

<b>Humboldt Community Health Council – Meeting Minutes</b>	
<b>Date:</b>	Wednesday October 14, 2015
<b>Time:</b>	1000 - 1200
<b>Location:</b>	HDHC – Conexus Conference Room
<b>Chair(s):</b>	Jennifer Brooks, Rod MacKenzie
<b>Facilitator:</b>	Louise Belanger
<b>Support:</b>	Cory Reineke
<b>Participants:</b>	David Mortensen, Nicole Kinzel(Juanine Korte), Hayley Kennedy, Phil Wilson, Darrell Wickenhauser, Sandy Weyland, Lorrie Bunko, Yvonne Berscheid, Tracey Shewciw, Shari Hinz, Holly Srochenski

### 1. Call to order:

- 1.1 **Introductions** were made around the table.
- 1.2 **Agenda Additions/Approval** – agenda was approved as presented.
- 1.3 **Meeting Minute Approval** – June meeting minutes were reviewed and approved as presented.
- 1.4 **Action Item review** – action log was reviewed and accepted as completed. STARS update: We are in the process of doing a 12 hour Monday to Friday 8 hour on weekends they will do the landing at this time. They will radio the inpatient unit and have ordered the signage. There is a landing strip and a walkway which is part of the strip. STARS have officially opened their heliport in Saskatoon located by RUH.

### 2. Terms of Engagement Development: Louise Belanger – Survey review: results showed that this platform is well received by the group. The information shared is valuable and not time consuming. Launching collaborative community programs have been linked to enhance everyone's efforts. Strategic plan seems to not be important as the groups represented have their own plans in place. It was identified that there could be some shared projects including the HUB program.

- In other communities this platform is used to communicate possible changes in services. This allows for an opportunity to work collaboratively in finding a solution.
- We are also formed to work together on creating a healthier community.
- This is a direct link to SHR VPs to communicate any concerns weekly.
- There were questions with how information is shared.
- When developing this document we need to be mindful of defining service change or significant change to ensure everyone understands what the intent is.
- This may be beneficial to form a small working group to draft the Terms of Engagement. (Rod, Jennifer, Louise)
- Membership

### 3. Community Stakeholder Updates –

**City** – October is in motion month. We are doing some supports; there is a twitter chat that will be live tomorrow. We have several major initiatives.

Frame work and Official Community Plan – Jennifer has some preliminary plans. Please follow the link:

City of Humboldt – Official Community Plan [www.humboldt.ca/ocp](http://www.humboldt.ca/ocp)

Humboldt Community Health Council – [www.humboldt.ca/humboldt-community-health-council](http://www.humboldt.ca/humboldt-community-health-council)

We are looking at bold concepts in regards to healthy living. We are looking at a field house and theater concept. There will be public consultation. We have some larger regional events. November there is a conference regarding growth and development. Main Street conference - downtown and business district improvement committee.

- Assisted living/affordable seniors housing project is close to completion.

**EMS** – there is a lot of education. Annually we need to recertify. The cycle ends December 31<sup>st</sup>. we have hired new staff and are working on orientating. ACP we are proposing on 24/7 hour service. March 14<sup>th</sup> we will have our 3<sup>rd</sup> ACP. We have been working with Safe communities. We finished our charity golf tournament with all 3 agencies where we raised over \$3000 for local charities.

**Humboldt and District Community Service Program** – we support individuals with disabilities or impairments. Support service manager. Work with families to get connected with appropriate services/programs. We held our 15<sup>th</sup> annual summer camp. There is a closure of the CAN Sask office, we have now taken on a contract for the labor resources for resume development etc. this is available for anyone in the community; this is a great link for our employment support team. There was a celebration dance for our 15<sup>th</sup> anniversary. October is disability employment awareness month.

**Action Item:** Cory will invite Nicole Kinzel to these meetings.

**Partner's family services** – we are working on expanding to our outreach areas. Wadena Hospital has offered a room to access to provide services. Our Triple P program is at capacity. Partners is hiring for support workers.

**RCMP**- our mandate is criminal investigation. We do work with community groups like safe communities. We have been running short of 3 staff for about a year. We will be forming a victim services with safe communities.

**Hub program:** is running in several parts of Saskatchewan. We currently don't have funding to implement this program here. There are certain requirement /criteria that need to be met to be included into the HUB program. Partners is an advocate of the HUB program. There will be a centralized location for the smaller communities to provide the needed service. This is a community led and community driven program. Cases are identified by case number to ensure anonymity. Saskatoon is having discussions regarding an outreach program.

**Action Item:** we will schedule an information meeting for those who would have an interest to attend.

**Fire Department** – there was a fire school first week of school that was well attended. There were compliments on our committee and facility. There was fire prevention week where education was provided to the elementary schools. Fire services have been running a school in PA with the grade 10 – 12 students when upon completion they will receive the level one certificate and credits. PA has received a high enrolment after graduation due to this program.

**Foundation** – we have been busy purchasing equipment. We have purchased about 100,000 worth of equipment. Our big purchase was the Telehealth equipment that alleviates travel issues for our patients. The Helicopter pad (shoppers drug mart is helping with this purchase). We have another company that may be assisting with this. We are raising funds for an additional bariatric bed.

**Safe communities** – we had positive ticketing campaign and will be running it again next year. We also had our Party Program and will also be running it again next year. This October has been very busy – agriculture safety day was on October 7<sup>th</sup>. We will be planning this again October 5, 2016. This week we have our hosting at the new comers building. We have national teen driver safety week. There will be an activity available in the schools. This is to address texting and driving. Car Seat Clinic will be advertised. Inspections are conducted. 8<sup>th</sup> ave is where they will be set up. Upcoming projects are suicide prevention program.

**Suicide Prevention Training** – this education is beneficial to anyone working with the public. Hospital, emergency services, education should have this training. Louise Belanger is a trainer.

**Action Item:** Rod/Louise we will look at providing this training in Humboldt.

**SMV** – the villa foundation partnered with the boutique for a fashion show fundraiser. This is to assist with the purchase of ceiling lifts as well as private family rooms that can be used for celebration or palliative purposes. WAVE is violence prevention training. This helps identify people that may be in a heightened state. We are working on a mistake proofing project. This is a lean initiative and illuminating error in the process. Our efforts will be focused on the call bell system.

#### **4. SHR Update:**

**4.1 Budget:** we are addressing a large deficit. Sick time and over time are the largest contributors to this deficit and is where we are focusing our attention on this. We are also reviewing OOS positions as they become vacant for possible savings.

**Action Item:** Rod will connect Jackie with the Chambers of Commerce for physician recruitment assistance. There may be funds for incentives for recruitment that may include travel as well as housing. The city will support these efforts moving forward.

**4.2 90 day Pilot Projects:** we are currently working on Safety and patient flow. January our focus will be on seniors' health.

**5. Communication** –Physician coverage/recruitment. Rod will speak with Jackie regarding collaborative efforts.

**6. Adjournment - Next Meeting:** January 13, 2016