34 pm.

CARRIED

9.7 Recommendation - Assessor - 2025 Tax Policy

Moved By: Mayor Rob Muench

That this report be accepted for information and filed.

CARRIED

9.8 Recommendation - Director of Protective Services - Fire Brigade Membership and Pay

Moved By: Councillor Roger Korte

That Policy #4745 “Fire Brigade Membership and Pay” be recommended for approval by City Council.

CARRIED

9.9 Recommendation - City Manager - Summary of SaskWater Wakaw-Humboldt Water Users Meeting

Moved By: Councillor Dave Rowe

That this report be accepted for information and filed.

CARRIED

10 Next Meeting

It was noted that the next Executive Committee Meeting will be held May 12th at 5:30 p.m.

11 Adjourn

Moved By: Mayor Rob Muench

That we do now adjourn, the time being 5:35 p.m.

CARRIED

CITY OF HUMBOLDT REPORT

TITLE: Bylaw No. 10/2025 – A Bylaw to authorize the sale of municipal reserve land

PREPARED BY: Tanner Zimmerman, Planning Coordinator

REVIEWED BY: Joe Day, City Manager

PREPARED FOR: Regular Council

DATE: April 28, 2025

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

On April 1, 2025, Council read Bylaw No. 10/2025 – A Bylaw to authorize the sale of municipal reserve land, for the first time. Giving the first reading authorized City Administration to begin the Public Notice process for the sale or exchange of Municipal Reserve, pursuant to Section 199 of *The Planning and Development Act, 2007*.

Pursuant to Section 199 of *The Planning and Development Act, 2007* (“the Act”), the council for a municipality may authorize the sale or exchange of Municipal Reserve (“MR”) lands by bylaw. The money received from the sale must be placed in a “Dedicated Lands” account.

CURRENT SITUATION

City Administration has applied to the Community Planning branch of the Province of Saskatchewan to subdivide a portion of land from the MR parcel for proposed parcel E. Part of the subdivision process includes passing the bylaw to “sell” the MR land.

Giving the 2nd and 3rd readings to Bylaw No. 10/2025 will authorize administration to move the market value of the land to a “Dedicated Lands” account to be used in future MR development such as parks or walking trails. Administration has estimated the value of the parcel to be \$30,000 per acre. Parcel E is surveyed at 1.4 acres resulting in an estimated market value of \$42,000.

OPTIONS

1. Receive this report and file for information.

ATTACHMENTS

A. Bylaw No. 10/2025 - A bylaw to authorize the sale of municipal reserve land

COMMUNICATION AND ENGAGEMENT

Pursuant to Section 207(3) of the Act, public notice must be given for at least two consecutive weeks between the first and second reading of the bylaw. Public notices were posted at City Hall, on the City's website, and in a newspaper equivalent on Monday, April 14th.

FINANCIAL IMPLICATION

The City must move an amount that is considered "fair market value" for the land to a Dedicated Lands account.

CONCLUSION


As part of the subdivision process for proposed Parcel E, the City must pass a bylaw to authorize the sale of municipal reserve land. As the City is essentially selling land to itself, money must be moved into a Dedicated Lands account.

CITY OF HUMBOLDT

BYLAW NO. 10/2025

A BYLAW TO PROVIDE FOR THE SALE OF DEDICATED LANDS PURSUANT TO SECTION 199 OF *THE PLANNING AND DEVELOPMENT ACT, 2007.*

The Council of the City of Humboldt, in the Province of Saskatchewan, enacts as follows:

1. To set the fair market value of the portion of Block MR1 Plan 64H05159 marked as  in Appendix "A" at \$42,000, and that such amount be deposited in the dedicated lands account for future expenditure on other dedicated lands.

Mayor – Rob Muench

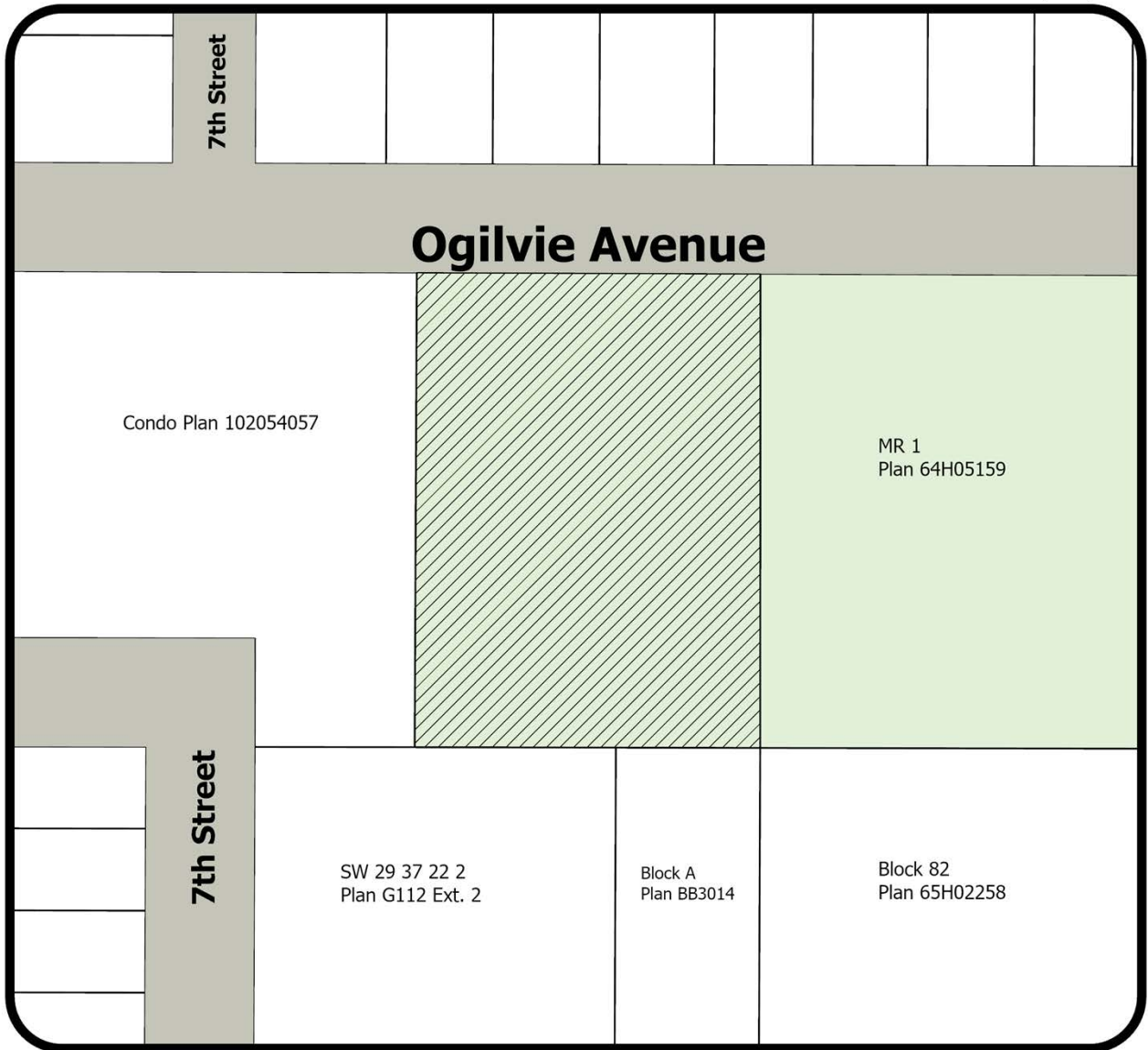
Interim City Clerk – Jace Porten

INTRODUCED AND READ A FIRST TIME THIS 1st DAY OF APRIL 2025.




READ A SECOND TIME THIS DAY OF APRIL 2025.

READ A THIRD AND FINAL TIME THIS DAY OF APRIL 2025.

Appendix A



Legend

-  Land to be Sold
-  Lot
-  Municipal Reserve

0 15 30 60 Meters

Humboldt



CITY OF HUMBOLDT REPORT

TITLE: 2025 Tax Policy
PREPARED BY: Donna Simpson, Assessor
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: City Council
DATE: April 28, 2025

RECOMMENDATION

That this report be accepted for information and filed.

BACKGROUND

Each year following budget deliberations, City Council needs to set the property tax rates for the current year. 2025 is a revaluation year which means that the “effective date” for valuation of properties has moved from January 1, 2019 to January 1, 2023. SAMA’s evaluation of the changing market conditions has caused some groups of properties to actually go down significantly in value while other groups of properties are going up. Due to these changes in value, Administration looked at different ways to raise the required revenue and there are a few components of the overall tax policy system that City Council may wish to adjust compared to what was utilized in 2024.

CURRENT SITUATION

The City of Humboldt generates the majority of its revenues through the property taxation system and also raises money on behalf of the local School Divisions to go towards their operations.

Tax Increase to Achieve 3.95% Revenue Increase

During the budget process it was determined that the City needed to raise an extra \$337,180 in tax revenue in 2025 compared to 2024. At the time of developing the 2025 budget this increase was estimated as a 3.95% tax increase if applied uniformly to all municipal levies applied to all taxable properties.

Administration evaluated the options, such as:

- apply a 3.95% increase to just the mill rate revenue, or
- increases to the mill rate and general municipal base taxes, or
- increase just the mill rate and mill rate factors.

It is recommended in this report that the additional tax revenue required for 2025 be

derived from an increase to the mill rate and mill rate factors in all classes.

In 2022 after a request from Council, Administration looked into mill rates and factors used by all the cities in the province and found the following:

- 7 of the 16 cities have the same mill rate factor for condo's as for residential (Humboldt falls into this category)
- 3 of the 16 cities have a lower mill rate factor for condo's as for residential
- 2 of the 16 cities have a higher mill rate factor for condo's as for residential
- 3 of the 16 cities have no mill rate factor for condo's or residential
- 1 city has a mill rate factor for residential and none for condo's

This year Administration again looked at the most recent data available from 2023 and found the following:

- 5 of the 16 cities have the same mill rate factor for condo's as for residential (Humboldt falls into this category)
- 2 of the 16 cities have a lower mill rate factor for condo's as for residential
- 2 of the 16 cities have a higher mill rate factor for condo's as for residential
- 3 of the 16 cities have no mill rate factor for condo's or residential
- 4 cities have a mill rate factor for residential and none for condo's

After reviewing the data in 2022, Administration felt that Humboldt was comparable with the majority of other cities in the province in regards to mill rates and factors, and as such believed the rates used for condominiums, and specifically Caleb Village, were acceptable and in accordance with the rest of the cities. This year, after reviewing the most recent data, Administration once again feels that Humboldt is comparable with the majority of other cities and that the rates for condominiums are acceptable and in accordance with the rest of the cities.

In response to a number of tax relief requests for daycares, Administration reached out to a number of other cities to inquire if they provide any tax relief specifically to daycares in their cities. All respondents said that no tax relief is provided to daycares in their cities. Administration feels that Humboldt is comparable with other cities in the province in this area and believes that providing no tax relief to daycares fits in with the rest of the cities.

One Residential Example

An example of how a residential property that had a slight increase in the assessed value will be affected by the recommended mill rate and mill rate factor increase is illustrated in the table below:

| Roll #49500675001 | 2024 Tax Amount | 2025 Tax Amount | % of Change |
|---------------------|-------------------|-------------------|-------------|
| Infrastructure Levy | \$160.00 | \$160.00 | |
| Residential | \$2,192.91 | \$2,330.73 | 6.3% |
| Residential Base | \$500.00 | \$500.00 | |
| Road Levy | \$80.00 | \$80.00 | |
| School | \$1,198.20 | \$1,133.77 | -5.4% |
| Total Bill | \$4,131.11 | \$4,204.50 | 1.8% |

When the 3.95% increase in the mill rate, the increase in the mill rate factor and a 5.9% decrease in the residential school taxes, when you combine the municipal and school taxes it results in a 1.8% increase.

Tax Policy:

The following is a comparison of the 2024 Tax Policy to the recommended 2025 Tax Policy that is to be formalized by Bylaw at an upcoming meeting.

1) Education Mill Rates

The Province has confirmed that the mill rates approved for 2025 have decreased from 2024 rates:

| School Mill Rates | | |
|---|------|------|
| | 2024 | 2025 |
| Agricultural | 1.42 | 1.07 |
| Residential | 4.54 | 4.27 |
| Commercial / Industrial | 6.86 | 6.37 |
| Resource (oil and gas, mines and pipelines) | 9.88 | 7.49 |

These mill rates are not affected by mill rate factors or any other tax tools that the City sets.

2) Municipal Mill Rate

| Uniform Mill Rates | | |
|--------------------|--------|--------|
| | 2024 | 2025 |
| Uniform Mill Rate | 10.035 | 10.450 |

The Uniform Mill Rate is meant to be the one mill rate that if applied uniformly to all properties (without adjustment by the mill rate factor) will raise the required amount of revenue.

3) Mill Rate Factors

| | 2021 | 2022 | 2023 | 2024 | 2025 |
|--|-------|-------|-------|-------|-------|
| Agricultural | 0.700 | 0.700 | 0.700 | 0.700 | 0.800 |
| RM Agricultural | 1.024 | 1.012 | 1.012 | 1.012 | 0.925 |
| Residential and Condominiums | 0.828 | 0.828 | 0.828 | 0.828 | 0.840 |
| Multi-Residential Apartments | 1.550 | 1.550 | 1.550 | 1.500 | 1.400 |
| Hotels/Motels and Malls | 1.500 | 1.500 | 1.500 | 1.500 | 1.954 |
| Commercial and Industrial (General & Land) | 1.500 | 1.500 | 1.500 | 1.500 | 1.732 |
| Commercial and Industrial (Workshops) | 1.700 | 1.700 | 1.700 | 1.700 | 1.732 |

4) General Municipal Base Tax

The recommendation for 2025 is that the General Municipal Base Tax amounts remain unchanged.

| General Municipal Base Tax | | |
|----------------------------|-------|-------|
| | 2024 | 2025 |
| Agricultural Land | \$500 | \$500 |
| Vacant Residential | \$500 | \$500 |
| Improved Residential | \$500 | \$500 |
| Condominium | \$500 | \$500 |
| Apartment Buildings | \$500 | \$500 |
| Vacant Commercial | \$500 | \$500 |
| Improved Commercial | \$500 | \$500 |
| Railway | \$500 | \$500 |

Some municipalities have made efforts to tie a General Municipal Base Tax to a particular

bundle of services that the municipality provides. Although this can help to justify the amount of the base tax, essentially the main feature of implementing a base tax is that it sets a minimum, or “base” amount of tax that each property will pay irrespective of the assessed value of a property. Whether tied to a particular bundle of services or not, most people understand that regardless of the assessed value of each property within a municipality, they do benefit equally for much of what the municipality is responsible for such as roads, police, fire, administration, etc.

The higher that a base tax is, the less impact the assessed value and the mill rate will have on the calculation of the taxes. This does create a level of stability in the property tax system; however, some argue this causes lower valued properties to pay a disproportionate share of the overall taxes.

5) Infrastructure Base Tax

The recommendation for 2025 is that the Infrastructure Base Tax amounts remain unchanged as shown in the table below:

| | Infrastructure Base Tax | | |
|---|-------------------------|---|------------|
| | 2024 | | 2025 |
| Residential (per property) | \$160.00 | Residential (per property) | \$160.00 |
| Condominium (per property) | \$160.00 | Condominium (per property) | \$160.00 |
| Apartment Buildings (per suite) | \$160.00 | Apartment Buildings (per suite) | \$160.00 |
| | | | |
| Commercial including Railways, Hotels / Motels & Malls | 2024 | Commercial including Railways, Hotels / Motels & Malls | 2025 |
| Less than \$200,000 | \$160.00 | Less than \$200,000 | \$160.00 |
| \$200,000 to \$299,999 | \$320.00 | \$200,000 to \$299,999 | \$320.00 |
| \$300,000 to \$399,999 | \$480.00 | \$300,000 to \$399,999 | \$480.00 |
| \$400,000 to \$499,999 | \$640.00 | \$400,000 to \$499,999 | \$640.00 |
| \$500,000 to \$599,999 | \$800.00 | \$500,000 to \$599,999 | \$800.00 |
| \$600,000 to \$699,999 | \$960.00 | \$600,000 to \$699,999 | \$960.00 |
| \$700,000 to \$799,999 | \$1,120.00 | \$700,000 to \$799,999 | \$1,120.00 |
| \$800,000 to \$899,999 | \$1,280.00 | \$800,000 to \$899,999 | \$1,280.00 |
| \$900,000 to \$999,999 | \$1,440.00 | \$900,000 to \$999,999 | \$1,440.00 |
| \$1,000,000 to \$1,099,999 | \$1,600.00 | \$1,000,000 to \$1,099,999 | \$1,600.00 |
| \$1,100,000 to \$1,499,999 | \$2,400.00 | \$1,100,000 to \$1,499,999 | \$2,400.00 |
| \$1,500,000 to \$1,999,999 | \$3,200.00 | \$1,500,000 to \$1,999,999 | \$3,200.00 |
| \$2,000,000 to \$2,999,999 | \$4,000.00 | \$2,000,000 to \$2,999,999 | \$4,000.00 |

| | | | |
|-----------------------|------------|-----------------------|------------|
| \$3,000,000 and above | \$4,800.00 | \$3,000,000 and above | \$4,800.00 |
|-----------------------|------------|-----------------------|------------|

6) Road Rehabilitation Base Tax

The recommendation for 2025 is that the Road Rehabilitation Base Tax amounts remain unchanged as shown in the table below:

| Road Rehabilitation Base Tax | | | |
|---|------------|--|------------|
| | 2024 | 2025 | |
| Residential (per property) | \$80.00 | Residential (per property) | \$80.00 |
| Condominium (per property) | \$80.00 | Condominium (per property) | \$80.00 |
| Apartment Buildings (per suite) | \$80.00 | Apartment Buildings (per suite) | \$80.00 |
| | | | |
| Commercial including Railways, Hotels / Motels & Malls: | 2024 | Commercial including Railways, Hotels / Motels & Malls | 2025 |
| Less than \$200,000 | \$80.00 | Less than \$200,000 | \$80.00 |
| \$200,000 to \$299,999 | \$160.00 | \$200,000 to \$299,999 | \$160.00 |
| \$300,000 to \$399,999 | \$240.00 | \$300,000 to \$399,999 | \$240.00 |
| \$400,000 to \$499,999 | \$320.00 | \$400,000 to \$499,999 | \$320.00 |
| \$500,000 to \$599,999 | \$400.00 | \$500,000 to \$599,999 | \$400.00 |
| \$600,000 to \$699,999 | \$480.00 | \$600,000 to \$699,999 | \$480.00 |
| \$700,000 to \$799,999 | \$560.00 | \$700,000 to \$799,999 | \$560.00 |
| \$800,000 to \$899,999 | \$640.00 | \$800,000 to \$899,999 | \$640.00 |
| \$900,000 to \$999,999 | \$720.00 | \$900,000 to \$999,999 | \$720.00 |
| \$1,000,000 to \$1,099,999 | \$800.00 | \$1,000,000 to \$1,099,999 | \$800.00 |
| \$1,050,000 to \$1,499,999 | \$1,200.00 | \$1,100,000 to \$1,499,999 | \$1,200.00 |
| \$1,500,000 to \$1,999,999 | \$1,600.00 | \$1,500,000 to \$1,999,999 | \$1,600.00 |
| \$2,000,000 to \$2,999,999 | \$2,000.00 | \$2,000,000 to \$2,999,999 | \$2,000.00 |
| \$3,000,000 and above | \$2,400.00 | \$3,000,000 and above | \$2,400.00 |

7) Business Improvement District (BID)

The City has not yet received confirmation of the BID's levy requirements, but it is anticipated that it will be consistent with the \$25,000 they have requested in past years. The Mill rate component will remain unchanged from 2024 and will achieve the required revenues:

| Business Improvement District Rates | | |
|-------------------------------------|----------|----------|
| | 2024 | 2025 |
| Base Amount | \$135.00 | \$135.00 |
| Mill Rate | 0.35 | 0.35 |

With the rates shown, the BID Levy will raise approximately \$24,310. In 2024 the levy raised approximately \$25,430 which was then directly transferred to the Humboldt Downtown BID.

OPTIONS

- 1) Receive this report with feedback provided to Administration.
- 2) Request further information from Administration.

ATTACHMENTS

- 1) Examples of Property Tax Changes for samples of properties from different property classes.
- 2) Bylaw 11/2025 – 2025 Taxation Rates Bylaw

COMMUNICATION AND ENGAGEMENT

Once the rates are approved by City Council, Administration will determine what level of communication is appropriate before, during and following the issuance of the tax notices.

FINANCIAL IMPLICATION

The mill rates, mill rate factors, and base taxes are being presented concurrently in a Bylaw in order to raise the required revenue from the eligible properties within the City, and in a manner to try to achieve the objectives of Council to control tax shifts.

CONCLUSION

Administration has made an effort to develop a combination of Tax Tools to mitigate many of the large tax increases and decreases that would otherwise occur.

The proposed tax tools generally achieve the following objectives:

- A change to the mill rate and mill rate factors to increase property tax revenue by approximately \$337,180 over the 2024 budgeted amount.

| Residential Tax Examples | | | | | | | |
|--------------------------|--------------|--------------|--------------|--------------|--------------|--------------|------------|
| Roll Number | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | Tax Change |
| 485105800 | \$ 3,928.74 | \$ 4,506.26 | \$ 4,590.04 | \$ 4,760.99 | \$ 4,911.30 | \$ 5,095.95 | 3.76% |
| 494903150 | \$ 3,508.89 | \$ 3,725.96 | \$ 3,792.54 | \$ 3,928.40 | \$ 4,055.04 | \$ 4,064.63 | 0.24% |
| 494913150 | \$ 2,943.64 | \$ 2,970.95 | \$ 3,020.89 | \$ 3,122.80 | \$ 3,226.54 | \$ 3,225.38 | -0.04% |
| 494913250 | \$ 3,189.69 | \$ 3,249.16 | \$ 3,305.23 | \$ 3,419.65 | \$ 3,531.83 | \$ 3,585.51 | 1.52% |
| 494913450 | \$ 2,758.67 | \$ 2,820.14 | \$ 2,866.76 | \$ 2,961.88 | \$ 3,061.05 | \$ 3,102.21 | 1.34% |
| 495003050 | \$ 2,079.84 | \$ 2,530.68 | \$ 2,570.93 | \$ 2,840.94 | \$ 2,936.67 | \$ 2,998.87 | 2.12% |
| 495022300 | \$ 2,309.55 | \$ 2,224.38 | \$ 2,257.86 | \$ 2,326.20 | \$ 2,407.29 | \$ 2,419.53 | 0.51% |
| 495210650 | \$ 5,935.94 | \$ 6,414.38 | \$ 6,540.20 | \$ 6,796.97 | \$ 7,005.17 | \$ 7,983.20 | 13.96% |
| 505001450 | \$ 1,703.87 | \$ 1,662.34 | \$ 1,683.44 | \$ 1,726.49 | \$ 1,790.53 | \$ 1,815.16 | 1.38% |
| 505022900 | \$ 1,243.58 | \$ 1,337.29 | \$ 1,351.23 | \$ 1,379.67 | \$ 1,433.85 | \$ 1,536.45 | 7.16% |
| 505122500 | \$ 2,154.70 | \$ 2,159.74 | \$ 2,191.81 | \$ 2,257.23 | \$ 2,336.36 | \$ 2,443.55 | 4.59% |
| 515019250 | \$ 7,351.53 | \$ 7,348.66 | \$ 7,473.25 | \$ 7,727.45 | \$ 7,933.91 | \$ 7,635.61 | -3.76% |
| | \$ 39,108.64 | \$ 40,949.94 | \$ 41,644.18 | \$ 43,248.67 | \$ 44,629.54 | \$ 45,906.05 | 2.86% |

| Condominium Tax Examples | | | | | | | |
|--------------------------|-------------|-------------|-------------|-------------|-------------|-------------|------------|
| Roll Number | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | Tax Change |
| 495100379 | \$ 2,269.12 | \$ 2,396.73 | \$ 2,434.02 | \$ 2,510.11 | \$ 2,484.38 | \$ 2,769.22 | 11.47% |
| 495100388 | \$ 2,894.59 | \$ 3,210.75 | \$ 3,265.98 | \$ 3,378.67 | \$ 3,369.42 | \$ 3,823.51 | 13.48% |
| 495112313 | \$ 2,858.46 | \$ 3,305.36 | \$ 3,362.67 | \$ 3,479.62 | \$ 3,593.50 | \$ 3,534.36 | -1.65% |
| 495112328 | \$ 2,930.74 | \$ 3,591.06 | \$ 3,654.68 | \$ 3,784.47 | \$ 3,907.02 | \$ 3,825.59 | -2.08% |
| 495112347 | \$ 2,776.73 | \$ 3,275.38 | \$ 3,332.04 | \$ 3,447.64 | \$ 3,560.61 | \$ 3,459.21 | -2.85% |
| 495112356 | \$ 2,171.90 | \$ 2,452.00 | \$ 2,490.51 | \$ 2,569.08 | \$ 2,657.07 | \$ 2,572.98 | -3.16% |
| 495112394 | \$ 2,905.78 | \$ 3,470.22 | \$ 3,531.18 | \$ 3,655.54 | \$ 3,774.42 | \$ 3,673.19 | -2.68% |
| 505004827 | \$ 2,971.17 | \$ 2,721.77 | \$ 2,766.23 | \$ 2,856.93 | \$ 2,953.11 | \$ 3,060.46 | 3.64% |
| 505016457 | \$ 2,522.07 | \$ 2,540.99 | \$ 2,581.45 | \$ 2,664.03 | \$ 2,754.72 | \$ 2,553.15 | -7.32% |
| 505104811 | \$ 2,102.21 | \$ 2,079.18 | \$ 2,109.47 | \$ 2,171.27 | \$ 2,247.95 | \$ 1,877.78 | -16.47% |
| 505107759 | \$ 2,036.82 | \$ 2,152.25 | \$ 2,184.14 | \$ 2,249.23 | \$ 2,328.13 | \$ 2,493.65 | 7.11% |
| 505112052 | \$ 3,625.03 | \$ 3,251.04 | \$ 3,307.15 | \$ 3,421.65 | \$ 3,533.89 | \$ 3,826.63 | 8.28% |
| | \$29,795.50 | \$32,050.00 | \$32,585.50 | \$33,678.13 | \$34,679.84 | \$34,700.51 | 0.06% |

| Apartment Tax Examples | | | | | | | |
|------------------------|--------------|--------------|--------------|--------------|--------------|--------------|------------|
| Roll Number | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | Tax Change |
| | | | | | | | |
| 494801100 | \$ 79,830.04 | \$ 70,656.15 | \$ 72,160.58 | \$ 75,749.75 | \$ 77,113.95 | \$ 66,610.78 | -13.6% |
| 495009300 | \$ 7,662.82 | \$ 10,996.48 | \$ 11,199.45 | \$ 11,683.67 | \$ 12,043.84 | \$ 12,258.58 | 1.8% |
| 495045950 | \$ 21,331.30 | \$ 20,754.80 | \$ 21,134.41 | \$ 22,040.09 | \$ 22,820.02 | \$ 19,962.68 | -12.5% |
| 505003700 | \$ 10,271.26 | \$ 9,917.53 | \$ 10,095.78 | \$ 10,650.03 | \$ 11,001.52 | \$ 13,880.96 | 26.2% |
| 505104600 | \$ 15,485.17 | \$ 14,926.36 | \$ 15,200.57 | \$ 15,854.83 | \$ 16,383.14 | \$ 20,724.16 | 26.5% |
| 505105750 | \$ 8,719.15 | \$ 8,436.18 | \$ 8,580.47 | \$ 8,924.71 | \$ 9,261.70 | \$ 11,531.31 | 24.5% |
| 505111500 | \$ 37,522.36 | \$ 33,097.65 | \$ 33,680.34 | \$ 35,070.31 | \$ 36,525.43 | \$ 46,349.22 | 26.9% |
| 505112200 | \$ 10,855.85 | \$ 8,929.10 | \$ 7,094.11 | \$ 7,293.17 | \$ 7,816.12 | \$ 8,190.37 | 4.8% |
| 505128550 | \$ 5,898.16 | \$ 5,778.53 | \$ 5,880.71 | \$ 6,124.48 | \$ 6,304.83 | \$ 8,839.67 | 40.2% |
| 515002300 | \$ 5,468.47 | \$ 5,012.96 | \$ 5,088.19 | \$ 5,267.68 | \$ 5,507.40 | \$ 5,772.91 | 4.8% |
| | | | | | | | |
| | \$203,044.58 | \$188,505.74 | \$190,114.61 | \$198,658.72 | \$204,777.95 | \$214,120.64 | 4.6% |

| Gen Comm Tax Examples | | | | | | | |
|-----------------------|--------------|---------------|--------------|--------------|--------------|--------------|------------|
| Roll Number | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | Tax Change |
| | | | | | | | |
| 494800500 | \$ 38,783.59 | \$ 52,739.17 | \$ 53,764.03 | \$ 56,024.66 | \$ 67,830.46 | \$ 64,208.88 | -5.34% |
| 495201100 | \$ 26,800.58 | \$ 40,276.16 | \$ 41,052.22 | \$ 42,764.03 | \$ 44,618.69 | \$ 37,702.85 | -15.50% |
| 504800600 | \$ 30,608.98 | \$ 45,772.94 | \$ 46,646.26 | \$ 50,203.34 | \$ 56,643.91 | \$ 51,450.87 | -9.17% |
| 505002450 | \$ 11,380.29 | \$ 10,591.41 | \$ 12,092.86 | \$ 12,589.13 | \$ 13,098.88 | \$ 14,071.23 | 7.42% |
| 505015550 | \$ 6,605.92 | \$ 8,939.06 | \$ 9,103.42 | \$ 9,465.97 | \$ 9,815.53 | \$ 9,681.78 | -1.36% |
| 505019050 | \$ 6,834.23 | \$ 9,771.78 | \$ 9,949.55 | \$ 10,341.70 | \$ 10,746.22 | \$ 10,405.40 | -3.17% |
| 505019500 | \$ 5,940.90 | \$ 7,079.65 | \$ 7,208.65 | \$ 7,493.19 | \$ 7,755.12 | \$ 7,490.35 | -3.41% |
| 505021150 | \$ 5,084.81 | \$ 5,789.83 | \$ 5,891.25 | \$ 6,114.98 | \$ 6,335.89 | \$ 5,653.35 | -10.77% |
| 505100350 | \$ 55,731.45 | \$ 79,524.05 | \$ 81,100.88 | \$ 84,578.99 | \$ 89,000.08 | \$ 83,814.02 | -5.83% |
| 505121300 | \$ 2,941.79 | \$ 3,099.77 | \$ 3,148.07 | \$ 3,254.62 | \$ 3,323.65 | \$ 3,649.19 | 9.79% |
| | | | | | | | |
| | \$190,712.54 | \$ 263,583.82 | \$269,957.19 | \$282,830.61 | \$309,168.43 | \$288,127.92 | -6.81% |

| Whse / Wrkshp Tax Examples | | | | | | | |
|-------------------------------|---------------|---------------|---------------|---------------|---------------|--------------|------------|
| Roll Number | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | Tax Change |
| 494808000 | \$ 76,240.59 | \$ 66,882.53 | \$ 68,228.95 | \$ 71,351.60 | \$ 74,293.61 | \$ 63,512.12 | -14.5% |
| 495305300 | \$ 121,038.61 | \$ 116,207.77 | \$ 118,638.35 | \$ 124,470.61 | \$ 130,283.14 | \$ 88,006.98 | -32.4% |
| 504910000 | \$ 26,878.55 | \$ 13,633.81 | \$ 13,899.96 | \$ 14,505.13 | \$ 15,088.34 | \$ 15,113.27 | 0.2% |
| 504910100 | \$ 22,380.74 | \$ 17,269.15 | \$ 17,606.19 | \$ 18,372.56 | \$ 19,134.50 | \$ 15,067.51 | -21.3% |
| 505009900 | \$ 5,154.54 | \$ 4,623.58 | \$ 4,709.72 | \$ 4,905.56 | \$ 5,072.66 | \$ 6,398.14 | 26.1% |
| 505014675 | \$ 6,204.98 | \$ 6,368.63 | \$ 6,483.78 | \$ 6,745.61 | \$ 6,992.22 | \$ 6,125.42 | -12.4% |
| 505023700 | \$ 7,464.51 | \$ 8,591.72 | \$ 8,750.52 | \$ 9,111.61 | \$ 9,460.17 | \$ 8,334.21 | -11.9% |
| 505104900 | \$ 7,371.38 | \$ 6,733.02 | \$ 6,856.05 | \$ 7,135.80 | \$ 7,394.50 | \$ 9,120.62 | 23.3% |
| 505116700 | \$ 3,841.16 | \$ 3,832.88 | \$ 3,901.63 | \$ 4,057.95 | \$ 4,198.40 | \$ 3,724.65 | -11.3% |
| 505200650 | \$ 19,022.60 | \$ 17,622.21 | \$ 17,967.01 | \$ 18,751.03 | \$ 19,524.87 | \$ 18,618.71 | -4.6% |
| 515010000 | \$ 58,262.35 | \$ 56,733.93 | \$ 57,857.30 | \$ 60,411.62 | \$ 63,009.59 | \$ 50,053.19 | -20.6% |
| | | | | | | | |
| | \$353,860.01 | \$318,499.23 | \$324,899.46 | \$339,819.08 | \$354,452.00 | \$284,074.82 | -19.9% |

| Hotels/Malls | | | | | | | |
|--------------|---------------|---------------|---------------|---------------|---------------|---------------|------------|
| | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | Tax Change |
| | | | | | | | |
| 49481200001 | \$ 121,323.24 | \$ 193,611.85 | \$ 197,701.09 | \$ 206,721.06 | \$ 214,880.28 | \$ 183,782.86 | -14.5% |
| 49492170001 | \$ 63,757.09 | \$ 65,982.10 | \$ 67,295.05 | \$ 194,543.28 | \$ 202,334.06 | \$ 197,056.02 | -2.6% |
| 49492205001 | \$ 90,351.98 | \$ 40,887.95 | \$ 41,677.32 | \$ 43,418.48 | \$ 45,292.95 | \$ 56,962.62 | 25.8% |
| 49492215001 | \$ 17,996.34 | \$ 31,612.30 | \$ 32,222.20 | \$ 33,567.48 | \$ 34,999.91 | \$ 29,797.00 | -14.9% |
| 50501560001 | \$ 11,253.14 | \$ 14,011.68 | \$ 14,271.34 | \$ 14,844.08 | \$ 15,440.40 | \$ 23,667.12 | 53.3% |
| 50501705001 | \$ 11,658.71 | \$ 18,234.05 | \$ 17,388.66 | \$ 18,095.85 | \$ 18,817.86 | \$ 21,738.60 | 15.5% |
| | | | | | | | |
| | \$ 316,340.50 | \$ 364,339.93 | \$ 370,555.66 | \$ 511,190.23 | \$ 531,765.46 | \$ 513,004.22 | -3.5% |

CITY OF HUMBOLDT

BYLAW NO. 11/2025

A BYLAW OF THE CITY OF HUMBOLDT IN THE
PROVINCE OF SASKATCHEWAN FIXING THE MILL RATE FOR THE YEAR 2025,
PROVIDING FOR A BUSINESS IMPROVEMENT DISTRICT LEVY AND ESTABLISHING
MILL RATE FACTORS AND BASE TAXES FOR CLASSES AND SUB-CLASSES OF LAND
AND IMPROVEMENTS

WHEREAS, the Council of every municipality with lands in a school division shall levy the tax rates with respect to those lands and,

WHEREAS, the Council of the City of Humboldt has established a Business Improvement District and shall authorize a levy to be paid by the owners of the properties in the District and,

WHEREAS, the Council of the City of Humboldt shall adopt a property tax bylaw annually, and shall determine a uniform rate sufficient to raise the amount of taxes required to meet the estimated expenditures set out in the budget of the City and,

WHEREAS, the Council of the City of Humboldt deems it necessary to establish Mill Rate Factors to be multiplied by the Uniform Mill Rate for certain classes and sub-classes of property and,

WHEREAS, the Council of the City of Humboldt deems it necessary to establish base taxes payable with respect to classes or sub-classes of property;

NOW THEREFORE the Council of the City of Humboldt, in the Province of Saskatchewan, enacts as follows:

- 1. That the Education Property Tax Mill Rate for the year 2025 for Educational purposes as established by the Province of Saskatchewan be set as follows:

| | |
|---|------------|
| Agricultural Property | 1.07 mills |
| Residential Property | 4.27 mills |
| Commercial/Industrial | 6.37 mills |
| Resource (oil and gas, mines & pipelines) | 7.49 mills |

- 2. That the Uniform Mill Rate for the year 2025 for municipal purposes be set as follows:

| | |
|-----------|--------------|
| Municipal | 10.450 mills |
|-----------|--------------|

- 3. That the Mill Rate Factors mill rate factors be set as follows:

- a) That the mill rate factor to be utilized in respect to the land, improvements, or both of the **agricultural (A)** class as established by the regulations set by the Lieutenant Governor in Council shall be 0.80.
- b) That the mill rate factor to be utilized in respect to the land, improvements, or both of the **RM agricultural (AGRM)** class as defined by Council pursuant to Section 254 of the *Cities Act* shall be 0.925.
- c) That the mill rate factor to be utilized in respect to the land, improvements, or both of the **residential (R)** class, and **multi-residential (MRES)** class as established by the regulations set by the Lieutenant-Governor in Council shall be 0.840.
- d) That the mill rate factor to be utilized in respect to the land and improvements or both of the **Multi-Residential (MA)** class as defined by Council pursuant to Section 254 of the *Cities Act* shall be 1.40.
- e) That the mill rate factor to be utilized in respect to the land, improvements, or both of the **Commercial and Industrial (General) (C)** class as established by the regulations set by the Lieutenant Governor in Council shall be 1.732.

- f) That the mill rate factor to be utilized in respect to the land, improvements or both of the **Motels/Hotels and Malls (MH)** class as defined by Council pursuant to Section 254 of the *Cities Act* shall be 1.954.
 - g) That the mill rate factor to be utilized in respect to the land, improvements, or both of the **Commercial and Industrial (Workshops & Land)(CW)** class as defined by Council pursuant to Section 254 of the *Cities Act* shall be 1.732.
 - h) That the mill rate factor to be utilized in respect to the land, improvements, or both of the **Railway** class as defined by Council pursuant to Section 254 of the *Cities Act* shall be 1.732.
4. That a base tax for the year 2025 be levied on the following classes of property:
- | | | |
|----|--|----------|
| a) | Residential (R) – Improved | \$500.00 |
| b) | Multi-Residential (MRES) – Improved | \$500.00 |
| c) | Commercial (C) – Vacant Land | \$500.00 |
| d) | Residential (R) – Vacant Land | \$500.00 |
| e) | Agricultural (A) – Vacant Land | \$500.00 |
| f) | Railway | \$500.00 |
| g) | Commercial (C) – Improved | \$500.00 |
| h) | Multi-Residential (MA) | \$500.00 |
| i) | Commercial Workshops (CW) | \$500.00 |
5. That an Infrastructure Base Tax be levied on each parcel of land as follows:
- a) a flat rate of \$160.00 per property for every residential property.
 - b) Condominiums and apartment buildings will be charged the flat rate of \$160.00 multiplied by the number of units in the property.
 - c) Commercial, railway & commercial workshop properties to be based on the following:
- | Assessment | Amount |
|----------------------------|------------|
| Less than \$200,000 | \$160.00 |
| \$200,000 to \$299,999 | \$320.00 |
| \$300,000 to \$399,999 | \$480.00 |
| \$400,000 to \$499,999 | \$640.00 |
| \$500,000 to \$599,999 | \$800.00 |
| \$600,000 to \$699,999 | \$960.00 |
| \$700,000 to \$799,999 | \$1,120.00 |
| \$800,000 to \$899,999 | \$1,280.00 |
| \$900,000 to \$999,999 | \$1,440.00 |
| \$1,000,000 to \$1,099,999 | \$1,600.00 |
| \$1,100,000 to \$1,499,999 | \$2,400.00 |
| \$1,500,000 to \$1,999,999 | \$3,200.00 |
| \$2,000,000 to \$2,999,999 | \$4,000.00 |
| \$3,000,000 and above | \$4,800.00 |
6. That a Road Rehabilitation Tax be levied on each parcel of land as follows:
- a) a flat rate of \$80.00 per property for every residential property.
 - b) Condominium and apartment buildings will be charged the flat rate of \$80.00 multiplied by the number of units in the property.
 - c) Commercial, railway and commercial workshop properties to be based on the following:

| Assessment | Amount |
|----------------------------|------------|
| Less than \$200,000 | \$80.00 |
| \$200,000 to \$299,999 | \$160.00 |
| \$300,000 to \$399,999 | \$240.00 |
| \$400,000 to \$499,999 | \$320.00 |
| \$500,000 to \$599,999 | \$400.00 |
| \$600,000 to \$699,999 | \$480.00 |
| \$700,000 to \$799,999 | \$560.00 |
| \$800,000 to \$899,999 | \$640.00 |
| \$900,000 to \$999,999 | \$720.00 |
| \$1,000,000 to \$1,099,999 | \$800.00 |
| \$1,100,000 to \$1,499,999 | \$1,200.00 |
| \$1,500,000 to \$1,999,999 | \$1,600.00 |
| \$2,000,000 to \$2,999,999 | \$2,000.00 |
| \$3,000,000 and above | \$2,400.00 |

7. That a Business Improvement District (BID) Levy of \$135.00 plus 0.35 mills be implemented for the 2025 taxation year in conjunction with Bylaw No. 02/2012 applying to those properties depicted in Schedule “A” attached hereto and forming part of this bylaw.
8. That Bylaw No. 03/2024 is hereby repealed.
9. This Bylaw shall come into force and take effect on the day of its final passing.

Mayor: Rob Muench

Interim City Clerk: Jace Porten

INTRODUCED AND READ A FIRST TIME THIS 28th DAY OF APRIL, 2025.
READ A SECOND TIME THIS 28th DAY OF APRIL, 2025.
READ A THIRD AND FINAL TIME THIS 28th DAY OF APRIL, 2025.

HUMBOLDT DOWNTOWN BUSINESS IMPROVEMENT DISTRICT





CITY OF HUMBOLDT

PROCLAMATION

NATUROPATHIC MEDICINE WEEK

May 4-10, 2025

WHEREAS, May 4-10, 2025 is marked as Naturopathic Medicine Week across Saskatchewan and Canada; and

WHEREAS, Naturopathic medicine is a form of primary care medicine that blends centuries-old natural, non-toxic therapies with current advances in the study of health and human systems, covering all aspects of family health from prenatal to geriatric care; and

WHEREAS, Naturopathic medicine concentrates on whole-patient wellness; the medicine is tailored to the patient and emphasizes prevention and self-care and factors in physical, social, environmental, emotional and spiritual factors; and

WHEREAS, more residents of Saskatchewan are seeking science-based, valid complementary healthcare; and

WHEREAS, the mission of the Saskatchewan Association of Naturopathic Doctors is to provide people with the health benefits of regulated, highly qualified, leading edge naturopathic medicine in Saskatchewan;

NOW, THEREFORE, I, Rob Muench, Mayor of the City of Humboldt, do hereby proclaim the week of May 4-10, 2025 as **NATUROPATHIC MEDICINE WEEK** in the City of Humboldt, and I urge all citizens of our community to cooperate with and participate in activities sponsored by this group.

Rob Muench
Mayor of Humboldt



CITY OF HUMBOLDT

PROCLAMATION

NATIONAL PUBLIC WORKS WEEK

May 18-24, 2025

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and wellbeing of the people of Saskatchewan; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in Saskatchewan to gain knowledge of and maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2025 marks the 65th annual National Public Works Week sponsored by the Canadian Public Works Association be it now,

NOW, THEREFORE, I, Rob Muench, Mayor of The City of Humboldt do hereby designate the week May 18-24, 2025 as National Public Works Week. I urge all citizens to join with representatives of the Canadian Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, and advancing the quality of life for all.

Rob Muench
Mayor of Humboldt

CITY OF HUMBOLDT REPORT

TITLE: Aerodrome Ownership & Operations Request for Proposal Results

PREPARED BY: Peter Bergquist, P.Tech; Public Works and Utilities Director

REVIEWED BY: Joe Day, City Manager

PREPARED FOR: City Council

DATE: April 28, 2025

RECOMMENDATION

That the City proceed with the sale of the Humboldt Aerodrome to Clayton Air Services in the value of \$750,000.

BACKGROUND

Prioritizing funding to sustain public operations at the City of Humboldt's aerodrome (CJU4) have been a challenge over the last decade. The aerodrome is now at a point where significant investment is needed to maintain current expectations for a public facility.

A feasibility and planning study was completed in October 2023 which reviewed all considerations in detail. A summary of findings include:

- The aerodrome doesn't have passenger traffic. Our aerodrome is in close proximity to Saskatoon's much larger airport.
- For emergency services, air ambulances (airplanes) are rarely used as helicopters appear to be the preferred mode of transportation as they can land at the hospital.
- In the next 10 years, the report estimated about \$2,055,000 is needed to rehabilitate the existing airfield infrastructure to current day standards.
- Rural Municipalities appear to benefit the most as they hire aerial applicator services (spray planes) that fly out of the aerodrome.
- Regarding the governance of CJU4, the most beneficial position for the City, particularly as it pertains to municipal financial and risk management, is to divest itself of the public facility, if it can find an interested (motivated) party.

An attempt was made to try to obtain regional support for the capital improvements, however all municipal respondents in a 30km radius declined participation. Acknowledging present and future challenges, a decision was made to issue a Request for Proposal (RFP) for the Aerodrome Ownership and Operations. The aerodrome RFP closed on February 24th, 2025.

CURRENT SITUATION

The following proponents presented proposals.

| Official Ranking of the Humboldt Aerodrome Ownership & Operations Request for Proposal Process | | | | |
|--|-----------|-------------|----------------|----------------------|
| Criteria | Max Score | Clayton Air | Ollerich Farms | Humboldt Flying Club |
| Methodology | 75% | 57.7% | 58.5% | 58.0% |
| Corporate Information & Experience | 5% | 5.0% | 5.0% | 5.0% |
| Purchase Price | 20% | 20.0% | 11.5% | 0.0% |
| Total Score | 100% | 82.7% | 75.0% | 63.0% |
| Proposed Fixed Fee | | \$750,000 | \$430,000 | \$1 |
| Overall Ranking | | 1 | 2 | 3 |

The proponents prepared relatively short RFP's. As a result, follow-up questions were asked and summarized in this report. The ranking of the proposals focused heavily on methodology and less on purchase price. All proposal methodologies were within 0.8% of each other. This minimal difference in methodology itself does not clearly identify the strongest proposal. The purchase price, however, varied significantly affecting the total score.

All proposals desired private ownership. The proposals ranged with intent and clarity. Below are the director's interpretations of each proposal:

Clayton Air:

They are an aviation and agriculture business who have been flying out of the Humboldt aerodrome since 2015 (10 years). CA has built 5 Runways, and owns 4 aerodromes. They have a contract for management of the North Battleford Airport, which their team has done for more than 15 years. Their proposal conveys that they will allow public aircraft for at least 7 years to use the aerodrome with permission. Emergency aircraft would be

allowed to use the facility. This proposal gave approximate timeline commitments where others didn't. This can be viewed both as restrictive while also being clear of intentions.

Recreational flyers will be expected to pay more from the current rates (set in 2014) – (approximately \$1,000 per year). They will be expected to pay \$2,800 + CPI per year. While this is a large increase, this is likely within the appropriate range given inflation and costs in the industry. CA has conveyed that they want to continue to support the aviation industry and there is also financial incentive to keep recreational flyers at the aerodrome to share costs. If recreational flyers desire to leave, CA will buy the hanger at what it was built for. All fuel would be sold through CA. CA may extend the runway in the future as they currently have to carry a smaller loads due to the limited length of the existing runway.

This proposal removes all risk as well as current and future financial obligations for the City. As CA owns and operates other aerodromes, this increases confidence that they can successfully continue operations at this aerodrome.

Ollerich Farms:

Have been flying out of the Humboldt aerodrome for over 10 years. Their proposal indicated that there is family history connected to the aerodrome.

The Director interprets that OF will keep the airport status-quo and will seek a silent partner with an Rural Municipality (RM) so they can get CAP. They note their proposal as private but for the grant funding, the RM will need to be the owner of the land. Through emails, if they don't get grants, this doesn't interfere with their sustainability plans.

They desire to purchase the snow dump with their proposal, but the Director advises against this as the snow dump is critically important to current winter operations and has more value to the city under ownership instead of potential lease.

OF has equipment for winter snow clearing. Their application appears more welcoming to the aviation industry as a whole. On that note however, the generalizations may not foresee all costs, obstacles and challenges related to owning an aerodrome.

Humboldt Flying Club:

The flying club has been around for many years. Most are recreational pilots that own or rent hanger space at the aerodrome. The group has advocated for the City to provide improvements/expansion at the aerodrome for many years.



Their proposal suggests that the land would be private, and they would seek silent partners. Again, the CAP grants would require a Municipality to be the owner for the CAP grants. Their plans appear to still involve the city the most. They desire to own the snow dump and desire to lease it back to the city (no lease value noted). The group is also asking for a minimum contribution of \$5,000 per year from the City. The Director advises against selling the snow dump as it is critically important to current winter operations and has more value to the city under ownership instead of potential lease.

The proposal is based heavily on volunteerism, donations and is ambitious that they can significantly grow the aviation participation at the aerodrome. The Director is concerned that the time and resources needed to maintain, expand and subdivide the lands may affect their plans. If the proposed plans are underestimated this may result in the group needing significant support to continue the operations and/or giving back the aerodrome if not sustainable.

| Aerodrome Request for Proposal | Clayton Air Services Ltd. | Ollerich Farms | Humboldt Flying Club Inc. |
|---|---|---|---|
| Ownership Model | Private | Private | Private, Not for Profit |
| Purchase Offer | \$750,000 | \$430,000 | \$1 |
| Information, Experience with Maintenance or Ownership | Has an Aerial Applicator Business. Has been at Aerodrome for many years; has built 5 runways, owns 4 aerodromes, and have a contract for management of the North Battleford Airport which their team has done for more than 15 years. | Has an Aerial Applicator Plane and Recreational Plane. Has been at the Aerodrome for the past 15 years. Plans to keep the airport status-quo. | Recreational Plane owners. Club's executives have an extensive knowledge in aviation, specifically relating to airport operations. Diverse backgrounds and experiences. |
| Expected Active Municipal Partner | None. Will entertain discussions with local RM's if they feel improvements are needed to the airport. | None. Will likely seek a silent partner in the future, either with the City of Humboldt or one of the surrounding RMs for CAP Grants. Plan is sustainable without partners. | City to continue with an annual budget line item - \$5,000 for the Airport. Group will seek a silent municipal partner for CAP Grants. |
| Commit to leaving land as aerodrome | Yes | Yes | Yes |
| Snow Dump | Snow dump to be subdivided out. However willing to purchase. | They desire to purchase the snow dump in offer and lease back to city, \$250/yr for 10-15 years. | They desire to purchase the snow dump in offer and lease back to city until expansion/need the area. Could offer more/other lease area for future growth snow storage. |
| Lessee Considerations | Yes, \$2,800/yr + CPI, for 7 years, then consider buy out for what hangers were built for. | Continue leasing, 5 Year leases like current. No details on cost. May entertain buying, but allow them to move or resell to someone else like current. May look into feasibility of selling lots at a later date. | Lease for 10+ Years, May lease or sell lots to generate funds for initial rehabilitation. May also have annual fees. |
| Public Use Allowed | Yes, up to 7 Years with Permission & No Taxes (RM Jurisdiction) | Yes, wants all types of aviation to utilize the Airport. | Yes. Will make proposal to RM of Humboldt for tax concessions similar to current for City. |
| Secure Property and Liability Insurance | Yes | Yes | Yes |
| Snow Clearing Plans | Will look into what's needed and/or local service providers | Has equipment - Blower, blades. | By Volunteers and/or a local contractor on a bid or donation basis. |
| Fuel Plans | Right to Sell all Fuel | Fuel will continue to be sold privately through Ollerich Farms. Applicators may bring their own as long as rules laid out by government agencies are followed. | Plans to upgrade to a 24/7 self-serve 100LL. Sold only by club, no external 100LL allowed. Jet-1-A will be the same as now, may be contemplated later. |
| Haying/Mowing | CAS will mow necessary parts, haying lease for 1-2 years, undecided after and for remaining land. | Has Equipment - Large Mower, small mower there now. Allow Hay Lease to Continue. | Continue to be mowed by current volunteer model. |
| Line Painting on Runway | Not Noted | By Third Party Contractor | Not Noted |
| Emergency/Search and Rescue Allowed to Land | Yes | Yes | Yes |

OPTIONS

1. Approve the recommendation as presented
2. Not approve of the recommendation as presented
3. Choose a different proponent
4. Keep the aerodrome under the ownership of the City of Humboldt
5. Seek additional Information

ATTACHMENTS

- Airport Property Information – October 21, 2024

COMMUNICATION AND ENGAGEMENT

The proponents will be notified of the decision and plans for the project.

FINANCIAL IMPLICATION

The 2025 budget for the aerodrome is \$43,190 in expenditures, \$38,500 in revenue. The overall taxation cost difference is \$4,690 for minimal operations and maintenance at the aerodrome. No capital or major maintenance expenditures are captured in this budget.

The financial offers in the proposals range from \$1 to \$750,000 for the land noted in the RFP. The Community Airport Partnership grant was desired by two proponents (Ollerich Farms and the Humboldt Flying Club), a municipality would still need to own the asset for this to be pursued. In addition, the grant limits are not adequate for large full project capital needs nor guaranteed for multi-year funding if the project is partitioned. Clayton Air and Ollerich Farms noted that they could be sustainable without partners or grants.

Three lots currently have leases. The expiry of the 5-year leases are as follows:

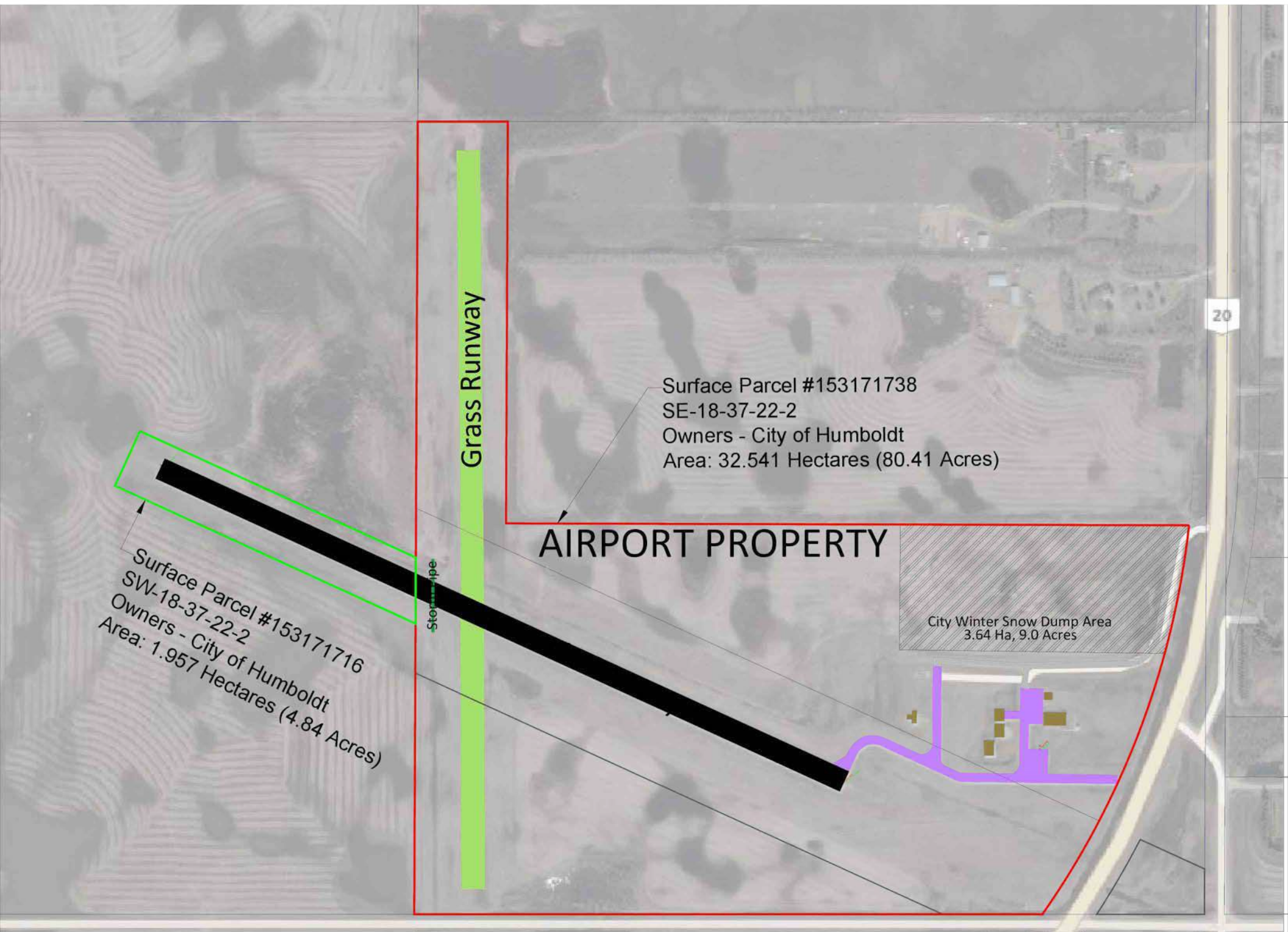
- B3 – August 30, 2025
- C6 – May 15, 2025
- C7 – May 21, 2025

CONCLUSION

If this aerodrome were to remain public, the financial and liability risks should not be solely on the City of Humboldt as the study identified the limited benefit to the ratepayers of the city. The desired approach would be a shared partnership regionally with Urban and Rural Partners in the form of an "Airport Authority". Unfortunately, regional partners do not appear interested in contributing to this facility. The situation then begs the question of whether the city still remains the best proponent to own this asset. This aerodrome competes for funding with other city owned assets that are arguably used more by the general population. Changes in emergency services (use of helicopters) as well as the minimal ratepayer usage impact the decision of whether it is worth committing future funds to upgrade and maintain the facility. Like all assets owned by the city, they consume financial resources in the form of staff time, equipment and consumables. These resources could be redirected to high usage assets or new priorities. Maintaining this asset to a sufficient condition is becoming increasingly difficult financially. Not maintaining the asset sufficiently presents risk to the City.

All proposals demonstrated that there are competent interested parties willing to take over the facility and still operate it similar to its current form. More importantly, all would continue to allow emergency/search and rescue services to use the runway. The proposals mostly or fully relieve the city of the ownership obligations which begs the question of why the city should continue to own the facility.

The Director agrees with the CJU4 Feasibility and Planning Study that the city would be best served by removing this facility from their inventory and selling it entirely to remove future financial obligations and liability for the City of Humboldt. Clayton Air appears to be the most experienced with owning/operating other aerodromes and appears to be the best prepared to continue the operations and maintenance of the asset. The sale would yield a value of \$750,000 for the runway (\$500,000) and the land (\$250,000 for 76.25 acres) after the snow dump is subdivided out.



Grass Runway

Surface Parcel #153171738
SE-18-37-22-2
Owners - City of Humboldt
Area: 32.541 Hectares (80.41 Acres)

AIRPORT PROPERTY

City Winter Snow Dump Area
3.64 Ha, 9.0 Acres

Surface Parcel #153171716
SW-18-37-22-2
Owners - City of Humboldt
Area: 1.957 Hectares (4.84 Acres)

Stone Slip



CITY OF HUMBOLDT REPORT

TITLE: Fire Brigade Membership and Pay
PREPARED BY: Mike Kwasnica, Director of Protective Services
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: City Council
DATE: April 28, 2025

RECOMMENDATION

That Policy #4745 "Fire Brigade Membership and Pay" be approved as presented.

BACKGROUND

The Humboldt Fire Department is a paid-on call fire department made up of 30 members. a Fire Chief, a Deputy Chief, two Captains, two Lieutenants, a Safety Officer and 23 firefighters. The wages are set by the policy and are reviewed from time to time.

CURRENT SITUATION

A review of wages from other departments has shown that Humboldt is right around the middle to the lower end of the wage scale.

In the process for the wage review, administration had included an increase that was passed in the 2025 budget.

A report will be brought to city council for the 2026 budget, this new policy will show a multi-year wage review.

OPTIONS

To accept the new policy with a 3.25% increase in wages for Captains, Lieutenants, and firefighters relative to the 2024 rates.

ATTACHMENTS

- New Policy # 4745 Fire Brigade Membership and Pay

COMMUNICATION AND ENGAGEMENT

- None required

FINANCIAL IMPLICATION

The pay increase will represent a 3.25% increase compared to rates last set in 2024. The overall annual financial impact is only an estimate, determining the wage increase is solely



based on the call volume. With the number of calls being consistent over the last couple of years the increase for both the city and the HDFPA would approximately be \$13,150.00 with 30% of the increase being paid for by the HDFPA.

CONCLUSION

The members of the Humboldt Fire Department are a valuable part of our organization, and the members take pride in serving the City of Humboldt and surrounding area.

CORPORATE POLICY

| | | | |
|--|--------------------------------|--------------------------|---------------|
| Policy Title: | Adopted By: | Policy Number: | |
| FIRE BRIGADE MEMBERSHIP AND PAY | City Council | 4745 | |
| Origin/Department/Authority: | Jurisdiction: | Approval Date: | Page(s): |
| Protective Services | City of Humboldt | April 28-2025 | 1 of 2 |
| Reviewed By: | Related Documents/Legislation: | Revision/Effective Date: | |
| | | | |

1.0 PURPOSE:

This policy outlines the wages to be paid for fire department responses.

2.0 RESPONSIBILITY:

The Fire Chief is responsible for the maintenance of this policy.

3.0 DEFINITIONS:

City Daytime – Monday – Friday 8am-4:30pm
HDFPA Daytime - Monday – Friday 8am-4:30pm
After hours – Anytime outside the above hours, including evenings/weekends

4.0 POLICY:

3.1 For Paid on Call Firefighters- the following wages are to be paid hereunder:

| | Practices | All Calls | Standby |
|-------------------------------|-----------------------|-----------------------|--------------------|
| a) <u>Captains</u> | \$21.25/hr (Min 3 hr) | \$25.52/hr (Min 3 hr) | \$2.22/hr (Hourly) |
| b) <u>Lieutenants</u> | \$21.25/hr (Min 3 hr) | \$25.52/hr (Min 3 hr) | \$2.22/hr (Hourly) |
| c) <u>Firefighters</u> | \$17.91/hr (Min 3 hr) | \$22.20/hr (Min 3 hr) | \$2.22/hr (Hourly) |

3.2 Fire Chief and Deputy Chief are the following wages are to be paid hereunder:

| | |
|---|---|
| a) <u>Daytime Calls City</u> | - Wage included with daily duties. |
| b) <u>Daytime HDFPA Area Calls</u> | - Wage included with daily duties. |
| c) <u>After hour calls City</u> | - Paid at current rate of pay. (Min 3 hr) |
| d) <u>After hour calls HDFPA</u> | - Paid at current rate of pay. (Min 3 hr) |
| e) <u>Practices</u> | - Compensation according to Policy #1280 |
| f) <u>Weekend Standby</u> | - \$2.22/hr (Hourly) |

HDFPA Invoiced for the following

All wages for calls the fire department attends in the HDFPA area.

Practices/Standby are billed back at the rate according to the HDFPA agreement with the City of Humboldt.

| | | | |
|--|--------------------------------|--------------------------|---------------|
| Policy Title: | Adopted By: | Policy Number: | |
| FIRE BRIGADE MEMBERSHIP AND PAY | City Council | 4745 | |
| Origin/Department/Authority: | Jurisdiction: | Approval Date: | Page(s): |
| Protective Services | City of Humboldt | April 28-2025 | 2 of 2 |
| Reviewed By: | Related Documents/Legislation: | Revision/Effective Date: | |
| | | | |

3.3 **City Employees as firefighters** (Excluding Fire Chief and Deputy Chief)

- a) No more than two employees from each department will be allowed to join the Humboldt Fire Department with a maximum of four employees from the City of Humboldt.
- b) An employee of the City who is a firefighter and leaves their worksite to attend a fire or emergency call shall advise their supervisor as soon as possible.
- c) An employee of the City who is a firefighter shall not leave their worksite when he/she is working on an emergency situation for the City.
- d) For fire calls that occur after regular working hours, private transportation shall be used.
- e) In respect to the payment of wages, if an employee of the City of Humboldt attends an emergency call during their normally scheduled working hours:
 - o The first hour of the emergency call will be paid at the employee's regular rate of pay from his/her normal work area, with his/her pay supplemented by one hour of pay from the Fire Department at the applicable Fire Department firefighter rate.
 - o If the call exceeds one hour, the employee will note the remaining time as "leave-without-pay" with respect to pay from his normal work area and will be paid by the Fire Department at the employee's regular wage rate.

Example: John gets paid \$25/hr. for regular wage and \$22.20/hr. as a firefighter.

1 hour Call – John will get \$25 for his regular job as well as \$22.20 from Fire Department (no reduction in his regular pay).

3-hour call during regular work hours. John gets \$25 for the 1st hour for regular pay from his regular work area and the Fire Department also pays \$22.20 for the 1st hour. The remaining 2 hours is paid by the Fire Department at a rate of \$25/hr. John will not receive pay from his normal work area for these two-hours and on his timesheet related to his normal work area John will record these two-hours as "leave without pay."

CITY OF HUMBOLDT REPORT

TITLE: Federation of Canadian Municipalities Board Nomination

PREPARED BY: Jace Porten, City Controller

REVIEWED BY: Joe Day, City Manager

PREPARED FOR: City Council

DATE: April 28, 2025

RECOMMENDATION

WHEREAS the Federation of Canadian Municipalities (FCM) represents the interests of member municipalities on policy and program matters that fall within federal jurisdiction;

WHEREAS FCM's Board of Directors is comprised of elected municipal officials from all regions and sizes of communities to form a broad base of support and provide FCM with the united voice required to carry the municipal message to the federal government; and

WHEREAS FCM's Annual General Meeting (AGM) will be held in conjunction with the Annual Conference and Trade Show, May 29 to June 1, 2025, followed by the election of FCM's Board of Directors;

BE IT RESOLVED that Council of the City of Humboldt endorse Sarah McInnis to stand for election on FCM's Board of Directors, for the period starting in June 2025 and ending June 2026; and

BE IT FURTHER RESOLVED that Council assumes all costs associated with Sarah McInnis attending FCM's Board of Directors meetings.

BACKGROUND

The Federation of Canadian Municipalities (FCM), which represents over 2,000 municipalities across Canada, is the national voice of municipal governments. Its board of directors is composed of elected officials from municipalities nationwide. Saskatchewan holds five seats on the FCM board.

CURRENT SITUATION

The Federation of Canadian Municipalities (FCM) is seeking elected officials from Saskatchewan for a one-year term ending June 2026. Councillor McInnis was successful in seeking appointment for the remainder of the 2025 term and is seeking re-nomination for 2025/2026 term. The FCM Board of Directors are expected to attend a Board of Directors meeting in Ottawa, ON (October

28-30) and a conference in Edmonton, AB (June 4-7, 2026). City Council has opted to participate in the SUMA-FCM Small Communities Travel Fund, which will partially offset travel expenses.

OPTIONS

- **Approve the recommendation.**
- **Decline the recommendation.**

COMMUNICATION AND ENGAGEMENT

Candidates must submit a certified resolution along with their Consent and Board Profile Form by May 18, 2025.

ATTACHMENTS

- None.

FINANCIAL IMPLICATION

The City's travel expenses for the two required events are estimated at \$3,500 to \$4,000, before factoring in any partial reimbursement from the SUMA-FCM Travel Fund.

CONCLUSION

The FCM requires a council resolution authorizing a nominee to run for a position on its Board of Directors and committing to cover the associated meeting attendance costs.



CITY OF HUMBOLDT REPORT

TITLE: Downtown Street Closure Request - DBID
PREPARED BY: Jace Porten, City Controller
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: City Council
DATE: April 28, 2025

RECOMMENDATION

That the requested street closure for a special event on August 22nd to the 24th, 2025 be approved.

- Main Street, from 5th Avenue to 8th Avenue (Hwy 5), including portions of 7th Avenue from east of back alley to Main Street and from Main Street to the west side of the back alley, and a portion of 6th Avenue from east of back alley to Main Street, and from Main Street to the west side of the back alley.

BACKGROUND

Pursuant to the City of Humboldt's Policy #4510, requests for street blockades are to be presented at a Regular Council meeting for approval. Prior to the request being brought to Council, the City Controller consulted with the other City departments to ensure that the requested street closures do not conflict with any City maintenance or operations.

CURRENT SITUATION

The Downtown Business Improvement District (DBID) is anticipating hosting their Streetfest event in 2025. The event will take place over the weekend, with the DBID beginning setup for the event Friday morning and anticipates roadways to be cleared following the festivities Saturday night by noon on the Sunday.

The DBID has requested the City to coordinate the installation of the barricades, and has requested relief from Bylaw No. 07/2021 – The Noise Bylaw until 2am on the morning of August 24th.

OPTIONS

1. Approve the recommendation.
2. Reject the recommendation and suggest alternative street closure location.
3. Reject the recommendation and not allow street closure.



ATTACHMENTS

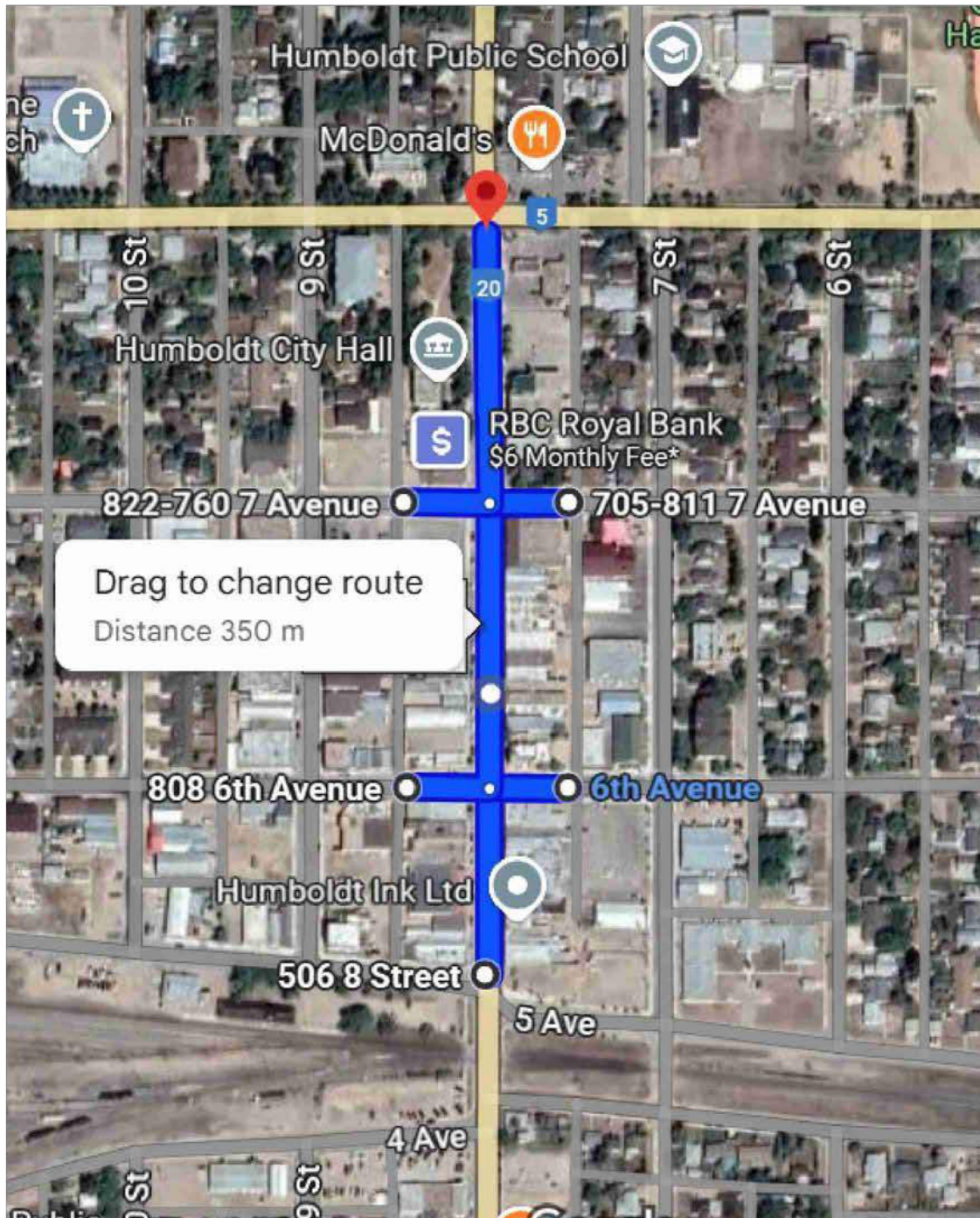
- Map of proposed closure.

FINANCIAL IMPLICATION

There are no significant financial implications for accepting this recommendation.

CONCLUSION

Administration has no concerns the street closure will affect any City maintenance or operations.





CITY OF HUMBOLDT REPORT

TITLE: Downtown Street Closure Request – BBQ's
PREPARED BY: Jace Porten, City Controller
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: City Council
DATE: April 28, 2025

RECOMMENDATION

That the requested street closures for the purpose of community fundraising barbecues and local performances be approved.

- June 12th, 2025, Sixth Avenue from Main Street east to the back alley.
- July 10th, 2025, Sixth Avenue from Main Street east to the back alley.
- August 14th, 2025, Sixth Avenue from Main Street east to back alley.
- September 4, 2025, Sixth Avenue from Main Street east to the back alley.

BACKGROUND

Pursuant to the City of Humboldt's Policy #4510, requests for street blockades are to be presented at a Regular Council meeting for approval. Prior to the request being brought to Council, the City Controller consulted with the other City departments to ensure that the requested street closures do not conflict with any City maintenance or operations.

CURRENT SITUATION

Annually, the Cultural Services department, in conjunction with the Humboldt Area Arts Council, allow various community groups to host fundraising barbecues and local performances outside of the Museum. For 2025, the barbecues will be held by the Water Tower Committee, the Museum and Gallery, the Water Polo Club and the HCI Travel Club. The closures would be in effect from 8am through 2 pm on each date.

OPTIONS

1. Approve the recommendation.
2. Reject the recommendation and suggest alternative street closure location.
3. Reject the recommendation and not allow street closure.

ATTACHMENTS

- Map of proposed closure.

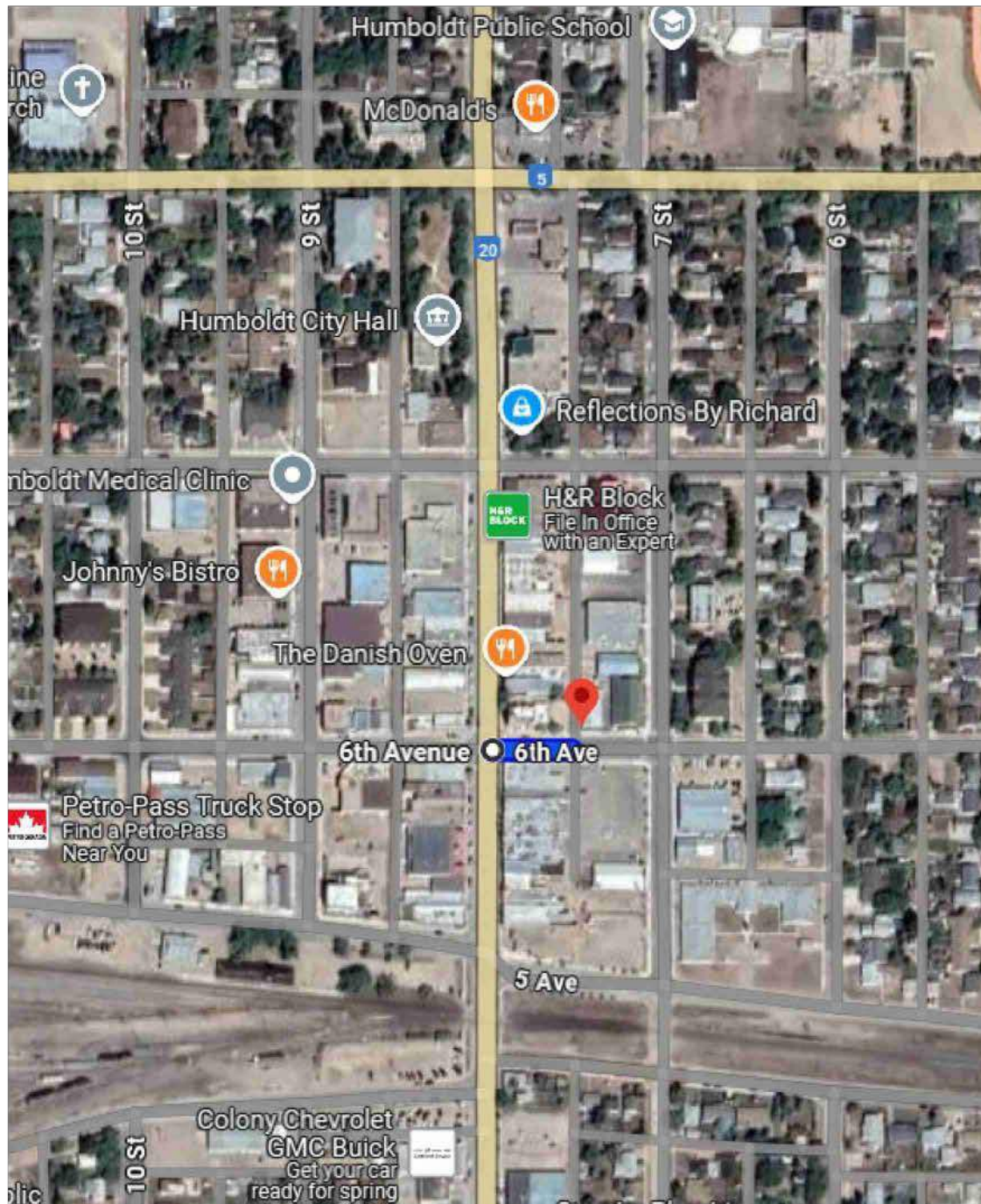


FINANCIAL IMPLICATION

There are no significant financial implications for accepting this recommendation.

CONCLUSION

Administration has no concerns the street closure will affect any City maintenance or operations.





CITY OF HUMBOLDT REPORT

TITLE: Downtown Street Closure Request – Summer Sizzler and Music Festival
PREPARED BY: Jace Porten, City Controller
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: City Council
DATE: April 28, 2025

RECOMMENDATION

That the requested street closures for special events be approved.

- June 28th, 2025 – 5th Avenue from Main Street to 2nd Street, Main Street from 4th Avenue to 11th Avenue, 11th Avenue from Main Street to 16th Street, and 16th Street from 11th Avenue to 6th Avenue.
- June 28th and 29th, 2025 – 5th Avenue, from Peck Road to 17th Street.
- July 1st, 2025 – 5th Avenue, from Peck Road to the Uniplex Entrance, known as Leo Parker Way.

BACKGROUND

Pursuant to the City of Humboldt's Policy #4510, requests for street blockades are to be presented at a Regular Council meeting for approval. Prior to the request being brought to Council, the City Controller consulted with the other City departments to ensure that the requested street closures do not conflict with any City maintenance or operations.

CURRENT SITUATION

Historically, the City has included a Saturday morning parade within the Summer Sizzler event with a route that follows many of the main arteries including Main Street and 16th Street, allowing residents to spread out throughout the community to take in the event. The 2025 event is being organized by the Downtown Business Improvement District and it is recommended to return to the route used prior to 2023.

Parade entries will begin lineup procedures at 8:30 am, along 5th Avenue between Main Street and 2nd Street with the Parade beginning at 9:30 am. The estimated time of the parade is 1.5 hours and the route will run as follows: (*Attachment A*)

- Line up: 5th Avenue from Main Street to 2nd Street
- Start: Post Office at Main Street and 5th Avenue
- Route: North on 8th Street to 11th Avenue (Crossing Hwy 5)
West on 11th Avenue to 16th Street

South on 16th Street to 6th Avenue (Crossing Hwy 5)

The 10th Street Watermain Replacement (from 9th to 12th Avenue) project is anticipated to proceed within the next month which will impact the 11th Avenue intersection. At this point in time, it is expected the contractor will be completing the north block first which would include the 11th Avenue intersection and should be passable at the time of the parade. Adverse weather conditions could cause delays and would require Administration to request alterations to the parade route.

Secondly, during the Living Skies Music Festival it is requested that a portion of 5th Avenue be closed to ensure the safety of patrons attending the event and to eliminate concerns with traffic operating along 5th Avenue near the event stage, Administration is seeking the closure of this roadway for the duration of the event on June 28th and 29th. (*Attachment B*)

Lastly, the Leisure Services Department has hosted the annual fireworks show at Centennial Park. The response we have received has been overwhelmingly positive, due in large part to the availability of parking within proximity to the fireworks. To ensure the safety of all spectators and the team hired to set off the fireworks, it is requested that the portion of 5th Avenue be closed off to traffic from 8:30pm to 11:00pm. Spectators will have access to the Uniplex grounds from 17th Street and the Hwy 5 entrance or may opt to park in one of the surrounding parking lots. (*Attachment C*)

OPTIONS

1. Approve the recommendation.
2. Reject the recommendation and suggest alternative street closure location.
3. Reject the recommendation and not allow street closure.

ATTACHMENTS

- Attachment A: Summer Sizzler Parade Route
- Attachment B: Living Skies Music Festival
- Attachment C: Summer Sizzler Fireworks

COMMUNICATION AND ENGAGEMENT

Administration will communicate with Emergency responders to notify them of the closures, including date and time and will ensure the public is made aware of the closures.

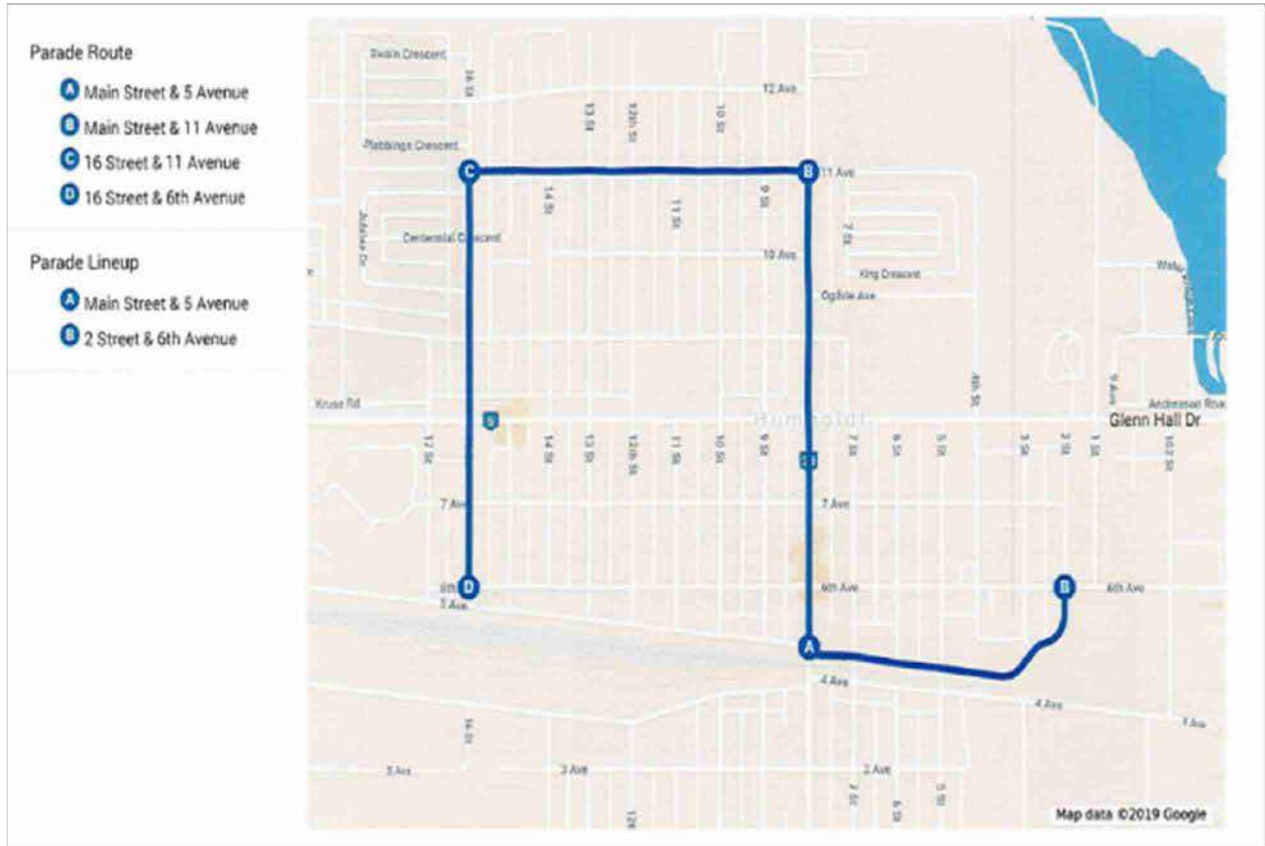
FINANCIAL IMPLICATION

There are no significant financial implications for accepting this recommendation.

CONCLUSION

Administration has no concerns the street closure will affect any City maintenance or operations.

Attachment A: Summer Sizzler Parade Route



Attachment B: Living Skies Music Festival



Green Box – Event Space
Black Lines – Barricades for road closure

Attachment C: Summer Sizzler Fireworks



Red Outline = Parking Area
Blue Outline = Parking Area
Green Outline = Fireworks Launch Area
Orange Outline = Barricades for Road Closure



CITY OF HUMBOLDT REPORT

TITLE: Council Appointment to Boards and Committees
PREPARED BY: Jace Porten, City Controller
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: City Council
DATE: April 28, 2025

RECOMMENDATION

That the following appointments be made to the Boards and Committees established under the authority of the City of Humboldt:

- I. Reid-Thompson Public Library Board (1-yr term expires Jan 31, 2026)
 - a. Erika Stebbings
 - b. Linda Salikin Dufault

BACKGROUND

Council makes appointments to various City boards and committees annually, following the appointments in January 2025, there were still vacancies on the Reid Thompson Public Library Board.

CURRENT SITUATION

The City has received applications from the two individuals to join the Reid Thompson Library Board on a 1-yr term, as appointments are made annually it is recommended the term date end with the current board members.

OPTIONS

1. Approve the recommendation.
2. Reject the recommendation.

COMMUNICATION AND ENGAGEMENT

If the recommendation is adopted by City Council for the board and committee appointments, a letter of notification will be sent to each of the Board/Committee Members. Administration will notify each board and committee of the name and contact information of each appointed representative.

FINANCIAL IMPLICATION

There is no anticipated financial impact of the recommended action.



CONCLUSION

The City of Humboldt has authority over several boards and committees which require a resolution for the approval of its appointees.



CITY OF HUMBOLDT REPORT

TITLE: 2024 Year-End Reserve Update
PREPARED BY: Jace Porten, City Controller
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: City Council
DATE: April 28, 2025

RECOMMENDATION

That Council approves the 2024 Year-End Reserve Transfers and authorizes administration to contribute \$593,650 to the Contingency Reserve and further,

That the Infrastructure Levy Reserve be consolidated into the Street Redevelopment Reserve.

BACKGROUND

In the year-end process, the City of Humboldt performs a reconciliation of the Appropriated Reserves with the final cash balance. While detailed reserve transactions are not subject to audit the completion of Schedule 8, Consolidated Schedule of Accumulated Surplus, is necessary for the 2024 Audited Financial Statements.

CURRENT SITUATION

The 2024 annual budget anticipated \$4,491,370 in contributions to reserves with \$3,545,240 in draws, for a net contribution to reserves of \$946,130. It is important to note that the Wastewater Treatment Facility was not presented in the 2024 budgeted numbers.

At the conclusion of 2024, the total contributions to reserves were \$23,115,263, with the total draw from reserves being \$22,231,091, for a **net contribution of \$884,172**. The significant variance of the budget vs actual is due to \$16.58-million in contributions and \$17.87-million in draws related to the Wastewater Treatment Facility project.

The following tables provide tracking of all reserve transfers that net to the \$884,172 calculated contribution.

Contingency Reserve

| Activity | Budgeted | Actual | Explanation |
|--------------|----------|--------|---|
| Contribution | 40,140 | 0 | At the adoption of the 2024 Budget the City was without an updated Out of Scope Policy, a placeholder was put in place to ensure the City would have funding available. |

| | | | |
|---------------|---------------|----------------|---|
| | | | Any impacts, would have been expended throughout the year. |
| Contribution | 0 | 55,000 | City received the TAPD grant for the Para-transit Van |
| Draw | 0 | (187,979) | Purchase of C301 – Para-transit Van |
| Contribution | 0 | 593,650 | Remainder of funds after calculating approved reserve transfers as per the 2024 budget. |
| Total: | 40,140 | 460,671 | Draw from Reserve |

Memorial Reserve - Bronco Tribute Campaign

| Activity | Budgeted | Actual | Explanation |
|---------------|----------|-----------------|---|
| Contribution | 0 | 34,790 | Donations received – unbudgeted |
| Contribution | 0 | 72,035 | Bank account interest earned – unbudgeted |
| Draw | 0 | (160,219) | Campaign Expenditures – unbudgeted |
| Total: | 0 | (53,394) | Draw from Reserve |

Land Development

| Activity | Budgeted | Actual | Explanation |
|---------------|----------------|----------------|--|
| Contribution | 291,800 | 497,041 | Proceeds on Land Development Cost Centre |
| Contribution | 0 | 574,500 | Housing Accelerator Funds received |
| Draw | 0 | (698,948) | Purchase of Parcel of Land – North End |
| Draw | 0 | (43,584) | Taxes Abated through Exemption Bylaw |
| Draw | 0 | (153,391) | Housing Accelerator Fund initiatives |
| Total: | 291,800 | 175,618 | Contribution to Reserve |

Building and Equipment Refurbishment

| Activity | Budgeted | Actual | Explanation |
|---------------|----------------|----------------|---|
| Contribution | 500,000 | 500,000 | Contribute for the future replacement or refurbishment of the City's existing buildings |
| Total: | 500,000 | 500,000 | Contribution to Reserve |

Street Redevelopment

| Activity | Budgeted | Actual | Explanation |
|--------------|-----------|-----------|--|
| Contribution | 1,304,900 | 1,338,978 | Canadian Community Building Fund (Gas Tax), Roadway Levy, Infrastructure Levy. |
| Draw | (568,040) | (378,197) | 12th Ave Road (Stebbings to 21st St) |
| Draw | (357,000) | (328,974) | 11 th St Road (6 th to 8 th Ave) |
| Draw | (196,300) | (145,538) | 4th St Road (8th Ave to Ogilvie) |
| Draw | (149,100) | (100,927) | 12th St Road (3rd to 4th Ave) |
| Draw | (81,400) | (82,399) | 3rd Ave Road (11 th to 14 th St) |

| | | | |
|---------------|------------------|---------------|---|
| Draw | (566,900) | (816,260) | 4th Ave Road (10th to 14th St) Roadwork |
| Draw | 0 | (88,750) | 12th Ave Road (21st St to Peck Rd) Roadwork (Prev yr. Budget) |
| Draw | 0 | (3,900) | 10 th St Road (2025 Budgeted) |
| Draw | 0 | (61,279) | "Burger King" Back Alley (Approved after budget) |
| Draw | 0 | (20,480) | Winter Sander Purchase |
| Contribution | 0 | 702,683 | Move Infrastructure Levy Balance to Street Reserve. |
| Total: | (613,840) | 14,958 | Contribution to Reserve |

Stormwater Levy

| Activity | Budgeted | Actual | Explanation |
|---------------|------------------|----------------|---|
| Contribution | 339,940 | 385,697 | Surplus of Storm Water Operations |
| Contribution | 0 | 1,103,058 | ICIP Reimbursement - Carl Schenn Storm Retention Pond |
| Draw | (670,500) | (21,174) | 6 th and 7 th Avenue Storm Twinning (project didn't proceed). |
| Draw | 0 | (538,814) | Carl Schenn Storm Retention Pond (prev. yr budget) |
| Total: | (330,560) | 928,767 | Contribution to Reserve |

Infrastructure Levy Reserve

| Activity | Budgeted | Actual | Explanation |
|---------------|----------|------------------|---|
| Draw | 0 | (702,683) | Move Reserve Balance to Street Development. |
| Total: | 0 | (702,683) | Draw from Reserve |

Cemetery

| Activity | Budgeted | Actual | Explanation |
|---------------|----------|---------------|--------------------------------|
| Contribution | 16,750 | 45,329 | Surplus of Cemetery Operations |
| Total: | 0 | 45,329 | Contribution to Reserve |

Parks and Playgrounds

| Activity | Budgeted | Actual | Explanation |
|---------------|------------------|------------------|---|
| Contribution | 250,000 | 250,000 | Contribution for future park development |
| Contribution | 0 | 2,336 | Bill Brecht Playground Replacement, donations received – prior yr project |
| Contribution | 0 | 40,000 | Unbudgeted Donation received – Outdoor Rink |
| Draw | (700,000) | 0 | North Hospital Park Development (project didn't proceed) |
| Draw | 0 | (211,000) | Outdoor Washroom/Concession – prior yr project |
| Draw | 0 | (90,789) | Outdoor Rink and Multi-Sport Court Facility – prior yr project |
| Draw | 0 | (100,000) | HGC Operations Support Payment - unbudgeted |
| Total: | (450,000) | (109,431) | Draw from Reserve |

Uniplex

| Activity | Budgeted | Actual | Explanation |
|---------------|----------|--------------|---------------------------------------|
| Contribution | 0 | 8,713 | Donation made to Uniplex – unbudgeted |
| Total: | 0 | 8,713 | Contribution to Reserve |

Public Art

| Activity | Budgeted | Actual | Explanation |
|---------------|----------|---------------|---|
| Contribution | 0 | 12,000 | Unbudgeted Donations received – Iron Triangle Art Piece |
| Total: | 0 | 12,000 | Contribution to Reserve |

Water Tower

| Activity | Budgeted | Actual | Explanation |
|---------------|----------|--------------|-----------------------------------|
| Contribution | 0 | 2,231 | Surplus of Water Tower Operations |
| Total: | 0 | 2,231 | Contribution to Reserve |

Original Humboldt

| Activity | Budgeted | Actual | Explanation |
|---------------|----------|--------------|---|
| Draw | 0 | 2,186 | Surplus of Original Humboldt Operations |
| Total: | 0 | 2,186 | Contribution to Reserve |

Library

| Activity | Budgeted | Actual | Explanation |
|---------------|---------------|-----------------|--|
| Contribution | 10,000 | 10,000 | Yearly Contribution for Façade Replacement |
| Draw | 0 | (61,601) | Façade Replacement work – prior yr project |
| Total: | 10,000 | (51,601) | Draw from Reserve |

Protective Services Fleet

| Activity | Budgeted | Actual | Explanation |
|---------------|---------------|---------------|---|
| Contribution | 77,680 | 84,565 | Surplus of Protective Services Fleet Operations |
| Total: | 77,680 | 84,565 | Contribution to Reserve |

Transit Fleet

| Activity | Budgeted | Actual | Explanation |
|---------------|--------------|--------------|-------------------------------------|
| Contribution | 5,000 | 5,559 | Surplus of Transit Fleet Operations |
| Total: | 5,000 | 6,961 | Contribution to Reserve |

Leisure Services Fleet

| Activity | Budgeted | Actual | Explanation |
|----------|----------|--------|-------------|
|----------|----------|--------|-------------|

| | | | |
|---------------|-----------------|------------------|--|
| Contribution | 78,350 | 93,299 | Surplus of Leisure Services Fleet Operations |
| Draw | (58,000) | (65,633) | Purchase of L121 – Parks General Use |
| Draw | (58,000) | (65,031) | Purchase of L111 – Maintenance Service Vehicle |
| Draw | (42,000) | (71,020) | Purchase of L253 – Parks Utility Vehicle |
| Draw | 0 | (21,228) | Replacement of L244 – Parks Skidsteer + Attachment |
| Total: | (79,650) | (129,613) | Draw from Reserve |

Public Works Fleet

| Activity | Budgeted | Actual | Explanation |
|---------------|----------------|---------------|--|
| Contribution | 264,180 | 272,150 | Surplus of Public Works Fleet Operations |
| Draw | (63,000) | (51,822) | Purchase of P161 – PW Crew |
| Draw | (35,000) | 0 | Purchase of P207 – Snowblower (purchase proceeded in 2025) |
| Draw | 0 | (146,286) | Purchase of P321 – Medium Truck – prior yr budget |
| Total: | 166,180 | 74,042 | Contribution to Reserve |

Utility - Contingency

| Activity | Budgeted | Actual | Explanation |
|---------------|------------------|------------------|---|
| Contribution | 445,500 | 528,440 | Utility Operations and Taxation Surplus for Watermain Replacement |
| Contribution | 478,600 | 478,600 | Wastewater (Lagoon) Project contributions |
| Contribution | 388,530 | 388,530 | Transfer from Taxation to Utilities |
| Contribution | 0 | 5,000,000 | Loan Proceeds for WWTF project |
| Contribution | 0 | 11,103,364 | ICIP Reimbursement – WWTF Project |
| Draw | 0 | (1,500) | 10th St Watermain project – 2025 budget |
| Draw | 0 | (6,501) | 11 th St Watermain project – prior yr budget |
| Draw | 0 | (17,610,804) | Wastewater (Lagoon) Project |
| Draw | 0 | (264,192) | Lift Stations 1 + 4 Upgrades |
| Total: | 1,312,630 | (383,743) | Draw from Reserve |

COMMUNICATION AND ENGAGEMENT

Following approval of the Reserve Transfers, the transactions will be posted and an updated Trial Balance will be provided to the auditors.

ATTACHMENTS

- Draft of Schedule 8 Consolidated Schedule of Accumulated Surplus, for the year ended December 31, 2024.

**FINANCIAL IMPLICATION**

There are no direct financial implications for this report but contributions to and draws from reserves could impact the City's ability to fund future expenditures.

CONCLUSION

Recommend that the 2024 Year-End Reserve Update be accepted as presented.

| | 2023 | Changes | 2024 |
|--|------------------|------------------|------------------|
| UNAPPROPRIATED SURPLUS | 438,014 | 143,033 | 581,047 |
| APPROPRIATED RESERVES | | | |
| Operating: | | | |
| Contingency Reserve | 1,499,225 | 460,671 | 1,959,895 |
| Memorial Reserve - Bronco Tribute Centre | 1,357,403 | (53,394) | 1,304,009 |
| Operating Reserve | 2,856,627 | 407,277 | 3,263,904 |
| Capital: | | | |
| General Government Services | | | |
| Land Development | 1,596,018 | 175,618 | 1,771,636 |
| Land Development - Pavement | 192,901 | - | 192,901 |
| Land Development - Municipal Reserve | 155,508 | - | 155,508 |
| Building and Equipment | 504,128 | 500,000 | 1,004,128 |
| General Government Reserve | 2,448,554 | 675,618 | 3,124,172 |
| Transportation Services | | | |
| Street Redevelopment | (220,875) | 14,958 | (205,917) |
| Stormwater Levy | 892,358 | 928,767 | 1,821,125 |
| Infrastructure Levy Reserve | 702,683 | (702,683) | - |
| Transportation Reserve | 1,374,166 | 241,042 | 1,615,208 |
| Environmental and Public Health Services | | | |
| Cemetery | (142,820) | 45,329 | (97,491) |
| Cemetery - SEC Capital Reserve | 105,502 | - | 105,502 |
| Environmental and Public Health Reserve | (37,318) | 45,329 | 8,011 |
| Recreation and Culture Services | | | |
| Parks and Playgrounds | (76,904) | (109,431) | (186,336) |
| Uniplex | 100,000 | 8,713 | 108,713 |
| Museum | 25,067 | - | 25,067 |
| Museum - Humboldt Public Art Committee | 29,959 | 12,000 | 41,959 |
| Museum - Water Tower | 47,779 | 2,231 | 50,010 |
| Original Humboldt | 55,848 | 2,186 | 58,033 |
| Multipurpose/Theatre | 41,178 | - | 41,178 |
| Library | 91,649 | (51,601) | 40,048 |
| Recreation and Culture Services Reserve | 314,576 | (135,903) | 178,673 |
| Appropriated Reserves subtotal | 6,956,606 | 1,233,363 | 8,189,969 |

| | | | |
|--|------------------|------------------|------------------|
| Appropriated Reserves subtotal from previous page | 6,956,606 | 1,233,363 | 8,189,969 |
|--|------------------|------------------|------------------|

| | | | |
|---|------------------|------------------|------------------|
| Fleet | | | |
| Protective Services Fleet | (46,110) | 84,565 | 38,455 |
| Corporate Service Fleet | 29,124 | - | 29,124 |
| Transit Fleet | 18,249 | 5,559 | 23,807 |
| Leisure Services Fleet | (25,182) | (129,613) | (154,794) |
| Public Work Fleet | 46,294 | 74,042 | 120,336 |
| Fleet Reserve | 22,376 | 34,553 | 56,928 |
| Utility | | | |
| Utility - Contingency | 469,288 | (383,743) | 85,545 |
| Utility - Public Reserve | 44,487 | - | 44,487 |
| Utility Reserve | 513,775 | (383,743) | 130,032 |
| Off Site Fees | | | |
| Off Sites - Water | 276,258 | - | 276,258 |
| Off Sites - Waste Water | 309,868 | - | 309,868 |
| Off Sites - Storm Water | 27,051 | - | 27,051 |
| Off Sites - Transportation | 65,580 | - | 65,580 |
| Off Sites - Parks & Recreation Facilities | 140,997 | - | 140,997 |
| Off Site Fees Reserve | 819,754 | - | 819,754 |
| Total Appropriated | 8,312,510 | 884,173 | 9,196,682 |

NET INVESTMENT IN CAPITAL ASSETS

| | | | |
|---|-------------------|-------------------|-------------------|
| Tangible capital assets (Schedule 6, 7) | 56,080,095 | 18,712,733 | 74,792,828 |
| Less: Related debt | (2,539,232) | (4,771,931) | (7,311,163) |
| Net Investment in Capital Assets | 53,540,863 | 13,940,803 | 67,481,666 |

| | | | |
|---|-------------------|-------------------|-------------------|
| Accumulated Surplus (Deficit) excluding remeasurement gains (losses) | 62,291,387 | 14,968,008 | 77,259,395 |
|---|-------------------|-------------------|-------------------|



CITY OF HUMBOLDT REPORT

TITLE: Transition to Reusable White Ice Mesh at Elgar Petersen Arena
PREPARED BY: Michael Ulriksen, Director of Community and Leisure Services
REVIEWED BY: Joe Day, City Manager
PREPARED FOR: City Council
DATE: April 28, 2025

RECOMMENDATION

That the City purchase a reusable white ice mesh from Goal to Goal Solutions Inc. at an estimated cost of \$42,000 plus freight and taxes.

BACKGROUND

The Elgar Petersen Arena contains an artificial ice surface that is operated seasonally, between the months of August and May of each year. The many years, the ice surface within the arena has included traditional painted white ice, a method that involves applying a layer of paint within the ice surface to achieve the desired white appearance. While largely effective, there are certainly drawbacks including environmental concerns associated with the removal of the ice each year and the labor intensive nature of the process.

CURRENT SITUATION

In an effort to improve operational efficiency and reduce overall operating costs, Administration has been actively investigating ways to reduce the utility costs for the arena. In doing so, Administration discovered an alternative reusable white ice mesh product, which eliminates the need to paint the entire ice surface annually. This solution, provided by Goal to Goal Solutions Inc., offers a more efficient and environmentally friendly option while maintaining the high-quality aesthetic of the ice surface.

Currently, the arena utilizes the traditional method of applying white paint on the ice surface. This method is labor-intensive, requiring repeated application of the paint and regular maintenance to ensure that the white surface remains visible and undisturbed. Additionally, over time, the paint can affect the quality and integrity of the ice, requiring additional maintenance. Furthermore, the process of applying and removing paint contributes to the arena's carbon footprint, as well as the use of chemicals and water in the cleaning process.

The proposed solution replaces the painted white ice process, with a high strength coated polyester mesh. The product is installed in estimated 20' x 85' lengths, that are then rolled up and reused each season. The product will cover the entire 200' x 85' ice surface, and comes with

printed on faceoff circles and center-ice logos. The purchase includes additional printed mesh overlays including the blue lines and goal lines, goal creases and neutral zone faceoff dots. These mesh overlays will be installed over the white ice mesh, along with the other sponsorship logos.

The current system takes 10 – 14 days depending on exterior heat and interior humidity. The building process requires multiple stages – building base, painting white ice, sealing white ice, installing lines and logos, sealing lines and logos, building remaining half to three-quarter inches of ice.

The new system is expected to take 7-8 days, again depending on exterior heat and interior humidity. The building process is significantly simplified as it requires minimal base floods before the white ice mesh, lines and logos are all placed and sealed. Once the mesh is frozen into the ice, the remaining ice can be built. This results in an overall savings of between two and seven days for ice installation, reducing staffing time and refrigeration system run time. In addition, the mesh being installed earlier in the building process, means that the overall thickness of the ice can be reduced, resulting in a more efficient refrigeration process, reducing utility costs.

Key benefits of the white ice mesh include:

- **Durability:** The mesh is designed to last multiple seasons, making it a long-term investment that will significantly reduce ongoing operational costs associated with painting. The first arena client of Goal to Goal Solutions Inc. is currently reusing their white ice mesh for the 20th season.
- **Environmental Impact:** By eliminating the need for paint, chemicals, and the disposal of waste materials, the mesh system helps reduce the environmental footprint of the arena's ice maintenance process.
- **Improved Ice Quality:** the mesh has a lower insulation value than painted ice. This means that heat is more easily removed from the ice slab by the refrigeration system. This should result in faster freezing times and a more efficient ice plant. This will result in energy savings as the ice plant will require less runtime to remove heat from the ice.
- **Ease of Installation:** The reusable white ice mesh is simple to install and remove, significantly reducing labor. In addition to the white ice itself, the mesh will include the center ice red line and logos as well as all of the faceoff circles and dots, significantly reducing the time spent installing those components.
- **Cost Efficiency:** While the initial cost of the mesh system is \$42,000 (excluding freight and taxes), the long-term savings in labor, paint, clean-up and utilities is significant.

With this patented, reusable, custom-printed mesh sheets, Goal to Goal Solutions Inc. has completed over 1000 installations, first with curling rinks and now a significant uptake in arenas switching to the system. The company has hundreds of customers who have been using their

product in excess of a decade and are currently selling the product worldwide as many countries are looking for recognizing the benefits of this alternative product.

OPTIONS

1. That the City purchase a reusable white ice mesh from Goal to Goal Solutions Inc. at an estimated cost of \$42,000 plus freight and taxes.
2. Provide alternative direction to Administration.

ATTACHMENTS

1. NA

FINANCIAL IMPLICATION

The recommended transition to a reusable white ice mesh system offers a significant cost-saving opportunity in the long term. The estimated cost for purchasing the reusable white ice mesh from Goal to Goal Solutions Inc. is \$42,000, exclusive of freight and taxes. The City is currently spending roughly \$1,500 annually just to purchase the white ice paint.

While the initial investment may seem substantial, the reusable ice mesh is designed to last for multiple seasons, significantly reducing the recurring costs associated with purchasing paint and the labor needed to apply and maintain the painted ice. Furthermore, the mesh product will improve the refrigeration system efficiency with the potential to significantly reduce utility costs for maintaining the ice.

While difficult to predict the total material, utility and labor cost savings, Administration believes the transition will see a payback in as little as 4 to 7 years. Administration will look to fund the purchase through operational savings in 2025 or from reserves. The purchase is expected to provide the City with significant savings on materials, utilities and labor moving forward.

CONCLUSION

In light of the need to find more efficient and cost-effective means to operate our recreational facilities, transitioning to a reusable white ice mesh system represents a forward-thinking and cost-effective solution for the Elgar Petersen Arena. The estimated cost of \$42,000 for the system, while an upfront investment, will pay off in the long term through reduced maintenance costs, increased sustainability, and improved overall ice quality.

By adopting this new system, the City not only enhances its operational efficiency but also demonstrates its commitment to sustainability, making a meaningful step toward reducing environmental impact and ensuring a high-quality user experience at the arena. Therefore, it is recommended that Council approve the transition to the reusable white ice mesh system as proposed.