



# City of Humboldt

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## Business License Application Form

Office Use Only:	Meets Zoning Bylaw Requirements: <input type="checkbox"/> Yes <input type="checkbox"/> No	Zone District:	Business License Fee:
Application Type: Please check what is applicable:	<input type="checkbox"/> Store Front Business <input type="checkbox"/> Home-Based Business <input type="checkbox"/> Type I or <input type="checkbox"/> Type II (See definitions) <input type="checkbox"/> New Business <input type="checkbox"/> Renewal <input type="checkbox"/> Change of Location <input type="checkbox"/> Out of City Limits Business		
<b>Name under which the business will operate:</b> _____ 1. Please describe your business, including any goods or services to be provided as part of the business. _____ 2. What business activities will you perform on site and/or building(s)? _____ 3. What materials and equipment will be kept at the business location? Please describe. _____ 4. How many people are employed at this business? _____			
<b>Business Address:</b> _____ Street #    Street Name (Unit #)                                  City                                  Province    Postal Code    Business Phone #			
Please indicate if you are the:    Owner <input type="checkbox"/> Tenant <input type="checkbox"/> of the property			
If you do not own the property at the above address, have you provided a letter of consent from the property owner or property manager? <i>This application will not be processed until the consent letter is provided.</i>			<input type="checkbox"/> Yes <input type="checkbox"/> No
Applicant Status:	<input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Incorporation/Limited Company		
(Please Print) <b>Name of Applicant:</b> _____			
<b>Mailing Address:</b> _____ P.O Box #                                  Street Name                                  City                                  Province                                  Postal Code Phone Number                                  Fax Number                                  Cell Number                                  E-mail Address			
<b>Please Initial:</b> ____ Licenses are valid for one (1) calendar year, expiring on <u>December 31</u> of each year. ____ Cancellation or closing of your license requires <u>written</u> notification within ten (10) days of closing. ____ I have read and understand Zoning Bylaw No. 04/2016 Sec. 4.9 as it pertains to Home-Based Business regulations.			
Documents Check:	<input type="checkbox"/> Property Owner Consent		
I hereby certify that the information contained in this application is complete and true and I agree to abide by any applicable provincial/federal regulations in respect to the business. I agree to abide by the regulations set out in The Licensing Bylaw No. 08/2021 as well as the City of Humboldt Zoning Bylaw No. 04/2016.			
Dated at the City of Humboldt in the Province of Saskatchewan this _____ day of _____, 20____			
Signature of Applicant _____		Signature of Licensing Staff _____	
1. Payment must be made with this application. 2. Businesses will be fined \$400 if they are in operation without a business license in accordance with Section 5 of the City's Business Licensing Bylaw.			



### CITY OF HUMBOLDT BUSINESS DIRECTORY

Each business with a paid Business License will be represented on the [City of Humboldt – Business Directory](#) on our website free of charge as a courtesy to help promote and advertise each business. Please complete the form below and return it with your Business License Application and payment.

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Contact Name(s): \_\_\_\_\_

Web Site Address: \_\_\_\_\_

Social Media Link: \_\_\_\_\_

Business E-Mail Address: \_\_\_\_\_

**Please check ALL categories that best describe your services:**

- |  |  |  |   |  |
|--|--|--|---|--|
| <input type="checkbox"/> Accommodations                  | <input type="checkbox"/> Chiropractors                   | <input type="checkbox"/> Fitness & Training          | <input type="checkbox"/> Janitorial Services                      | <input type="checkbox"/> Plumbing & Heating            |
| <input type="checkbox"/> Accountants                     | <input type="checkbox"/> Clothing / Apparel              | <input type="checkbox"/> Funeral Homes & Services    | <input type="checkbox"/> Landscaping                              | <input type="checkbox"/> Real Estate Brokerages        |
| <input type="checkbox"/> Agriculture Services            | <input type="checkbox"/> Community Clubs                 | <input type="checkbox"/> Furniture & Appliances      | <input type="checkbox"/> Lawyers / Legal Services                 | <input type="checkbox"/> Restaurants / Food Services   |
| <input type="checkbox"/> Ambulance Services              | <input type="checkbox"/> Computer Sales & Repairs        | <input type="checkbox"/> Gas Stations                | <input type="checkbox"/> Manufacturers                            | <input type="checkbox"/> Retail                        |
| <input type="checkbox"/> Automotive / Car Dealerships    | <input type="checkbox"/> Convenience Stores              | <input type="checkbox"/> General Contractors         | <input type="checkbox"/> Massage Therapy / Holistic / Naturopaths | <input type="checkbox"/> Salons & Stylists             |
| <input type="checkbox"/> Banking / Lending Institution   | <input type="checkbox"/> Counselling / Wellness Supports | <input type="checkbox"/> Graphics / Printing         | <input type="checkbox"/> Movers / Storage                         | <input type="checkbox"/> Security Services             |
| <input type="checkbox"/> Bars / Liquor Stores / Off Sale | <input type="checkbox"/> Couriers                        | <input type="checkbox"/> Grocery Stores              | <input type="checkbox"/> Music Tutors / Schools                   | <input type="checkbox"/> Subcontractors / Trades       |
| <input type="checkbox"/> Cabs / Taxis                    | <input type="checkbox"/> Dental                          | <input type="checkbox"/> Hearing Aids / Testing      | <input type="checkbox"/> Optical Services                         | <input type="checkbox"/> Tattooing                     |
| <input type="checkbox"/> Cell Phones / Technology        | <input type="checkbox"/> Direct Sellers                  | <input type="checkbox"/> Home Care / Senior Services | <input type="checkbox"/> Pet Services                             | <input type="checkbox"/> Taxes / Finance / Bookkeepers |
| <input type="checkbox"/> Childcare (Licensed)            | <input type="checkbox"/> Electricians                    | <input type="checkbox"/> Inspections                 | <input type="checkbox"/> Photographers                            | <input type="checkbox"/> Travel Agencies               |
| <input type="checkbox"/> Childcare (Private)             | <input type="checkbox"/> Entertainment / Recreation      | <input type="checkbox"/> Insurance Brokerages        | <input type="checkbox"/> Physicians / Clinics                     | <input type="checkbox"/> Waste / Recycling             |

If you have any questions, please feel free to contact the Marketing and Communications Department at [communicationscoordinator@humboldt.ca](mailto:communicationscoordinator@humboldt.ca)