

Policy Title Special Event Grant Policy		Adopted By City Council	Policy Number 10470	
Origin/Authority Leisure Service Committee	Jurisdiction City of Humboldt		Effective Date Oct 25, 2004	Page
Reviewed By Leisure Services			Amended: Mar 28, 2006	1 of 3

Preamble:

To encourage local organizations to host sports, cultural, conference and convention events that will attract visitors to the City of Humboldt and Region.

Policy:

- 1 Only amateur/non-profit organizations/individuals are eligible
- 2 Events must utilize services/facilities within the City of Humboldt
- 3 When two sport championship events are held in the same sport, under the same organization, on the same date (i.e. male and female baseball) the event will be considered for one grant only
- 4 Applications must be received two (2) months prior to the event to be reviewed for grant funding.
- 5 An amount of \$5000.00 will be allocated in the Leisure Services Department annually for distribution to groups making application to this program.
- 7 Funding will only be provided to a maximum of 50% of the total expenses to host the event.
8. The Maximum amount allocated per application/event, provided funds are available, will be:

The City of Humboldt



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Reviewed By Leisure Services			Amended: Mar 21, 2006	

8.1 Provincial:

Participants must be from across Saskatchewan, 80% of participants must originate at least 80 KM from Humboldt

Sports events must be bona fide, sanctioned Provincial Championship events with winner(s) being declared "Provincial Champion(s)"

Documentation from the governing provincial sport body is required

Convention/conference/cultural events must include a letter, on letterhead, from the governing body describing the event including dates, location and event program and agenda

Grant provides \$5.00 per out of town visitor to a maximum of \$500.00

8.2 National:

Participants must be from across Canada, with 80% of participants originating at least 80 KM from Humboldt

Sports events must be bona fide, sanctioned National Championship with winner(s) being declared "National Champion(s)"

Documentation from the governing national sport body is required

Convention/conference/cultural events must include a letter, on letterhead, from the governing body describing the event including dates, location and event program and agenda

Grant provides \$5.00 per out of town visitor to a maximum of \$500.00

8.3 Invitational:

Any event that has participants from out of town is classified as invitational

70% of participants must originate from at least 80 KM from Humboldt

Grant provides \$2.00 per out of town visitor to a maximum of \$500.00

Convention/conference/cultural events must include a letter, on letterhead, from the governing body describing the event including dates, location and event program and agenda



Return to:
City of Humboldt
Leisure Services Department
P.O. Box 1137,
Humboldt, Sask, S0K 2A0
Phone: 682-2597
Fax: 682-5577

City of Humboldt
Special Event Grant
Application

Application Deadline: 2 months Prior to Event

ORGANIZATION CONTACT INFORMATION:

Name of Organization: _____

Mailing Address: _____

Contact Name: _____ Position: _____

Phone: _____
(Home) (Business)

E-mail: _____

GENERAL INFORMATION:

Name of Event/Competition: _____

Level of Competition: (a) Provincial _____
(b) National _____
(c) Invitational _____

Date of Event: _____

Location of Event: _____

Number of Anticipated Participants: _____

Number of Anticipated Participants from Out-of-Town: _____

Number of Anticipated Spectators from Out-of-Town: _____

Total Estimated Cost of Hosting this Event: \$ _____

If grant is approved, cheque should be made payable to: _____

To the best of my knowledge, the above statements are true as of the date of this application:

Signature of Applicant

Print Name and Position

Office Use Only:	
Date Received: _____	Date Reviewed: _____
Approval: _____ Yes _____ No	Approved Amount: \$ _____