



**City of Humboldt**

**Meeting Minutes**

**2025 Budget Meeting December 2, 2024 - 09:30 AM**

- PRESENT:
- Mayor Rob Muench
  - Councillor Larry Jorgenson
  - Councillor Roger Korte
  - Councillor Sarah McInnis
  - Councillor Dave Rowe
  - Councillor Marilyn Scott
  - Councillor Karen Siermachesky
  - City Manager Joe Day
  - City Controller/Interim City Clerk Jace Porten
  - Director of Protective Services Mike Kwasnica
  - Director of Public Works Peter Bergquist
  - Director of Leisure Services Mike Ulriksen
  - Director of Cultural Services Jennifer Fitzpatrick
  - Finance Manager Connor Piller
  - Communications Coordinator Angie Rolheiser

**1 Call To Order**

Mayor Muench called the meeting to order at 9:30 a.m.

**Resolution:**  
2024.261

**2 Adopt Agenda**

**Moved By:** Councillor Karen Siermachesky  
**Seconded By:** Councillor Roger Korte

That the agenda be adopted as presented.

**CARRIED**

**2.1 Conflict of Interest**

**Resolution:**  
2024.262

**3 General Budget Overview (Tab 1)**

**Moved By:** Councillor Larry Jorgenson  
**Seconded By:** Councillor Karen Siermachesky

That Tab 1 - General Budget Overview be received for information.

**CARRIED**

**Resolution:**  
2024.263

**4 Outstanding Debt (Tab 2)**

**Moved By:** Councillor Dave Rowe  
**Seconded By:** Councillor Larry Jorgenson

That Tab 2 - Outstanding Debt be received for information.

CARRIED

**Resolution: 5 Debt Payments (Tab 3)**  
2024.264 **Moved By:** Councillor Roger Korte  
**Seconded By:** Councillor Dave Rowe

That Tab 3 - Debt Payments be received for information.

CARRIED

**Resolution: 6 Reserves (Tab 4)**  
2024.265 **Moved By:** Councillor Sarah McInnis  
**Seconded By:** Councillor Marilyn Scott

That Tab 4 - Reserves be received for information.

CARRIED

**Resolution: 7 Fleet Plan Overview (Tab 5)**  
2024.266 **Moved By:** Councillor Roger Korte  
**Seconded By:** Councillor Sarah McInnis

That Tab 5 - Fleet Plan Overview be received for information.

CARRIED

**Resolution: 8 Staffing Compliment Changes (Tab 6)**  
2024.267 **Moved By:** Councillor Karen Siermachesky  
**Seconded By:** Councillor Dave Rowe

That Tab 6 - Staffing compliment changes report be received for information.

CARRIED

**Resolution: 8.1 Committee of the Whole**  
2024.268 **Moved By:** Councillor Marilyn Scott  
**Seconded By:** Councillor Sarah McInnis

That we sit in a private session as Committee of the Whole, the time being 10:47 a.m.

CARRIED

**8.2 Authority**

The Committee met under Section 5(3) of Part III of *The Local Authority of Freedom of Information and Privacy Act*.

**8.3 Present in Committee of the Whole**

Mayor Rob Muench, Councillor Larry Jorgenson, Councillor Roger Korte, Councillor Marilyn Scott, Councillor Sarah McInnis, Councillor Karen Siermachesky, Councillor Dave Rowe, City Manager Joe Day, City Controller Jace Porten, Works & Utilities Director Peter Bergquist, Community & Leisure Services Director Mike Ulriksen, Cultural Services Director Jennifer Fitzpatrick, Finance Manager Conner Piller, and Communications Coordinator Penny Lee.

**Resolution: 8.4 Revert**  
2024.269 **Moved By:** Councillor Marilyn Scott  
**Seconded By:** Councillor Larry Jorgenson

That Council revert to the Regular Meeting, the time being 11:19 pm.

**CARRIED**

**9 2024 Operating Cost Centres**

**Resolution: 9.1 3000 General Government - 3550 Communications (Tab 7)**  
2024.270 **Moved By:** Councillor Karen Siermachesky  
**Seconded By:** Councillor Dave Rowe

That the operating budget for the General Government Cost Centers 3000 to 3550 inclusive be received for information.

**CARRIED**

**Resolution: 9.2 4050 - 4600 Protective Services and Development (Tab 8)**  
2024.274 **Moved By:** Councillor Marilyn Scott  
**Seconded By:** Councillor Sarah McInnis

That the operating budget for Protective Services and Development Cost Centers 4050 to 4600 be received for information.

**CARRIED**

**Resolution: 9.3 5050 - 5430 Recreation and Leisure Services (Tab 9)**  
2024.273 **Moved By:** Councillor Sarah McInnis  
**Seconded By:** Councillor Marilyn Scott

That the operating budget for Recreation and Leisure Services Cost Centers 5050 to 5430 inclusive be received for information.

**CARRIED**

**Resolution: 9.4 Lunch**  
2024.271 **Moved By:** Councillor Marilyn Scott  
**Seconded By:** Councillor Larry Jorgenson

That we hereby break for lunch for half an hour, the time being 11:59 am.

**CARRIED**

**Resolution: 9.5 Resume Meeting**  
2024.272 **Moved By:** Councillor Larry Jorgenson  
**Seconded By:** Councillor Karen Siermachesky

That we resume the meeting, time being 12:33 p.m.

**CARRIED**

**Resolution: 9.6 5450 - 5900 Cultural Services (Tab 10)**  
2024.275 **Moved By:** Councillor Sarah McInnis  
**Seconded By:** Councillor Karen Siermachesky

That the budget for the Cultural Services Cost Centers 5450 to 5900 inclusive be received for information.

**CARRIED**

**Resolution: 9.7 6050 - 6400 Public Health (Tab 11)**  
2024.276 **Moved By:** Councillor Roger Korte  
**Seconded By:** Councillor Marilyn Scott

That the budget for the Public Health Cost Centers 6050 to 6400 inclusive be received for information.

**CARRIED**

**Resolution: 9.8 7050 - 7810 Transportation (Tab 12)**  
2024.277  
**Moved By:** Councillor Dave Rowe  
**Seconded By:** Councillor Karen Siermachesky  
That the budget for the operating Transportation Cost Center 7050 to 7810 inclusive be received for information.  
**CARRIED**

**Resolution: 9.9 8000 - 8300 Water and Wastewater (Tab 13)**  
2024.278  
**Moved By:** Councillor Larry Jorgenson  
**Seconded By:** Councillor Karen Siermachesky  
That the budget for the Water and Wastewater Cost Centers 8000 to 8300 inclusive be received for information.  
**CARRIED**

**Resolution: 9.10 8500 Land Development (Tab 14)**  
2024.279  
**Moved By:** Councillor Dave Rowe  
**Seconded By:** Councillor Sarah McInnis  
That the operating budget for cost center Land Development 8500 be received for information.  
**CARRIED**

**Resolution: 9.11 3000 - 8000 Amortization (Tab 15)**  
2024.280  
**Moved By:** Councillor Roger Korte  
**Seconded By:** Councillor Marilyn Scott  
That the budget for Amortization Cost Centers (3000 - 8000) be received for information.  
**CARRIED**

**10 2025 Capital Projects (Tab 16)**

**Resolution: 10.1 Leisure Services - Outdoor Rink & Multi-Sport Court**  
2024.281  
**Moved By:** Councillor Karen Siermachesky  
**Seconded By:** Councillor Sarah McInnis  
That this report be accepted for information and filed.  
**CARRIED**

**Resolution: 10.2 Public Works - Wastewater Treatment Facility and Lift Stations 1+4**  
2024.282  
**Moved By:** Councillor Roger Korte  
**Seconded By:** Councillor Dave Rowe  
That this report be accepted for information and filed.  
**CARRIED**

**Resolution: 10.3 Public Works - 6th Ave (5th St to 6th St) Roadway Reconstruction**  
2024.283  
**Moved By:** Councillor Karen Siermachesky  
**Seconded By:** Councillor Marilyn Scott  
That the City of Humboldt proceed with the 6th Avenue Roadway Reconstruction project from 5th Street to 6th Street in the value of \$135,900 in 2025.  
**CARRIED**

**Resolution:** 2024.284     **10.4     Public Works - 7th Ave (2nd St to 3rd St) Roadway Reconstruction**  
**Moved By:** Councillor Roger Korte  
**Seconded By:** Councillor Sarah McInnis

That the City of Humboldt proceed with the 7th Avenue Roadway Reconstruction project from 2nd Street to 3rd Street in the value of \$128,700 in 2025.

**CARRIED**

**Resolution:** 2024.285     **10.5     Public Works - 10th St (9th Ave to 12th Ave) Water Main Replacement and Roadway Reconstruction**  
**Moved By:** Councillor Sarah McInnis  
**Seconded By:** Councillor Karen Siermachesky

That the City of Humboldt proceed with the 10th Street Water Main and Roadway Reconstruction project from 9th Avenue to 12th Avenue in the value of \$1,435,700 in 2025 and further,

That the City of Humboldt proceed with the design work for the 2026 portion of the project in the value of \$36,600.

**CARRIED**

**Resolution:** 2024.286     **10.6     Public Works - 9th Ave (17th St to Lane E of Barnes Cres.) Roadway Reconstruction**  
**Moved By:** Councillor Larry Jorgenson  
**Seconded By:** Councillor Sarah McInnis

That the City of Humboldt proceed with the 9th Avenue Roadway Reconstruction project from 17th Street to the Lane E of Barnes in the value of \$423,300 in 2025.

**CARRIED**

**Resolution:** 2024.287     **10.7     Public Works - Main St (Sask Ave to 1st Ave S) Water Main Replacement and Roadway Construction**  
**Moved By:** Councillor Karen Siermachesky  
**Seconded By:** Councillor Roger Korte

That the City of Humboldt proceed with the Main Street Water Main Replacement from Sask Avenue to 1st Avenue South in the value of \$342,400 in 2025.

**CARRIED**

**Resolution:** 2024.288     **10.8     Public Works - Peck Road (Westwood Dr to 12th Ave) Gravel**  
**Moved By:** Councillor Larry Jorgenson  
**Seconded By:** Councillor Sarah McInnis

That the City of Humboldt proceed with the Peck Road Gravel Road Project from Westwood Drive to 12th Avenue in the value of \$159,300 in 2025.

**CARRIED**

**Resolution:** 2024.289     **10.9     Public Works - Skid Steer Box Grader**  
**Moved By:** Councillor Marilyn Scott  
**Seconded By:** Councillor Sarah McInnis

That the City of Humboldt proceed with purchasing a skid steer box grader for the value of \$7,000 in 2025.

**CARRIED**

**Resolution:** 2024.290    **10.10 Public Works - Trench Shield Equipment**  
**Moved By:** Councillor Dave Rowe  
**Seconded By:** Councillor Karen Siermachesky

That the City of Humboldt proceed with purchasing trench shield equipment for the value of \$75,000 in 2025.

**CARRIED**

**Resolution:** 2024.291    **10.11 Leisure Services - Community Event Trailer**  
**Moved By:** Councillor Roger Korte  
**Seconded By:** Councillor Karen Siermachesky

That the City of Humboldt proceed with the purchase of an enclosed trailer for community events for the value of \$15,000.

**CARRIED**

**Resolution:** 2024.292    **10.12 Leisure Services - Highway 20 Boulevards**  
**Moved By:** Councillor Sarah McInnis  
**Seconded By:** Councillor Larry Jorgenson

That the City of Humboldt proceed with the renovation of the remaining section of Hwy 20 Boulevard from 2nd Avenue to 5th Avenue for a total value of \$50,000.

**CARRIED**

**Resolution:** 2024.293    **10.13 Leisure Services - Parks Cold Storage**  
**Moved By:** Councillor Roger Korte  
**Seconded By:** Councillor Sarah McInnis

That the City of Humboldt proceed with the construction of a cold storage space for the Parks department for a total value of \$25,000.

**CARRIED**

**Resolution:** 2024.294    **10.14 Leisure Services - Robotic Lawn Mower**  
**Moved By:** Councillor Marilyn Scott  
**Seconded By:** Councillor Sarah McInnis

That the City of Humboldt proceed with purchase of a Robotic Lawn Mower for a total value of \$10,000.

**CARRIED**

**Resolution:** 2024.295    **10.15 Leisure Services - Off-Leash Dog Park**  
**Moved By:** Councillor Karen Siermachesky  
**Seconded By:** Councillor Sarah McInnis

That the City of Humboldt proceed with financial and in-kind support of the construction of an off-leash dog park at the SPCA property as per direction from Executive Committee March 11th, 2024, for a total value of \$60,000.

**CARRIED**

**Resolution:** 2024.296    **10.16 Leisure Services - Aquatic Centre Flooring Replacement**  
**Moved By:** Councillor Karen Siermachesky  
**Seconded By:** Councillor Sarah McInnis

That the City of Humboldt proceed with the Aquatic Centre Flooring Replacement for a total value of \$155,000.

**CARRIED**

- Resolution:** 2024.297    **10.17 Corporate Services - Transit Services Expansion**  
**Moved By:** Councillor Marilyn Scott  
**Seconded By:** Councillor Karen Siermachesky
- That the City of Humboldt proceed with the expansion of the Public Transit services as per the Rural Transit Solution grant agreement for a total value of \$265,450.
- CARRIED**
- 11 2026 Capital Projects Pre-Approval (Tab 17)**
- Resolution:** 2024.298    **11.1 Public Works - 6th Ave Storm Sewer Outfall, Piping, & Drainage**  
**Moved By:** Councillor Larry Jorgenson  
**Seconded By:** Councillor Karen Siermachesky
- That this report be received for information and filed.
- CARRIED**
- Resolution:** 2024.299    **11.2 Public Works - 9th St (12th Ave to North End) Water Main Roadway Reconstruction**  
**Moved By:** Councillor Dave Rowe  
**Seconded By:** Councillor Roger Korte
- That the City of Humboldt proceed with design work of the 9th Street Water Main and Roadway Reconstruction project from 12th Avenue to the north end of the road in the value of \$23,800.
- CARRIED**
- Resolution:** 2024.300    **11.3 Public Works - 17th St (5th Ave to 8th Ave) Roadway Reconstruction**  
**Moved By:** Councillor Dave Rowe  
**Seconded By:** Councillor Sarah McInnis
- That the City of Humboldt proceed with design work for the 17th Street Roadway Reconstruction project from 5th Avenue to 8th Avenue in the value of \$60,100.
- CARRIED**
- Resolution:** 2024.301    **11.4 Public Works - 13th St (5th Ave to 8th Ave) Water Main Road Reconstruction**  
**Moved By:** Councillor Karen Siermachesky  
**Seconded By:** Councillor Dave Rowe
- That the City of Humboldt proceed with the design work of the 13th Street Water Main and Roadway Reconstruction project from 5th Avenue to 8th Avenue in the value \$103,300.
- CARRIED**
- Resolution:** 2024.302    **11.5 Leisure Services - Arena Refrigeration System Replacement**  
**Moved By:** Councillor Roger Korte  
**Seconded By:** Councillor Larry Jorgenson
- That the City of Humboldt proceed with the design work of the Arena Refrigeration System Replacement for a total value of \$75,000.
- CARRIED**
- 12 2025 Fleet Replacements (Tab 18)**

**Resolution:** 2024.303      **12.1**      **Leisure Services - Fleet Replacement - General Use Dump Truck - L185**  
**Moved By:** Councillor Roger Korte  
**Seconded By:** Councillor Larry Jorgenson

That the City of Humboldt proceed with the replacement of fleet unit #L185 with a new General Use – Dump Truck, as per the fleet plan, for a total value of \$80,000.

**CARRIED**

**Resolution:** 2024.304      **12.2**      **Leisure Services - Fleet Replacement - Ice Resurfacer Replacement - L281**  
**Moved By:** Councillor Karen Siermachesky  
**Seconded By:** Councillor Larry Jorgenson

That the City of Humboldt proceed with the replacement of fleet unit #L281 Olympia Ice Resurfacer, for a total value of \$170,000.

**CARRIED**

**Resolution:** 2024.305      **12.3**      **Leisure Services - Fleet Replacement – Parks Skidsteer - Municipal Replacement Program - L244**  
**Moved By:** Councillor Larry Jorgenson  
**Seconded By:** Councillor Roger Korte

That the City of Humboldt proceed with the replacement of the Parks Skid Steer Unit through the Brandt Municipal Skid Steer Program, for a total value of \$110,000.

**CARRIED**

**Resolution:** 2024.306      **13**      **5 Year Capital Plan (Tab 19)**  
**Moved By:** Councillor Marilyn Scott  
**Seconded By:** Councillor Sarah McInnis

That the Five-Year Capital Plans for the years 2025-2029 be approved in principle and be received for information and filed.

**CARRIED**

**Resolution:** 2024.307      **14**      **Recess**  
**Moved By:** Councillor Sarah McInnis  
**Seconded By:** Councillor Marilyn Scott

That we recess the meeting and reconvene after the Special Council Meeting on December 9th at 5:30pm.

**CARRIED**

**15**      **Reconvene**

That we reconvene the 2025 Budget Meeting on December 9, 2024, the time being 7:46 pm.

**Resolution:** 2024.325      **16**      **Re-visit Operating Cost Centre**  
**Moved By:** Councillor Marilyn Scott  
**Seconded By:** Councillor Sarah McInnis

That we revisit Cost Centres 3000, 3020, 3550, 4500, 4600, 5072, 5075, 5100, to update information presented by administration.

**CARRIED**



**Resolution: 17      Taxation and Grants Cost Centre (Tab 20)**  
2024.326  
**Moved By:** Councillor Dave Rowe  
**Seconded By:** Councillor Sarah McInnis  
To receive for information and to file.

**CARRIED**

**Resolution: 18      Consolidated Budget (Tab 21)**  
2024.327  
**Moved By:** Councillor Larry Jorgenson  
**Seconded By:** Councillor Roger Korte  
That the 2025 Operating & Capital Budget as attached hereto and forming part of these minutes be adopted as amended to account for an approximate 3.95% tax increase and a approximate 5.28% utility rate increase.

**CARRIED**

**Resolution: 19      Adjourn**  
2024.328  
**Moved By:** Councillor Larry Jorgenson  
**Seconded By:** Councillor Karen Siermachesky  
That we do now adjourn, the time being 8:48 p.m.

**CARRIED**