



Humboldt Community Health Council	
Date:	Wednesday January 29, 2014
Time:	1000 - 1200
Location:	HDHC – Conference Room B01
Chair(s):	Jennifer Brooks/Rod MacKenzie
Participants:	Donna Muench, Juannine Korte, Melanie Donald, Yvonne Berscheid, Rachel Trann, Mike Kwasnica, David Mortensen, Lorrie Bunko
Support:	Cory Reineke

1. **Welcome** – Introductions were made around the table.
2. **Agenda Additions/Approval** – the agenda was approved as presented.
3. **Review of the September minutes** – the September meeting minutes were reviewed and approved as presented. Morgan Martens provided us with a list of themes that were observed throughout the September meeting and these were included in the minutes. Morgan has left her position so Randy Robinson will be the facilitator provided by Primary health at future meetings.
4. **Community Stakeholder Updates** -
 - **Humboldt District Community Services:** we have been actively involved with Mental Health as we share mutual clients and work on meeting the needs of individuals with disabilities. We are currently working on our application for our summer program. This is a fun and interactive program and provides a break for families. Information on our services and programs offered can be accessed through the City of Humboldt as well as partners. Programming and services can also be accessed through referrals.
 - **Chamber of Commerce** – will be working on recruiting the vacant Executive Director position vacated by DonnaLyn Thorsteinson.
 - **City of Humboldt** – there was a study on transportation and we will be going forward with discussion and enhancing mobility for our residence to address this need. Discussions have been held regarding our growing need for Long Term Care. We are in negotiations securing the St. Elizabeth’s property and planning for it could be best used for. We have been working with emergency services to promote schools safety. The schools zones are only operational during school times. This will also allow us to collect data to be used to monitor traffic. Our new strategic frame work has been accepted. This is a completely new approach in municipal planning and our next steps will be to begin implementing the plan through enhanced, collaborative inter-Departmental and community work. Further information about the project can be found online at www.humboldt.ca.
 - **Fire Department** – we have been doing work with safe communities. For new community members, there is clothing and information available to members of the community new to Humboldt that has moved from a different country and are having difficulties adjusting to our climate. We have been trying to upgrade substandard rentals within our community. There are many illegal suits and below standard rentals. This will be an ongoing issue. We are stepping up our fire inspections for our bigger centers. We are supportive and grateful for the

service STARS provides but we are experiencing staffing and financial pressures the more this service is being used. We have inquired about funding for spent money on staffing for preparing and securing landing areas for STARS. This is a cost we are hoping the ministry will assist with. Swift Current has gone public with this concern. This is a needed service that should require support. Rod will follow up with this concern with a future provincial meeting. This is coming up with other groups. When a helipad is built, this will no longer be an issue. Helipads are expensive and are considered due to priority and Humboldt is the 3rd busiest community for STARS.

Action Item: Rod will follow up the concern of cost for the fire department from STARS. Through Doug Lines and the EMS working group

- **EMS:** the Emergency Charity dinner is this Saturday; these events allow us to partner with programs like working with the City on schools zone signs and other initiatives that benefit the community. The schools were also instrumental in this project. We are hiring an ACP we have two on staff and are looking for a third, these positions are difficult to recruit into paramedic positions have been giving additional skills including IV starts and additional drug administration. We also have a new ambulance to enhance our services. Our call volume is up 10% due to our continued growth in the group. 60% of our picked up clients go to Saskatoon. SHR trained additional two fire department responders to become first responders. Any information on training and programs available (first aid, babysitting course) can be provided to the city for advertising and for their information.

Action Item: Rod will follow up with our work force planning department within the region as the ACPs may be considered a hard to recruit position and there may be incentives to offer.

- **HDHF:** We are planning our annual radio marathon for April, last year we raised \$214,742 and are hoping to have continued success this year. We were able to purchase a portable ultrasound for the Emergency department. This is used for diagnostic purposes and is used at point of care. We have achieved over half our \$750,000 Equipment Campaign goal reaching \$450,000. We have had one of our board members step down and we are hoping to fill this vacancy as soon as possible.
- **SMV foundation:** our residents are getting good use of our new bus. Our new project/campaign is for ceiling lifts. Lifts start at \$13000 and can be as much as \$30,000; this is in addition to our other needs. Our problem is our rooms are too small and our client mobility is an issue.. We are planning a site tour for City Council and other community members; perhaps we could include the Lions group and other groups.
- **SMV** – our issues are that we are an aging building; we are at full capacity and we also have a waiting list for additional clients to come in. Rod spoke with Marcel regarding plans for the Dust Wing, engineering studies have been completed to provide information on whether to proceed with recommissioning, renovating, or tear down and build. This information has been provided to the ministry. Renovations would be required to accommodate level 3 and 4 clients. The ministry will likely provide a decision after the budget for this year is announced. A needs assessment will be completed to have the most current information. Rod will approach the department to have this needs assessment study completed for Seniors Health. This will help make informed decisions for the dust wing. One was done not too long ago so this may be a matter of updating the existing one.
Action Item: Rod will provide follow up on the needs assessment at our next meeting.
- **Partners:** we are still waiting to hear from our government regarding funding. We are experiencing a crisis change as the weather has been so cold. There is an increase in our family support group. We are helping people get their children back in some cases or flag families that may be in danger of having their children removed. We are also in discussion with RCMP to see if we can work with HDH with preparing rape kits. Currently these

patients are being sent to Saskatoon. This is causing underreporting as many don't want to leave to go to Saskatoon. We are planning a fundraiser in summer. We have experienced many changes and are hoping to do some hiring.

- **HDH:** rape kits begin with our local physicians. Saskatoon has been reluctant to support this due to the level of expertise needed to perform these test. HDH will work with partners to have more of these discussions. We have completed accreditation and SHR did quite well meeting 96 % of standards. We are at a full complement for our physicians and are now looking at being able to offer different more specific specialties/skills. With our Structure change, we will report to a different director. We are being moved under emergency services and will be working on patient flow. We are receiving a safety award at the Emergency Charity ball. Communications will be doing an article on this award.
- **SHR:** Rod provided copies of our new structure for the region. We are trying to flatten our levels so it is not so difficult to reach the person you need. Our new VP is Corey Miller and he has a very good understanding of the rural area. They are giving Corey 90 days to learn his portfolio and see if any further change is required. This chart will clearly show who the correct person is for your needs/concerns.
- **Budget** – we are on track to a balanced budget. Our follow up will include reviewing the impact our efforts have had on staff, services and patient care.
- **Service Review** – Rod provided a draft form of our Service Review pilot project. We have many programs that aren't part of SHR. These programs are reviewed and determined if they are needed or redundant. On this committee we have representatives from patients and representatives form rural. The next step is to go out with to the communities. This is important as some of these programs members from this group may have partnered with and have an impact on the service that you provide. We can send out updates as they become available.
- **Physician recruitment** – we have 4 vacancies in our rural area and are expecting to have these filled with our next successful candidates from SIPA. We are expecting a surplus of physicians in years to come which will assist with retention and now allows us to seek out specific skills set and allow us to be more selective do to the competition to fill limited vacancies. We also have physicians offering services to other communities outside of Humboldt
- **Action Item:** Cory will send out drafts from Service Review committee as it becomes available.

5. **Guidelines for operating (Terms of Reference)** – a sample of an existing Terms of Reference was provided for review. This group is very different than a small community and this will be developed over the next couple of months.

Action Item: Cory will place Terms of Reference development on our next agenda.

6. **Round Table/Communication:**

- **Physician Recruitment** - it is great to see our physician recruitment evolve into seeking out a specific skill set to complement our existing services.
- **Transportation** – many of our clients walk everywhere. BP and Sobeys are in discussion with partnering to deliver groceries to our seniors and clients that don't have transportation available to them. This will be in partnership with Futuristic Industries.
- **Snow management** – knowing what roads and paths that are most frequently used is beneficial to ensuring snow removal is being done in the most needed areas
- **Traffic and lights** – many ideas have been considered to address traffic issues and congestion. Overpass would be incredibly expensive and not the best solution other new issues that are being looked at include the traffic area around the High School.
- **Signage** – this has been brought forth to council. For speed, school zone, this can be brought up with engineering and we are looking at traffic speed signs.

- **HDHC** – Parking is adequate until you have your serge days where other groups are meeting.
- **City of Humboldt** – the value based document is a unique document with a frame work that links community based needs. Jennifer will provide additional information to Cory to send out to this group.
- **Action Item:** Cory will forward the value based document provided by Jennifer
- **Action Item:** Cory will send out a doodle poll to establish our next date.

7. Next meeting: May 2014

- Cory will send out a Doodle Poll to establish the date.